



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port of Sale Business Centre

Foster Street, Sale

Tuesday 17 October 2017, commencing at 6pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 17 OCTOBER 2017

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

17 OCTOBER 2017

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 3 October 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 3 October 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION

ITEM A7(1)**NOTICE OF MOTION – SALE TOWN BUS SERVICE REVIEW**

OFFICER: COUNCILLOR CROSSLEY

DATE: 17 OCTOBER 2017

I, Councillor Carolyn Crossley hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council of 17 October 2017.

That the Mayor write to the Minister for Public Transport, The Hon Jacinta Allan MP, requesting an urgent review of the Sale Town Bus Service to meet changing needs with respect to bus routes and bus stops in light of recent and upcoming changes in locations of key public infrastructure, services and urban expansions to the north and north west of Sale.

That the Mayor highlights in the letter to the Minister that the Sale area is well overdue for a public transport review due to:

- ***imminent completion of the Port of Sale Redevelopment Project which relocates Sale's public library to the Wellington Centre.***
- ***Victorian government investment of \$4.75 million in to the new Port of Sale Cultural Hub (Wellington Centre) incorporates new library, art gallery, visitor centre, Council chamber and community meeting spaces due to open on 6 January 2018***
- ***changes in the location of key public infrastructure facilities including schools and aged care facilities***
- ***changing demographics, particularly with respect to ageing of the population and associated mobility and access issues, and***
- ***Sale's increasing role as a regional centre***
- ***significant urban expansion to north and north west of Sale***

all of which have taken place since the last bus route review in Sale which occurred nine years ago in 2008.

Background

The last expansion of Sale's town bus services occurred in 2008 with the introduction of four town bus routes servicing North and South Sale, Wurruk and the V/line Sale Station.

Additional public transport community consultations were undertaken in May 2012 followed by 2015 consultations for the Regional Network Development Plan, however, Wellington Shire Council was advised on both occasions that there was no available funding to implement any new or revised services.

Successive Wellington Shire Council mayors have written to the Minister for Public Transport on 27 June 2016 and 28 March 2017 seeking bus route reviews for Sale in light of changing locations of key public infrastructure, particularly the relocation of the Sale Library to the Port of Sale precinct.

Key issues:

- Provision of public transport services is the responsibility of the state government.
- The Sale library is currently serviced by both the North and South public bus routes with stops right outside the library on both sides of the road for buses travelling in both directions. Upon relocation to the new Wellington Centre at the Port of Sale at the end of 2017, the closest bus stops will be at the Sale Shopping Centre, which is on the other side of the Princes Hwy and over 600 metres away. Community consultation and lobbying of Council since the announcement of the Port of Sale redevelopment project in 2014, which included a significant state government investment of \$4.75 million, has focussed on provision of adequate public transport services to the new site. Council has built a compliant bus stop at the new Port of Sale site in anticipation of a route review resulting in buses stopping at the redeveloped precinct.
- There is a need to improve the span, route and possibly frequency of the four public bus routes in Sale to cover changing locations of key public infrastructure and services as well as to cover urban growth areas including that associated with the RAAF base expansion which is expected to bring 150 defence jobs and families to Sale and surrounding areas.
- A route review would also highlights the need to increase the number of low floor buses to cover all routes in Sale to provide better for an aging population and those with disabilities. Of the 23 Sale services currently in place on week days, only eleven are serviced by low floor buses which is excluding a large proportion of the population who would use a service if it was universally accessible.
- Current school town services do not cover the growth areas and connectivity improvements are needed, particularly in light of the relocation of the Sale Specialist School due to open in North Sale in 2018.
- There are currently no weekend bus services for access to shops or recreational activities in Sale.



.....
COUNCILLOR CAROLYN CROSSLEY, MAYOR

Dated: 9 October 2017



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

17 OCTOBER 2017

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

ITEM A8(2)**RECEIPT OF PETITION – DRAINAGE CONCERNS PARK AVENUE AND MAIN STREET COWWARR**

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 17 OCTOBER 2017

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓							

OBJECTIVE

To present Council with a petition in relation to drainage concerns at Park Avenue and Main Street Cowwarr.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the attached petition in relation to drainage concerns at Park Avenue and Main Street Cowwarr.

BACKGROUND

A petition containing 17 signatures has been received by Council.

A copy of the petition is attached for Council information.

LEGISLATIVE IMPACT

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”

25th September 2017

TO THE MAYOR, CEO AND COUNCILLORS

WELLINGTON SHIRE COUNCIL

PO Box 506

Sale 3850



PETITION FROM RESIDENTS OF PARK AVENUE AND MAIN STREET COWWARR

Dear Councillors,

Attached is a petition signed by the residents and ratepayers of Park Avenue and Main Street Cowwarr. Over some years, we have drawn to the attention of successive Councillors the degraded state of the open drain running along Park Avenue. To date many have looked at the drain but nothing has been actually done about it. The drain is currently weed infested, has high fire fuel loads and is just an ugly eyesore. The residents of Park Avenue have continued to mow the side of the drain to enhance the amenity and width of the street but it is a losing battle.

The drain in its current state serves no purpose whatsoever to those who reside in Park Avenue. Drainage from other parts of Cowwarr is piped through the overly huge drain to the Rainbow Creek where it enters in untreated. This drain could be filled and managed to a better community standard which would then enable locals to continue to mow the area and improve the amenity of the street we live in. All residents in Park Avenue have never seen water collecting in this drain in the years of living in Cowwarr.

As Park Avenue is a "no through road", garbage service trucks, the local fire truck and commercial vehicles must reverse in the street as there is not enough turning area which could be easily rectified if the drain was filled and a turning area constructed. The two properties at the end of Park Avenue have very little driveway access yet cars and trucks get caught in the dead end street and use the two residential drives to attempt to turn. This has resulted in broken fences and gates and churned up drives at a cost and frustration to property owners.

The residents of the street would welcome a meeting on site for the Council to talk through our request to fill the open drain and investigate the options to create a turning point for service vehicles.

As there are no footpaths, constructed drains or a sealed road surface in Park Avenue, we request that Council spend ratepayers funds on filling the large open drain and creating a turning area for vehicles to the satisfaction of residents at your nearest convenience.

We look forward to your timely response,

A handwritten signature in black ink, appearing to read "Helen Hoppner".

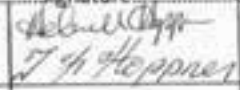


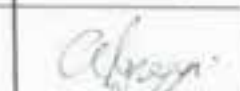
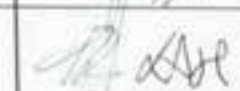




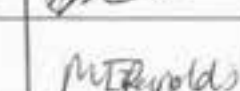
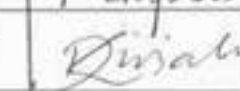

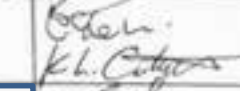
Helen Hoppner OAM, on behalf of the residents of Park Avenue and Main Street Cowwarr

helenho@wideband.net.au 51489214

PETITION TO WELLINGTON SHIRE COUNCILLORS

September 25th 2017

We, the undersigned ratepayers who reside in Park Avenue and Main Street Cowwarr, request that Wellington Shire Council fill the large open drain on the Eastern side in Park Avenue Cowwarr to enable management and maintenance of the area. This drain has become a fire hazard, a weed infested problem and a community concern to the amenity of the street and the safety of the general area. We also request that a turning area for service vehicles be established in Park Avenue. We respectfully ask that the Wellington Shire Council urgently respond to the matter.

NAME	ADDRESS	Signature	Contact Number
Helen & Terry HOPPNER			
Karen & Doug			
STEVE FELMINGHAM			
Andrew CFA Cowwarr 152281			
Tom HOWDEN L. Howden			
Lockie Johnston			
Vinnie Johnston ^{DK}			
JAMES PRYDE			
Denis Reynolds			
Michelle Reynolds			
Debra Kivisalm Andrew + Kylie O'Leary			
Cindy Allen KEN CAMPBELL			
REWARD EVANS melissa Munnings			



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR AND COUNCILLOR ACTIVITY REPORT

ITEM A11(1)**MAYOR AND COUNCILLOR ACTIVITY REPORT**

OFFICER: COUNCILLOR CAROLYN CROSSLEY

DATE: 17 OCTOBER 2017

RECOMMENDATION***That the Mayor and Councillor Activity report be noted.***

12 September 2017 to 9 October 2017

12 September	Meeting with Ms Harriet Shing MLC and CEO of Latrobe Valley Authority, Morwell	Mayor Crossley and Chief Executive Officer attended.
12 September	McMillan Street, Yarram – Special Charge Scheme meeting, Yarram Hub, Yarram	Cr Stephens attended.
13 September	Youth Council meeting, Sale	Cr Stephens attended.
14 September	Meeting to explore the interest in a Maffra Men's Shed, Maffra	Mayor Crossley attended.

The numerous social benefits of Men's Sheds in various communities have been well documented in places such as Sale, Stratford, Heyfield and Loch Sport. A committee has been formed in Maffra to research the possibility of commencing a Men's Shed in Maffra.

20 September	Virtual Centre for Climate Change Innovation, Churchill	Mayor Crossley attended.
20 September	Unveiling of Sale Stationeers, Bug Blitz, George Gray and Art Gallery Artwork at Sale Railway Station, Sale	Cr McCubbin attended.

These two wonderful artworks came about from a great partnership and collaboration. Bug Blitz approached the Sale Stationeers Group to provide some artwork to beautify the train station for our many visitors. The group then worked with students from the George Gray Art Group, Gippsland Art Gallery and Bug Blitz to showcase and celebrate our local biodiversity with the artworks representing the Heart Morass area. A fantastic achievement!

21 September	Preparing for Transition to NDIS, Sale	Mayor Crossley attended.
22 September	Preparing for Transition to NDIS, Yarram	Cr Maher attended.

These information sessions were held to assist people with a disability and their families to start preparing for the transition to the National Disability Insurance Scheme (NDIS). The sessions look at what is NDIS, who it is for, what funds are available and how the scheme works and they were facilitated by a presenter from Victorian Advocacy League for Individuals with Disability (VALiD). VALiD has been tasked by the state government to advocate for the sector as they grapple with the NDIS. The presenter's personal experience of the scheme since 2013 gave some real insights into the advantages and some of the pitfalls of the scheme and some great advice on how to navigate the new system. Both these meetings were very well attended and we thank VALiD for visiting Wellington Shire.

22 September Gippsland Local Government Network (GLGN) meeting with Mayors and CEOs, Morwell Mayor Crossley attended.

22 September Officially launch the new Yarram Entrance Sculpture – Nerran the Moon and the Southern Cross, Yarram Cr Stephens attended.

This commissioned sculpture is a joint project between Transport for Victoria, VicRoads, the Yarram community, Wulgunggo Ngalu Learning Place and Wellington Shire Council. The sculpture's prominent position makes a strong statement of acknowledgement of first peoples and creates a handsome entry for Yarram. Congratulations to the project team Gippsland artists, Col Little and Deb Milligan, in consultation with the Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC).

22 September Municipal Association of Victoria (MAV) Regional Meeting, Morwell Mayor Crossley and Cr Hole attended.

22 September National Timber Councils Association meeting, Morwell Cr Hole attended.

23 September Wellington 8 Ball Association's Gippsland Cup, Sale Mayor Crossley attended.

The Memorial Hall was transformed into a large pool room to host the Wellington 8 Ball Association's Gippsland Cup over the weekend of 23-24 September. The event included the local Wellington Teams from Sale, Maffra and Heyfield and attracted teams from Mornington to Bairnsdale, a total of 26 teams took part. There were participants from all ages and a strong contingent of female players.

23 September Gippsland Vehicle Collection - Melbourne to Maffra Rally Dinner, Maffra Mayor Crossley attended.

The Melbourne to Maffra Rally (MMR) was first held in 2007, since then it's popularity has grown. This year there were over 40 vehicles (80 people). The event is open to classic vehicles that are 15 years of age or more. Many of the participants have been involved in all 7 MMR's. It begins its journey at the Berwick showgrounds and winds its way through some great scenic drives on its way to Maffra.

This event raises much needed funds for cancer research. Organised by Ian and Jan Kennedy and supported by the Gippsland Vehicle Collection. Car club members from Melbourne and beyond turned up for the rally dinner in the Maffra Hall. They were all having a good time in Wellington, staying in Sale with many planning other trips and longer stays before the drive home. A great boost for our visitor economy.

23 September Public consultation meeting regarding Maffra Streetscape, Maffra Cr Hole attended.

25 September Meeting with Federation Training, Sale Mayor Crossley and the Chief Executive Officer attended.

27 September 2017 RACV Gippsland Wine Awards, Inverloch Showcasing the growing importance and quality of Gippsland Wines. Cr Rossetti attended.

2 October	Rural and Regional Councils Sustainability Workshop	Mayor Crossley attended.
4 October	Latrobe Valley Community Power Hubs – Business Planning Workshop, Traralgon	Cr McCubbin attended.
4 October	Macalister & East Gippsland Regional Extension Committee, Maffra	Cr Hole attended.
4 October	Wellington Regional Tourism AGM & Meeting, Sale	Cr Hall attended.
6 October	MAV Board Meeting	Cr Hole attended.
6 October	Latrobe Valley Economic Growth Zone meeting, Traralgon	Cr McCubbin attended.
7 October	Opening of Upswing – Staying Mentally Healthy in the Heart of Gippsland. A Youth festival that promotes positive mental health.	Cr McCubbin attending.
9 October	Meeting with GLaWAC CEO, Roger Fenwick	Mayor Crossley attending.
9 October	Attending the GCCN Committee Meeting	Cr McCubbin attending.

**COUNCILLOR CAROLYN CROSSLEY
MAYOR**



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 17 OCTOBER 2017

RECOMMENDATION*That the Chief Executive Officer's Report be received.*

- 21 September Attended a Regional Development Australia Gippsland Committee meeting, Sale.
- 22 September Attended a Regional Development Victoria Regional Assemblies debrief, Traralgon.
Met with Maree McPherson, Chair, Regional partnerships Gippsland to discuss regional priorities and the Gippsland Regional plan.
- 25 September Met with Federation Training's Director Community & Industry Development, Terry Fitzgerald.
- 26 September Held a teleconference with Regional Development Victoria representative, Leigh Kennedy
- 28 September – Annual Leave
6 October
- 9 October Attending a Parliamentary Committee meeting, Traralgon to discuss the Sustainability and Operational Challenges of Victoria's Rural & Regional Councils.
- 13 October Attending the LV Infrastructure & Investment Facilitation Group meeting, Traralgon.

ITEM C1.2**SEPTEMBER 2017 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the September 2017 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the September 2017 Council Performance Report as attached.

BACKGROUND

The September 2017 Council Performance Report comprises key highlights towards achievement of the 2017 -21 Council Plan, progress in relation to Major Initiatives and Initiatives as identified in the 2017/18 Budget together with an overview of Council finances including an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

OPTIONS

Following consideration of the attached September 2017 Performance Report, Council can resolve to either:

1. Receive and note the September 2017 Council Performance Report; or
2. Not receive and note the September 2017 Council Performance Report and seek further information for consideration at a later Council meeting, which would result in Council not meeting legislative requirements.

PROPOSAL

That Council receive and note the attached September 2017 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The attached financial report provides information that informs Council on its financial operations for the September 2017 quarter as well as the expected financial position for the 2017/18 year.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

COUNCIL POLICY IMPACT

The September 2017 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Strategic Objective 6.3 states that Council will:

"Maintain a well governed, transparent, high performing, ethical and accountable organisation"

Strategy 6.3.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

Strategy 6.2.2 states that Council will:

"Actively engage with both internal and external stakeholders to appropriately inform about council business"

SEPTEMBER 2017 PERFORMANCE REPORT

SEPTEMBER 2017 COUNCIL PLAN HIGHLIGHTS

West Sale Airport Runway Extension

Meetings regarding West Sale Airport Runway Extension held with consultant to progress necessary planning approval applications. Letter submitted to Minister for Planning to seek planning approval so that works can commence from 2018.

Current Visitor Information Centre

Advertising commenced seeking Expressions of Interest for site of current Visitor Information Centre in Sale.

Heyfield Low Density Residential Growth Areas

Council has concluded public exhibition of Amendment C96 (Heyfield Low Density Residential Growth Areas) to provide further 'acre lot' development opportunities in the township. Amendment C96 was recommended for adoption at the 3 October 2017 Council meeting.

Sale Sewerage Pump Station

Amendment C97 (Sale Sewerage Pump Station) has concluded public exhibition. The Amendment facilitates the rezoning of land to accommodate a new pump station for Gippsland Water to meet the demands of future growth in and around Sale. The Amendment will be presented to Council for adoption on 17 October 2017.

Amendment C84 Wurruk Growth Areas

The Independent Planning Panel report for Amendment C84 (Wurruk Growth Area) has been received and made available to the community on 4 October 2017. Council is scheduled to consider the Panel report and the next steps in the process at its 17 October 2017 Council meeting.

Port of Sale Business Centre

Heads of Agreement forwarded to Victorian Commission of Gambling and Liquor Regulation regarding the sublease of Port of Sale Business Centre.

ICT Service Desk App

A new ICT Service Desk App has been introduced across the organisation to streamline ICT service requests and to provide staff with a searchable knowledge base for common questions and support information. This new application will ensure a high level of customer service and a very efficient ICT support delivery model.

Community Assistance Grants

Assessment Panel met on 5 and 14 September to finalise recommendations for the August 2017 funding round, which will be presented to Council for approval on 17 October.

Community Facilities Planning

Full application for the Briagolong Recreation Reserve clubroom redevelopment was formally submitted to Sport and Recreation Victoria on 25 September 2017. Outcomes expected to be communicated to successful local governments in November/December 2017.

Youth strategy

The public feedback period closed this month for the Youth Strategy 2017–2020, with only minor alternations required, and will be presented to Council for approval in October.

Youth Council updates

Youth Mayor Report completed and delivered to Council on 19 September outlining a broad number of Youth Council actions over the quarter.

Over 500 Year 9 students attended the Year 9 Mental Health Day with Bryan Jeffrey earlier in September - an initiative of the Youth Council.

Information on National Disability Insurance Scheme

Two National Disability Insurance Scheme information sessions were held; 21 September in Sale with 60 people attending and 22 September in Yarram with 20 people attending.

Strengthening Disability Advocacy Conference

Council supported two Wellington Access and Inclusion Advisory Group (WAIAG) members to attend the Strengthening Disability Advocacy Conference on 14 September. Participants are working on how the learning at this conference can translate into activity in Wellington around advocacy.

Wellington Transitions Network

Wellington Transitions Network met to plan the next forum for students which will be held in November 2017. The focus will be on mentoring and support for young people in transition from school to adult options.

Heathy Wellington Plan

The Healthy Wellington Plan 2017–2021 was well received by the community and stakeholders with 490 community members completing the community survey and providing input into the plan. The plan will be going to a Council meeting in October for approval.

Emergency Management Audit

Both Municipal Emergency Management Plan and Municipal Relief and Recovery Plan passed the audits on 13 September.

Gippsland Print Award

The Gippsland Art Gallery successfully launched the 2017 Gippsland Print Award on Friday 1 September. The exhibition was launched by Mayor Cr Carolyn Crossley. The \$5,000 acquisitive prize was awarded to artist Jock Clutterbuck, from a field of 281 entries. The income raised through the exhibition enabled the gallery to acquire a further eleven works from the exhibition, including four by participating artists from the George Gray Centre.

New Exhibition

A new exhibition opened at the Maffra Exhibition Space on 20 September - Meg Viney, 'Sipapu: A Cultural Form'.

Solar Loggerheads

The Gallery received the installation work 'Solar Loggerheads' (valued at \$70,000) from artist Cameron Robbins as a donation. Commissioned by Museum of Old and New Art, Tasmania (MONA) for his exhibition 'Field Lines' last year, the work is a machine that with one arm creates drawings and, with another arm, simultaneously erases them. This work will be on display in the new gallery later in the year.

Tech Tasters program

Tech Tasters programs at Sale, Yarram and Stratford are at full capacity, with waiting lists and probability of extra programs, made possible through Age-Friendly funding via Community Wellbeing business unit. Free access to additional electronic resources being negotiated with James Bennett, the vendor.

Seasonal pools

A revised operating model for the seasonal pools was presented to Council and will be advertised and implemented for season 2017-18.

Aqua Energy upgrades

Structural assessment of the 25-metre indoor pool was completed and awaiting reports. This is linked to the Business Case assessment for the 25-metre pool redevelopment.

Early works in preparation for the Aqua Energy outdoor pool plant upgrade have commenced with separation of the decommissioned dive pool underway.

GRSC upgrade

Tenders for documentation and design of the proposed floor upgrade at Gippsland Regional Sporting Complex were sought and appointment of an architect is underway.

Open Garden Tour

Council's Sustainability Officer organised and participated in the Open Garden Tour with a total of five community gardens involved. Feedback from participants was positive with additional prospective participants showing keen interest for the next year.

Nursery news

Sale Nursery Depot was visited by Heyfield Community Resource Centre horticultural students to learn about Council's Horticultural Operations.

The Nursery also hosted two participants in the Work Solutions Gippsland Job Shadow Day.

Nature Kinder

Park Services is working with Gumnuts Early Learning Centre to establish a 'Nature Kinder' site at Stead St Reserve.

Sale Oval

Sale Oval was used for two Gippsland Football League finals due to excellent condition of playing surface.

Cowwarr Town Tree Plan

Community consultation commenced regarding Cowwarr Town Tree Plan. A drop-in session was held on 19 September with ten people coming in to discuss a variety of tree maintenance concerns. To date seven nomination forms have been received.

Open space projects

Community consultation periods were closed for Brennan Park Open Space Upgrade, Victoria Park Open Space Upgrade and Rosedale Revitalisation projects. 19, 11 and 28 submissions were received for each project respectively. Meetings to determine next steps will be held in coming months.

SEPTEMBER PERFORMANCE REPORT

Major Initiatives	Completion Target	Progress Comment	Status
COMMUNITIES			
Continued implementation of Domestic Wastewater Management Plan (DWMP) to ensure the DWMP is adequately executed and commitments contained within the plan are achieved.	30 June 2018 (Multiyear project)	Site Inspections have commenced in high risk areas. Glenmaggie area is the first area to be inspected.	In Progress (40%)
Adoption by Council of the Municipal Public Health and Wellbeing Plan (2017-21) by 31 October 2017.	31 October 2017 (Multiyear project)	Wellington Shire Municipal Public Health and Wellbeing Plan (Healthy Wellington Plan 2017 - 2021) has been finalised and endorsed by Healthy Wellington Action Group, Wellington Primary Care Partnership Group and Wellington Shire Council Councillors. At October 3 Council Meeting, Healthy Wellington Plan will be formally endorsed.	In Progress (90%)
Actively engage with the community and partners to redevelop the Domestic Animal Management (DAM) Plan.	30 June 2018	DAM Plan will be presented to Council on October 3 for consideration of submissions and endorsement.	In Progress (75%)
SERVICES & INFRASTRUCTURE			
Progress the Port of Sale Cultural Hub construction project in line with the project plan.	31 December 2017 (Multiyear project)	Works are progressing largely to plan, landscaping of the forecourt area commenced, building wash-down completed, internal painting reasonably progressed, plenum floor to Gallery 1 completed and fit out of some rooms commenced.	In Progress (90%)
Progress the Port of Sale Precinct (The Port) redevelopment project in line with the project plan.	31 December 2017 (Multiyear project)	Works of Park Street Bridge and Skate park BBQ shelters completed, 90% of concrete works completed and landscape works following up. Climbing structure works completed.	In Progress (80%)
Implement the North Sale Development Plan/Developer Contributions Plan into the Planning Scheme to support well planned housing growth.	30 June 2018	The final Traffic Impact Assessment Report and Drainage Reports are expected to be provided to Mesh Planning	In Progress (25%)

Major Initiatives	Completion Target	Progress Comment	Status
		Consultants in the coming months to inform the preparation of the final North Sale Development Plan.	
LIFELONG LEARNING			
Strongly advocate for the relocation of the Federation Training's Fulham campus to Sale CBD and in doing so improve accessibility to education and training outcomes for the Wellington community.	30 June 2018	Council is supporting Committee for Wellington's advocacy campaign to establish a new campus in Sale. This will consist of an active media campaign online and in the Gippsland Times.	Ongoing
ECONOMY			
Facilitate the release of industrial land in Wurruk/West Sale to support economic growth	30 June 2018	Following community and stakeholder engagement, Urban Enterprise planning consultants have now completed an 'Analysis, Issues and Options Paper', which will inform the upcoming preparation of a draft Strategy.	In Progress (25%)
Implement the recommendations of the report and roadmap on further economic and social opportunities as a result of expansion of RAAF Base East Sale.	30 June 2018	Meeting with defence industry representatives from State Government in Melbourne on 13 October including Mike Phelps regarding opportunities at West Sale Airport.	In Progress (20%)
ORGANISATIONAL			
Plan and implement an organisational wide electronic document, records, and intranet management system.	30 June 2018	Work between Wellington Shire and East Gippsland Shire Council is continuing.	In Progress (20%)
Implement Year 3 of the Information Communications Technology (ICT) Strategic Road Map 2015-17 to achieve organisational wide infrastructure and technology upgrades.	30 June 2018 (Multiyear Project)	Final stage procurement in progress - awaiting final quotation for ICT Infrastructure works at GRSC.	In Progress (70%)
Manage the Information Communication Technology (ICT) and Audio Visual (AV) design, plan and installation for the Port of Sale Cultural Hub (POSCH) Precinct Project.	31 December 2017 (Multiyear Project)	IT/AV Hardware and equipment installation scheduled for October 2017 as per project plan.	In Progress (60%)
Explore GLGN Council Shared Services opportunities for transactional, and administrative services and Information Communications Technology.	30 June 2018	Benchmarking data for similar back office and ICT functions is being reviewed to identify potential opportunities for greater efficiencies across the GLGN Councils.	Ongoing
Progress West Sale Airport initiatives including Stage 3 of the Eastern Recreation Aviation Precinct and the Runway Extension Project.	30 June 2018	All contracts for Stage 1 associated with the West Sale Airport – Eastern (Recreational Aviation) Precinct have been executed and certified plans lodged with Land Use	In Progress (25%)

Major Initiatives	Completion Target	Progress Comment	Status
		Victoria. Settlement for Stage 1 will be completed once titles are registered in October 2017. A consultant has been engaged to undertake the detailed designs for the remaining stages and this will be completed mid-2018. The Waste Water Treatment Plant and other compliance works for Stage 2 will be completed and commissioned in 2018.	
Secure funding for the upgrade of Cameron Sporting Complex Maffra to ensure the facility meets growing demand.	30 June 2018	Pursuit of Sports and Recreation Victoria (SRV) funding was withdrawn on 25 September due to significant quantity surveyor cost escalations. Officers will continue progressing more detailed schematic planning to obtain a more accurate/feasible cost estimate ahead of the 2018-19 SRV suite.	Not Progressing
Review and update the Boating Facilities Strategic Plan 2013-16 and provide a 4 year capital plan, taking into account any changes from Gippsland Coastal Board Boating Facilities Coastal Action Plan.	30 June 2018	Plan to review and update Wellington Shire Boating Facilities Strategic plan, in line with planned update of Gippsland Coastal Board (GCB) Boating Coastal Action Plan (CAP) in 2016. The GCB Action plan was updated, but the GCB felt the Boating CAP was reflective of current best practice. As such, it is planned that the WSC Boating Facilities Strategic Plan would not require a full review, other than to update capital works completed or underway since expiry of the previous plan. This intermediate document review is due to start in February 2018 for completion by October 2018.	In Progress (25%)
Implement the 2017/18 Leisure Services Operational Business Plan for Aqua Energy, GRSC and WSC's seasonal outdoor pools.	30 June 2018	Key business focus for the first quarter has been; Gym Membership and participation promotion, new program development (Personal Training and Bootcamp), review of confectionary supply, updating of Facility Emergency Management Plans (for Aqua Energy and Gippsland Regional Sporting Complex) Swim school service delivery improvements and service delivery improvement planning for outdoor seasonal pool operation for 2017-18.	In Progress (25%)

Initiatives	Completion Target	Progress Comment	Status
COMMUNITIES			
Ensure implementation of Council led responsibilities for 2017-18 in the Healthy Wellington Action Plan.	30 June 2018	Planning has commenced to develop action plans for Healthy Wellington Plan 2017 - 2021. This action is scheduled to commence in November 2017.	Not due to start
Utilise the Community Facilities Framework and Hierarchy tool to review funding and agreements of all community facilities – Council and community managed - and make appropriate recommendations for the development of a consistent approach to be considered by Council.	30 June 2018 (Ongoing)	Presented a Council Workshop on Section 86 Committees and possibilities for moving them back to Department of Environment, Land, Water and Planning (DELWP). Recommendation was to approach DELWP to instigate this then approach the Committee of Managements to discuss.	In Progress (20%)
Facilitate consistent approach to emergency planning for all Community Committees of Management, owned and managed by Council, to ensure WSC and CoM are adequately prepared and covered for incidents.	30 June 2018 (Multiyear project)	Attended a Facilities Emergency Planning meeting and presented a template draft emergency plan for direct managed reserves (Stephenson Park). After discussion, it was decided to make the plan similar to all community managed reserves as there are no Council staff on site to manage on an ongoing basis.	In Progress (10%)
Finalise the Wellington Access and Inclusion Plan and ensure implementation of Community Wellbeing led responsibilities for 2017-18.	30 June 2018	Wellington Access and Inclusion Plan, which includes strategy and action plan has been formally endorsed by Council. Actions within the plan are being monitored by Coordinator Social Planning and Policy. A quarterly report will be completed on the progress of the 17/18 Action plan by December 2017.	In Progress (50%)
Finalise the Wellington Youth Strategy and achieve planned actions for 2017-18.	30 June 2018	Youth Strategy is finalised and going to Council for approval on 17 October. Working group has been formed to work on the Youth Summit in February.	In Progress (20%)
Monitor the sustainability of the Wellington Early Years Network as it transitions to a new facilitation structure and supports the implementation of the Municipal Early Years Plan.	30 June 2018	The quarterly Wellington Early Years Network meeting occurred on 2 August with a good attendance and productive and useful network discussions. During the meeting, Coordinator of Social Policy and Planning asked for expressions of interest (EOI) for a committee to assist with the monitoring of the Wellington	Ongoing

Initiatives	Completion Target	Progress Comment	Status
		Early Years Plan. To date there was only one (1) EOI received. Further engagement needed to gain additional EOIs.	
Support the development of Yarram Early Learning Inc. to ensure that the service is financially sustainable.	30 June 2018	Coordinator Social Planning attended the Yarram Early Learning Centre (YELC) committee of management meeting. Current issues include: YELC are due for a new lease. Previously the centre was on a Community lease which did not charge rates and services. This was an administration error that has since been rectified. YELC will have to budget for approx. \$10 – 15,000 annual rate bill. This is an issue for the Committee as they fear they will have to shift costs to the community via fees which may impact on viability of the centre.	Ongoing
Support Gumnuts Early Learning Centre Inc. to determine an appropriate management and governance structure by 31 Dec 2017.	31 Dec 2017	Met an officer from Department of Education and Training (DET) to review the progress. Overall positive developments with delegations being changed and new policies being adopted. December briefing to Council is coming up.	In Progress (15%)
Update flood overlay controls and policy in the Planning Scheme to minimise future risk to the community.	30 June 2018	Regular meetings have commenced with representatives of the West Gippsland Catchment Management Authority (WGCMA) to 'map' the Planning Scheme Amendment process whilst detailed background work/preparation continues.	In Progress (10%)
SERVICES & INFRASTRUCTURE			
Utilise the Service Planning Model to expand the 10 year recreation facilities capital planning program to incorporate community facilities, to enable greater prioritisation of community facilities in alignment with the Community Facilities Framework.	30 June 2018	The full application for the Briagolong Recreation Reserve Clubrooms redevelopment was formally submitted to Sport & Recreation Victoria on the 25 September 2017. The full application for the Cameron Sporting Complex Stadium Redevelopment under the Better Indoor Stadiums Fund was lodged on August 16, 2017 - however this	In Progress (25%)

Initiatives	Completion Target	Progress Comment	Status
		<p>submission was withdrawn on 25 September due to significant quantity surveyor cost escalations.</p> <p>Council is awaiting a response on the Country Football & Netball Program outcomes (for the Yarram Recreation Reserve lighting upgrade), with the outcome expected to be known in November/December 2017.</p>	
<p>Development of a Service Planning Model for community facilities that can be adapted for broad use across Council.</p>	<p>30 June 2018</p>	<p>Attended CMT meeting to clarify Service hierarchy, planning model and pilot process. Model was approved with the direction to check the mapping of services against the Council Plan across the organisation (through Managers) then to choose a service to pilot through the planning process.</p> <p>Next step for Manager's working group to review mapping and decide on a pilot. Feedback to be received by 20 October.</p>	<p>In Progress (20%)</p>
<p>Progress the Cowwarr Recreation Reserve Clubrooms redevelopment project in line with the project plan.</p>	<p>30 June 2018</p>	<p>Works Tender closing on 4 October.</p> <p>Current shortfall on budget and possible funding from the Latrobe Valley Authority are still pending.</p>	<p>In Progress (10%)</p>
<p>Complete a business case for the further development of aquatic facilities at Aqua Energy.</p>	<p>30 June 2018</p>	<p>Structural assessment testing has been completed on the 25-metre indoor pool. Report of results are pending.</p> <p>Business case for the heating of Yarram Pool was presented to Council. Decision was made to present the findings to the Yarram community. The community will be asked to consider assisting with the capital funding of the heating plant.</p>	<p>In Progress (30%)</p>

Initiatives	Completion Target	Progress Comment	Status
Progress development of an Off Street Car Parking Master Plan, considering the needs of central business areas within the six major townships, supported by a long term capital works program	30 June 2018	Outline of plan has been developed, with further workshop planned for 17 October. Anticipated to have the draft completed by December 2017.	In Progress (20%)
Develop a policy to guide decision making about rezoning of land to support consistent and equitable outcomes.	30 June 2018	Not applicable.	Not due to start
Facilitate a private rezoning/development plan for the Wurruk Growth area to support well planned housing growth.	30 June 2018	The Independent Planning Panel report for Amendment C84 (Wurruk Growth Area) has been received and made available to the community on 4 October 2017. Council is scheduled to consider the Panel report and the next steps in the process at its 17 October 2017 Council meeting.	In Progress (80%)
Implement the Heyfield Low Density Residential Review into the Planning Scheme to support housing growth.	30 June 2018	Public exhibition of Amendment C96 (Heyfield Low Density Residential Review) has concluded. Given that there are no unresolved/objecting submissions, the Amendment was presented to Council for adoption at the 3 October 2017 Council meeting.	In Progress (80%)
Advocate, in partnership with other Gippsland Shires, for increases and enhancements of V-Line services to Gippsland to improve connectivity and access for residents.	30 June 2018	Following the half a billion rail funding announcement for the Gippsland line, Council will continue advocacy of a rail siding.	Ongoing
Progress the Residential Road and Street Construction Plan projects in line with the implementation plan.	30 June 2018	Pearson-Simpson Street is due for completion in early November with other street Schemes (Dundas North, Dundas South, Marley and Merry Streets) due for tender in October.	In Progress (20%)
Develop a 5 year implementation plan for residential street construction works and present to Council	30 June 2018	Draft 5 year plan has been developed. Minor amendments were proposed for Residential Road and Street Construction Plan. Aiming to present amended plan and 5-year implementation plan to Council in first quarter, 2018.	In Progress (50%)

Initiatives	Completion Target	Progress Comment	Status
NATURAL ENVIRONMENT			
Investigate & initiate composting trial of all green waste at Kilmany Landfill site	30 June 2018	Contractor is currently monitoring and turning the compost pile as required.	In Progress (25%)
Implement the second stage of the 5 year work plan to reduce energy consumption by 5% per year at Entertainment Centre and Wellington Centre, and use Planet Footprint to track results.	30 June 2018	LED exhibition lighting for the art gallery spaces has been purchased.	In Progress (25%)
Implement recommendations and actions to support the 5 year work plan to reduce energy consumption by 5% per year at Aqua Energy and Gippsland Regional Sports Complex (GRSC) using Planet Footprint to track results.	30 June 2018	Two quotes have been obtained for the project to upgrade the indoor pool lights. A third quotation is required due to the total cost of the project. Completion of this project will substantially reduce the annual Aqua Energy lighting cost expenditure.	In Progress (20%)
Develop a model for community engagement for promoting sustainability to an adult audience.	30 June 2018	Currently exploring various joint initiatives in conjunction with other councils/organisations.	In Progress (25%)
LIFELONG LEARNING			

Initiatives	Completion Target	Progress Comment	Status
Relocate the Gallery collection, exhibitions and staff offices to the new Wellington Centre, and enable successful ongoing cultural services from that site.	30 June 2018	Staff have been planning the relocation of the gallery services to the Wellington Centre in great detail to ensure an efficient and co-ordinated transition. The first 'meet and greet' between all staff and potential staff of the Wellington Centre was held at the Wedge Entertainment Centre, followed by a tour of the new building. Gallery staff are excited to be joining forces with the Sale Library, Visitor Information Centre and George Gray café staff and are developing procedures and processes for the new entity.	In Progress (20%)
Relocate the Sale Library resources and equipment & Headquarters facilities to the new Wellington Centre, and enable successful ongoing cultural services from that site.	30 June 2018	Removalist has been engaged, existing sites inspected, with removal dates agreed. Training of staff has commenced, with tasks defined and being updated. Furnishings and equipment has been decided, with final orders being placed, and spaces measured for placement.	In Progress (35%)
ECONOMY			
Implement updated noise contour mapping for RAAF Base East Sale and West Sale aerodrome to support the ongoing operation of these airfields.	30 June 2018	Updated noise contour maps have been completed for West Sale Airport and are a component of the supporting documents for Amendment C98, which have been forwarded to the Minister for Planning for approval. Updated noise contour mapping for RAAF Base East Sale has now been prepared, with a community information session held by the Department of Defence in August 2017. The mapping will now be finalised by Defence and thereafter provided to Council for the appropriate action.	In Progress (65%)
Seek funding for and develop a business case for the extension of the Great Southern Rail Trail through to Yarram and Port Albert, to increase visitation and business opportunities in adjacent areas.	30 June 2018	Met with South Gippsland Shire Council engineers and Economic Development representatives to progress the scope of this project on 30 August. Further work is required in partnership with officers from South Gippsland Shire.	In Progress (20%)

Initiatives	Completion Target	Progress Comment	Status
ORGANISATIONAL			
Implement Stage 1 of a Planning Scheme Review (in consultation with DELWP Flying Squad initiatives) to ensure that the strategic direction of the Planning Scheme is up to date/relevant.	30 June 2018	Background work on Stage 1 of the Planning Scheme Review continues to advance to ensure that the strategic direction of the Wellington Planning Scheme remains up to date and current. A number of internal stakeholder workshops have been undertaken to inform the preparation of the study, which will also compliment the work recently commenced in conjunction with DELWP through the State Government's Planning in the Economic Growth Zone initiative.	In Progress (30%)
Undertake a 'streamlining review' of the Planning Scheme (subject to DELWP flying squad support) to minimise regulatory burden for the community.	30 June 2018	The first meeting of the Planning Scheme Review Group (a part of the Planning in the Economic Growth Zone initiative) has been held with the Department of Environment, Land, Water and Planning (DELWP). DELWP will shortly engage consultants to undertake the first stage of the review.	Ongoing
Undertake the implementation of a Workforce Management System (WMS) across all Leisure Services managed facilities.	30 June 2018	Requests lodged with Banyule and Mitchell Shire Council's Leisure Services teams, seeking information and data on any improvements noted since the implementation of a WMS.	In Progress (10%)
Manage and deliver Information Communication Technology (ICT) services to East Gippsland Shire Council as per the Memorandum of Understanding for ICT shared services.	30 June 2018	Progressing as per Memorandum of Understanding (MoU) with no issues to report for first quarter. Highlights include delivery of New ICT/AV for East Gippsland Shire Council's New Business Centre and commencement of Skype for Business rollout across the Shire offices.	In Progress (25%)
Assist Baw Baw Shire Council with their ICT program by providing strategic advice and oversight	30 June 2018	Procurement process for new tablet fleet at Baw Baw Shire Council has been completed.	In Progress (70%)
Develop and Implement a Customer Service Strategy that defines the standards required to improve customer satisfaction across all Council services.	30 June 2018	Draft document drafted and discussed with GM. Making some changes before presenting to the working group and CMT.	In Progress (15%)

Initiatives	Completion Target	Progress Comment	Status
Upgrade Council's abilities to produce high quality video messaging to improve our communications processes and enhance our social media channels.	30 June 2018	A meeting arranged with IT team to assess capabilities for progress with digital platforms and get background for formulating a strategy on External Digital Communications, such as website, apps and social media.	In Progress (5%)
Develop an External Communications Strategy that will establish a shared understanding of Council's external communications framework, tools and processes.	30 June 2018	Not applicable.	Not due to start
Facilitate delivery of 2 key outcomes in the Community Engagement Strategy Action Plan	30 June 2018	Wellington Engagement Network – Direction and Innovation (WENDI) members currently providing feedback on Introduction to Community Engagement Course. Leadership meeting for introducing the course is yet to be confirmed.	In Progress (20%)
Implement an outdoor pool operating model (temperature forecast related) to reduce cost to council while maintaining optimum service levels.	30 June 2018	Councillors were presented with the proposed new operating model for seasonal pools for 2017-18. The new model will see pools opening for recreational swimming only on days where the forecast is for 25C or higher. Swimming times on days open will be extended to be longer than what applied in 2015-16. Maffra, Sale and Yarram pools will offer lap swimming regardless of temperature, from Mondays to Fridays throughout the season. All pools will operate on a 15-week standard season, commencing 24 November and concluding 12 March. Estimated savings across the 5 pools for the 15-week season is ~ \$50K.	In Progress (30%)
Inform Aqua Energy's business decisions through the cost allocation model data	30 June 2018	Final version of the Cost Allocation modelling from 2016-17 period is expected in October.	In Progress (15%)

Initiatives	Completion Target	Progress Comment	Status
Review Council's list of Surplus Land so that land value can be realised in accordance with policy and standards of best practice.	30 June 2018	A Council Workshop has been scheduled for 17 October 2017 to seek feedback on list of properties to be considered for disposal.	In Progress (25%)
Facilitate the distribution of consistent Insurance coverage information and advice for all Community Committees of Management in facilities on Council owned and/or managed land to ensure CoM and volunteers are adequately covered in case of an incident.	30 June 2018	Not applicable.	Not due to start
Develop an organisational wide recruitment, selection and retention strategy for the organisation, including diversity and inclusion, to ensure recruitment aligns with Council's strategic vision, compliance with equal employment opportunity legislation and best practice recruitment methodology.	30 June 2018	A review of our organisational recruitment strategy is in draft. Further work will commence in November 2017.	In Progress (20%)
Implement the action plan association with Wellington Shire Economic Development Strategy 2016-2022.	30 June 2018	All allocated activities are progressing and reviewed in accordance with the 2016-2022 Economic Development Strategy.	In Progress (15%)
In early 2018, prepare Economic Development Strategy Action Plan 2018-20	30 June 2018	Not applicable.	Not due to start
Develop the Wellington Age Friendly Plan.	30 June 2018	Not applicable.	Not due to start
Implement the 2017/18 priorities emanating from the 2015-20 Aquatic Strategy	30 June 2018	Below is a summary of actions identified in the Aquatic Strategy that have been accepted as Capital Works or Strategic Projects for 2017-18 year.	In Progress (25%)

Initiatives	Completion Target	Progress Comment	Status
		<p>Aqua Energy 25 metre pool business case - Structural Assessment conducted, report pending. Benchmark data in final stages of review.</p> <p>LED Light Renewal - Awaiting third quote and currently sitting with project delivery team.</p> <p>Aqua Energy CCTV Extension - One quote received and currently seeking additional quotes.</p> <p>Outdoor Pools Solar pumps and controls - Priority is now for Aqua Energy solar hot water rectification & upgrade. Received one quote and seeking further quotes.</p> <p>Outdoor pools People Address Systems - Maffra Completed. Stratford Quoted.</p> <p>Pool Pump Renewal Program - 25 metre lint basket awaiting completion and installation.</p> <p>Stratford Pool Concourse resurfacing - Works completed.</p> <p>Facility Painting Program - received quotes for Maffra pool change room/entry. Aqua Energy Gym repainted.</p> <p>Sale Outdoor Pool Plantroom - Preliminary work commenced on dive pool decommissioning.</p> <p>Wayfinding and Advisory Signage - Internal audit completed. Prioritisation of essential signage to be finalised.</p> <p>Chemical Storage Upgrade (OP's) - Awaiting safety audit information to assist in design scoping.</p>	



SEPTEMBER 2017 QUARTERLY FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

INCOME STATEMENT

For the period ending 30 September 2017

	YEAR TO DATE 2017-18			FULL YEAR 2017-18	
	Actual	Adopted Budget	Variance	Adjusted Budget	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Income					
Rates and charges	58,628	55,300	3,328	55,500	55,500
Statutory fees & fines	186	149	37	729	729
User fees	1,101	1,275	(174)	6,533	6,533
Grants - operating	2,403	2,136	267	7,746	7,746
Grants - capital	1,964	-	1,964	16,206	15,987
Contributions - monetary	70	27	43	1,141	1,135
Net gain on disposal of property, infrastructure, plant and equipment	284	52	232	241	151
Other income	849	388	461	3,158	3,157
Total Income	65,485	59,327	6,158	91,254	90,938
Expenditure					
Employee costs	6,832	6,979	147	25,900	25,928
Contractors, materials and services	6,305	7,371	1,066	30,027	29,493
Bad and doubtful debts	-	-	-	86	86
Depreciation and amortisation	5,370	5,370	-	21,676	21,676
Borrowing costs	49	46	(3)	505	505
Other expenses	186	228	42	672	667
Total Expenditure	18,742	19,994	1,252	78,866	78,355
Surplus for the period	46,743	39,333	7,410	12,388	12,583

Note: The adjusted budget figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an adjusted budget figure enables Council to more accurately monitor financial performance during the year and predict the end of year position. Council must however report publicly against the original adopted budget on a quarterly basis.

Adopted Budget to YTD Actuals

The operating result for the first quarter of the financial year reflects a surplus of \$46.74 million against an adopted budget surplus of \$39.33 million. The favourable variance of \$7.41 million is mainly due to:

Income

- **\$3.33 million** Additional rates raised during 2017/18 due to the finalisation of supplementary valuations after the completion of the 2017/18 budget, reflecting full years impact of capital improvement.
- **\$0.27 million** Operating grants variance mainly represents, \$95k for Art Gallery funding towards the Creative Victoria program received ahead of schedule, municipal emergency fire coordinator funding of \$60k delayed from 2016/17. New grant funding totalling \$39k has been received towards: Briagolong flash flooding study (\$25k), Art Gallery image exhibition (\$9k) and business development project (\$5k). The first quarter Victoria Grant Commission instalment was \$74k higher than expected, which will result in an annual increase of \$296k.
- **\$1.96 million** The capital grants funding of \$1.82 million relates to Roads to Recovery funding, which has been received earlier than expected.
- **\$0.23 million** Proceeds from an unbudgeted Council land sale and major plant trade in have been received.

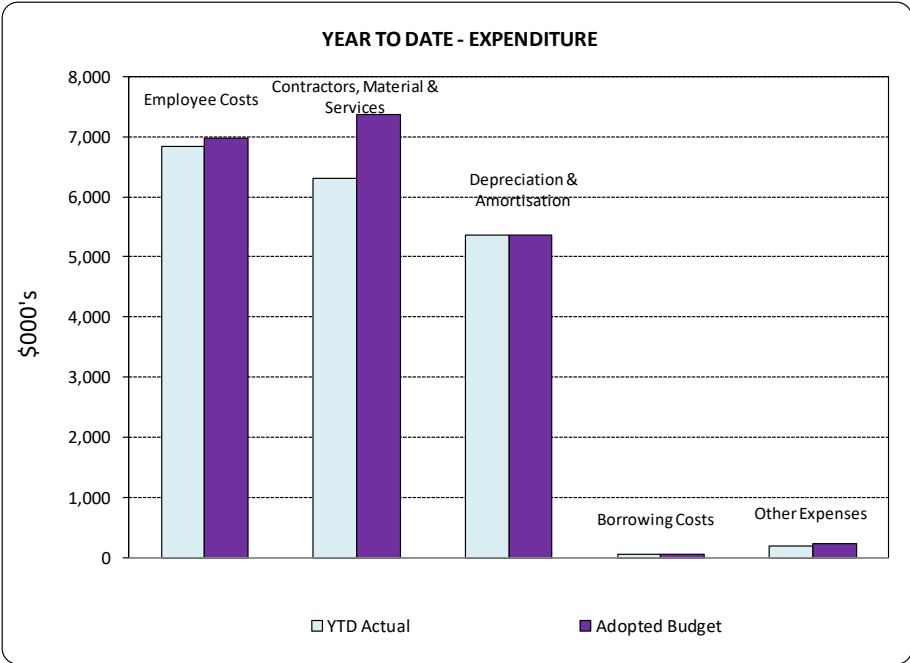
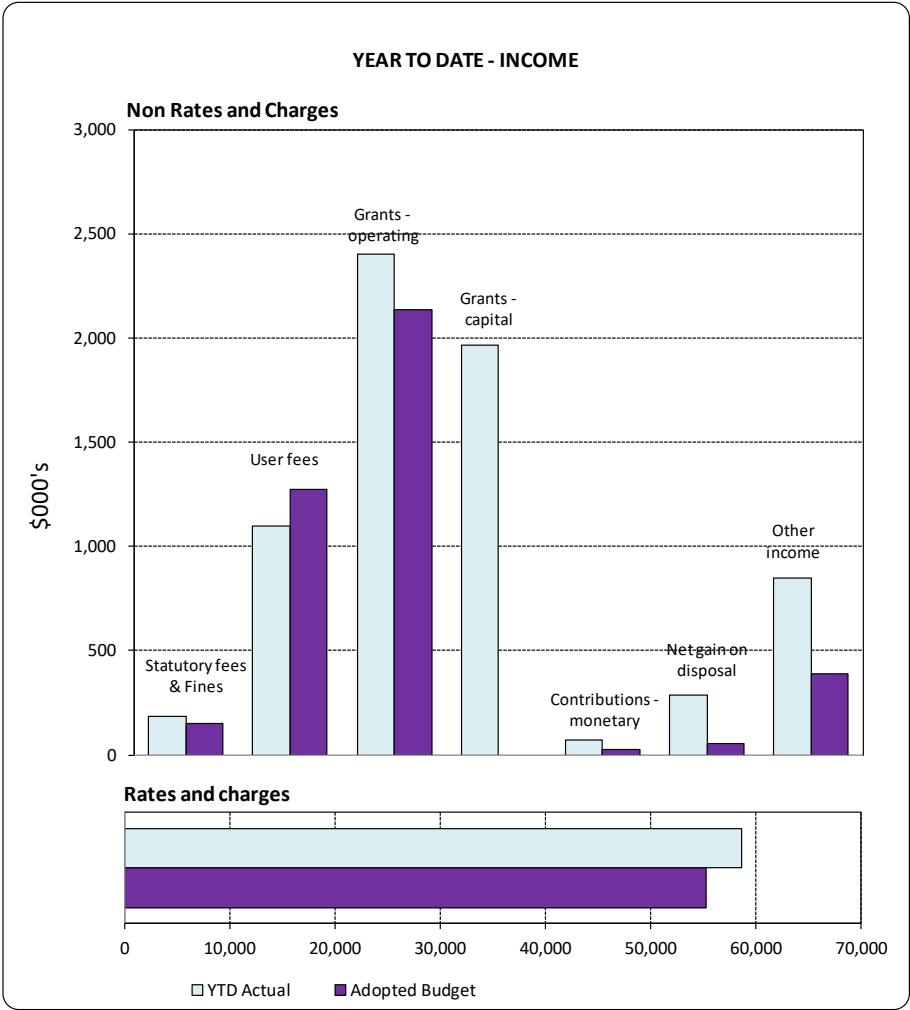
Income (continued)

- **\$0.46 million** Other income primarily represents a \$210k donation received for the upgrade of Gippsland Regional Sporting Complex stage 2, which was received earlier than projected. Interest on short term investments has exceeded the budget by \$205k mainly due to the receipt of grants in advance.

Expenditure

- **\$0.15 million** Employee costs are slightly lower than budgeted mainly due to staff vacancies throughout the organisation and the initial workcover premium instalment amount being less than projected. However, further expenses may be incurred subject to premium finalisation due in November 2017.
- **\$1.07 million** The variance in contractors, materials and services are primarily due to:
 - a. **\$664k** - Remedial work at the Kilmany landfill site is progressing and expected to complete in October 2017.
 - b. **\$101k** - Software maintenance expenditure for the first quarter being lower than anticipated.
 - c. **\$81k** - Underspends in utilities are mainly due to timing for various sites.
 - d. **\$78k** - Waste management expenditure incurred has been lower than predicted for EPA compliance works and kerbside collection costs.
 - e. **\$41k** - Expenditure associated with parks and environmental services such as hazard removal and pest control programs being below budget but some work is programmed to commence shortly.
 - f. **\$40k** - Plant operating costs for parts and maintenance are lower due to the adhoc timing nature of these expenses.

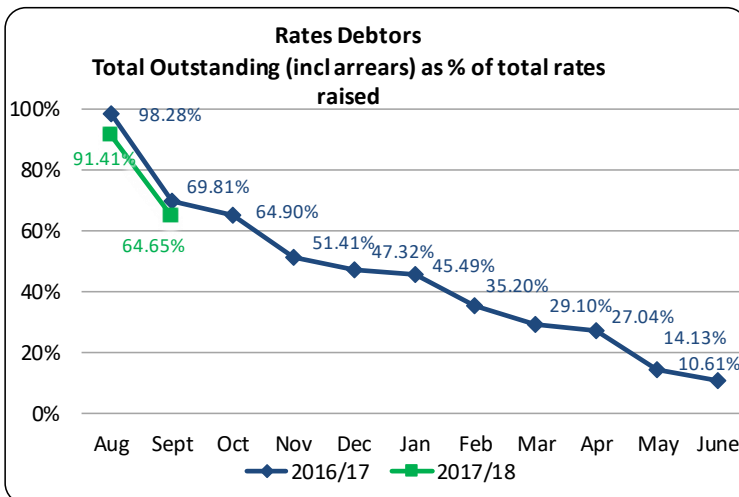
SEPTEMBER 2017 COMPONENTS AT A GLANCE



BALANCE SHEET

As at 30 September 2017

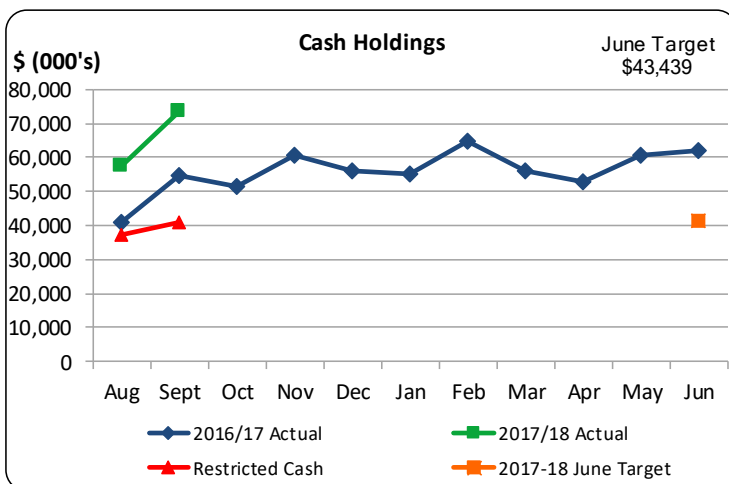
Actual		Actual	Adjusted Budget	Adopted Budget
September 16		September 17	June 18	June 18
\$000's		\$000's	\$000's	\$000's
Current Assets				
96,436	Total Current Assets	114,137	50,774	52,644
898,588	Total Non Current Assets	851,893	883,847	941,344
995,024	Total Assets	966,030	934,621	993,988
Current Liabilities				
13,156	Total Current Liabilities	13,549	15,782	14,560
10,465	Total Non Current Liabilities	12,521	13,243	12,638
23,621	Total Liabilities	26,069	29,025	27,198
971,403	Net Assets	939,961	905,596	966,790



The first rate instalment was due on 30 September 2017. The rate debtors outstanding at the end of September 2017 were \$42.5 million (64.7%) compared to September 2016 of \$42.6 million (69.8%).

\$3.2 million of supplementary rates were raised in July 2017 above budget and are expected to be collected in the coming months.

As the due date (30 September) for the first rate instalment fell on a Saturday majority of the receipts will be updated in October 2017.



Council cash holdings at the end of September 2017 of \$73.4 million is above the September 2016 balance of \$54.9 million.

The current cash holdings includes restricted funds of \$7.5 million to reserves, \$10.4 million to cover provisions, and \$15.48 million associated with the operating and capital carried forwards.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the period ending 30 September 2017

	YEAR TO DATE 2017-18			FULL YEAR 2017-2018	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Adopted Budget \$000's
Property	3,232	2,348	(884)	8,892	8,704
Infrastructure	1,587	821	(766)	36,838	34,155
Plant and Equipment	550	622	72	4,112	3,862
Intangibles	-	-	-	25	25
Grand Total	5,369	3,791	(1,578)	49,866	46,746

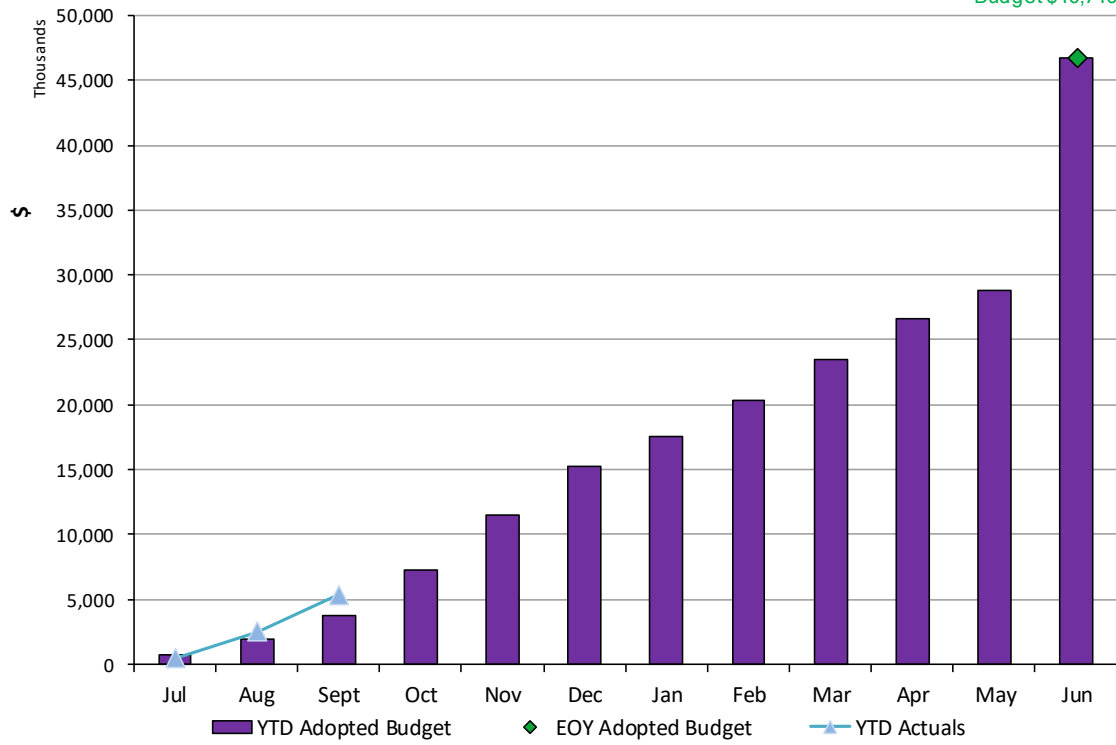
	YEAR TO DATE 2017-18			FULL YEAR 2017-2018	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Adopted Budget \$000's
Renewal	3,445	2,437	(1,008)	31,055	28,962
Upgrade	1,093	724	(369)	10,722	9,940
Expansion	822	630	(192)	4,857	4,697
New Assets	9	-	(9)	3,233	3,148
Grand Total	5,369	3,791	(1,578)	49,866	46,746

Capital Works Summary - For the period ending 30 September 2017

- Progress on capital projects for the year to date is \$5.4 million and an additional \$1.6 million in commitments (purchase orders raised) has put overall project expenditure ahead of budget.
- The Port of Sale Cultural Precinct has progressed by \$3.4 million, with an additional \$524k in commitments.
- Roads to Recovery funding was received for the additional expenditure achieved last year and an additional \$1.6 million for projects in the first quarter this financial year.
- The Aqua Energy Gym Fitness Equipment Replacement has been completed.
- The plant renewal program is well underway with \$262k spent and \$683k in commitments raised.
- Overall, 76 projects are in preplanning, 7 new contracts have been awarded this month and 29 projects are underway. Fifteen projects have already reached completion including the close out of some projects continued from last year.
- The Stratford Pool concourse resurfacing is complete and work on the Loch Sport Foreshore Management Plan has commenced.
- Contracts have been awarded for Boodyarn, Napier and Toms Cap bridges.

**2017 - 18
CUMULATIVE CAPITAL EXPENDITURE**

June 2018 Adopted
Budget \$46,746



Note: no adjustments to budget have yet been approved.



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION:

CORPORATE SERVICES

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management

OBJECTIVE

To report on all assembly of Councillor records received for the period 26 September 2017 to 10 October 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 26 September 2017 to 10 October 2017.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 26 September 2017 to 10 October 2017.

Assembly of Councillors summary of reports received for the period 26 September 2017 to 10 October 2017.

Date	Matters considered	Councillors and officers in attendance
3 October 2017	Cameron Street Sporting Complex Waste Facilities Review Including Future Operating Hours Amendment C97 – Sale Sewerage Pump Station Murray Goulburn Community Assistance Grants – August 2017 West Sale & Wurruk Industrial Land Supply Strategy – Analysis, Issues and Options Report Port Albert Project	Cr Bye, Cr Crossley, Cr Hall, Cr Hole, Cr McCubbin, Cr Maher, Cr Mills, Cr Rossetti, Cr Stephens John Websdale, Acting Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built and Natural Environment Sharon Houlihan, Acting General Manager Community & Culture Marcus Stone, Coordinator Community Facilities Planning (Item 1 & 5) Tim Rowe, Manager Natural Environment & Parks (Item 2) Samantha Nock, Coordinator Waste & Sustainability (Item 2) Joshua Clydesdale, Manager Land Use Planning (Item 3) Barry Hearsey, Coordinator Strategic Planning (Item 3 & 6) Sharon MacGowan, Community Facilities Planning & Grants Officer (Item 5) Catherine Vassiliou, Coordinator Social Planning & Policy (Item 5)
3 October 2017	IT / Diary Meeting	Cr Bye, Cr Crossley, Cr Hall, Cr Hole, Cr McCubbin, Cr Maher, Cr Mills, Cr Rossetti, Cr Stephens John Websdale, Acting Chief Executive Officer Leah Schuback, Executive Assistant, CEO Unit Brendon Low, IT Project Officer

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 26 September 2017 to 10 October 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”

Strategy 6.3.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

3 October 2017

2. ATTENDEES:

Councillor Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Mills	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Officer Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	G Butler, GMCC		✓
A Skipitaris, GMCS	✓		John Websdale (<i>Actg. CEO</i>)	✓	
C Hastie, GMBNE	✓		Sharon Houlihan (<i>Actg. GMCC</i>)	✓	

Others in Attendance (list names and item in attendance for):	Item No.
Sharon Houlihan, Marcus Stone	1
Tim Rowe, Samantha Nock	2
Joshua Clydesdale, Barry Hearsey	3
John Websdale	4
Marcus Stone, Sharon MacGowan, Catherine Vassiliou	5
Barry Hearsey, Paul Shipp (<i>Urban Enterprise Planning Consultant</i>)	6
Sharon Houlihan	7

3. Matters / Items considered at the meeting (list):

1. Cameron Street Sporting Complex
2. Waste Facilities Review Including Future Operating Hours
3. Amendment C97 – Sale Sewerage Pump Station
4. Murray Goulburn
5. Community Assistance Grants – August 2017
6. West Sale & Wurruk Industrial Land Supply Strategy – Analysis, Issues and Options Report
7. Port Project Update

4. Conflict of Interest disclosures made by Councillors:

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

3 October 2017

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Hall	✓		Cr Bye	✓	
Cr Maher	✓		Cr Rossetti	✓	
Cr Stephens	✓		Cr Hole	✓	
Cr Mills	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	G Butler, GML		✓
C Hastie, GMB&NE		✓	J Websdale, Acting CEO	✓	
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.
Leah Schuback	1
Brendon Low	1

3. Matters/Items considered at the meeting (list):

1. IT/Diary Meeting - Councillors

4. Conflict of Interest disclosures made by Councillors:

Nil

ITEM C2.2**AUDIT & RISK COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					✓

OBJECTIVE

To receive and note the minutes of the Audit & Risk Committee meeting held on 15 September 2017.

RECOMMENDATION

That:

- 1. Council receive and note the minutes in brief (Attachment 1) and the confidential attachment at Item F1.1 Audit & Risk Committee Minutes of 15 September 2017; and***
- 2. The information contained in the confidential attachment Item F1.1 Audit & Risk Committee Minutes of 15 September 2017 of this Council meeting agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Corporate Services on 19 September 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: f) legal advice; and h) any other matter which the Council considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

BACKGROUND

Council maintains an Audit & Risk Committee in accordance with Section 139 of the *Local Government Act 1989*. The Audit & Risk Committee is an independent advisory Committee to Council and its primary objective is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development. Minutes of the Audit & Risk Committee are reported direct to Council.

A copy of the minutes in brief from the Audit & Risk Committee meeting of 15 September 2017 can be found at Attachment 1 of this report and is provided for the information of Council and the public in general.

OPTIONS

Council has the following options:

1. To receive and note the minutes from the Audit & Risk Committee Meeting of 15 September 2017; or
2. To seek further information and consider the minutes at a future meeting.

PROPOSAL

To receive and note the minutes of the Audit & Risk Committee meeting held on 15 September 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The *Local Government Act 1989*, section 139(1) requires Council to establish an audit committee. Council's Audit & Risk Committee is an Advisory Committee to Council and operates within the Terms of Reference and Charter adopted by Council.

The Audit & Risk Committee Terms of Reference require the minutes of the Audit & Risk Committee to be forwarded to an ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes. The Audit & Risk Committee is also required to report annually to the Council summarising the activities of the Committee during the previous financial year.

This report complies with the legislative requirements and the Audit & Risk Committee Terms of Reference requirements.

COUNCIL PLAN IMPACT

The Council Plan 2017–2021 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

RISK MANAGEMENT IMPACT

The Audit & Risk Committee Charter identifies the management of risk as one of the primary objectives of the Audit & Risk Committee. The Audit & Risk Committee monitors the risk exposure

of Council by determining if management has appropriate risk management processes and adequate management information systems in place.

**MINUTES IN BRIEF OF WELLINGTON SHIRE COUNCIL AUDIT & RISK COMMITTEE
MEETING ON FRIDAY 15 SEPTEMBER 2017**

Present: Mr Peter Craighead
Mr Joel Churchill
Councillor Alan Hall

In attendance: Mr David Morcom (Chief Executive Officer)
Mr Arthur Skipitaris (General Manager Corporate Services)
Mr Ian Carroll (Manager Corporate Finance)
Mr Chris Hastie (General Manager Built & Natural Environment)
Ms Sandra Rech (Coordinator Asset Management)
Ms Mary Winter (Crowe Horwath)
Mr Deryck Tindall (Crowe Horwath)
Mrs Sheryl Saynor (Executive Support Officer)

1. **Welcome -**
2. **Apologies -** Chris Badger, Cr Garry Stephens

3. **Closure of Meeting to Public:-**

Councillor Hall/Joel Churchill

That the meeting be closed to the public under Section 89(2) of the Local Government Act 1989 to discuss legal advice and any other matter which the Council or special committee considers would prejudice the Council or any person.

CARRIED

4. **Declaration of Conflict(s) of Interest:-**
Nil

5. **Adoption of Previous Minutes – 2 June 2017:-**

Peter Craighead/Joel Churchill

That the Committee adopt the minutes of the previous meeting held on 2 June 2017.

CARRIED

6. **Action Items from Previous Minutes**

COUNCILLOR HALL/JOEL CHURCHILL

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

- (h) ***any other matter which the Council or special committee considers would prejudice the Council or any person.***

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

7. a) In Principle Agreement to Draft Financial and Performance Statements 2016/17

The meeting was adjourned at 10.53am as Management and staff left the meeting to allow Committee members to meet with Audit staff.

Management and staff returned at 11.03am and the meeting resumed.

Councillor Hall/Joel Churchill

That the Audit Committee, having considered the draft Financial and Performance Statements for the year ended 30 June 2017, recommend to Council that it give its in principle agreement to sign the Draft Financial and Performance Statements as presented. That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

8. Management Letter – Interim Financial Audit 2016-17

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report. That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

9. Questions on Notice – Joel Churchill

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report. That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

10. Step Asset Management Program Scorecard

Councillor Hall/Joel Churchill

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

11. Provision of Internal Audit Services Contract

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

12. Internal Audit Reports

Councillor Hall/Joel Churchill

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

13. Status of Internal Audit Recommendations

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

14. VAGO Report: Public Participation and Community Engagement: Local Government Sector

Councillor Hall/Joel Churchill

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

15. Protecting Integrity: Central Goldfields Shire Council Investigation

Councillor Hall/Joel Churchill

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

16. Road Management Act Processes – Annual Update

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

17. Chairman's Report

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

*(h) any other matter which the Council or special committee considers would prejudice the Council or any person.
be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.*

CARRIED

18. Information Services Update

Councillor Hall/Joel Churchill

*That the Audit & Risk Committee recommend to Council that it receive the report.
That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:*

*(h) any other matter which the Council or special committee considers would prejudice the Council or any person
be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.*

CARRIED

19. Draft Annual Report 2016/17

Joel Churchill/Councillor Hall

*That the Audit & Risk Committee recommend to Council that it receive the Report.
That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:*

*(h) any other matter which the Council or special committee considers would prejudice the Council or any person
be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.*

CARRIED

20. Council Plan Highlights and Progress of Major Initiatives and Initiatives

Councillor Hall/Joel Churchill

*That the Audit & Risk Committee recommend to Council that it receive the Report.
That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:*

*(h) any other matter which the Council or special committee considers would prejudice the Council or any person
be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.*

CARRIED

21. Related Party Transactions

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED.

22. Fraud Report

Councillor Hall/Joel Churchill

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

23. Excessive Staff Leave

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the Report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

24. Current Key Risk Matters

Councillor Hall/Joel Churchill

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

f) legal advice;

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

25. Insurance Report

Joel Churchill/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Act:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;***

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

26. Register of Commissioned Reports

Councillor Hall/Joel Churchill

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;***

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED.

27. General Business

1. CEO Update

THE MEETING CLOSED AT 11.54AM.

ITEM C2.3**CONSIDERATION OF THE ANNUAL REPORT 2016/17**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓			✓		✓	

OBJECTIVE

To consider, discuss and receive the Annual Report 2016/17 for Wellington Shire Council, as attached.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council consider, discuss and receive the Annual Report 2016/17 in accordance with the requirements of the Local Government Act 1989.

BACKGROUND

Each financial year Council prepares an annual report which is designed to inform the community about our performance for the previous year, particularly against the strategic objectives set out in the Council Plan and our financial performance, together with a range of other information as required by legislation.

OPTIONS

Council is required to consider the Annual Report 2016/17 at a Council meeting within one month of submitting the report to the Minister for Local Government.

PROPOSAL

It is proposed that Council consider, discuss and receive the Annual Report 2016/17 in accordance with the requirement of the *Local Government Act 1989*.

CONFLICT OF INTEREST

No Staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Council has a responsibility to consider and discuss the Annual Report 2016/17 in accordance with Section 134 of the *Local Government Act, 1989*. Council's Annual Report 2016/17 has been prepared in accordance with the *Local Government Act 1989*, the Local Government (General) Regulations 2015 and the Local Government (Planning and Reporting) Regulations 2014.

COUNCIL PLAN IMPACT

The Council Plan 2017 -21 *Theme 6 – Organisational* states the following strategic objective and related strategies:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”.

Strategy 6.3.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making”.

Strategy 6.2.2

“Actively engage with both internal and external stakeholders to appropriately inform about council business.”

CONSULTATION IMPACT

Copies of the Annual Report 2016/17 are available to the public at the Sale and Yarram Service Centres, and on Council's website.



WELLINGTON SHIRE COUNCIL
ANNUAL REPORT
2016/17



About this Annual Report

Wellington Shire Council is proud to present the 2016/17 Annual Report which focuses on informing our community about how we've performed over the past twelve months against the Council Plan 2013-17 and 2016/17 Budget.

It also aims to fulfil Council's statutory reporting obligations under the Local Government Act 1989 and other relevant legislation.

The report provides an overview of 2016/17 operations, and the various accomplishments and challenges throughout the year. It also seeks to describe the breadth of our services and operations, our governance and management processes, and the responsibilities fulfilled by our councillors, Corporate Management Team and employees.

Council is committed to transparent reporting and accountability and our aim is to provide our residents, ratepayers, State and Federal Governments and other key stakeholders with an open, accurate account of our performance during 2016/17.

For further information and to provide feedback, please contact our Customer Service Department on 1300 366 244.



An online version of this report is available at www.wellington.vic.gov.au.



COVER and INSIDE COVER IMAGES: Commercial Road, Temm.
BACKGROUND: Passion carving by John Bowly, Memorial Park, Stafford.



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SECTION 3 Financial Report

8.0 Financial Report

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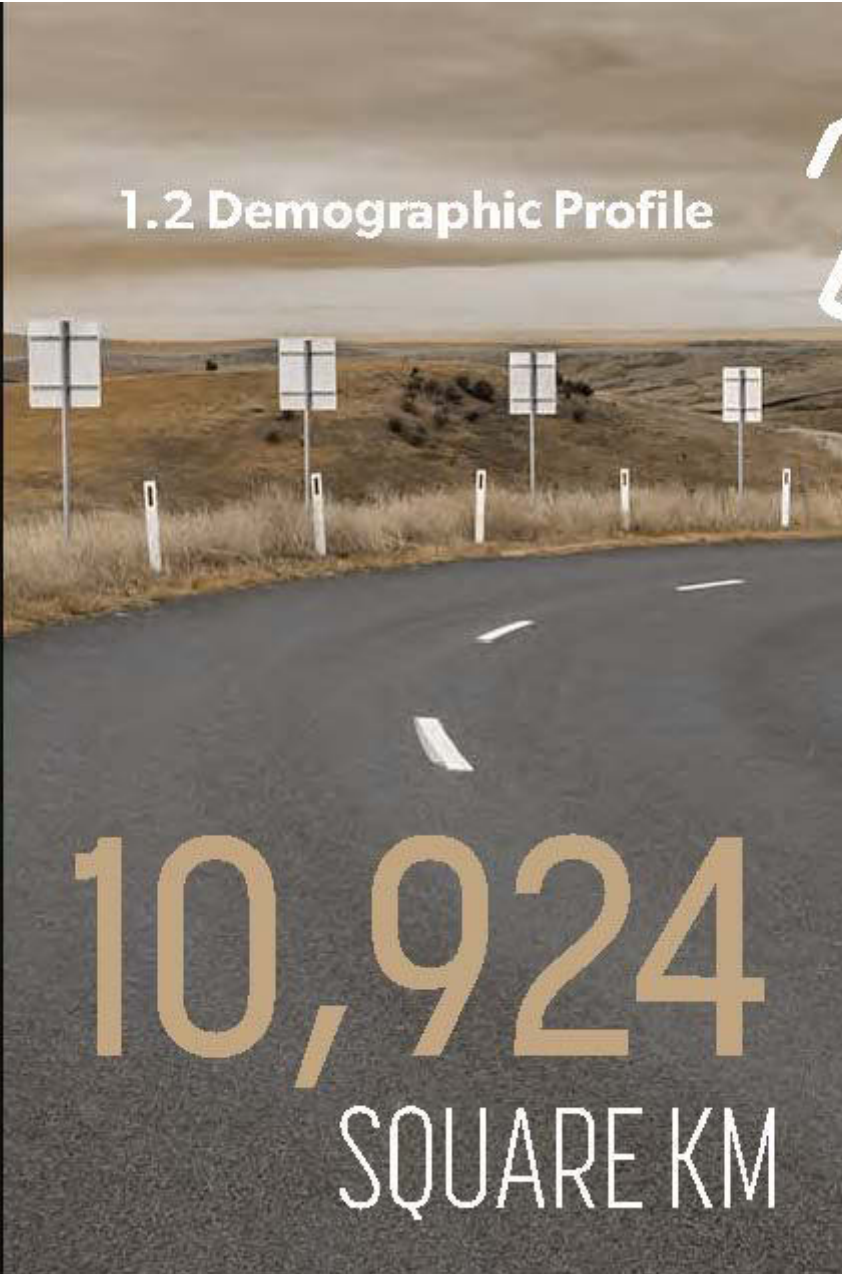
REPORT OF OPERATIONS



1.1 Our Location

Wellington Shire is located in the Gippsland region of the state of Victoria, Australia. It is Victoria's third largest municipality, covering an area of 10,924 square kilometres and is home to 42,871 residents (2016 Census) spread across more than 30 different communities.





1.2 Demographic Profile

10,924
SQUARE KM



43
MEDIAN AGE

\$563
MEDIAN INCOME
PER PERSON / PER WEEK



42,871
POPULATION



95%
EMPLOYMENT
FROM LABOUR FORCE



HEALTH CARE
& SOCIAL
ASSISTANCE



AGRICULTURE,
FORESTRY &
FISHING



RETAIL
TRADE

19.4%
BORN OVERSEAS



2.4
PEOPLE
PER HOUSE

1.3 Purpose

Our Vision

“People want to live in Wellington Shire because of its liveability, environment and vibrant economy.”



Our Values

The organisation's values guide our behaviour and underpin everything we do. Our values help us achieve the organisation's vision and improve the quality of the services we offer to our community.



Balance

Demonstrating fairness, equity and flexibility. Considering work-life balance, and balancing community needs against resources.



Integrity

Acting with respect, honesty, reliability, trust, tolerance and understanding.



Professionalism

Personal development and meaningful work, being competent, innovative and courageous, focusing on excellence and continuous improvement.



Cooperation

Working together, teamwork, collaboration and being solution-oriented.



1.4 Fast Facts

Some quick facts and figures from the 2016/17 financial year are detailed below:

1,535,864 Scheduled kerbside garbage and recycling collection bin lifts.	707,613 Square metres of local roads reseeded.	260,283 Library collection loans (does not include eBook usage).	214,984 Visits to Wellington Shire Pools.				
178,390 Visits to our libraries.	86,973 Square metres of sealed local roads reconstructed.	58,000 Cattle and sheep processed by The Gippsland Regional Livestock Exchange in Sale.	41,238 Telephone calls received by Customer Service.				
37,260 Walk-ins at the Sale Visitor Information Centre (VIC), Yarram VIC and Maffra VIC.	23,433 Face-to-face customer enquiries received.	19,912 Esso BHP Bilbon Wellington Entertainment Centre (The Wedge) visits.	18,342 People attended the Gippsland Art Gallery.			10,575 Tonnes of garbage and recyclables collected from kerbside bins.	9,145 Dogs and cats registered.
7,000 Aircraft movements at the West Sale Airport and Yarram Aerodrome.	6,120 Kilometres of roadside washed.	3,482 Tonnes of recyclables sent for re-processing.	3,107 Culverts cleared.			1,938 Kilometres of gravel roads graded.	1,715 Urban drainage pits cleaned.
486 Licensed Food Premises inspected.	435 Planning approvals in 2016/17 with an estimated value for development of \$59,121,963.	293 Kilometres of roadside drainage cleaned.	157 Building Notices and orders issued.			87 Applicants successful in receiving Quick Response Grants.	46 Applicants successful in receiving Community Assistance Grants.

1.5 Highlights of the Year

This section outlines a calendar of key events over the 2016/17 financial year.

JULY [2016]

- Successful completion of upgrade works on Cunninghame Street in Sale. This was the first project under Council's newly adopted Residential Roads and Street Construction Program.
- Successful completion of pavilion upgrades at the Gordon Street Recreation Reserve in Heyfield.
- New Corporate Planning & Reporting System 'PULSE' was launched as part of the new Performance & Accountability Framework across the organisation.
- The Gippsland Art Gallery received 426 entries for this year's John Leslie Art Prize, 10 more than the previous year. The judging took place on 31 August with the \$20,000 non-acquisitive prize winner announced at a major exhibition opening event on Friday 2 September.
- ExxonMobil, in conjunction with Opera Australia, Orchestra Victoria and Wellington Shire Council, presented a free concert 'An Esso Night at the Opera' on Thursday 21 July at the Esso BHP Billiton Wellington Entertainment Centre. Over 300 people from the community enjoyed some of Australia's finest opera singers performing well-loved arias from Puccini, Bizet, Verdi, Rossini and more.
- Jack and the Beanstalk was produced by the Entertainment Centre and attended by 958 people over three days. The production was a 'relaxed performance' format, with a specially adjusted live performance for children with autism, learning difficulties or those new to theatre. It featured a narrator who guided the audience through the show, low level house lighting, with sound effects coming from the audience, creating an inclusive environment.
- Wellington Municipal Flood Emergency Plan Version 2.0 was endorsed and published. This was the first fully multi-agency Flood Emergency Plan in the State. It will be submitted to Victoria State Emergency Service for adoption as a State template.



1.5 Highlights of the Year

AUGUST

- State government funding was received for twelve months for an Age Friendly Project Officer. Appointment commenced in September 2016.
- The Economic Development Strategy 2016-22 and Action Plan 2016-18 was adopted by Council on 16 August 2016.

SEPTEMBER

- Commencement of the \$14.53 million redevelopment of the Port of Sale Cultural Hub as well as the commencement of upgrades to the Port Precinct roadways, bridge and path infrastructure. The project was funded with \$4.5 million from the Federal Government's National Stronger Regions Fund, \$4.75 million from the State Government's Regional Growth Fund and Living Libraries Infrastructure Program, \$1.5 million from the John Leslie Foundation and \$3.78 million from Council.
- Council received a \$25,000 funding grant from Transport Accident Commission (TAC) to support the redevelopment of the Wellington Bike Ed Program. The funding went towards purchasing a light weight alloy trailer, bicycles, helmets and resources to support schools to run the program.
- The Yarram Library hosted "Story Island" exhibition provided by the State Library of Victoria from 16 September to 29 October 2016. Special programs were offered to schools and community groups with exhibition themes focused on inclusiveness and the environment. The State Library Victoria also provided \$1,500 towards the cost of supporting programs. Staff from Gippsland Art Gallery assisted in set up and delivery of programs while local authors delivered special readings to support exhibition themes.
- The CEO of Wellington Shire Council and President of Wellington Regional Tourism (WRT) signed a new three year Memorandum of Understanding, with transfer of function and budget for tourism marketing to WRT.



1.5 Highlights of the Year

OCTOBER

- A successful emergency management exercise was held on 20 October 2016 aiming to increase Council's preparedness for response to human pandemic influenza with a focus on business continuity. Twenty nine keystaff participated.
- Council was successful in gaining \$600,000 through Round 3 of the National Stronger Regions Fund for the Gippsland Regional Sporting Complex (GRSC) Stage 2A. The project will include a new multi-purpose synthetic field and adjoining pavilion to be used by hockey, soccer, AFL 9s, schools and community groups. In addition to the \$600,000 from the Federal Government, the project will receive \$1 million from the John Leslie Foundation, \$750,000 from Wellington Shire Council, \$650,000 from the State Government and \$50,000 from the East Gippsland Hockey Association. Total project cost of \$3.05 million.
- Council supported a Family Fun Day for the Mafra dairy community, organised by Mafra Business and Tourism Association with over 340 people attending. Funding for the event was assisted through State Government provided funds and managed by Council.



1.5 Highlights of the Year

NOVEMBER

- Announcement of \$5 million State Government funding towards the \$5.95 million West Sale Airport upgrade. Works include the resurfacing and lengthening of the West Sale Airport runway to meet Department of Defence requirements as a secondary airport to the RAAF Base East Sale.
- Dredging at Port of Sale was completed which resulted in improved safety and access outcomes as well as creating additional mooring opportunities.
- Yarram and Devon North communities completed new Community Emergency Plans.
- A new Youth Council 2017 was confirmed including 15 young people between the ages of 14 and 24 from Yarram, Woodside, Alberton, Maffra, Stratford, Sale and Rosedale.
- The VicHealth Walk to School Program 2016 saw 29 of 31 Wellington Shire schools participating in the campaign. Overall, there was a significant improvement in walking and active travel statistics. This was a positive reflection of the ongoing commitment from Primary Schools to work with Council to address active travel.

DECEMBER

- Council received \$100,000 from the Victorian Government's Community Sports Infrastructure Fund - Female Friendly Facilities. This will contribute towards the \$233,630 redevelopment of Baldwin Recreation Reserve facilities, including new unisex officiating rooms along with much needed female change facilities and other amenities. Baldwin Recreation Reserve is home to the Sale Soccer Club.
- Bicycle Network announced Gippsland as the region for the RACV Great Victorian Bike Ride 2017 including multiple days in Wellington Shire. Riders will enjoy overnight stays in Yarram, Seaspray and Maffra with potentially 3,500 riders travelling through our Shire.
- December saw the passing of our much loved patron and supporter Mr John Leslie OBE. One of John's last wishes was to have a Memorial Service held for him in the 'John Leslie Theatre' which took place on 21 December 2016.



1.5 Highlights of the Year

JANUARY [2017]

- Council held meetings with the owners of Australian Sustainable Hardwoods (ASH) regarding the announcement on 18 January 2017, of a possible closure of the Mill in September 2017.
- Major Event funding assisted with hosting of 2017 Victorian Country Championships held in Sale at the Lex Glover Aqua Energy Aquatics Complex in Sale on from 27 January to 29 January 2017.

FEBRUARY

- Library staff liaised with representatives from the Stratford Men's Shed to deliver computer technology training for seniors attending the Shed.
- Approximately 1,500 excited fans attended the Suzi Quatro concert at the Sale Botanic Gardens on Sunday 19 February 2017.
- Council participated at the State Government Pavilion at the 2017 Avalon International Air Show, with the West Sale Airport trade display generating leads from organisations interested in expanding operations to West Sale Airport. Mayor Crossley attended the Air Show on Tuesday 28 February 2017 and represented Council at the official reception at Government House that evening.



The 2017 Victorian Country Swimming Championships were held in Sale during January.

1.5 Highlights of the Year

MARCH

- Council received the 2017 Award for Municipal Excellence - Rural Category from the Consulting Surveyors of Victoria, for 'excellence in dealing with subdivision applications'.
- Council adopted Amendment C90 to provide for further rural lifestyle lot development/growth in Longford.
- The official unveiling of the 'Cherished - Mother & Child' memorial in Victoria Park Sale by the Hon Damen Chester MP, Federal Member for Gippsland took place. Also in attendance was former state Premier Ted Baillieu and Deputy Premier Peter Ryan. The Memorial commemorates Prime Minister Julia Gillard's National Parliamentary Apology on 21 March 2013 and Victorian Premier Ted Baillieu & Deputy Premier Peter Ryan's Parliamentary state apologies on 25 October 2012. The apologies were in recognition of a tragic period in our recent history when new born babies were forcibly removed from their mothers without their consent.
- Fast tracking of event permissions for the Sale Motorbike track lead to several interested parties coming forward to form a Committee to manage the site ongoing.
- Funding announced through the Latrobe Valley Sporting Package: Sale Tennis Club redevelopment - \$1 million; Gormandale Recreation Reserve - \$500,000; Cowwarr Recreation Reserve - \$500,000 and Gordon Street Reserve in Heyfield - \$100,000.

APRIL

- Ninety solar panels were installed on the roof of the Entertainment Centre to power the new 30kw renewable energy system.
- Council adopted the Heyfield Low Density Residential Land Supply Study to facilitate the release of 'one acre' lots to support future growth/development in Heyfield.
- Council also adopted Planning Scheme Amendment C92 Part One to provide heritage protection to 66 significant heritage properties across the municipality.



The 'Cherished - Mother & Child' memorial was unveiled in Sale's Victoria Park during March.

1.5 Highlights of the Year

MAY

- The first self-checkout unit was installed at the Sale Library to facilitate patron and staff familiarisation prior to the opening of the Wellington Centre.
- The Municipal Heat Health Plan was endorsed by the Municipal Emergency Management Planning Committee.
- After many months of consultation and development, Wellington Shire Council's renewed community vision document 'Wellington 2030' was presented to the public for final comment.

JUNE

- After engaging with the Seaspray community, 400 street trees were planted as part of the township street tree program.
- Successful completion of the Port of Sale Skatepark upgrade project.
- Successful completion of Yarram CBD Streetscape upgrade project.
- Delivered 'Good Governance: People Management' and co-delivered 'Finding Local Voices' at Wellington Shire's Building Better Organisations Conference on 4 and 5 June 2017. Both workshops were well attended.
- The Federal and State Governments confirmed more than half-a-billion dollars will be invested on the Gippsland train line, after the Federal government agreed to a major funding boost towards Victoria's Regional Rail package. A total of \$435 million will be spent on major upgrades between Pakenham and Traralgon and an additional \$95 million to replace the Avon River Bridge at Stratford.
- Worked closely with Gippsland Water and received grant funding of \$40,000 per annum towards the employment of additional resources to audit waste water systems.



The Yarram CBD Streetscape upgrade
is now complete and open for business.

1.6 Challenges and Future Outlook

Our Challenges

- Finalising the delivery of the Wellington Centre and Port Precinct projects.
- Managing disruption to user groups while the Gippsland Regional Sports Complex stadium floor is upgraded to a sprung timber floor.
- Securing funding for the Cameron Sporting Complex redevelopment in Maltra to deliver community needs and increase participation opportunities.
- Providing guidance and oversight to the development and implementation of a Wellington Service Planning model.
- Finalising the operational model for the new Wellington Centre at the Port of Sale within existing resources.
- Planning for multiple community facilities projects including the management of complex stakeholder relationships and ensuring thorough community engagement.
- Working within an increasingly complex Victorian planning system.
- Managing various strategic planning projects to help facilitate growth and development across the State.
- To plan for major event attraction, including promoting existing sporting facilities that Council has for events use.
- Proposed changes to the Building Act and Regulations.
- Development of a new Customer Service Strategy.
- Continuing the development of West Sale Airport – Eastern Recreational Aviation Precinct development and subsequent land sales opportunities in Stage 2.
- Successfully launch and operate the new Visitor Information Centre in the new Wellington Centre in Sale.
- Developing protocols from Wastewater Management inspections under the provisions of the Domestic Waste Water Management Plan.
- Proposed changes to the Domestic Animal Act and animal welfare legislation.
- Finalising infrastructure levels of service and updating infrastructure asset management plans.
- Progression of the 2017/18 capital works program.
- Planning for, and delivery of, a number of complex streetscape improvement projects including undertaking community engagement.
- Finalising and implementing a centralised facility maintenance service.
- Initiating the development of a new Waste Management Services tender document for a contract period between 2019-2029.



CHALLENGES



1.6 Challenges and Future Outlook

The Future

- Gippsland Regional Sports Complex stadium floor upgraded to a sprung timber floor to enable the facility to host senior level competition and training conducted by Basketball Victoria, local associations and clubs. This will add to the facility's ability to attract higher levels of activity that will bring economic benefit to the town.
- Working towards the grand opening in December 2017 of the Wellington Centre and ensuring all services are in place and are operating efficiently, and that all aspects of the facility and service meet community and council expectations.
- The successful delivery of a range of community infrastructure projects including Sale Tennis Club redevelopment; Baldwin Reserve female friendly change facilities; Maltra Lawn Tennis Club resurfacing synthetic courts and Maltra Recreation Reserve drainage upgrade.
- Continue to liaise closely with the health services to clearly understand the impact of changes to Home and Community Care services and the implementation of the National Disability Insurance Scheme.
- Complete the design and implementation plan for the Wellington Service Planning Model.
- Working with the State Government on the Planning for the Economic Growth Zone initiative to help streamline the planning scheme and planning approval process to better attract investment.
- Relocation of the Visitor Information Centre into the new Wellington Centre in Sale.
- Preparation for the RACV Great Victorian Bike Ride which includes overnight stays in Seaspray, Yarram and Maltra.
- Implementation of Stages 2 and beyond at the West Sale Airport Eastern Recreation Aviation Precinct development including construction and commissioning of Environment Protection Authority (EPA) licenced new Waste Water Treatment Plant.
- Commence detailed designs for West Sale Airport runway extension and asphalt overlay, including new airfield ground lighting system and associated works.
- Successful delivery of the 2017/2018 Roads to Recovery Program Projects.
- Continue engagement with the community regarding opportunities for upgrades under the Residential Roads and Street Construction Program.
- Successful delivery of boating infrastructure upgrades at Charles Street, Loch Sport and Port Albert Boat Ramp.
- Finalise engagement for and begin the implementation of CBD streetscape works in Stratford, Rosedale, Maltra and York Street in Sale.
- Successful delivery of 2017/2018 Open Space projects.
- Delivering an effective and efficient centralised Facility Maintenance Service.



2.1 Mayor's Message

Following an exciting and productive year, I am pleased to present the Wellington Shire Council Annual Report 2016/17.

Our single most exciting project is near completion. There is great anticipation in the community for the opening of the redeveloped Port of Sale precinct. This state of the art facility and the opportunities it will provide will resonate throughout the Wellington Shire and beyond.

Earlier in the year we saw the completion of the first component at the Port of Sale site, the Sale Skatepark and surrounds. The facility has been adopted by our young Wellington residents and a hit with families. It is now a place of high energy and activity.

The new Wellington Centre at the Port of Sale will incorporate the Gippsland Art Gallery, Sale Library, Sale Visitor Centre and the new Dock 70 Café. While this \$14.53 million project is the largest infrastructure project in Wellington Shire's history, it has been largely funded by the Federal and State governments, along with a generous \$1.5 million from the John Leslie Foundation. Ratepayers will only fund \$3 million, a great outcome for our community. I like my fellow councillors can't wait to welcome you all through the doors on the opening day near the end of this year.

After extensive consultation, Council adopted a new community vision document, "Wellington 2030". Under the theme of "Happy people, healthy environment and thriving communities in the heart of Gippsland". The Wellington 2030 document will guide Council's future decisions to ensure we build on our strengths, respond

to opportunities and create an environment that aligns with the community's values and aspirations.

Like many regions across Australia, Wellington has an ageing population. Our attractive landscapes, friendly communities, leisure activities and affordable housing are all drawcards for seniors and retirees to settle in our region. Council has been successful in attracting state government funding to deliver projects that enhance our community experiences for our ageing community members. In January 2017, Council signed the Age Friendly Victoria Declaration, committing to support and develop roles and contributions of older people in our community.

Council received a visit from Minister for Regional Development Jaala Pulford and Minister for Industry and Employment Wade Noonan to announce \$5 million for the major upgrade at the West Sale Airport. The upgrade will be delivered by Wellington Shire Council and includes resurfacing and lengthening of the West Sale Airport runway to meet Department of Defence requirements as a secondary airport to the RAAF Base East Sale.

Suzi Quatro and her Leather Forever Encore Tour concert attracted a crowd of about 1500 people to the Sale Botanic Gardens in February 2017. Wellington's 'Leaf' outdoor concert

venue provided the perfect location. To host an international artist of the calibre of Suzi Quatro with such success was a definite coup for Council and a treat for her fans.

It was fantastic to see more than 1500 swimmers and their families descend on Sale when Aqua Energy hosted the 2017 Country Swimming Championships. This event was a huge success not only for our Aqua Energy facility, but also the wider business community. Local hotels were booked out for the weekend and the visitors to Wellington enjoyed local hospitality, spending their money in our towns.

In a major development for library services, all our branches have been connected to the state-

"Council has been successful in attracting state government funding to deliver projects that enhance our community experiences for our ageing community members."

wide SWIFT consortium of public libraries, giving our patrons access to the collections of all SWIFT libraries across the state. This new service has been a major success, expanding access for our community to the education and enjoyment offered in libraries.

Our libraries have also received new management





software and catalogue to enhance content such as book cover images, searching capabilities and useful services such as sending emails and SMS reminders and notifications to library members. Further enhanced library services will also be on offer once the new library facility opens in the Port of Sale precinct.

Council was awarded the 2017 Award for Municipal Excellence in the Rural Category from the Consulting Surveyors of Victoria. The award was bestowed for excellence in dealing with

"While our communities continue to grow, Council is well aware that it needs to provide the necessary infrastructure to accommodate these new developments."

subdivision applications, with Wellington identified as continually outperforming other rural councils with planning permit time frames for the more than \$59 million of approved development. This award was a well-deserved pat on the back for Council's planning team.

Council completed various strategic planning projects to help facilitate growth and development across the Shire, including supporting the creation of further rural lifestyle lots in Longford and Heyfield, as well as a heritage overlay protection to 66 significant heritage properties across the Shire.

While our communities continue to grow, Council is well aware that it needs to provide the necessary infrastructure to accommodate these new developments. As such, work has begun on connecting the new housing estates of the Glebe and Woodella in Sale to the Central Business District via a shared path. A contract has been finalised for the delivery of the first stage of the project, which involves construction of the path along Cemetery Road to Dawson Street. The works will involve a slight realignment of the road, kerb and channel, parking lane and public lighting for safety.

The next stage which is currently being designed will see the path traverse across Flooding Creek through the Saleyards Reserve and re-join the road near the Saleyards Road and Finegan Court

intersection. A new controlled pedestrian crossing at the railway line will be constructed on the south side of Raglan Street. The crossing is expected to be available for use in 2017/18.

The town of Yarram has received a much-needed facelift this past year, with work following on from the construction of the wetlands and the connecting trunk drainage works in Commercial Road and Bland Street that enabled a modern kerb and channel profile to be used in the main street. The streetscape works required the coordination of both South Gippsland Water and VicRoads

who performed works on the main roadway. The works also included replacement of a South Gippsland Water main, construction of a concrete edge strip on the central median and resetting of bluestone pitches, renewal of the kerb and channel using a lower modern profile, replacement of the footpath with charcoal coloured concrete and textured exposed aggregate concrete header strips, reconstruction of the road pavement including renewal of the parking bays and asphaltting of the entire roadway, landscaping and tree planting with no loss of parking, and renewal of the central median irrigation system. The completed works have given Yarram a new lease on life!

To support significant housing developments taking place in Cobains, the intersection of the Princes Highway and Cobains Road was upgraded with a multi-lane roundabout. Works are progressing well and the intersection is scheduled for completion in August.

Council has engaged in extensive consultation with property owners for six residential road and street construction improvements in Sale and Warruk, with work already beginning. The roads and streets to be upgraded include Dundas Street, Sale - South; Dundas Street, Sale - North; Merry Street, Maffra; Marley Street, Sale - North; Marley Street, Sale - South; and Riverview Road, Warruk. As a result of an earlier Council decision, work also commenced in Pearson and Simpson Street, Sale as part of this program. With the finalisation of approvals and designs for other schemes, additional tenders will be issued in the later part of 2017.

I commend this Annual Report to the Wellington community as a strong record of achievement and look forward to what the next 12 months have to offer. ■



Cr Carolyn Crossley
Wellington Shire Council Mayor



Mayor Carolyn Crossley with Les Wright from Bunnings, Eric Crossland and Geoff Professor Peter Fisher and members of the Inverloch Wildlife Working Association at the Inverloch Wildlife Centre.



Mayor Crossley visits the Gippsland Regional Overlook Exchange in Sale.

2.2 Financial Summary

This summary should be read in conjunction with the Financial Statement and Performance Statements which are available as an Appendix to this Annual Report.

2.2.1 Operating Position

Council finished the year in a strong position, as evidenced by the surplus of \$26.11 million (excludes asset revaluation decrements), against a budgeted surplus of \$16.47 million, a variance gain of \$9.64 million.

The following major factors influenced this result:

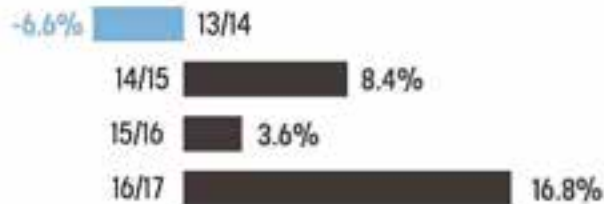
- Fifty percent of Council's 2017/18 Victoria Grants Commission (VGC) allocation of approximately \$6.1 million being received in early June 2017, which will be carried forward to 2017/18.
- Non-monetary contributions of \$5.71 million consisting mainly of infrastructure assets contributed by developers for new subdivisions and gifted and donated assets relating to land acquired under the Wellington Coast Subdivision Strategy Voluntary Assistance Scheme.
- Additional rate revenue of \$1.70 million raised during 2016/17 due to the finalisation of supplementary valuations after the completion of the 2016/17 budget, reflecting capital improvements across the shire.
- Construction and the rehabilitation of the Kilmany landfill site work is extending beyond original dates forecasted and now will be completed in August 2017 resulting in \$932k underspend.
- Savings in employee costs to budget from the Enterprise Agreement 9 bargaining process, applicable from November 2016, resulting in \$748k underspend.
- The Cowwarr Recreation Reserve Clubroom Redevelopment has been programmed to commence after the 2017 football season ends resulting in \$594k underspend.
- Delays in the commencement of Roads to Recovery funded capital work projects which has impacted on the timing of claims for 2016/17 by \$4.2 million, of which \$1.5 million is expected to be claimed in early 2017/18.
- Delays in residential street construction of sealed roads planned for 2016/17 has subsequently delayed associated owners' contributions of \$875k until 2017/18.

2.2 Financial Summary

The adjusted underlying result below, excludes non-recurrent capital grants, other revenue received towards capital projects, non-monetary asset contributions (gifted assets and developer subdivision contributions) and the effects of asset revaluations.

The adjusted underlying result of 16.8% is impacted by the advance payment of 2017/18 financial assistance grants. Excluding the advance payment, the adjusted underlying result is 10.9% which is within the required range of -20% to 20%. Achieving an underlying surplus is a critical financial strategy that provides capacity to renew Council's assets. This is an ongoing challenge for councils with an extensive road network and lower populations than metropolitan councils.

ADJUSTED UNDERLYING RESULT



WORKING CAPITAL RATIO



2.2.2 Liquidity

Working capital at the end of the year was \$53.9 million or 416%, which is well above Council's budgeted position of 287%. The working capital ratio which assesses Council's ability to meet current commitments is calculated by measuring Council's current assets as a percentage of current liabilities. Council's result of 416% reflects our strong financial position, and is well above the expected target band of between 120% and 200%. This does not consider cash which is restricted to specific uses which would reduce the ratio down to 252%.



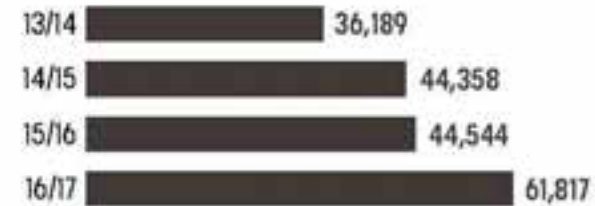
© The Sculptor: By John Brady, Saxe Botanic Gardens

2.2 Financial Summary

2.2.3 Cash

Council's cash including term deposits greater than 90 days' maturity (classified as other financial assets) finished at \$61.8 million against a budget of \$38.5 million, with \$28.0 million reserved for specific uses in future years including completion of carried forward capital works, the Wellington Coast Subdivision Strategy Voluntary Assistance Scheme and future waste infrastructure projects.

CASH \$000's

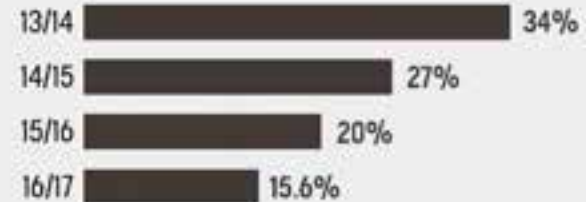


2.2 Financial Summary

2.2.4 Obligations

During the 2016/17 year \$1.48 million of existing debt was repaid. At the end of the year, Council's debt ratio was 15.6%, well within the expected target band of 0% - 70%, and is also in line with Council's Borrowing Strategy of no more than 40% of annual rate revenue. Planned borrowings of \$1.30 million to fund the Princes Highway - Cobains Road intersection upgrade and \$0.65 million to fund residential street construction schemes (and to be repaid by participating ratepayers over 5 to 10 years) were not required.

LOANS AND BORROWING RATIO



BORROWINGS \$000's



ASSET RENEWAL RATIO





2.2 Financial Summary

2.2.5 Stability and Efficiency

Council raises a wide range of revenues including rates, user fees, fines, grants and contributions. Council's rates concentration which compares rate revenue to adjusted underlying revenue was 59.3% for the 2016-17 year. Council has focussed on controlling costs and for the 2016-17 year, this resulted in an average residential rate per residential assessment of \$1,283, an increase of \$2.02 per week on the prior year.

RATES CONCENTRATION RATIO



REVENUE LEVEL



2.2 Financial Summary

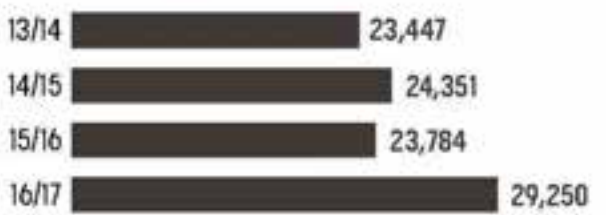
2.2.6 Capital Expenditure

During the year, the Council spent \$29.25 million on capital works. Council invested \$14.38 million on improving our roads, bridges, and footpaths, including \$2.75 million to reseal rural and urban roads.

Projects completed during the year include Forsyth's Bridge, Lay Bridge, the Victorian Timber Workers Memorial, the Swing Bridge refurbishment, the Gordon Street Heyfield clubrooms redevelopment, and Commercial Road Yarram streetscape. In addition, \$9.3 million was spent on progressing the Port of Sale Cultural Hub redevelopment project.

A further \$2.31 million was spent on our parks, gardens, and streetscapes around the Shire.

CAPITAL EXPENDITURE



Timber Workers Memorial, Heyfield



2.3 Description of Operations

Wellington Shire Council is responsible for delivering 141 services, from the maintenance of public open spaces, environmental health, statutory building services, land use planning, compliance, animal management, infrastructure planning, road management and maintenance, building and maintenance, community wellbeing, recreation facilities, arts and culture, access and inclusion, youth engagement, waste management; to matters concerning business development, tourism, planning for appropriate development and ensuring accountability for Council's budget.

This broad range of community services and infrastructure for residents supports the wellbeing and prosperity of our community. Council's vision, strategic objectives and strategies to further improve services and facilities are described in our 2013-17 Council Plan and the associated Budget 2016/17 and are reported upon in this document. Refer to the section on 'Our Performance' for more information about Council services.

2.3.1 Major Capital Works

Wellington Centre

Construction works commenced in August 2016 for redevelopment of Council's former civic centre in to the new Wellington Centre (previously, Port of Sale Cultural Hub) incorporating the Gippsland Art Gallery, Sale Library, Sale Visitor Centre, Council Chamber and Dock 70 Café.

Civil, landscaping and building works to the open area between the Wellington Centre and The Wedge entertainment centre (former ESSO BHP Billiton Wellington Entertainment Centre) commenced in February 2017.

The Sale Skatepark extension and redevelopment was completed in April 2017 and opened to the public in May 2017. Footpath, landscaping and building works surrounding the skatepark commenced soon after the skatepark completion.

The opening of the new Wellington Centre and redeveloped Port of Sale precinct is expected by the end of 2017.



2.3 Description of Operations

2.3.1 Major Capital Works

Commercial Road Streetscape Improvements - Yarram

The renewal of the Commercial Road Streetscape through Yarram was completed in partnership with VicRoads who completed the reconstruction of the highway road pavement including asphaltting of the entire roadway and parking lanes.

The works followed on from the construction of the wetlands and the connecting trunk drainage works in Commercial Road and Bland Street that enabled a more modern kerb and channel profile to be used in the main street.

The streetscape works required coordination with South Gippsland Water, who replaced an aged and failing water main, as well as VicRoads and their alliance contract.

The works included:

- Replacement of the South Gippsland Water Main in the western carriageway
- Construction of a concrete edge strip on the central median and resetting of bluestone pitchers
- Renewal of the kerb and channel using a lower modern profile
- Replacement of the footpath with charcoal coloured concrete and textured exposed aggregate concrete header strips
- Reconstruction of the road pavement by VicRoads including renewal of the parking bays and asphaltting of the entire roadway
- Landscaping and tree planting with no loss of parking
- Renewal of the central median irrigation system.



2.3 Description of Operations

2.3.1 Major Capital Works

Glebe / Woondella Shared Path - Sale

A 2.5 metre wide shared path is being constructed to link the Sale Central Business District to the Woondella, Glebe and Boulevard Estates on the Maffra-Sale Road.

Under the first stage of the project, a contract for construction of the path along Cemetery Road to Dawson Street has been awarded. The works involve a slight realignment of the road, kerb and channel, parking lane, public lighting and the shared path.

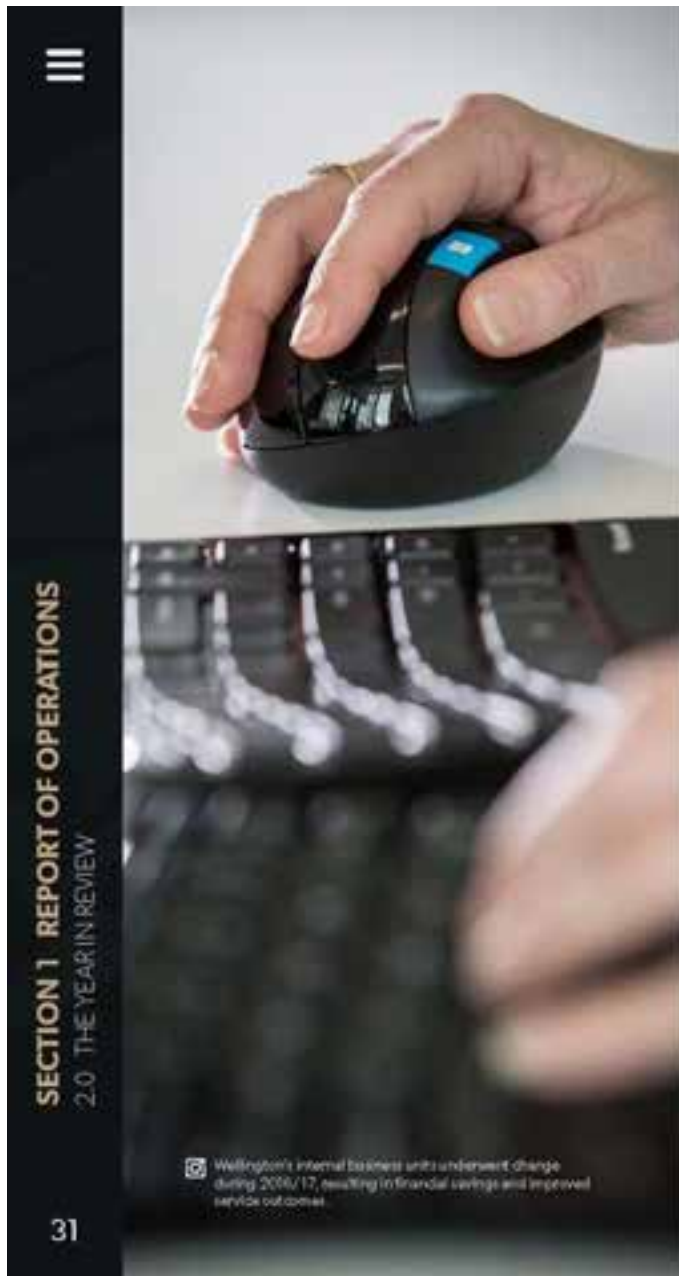
The next stage, which is currently being designed, will see the path traverse across Flooding Creek through the Saleyards Reserve and rejoin the road near the Saleyards Road and Finegan Court intersection.

A new "controlled" pedestrian crossing at the railway line will be constructed on the south side of Raglan Street by VLine on behalf of Wellington Shire Council and the crossing is expected to be available for use in 2017/18.

Princes Highway/Cobains Road Intersection Upgrade - Sale

The Princes Highway and Cobains Road intersection has been upgraded with a multi-lane roundabout that was a VicRoads requirement due to the development taking place adjacent to the intersection.

The works were undertaken by the developer with the assistance of Wellington Shire Council and are now approximately 95% complete and are expected to be finished in August 2017.



Wellington's internal business units underwent change during 2016/17, resulting in financial savings and improved service outcomes.

2.3 Description of Operations

2.3.2 Major Changes

- A restructure took place reducing four business units to three. The Active Communities business unit became part of the Community Wellbeing business unit introducing community infrastructure planning, community assistance grants and community committees. Managers were required to reapply for positions. This structural change resulted in a significant financial saving and enables improved service outcomes due to closer interaction between services that are strongly community focussed.
- Emergency Management Victoria (EMV) has involved Local Government extensively in changes to emergency management legislation, structure and planning. While the engagement is valued it does add significant workload pressure to emergency management staff providing feedback and constantly updating policies and procedures.
- As part of the expansion of Council's Business Development team, the Commercial Facilities function has been integrated into the Development Division.
- The events process has been streamlined to include a detailed event guide to assist event organisers.

2.3.3 Economic Factors

There were no significant / unexpected financial challenges faced by Council during the 2016/17 year.



2.3 Description of Operations

2.3.4 Major Achievements

Secured a number of funding grants to support significant infrastructure upgrade/renewal projects including:

- **\$1,000,000** Rosedale Revitalisation Project
- **\$640,000** Port Albert Boating Facilities Upgrade Project
- **\$331,368** Loch Sport Charles Street Boat Ramp Upgrade
- **\$175,000** Loch Sport Foreshore Redevelopment Project

Secured significant funding to further enhance recreation facilities, including:

- **\$1,000,000** From the Latrobe Valley Authority for the Sale Tennis Club redevelopment
- **\$600,000** From National Stronger Regions for GRSC Stage 2A
- **\$500,000** From the John Leslie Foundation for the upgrade of the GRSC Stadium floor
- **\$100,000** From Sport and Recreation Victoria for the development of female friendly change facilities at the Baldwin Reserve
- **\$100,000** From Sport and Recreation Victoria for a drainage upgrade at the Maffra Recreation Reserve
- **\$70,000** From Sport and Recreation Victoria for the resurfacing of the synthetic courts at the Maffra Lawn Tennis Club

2.3 Description of Operations

2.3.4 Major Achievements



Mayor Carolyn Crossley inspects the new Sale Library self-serve kiosk.

- Council's Road Management Plan has been reviewed and adopted.
- Council's Open Space Plan has been reviewed and adopted.
- Council's Sustainable Living Education program (SLED) delivered - 166 sessions with 5,715 participants.
- With support from benefiting property owners, four Street Construction Schemes were adopted by Council in line with Council's Residential Road and Street Construction Program.
- The Community Wellbeing Unit reviewed and updated two strategic documents, Council's Community Vision Wellington 2030 and the Wellington Community Early Years Plan 2017-2021. Both were approved by Council.
- Completed feasibility studies for the Cameron Sporting Complex Redevelopment in Maffra and the Yarram Heated Pool.
- Facilitated the Service Review process across all Council functions.
- Aqua Energy launched a new website and undertook a \$1.5 million gym upgrade including a range of new cardio and exercise equipment.
- SWIFT Library Management System rolled out across all library sites in Wellington.
- Self-serve kiosk installed at the Sale Library in preparation for the transition to the Wellington Centre.
- The Municipal Heat Health Plan was endorsed by the Municipal Emergency Management Planning Committee.
- Council continued to provide an efficient planning permit service in 2016/17 with 93% of applications decided within 60 days compared to the rural Council average of 77%.
- Council received the 2017 Award for Municipal Excellence - Rural Category from the Consulting Surveyors of Victoria, for 'excellence in dealing with subdivision applications'.
- Council adopted Amendment C90 to provide for further rural lifestyle lot development/growth in Longford.
- Council adopted the Heyfield Low Density Residential Land Supply Study to facilitate the release of 'one acre' lots to support future growth/development in Heyfield.
- Received grants of \$50,000 from the State Government/Victorian Planning Authority to help prepare the Wurruk/West Sale Industrial Land Use Strategy and \$40,000 from the Victorian Planning Authority for the North Sale Traffic Impact Assessment Study (prepared as part of the North Sale Development Plan project).
- Adoption of Wellington and East Gippsland Domestic Wastewater Management Plan.

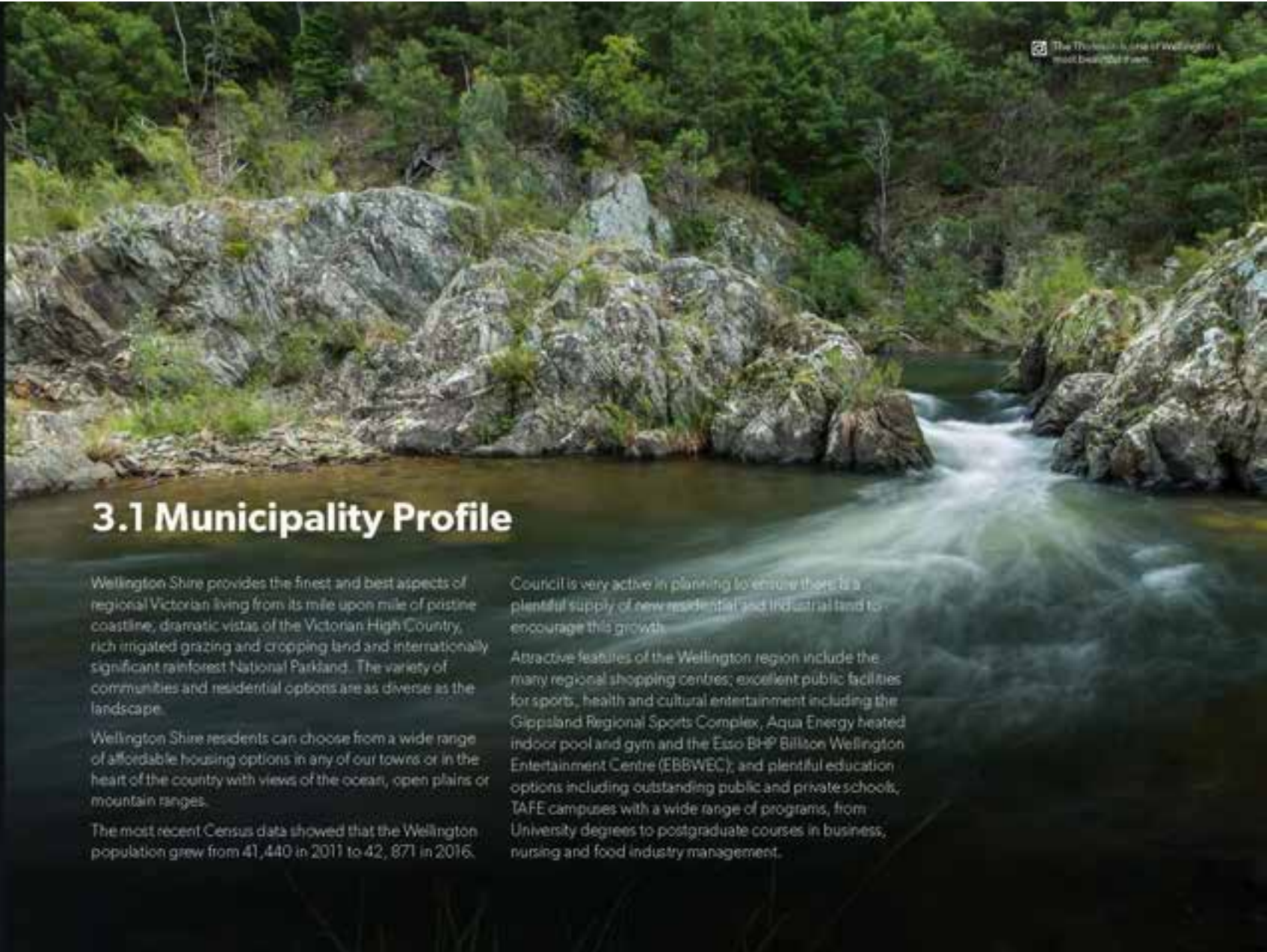


 The Port of Sale is a popular tourist attraction

3.1 Municipality Profile

Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres to the east of the state. Wellington is easily accessible from Melbourne by either road or rail with a convenient travel time of approximately two hours.

Wellington Shire is ideally placed for enjoying all that Gippsland has to offer, whether as a resident, visitor or tourist. Located at the heart of Gippsland, Wellington Shire extends from the Great Dividing Range and Victoria's High Country, through rich irrigated flats and some of the most productive grazing land in Australia to the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach and Bass Strait.



3.1 Municipality Profile

Wellington Shire provides the finest and best aspects of regional Victorian living from its mile upon mile of pristine coastline, dramatic vistas of the Victorian High Country, rich irrigated grazing and cropping land and internationally significant rainforest National Parkland. The variety of communities and residential options are as diverse as the landscape.

Wellington Shire residents can choose from a wide range of affordable housing options in any of our towns or in the heart of the country with views of the ocean, open plains or mountain ranges.

The most recent Census data showed that the Wellington population grew from 41,440 in 2011 to 42,871 in 2016.

Council is very active in planning to ensure there is a plentiful supply of new residential and industrial land to encourage this growth.

Attractive features of the Wellington region include the many regional shopping centres; excellent public facilities for sports, health and cultural entertainment including the Gippsland Regional Sports Complex, Aqua Energy heated indoor pool and gym and the Esso BHP Billiton Wellington Entertainment Centre (EBBWEC); and plentiful education options including outstanding public and private schools, TAFE campuses with a wide range of programs, from University degrees to postgraduate courses in business, nursing and food industry management.

3.1 Municipality Profile

Thirteen percent of the Wellington population work within the agricultural sector, with a wide variety of other local opportunities ranging from manufacturing and construction to retail, mining, public sector and education, arts and recreation.

There is a wide variety of industry and business contributing to the local economy including: mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, retail, healthcare, education and community services. RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes, Central Flying School, the Officers' Training School and the schools of Air Warfare and Air Traffic Control. The relocation of the Basic Flying Training component of Defence Project AIR-5426 to RAAF Base East Sale, announced by the Federal Government in 2015, is expected to boost the local economic output by up to \$160 million per year, over a 25 year period.

The Council-owned West Sale Airport provides a base for helicopters servicing the Bass Strait oil rigs and for the servicing of aircraft and training of civilian pilots and aircraft maintenance engineers. With Warren Aerodrome and aerodromes at Bakersdale and other locations in East Gippsland, there are extensive facilities for defence, general and recreational aviation and considerable capacity for expansion.

Located in Wellington's High Country, the Pinnacles Lookout is one of Wellington's most iconic locations.

3.1 Municipality Profile

Esso Australia's Longford Plants, south of Sale, supply gas to Victoria, New South Wales and Tasmania. A number of local companies provide services to the Bass Strait oil and gas industry, operated by Exxon Mobil (Esso). Esso is nearing completion on the construction of a \$1b gas reconditioning plant confirming our place as one of Victoria's major energy regions.

Agricultural land in Wellington Shire offers some of the best conditions in the state, with Gippsland fast developing a name as Victoria's Food Bowl. The Macalister Irrigation District, with its centre at Maffra, supports Wellington's strong

dairy, beef and vegetable growing industries comprising award winning businesses providing goods Australia wide.

Timber is another natural resource which contributes to the local economy through direct employment, contract and transportation services. Australian Sustainable Hardwoods (ASH), at Heyfield, mill timber products from sustainably grown forests and manufacture products such as windows, doors, staircases, flooring and architraves.

Ours is a diverse, vibrant and connected community where delivering liveability, economic prosperity and sustainability outcomes underpin all that we do.





3.2 Councillors

	NAME	WARD	TERMS ELECTED	MOBILE	EMAIL
①	Cr Carolyn Crossley (Mayor)	Northern	2012, 2016	0409 495 833	carolyn@wellington.vic.gov.au
②	Cr Alan Hall (Deputy Mayor)	Coastal	2016	0476 000 159	alanh@wellington.vic.gov.au
③	Cr Ian Bye	Central	2016	0476 000 146	ianb@wellington.vic.gov.au
④	Cr Malcolm Hole	Northern	2000, 2003, 2005, 2008, 2012, 2016	0408 541 246	malcolmh@wellington.vic.gov.au
⑤	Cr Gayle Maher	Coastal	2016	0476 000 162	gaylem@wellington.vic.gov.au
⑥	Cr Darren McCubbin	Central	2003, 2005, 2008, 2012, 2016	0458 006 486	darenm@wellington.vic.gov.au
⑦	Cr Keith Mills	Northern	2016	0476 000 171	keithm@wellington.vic.gov.au
⑧	Cr Scott Rossetti	Central	2008, 2012, 2016	0419 366 686	scott@wellington.vic.gov.au
⑨	Cr Garry Stephens	Coastal	2016	0476 000 157	garrys@wellington.vic.gov.au

4.1 Organisation Structure



David Marcom
Chief Executive Officer



Council is the governing body that appoints a Chief Executive Officer. The Chief Executive Officer has responsibility for the day-to-day management of operations in accordance with the strategic directions of the Council Plan. Four General Managers and the Chief Executive Officer form the Corporate Management Team and lead the organisation.

4.2 Senior Officers

As at 30 June 2017 Senior officers as designated by the Local Government Act, 1989 were as follows:



David Morcom
Chief Executive
Officer



Arthur Slipitoris
General Manager
Corporate Services



Chris Rastie
General Manager Built
& Natural Environment



John Websdale
General Manager
Development



Glenys Butler
General Manager
Community & Culture



Ian Corroll
Manager Corporate
Finance



Phillip Phillipou
Manager Information
Services

4.3 Council Staff

A summary of the number of full time equivalent (FTE) Council staff by organisational structure, employment type and gender.



Employee Type/Gender	CEO	Built and Natural Environment	Community and Culture	Corporate Services	Development	Total
Permanent Full Time						
Female	3.00	17.45	26.00	25.00	14.00	85.45
Male	2.00	93.00	12.00	14.00	26.00	147.00
Total Permanent Full Time	5.00	110.45	38.00	39.00	40.00	232.45
Permanent Part Time						
Female	0.00	0.60	12.8	2.78	7.91	24.09
Male	0.00	0.00	3.29	0.60	1.59	5.48
Total Permanent Part Time	0.00	0.60	16.09	3.38	9.5	29.57
Casual						
Female	0.00	0.00	8.62	0.00	0.43	9.05
Male	0.00	0.00	4.99	0.00	0.42	5.41
Total Casual	0.00	0.00	13.61	0.00	0.85	14.46
Total	5.00	111.05	67.70	42.38	50.35	276.48



4.3 Council Staff

A summary of the number of full time equivalent (FTE) staff categorised by employment classification and gender.

Band	Female	Male	Total
Band 1	3.52	1.22	4.74
Band 2	4.00	22.00	26.00
Band 3	16.16	34.25	50.41
Band 4	31.99	14.53	46.52
Band 5	24.50	28.9	53.40
Band 6	20.20	21.00	41.20
Band 7	7.00	14.00	21.00
Band 8	1.00	7.00	8.00
N / A	10.21	15.00	25.21
Total FTE	118.58	157.90	276.48



4.3 Council Staff

A summary of age spread of staff by headcount.



Age Category	CEO	Built and Natural Environment	Community and Culture	Corporate Services	Development	Total
25 and Under	0	4	77	0	2	83
26-35	1	25	41	11	9	87
36-45	2	19	29	11	15	76
46-55	2	32	23	12	19	88
55 and Over	0	32	41	11	46	130
Total	5	112	211	45	91	464

4.3 Council Staff

Years of service summary by headcount.



Years of Service	Full-Time	Part-Time	Casual	Total
5 and Under	102	19	103	224
Between 5 and 10	56	20	41	117
Between 10 and 15	35	13	13	61
Between 15 and 20	7	7	5	19
Between 20 and 25	12	4	0	16
Between 25 and 30	9	1	0	10
Greater than 30	12	3	2	17
Total	233	67	164	464

4.3 Council Staff

Our workforce by generation.

148
BABY BOOMERS



133 GEN X
114 GEN Y
63 GEN Z
6 VETERANS

Age Category	CEO	Built and Natural Environment	Community and Culture	Corporate Services	Development	Total
GEN Z	0	1	61	0	1	63
GEN Y	2	28	62	12	10	114
GEN X	2	43	38	22	28	133
Baby Boomers	1	40	50	11	46	148
Veterans	0	0	0	0	6	6
Total	5	112	211	45	91	464

4.4 Equal Employment Opportunity

Wellington Shire Council is committed to supporting a workplace culture that treats all people with dignity and respect. Employees, contractors and volunteers of Council have the right to conduct their work in a safe environment unimpeded by bullying, harassment and/or discrimination. Council has an Equal Employment Opportunity program which is designed to eliminate discrimination, promote equal opportunity and provide a means for consultation in regard to employment matters which have the ability to adversely affect staff or the organisation.

The objective of Wellington Shire Council's Equal Employment Opportunity program is to ensure there is no discrimination relating to the characteristics listed under the Equal Opportunity Act 2010 such as race, colour, sex, marital status, parenthood, physical or mental impairment, age, religious or political affiliation, gender identity and sexual orientation. Further objectives include ensuring the workplace is free from bullying and harassment. The provision of Equal Opportunity Awareness sessions for all new employees and managers ensures they are aware of their obligations and responsibilities in maintaining a workplace that is free of bullying and harassment and/or discrimination.

In 2016, Wellington Shire Council conducted the following activities to support and promote Equal Employment Opportunity across Council:

- Bullying and Harassment training for all Council employees
- Equal Employment Opportunity for all Equal Opportunity Contact Officers
- Interview Panelist training for recruitment with an emphasis on Equal Employment Opportunity
- Mental First Aid training for designated employees
- Updated Equal Employment Opportunity and Human Rights Council policy.



4.5 Our Volunteers

Volunteers are vital to our organisation and our community. Last year, we continued work on developing a coordinated, consistent approach to enable our volunteers to thrive as they deliver great services to our community.

While it is complex to assign a monetary value for the social value of volunteering, it is important to estimate the economic value to emphasise that voluntary work makes a significant contribution to the delivery of council services. We recognise the specialist nature of some of the roles, qualifications and vast industry experience these volunteers bring to their voluntary roles. As shown in the below table, the economic value of volunteer services provided through council services equated to more than \$2.5 million for 2016/17. This is excluding the volunteering work offered by numerous service and volunteer organisations during various events, which is hard to quantify.

The Volunteering in Wellington website (www.volunteeringinwellington.com.au) provides information for people looking for volunteer opportunities in Wellington and for community groups and service providers who are looking for volunteers.

Volunteer Service	Main Duties	No. of Volunteers	Volunteer Hours	Estimated Annual Value*
Visitor Information Centre (Sale, Mafra)	Provide customer service, tourism advice, directions and local business information.	23	104 hours per week	> \$188,685
Art Gallery Guides	Deliver education programs and workshops for kindergarten, primary and secondary schools and community groups.	12	19 hours per week	> \$34,890
Friends of Sale Botanic Gardens	Attend monthly gardening day in the Sale Botanic Gardens.	10	20 hours per month	> \$8,374
Student volunteers for Parks and Gardens	Undertake vegetation and maintenance works.	35	200 hours per year	> \$6,976
Wellington Shire Council Community Committees	Manage, operate and maintain a facility for the community in an efficient, effective and practical manner. This includes facilities such as halls, reserves and pavilions.	670+	2,000 hours per month	> \$837,360
Wellington Bike Education Project	Provide training and assistance to schools to run the Bike Education project which is funded by TAC and VicRoads.	118	132.5 hours per year	> \$4,623

→ CONTINUE

4.5 Our Volunteers

Volunteer Service	Main Duties	No. of Volunteers	Volunteer Hours	Estimated Annual Value*
Community Planning Groups	<ul style="list-style-type: none"> • Coordinate development of Community Plan. • Support Community in implementing Plan. • Liaise with Shire and other agencies regarding Plan projects. • Plan and run events, markets and projects as part of the plan. 	85+	4,000 hours per month	> \$1,674,720
Access and Inclusion Advisory Group	<ul style="list-style-type: none"> • Assist communication on access and inclusion matters, to and from their local communities, through their contacts and networks. • Identify and address access issues via the Access and Inclusion Policy and Action Planning process. • Provide access and inclusion expertise and experience during the planning stages of Council projects and policy development. • Promote Access and Inclusion throughout Wellington Shire. Act as a reference group for the Rural Access position located at Wellington Shire Council. 	15	30 hours per month	> \$12,560
Wellington Shire Youth Council (Youth Group)	<ul style="list-style-type: none"> • Provide opportunities for young people to have their voices heard, to act on issues and advocate for different youth needs. • To be a youth voice for the Council. • To put on events and activities that are inclusive of all young people and to engage them in community life. 	16	3,268 hours per year	> \$144,021
Propellor FReeZA Group (Youth Group)	Provide opportunities for young people to perform and experience music events.	8 (Up to 20 casual volunteers for events)		
L2P Program (Council run program in partnership with Mission Australia)	Support and mentor young people in Wellington Shire to get their probationary license.	30	936 hours per year	> \$32,657
TOTAL				> \$2,944,866*

*Using projected gross opportunity cost wage rate for volunteer in 2016 - \$34.89 per hour (Source: Key Facts and Statistics about Volunteering in Victoria, 2012 Report)

4.6 Other Staff Matters

4.6.1 Enterprise Bargaining Agreement

Wellington Shire Council commenced an enterprise bargaining process in late 2016 in consultation with the relevant staff and management representatives, nominated workplace union delegates and union organisers.

Enterprise Agreement No.9 was adopted in April 2017 and remains operative until 8 November 2019.

4.6.2 Professional Development

Wellington Shire Council recognises the benefit of supporting staff to increase their professional development. Council acknowledges the value gained from staff advancing their qualifications and acquiring enhanced skills and knowledge that can be applied within the work place. We take an integrated approach to learning, focusing on a mix of on-the-job experience, online and instructor lead training and formal education.

The table below shows the total number of employees who undertook online training as of 30 June 2017:

Course	Built and Natural Environment	Community and Culture	Corporate Services	Development
Fraud and Corruption Awareness	106	194	43	88
Occupational Health & Safety	102	95	43	76
Prevention of Workplace Bullying and Harassment	85	177	30	76
Prevention of Workplace Bullying and Harassment - for Managers and Supervisor	21	27	17	14
Contractor Safety	36	14	9	14
Interview Panellist Training	21	23	19	15

4.6 Other Staff Matters

The table below highlights a sample of the instructor led training undertaken as of 30 June 2017:

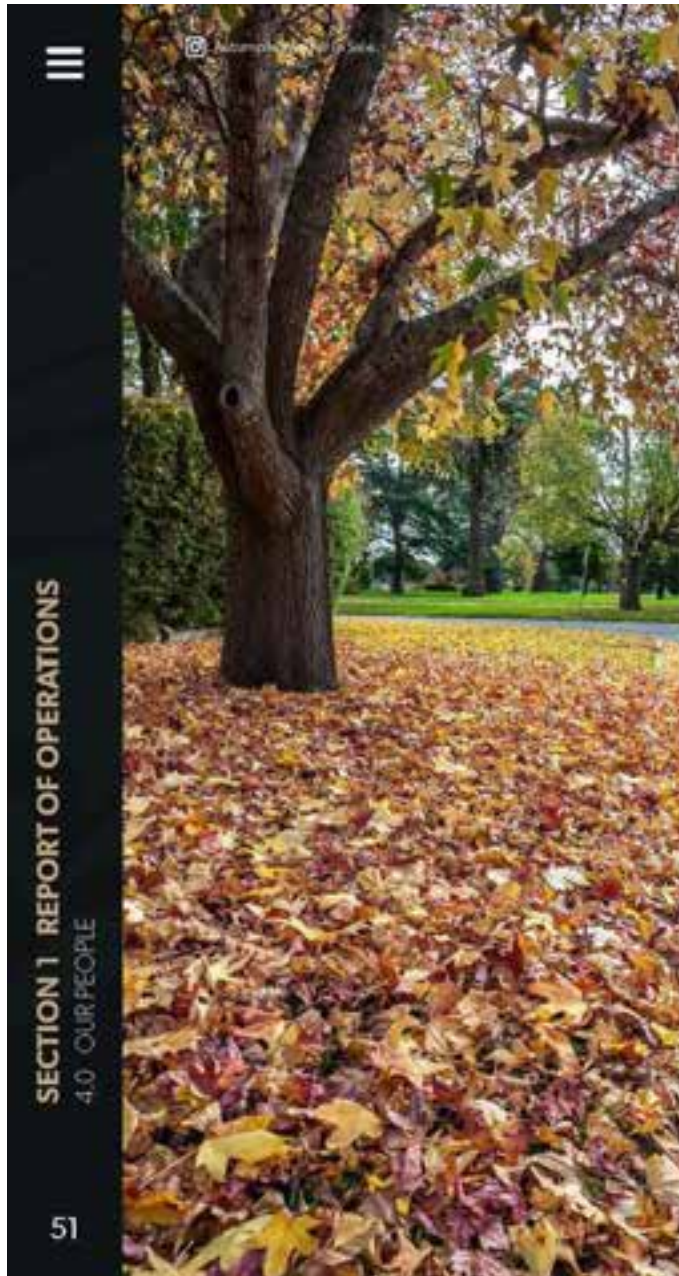
Course	Staff Number
First Aid Training	160
Mental Health First Aid	10
Public Speaking	11
Contact Officer Training	9
Situational Awareness Training	57

Fifteen employees were supported to advance their formal qualifications through the Tertiary Reimbursement Program during the 2016/17 year.

4.6.3 Performance and Accountability Framework

A Performance and Accountability Framework was introduced which aligned position descriptions, performance appraisals and corporate performance indicators. As part of the introduction of the framework over 300 position descriptions were reviewed and updated.

All permanent and fixed term staff (294 employees in total) took part in our annual performance appraisal process. The performance appraisal was available online, allowing employees to easily access their appraisals, and make notes and comments throughout the year.



4.6 Other Staff Matters

4.6.4 Staff Recognition

Wellington Shire Council encourages all members of staff to acknowledge the contributions of others. The Wellington Staff Achievement Awards highlight the excellence that exists in all areas and job functions across the organisation. During the year, forty seven employees received awards for demonstrating outstanding achievement in one of the following areas: Teamwork and Partnerships; Introducing an Improvement, Leadership and Customer Focus.

Council also recognises employees for their ongoing contribution, commitment and service to the organisation by acknowledging significant employment anniversaries.

The table below shows the number of service anniversaries acknowledged per division.

Years of Service	CEO Unit	Built and Natural Environment	Community and Culture	Corporate Services	Development
5 Years	1	4	14	3	8
10 Years	0	3	8	0	3
15 Years	0	3	4	2	2
20 Years	0	0	1	1	1
25 Years	0	0	0	0	
30 Years	0	1	0	0	1
35 Years	0	0	0	0	1

4.6 Other Staff Matters

4.6.5 Prevention of Violence Against Women

The Prevention of Violence against Women (PVAW) is supported by Wellington Shire Council through the promotion of gender equity and other educational activities as a part of the PVAW strategy and the Paving the Way Project, both Victorian Government initiatives. These two programs are delivered via a partnership agreement with the Gippsland Women's Health in order to create organisational and community awareness around the prevention of men's violence against women.

Family violence includes physical, sexual, financial, verbal or emotional abuse by a family member or partner and Wellington Shire Council has in place a Family Violence Leave Policy to support staff who are experiencing family violence through the provision of an additional twenty days of Family Violence Leave to attend medical appointments, legal proceedings and/or other preventative activities.

Wellington Shire Council has developed a Gender Equity Action Plan as a result of actions arising from the 'Gender Audit'. The Gender Audit

aims to analyse the gendered experience of both men and women in the workplace, evaluate rates of pay and report on any barriers that men and/or women may face in the daily undertaking of their work.

In acknowledging 16 Days of Activism, Wellington Shire Council presented our prevention of men's violence against women organisational strategy at the 'Champions of Change' breakfast as well as promoting the 'Victoria Against Violence' initiative which called for staff to wear the colour orange to work in support of gender equity and family violence.

Wellington Shire Council is committed to primary prevention initiatives through its annual participation in White Ribbon Day, gender equity awareness and Mentors in Violence Prevention (MVP) accredited training.



 Cr Damien McCubbin was a guest speaker at the 'Champions of Change' breakfast.

4.6 Other Staff Matters

4.6.6 Staff Engagement Survey

A Staff Engagement Survey was conducted in April 2017 with 229 employees responding to the survey. The objective of this survey was to identify ways to improve staff workplace satisfaction, which, in turn, improves overall productivity and levels of customer service.

Our overall satisfaction rating has increased from 5.18 to 5.48 compared to 2014 survey results, putting Wellington in second place out of 77 Australian councils, for overall employee satisfaction.

Our overall staff engagement rating also increased from 65% to 69%, with 75% of respondents saying that they are proud to work for the Council, 77% saying that they are satisfied with their job and 81% agreeing that they would recommend Wellington as a great workplace to their family and friends.

4.6.7 Health and Safety

Wellington Shire Council aims to maintain a culture of workplace safety for all employees, Councillors, contractors and visitors. Staff acknowledged "Providing a safe work environment" as the highest performing indicator in the organisation through Staff Engagement Survey 2017.

Wellington Shire Council's Occupational Health and Safety (OHS) committee meets each quarter to maintain its proactive focus on reviewing safety issues including incidents and prevention strategies and to assist with the development of remedial actions to address any identified gaps or opportunities for improvement. In 2016/17, a number of such initiatives were undertaken to enhance Council's OHS function. These include:

- Implementation of a new contractor management program
- Implementation of portable standing desks
- Implementation of online OHS induction and awareness training
- Implementation of staff Contractor safety training
- Improvements to traffic management documentation
- An asbestos process review
- Manual handling training
- Mental health awareness training
- An incident and investigation process review.

4.6 Other Staff Matters

4.6.8 Employee Health and Wellbeing

Our health and wellbeing programs, initiatives and support services are designed to:

- Improve work performance and productivity
- Reduce costs associated with absenteeism, presenteeism, disability and workers' compensation
- Improve the workplace culture of the organisation and retain existing employees
- Improve our branding and image.

Council continued to deliver the following initiatives during 2016/17 to support these objectives.

Promoting physical health and fitness:

- Employees at Council are provided a 10% discount on membership to our leisure facility Aqua Energy. Aqua Energy provides fitness classes, a fully equipped gymnasium and swimming pool.
- Ride to Work Day which encourages staff to ride their push-bike to work instead of driving to work.

Promoting mental health and wellbeing:

- Our Employee Assistance Program provides free access to Converge International (an external service) for our employees and their families for confidential counselling and support for work and personal related issues.
- RU OK Day: Council acknowledges RUOK Day annually by providing organisational awareness into suicide prevention by reducing the stigma surrounding mental health issues.

Promoting employee social inclusion:

- Social Club: Provides social connection for staff by providing social events such as communal lunches, weekend outings, movie nights and health initiatives such as Yoga, walking and soccer nights.



Wellington has implemented a range of programs aimed at improving the health and wellbeing of employees.



5.1 Measuring Our Performance

5.1.1 Local Government Performance Reporting Framework

This annual report is prepared in accordance with the Local Government Amendment (Performance Reporting and Accountability) Act 2014 and Local Government (Planning and Reporting) Regulations 2014.

These form the Local Government Performance Reporting Framework, which provides the foundation for standardising and strengthening performance measuring and reporting across the local government sector. As a tool, the framework enables local communities to compare how their council has performed during the year against others.

Our Report of Operations and audited Performance Statement in Section Two of this report provides comparative performance data for 2016/17 and data trends for the last three years.

Ratepayers, residents and other stakeholders can compare our performance results against other large rural Victorian councils via the My Council website (www.knowyourcouncil.vic.gov.au).



5.1 Measuring Our Performance

5.1.2 Community Satisfaction Survey

The annual Local Government Community Satisfaction Survey provides additional means to compare with other similar councils as well as tracking our results over recent years.

Our 2016 survey results indicated that Wellington Shire Council was performing better than other large rural Councils. Council scored a rating of 63 out of 100 for overall council performance compared to 54 for other large rural council's and 59 state-wide.

The three areas that survey participants highlighted that Council performed particularly well in were, arts centres and libraries, the appearance of our public areas and our recreational facilities.

Council also scored significantly higher results in the enforcement of our local laws, consultation and engagement, lobbying, and town planning and policy, compared to the previous year.

The survey results also suggested that Council should make improvements to unsealed roads, sealed local roads, and slashing and weed control. Council will undertake further investigation of those areas identified for improvement.

The Local Government Satisfaction Survey is independent of Council. The research is conducted annually by JWS Research on behalf of the Department of Environment, Land, Water and Planning.

A summary of core Community Satisfaction Survey Results is included on the next page with the detailed report available on Council's website.

OVERALL COUNCIL DIRECTION



Performance Measures	Wellington 2017	Wellington 2016	2017 Large Rural Shire Average	2017 Statewide Average
Overall Performance	63	61	64	60
Community Consultation <i>Community consultation and engagement</i>	59	55	62	55
Advocacy <i>Lobbying on behalf of the community</i>	61	55	51	54
Making Community Decisions <i>Decisions made in the interest of the community</i>	59	56	51	54
Sealed Local Roads <i>Condition of sealed local roads</i>	56	53	41	51
Customer Service	70	66	66	69
Overall Council Direction	55	53	52	53

5.1 Measuring Our Performance

5.1.3 Reporting Against the Council Plan 2013-17 and Annual Budget 2016/17

The following diagram shows the relationships between the Annual Report with the key planning documents in local government. It also shows the community and stakeholder engagement as the foundation to our planning and reporting process.

In 2008 Wellington Shire Council undertook an extensive community consultation process to identify our community's long term aspirations.

The process resulted in the development of our long term community vision, Wellington 2030.

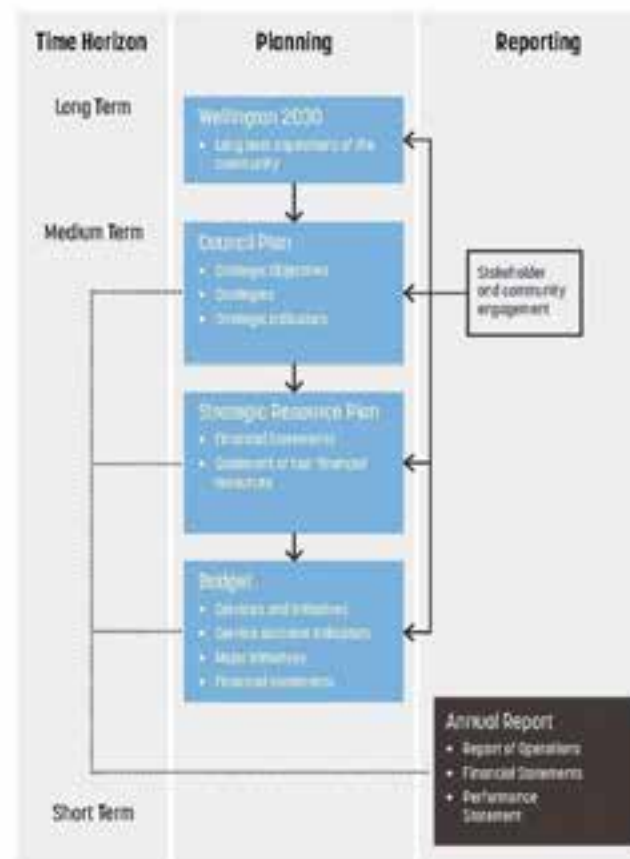
Wellington 2030 was used to develop and guide our key themes and strategic objectives for the 2013-17 four year Strategic Plan, our Council Plan. Council undertook an extensive community consultation program to review the Wellington 2030 strategic document during 2016/17, prior to preparing the new Council Plan 2017-21.

We continued to work throughout 2016-17 towards better integration of

the Council Plan and other strategic documents with key operational documents such as annual business plans and individual work/performance plans. Our aim was to create a strong focus across the organisation on achieving the plan's strategic objectives while continuing to meet our operational and service delivery requirements.

We continuously kept the community informed about our progress and performance through our website, social media, quarterly community newsletter Wellington Matters, local newspapers and actively engaged members in our planning and decision-making processes via surveys, workshops, focus groups, forums, committees and meetings.

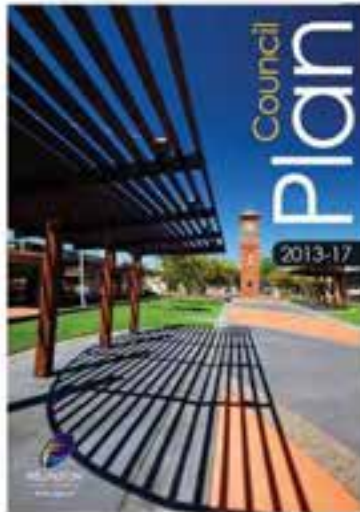
The section 5.3 details how we performed during the year towards realising the various strategies identified in 2013-17 Council Plan, major initiatives and initiatives as identified in the 2016/17 Annual Budget, and achieving the performance measures and targets related to each.



5.2 Council Plan

The Wellington Shire Council Plan 2013-17 includes seven themes, each comprised of strategic objectives and strategies for achieving these, strategic indicators for monitoring achievement as well as Council's four-year strategic resource plan, as included in the 2016/17 annual budget.

The following includes the seven themes and corresponding strategic objectives as detailed in the Wellington Shire Council Plan 2013-17.



Theme	Strategic Objective
Leadership and Engagement	Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community.
Organisational	An organisation that is responsive, flexible, honest, accountable and consistent.
Natural Environment	A community focused on sustainable living and the future protection of Wellington's natural environment.
Infrastructure	Assets and infrastructure that meet current and future community needs.
Land Use Planning	Appropriate and forward looking land use planning that incorporates sustainable growth and development.
Economy	Supported business growth and employment, lifestyle opportunities and a vibrant tourism sector.
Community Wellbeing	Enhanced health and wellbeing for the whole community.

5.3 Performance

Council's performance for the 2016/17 year is reported against each theme and strategic objective to demonstrate how Council is performing in achieving the 2013-17 Council Plan. Performance is measured as follows:

- Results achieved in relation to the strategic indicators in the Council Plan
- Progress in relation to the major initiatives identified in the budget
- Services funded in the budget and the persons or sections of the community who are provided those services
- Results against the prescribed service performance indicators and measures.

Performance Report Navigation

When reading through the tables of the Performance Report on the following pages you may use the icons below for navigation:



Strategic Indicators



Major Initiatives



Description of Services



Service Indicators and Measures

5.3 Performance



5.3.1 Leadership and Engagement

Strategic Objective: *Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community.*

To achieve our objectives in this area, we will continue to plan for the present and future, and to lead and advocate for outcomes that benefit the community. We aim to deliver an appropriate level of service and facility that enables Council and staff to operate effectively. The services, major initiatives and service performance indicators for each business area are described below.

 Strategic Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
Increased community satisfaction rating for Council's interaction and responsiveness in dealing with the public.	71	66	70	There is positive improvement compared to last year's result. Council is currently developing a four year action plan to further improve customer service across all Council services.
Increased community satisfaction rating with community engagement.	59	55	59	Wellington Shire Council is performing seven points higher than the large rural council average and four points higher than the state wide average for community engagement. Council adopted a new community engagement strategy in 2016 to guide the way council staff consult with and inform the community about projects and services in the future.
Increased community satisfaction rating with Council's advocacy and community representation on key local issues.	58	55	61	A significant increase in satisfaction in this area which is ten points higher than the Large Rural average and seven points higher than state wide average.
Increased community satisfaction rating with overall performance.	63	61	63	Satisfaction level has improved regarding Council's overall performance. This is also nine points higher than Large Rural average and two points higher than state wide average.




5.3 Performance

5.3.1 Leadership and Engagement



The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.

 Major Initiatives	Progress	Status
Through Gippsland Local Government Network, Wellington will work with other Gippsland Councils to implement objectives in the Gippsland Regional Plan.	Council continues to advocate on a number of regional projects including Macalister Irrigation District (MID), passenger rail, and Latrobe Valley transitional issues that affect the entire region.	Ongoing
Explore both Corporate (back office processing) and ICT Shared Services opportunities for the Gippsland Local Government Network (GLGN) Councils.	Benchmarking data for similar back office and ICT functions is being reviewed to identify potential opportunities for greater efficiencies across the GLGN Councils.	Ongoing



5.3 Performance

5.3.1 Leadership and Engagement



The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.


 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Councillors, Chief Executive and Corporate Management Team.	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Corporate Management Team and associated support which covers service provision across the entire organisation.	2,592	2,809	217
Media and Public Relations.	<p>This area provides internal and external communication services including media, marketing and branding support for Council projects and initiatives. The team also seeks to identify trends in public opinion and ensure that Council adapts and responds in a timely manner.</p> <p>Initiatives</p> <ul style="list-style-type: none">Develop an internal communications plan that will establish and embed a shared understanding of corporate expectations, culture and strategic framework (In Progress -80%).	386	429	43



5.3 Performance

5.3.1 Leadership and Engagement

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

 Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
GOVERNANCE				
Transparency				
Council resolutions at meetings closed to the public [Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100.	2.2%	3.6%	2.6%	Wellington Shire Council made 306 resolutions during the 2016/17 financial year. Of these decisions, 298 or 97.4% were made in meetings open to the public. Council demonstrates leadership and maintains transparent processes in order that the community is informed by and engaged with Council business. Additionally, all meetings open to the public are broadcast live via Council's website, and made available via an online video archive.
Consultation and Engagement				
Satisfaction with community consultation and engagement [Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement].	59	55	59	Wellington Shire Council is performing seven points higher than the large rural council average and four points higher than the state wide average for community engagement. Council adopted a new community engagement strategy in 2016 to guide the way council staff consult with and inform the community about projects and services in the future.
Attendance				
Council attendance at Council meetings [The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) x (Number of Councillors elected at the last Council general election)] x100.	85.2%	88.4%	92.6%	Wellington Shire Council's commitment to actively serve the community is reflected in its 92.6% attendance rate at the 23 ordinary Council meetings and one special Council meeting held in 2016/17.

→ CONTINUE



5.3 Performance

5.3.1 Leadership and Engagement



The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
GOVERNANCE				
Service Cost (Cost of Governance) [Direct cost of the governance service / Number of Councillors elected at the last Council general election].	\$39,707	\$40,977	\$42,074	Although a Councillor's role is largely voluntary, they receive an allowance within the limits set by the Victorian Government. It is also appropriate that allowable expenses incurred whilst undertaking Council duties are reimbursed. This cost reflects both Councillor allowances and reimbursements for the period. Wellington Shire Councillor reimbursement is at the lower end of the scale for Victorian councillors.
Satisfaction Satisfaction with Council decisions [Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community].	58	56	59	Council's participation in the 2016 Community Satisfaction Survey showed a 59% community satisfaction rating with the way Council has performed in making decisions in the interests of the community. Council has performed eight points higher than large rural average and five points higher compared to state wide average.

5.3 Performance



5.3.2 Organisational

Strategic Objective: An organisation that is responsive, flexible, honest, accountable and consistent.

To achieve our objective in this area, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, major initiatives and service performance indicators for each business area are described below.


 Strategic Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
Long Term Financial Plan produces improvements in Council's annual underlying financial result.	8.46% Achieved	3.63% Achieved	16.82% Achieved	The adjusted underlying result is within the desired range of -20% to 20%.
Increased community satisfaction rating with overall performance.	63	61	63	Satisfaction level has improved regarding Council's overall performance. This is also nine points higher than large rural average and two points higher than the state wide average.
Increased staff satisfaction and engagement.	68.3	68.3	72.7	Staff perception of overall performance has increased over time and is in the top quartile among 77 other councils in Victoria.
External financial audits of Council reflect compliance with legislation.	Achieved	Achieved	Achieved	An unqualified audit opinion was signed by VAGO on 22/09/2016 for the 2015/16 financial year.
Increased percentage of current assets compared with current liabilities.	321%	383%	416%	Council's liquidity has improved due to grant funding received in advance and increase in capital works for 2017/18 due to project timing, which has been partly offset by increased payables.

5.3 Performance



5.3.2 Organisational

The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.

 Major Initiatives	Progress	Status
Drive the Wellington Shire Council Enterprise Agreement No 9 renegotiations to ensure adoption of an effective and workable agreement.	The Fair Work Commission formally ratified the Wellington Shire Council's Enterprise Agreement 9 (EAG). All the work required to implement the changes introduced by our new EAG is now complete.	Complete
Implement Stage 3 of the Information Communications Technology (ICT) Strategic Road Map 2015-17 to achieve organisational wide infrastructure and technology improvements.	The ICT Strategic Roadmap 2015-17 is in its final year. To date, all strategic objectives have been delivered with great success. Major accomplishments of the plan include; implementation of new infrastructure and technology to facilitate Council's operational requirements, design and delivery of a new Unified Communications System to provide an effective and efficient Council communications system, implementation of Cloud technologies to facilitate new efficiencies across the organisation.	Complete
Manage the Port of Sale Cultural Hub Project ICT and AV design and installation.	This project is progressing well for completion scheduled December 2017.	Ongoing
Plan and implement an organisational wide electronic document and records management system.	Stage one has been completed with a draft Business Classification Scheme now developed which will be used to inform system specification and tender document for a new electronic, document and records management system in the 2017/18 period.	Complete

→ CONTINUE



5.3 Performance

5.3.2 Organisational

The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.

 Major Initiatives	Progress	Status
Implement new Position Descriptions, an automated Appraisal System and KPI reporting database across the organisation.	Position Descriptions were reviewed and finalised using the new templates for all positions. New performance appraisal system ELMO was launched and 2016/17 performance appraisals were completed across the organisation using the new system.	Complete
Adopt and implement the Domestic Wastewater Management Plan (DWMP).	The DWMP was adopted by Council. Memorandum of Understanding (MoU) was signed by water authorities. Planning has now commenced for the development of an inspection regime.	Complete



5.3 Performance

5.3.2 Organisational

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Information Services	<p>The Information Services Business Unit provides reliable systems and infrastructure to support business activities of the Council. It consists of the Information Technology and Information Management teams.</p> <p>The Information Technology team provides day to day IT support to all users and runs network operations. The Information Management team provides electronic document management services, freedom of information legislation services, services associated with the privacy legislation and general records services.</p> <p>Initiatives</p> <ul style="list-style-type: none"> Manage and deliver Information Communication Technology (ICT) services to East Gippsland Shire Council as per the Memorandum of Understanding. (Ongoing) 	2,377	2,455	78

→ CONTINUE



5.3 Performance

5.3.2 Organisational

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
People and Excellence	<p>The People and Excellence Unit provides a range of diverse corporate services to staff, Council and the community. These include Human Resources, People Development and Risk Management.</p> <p>The Human Resources service aims to provide a holistic service for the 'whole of staff life', from recruitment to cessation with the organisation.</p> <p>Risk management services aim to identify and control organisational risks, maximise staff and community safety, and reduce Council's exposure to injury or loss.</p> <p>Initiatives</p> <ul style="list-style-type: none"> Implement a new corporate planning and reporting system to ensure strategic organisational alignment and that reporting capabilities are optimised. (Complete). Review Council's Business Continuity Planning framework to ensure that an effective plan is in place to maintain the continuity of critical business functions in the event of a business interruption event. (Ongoing). Develop an organisation learning and development strategy to ensure that organisation learning needs are identified, prioritised and implemented cost-effectively to achieve identified outcomes. (Complete). 	1,801	2,046	245


→ CONTINUE



5.3 Performance

5.3.2 Organisational

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.


 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Finance	<p>The Finance Business Unit provides financial, payroll, rating and property valuation services to the organization, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs.</p> <p>The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals.</p> <p>Initiatives</p> <ul style="list-style-type: none"> Identify and implement an automated Credit Card module to enable procurement efficiency and compliance. (In Progress-65%) 	(9,516)	2,091	11,607
Municipal Services	<p>The Municipal Services Business Unit is responsible for the provision of a broad range of services including:</p> <ul style="list-style-type: none"> Statutory building service. Environmental health service, including food safety support programs. Local laws, including animal management services. Customer Service. <p>Initiatives</p> <ul style="list-style-type: none"> Develop and implement a Customer Service Strategy that defines the standards required to improve customer satisfaction across all Council services. (In Progress-55%) 	1,637	1,872	235



5.3 Performance

5.3.2 Organisational

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

 Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
FOOD SAFETY				
Timeliness				
Time taken to action food complaints: (Number of days between receipt and first response action for all food complaints / Number of food complaints)	1 Day	1 Day	1 Day	Council endeavours to action food complaints within 24 hours, including those received outside business hours, at weekends and public holidays. Council received 19 food complaints in the 2016 calendar year. The lower number of food complaints could be due to continuing education for business owners and operators through our standard risk assessment inspection regime.
Service Standard				
Food safety assessments: (Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act, 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984) x100.	87%	94%	91%	All class 1 and class 2 food premises in Wellington Shire are assessed at least once during each financial year. The reporting period for this indicator is calendar year and approximately 91% were assessed during the 2016 calendar year.
Service Cost				
Cost of food safety service: (Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act, 1984).	\$491	\$397	\$367	The new improved on-site inspection process has led to significant reduction in the delivery cost of Council's food safety services for the 579 food premises in Wellington Shire.

→ CONTINUE

2
ORGANISATIONAL



5.3 Performance

5.3.2 Organisational

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
FOOD SAFETY				
Health and Safety				
Critical and major non-compliance outcome notifications: (Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises) x100.	100%	100%	100%	Council is committed to minimising threats to public health and has developed a proactive health promotions and education program for major non-compliance food premises.
ANIMAL MANAGEMENT				
Timeliness				
Time taken to action animal requests: (Number of days between receipt and first response action for all animal management requests / Number of animal management requests).	1.2 Days	1.5 Days	1.3 Days	Local Laws Officers responded to 1,219 domestic animal management requests during the reporting period, with an average initial response time of 1.33 days. Response times for the reporting period are slightly lower than last year due to the addition of a temporary staff member to assist in this area. Animal management requests range from lost, wandering or nuisance pets, barking dogs, domestic animal welfare concerns, dog attacks, reports of dangerous or menacing dogs and reports of illegal breeding activities.

→ CONTINUE

2
ORGANISATIONAL



5.3 Performance

5.3.2 Organisational

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
ANIMAL MANAGEMENT				
Service Standard Animals reclaimed: [Number of animals reclaimed / Number of animals collected].	43%	66%	58%	The impoundment/removal of feral cats is now a reporting requirement and as such has reduced the reclaim rate from 65.72% last reporting period to 58.34% this reporting period. During the reporting period, 148 feral cats were removed from the natural environment. Unclaimed animals are placed into the care of Victorian Animal Aid Trust and, if suitable, rehomed through their pet adoption program. All animals reclaimed by their owners are required to be registered before release.
Service Cost Cost of animal management service: [Direct cost of the animal management service / Number of registered animals].	\$333.75	\$50.09	\$57.65	An increase in the cost per animal from \$50.09 from the previous reporting period to \$57.65 this reporting period is attributable to: 1) a decrease in the number of registered animals (10,661 for the previous reporting period versus 9,286 this reporting period) and 2) increased activity monitoring domestic animal businesses, in particular breeding establishments. Although the cost of animal management services has increased, so has cost recovery by way of an increase in annual registration fees for breeding establishments. This protects general ratepayers from the financial impact of increased monitoring activities.
Health and Safety Animal management prosecutions: [Number of successful animal management prosecutions].	11	4	17	Wellington Shire Council undertook 17 animal management prosecutions during 2016-17. All were successful. The majority of prosecutions were related to serious dog attacks on livestock which had a significant increase this year.

5.3 Performance

5.3.3 Natural Environment



Strategic Objective: A community focused on sustainable living and the future protection of Wellington’s natural environment.

To achieve our objectives in this area we will continue to focus on balancing current and potential future need, with the sustainable capacity of our resources and the conditions of our natural environment. The activities and initiatives for each service category and key strategic activities are described below.

Strategic Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
Maintain a high community satisfaction rating for overall performance of waste management.	65	67	69	Positive trend is continuing with a two point increase in satisfaction from last year.
Environmentally Sustainable Design principles are incorporated in the construction of new facilities and major upgrades.	Achieved	Achieved	Achieved	Environmentally Sustainable Design principles are incorporated into new facility designs and construction where appropriate, e.g. Wellington Centre.
Decreased percentage of Wellington’s residential waste to landfill.	65%	68%	67%	The percentage of waste to landfill has slightly decreased during the 2016/17 period.
Decreased CO ₂ equivalent Council fleet vehicle emissions.	601.77 Tonnes	598.58 Tonnes	566.16 Tonnes	Continuous reduction over the last three years is due to the efficiency of new cars and the rigorous fleet requirements applied to the purchase of new vehicles to meet Council’s requirements.
Conditions of the Wellington Shire Council landfill license are met.	5,213 Tonnes	-	-	Data is unable to be provided at this time.
Conditions of the Wellington Shire Council landfill license are met.	Achieved	Achieved	Achieved	Wellington Shire Council landfill license conditions were met as per the requirements under the Environment Protection Act, 1970 and subsequent legislation.



5.3 Performance

5.3.3 Natural Environment



The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.

 Major Initiatives	Progress	Status
Establish a five year work plan (with responsible managers) to reduce energy consumption by 5% per year, at Council's top five energy using facilities, utilising Planet Footprint energy monitoring service to document actions implemented and track results.	Facility managers of each site agreed to include this initiative as a priority in their business plans. Planet Footprint data collection was discontinued and alternative energy consumption tracking methodology is yet to be determined.	Ongoing



5.3 Performance

5.3.3 Natural Environment

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Natural Environment and Parks	<p>The Natural Environment and Parks Unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets. The service also proactively manages 30,000 to 35,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas.</p> <p>The unit is also responsible for moving the Wellington community towards a more sustainable future. Key priority areas include biodiversity, water consumption and quality, waste management and energy use.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Refine and implement the Wetlands Management Process into the Park Service operational plans. (Complete). • Initiate the Depot Nursery Climate Change pilot trials. (Complete). • Identify the key recommendations of the Turf Management service review for implementation. (Complete). 	4,482	5,011	429

5.3 Performance

5.3.3 Natural Environment



The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

 Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
WASTE COLLECTION				
Satisfaction				
Kerbside bin collection requests: [Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1,000.	28	31	30	Council receives requests for damaged or stolen bins to be replaced, uncollected bins to be collected, and additional bins to be provided. In 2016/17, we received a total of 30 requests per 1,000 households.
Service Standard				
Kerbside collection bins missed: [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000.	2.6	2.5	1.6	Over 1.5 million bin lifts were performed during 2016/17 as part of Wellington Shire's waste collection service which operates within a defined collection boundary within the 11,000km ² municipality. Only 251 bins were reported as missed. An increased awareness on Contractor's behalf led to a significant drop in number of bins missed compared to the last year.
Service Cost				
Cost of kerbside garbage collection service: [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins].	\$63.80	\$63.90	\$65.49	Wellington Shire's kerbside collection includes the weekly garbage waste collection service of 19,012 bins across the municipality. Additional services for residents in Wellington Shire, not incorporated in this cost, include an annual hard waste collection service, a no-charge green waste disposal weekend and a fortnightly recycling bin collection service.

→ CONTINUE

5.3 Performance

5.3.3 Natural Environment



The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

 Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
WASTE COLLECTION				
Service Cost Cost of kerbside recyclables collection service: [Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins].	\$44.78	\$44.74	\$46.12	Wellington Shire collects 19,012 recycle bins each fortnight. Council proactively encourages residents to reduce waste from landfill through recycling, providing 120L weekly collection garbage bins and 240L fortnightly collection recycling bins. In addition to its kerbside recycling collection service, which operates within a waste collection boundary, recyclables may be disposed of free of charge to residents, if sorted for disposal at Council transfer stations.
Waste Diversion Kerbside collection waste diverted from landfill: [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100.	35%	32%	33%	Almost 3,500 tonnes of recycling waste were diverted from landfill in 2016/17 which is a slight increase compared to 2015/16. That's an average of 188 kg of recycling waste per collection household in Wellington Shire. Wellington Shire Council does not currently have a kerbside green waste collection service in place limiting the diversion rate percentage under this category.

4 INFRASTRUCTURE



5.3 Performance

5.3.4 Infrastructure

Strategic Objective: Assets and infrastructure that meet current and future community needs.

To achieve our objectives in this area we will continue to focus on balancing current and potential future need, with the sustainable capacity of our resources and the conditions of our built environment. The activities and initiatives for each service category and key strategic activities are described below.


Strategic Indicator / Measure	Result		Comments	
	14/15	15/16		16/17
Increased community satisfaction rating for overall performance in local roads and footpaths.	56	56	59	Satisfaction level has gradually improved for this service area over the last five years.
Asset condition of Wellington Shire Council roads, buildings, footpaths, playgrounds and toilets.	Sealed Roads: 2	Sealed Roads: 2	Sealed Roads: 2	This is the average asset condition score where: 1: As New 2: Very Good 3: Fair 4: Poor 5: Serious
	Unsealed Roads: 2	Unsealed Roads: 2	Unsealed Roads: 2.5	
	Buildings: 2	Buildings: 2	Buildings: 2	
	Structures: 2	Structures: 2	Structures: 2	
	Playgrounds: 1	Playgrounds: 1	Playgrounds: 1	
	Toilets: 1	Toilets: 1	Toilets: 1	

→ CONTINUE

5.3 Performance

5.3.4 Infrastructure



 Strategic Indicator / Measure	Result		Comments	
	14/15	15/16		16/17
Increased annual spend on asset renewal as a percentage of total capital expenditure.	63.2%	70%	73.2%	Renewal expenditure percentage has continuously increased over the last three years.
Increased overall performance score - Implementation of the Road Management Plan.	Achieved	Achieved	Achieved	A review of the Road Management Plan was undertaken in 2016-17, in line with requirements of the Road Management Act 2004. Council's Road Management Plan performance is assessed every two years. An audit will be occurring in the second half of 2017. The last review of road and path management received a good result, with no high risk factors identified.
Increased community satisfaction rating with the appearance and cleanliness of public places.	72	76	74	Even though there is a slight decrease from last year's result, Council's performance in this area still meets the importance ranking identified in the survey.
Increased percentage of sealed local roads below the renewal intervention level set by Council.	97%	97%	97%	Wellington Shire Council conducts condition inspections of local roads every three years pursuant to the inspection frequencies within its Road Management Plan. Results from the sealed local road inspection completed in July 2014 state that 97% of the sealed roads within Wellington Shire are at or above the required condition standard.

5.3 Performance

5.3.4 Infrastructure



The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.


 Major Initiatives	Progress	Status
Progress the Port of Sale Cultural Hub construction project in line with the project plan.	Delivery of the Port of Sale Cultural Hub (Wellington Centre) project is generally in line with the original project plan with the official opening planned for December 2017.	Ongoing
Progress the Port of Sale Precinct (The Port) redevelopment project in line with the project plan.	Delivery of the Port of Sale Precinct (The Port) project is generally in line with the original project plan with the official opening planned for December 2017.	Ongoing
Subject to receipt of State Government funding, support Defence Project AIR 5428 outcomes, by commencing detailed planning and project programming for upgrades at West Sale Airport including runway extension and asphalt overlay, runway lighting and other associated works.	State Government funding of \$5M received and a detailed project plan developed. Construction scheduled to take place throughout the 17/18 and 18/19 financial years.	Complete



5.3 Performance

5.3.4 Infrastructure

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Assets and Projects	<p>The Assets and Projects Business Unit manages a diverse range of services for Council including:</p> <p>Project Management - Which includes the implementation and management of capital projects from across the organisation in the order of \$28 million - \$45 million per annum.</p> <p>Asset Management and Information Systems - Which incorporates asset and financial reporting and asset plan development, and assists with ensuring that all long term infrastructure renewal requirements are properly accounted for, with a sound information base.</p> <p>Infrastructure Planning - Which focuses heavily on new infrastructure development opportunities that have a strong external funding emphasis.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Progress the Residential Road and Street Construction Plan projects in line with the implementation plan. (Complete). • Oversee the supervision of the Princes Highway/Cobains Road Roundabout project in line with the project plan. (In Progress-95%). • Construct the Park Street Bridge, Sale as per the project plan. (In Progress-75%). • Progress the Cowwar Recreation Reserve Clubrooms redevelopment project in line with the project plan. (Deferred). 	3,021	3,298	277

→ CONTINUE



5.3 Performance

5.3.4 Infrastructure

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

	Business Area - Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Built Environment	<p>The Built Environment Business Unit manages Council's building and infrastructure assets including:</p> <p>Facilities - Managing Council's building assets and infrastructure to ensure long term sustainability of effective service delivery for operational and community purposes.</p> <p>Planning - Effectively plan for the renewal and improvement of Council's infrastructure.</p> <p>Commercial Facilities Management - Manage a range of commercial property portfolios including strategic projects in addition to completing the transactions for property acquisitions, disposal and transfers. (This service area was transferred to Business Development unit for the last quarter of the year).</p> <p>Road Management and Operations - Manage the maintenance of Council's road infrastructure in a coordinated way to maximise benefit to the community and road users.</p>	2,762	5,157	2,395

→ CONTINUE

4
INFRASTRUCTURE



5.3 Performance

5.3.4 Infrastructure

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Built Environment	<p>Initiatives</p> <ul style="list-style-type: none"> Finalise Operational Review for Yarram Aerodrome and present to West Sale Airport and Yarram Aerodrome Strategic Advisory Group. (Complete). Review land identified as surplus to Council's requirements and update Land Sales Strategy. (Complete). Finalise a Stormwater Management Plan which identifies levels of service and service gaps for all townships, supported by a capital works program. (In Progress -50%). Initiate a minimum of four projects identified within the Residential Road and Street Construction Plan to the stage of public meetings and formal survey. (Complete). Complete a review of Council's level of service for bituminous surfacing in residential streets and courts. (Complete). Implement year 3 of the Boating Facilities Action Plan. (Complete). Undertake a review of the 2013 - 2016 Boating Facilities Strategic Plan. (In Progress-15%). 	2,762	5,157	2,395

5.3 Performance



5.3.4 Infrastructure

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
ROADS				
Satisfaction of Use Sealed local road requests: [(Number of sealed local road requests / Kilometres of sealed local roads) x100].	12%	16%	16%	In 2016/17, Council received a total of 236 customer action requests for sealed roads which is comparable to the previous year. A range of factors influences the community contacting Council in relation to sealed roads, which may include the adverse impact of weather events.
Condition Sealed local roads below the intervention level: [(Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads) x100].	97%	97%	97%	Wellington Shire Council conducts condition inspections of local roads every three years pursuant to the inspection frequencies within its Road Management Plan. Results from the sealed local road inspection completed in July 2014 state that 97% of the sealed roads within Wellington Shire are at or above the required condition standard.
Service Cost Cost of sealed local road reconstruction: [(Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed)].	\$49.72	\$33.32	\$45.02	The area of sealed road reconstruction, as well as the scope of the works, varied in comparison to previous years data. Additionally, some reconstruction was completed in more complex urban environments, resulting in some higher costs relative to the area reconstructed.

→ CONTINUE



5.3 Performance

5.3.4 Infrastructure



The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
ROADS				
Service Cost				
Cost of sealed local road resealing: (Direct cost of sealed local road resealing / Square metres of sealed local roads resealed).	\$4.71	\$3.71	\$3.09	Wellington Shire Council continues to procure road resealing services in a cost effective manner. A modest reduction in cost resulted from the type of treatments completed within 2016/17 program, relative to the previous year.
Satisfaction				
Satisfaction with sealed local roads: (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads).	52	53	56	Results from the 2016 Community Satisfaction Survey show an increase in residents' satisfaction rating for Wellington Shire's sealed local roads to 56% which is 13 points higher than the average for similar large rural councils. Council is responsible for a road network of 3,100 km, of which 1,506 km are sealed.

5.3 Performance

5.3.5 Land Use Planning



Strategic Objective: *Appropriate and forward looking land use planning that incorporates sustainable growth and development.*

To achieve our objective in this area we aim to develop and improve forward looking land use planning policies and plans that guide and support sustainable growth and appropriate land use and development. The activities and initiatives for each service category and key strategic activities are described below.

Strategic Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
Planning applications received.	419	420	441	A strong level of development activity in Wellington Shire continues to be evident with 441 new planning permit applications/ amendments received.
Total value of municipal development.	\$85.5m	\$54.1m	\$59.1m	The total estimated cost of works for planning permits issued remains significantly higher than the Victorian rural average of \$6.02 million.
Increased percentage of planning applications processed within statutory timeframes.	97%	96%	93%	Wellington Shire continues to provide an efficient planning permit service, well above the Victorian rural average of 77%.
Number and percentage of applications appealed to VCAT.	1 and 0.2%	2 and 0.4%	2 and 0.4%	Two planning permit determinations were made by VCAT, which supported Council's original decision.
Number and percentage of VCAT appeals that support Council's decision.	1 and 100%	2 and 100%	2 and 100%	Two Council decisions to approve permits were upheld by VCAT.
Increased number of planning application decisions made within 60 days.	486	489	416	Wellington Shire continues to provide an efficient planning permit service compared to the Victorian rural average.



5.3 Performance

5.3.5 Land Use Planning

The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.

 Major Initiatives	Progress	Status
Implement the North Sale Development Plan and Developer Contributions Plan into the Planning Scheme to support well planned housing growth.	The draft North Sale Development Plan is well progressed and will be completed early in the 2017/18 financial year following final traffic and drainage investigations.	In Progress (75%)
Facilitate the release of industrial land in Warruk/West Sale to support economic growth.	With the support of State Government funding, consultants have been appointed to commence the Warruk/West Sale Industrial Land Use Strategy to facilitate the future industrial rezoning of land identified in the Sale, Warruk and Longford Structure Plan. Community and stakeholder engagement will be undertaken as the project progresses in 2017/18.	In Progress (15%)



5.3 Performance

5.3.5 Land Use Planning

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.


 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Land Use Planning	<p>The Land Use Planning Business Unit is responsible for the provision of the following services:</p> <ul style="list-style-type: none"> • Statutory planning service. • Strategic land use planning service. <p>Many of these services are provided through and driven by legislation. We aim to provide services that satisfy community needs by encouraging and supporting development that meets required standards and is of good design.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Implement the Heritage Study (Stage 2) into the Planning Scheme to protect the Shire's heritage assets. <i>(Complete)</i>. 	977	1,368	391
Wellington Coast Subdivision Strategy	<ul style="list-style-type: none"> • The Wellington Coast Subdivision Strategy Project Manager is responsible for implementing the Ninety Mile Beach Plan Voluntary Assistance Scheme. Expenditure for 2016/17 is funded through unspent State Government grant funding carried forward. 	337	489	152

5.3 Performance

5.3.5 Land Use Planning



The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

 Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
STATUTORY PLANNING				
Timeliness				
Time taken to decide planning applications: [The median number of days between receipt of a planning application and a decision on the application].	52	48	58	Council achieved a result of 58 for the median number of days between receipt of a planning application and a decision being made, which was an increase on the year prior due to resourcing changes during the 16/17 financial year, although still well within the expected range.
Service Standard				
Planning applications decided within 60 days: [Number of planning application decisions made within 60 days / Number of planning application decisions made] x100.	97%	96%	93%	The statutory timeframe for issuing planning permits is 60 days for regular applications and 10 days for VicSmart applications. Council has achieved strong results with 93% of regular applications and 100% of VicSmart applications being decided in these timeframes, compared to the rural average of 77% and 91% respectively.
Service Cost				
Cost of statutory planning service: [Direct cost of statutory planning service / Number of planning applications received].	\$1,944.20	\$1,989.80	\$2,265.12	Council received 388 new planning permit applications in 2016/17. The cost to deliver the service was \$878,865 which equates to a cost of \$2,265.12 per new planning application received. The cost of the service has increased from the 2015/16 result, in part, in response to a reduced number of new applications being received during 2016/17. It should be noted the State Government increased planning application fees in October 2016 resulting in additional revenue that provides an offset against the increase in expenditure.
Decision Making				
Council planning decisions upheld at VCAT: [Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100.	100%	100%	100%	In 2016/17, VCAT upheld two Council decisions to grant planning permits.

5.3 Performance



5.3.6 Economy

Strategic Objective: Supported business growth and employment, lifestyle opportunities and a vibrant tourism sector.

To achieve our economic objective, we aim to investigate (on behalf of the community) appropriate long term income generating opportunities. We aim to support business (public and private) and tourism activities, and to maximise investment in the Shire. The activities and initiatives for each service category and key strategic activities are described below.


Strategic Indicator / Measure	Result		Comments
	14/15	15/16	
Increased local employment rates.	Achieved	Not Achieved	Achieved Unemployment rates: July to September 2016 quarter 7.1%, January to March 2017 quarter 6.6% (Data from Department of Employment)
Increased Wellington Shire visitor rates.	Achieved	Achieved	Achieved Domestic overnight visitors had 19.2% increase from March 2016 to March 2017 Domestic visitor nights had 26.3% increase from March 2016 to March 2017. (Data from Destination Gippsland)
Increased Visitor Information Centre visitations.	Achieved	Achieved	Not Achieved 11.6% decrease in visitors to Information Centres. 14% increase to website sessions and 28% increase to Facebook likes.
Increased population growth in municipality.	Achieved	Not Achieved	Achieved Population has increased to 42,871 based on 2016 Census data which is an increase of 3.7% since 2011.

→ CONTINUE

5.3 Performance



5.3.6 Economy

 Strategic Indicator / Measure	Result		Comments	
	14/15	15/16		16/17
Number of planned Wellington Shire Council business development activities delivered.	30	42	19	Council continues to facilitate numerous business development forums and activities.
Increased local business participation in business development activities.	1,550	1,248	808	Following the creation of the new Business Development Unit in March 2017, participation in business development activities has been redefined.



5.3 Performance



5.3.6 Economy

The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.

	Major Initiatives	Progress	Status
	Develop a report and roadmap to address further economic and social opportunities as a result of expansion of RAAF Base East Sale.	Council received funding from Regional Development Victoria to investigate the social and economic opportunities from Defence Project AIR 5428. AEC Group tabled the Economic and Social Opportunities Arising from Defence Project AIR 5428 report to Council in April.	Complete
	Strongly advocate for the relocation of the Federation Training's Fulham campus to Sale's CBD, and in doing so improve accessibility to education and training outcomes for the Wellington community.	Council has strongly advocated to State Government for improved access to post-secondary education. Council's advocacy has been informed by evidence from local industry and TAFE customers who have identified the current service provision as inadequate.	Ongoing

5.3 Performance



5.3.6 Economy

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Economic Development	<p>Council's Economic Development service aims to enhance and grow the diverse economy of this Shire and drive key Council Strategic projects.</p> <p>Business Development - This service is responsible for all business and industry development support within Council. The services provided vary widely, from providing advice and referral to start-up businesses to multi-million dollar developments. A key function of Business Development is to link business with Government, and vice versa, facilitating supporting infrastructure and lobbying.</p> <p>Tourism Development - This service provides support, direction and guidance for the tourism industry in the Shire. Regional marketing and promotion initiatives are developed in conjunction with industry. Administration oversight is provided to the Visitor Information Centres at Sale, Maffra and Yarram. A key function of the tourism section is the facilitation of industry development, including structures, training and education.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Seek funding to develop a business case for the extension of the Great Southern Rail Trail through to Yarram and Port Albert, in order to increase visitation and business opportunities in adjacent areas. (In Progress-65%) • Implement the action plan associated with Wellington Shire Economic Development Plan 2016-2022. (Complete) • Advocate, in partnership with other Gippsland Shires, for increases and enhancements of V-line services to Gippsland to improve connectivity and access for residents. (Ongoing) 	910	911	1

5.3 Performance

5.3.7 Community Wellbeing



Strategic Objective: *Enhanced health and wellbeing for the whole community.*

To achieve our objective, we will identify and promote opportunities that encourage people in our communities to participate in a wide range of activities. We will focus our service delivery on promoting health and wellbeing opportunities for people in our communities. The activities and initiatives for each service category and key strategic activities are described below.


Strategic Indicator / Measure	Result		Comments	
	14/15	15/16		16/17
Increased opportunity for people to access footpaths and bikeways, tracks and trails.	6.2km	6.94km	7.03km	Increased length of 7.03km of footpaths giving a total length of 267km of Council managed footpaths.
Increased community satisfaction rating for overall performance of recreational facilities.	73	73	72	Council's performance rating for recreational facilities is on par with the importance rating given by the community during community satisfaction survey which suggests council is performing as per community expectation in this service area.
Enhanced overall Municipal Emergency Management Planning performance.	74	73	72	The Customer Satisfaction Survey lists Disaster and Emergency Management as the service considered most important by the community. There has been a decline in Council Performance of one point over the past year which has increased the gap between community importance and Council performance. Even so, Wellington is performing two points higher than both Large Rural shires and state-wide averages.
Support provided to volunteers/community groups via grants and development opportunities. Local creative endeavours are supported through grant allocations and other initiatives.	\$261,783	\$218,318	\$205,875	Community Assistance Grants.
	\$79,923	\$121,871	\$104,739	Quick Response Grants.

→ CONTINUE

5.3 Performance

5.3.7 Community Wellbeing



 Strategic Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
Rates of access and participation in a range of arts and cultural activities.	14,902	14,072	18,342	Art Gallery visits.
	19,721	22,536	19,912	Entertainment Centre visits.
	181,114	184,834	178,390	Library visits.
Increased percentage of community members as active WSC library members.	15.4%	13.4%	13.6%	Wellington Shire Libraries offer a broad range of popular programs including author talks, baby rhyme times, and toddler story time and school holiday programs. These are well attended and open to both library members and non-members within the municipality.
Increased number of visits to WSC aquatic facilities per head of municipal population.	4.55	4.75	5.01	In 2016/17, we recorded 214,984 visits to Wellington Shire's swimming pools. (This equates to an average of around 5.1 visits per Wellington Shire resident and is an increase of 7.1% recorded entries in the previous year).
Decreased time taken to action food complaints.	1 Day	1 Day	1 Day	Council endeavours to action food complaints within 24 hours, including those received outside business hours, including at weekends and public holidays. Council only received 19 food complaints in the 2016 calendar year. The lower number of food complaints could be due to continuing education for business owners and operators through our standard risk assessment inspection regime.

5.3 Performance

5.3.7 Community Wellbeing



The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year.

 Major Initiatives	Progress	Status
Support the development of Yarram Early Learning Inc. to ensure the service is not dependent on a Council subsidy beyond June 2017.	Council provided financial support to Yarram Early Learning Centre to assist with cash flow issues in January 2017. Enrolments at the Centre remain at 85% capacity. A new committee was elected at the Annual General Meeting in early June 2017 with four (out of the nine) positions on the committee filled by committee members who were re-elected.	Complete
Facilitate stakeholder engagement throughout the development and delivery of the Gippsland Regional Sporting Complex Stage 2 A.	Completion of tender documentation for the construction of Stages 2A of GRSC included sign off from all three presidents of Wellington Hockey Clubs. Stakeholder group representatives also provided input to the proposed fees and charges and gave 'in principle' agreement to the adoption of the fee structure. A GRSC User Group has been re-established, with revised membership to include representatives from the key organisations expecting to use the new synthetic pitch and pavilion, as well as representation from current key user groups and one Councillor.	Ongoing
Plan for the upgrade of Maltra Gymnastics Club and investigate further enhancements at Cameron Sporting Complex.	Strategic planning work for the project has been completed. Options to be presented to Council in July, with a funding application to be lodged in August 2017.	Complete
Oversee a review and update of Wellington 2030 and facilitate a comprehensive service review process across the organisation.	Wellington 2030 Community Vision was adopted by Council on 16 May 2017. The Service Review process was completed and there is now a process in place to build upon service reviews and develop a framework for service planning across the organization.	Complete



5.3 Performance

5.3.7 Community Wellbeing



The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Community Wellbeing	<p>Community Wellbeing Business Unit provides opportunities for communities to work in partnerships with local government to achieve identified priorities. The unit works to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.</p> <p>Services include:</p> <ul style="list-style-type: none"> • Community Planning • Access and Inclusion • Youth Liaison • Transport Project • Arts Development 	1,434	1,845	411

 CONTINUE

5.3 Performance

5.3.7 Community Wellbeing



The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Community Wellbeing	<p>Initiatives</p> <ul style="list-style-type: none"> Undertake consultation and planning to ensure the development of a first draft of the Municipal Public Health and Wellbeing (Healthy Wellington) plan (2017-21) by June 2017. (Complete) Develop Wellington Age Friendly Plan. (Complete). Complete a review of the Wellington Responsible Gaming Policy. (Complete). Finalise the Youth Council Development Strategy and achieve planned actions for 2016-17. (In Progress-80%). Facilitate delivery of two key outcomes in the 2015-2018 Community Engagement Strategy Action Plan. (Ongoing). Ensure implementation of Council-led responsibilities for 2016-17 in the Healthy Wellington Action Plan. (Complete). Finalise the Municipal Early Years Plan with support from key partners and achieve planned actions for 2016-17. (In Progress-90%). 	1,434	1,845	411


→ CONTINUE



5.3 Performance

5.3.7 Community Wellbeing

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Arts and Culture	<p>The Arts and Culture Business Unit assists in the development of a vibrant, culturally active community that promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents and encourages visitors to explore the heritage and culture of the region.</p> <p>Services include:</p> <ul style="list-style-type: none"> Gippsland Art Gallery Libraries ESSO BHP Billiton Wellington Entertainment Centre <p>Initiatives</p> <ul style="list-style-type: none"> Provide access to hearing loop facilities at all public library branches for hearing augmentation. (Complete). Investigate and evaluate a replacement box office ticketing system for the Entertainment Centre. (Complete). Identify a digital asset management system for library and art gallery collections. (Complete). Introduce patron self-checkout units at Sale Library. (Complete). Develop a program of annual exhibitions at Gippsland Art Gallery Sale designed to encourage emerging artists in Gippsland. (Complete). Implement Dromkeen major children's literature and illustration exhibition at Yarran Library, in partnership with State Library of Victoria. (Complete). 	2,073	2,171	98

→ CONTINUE



5.3 Performance

5.3.7 Community Wellbeing

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

	Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
	Active Communities <i>(Business unit formerly known as 'Healthy Lifestyles' was split into two business units as Active Communities and Leisure Services).</i>	<p>The Active Communities Business Unit provides services and functions directed at fostering a healthier and more active community. Active Communities achieves this through community infrastructure planning, the support to community committees and the facilitation and provision of a range of recreation, fitness and community activities and programs.</p> <p>Services include:</p> <ul style="list-style-type: none"> • Planning for and supporting recreation facilities that encourage the community to participate in physical and general wellbeing activities. • Planning for the development of community infrastructure that addresses community service needs. <p>Initiatives</p> <ul style="list-style-type: none"> • Establish a process that enables development and maintenance of 10 year capital planning of community facilities for Council approval. (Complete). • Conduct a review of the community assistance grants program and implement recommendations prior to the opening of the 2016/17 Community Assistance Grants Program. (Complete). • Review Current Section B6 structures that are currently in place and make appropriate recommendations to be considered by Council. (In Progress-95%) • Facilitate stakeholder engagement throughout the delivery of the Cowwarr Recreation Reserve Clubroom Redevelopment. (Complete). • Apply the Community Facilities Strategy to all relevant decisions involving projects that impact community facilities. (Ongoing). 	<p>1,344</p>	<p>1,977</p>	<p>633</p>

→ CONTINUE



5.3 Performance

5.3.7 Community Wellbeing

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Leisure Services	<p>The Leisure Services Lifestyles Unit provides services and functions directed at fostering a healthier and more active community through the facilitation and provision of a range of recreation, fitness and community activities and programs at Council's recreation facilities.</p> <p>Services include:</p> <ul style="list-style-type: none"> • Ensure Council owned recreation facilities are managed sustainably, are fully utilized and accessible to people of all abilities. <p>Initiatives</p> <ul style="list-style-type: none"> • Complete a business case for the redevelopment of 25 metre indoor pool at Aqua Energy in Sale. (Complete). • Implement the 2016/17 priorities emanating from the 2015-2020 Aquatic Strategy. (In Progress-90%). • Inform Aqua Energy's business decisions through the cost allocation model data. (Ongoing). • Implement actions and recommendations from the Leisure Services Marketing Plan as a tool to increase memberships and participation rates. (Complete). • Implementation of the 2016/17 Aqua Energy and Gippsland Regional Sporting Complex Business Plan. (Complete). 	1,635	1,539	(96)

→ CONTINUE

5.3 Performance



5.3.7 Community Wellbeing

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

 Business Area	Description of Services Provided	Net Cost (\$000)	Actual Budget (\$000)	Variance (\$000)
Emergency Management	<p>The Emergency Management team coordinates Council's emergency management responsibilities ensuring the organisation has the skills and capacity to respond appropriately to emergencies and facilitates a coordinated Shire approach through the Municipal Emergency Management Planning Committee.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Ensure implementation of all municipal responsibilities identified in the Municipal Emergency Management Plan. (Ongoing). • Ensure implementation of all municipal responsibilities identified in the Municipal Fire Management Plan. (Ongoing). 	409	479	70



5.3 Performance

5.3.7 Community Wellbeing

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

 Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
AQUATIC FACILITIES				
Service Standard				
Health inspections of aquatic facilities: [Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities].	1	1	1	Wellington Shire Council operates one indoor aquatic, all-year facility in Sale and five outdoor seasonal aquatic facilities (Heyfield, Mafts, Rosedale, Stratford and Yarram). All six facilities are inspected at least once per year.
Service Standard				
Reportable safety incidents at aquatic facilities: [Number of WorkSafe reportable aquatic facility safety incidents].	1	0	1	The safety and quality of one indoor all year facility and five outdoor seasonal facilities has been maintained throughout the year with only one minor incident.
Service Cost				
Cost of indoor aquatic facilities: [Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities].	\$4.43	\$5.16	\$4.84	During 2016/17, Wellington Shire Council's only indoor aquatic, all-year facility in Sale (Aqua Energy) operated at a cost to Council of \$931,818 and recorded 192,521 visitors. This resulted in an average cost per visitation of \$4.84. The decrease in subsidy per visit is attributable to increased attendances at Aqua Energy.

→ CONTINUE

5.3 Performance

5.3.7 Community Wellbeing



The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
AQUATIC FACILITIES				
Service Cost Cost of outdoor aquatic facilities: [Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities],	\$17.73	\$16.16	\$21.41	Wellington Shire Council operates five outdoor seasonal aquatic facilities - at Heyfield, Maffra, Rusedale, Stafford, and Yarram. The combined cost to Council of operating these facilities during 2016/17 was \$480,931. The combined total visitations to the five pools was 22,463, a reduction of around 7% from the previous year. Increases in service provision and maintenance requirements resulted in increases in facility operating costs above that of 2015/16.
Utilisation Utilisation of aquatic facilities: [Number of visits to aquatic facilities / Municipal population],	4.55	4.75	5.01	The combined number of visits recorded at Council's indoor and outdoor aquatic facilities during 2016/17 was 214,984. This equates to an average of just over five aquatic facility visits per Wellington Shire resident for the year.

→ CONTINUE

5.3 Performance

5.3.7 Community Wellbeing



The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

 Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
LIBRARIES				
Utilisation Library collection usage: [Number of library collection item loans / Number of library collection items].	2.47	2.54	1.99	Wellington Shire Library's collection is available through six branches and four Outreach sites at local Community Houses to cover the 11,000km ² municipality. Wellington joined the SWIFT consortium in July 2016 which enables users to request items from every member library's collection without additional charge. Loans variance is due to longer SWIFT loan periods, fewer Outreach sites which are not utilised as well as the previous Mobile Library, and an overall decline in branch loans.
Resource Standard Standard of library collection: [Number of library collection items purchased in the last 5 years / Number of library collection items] x 100].	35.79%	41.38%	47.76%	Our book and audio-visual stock continues to be refreshed with contemporary material each year, which has resulted in our standard of library collection meeting the expected percentage range.
Service Cost Cost of library service: [Direct cost of the library service / Number of visits].	\$6.50	\$6.58	\$6.54	Wellington Shire's library facilities provide value and service across the Shire, with a cost reduction in 2016/17. Our library organises a diverse range of physical and electronic resources and services to meet personal information, recreation, and lifelong learning needs for all sectors and needs in the community. Outreach services support four rural communities at some distance from the six library branches at the major town centres.

→ CONTINUE



5.3 Performance

5.3.7 Community Wellbeing

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator / Measure	Result			Comments
	14/15	15/16	16/17	
LIBRARIES				
Participation Active library members: [Number of active library members / Municipal population] x100;	15.4%	13.4%	13.6%	Wellington Shire's libraries offer a broad range of popular programs including author talks, baby rhyme times, toddler story time and school holiday programs. These are well attended and open to both library members and non-members within the municipality. Council continues to actively promote library membership across all sectors of the community, resulting in a 1.5% increase in active library membership.

6.1 Governance

Wellington Shire Council is constituted under the Local Government Act, 1989 to provide leadership for the good governance of the municipal district and local community. Council has a number of roles including:

- Taking into account the diverse needs of the local community in decision-making
- Providing leadership by establishing strategic objectives and monitoring achievements
- Ensuring that resources are managed in a responsible and accountable manner
- Advocating the interests of the local community to other communities and levels of government
- Fostering community cohesion and encouraging active participation in civic life.

Council is committed to effective and sustainable forms of democratic and corporate governance as the key to ensuring that Council and its administration meet the community's priorities. The community has many opportunities to provide input into Council's decision making processes including community consultation activities, public forums such as community meetings and the ability to make submissions to Council and Special Committees of Council.

Council's formal decision making processes are conducted through Council Meetings and Special Committees of Council. Council delegates the majority of its decision making to Council staff and these delegations are exercised in accordance with adopted Council policies and relevant legislation.

21 3

ORDINARY COUNCIL
MEETINGS

SPECIAL COUNCIL
MEETINGS

6.1.1 Meetings of Council

Council conducts open public meetings on the first and third Tuesday of each month. Members of the community are welcome to attend these meetings and observe from the gallery.

Council meetings also provide the opportunity for community members to submit a question to Council, make a submission or speak to an item.

Wellington Shire Council is streaming live video and audio of our Council Meetings and Special Council Meetings. Recently recorded meetings or earlier meetings can be accessed via Council web page at <http://www.wellington.vic.gov.au/Your-Council/Council-Meetings/Live-Council-Meetings>.

Council held the following meetings during 2016/17:

- **21** x Ordinary Council Meetings
- **3** x Special Council Meetings

6.1 Governance

6.1.2 Councillor Meeting Attendance 2016/17

The following table provides a summary of Councillor attendance at Council meetings and Special Council meetings for the 2016/17 financial year:

1 July 2016 - 22 October 2016

Councillor	Ordinary Meeting	Special Meeting	Total
 Cr Darren McCubbin (Mayor)	8	0	8
 Cr Bob Wenger (Deputy Mayor)	8	0	8
 Cr Carolyn Crossley	8	0	8
 Cr Emilie Davine	8	0	8
 Cr John Duncan	8	0	8
 Cr Malcolm Hole	8	0	8
 Cr Peter Cleary	7	0	7
 Cr Scott Rossetti	6	0	6
 Cr Patrick McIvor	5	0	5

3 November 2016 - 20 June 2017

Councillor	Ordinary Meeting	Special Meeting	Total
 Cr Ian Bye	13	3	16
 Cr Keith Mills	13	3	16
 Cr Malcolm Hole	12	3	15
 Cr Gayle Maher	12	3	15
 Cr Scott Rossetti	12	3	15
 Cr Garry Stephens	12	3	15
 Cr Carolyn Crossley (Mayor)	11	3	14
 Cr Darren McCubbin	12	2	14
 Cr Alan Hall (Deputy Mayor)	11	2	13

6.1 Governance

6.1.3 Special Committees

The Local Government Act, 1989 allows for the establishment of one or more Special Committees consisting of:

- Councillors
- Council staff
- Other persons
- Any combination of the above.

The following lists all current Special Committees of Wellington Shire Council and their purpose.

Special Committee	2016/17 Representative	Purpose
Briagolong Quarry Reserve Committee	Cr Keith Mills	To protect, promote and develop the Briagolong Quarry Reserve.
Briagolong Recreation Reserve Committee	Cr Keith Mills	To protect, promote and develop the Briagolong Recreation Reserve.
Cameron Sporting Complex Committee	Cr Malcolm Hole	To protect, promote and develop the Cameron Sporting Complex, Moffra.
Gordon Street Reserve Committee	Cr Malcolm Hole	To protect, promote and develop the Gordon Street Reserve, Heyfield.
Maffra Recreation Reserve Committee	Cr Carolyn Crossley	To protect, promote and develop the Maffra Recreation Reserve.
Newry Recreation Reserve Committee	Cr Keith Mills	To protect, promote and develop the Newry Recreation Reserve.
Sale Performance Space Fundraising Committee	Cr Darren McCubbin	To maintain a public fund into which the public may contribute towards the construction, maintenance, upgrade and expansion of Council-owned cultural spaces, facilities and equipment. To maintain a public fund into which the public may contribute towards cultural activities, programs and events conducted by Wellington Shire Council through Council-owned cultural spaces and facilities. To coordinate fundraising activities on behalf of Council-owned cultural spaces and facilities. To obtain all necessary permits and approvals required for eligible fundraising activities.



6.1 Governance

6.1.3 Special Committees

List of Advisory Committees

- Aqua Energy User Group Committee
- Audit & Risk Committee
- CEO Performance Review Committee
- Esso BHP Billiton Wellington Entertainment Centre Advisory Group
- Gippsland Art Gallery Advisory Group
- Place Names Committee
- Remuneration Committee
- Stephenson Park Advisory Committee
- Strategic Land Use Planning Projects Review Group
- Swing Bridge & Precinct Advisory Group
- Wellington Access & Inclusion Advisory Group

Committees of Other Organisations (Delegates)

- Gippsland Climate Change Network Incorporated
- Gippsland Local Government Network (GLGN)
- Gippsland Local Government Waste Forum
- Monash University East Gippsland Regional Clinical School Community Advisory Committee
- Municipal Association of Victoria (MAV)
- National Sea Change Task Force
- National Timber Council Association Inc
- South East Australian Transport Strategy (SEATS)
- Timber Towns Victoria
- Wellington Regional Tourism (WRT)

Other Groups, Taskforces, Project Control Groups (PCG's) & Statutory Committees

- Healthy Wellington Action Group
- Wellington Shire Council Emergency Management Planning Committee

6.1 Governance

6.1.4 Code of Conduct

In accordance with section 76 C (2) of the Local Government Act, 1989, Council must, within the period of four months after a general election:

- a. Call a special meeting solely for the purpose of reviewing the Councillor Code of Conduct; and
- b. At that special meeting, approve any amendments to be made to the Councillor Code of Conduct determined by the Council to be necessary following the review of the Councillor Code of Conduct.


On 20 December 2016, Council adopted (via Special Council Meeting) a revised Councillor Code of Conduct which includes:

- Processes for resolving internal disputes between Councillors
- Provisions prescribed for in The Local Government Amendment (Improved Governance) Act 2015
- Provisions addressing any prescribed matters
- Any other matters relating to the conduct of Councillors which the Council considers appropriate.

In addition, the Code also outlines:

- Other conduct definitions under the Local Government Act, 1989 such as those relating to misuse of position, improper direction, breach of confidentiality and conflict of interest
- Representatives on behalf of Council
- Roles and relationships,



 Council's Code of Conduct was adopted on 20 December 2016.

6.1 Governance

6.1.5 Conflict of Interest

Councillors are elected by Wellington Shire residents and non-residential ratepayers to act in the best interests of the community. When a Council delegates its powers to a Council officer or a Committee, they must act in the public interest.

A conflict of interest occurs when a personal or private interest might compromise the ability to act in the public interest and exists even if no improper act results from it. Council has a standard procedure for all Council and Committee meetings requiring the declaration of a conflict of interest and then stepping aside from the relevant decision-making process or from the exercise of public duty. During 2016/17, 11 conflicts of interest were declared at Council and Special Committee meetings.

Date of Conflict of Interest Nominated	Councillor	Conflict of Interest - Council Meetings
6 September 2016	Cr Darren McCubbin	Direct - Esso BHP Billiton Wellington Entertainment Centre Advisory Group Minutes.
20 September 2016	Cr Emille Davine	Indirect - North Sale Growth Area - Draft Response Plan.
20 September 2016	Cr Carolyn Crossley	Indirect - Community Assistance Grants.
20 September 2016	Cr Patrick McIvor	Indirect - Community Assistance Grants.
18 April 2017	Cr Malcolm Hole	Direct - Heyfield Low Density Residential Land Supply Study.
18 April 2017	Cr Malcolm Hole	Direct - Strategic Planning Update January to March 2017.
18 April 2017	Cr Carolyn Crossley	Indirect - Planning Permit Application P286/2016.
18 April 2017	Cr Ian Bye	Indirect - Reviewing Council's Responsible Gaming Policy.
18 April 2017	Cr Malcolm Hole	Indirect - Reviewing Council's Responsible Gaming Policy.
16 May 2017	Cr Ian Bye	Indirect - Longford Development Plan - Status Report.
16 May 2017	Cr Garry Stephens	Indirect - Community Assistance Grants - Events and Projects March 2017.

6.1 Governance

6.1.6 Councillor Allowances

In accordance with Section 74(1) of the Local Government Act 1989, Councillors are entitled to receive an allowance while performing their duty as a Councillor. The Mayor is also entitled to receive a higher allowance.

The Victorian Government sets the upper and lower limits for all allowances paid to Councillors and Mayors, divided into three categories based on the income and population of each Council and in this instance Wellington Shire Council is recognised as a category two council.

For the period 1 July 2016 to 30 November 2016, the Councillor annual allowance upper limit for a category two Council (as defined by the Local Government Act 1989) was fixed at \$24,127 per annum and the allowance upper limit for the Mayor was \$74,655 per annum. The Minister for Local Government approved an annual adjustment of 2.5 per cent to take effect from 1 December 2016. The annual allowance upper limits were adjusted for the period 1 December 2016 to 30 June 2017 to \$24,730 per annum for the Councillor allowance and \$76,521 per annum for the Mayoral allowance.

This table contains a summary of the allowances paid to each Councillor during the 2016/17 year.

Note: Allowances include an amount equivalent to a superannuation contribution of 9.5%.

Councillor	Term of Office (During Financial Year)	\$ Allowance
 Cr Carolyn Crossley	1 July 2016 to 30 June 2017 <i>(Mayor: 3 November 2016 to 30 June 2017)</i>	\$62,956
 Cr Darren McCubbin	1 July 2016 to 30 June 2017 <i>(Mayor: 1 July 2016 to 21 October 2016)</i>	\$43,215
 Cr Malcolm Hole	1 July 2016 to 30 June 2017	\$25,934
 Cr Scott Rossetti	1 July 2016 to 30 June 2017	\$25,934
 Cr Ian Bye	3 November 2016 to 30 June 2017	\$17,683
 Cr Alan Hall	3 November 2016 to 30 June 2017	\$17,683
 Cr Gayle Maher	3 November 2016 to 30 June 2017	\$17,683
 Cr Keith Mills	3 November 2016 to 30 June 2017	\$17,683
 Cr Garry Stephens	3 November 2016 to 30 June 2017	\$17,683
 Cr Peter Cleary	1 July 2016 to 21 October 2016	\$8,252
 Cr Emilie Davine	1 July 2016 to 21 October 2016	\$8,252
 Cr John Duncan	1 July 2016 to 21 October 2016	\$8,252
 Cr Patrick McIvor	1 July 2016 to 21 October 2016	\$8,252
 Cr Bob Wenger	1 July 2016 to 21 October 2016	\$8,252
TOTAL		\$287,721

6.1 Governance

6.1.7 Councillor Expenses

In accordance with Section 75 of the Local Government Act, 1989 Council is required to reimburse a Councillor for expenses incurred whilst performing his or her duties as a Councillor. Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors. The policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to discharge their duties.

Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and member of a Council Committee paid by the Council.

The details of Councillor expenses for the 2016/17 year are shown on the next page.

Note: No expenses were paid by Council, including reimbursements, to members of Council Committees during the year.



6.1.7 Councillor Expenses

Councillor	Term of Office (During Financial Year)	Travel	Car Mileage	Child Care	Info and Comm	Conf. and Training	\$ Total
 Cr Malcolm Hole	1 July 2016 to 30 June 2017	\$5,236	-	-	\$2,060	\$3,825	\$11,121
 Cr Darren McCubbin	1 July 2016 to 30 June 2017 <i>(Mayor 1 July 2016 to 21 October 2016)</i>	\$2,835	\$1,949	-	\$1,496	\$3,200	\$9,480
 Cr Carolyn Crossley	1 July 2016 to 30 June 2017 <i>(Mayor 3 November 2016 to 30 June 2017)</i>	\$1,833	\$2,008	-	\$735	\$3,425	\$8,001
 Cr Alan Hall	3 November 2016 to 30 June 2017	\$5,965	-	-	\$263	\$990	\$7,218
 Cr Gayle Maher	3 November 2016 to 30 June 2017	\$5,804	-	-	\$301	\$1,043	\$7,148
 Cr Garry Stephens	3 November 2016 to 30 June 2017	\$3,412	-	-	\$353	\$1,261	\$5,026
 Cr Bob Wenger	3 November 2016 to 30 June 2017	\$960	\$1,355	-	\$968	\$554	\$3,837
 Cr Ian Bye	3 November 2016 to 30 June 2017	\$658	-	-	\$336	\$864	\$1,858
 Cr Scott Rossetti	3 November 2016 to 30 June 2017	-	-	-	\$675	\$826	\$1,501
 Cr Keith Mills	1 July 2016 to 21 October 2016	-	-	-	\$623	\$829	\$1,452
 Cr Emille Davine	1 July 2016 to 21 October 2016	-	-	\$473	\$735	\$178	\$1,386
 Cr John Duncan	1 July 2016 to 21 October 2016	\$221	-	-	\$691	\$154	\$1,066
 Cr Peter Cleary	1 July 2016 to 21 October 2016	\$504	-	-	\$186	\$154	\$844
 Cr Patrick McDvor	1 July 2016 to 21 October 2016	-	-	-	\$367	\$154	\$521
TOTAL		\$27,428	\$5,312	\$473	\$9,789	\$17,457	\$60,459

6.2 Management

Council has implemented a number of statutory and better practice items to strengthen its management framework. Having strong governance and management frameworks leads to better decision making by Council. The Local Government Act, 1999 requires Council to undertake an assessment against the prescribed governance and management checklist and include this in its Report of Operations. Council's Governance and Management Checklist results are set out in section 6.3. The following items have been highlighted as important components of the management framework.

6.2.1 Audit and Risk Committee

The Audit & Risk Committee's role is to oversee and monitor the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining an effective system of internal control and risk management and fostering an ethical environment. The Audit & Risk Committee consists of three independent members, Mr Peter Craighead (Chair), Mr Joel Churchill and Mr Chris Badger, and two Councillors. Independent members are appointed for a three-year term. The chair is elected from amongst the independent members.

The Audit & Risk Committee meets at least four times per year. The Internal Auditor, Chief Executive Officer, General Manager Corporate Services and Manager Corporate Finance attend all Audit & Risk Committee meetings. Other management representatives attend as required

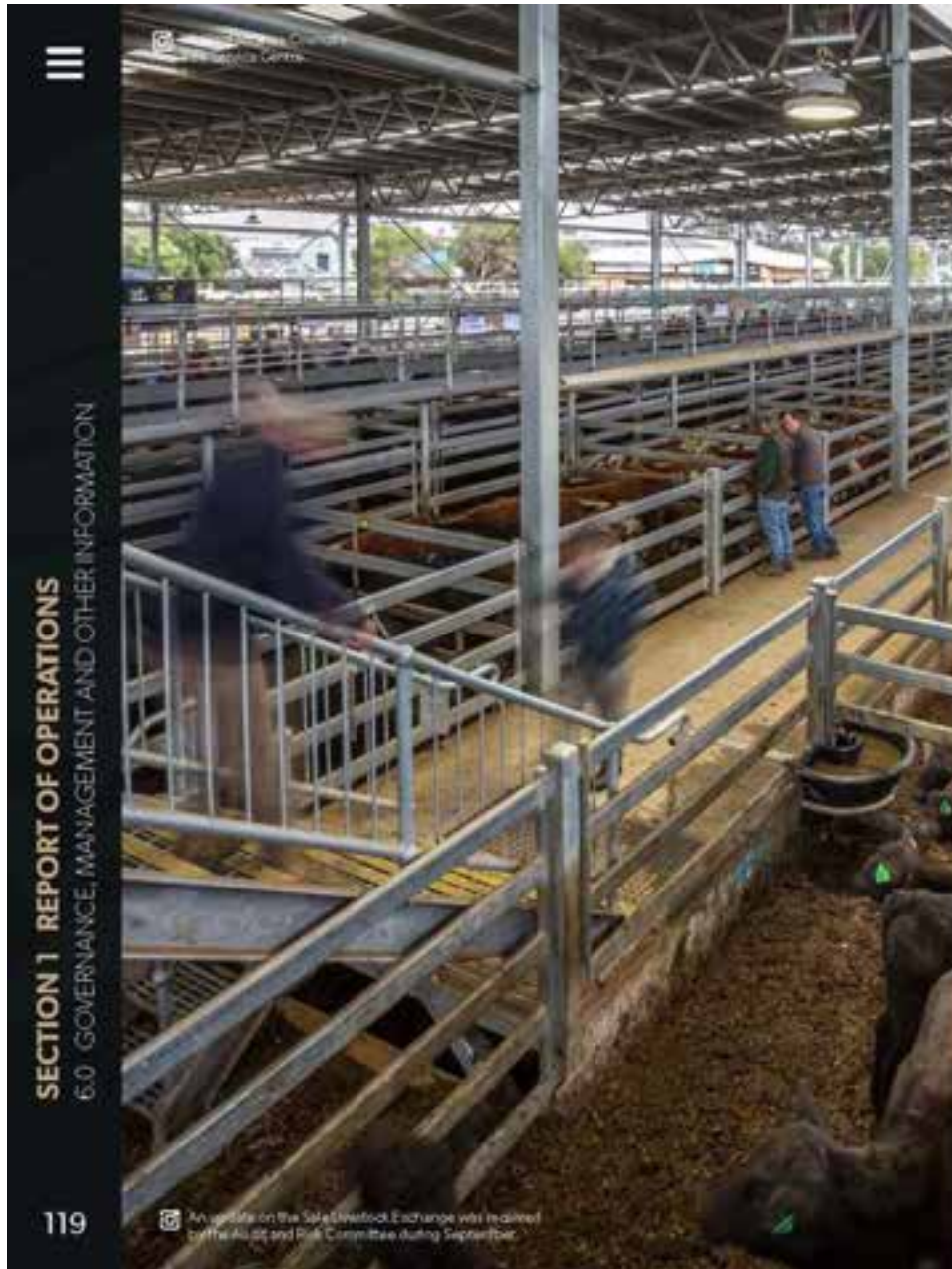
to present reports. Each year the external auditors provide an external audit plan and independent audit report.

Recommendations from each Audit & Risk Committee meeting are subsequently reported to and considered by Council.

The Committee met on four occasions during 2016/17, providing advice to Council on a wide range of issues including:

- Quarterly legal reports
- Risk management updates
- Financial reports
- Updates on outstanding audit recommendations
- Updates on Information Services.





An update on the Sale Livestock Exchange was provided to the Audit and Risk Committee during September.

6.2 Management

6.2.1 Audit and Risk Committee

Other key outcomes for the 2016/17 year are summarised below.

In September 2016 the Committee:

- Adopted in-principle the 2015/16 financial and performance statements in accordance with legislative requirements.
- Received and noted the external auditor's (Victorian Auditor General's Office) management letter for the year ending 30 June 2016.
- Considered and received the internal audit reports on Business Continuity Planning and Disaster Recovery and Follow-up of Agreed Actions from Prior Year Internal Audit Reports.
- Received an update on the process to appoint a candidate for the independent member term expiring on 28 October 2016.
- Received and noted the report by the Victorian Auditor-General on Local Government Service Delivery: Recreational Facilities.
- Received and noted the report by the Victorian Ombudsman on Misuse of Council Resources.
- Noted the Chairman's report for the period ending 30 June 2016.
- Received and noted an update on the Sale Livestock Exchange.
- Received and noted an annual update on the Road Management Act processes.
- Received a verbal update on Council's submission to the 'Act for the Future' Directions Paper, a review of the Local Government Act 1989.

6.2 Management

6.2.1 Audit and Risk Committee

In December 2016 the Committee:

- Welcomed new independent member Chris Badger, new Councillor representative Garry Stephers and congratulated Councillor Alan Hall on his move from independent member to Council representative
- Resolved to recommend to Council that Peter Craighed be elected as Chairperson
- Reviewed the Audit Committee Charter and agreed to recommend to Council that it change the name of the Committee to 'Audit & Risk Committee'
- Considered the responses to the evaluation of Audit Committee performance
- Considered and received the internal audit report on Reputation Management
- Considered the content of the Strategic Internal Audit Plan 2016/17
- Reviewed proposed changes to the Investment, Risk Management and Procurement policies
- Reviewed the reports by the Victorian Auditor-General on Audit Committee Governance and Local Government: 2015/16 Audit Snapshot,

In February 2017 the Committee:

- Considered proposed meeting dates for Audit & Risk Committee for 2017
- Reviewed changes made by Council to the remuneration of Audit & Risk Committee members
- Reviewed a report of Council's status against the recommendations from the VAGO report on Audit Committee Governance.

In June 2017 the Committee:

- Received and reviewed the External Audit Strategy as provided by Crowe Horwath
- Considered and received the internal audit report on Occupational Health & Safety
- Received a presentation on Enterprise Risk Management.
- Reviewed changes to Accounting Standards
- Received the 2017-21 draft Council Plan prior to adoption by Council
- Received the draft 2017/18 Budget prior to adoption by Council.





6.2 Management

6.2.2 Internal Audit

Council's internal audit function provides independent and objective assurance that the appropriate processes and controls are in place across Council. The function is undertaken by an independent external provider. A risk based three-year Strategic Internal Audit Plan (SIAP) is revised annually to ensure the audit resources remain focused on the appropriate areas. The review process considers Council's risk framework, the Council Plan, the impact of any change to operations, systems or the business environment; prior audit coverage and outcomes and management input. The SIAP is reviewed and approved by the Audit & Risk Committee annually.

The Internal Auditor attends each Audit & Risk Committee meeting to report on the status of the SIAP, to provide an update on the implementation of audit recommendations and to present findings of completed reviews. All audit issues identified are risk rated. Recommendations are assigned to the responsible Manager and tracked in Council's corporate planning system. Managers provide quarterly status updates that are reviewed by the Audit & Risk Committee.

The SIAP for 2016/17 was undertaken with the following reviews conducted:

- Business Continuity Planning and Disaster Recovery (August 2016)
- Review of Reputation Management (November 2016)
- Occupational Health & Safety (May 2017).

6.2.3 External Audit

Council is externally audited by the Victorian Auditor-General. For the 2016/17 year the annual external audit of Council's Financial Statements and Performance Statement was conducted by the Victorian Auditor-General's representative. The external auditors attend the May and August Audit & Risk Committee meetings to present the annual audit plan and Independent Audit Report. The external audit management letter and responses are also provided to the Audit & Risk Committee.

6.2 Management

6.2.4 Risk Management

Council is committed to proactive risk management and has continued to maintain a Risk Management System which is in line with the Risk Management Principles & Guidelines, (AS/NZS ISO 31000: 2009). Council's risk management objectives are to:

- Integrate risk management practices into all of Council's work practices
- Promote and support best practice risk management throughout Council
- Equip staff and management with the knowledge and ability to identify, analyse and prioritise areas of risk to Council
- Implement effective processes to reduce and/or eliminate high-level risk
- Continuously improve risk assessment, monitoring and reporting standards
- Allow for the effective allocation and use of resources
- Provide a basis for higher standards of accountability through the creation of effective performance objectives and measurement of performance against these objectives
- Manage appropriate cover and minimise costs associated with insurance and litigation.

In 2016/17, work has been completed in reviewing the Risk Register and identifying Strategic Risks and whether these risks have the appropriate mitigations.

To support the organisation wide risk management, Council has purchased an Enterprise Risk Management (ERM) System. This tool provides a risk management solution to assist officers with identifying, profiling and assessing risks within a combined monitoring and reporting framework.

6.2.5 Insurance

Council has continued to review its insurance profile, policies and cover. In 2016/17, Council has placed certain efforts working with our insurance brokers and insurers to ensure that our insurance cover is consistent with Council's identified risk profile and requirements.

Asset valuations were also conducted and updated to further reflect true values. This resulted Council improving few insurance covers to reflect Council's needs.

6.3 Governance and Management Checklist

The following are the results in the prescribed form of Council's assessment against the prescribed Governance and Management checklist.

Governance and Management Items	Assessment
<p>1 Community Engagement Policy <i>Policy outlining council's commitment to engaging with the community on matters of public interest.</i></p>	<p>Included in Community Engagement Strategy 2017-2020. Date of adoption: 6 September 2016.</p>
<p>2 Community Engagement Guidelines <i>Guidelines to assist staff to determine when and how to engage with the community.</i></p>	<p>Community Engagement Strategy 2017-2020 includes a range of community engagement tools and guidelines to assist council staff to provide quality engagement for council projects. Community Engagement Action Plan which is currently under development will include training of staff and auditing and evaluation of community engagement practices across the Shire. Date of adoption: 6 September 2016.</p>
<p>3 Strategic Resource Plan <i>Plan under section 126 of the Local Government Act, 1989 outlining the financial and non-financial resources required for at least the next 4 financial years.</i></p>	<p>Adopted in accordance with Section 126 of the Local Government Act, 1989. Date of adoption: 6 June 2016.</p>
<p>4 Annual Budget <i>Plan under section 130 of the Local Government Act, 1989 setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required.</i></p>	<p>Adopted in accordance with Section 130 of the Local Government Act 1989. Date of adoption: 6 June 2016.</p>
<p>5 Asset Management Plans <i>Plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years.</i></p>	<p>Wellington Shire Council has documented Asset Management Plans for all major asset classes including Open Space, Properties and Roads, which includes Roads, Bridges and Paths. Date of operation of current plans: Roads: January 2016 Paths: January 2016 Bridges: January 2016 Drainage: January 2016 Property: January 2016 Open Space: January 2016</p>

→ CONTINUE

6.3 Governance and Management Checklist

Governance and Management Items	Assessment
<p>6 Rating Strategy <i>Strategy setting out the rating structure of council to levy rates and charges.</i></p>	<p>Strategy adopted. Date of operation of current strategy: 17 March 2015.</p>
<p>7 Risk Policy <i>Policy outlining council's commitment and approach to minimising the risks to council's operations.</i></p>	<p>Risk Management Policy included in Council Policy Manual. Date of operation of current policy: 21 March 2017.</p>
<p>8 Fraud Policy <i>Policy outlining council's commitment and approach to minimising the risk of fraud.</i></p>	<p>Fraud Control Policy included in Council Policy Manual. Date of operation of current policy: 21 March 2017.</p>
<p>9 Municipal Emergency Management Plan <i>Plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery.</i></p>	<p>Prepared and maintained in accordance with Section 20 of the Emergency Management Act, 1986. Date of operation: 25 May 2017.</p>
<p>10 Procurement Policy <i>Policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works.</i></p>	<p>Prepared and approved in accordance with Section 186A of the Local Government Act, 1989. Procurement policy included in Council Policy Manual. Date of operation of current policy: 21 March 2017.</p>
<p>11 Business Continuity Plan <i>Plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster.</i></p>	<p>Existing document is currently being reviewed. Date of operation: 4 December 2014.</p>

→ CONTINUE

6.3 Governance and Management Checklist

Governance and Management Items	Assessment
<p>12 Disaster Recovery Plan <i>Plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster.</i></p>	<p>Existing document is currently being reviewed. Date of operation: 4 December 2014.</p>
<p>13 Risk Management Framework <i>Framework outlining council's approach to managing risks to the council's operations.</i></p>	<p>Risk Management Framework is currently being revised to align with AS/NZS ISO 31000:2009. Date of operation of current strategy: 18 December 2012.</p>
<p>14 Audit & Risk Committee <i>Advisory committee of council under section 139 of the Local Government Act, 1989 whose role is to oversee the integrity of a council's financial reporting, processes to manage risks to the council's operations and for compliance with applicable legal, ethical, and regulatory requirements.</i></p>	<p>Established in accordance with Section 139 of the Local Government Act, 1989. The Audit & Risk Committee has been in operation since February 1996 (based on available evidence). Date of establishment: February 1996.</p>
<p>15 Internal Audit <i>Independent accounting professionals engaged by the council to provide analyses and recommendations aimed at improving council's governance, risk and management controls.</i></p>	<p>Date of engagement of current provider: 29 June 2017.</p>
<p>16 Performance Reporting Framework <i>A set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of Local Government Act, 1989.</i></p>	<p>Date of operation of current framework: 1 July 2016.</p>

→ CONTINUE

6.3 Governance and Management Checklist

Governance and Management Items	Assessment
<p>17 Council Plan Reporting Report reviewing the performance of the council against the council plan, including the results in relation to the strategic indicators, for the first six months of the financial year.</p>	<p>Quarterly reporting against Council Plan Highlights. Date reports presented: 19 July 2016, 18 October 2016, 7 February 2017, 18 April 2017.</p>
<p>18 Financial Reporting Quarterly statements to council under section 138 Local Government Act, 1989 comparing budgeted revenue and expenditure with actual revenue and expenditure.</p>	<p>Statements presented to the Council in accordance with Section 138(1) of the Local Government Act, 1989. Date statements presented: 19 July 2016, 18 October 2016, 7 February 2017, 18 April 2017.</p>
<p>19 Risk Reporting Six monthly reports of strategic risks to council's operations, their likelihood and consequences of occurring and risk minimisation strategies.</p>	<p>Date of reports: 19 July 2016, 7 February 2017. A new Enterprise Risk Management (ERM) System was implemented during 2016/17. Operational and strategic risks, and mitigants have also been reviewed and reporting will resume in 2017/18.</p>
<p>20 Performance Reporting Six monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Local Government Act, 1989.</p>	<p>Quarterly Reports. Date of reports: 19 July 2016, 18 October 2016, 7 February 2017, 18 April 2017.</p>
<p>21 Annual Report Annual report under sections 131, 132 and 133 of the Local Government Act, 1989 to the community containing a report of operations and audited financial and performance statements.</p>	<p>Considered at a meeting of Council in accordance with Section 134 of the Local Government Act, 1989. Date statements presented: 18 October 2016.</p>

→ CONTINUE

6.3 Governance and Management Checklist

Governance and Management Items	Assessment
<p>22 Councillor Code of Conduct Code under section 76C of the Local Government Act, 1989, setting out the conduct principles and the dispute resolution processes to be followed by councillors.</p>	<p>Reviewed in accordance with Section 76C of the Local Government Act, 1989. Date reviewed: 20 December 2016.</p>
<p>23 Delegations A document setting out the powers, duties and functions of council and the Chief Executive Officer that have been delegated to members of staff.</p>	<p>Reviewed in accordance with Section 98(6) of the Local Government Act, 1989. Date reviewed: 9 February 2017.</p>
<p>24 Meeting Procedures A local law governing the conduct of meetings of council and special committees.</p>	<p>Local law No 1, Meeting procedures made in accordance with Section 91(1) of the Local Government Act, 1989 Date local law made: 6 November 2014.</p>

I certify that this information presents fairly the status of Council's governance and management arrangements.



David Morcom
Chief Executive Officer
Dated: 26 September 2017



Cr Carolyn Crossley
Mayor
Dated: 26 September 2017

6.4 Statutory Information

The following information is provided in accordance with legislative and other requirements of Council.

6.4.1 Documents Available for Public Inspection

In accordance with regulation 12 of the Local Government (General) Regulations 2015 the following are prescribed documents that are available for inspection or which can be obtained for the purposes of Section 222 of the Local Government Act, 1989 (the Act) at 18 Desailly Street, Sale.

- A document containing details of overseas or interstate travel (other than interstate travel by land for less than three days) undertaken in an official capacity by councillor or any member of council staff in the previous 12 months, including:
 - The name of the Councillor or member of Council staff; and
 - The dates on which the travel began and ended; and
 - The destination of the travel; and
 - The purpose of the travel; and
 - The total cost to the Council of the travel, including accommodation costs.
- The agendas for, and minutes of ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act.
- The minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act, A register of delegations.
- A document containing details of all leases involving land which were entered into by the council as lessor, including the lessee and the terms and the value of the lease.
- A register maintained under section 224(1A) of the Act of authorised officers appointed under that section
- A list of donations and grants made by the council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.
- A register of delegations kept under sections 87(1) and 93(4) of the Act, including the date on which the last review took place under sections 86(6) and 93(6), respectively, of the Act.

6.4 Statutory Information

6.4.2 Best Value Principles and Continuous Improvement

The Best Value Principles contained in the Victorian Local Government Act 1989 place a duty on councils to ensure that their services:

- Offer the best possible quality and value for money
- Are responsive to community needs
- Are accessible to the people they are intended for
- Show continuous improvement
- Are subjected to regular community consultation
- Council reports regularly to its community on how the council's services measure up against the best value principles.

We also recognise it as fundamental to improving community outcomes and committed to pursuing continuous improvement as a core part of how we practice our business daily and in our strategic and operational planning.

The corporate planning cycle puts into practice the Best Values principles through:

- Identifying the community needs in terms of Council services and creating strategic objectives to identify the services to be offered and their intended outcomes, as voiced in our Strategic Vision Wellington 2030
- Identifying the best possible quality and value for money service delivery through linking the community vision- Wellington 2030 with the Council Plan 2013-17 and business planning, and measuring service performance by the means of Corporate Performance Indicators (CPIs)
- Ensuring services are accessible to the people for which they are intended by service planning and explicitly seeking users' experience of the service through forums such as Community Reference Groups, surveys
- Monitoring and refining the services to ensure there is continuous improvement on quality and value, currently through the customer satisfaction survey, service reviews process mapping in Promapp and business plan reporting in Pulse-Corporate Planning and Reporting system
- Reviewing the service following regular community consultation as part of ongoing strategic planning
- Council reporting regularly to its community on the results of consultation and how the council's services have measured up against the best value principles.



6.4 Statutory Information

6.4.2 Best Value Principles and Continuous Improvement

Service Reviews

We are committed to support continuous improvement in delivering high quality, value-for-money services and infrastructure to the community. The introduction of rate capping has also changed the financial climate in which Council's operate, resulting in the need to review service costs, efficiencies and outcomes.

During August to November 2016, we conducted an organisational wide 'Service Review' to assess our services, identify their specific strengths and opportunities for improvement. This process also helped us to achieve the following:

- Provide the newly elected Council with a comprehensive list and understanding of the services delivered by Council to support informed decision making
- Renewal of the Wellington 2030 Community Vision and reviewing services against this vision.

A working group of staff representing all divisions within Council were involved in developing the service review template to identify and review 141 services across the organisation.

- Final recommendations arising from the review and the implementation of a number of service improvements are due in 2017/18 year and beyond.

Process Reviews

We also continued to work towards creating a workplace culture where employees are constantly thinking about how things can be done better and are encouraged to suggest opportunities for improvement. To support this, we are using Promapp as a Business Process Management (BPM) tool where employees map and review processes to identify or suggest process improvements.

6.4 Statutory Information

6.4.3 Carers Recognition

The Carers Recognition Act 2012 (the Act) formally recognises and values the role of carers and the importance of care relationships in the Victorian community. The Act defines a carer as someone who provides care to another person, and includes carers under the age of 18. Carers can provide care for a person who:

- Has a disability
- Has a mental illness
- Has an ongoing medical condition
- Is an older person with care needs,

Care relationships also include those situations where a person is being cared for in a foster, kinship or permanent care arrangement.

Within the Carers Recognition Act 2012 Wellington Shire Council is required to report annually on its care measurement obligations under Section 11 of the Act.

Wellington Shire Council has taken all practicable measures to comply with its responsibilities outlined in the Act.

6.4.4 Contracts

During the year Council did not enter into any contracts valued at \$150,000 or more without first engaging in a competitive process.

Some of the ways Wellington Shire Council supports carers is through:

- Recognition of Carers through awareness raising activities such as Volunteer Week, Seniors Week and Social Inclusion Week.
- Participation on networks such as Sale and District Aged Care Network, Wellington Community Service Network, Wellington Early Years Network and Wellington Access and Inclusion Advisory Group.
- Projects listed in Council's Access and Inclusion Plan, Wellington RuralAccess Program, and Municipal Public Health and Wellbeing Plan, more specifically within the Social Connection and Inclusion Priority area.
- Funding of community lead / developed projects associated Age Friendly Communities Grant.
- Wellington Shire Council's funding agreement with Central Gippsland Health and Yarram and District Health Service, who are the providers of Home and Community Care (HACC) services, outlines compliance with all legislation.



Dr Carolyn Crossley and Cr Barry Stephens of the Torton Age-Friendly declaration signing

6.4 Statutory Information

6.4.5 Disability Action Plan

Wellington Shire Council has reviewed and developed the Wellington Access and Inclusion Plan 2017 – 2022 and accompanying action plan which incorporates a Disability Action Plan.

The focus of the strategy and action plans is:

- To increase accessible programs, services and events offered or funded by Council
- To increase accessible and inclusive information and communications produced by Council
- To increase inclusive employment opportunities at Council for people with disabilities
- For persons employed at Council to be informed about the access requirements of people with disabilities
- To increase advocacy for improved access and inclusion within the Wellington Shire community.

Over the last 12 months some achievements that have come from previous Access and Inclusion Plans include:

- Communication boards for people with limited or no speech have been developed for use in emergency relief centres, Aqua Energy, Gippsland Regional Sports Complex, Esso BHP Billiton Wellington Entertainment Centre and Council's Customer Service Centres.
- The Wellington Access and Inclusion Advisory Group (WAIAG) is providing input on access and inclusion issues as part of the Port of Sale Cultural Hub redevelopment project which is due to be completed December 2017.
- Software has been purchased and made available to Council staff to be able to convert written documents into audio format for those with limited or no vision.
- Wellington Shire Libraries, Gippsland Art Gallery and Esso BHP Billiton Wellington Entertainment Centre all completed an Access and Inclusion Audit of their current facilities using the relevant Institute of Access Training Australia handbooks for cultural venues.
- Aqua Energy (Council owned Fitness Centre) has a changing places accessible toilet. Plans for new Wellington Centre, which incorporates Sale Library, Gippsland Art Gallery and Council Chambers, to include a changing places accessible toilet.
- Wellington Shire Library staff have undertaken online training via REAL (Resource for Equitable Access to Libraries) which is a collaborative state-wide initiative of the State Library of Victoria, Public Libraries Victoria Network and Vision Australia. REAL training improves awareness and develops strategies to improve accessibility and inclusion.

6.4 Statutory Information

6.4.6 Domestic Animal Management Plan

All Councils in Victoria are required to prepare a Domestic Animal Management Plan (DAMP) every four years. The primary purpose of the DAMP is to provide a strategic guide to the community towards the goal of responsible pet ownership and to assist Council to achieve a professional, consistent and proactive approach to domestic animal management.

Whilst drafting the new DAMP for 2017-2021, key considerations were given by Council to:

- Maintain qualified and experienced staff
- Encouraging increased pet registration and compliance, with an emphasis on cats
- Reducing the number of dog attack incidents by encouraging responsible pet ownership, increasing safety awareness around dogs and enforcing legislation
- Maintaining continued compliance relating to the keeping of declared menacing, dangerous and restricted breed dogs
- Reducing the feral cat population and euthanasia rates of unwanted pets
- Ensuring Domestic Animal Businesses are identified and regulated
- Responding to and investigating animal nuisance complaints in a timely and effective manner
- Responding to any emergency involving people and their pets.

In June 2017, a review of animal management services was conducted to measure progress towards the objectives.

A number of milestones were achieved including:

- Staff responded to 1,219 animal management complaints, with an average initial response time of 1.3 days.
- An increase in the number of impounded pets reunited with their owners
- Seventeen percent (17%) increase in the number of registered domestic animals compared with previous year
- Seventeen (17) successful animal management prosecutions in the Magistrates' Court, such as dog attacks and failing to register animals
- Increased domestic animal business monitoring and compliance activities
- Regular media releases and awareness activities relating to responsible pet ownership.



6.4 Statutory Information

6.4.7 Food Act Ministerial Directions

In accordance with Section 7E of the Food Act, 1984, Council did not receive any Ministerial Directions.

6.4.8 Freedom of Information

The Freedom of Information Act 1982 was created to promote openness, accountability and transparency in the Victorian public service by giving members of the public the right to access government information.

Currently Council's don't have to process Freedom of Information requests for non-personal documents dated prior to 1988.

To access documents held by an agency under the Freedom of Information Act 1982, a request must be 'valid'. A valid request is a request which is in writing, clearly describes the documents to which access is requested and includes an application fee (\$28.40) or evidence that the applicant qualifies for the application fee to be waived.

Further information regarding Freedom of Information and applications for requests for access to documents under Freedom of Information are available for download on Wellington Shire Council's website www.wellington.vic.gov.au.

It is the object of the Act and the responsibility of the Freedom of Information Officer to assist applicants and to extend as far as possible the right to access documents in the possession of our agency.

6.4 Statutory Information

6.4.8 Freedom of Information

Access to documents may be granted in full (no exempt material), granted in part (some exempt material) or denied in full (all material exempt).

A summary of exemptions which may apply to documents include:

- Section 28: Cabinet documents
- Section 29B: Documents of Court Services Victoria
- Section 30: Internal working documents
- Section 31: Law enforcement documents
- Section 32: Documents affecting legal proceedings
- Section 33: Documents affecting personal privacy
- Section 34: Documents relating to trade secrets etc.
- Section 35: Documents containing material obtained in confidence
- Section 36: Disclosure contrary to the public interest
- Section 38: Documents to which secrecy provisions of enactments apply
- Section 38A: Council documents.



In the period 1 July 2016 to 30 June 2017, Wellington Shire Council received seven (7) "valid" Freedom of Information requests.

- Access to documents was granted in part for four (4) requests
- Access to documents provided outside of the Act for one (1) request
- Two (2) requests were not finalised in this reporting period.

Fees & Charges collected in 2016/2017:

Application fees: **\$167.40** One application fee was waived, due to evidence of hardship.

Access Charges: **\$567.90** (collected)

Some documents were not released to applicants after the decisions were released due to non-payment of access charges (\$452.95 not paid).

Access Charges are payable for search time (@ \$20.90 per hour or part thereof) and photocopying (@ 20 cents per black and white A4 page). Charges are not applied for document processing time which can be considerably time consuming.

6.4 Statutory Information

6.4.8 Freedom of Information

Wellington Shire Council also received three (3) non-valid requests where either the application fee was not paid or invited clarification was not received by the applicants leaving requests unclear in their terms.

New Freedom of Information legislation will be introduced on 1 September 2017 and the changes are thought to possibly increase the workload for each request by 30% to 100% due to mandatory consultation requirements.

The Freedom of Information Commissioner has key responsibilities:

- To promote the understanding of the Freedom of Information Act.
- Provide advice, guidance and training to government departments and Councils
- Deal with complaints about the handling of Freedom of Information decisions made by agencies.
- Review decisions made by agencies if requested
- Report to Parliament about the operation of the Freedom of Information Act, annually.

Mrs Marj McInnes, Coordinator Information Management is authorised under Section 26(1) of the Freedom of Information Act 1982 ('FOI Act') to make decisions in respect of Freedom of Information requests made to Wellington Shire Council. The Principal Officer of Council is Mr David Morcom, Chief Executive Officer.

Further information regarding Freedom of Information can be found on Wellington Shire Council's website www.wellington.vic.gov.au or Freedom of Information Commissioner website www.fokcommissioner.vic.gov.au





6.4 Statutory Information

6.4.9 Privacy and Data Protection

The Privacy & Data Protection Act is designed to protect all information held by the public sector, including the personal information of individuals.

Under the Act, 'personal information' means information or an opinion, that is recorded in any form and whether true or not, about an individual whose identity is apparent, or can reasonably be ascertained.

Examples of personal information include an individual's name, address, contact details, sex, age, financial details, marital status, education etc.

The objects of the Privacy & Data Protection Act with respect to information privacy are to:

1. Balance the public interest in the free flow of information with the public interest in protecting the privacy of personal information in the public sector
2. Promote awareness of responsible personal information handling practices
3. Promote the responsible and transparent handling of personal information in the public sector.

The majority of Wellington Shire Council's received enquiries are lodged internally from staff or from external customers seeking property ownership details. Staff enquiries largely relate to the collection and use and disclosure of personal information.

Wellington Shire Council doesn't maintain statistical data on the number and type of enquiries regarding personal information and data protection lodged and actioned annually but all enquiries are promptly actioned to achieve desired outcomes. It is important to be open and accountable in relation to how we collect and use personal information and who information may be provided to if shared with third parties.

6.4 Statutory Information

6.4.9 Privacy and Data Protection

The Privacy & Data Protection Act has ten (10) Information Privacy Principles (IPPs) which govern the collection, use and handling of personal information by Victorian public sector organisations, local councils and contracted service providers.

With limited exemptions, all Victorian Government organisations, contracted service providers and local councils must comply with these Principles.

Personal information may be disclosed if an individual provides consent or if disclosure is reasonably necessary for a law enforcement function or is necessary to prevent or lessen a serious and imminent threat to an individual's life, health, safety or welfare or a serious threat to public health, public safety or public welfare.

The Office of the Commissioner for Privacy and

Data Protection has created Guidelines for sharing personal information for the Victorian public sector. The Guidelines identify the factors that inhibit appropriate information sharing and demonstrate why privacy is rarely a barrier.

A privacy breach occurs when there is a failure to comply with one or more of the Information Privacy Principles; most commonly, resulting in unlawful access to or collection, use or disclosure of personal information.

The potential for privacy breaches can be reduced by good policies and practices in handling of personal information and ongoing training of staff in their responsibilities under the Act. No privacy breaches have been recorded against Wellington Shire Council.

Wellington Shire Council's Privacy & Data Protection Policy is available on our website www.wellington.vic.gov.au and is based on the principles outlined in the Privacy and Data Protection Act 2014 and governs Council's approach to managing personal information.

Privacy & Data Protection training is provided internally to staff at induction (one-on-one) and at Corporate training sessions with additional information being regularly distributed via newsletters and email to staff.

Privacy enquiries can be made to Council's Privacy Officer by phoning (03) 5142 3112 or emailing enquiries@wellington.vic.gov.au.



6.4 Statutory Information

6.4.10 Protected Disclosure Procedures

The Protected Disclosure Act 2012 commenced operation on 19 February 2013, replacing the Whistleblowers Protection Act, 2001 and established the Independent Broad-based Anti-Corruption Commission (IBAC) as part of a new integrity system for Victoria. It aims to ensure openness and accountability in government by encouraging people to disclose improper conduct within the public sector, including Wellington Shire Council, its employees and Councillors, and to provide protection for people who make disclosures. Procedures on how to make a disclosure are publicly available on Council's website under Documents Available for Public Inspection.

During the 2016/17 year no disclosures were notified to Council officers appointed to receive disclosures, or to IBAC.

6.4.11 Road Management Act Ministerial Direction

In accordance with Section 22 of the Road Management Act, 2004, Council must publish a copy or summary of any Ministerial direction in its annual report. No such Ministerial Directions were received by Council during the financial year.

6.4.12 Infrastructure and Development Contributions

In accordance with section 46GM and 46GD of the Planning and Environment Act 1987, a council that is a collecting or development agency must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. The report must be published in council's annual report. There were no such reports in 2016/17.



6.5 Other Information

6.5.1 Grants Distributed

Community Assistance Grants 2016-17

Forty six applicants were successful in receiving Community Assistance Grants across the categories: Projects, Events and Facilities, totalling **\$205,875.78** (details below).

Organisation	Project Title	Amount Funded
City of Sale Eisteddfod Society Inc	City of Sale Eisteddfod - 70th year celebrations	\$5,000.00
Glenmaggie Mechanic's Institute	Glenmaggie Country Rock Festival	\$5,000.00
Heyfield & District Historical Society	Everything Old is New Again	\$5,000.00
Heyfield Community Resource Centre	Heyfield Kid's House Shade Sail Installation	\$5,000.00
Heyfield Traders & Tourists Association in conjunction with Heyfield Community Resource Centre	Heyfield Food & Wine Festival	\$5,000.00
Heyfield Vintage Machinery Group	Heyfield Vintage Machinery Rally	\$5,000.00
Lake Glenmaggie Community Representative Group Inc	Glenmaggie Foreshore Playground - Stage 1	\$5,000.00
Loch Sport Community House	Loch Sport New Year's Eve Fireworks and Foreshore Carnival	\$5,000.00
Longford Cricket Club	Turf Pitch Covers	\$5,000.00
Maffra Neighbourhood House	Maffra Neighbourhood House Family Day	\$5,000.00

→ CONTINUE

6.5 Other Information

6.5.1 Grants Distributed

Community Assistance Grants 2016-17

Organisation	Project Title	Amount Funded
Port Albert Progress Association	Australia Day Fun Day	\$5,000.00
Quantum Support Services	Marley Street Project - Community Open Space Beautification	\$5,000.00
Really Living Committee	2017 Really Living Expo	\$5,000.00
Rotary Club of Sale Central	Monday Tuckie	\$5,000.00
Sale Baptist Church	Free Community Fun Day	\$5,000.00
Sale City Band Inc.	Sale Brass Academy 2017	\$5,000.00
Sale Golf and Bowls Club	Improving the club's accessibility	\$5,000.00
Sale to Sea Inc.	Sale to Sea Disability Challenge	\$5,000.00
Sale-Muffa and District Kennel Club Inc and Macallister All Breeds Kennel and Obedience Club Inc.	Gippsland International Winter Festival - All Breeds Championship Dog Shows	\$5,000.00
Stratford-On-Avon Shakespeare Association	Shakespeare on the River Festival	\$5,000.00
Tarra Festival Committee	2017 Tarra Festival	\$5,000.00

→ CONTINUE

6.5 Other Information

6.5.1 Grants Distributed

Community Assistance Grants 2016-17

Organisation	Project Title	Amount Funded
The Sale Music Festival - Picnic on the Green	The Sale Music Festival Picnic on the Green	\$5,000.00
Vereeka Maybury Committee Recreation Reserve Committee of Management	New Year's Eve Family Fun and Fireworks	\$5,000.00
Wines of Eastern Gippsland Inc	Timbra Food & Wine Festival	\$5,000.00
Woodside & District Football Netball Club	Portable grandstand seating	\$5,000.00
Yarram & District Health Service	Disability Discrimination Act (DDA) compliant, outdoor multi-purpose work, deck and garden area in Edgar House	\$5,000.00
Yarram Community Learning Centre	Yarram Exercise and Health (YEAH)	\$5,000.00
Youth Inreach Foundation (Aust) Inc.	Empower Gippsland Youth	\$5,000.00
Bairnsdale District Residents Association	Rainforest Rhythms	\$4,980.00
Gormandale Community House	Family Fun Day	\$4,948.00
Heyfield Community Resource Centre	Growing for Heyfield - a community nursery for our town!	\$4,762.00
Sale Neighbourhood House	Native food garden and interactive native play space	\$4,635.00

→ CONTINUE

6.5 Other Information

6.5.1 Grants Distributed

Community Assistance Grants 2016-17

Organisation	Project Title	Amount Funded
Victorian Animal Aid	Animal Aid Inaugural Pet's Day in the Park	\$4,628.80
Cowwarr Public Hall Committee of Management	Kitchen Supper Room Component of the Cowwarr Public Hall Restoration	\$4,490.00
Longford Family Fun Day Sub Committee	Good Friday Family Fun Day	\$4,000.00
Yarram Elsteddod Society Inc.	Yarram Elsteddod 2017	\$4,000.00
Yarram Basketball Association	Equipment for the Yarram Basketball Association	\$3,964.00
Lions Club of Sale	BBQ Trailer Upgrade	\$3,730.00
Devon Weirpool Won Won Woodside Football Netball Club Inc	Albinton West New Year's Eve Fireworks	\$3,500.00
Golden Paradise Beach Ratepayers & Residents Association Inc	End of Summer Surf Festival	\$3,500.00
Gippsland Woodcraft Group Inc Nambrok	Air conditioner installation to workshop	\$2,737.50
Heyfield Community Resource Centre	Heyfield Kid's House upgrade	\$2,532.48
Yarram Combined Churches Committee	Yarram Churches & Service Clubs Christmas Hamper 2016 Appeal	\$2,500.00

→ CONTINUE



6.5 Other Information

6.5.1 Grants Distributed

Community Assistance Grants 2016-17

Organisation	Project Title	Amount Funded
Yarram Community Learning Centre Men's Shed	Yarram Men's Shed - Finishing into the Future	\$2,400.00
Woodside & District Football Netball Club	Annual Family Fun Day and Show 'n' Shine	\$2,300.00
Loch Sport Public Hall COM	Kitchen/meeting room 21 year update	\$2,268.00

Community Assistance Grants 2016-17

87 applicants were successful in receiving Quick Response Grants, totalling \$104,739.

6.5 Other Information

6.5.2 Citizenship

During the last year Wellington Shire Council conducted four Citizenship ceremonies, including a very popular event on Australia Day. We were able to welcome a total of 76 new citizens to our community from 20 different countries.

6.5.3 Civic Reception

The following Civic Receptions were held during the 2016/17 year.

Event / Civic Reception	Brief Description	Date or Month
Visit by His Excellency the Honourable Sir Peter Cosgrove AK, ML (ret.) Governor-General of the Commonwealth of Australia and Her Excellency Lady Cosgrove.	Wellington Shire Council was privileged to host a Civic Reception for His Excellency the Honourable Sir Peter Cosgrove and Lady Cosgrove. Whilst in the area, they took the opportunity to visit a number of local businesses and community organisations. The Civic Reception also gave them the opportunity to meet further representatives from the RSL clubs, Rotary Club, Lions Clubs, local school students and some scouting groups.	9 November 2016
2017 Australia Day Awards Luncheon	Approximately 100 people attended a luncheon in honour of the winners of the 2017 Wellington Shire Council Citizen of the Year, Young Citizen of the Year, Community Event of the Year and Community Group of the Year. It is the fifth year that the winners and those who nominated them have been recognised with a special luncheon. A large number of communities were represented by nominations across all the categories.	13 December 2016
Victorian Country Long Course Swimming Championships Civic Reception	Over a three day period, the Victorian Country Long Course Swimming Championships brought approximately 700 swimmers from 42 clubs and up to 1500 support staff, coaches and families to the region from across all parts of Victoria and border clubs. We have previously hosted this event in both 2009 and 2013. The Civic Reception was attended by approximately 30 guests comprising of Sponsors representatives, Presidents of attending Swimming clubs, Directors of Swimming Victoria and Life Members of swimming clubs.	26 January 2017

→ CONTINUE

6.5 Other Information

6.5.3 Civic Reception

Event / Civic Reception	Brief Description	Date or Month
Eastern District Fire Brigade Championships Civic Reception	Event was attended by approximately 50 representatives of competing brigades, including Life Members of the Eastern District Fire Brigade Association, the event marked the beginning of a weekend of competition. It was the 11th occasion that Maffra Brigade has hosted the competition.	28 January 2017
Welcome Reception for Her Excellency The Honourable Lyda Dessau AC, Governor of Victoria and Mr Anthony Howard	While visiting our State for two days, the Governor of Victoria and Mr Howard took the time to visit key businesses within Wellington Shire Council. This is the first time a Governor has visited since 2013.	30 March 2017
New Professionals Civic Reception	Our annual reception for New Professionals was held at The Wedge and attracted guests from a variety of occupations such as teachers, doctors, accountants, aged care workers, and bank employees to name a few. The event was attended by approximately 100 people who see this reception as a wonderful networking opportunity.	31 May 2017



7.1 Sustainable Capacity Indicators

For the year ended 30 June 2017.

Indicator	Results			Material Variations
	2015	2016	2017	
POPULATION				
Expenses per head of municipal population [Total expenses / Municipal population]	\$1,776.84	\$1,717.79	\$1,814.75	Council's total operating expenses were \$77.8m during 2016/17, which equates to \$1,814.75 being spent per Wellington Shire resident.
Infrastructure per head of municipal population [Value of Infrastructure / Municipal population]	\$18,726.79	\$19,099.08	\$17,929.46	Wellington Shire Council's infrastructure was valued at a total of \$768.7m during the 2016/17 financial year. That equates to a total value of \$17,929.46 infrastructure per head of the municipality's population. A valuation of assets in 2017 for roads and footpaths has lowered this measure.
Population density per length of road [Municipal population / Kilometres of local roads]	13.61	13.52	13.83	There are 3,100km of sealed and unsealed local roads for an estimated municipal population of 42,871 within Wellington Shire.
OWN-SOURCE REVENUE				
Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	\$1,394.98	\$1,475.59	\$1,563.36	Additional own source revenue received in 2016/17 included revenue from new commercial leases, combined service agreements with other Gippsland Councils and increased commercial tipping fees.



7.1 Sustainable Capacity Indicators

For the year ended 30 June 2017.

Indicator	Results			Material Variations
	2015	2016	2017	
RECURRENT GRANTS				
Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	\$503.46	\$293.24	\$605.65	During 2016/17, the Commonwealth Government remitted an advance payment of \$6.2 million for the 2017/18 Financial Assistance Grants, which inflates the 2017 indicator.
DISADVANTAGE				
Relative socio-economic disadvantage [Index of Relative Socio-economic Disadvantage by decile]	4	4	4	The Australian Bureau of Statistics (ABS) index of relative socio-economic disadvantage indicates that one is the most disadvantaged and ten is the least disadvantaged. Wellington Shire's result is four.

Definitions

"Adjusted underlying revenue" means total income other than:
 (a) Non-recurrent grants used to fund capital expenditure; and
 (b) Non-monetary asset contributions; and
 (c) Contributions to fund capital expenditure from sources other than those referred to above.

"Infrastructure" means non-current property, plant and equipment excluding land.
 "Local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004.
 "Population" means the resident population estimated by council.

"Own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants).

"Relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 3033.0.35.001) of SEIFA.

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its internet website.

"Unrestricted cash" means all cash and cash equivalents other than restricted cash.

7.2 Service Performance Indicators

For the year ended 30 June 2017.

Indicator	Results			Material Variations
	2015	2016	2017	
AQUATIC FACILITIES				
Utilisation Utilisation of aquatic facilities (Number of visits to aquatic facilities / Municipal population)	4.55	4.75	5.01	The combined number of visits recorded at Council's indoor and outdoor aquatic facilities during 2016/17 was 214,984. This equates to an average of just over five aquatic facility visits per Wellington Shire resident for the year.
ANIMAL MANAGEMENT				
Health and Safety Animal management prosecutions (Number of successful animal management prosecutions)	11	4	17	Wellington Shire Council undertook 17 animal management prosecutions during 2016-17. All were successful. The majority of prosecutions were related to serious dog attacks on livestock which had a significant increase this year.
FOOD SAFETY				
Health and Safety Critical and major non-compliance notifications (Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises) x100	100%	100%	100%	Council is committed to minimising threats to public health and have a proactive health promotion and education program for major non-compliance food premises.

→ CONTINUE

7.2 Service Performance Indicators

For the year ended 30 June 2017.

Indicator	Results			Material Variations
	2015	2016	2017	
GOVERNANCE				
<p>Satisfaction Satisfaction with council decisions [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</p>	58	56	59	Council's participation in the 2016 Community Satisfaction Survey showed a 59% community satisfaction rating with the way Council has performed in making decisions in the interests of the community. Council has performed eight points higher than large rural average and five points higher compared to State wide average.
HOME AND COMMUNITY CARE				
<p>Participation Participation in HACC service [Number of people that received a HACC service / Municipal target population for HACC services] x100</p>	-	-	-	The Wellington Shire council is not directly responsible for the delivery of Home and community care service, so there is no performance data available for these indicators.
<p>Participation Participation in HACC service by CALD people [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100</p>	-	-	-	

7.2 Service Performance Indicators

For the year ended 30 June 2017.

Indicator	Results			Material Variations
	2015	2016	2017	
LIBRARIES				
Participation Active library members [Number of active library members / Municipal population] x100	15.41%	13.42%	13.62%	Wellington Shire's libraries offer a broad range of popular programs including author talks, baby rhyme times, toddlers story time and school holiday programs. These are well attended and open to both library members and non-members within the municipality. Council continues to actively promote library membership across all sectors of the community, resulting in a 1.5% increase in active library membership.
MATERNAL AND CHILD HEALTH				
Participation Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	*	*	*	The Wellington Shire council is not directly responsible for the delivery of Maternal and child health services, so there is no performance data available for these indicators.
Participation Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	*	*	*	

7.2 Service Performance Indicators

For the year ended 30 June 2017.

Indicator	Results			Material Variations
	2015	2016	2017	
ROADS				
<p>Satisfaction Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</p>	52	53	56	Results from the 2016 Community Satisfaction Survey show an increase in residents' satisfaction rating for Wellington Shire's sealed local roads to 56% which is 13 points higher than the average for similar large rural councils. Council is responsible for a road network of 3,100 km, of which 1,506 km are sealed.
STATUTORY PLANNING				
<p>Decision Making Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</p>	100%	100%	100%	In 2016/17, VCAT upheld two Council decisions to grant planning permits.
WASTE COLLECTION				
<p>Waste Diversion Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</p>	34.61%	32.10%	32.93%	<p>Almost 3,500 tonnes of recycling waste were diverted from landfill in 2016/17 which is a slight increase compared to 2015/16. That's an average of 188 kg of recycling waste per collection household in Wellington Shire.</p> <p>Wellington Shire Council does not currently have a kerbside green waste collection service in place limiting the percentage diversion rate under this category.</p>

→ CONTINUE

7.2 Service Performance Indicators

For the year ended 30 June 2017.

Definitions

"Aboriginal child" means a child who is an Aboriginal person.

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006.

"Active library member" means a member of a library who has borrowed a book from the library.

"Annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act.

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English.

"Class 1 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under section 19C of that Act.

"Class 2 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act.

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth.

"Critical non-compliance outcome notification" means a notification received by council under section 19(3) or (4) of the Food Act 1984, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health.

"Food premises" has the same meaning as in the Food Act 1984.

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth.

"HACC senior" means home help, personal care or community respite provided under the HACC program.

"Local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004.

"Major non-compliance outcome notification" means a notification received by a council under section 19(3) or (4) of the Food Act 1984, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken.

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age.

"Population" means the resident population estimated by council.

"Target population" has the same meaning as in the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth.

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the Occupational Health and Safety Act 2004.

7.3 Financial Performance Indicators

For the year ended 30 June 2017.

Dimension / Indicator	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
EFFICIENCY								
Revenue Level Average residential rate per residential property assessment [Residential rate revenue / Number of residential property assessments]	\$1,114.95	\$1,177.97	\$1,278.23	\$1,287.27	\$1,306.25	\$1,337.10	\$1,351.82	Supplementary valuations relating to residential properties processed in 2016/17 were higher than expected resulting in additional rates and charges raised. This increase was partly offset by a reduction in residential assessments associated with the transfer of a number of vacant blocks as part of the Wellington Coastal Strategy, Ninety Mile Beach Plan Voluntary Assistance program.
Waste Diversion Expenses per property assessment [Total expenses / Number of property assessments]	\$2,181.33	\$2,103.93	\$2,344.22	\$2,335.68	\$2,374.41	\$2,354.58	\$2,419.69	This increase reflects the inclusion of a CPI increase over the period with 2016/17 impacted by large one-off projects and increased employee costs. Depreciation has also increased due to the impact of 2015/16 asset revaluation. Council is well below similar councils for expenses per property assessments.

➔ CONTINUE

7.3 Financial Performance Indicators

For the year ended 30 June 2017.

Dimension / Indicator	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
EFFICIENCY								
Workforce Turnover Resignations and terminations compared to average staff (Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year) x100	9.39%	13.14%	9.92%	9.97%	10.00%	10.00%	10.00%	There were fewer retirements in 2016/17 compared to the previous year. The percentage of resignations and terminations during the year is comparable with the long term average which is around 10%.
LIQUIDITY								
Working Capital Current assets compared to current liabilities (Current assets / Current liabilities) x100	321.14%	382.82%	416.15%	361.57%	288.50%	348.48%	351.66%	Council's liquidity has improved due to grant funding received in advance and an increase in capital works for 2017/18 due to project timing, which has been partly offset by increased payables. Future years liquidity will remain steady except for 2018/19 where Council has an obligation to repay an interest only loan.

7.3 Financial Performance Indicators

For the year ended 30 June 2017.

Dimension / Indicator	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
LIQUIDITY								
Unrestricted Cash Unrestricted cash compared to current liabilities (Unrestricted cash / Current liabilities) x100	156.80%	-71.49%	169.41%	194.42%	166.51%	199.66%	220.13%	The improvement in 2016/17 unrestricted cash availability is due to Council having adequate cash available to cover current liabilities and reduced amounts in long term deposits. Future years will be relatively steady except for 2018/19 where Council has a commitment to repay an interest only loan.



7.3 Financial Performance Indicators

For the year ended 30 June 2017.

Dimension / Indicator	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
OBLIGATIONS								
Asset Renewal Asset renewal compared to depreciation [Asset renewal expenses / Asset depreciation] x100	69.40%	80.21%	94.65%	133.81%	120.69%	108.86%	99.99%	The improvement in this measure recognises Council's emphasis on continual reduction of the asset renewal gap, which is being assisted by successful receipt of grant funding for projects such as the Port of Sale Precinct (commenced 2015/16 and expected completion in 2017/18) and increased renewal of roads and bridges (funded by increased Roads to Recovery allocation).
Loans and Borrowings Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100	26.58%	19.61%	15.62%	19.93%	20.96%	16.61%	19.01%	The reduction in this measure relates to Council deferring \$1.3 million of loan borrowings in 2016/17 to 2017/18. Over the next four years Council will continue to construct a number of key residential street schemes, funded by borrowings which will be repaid over time by ratepayers benefiting from the works.

7.3 Financial Performance Indicators

For the year ended 30 June 2017.

Dimension / Indicator	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
OBLIGATIONS								
Loans and Borrowings Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	7.33%	7.05%	3.60%	2.52%	1.94%	7.16%	2.18%	The reduction from 2015/16 to 2016/17 is due to the repayment of two major loans and no new borrowings for 2015/16 and 2016/17. This results in a reduction of \$1.64 million loan principal and interest payments between the two years. Existing Council loans will be progressively repaid over the next three years. In 2019/20 Council plans to partly repay the principal owing on an interest only loan.
Indebtedness Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	20.36%	17.04%	18.79%	18.86%	15.01%	15.58%	17.13%	This measure results from an increase in 2016/17 own source revenue associated with increased rates and charges, statutory fees and commercial tipping fees, along with a minor decrease in non-current liabilities (reduced loan payments).

7.3 Financial Performance Indicators

For the year ended 30 June 2017.

Dimension / Indicator	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
OPERATING POSITION								
Adjusted Underlying Result Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	8.46%	3.63%	16.82%	1.89%	6.61%	7.85%	6.23%	The fluctuation between 2015/16 and 2016/17 is the result of the early receipt of 2017/18 funds in 2016/17. This early receipt of funds will also impact the 2017/18 result. The remaining future years will remain relatively steady.
STABILITY								
Rates Concentration Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	60.27%	69.10%	59.25%	69.49%	65.88%	66.97%	66.94%	This measure has also been impacted by the unexpected receipt of funding in 2016/17 applicable to 2018.

7.3 Financial Performance Indicators

For the year ended 30 June 2017.

Dimension / Indicator	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
STABILITY								
Rates Effort Rates compared to property values (Rate revenue / Capital improved value of rateable properties in the municipality) x100	0.54%	0.56%	0.54%	0.58%	0.57%	0.58%	0.58%	This measure is forecast to remain steady over the next four years.

Definitions

"Adjusted underlying revenue" means total income other than:
 (a) Non-recurrent grants used to fund capital expenditure; and
 (b) Non-ministry asset contributions; and
 (c) Contributions to fund capital expenditure from sources other than those referred to above.

"Adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure.

"Asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability.

"Current assets" has the same meaning as in the Australian Account Standards (AAS).

"Current liabilities" has the same meaning as in the AAS.

"Non-current assets" means all assets other than current assets.

"Non-current liabilities" means all liabilities other than current liabilities.

"Non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan.

"Debt-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants).

"Population" means the resident population estimated by council.

"Rate revenue" means revenue from general rates, municipal charges, service rates and service charges.

"Recurrent grant" means a grant other than a non-recurrent grant.

"Residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties.

"Restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year.

"Unrestricted cash" means all cash and cash equivalents other than restricted cash.

7.4 Basis of Preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results.

This statement has been prepared to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 6 June 2017 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

7.5 Independent Auditor's Report



VAGO
Victorian Auditor-General's Office

Independent Auditor's Report

To the **Councillors of Wellington Shire Council**

Opinion I have audited the accompanying performance statement of Wellington Shire Council for the period 1 July 2017 to 30 June 2017, which comprises the:

- description of municipalities for the year ended 30 June 2017
- sustainability capacity initiatives for the year ended 30 June 2017
- service performance initiatives for the year ended 30 June 2017
- financial performance initiatives for the year ended 30 June 2017
- other information; and
- the certification of the performance statement.

In my opinion, the performance statement of Wellington Shire Council for the period of the year ended 30 June 2017 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 3 of the Local Government Act 2009.

Scope of Opinion I have conducted the audit in accordance with the Audit Act 2006 and in accordance with the Australian Standards on Assurance Engagements. My responsibility under the Act and further described in the auditor's responsibilities for the audit of the performance statement section of my report.

My independence is established by the Constitution Act 2010. I and my staff are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's (APESB) Code of Ethics for Professional Accountants (the Code) that are relevant to the audit of the performance statement in Australia, which are also fulfilled via other ethical requirements consistent with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councillors' responsibilities for the performance statement The Councillors are responsible for the preparation and for presentation of the performance statement in accordance with the performance reporting requirements of the Local Government Act 2009 and for such internal control as the Councillors determine is necessary to enable the preparation and the presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.

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Auditor's responsibilities for the audit of the performance statement

As required by the Audit Act 2006, my responsibility is to express an opinion on the performance statement based on the audit. My objective for the audit is to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, which may be fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always identify a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users based on the financial report.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, which may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion as to the effectiveness of the Council's internal control.
- evaluate the overall presentation, structure and content of the statement of performance, including the disclosures, and whether the statement of performance accurately represents the underlying events and results in a manner that is fair for presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.


 The Auditor
 as required by the Audit Act 2006

MELBOURNE
07 September 2017

7.6 Certification of the Performance Statement





COMPREHENSIVE INCOME STATEMENT
For the Year Ended 30 June 2017

	NOTE	2017 \$'000	2016 \$'000
Income			
Interest charges	2	95,187	91,960
Statutory fees and fines	4	362	405
User fees	5	5,842	6,410
Grants - operating	6	6,888	6,948
Grants - capital	6	18,121	8,734
Contributions - monetary	7	403	300
Contributions - non-monetary	7	2,714	5,524
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	8	168	342
Other income	9	492	2,425
Total income		192,864	193,288
Expenses			
Employee costs	10	20,689	22,740
Materials and services	11	25,985	25,192
Bad and doubtful debts	12	22	70
Depreciation and amortisation	13	20,948	21,420
Borrowing costs	14	512	738
Other expenses	15	2,777	2,875
Total expenses		71,863	72,965
Surplus for the year		120,999	120,323
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net actuarial valuation (decrease)/increase	17(a)	(91,801)	2,116
Total comprehensive result		29,198	122,439

The above comprehensive income statement should be read in conjunction with the accompanying notes.

BALANCE SHEET
As at 30 June 2017

	NOTE	2017 \$'000	2016 \$'000
Assets			
Current assets			
Cash and cash equivalents	16	41,286	4,702
Trade and other receivables	16	6,708	4,238
Other financial assets	17	19,442	40,841
Non-current assets classified as held for sale	18	-	278
Other assets	20	2,382	354
Total Current Assets		69,818	50,413
Non-current assets			
Trade and other receivables	16	2,134	2,487
Property, infrastructure, plant and equipment	21	442,796	382,229
Intangible assets	32	3,520	649
Total non-current assets		448,450	385,365
Total assets		518,268	435,778
Liabilities			
Current liabilities			
Trade and other payables	22	6,344	4,275
Trade banks and deposits	24	98	429
Provisions	25	3,736	4,750
Interest-bearing loans and borrowings	26	194	1,495
Total current liabilities		10,372	10,949
Non-current liabilities			
Provisions	25	4,700	2,771
Interest-bearing loans and borrowings	26	2,850	3,094
Total non-current liabilities		7,550	5,865
Total liabilities		17,922	16,814
Net assets			
		499,346	418,964
Equity			
Accumulated surplus	27	246,718	211,886
Reserves		252,628	207,078
Total Equity		499,346	418,964

The above balance sheet should be read with the accompanying notes.

STATEMENT OF OWNERS' EQUITY
For the Year Ended 30 June 2017

	Note	2017		2016	
		Total \$'000	Reserve \$'000	Share Premium \$'000	Other Reserves \$'000
Balance at beginning of financial year		303,524	71,869	43,242	1,044
Transfer to equity		25,308	26,759	-	-
Net asset revaluation surpluses	17(1)	10,375	-	61,675	-
Transfer from provisions and reserves to the consolidated group	8	-	1,847	(3,842)	-
Transfer to other reserves	17(1)	-	(3,961)	-	2,864
Transfer from other reserves	17(1)	-	3,054	-	(3,762)
Balance at end of financial year		440,217	98,719	147,215	1,044

	Note	2016		2015	
		Total \$'000	Reserve \$'000	Share Premium \$'000	Other Reserves \$'000
Balance at beginning of financial year		308,529	83,460	46,839	1,084
Transfer to provisions and reserves		1,071	2,211	(743)	-
Transfer to equity		11,201	11,201	-	-
Net asset revaluation surpluses	17(1)	3,474	-	2,874	-
Transfer from provisions and reserves to the consolidated group	8	-	1,141	(1,441)	-
Transfer to other reserves	17(1)	-	(2,071)	-	1,071
Transfer from other reserves	17(1)	-	1,174	-	(2,124)
Balance at end of financial year		414,276	95,176	46,729	1,084

The above statement is subject to audit which is done under the general auditing laws.

STATEMENT OF CASH FLOWS
For the Year Ended 30 June 2017

	Note	2017	2016
		General (\$'000)	General (\$'000)
Cash flows from operating activities			
Revenue and Grants		14,012	11,881
Transfer from a trustee		68	465
Overseas		4,128	8,051
Grant reporting		6,830	6,949
Grant income		1,340	1,251
Contributions received		411	401
Interest received		1,101	1,274
Total Cash and cash equivalents		18,070	17,272
Grant income		2,364	1,701
Grant and Services Tax Credits	14	80	26
Grant and Services Tax Refund from the Australian Taxation Office	14	610	1,025
Employment cost		(21,015)	(21,530)
Material provisions		(10,374)	(24,375)
Total Cash and cash equivalents		241	(1,786)
Other activities		(747)	(112)
Grant and Services Tax Credits	14	(8,071)	(6,742)
Net cash provided by operating activities	24	17,588	17,129
Cash flows from financing activities			
Proceeds from property, plant and equipment	25	(21,246)	(21,367)
Proceeds from sale of property and equipment, debt and equipment	8	1,075	361
Proceeds from investments		(16,000)	(11,075)
Proceeds from sale of investments		12,034	11,761
Net cash used in financing activities		(24,137)	(20,320)
Cash flows from investing activities			
Transfer to equity		674	1,000
Repayment of borrowing		(7,467)	(2,360)
Net cash used in investing activities		(6,793)	(1,360)
Net increase/(decrease) in cash and cash equivalents		10,058	(4,551)
Cash and cash equivalents at the beginning of the financial year		4,762	21,064
Cash and cash equivalents at the end of the financial year		14,820	16,513
Financing arrangements	24		
Repayment of loan under	24		

The above statement is subject to audit which is done under the general auditing laws.

STATEMENT OF CAPITAL WORKS
For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
Property		
Land	-	100
Land improvements	952	46
Tenancy	952	146
Buildings	2,563	2,259
Total buildings	3,515	2,405
Total property	4,467	2,551
Plant and equipment		
Plant, machinery and equipment	1,111	1,077
Furniture and fittings	134	103
Computers and telecommunications	39	87
Leasehold improvements	150	196
Assets under construction	1	50
Total plant and equipment	2,335	2,513
Intangible assets		
Goodwill	63,040	63,831
Software	2,911	1,111
Leasehold improvements	162	100
Patents	107	132
Management contracts and consultancy fees	678	1,771
Trade names	42	139
Plant, machinery and equipment	2,434	1,781
Accruals	747	175
On-leasehold assets	143	101
Other intangibles	122	2,129
Total intangibles	70,824	74,172
Total non-current assets	115,291	109,236
Reserve for contingencies		
Reserve for contingencies	29	403
Accruals and provisions	21,399	16,079
Assets under construction	2,180	822
Assets under construction	5,401	1,070
Total reserve for contingencies	29,209	28,374

The year's Statement of Capital Works proved to have a significant positive impact on the balance sheet. The Statement of Capital Works includes work in progress and completed development.

Notes to the Financial Report
For the Year Ended 30 June 2017

INTRODUCTION

Watergen Trust Capital was established by an Order of the Government Council on 27 November 1994. The Council's main objective is to provide funding for the development and operation of the Trust's business, which is to provide water and sewerage services in the City of Brisbane, Queensland.

STATEMENT OF COMPLIANCE

The financial statements are prepared in accordance with the Australian Accounting Standards, which are based on the International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB). The financial statements are prepared in accordance with the Australian Accounting Standards (AASB) and the International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB). The financial statements are prepared in accordance with the Australian Accounting Standards (AASB) and the International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB).

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of accounting

The financial statements are prepared on the basis of the historical cost convention. The assets and liabilities are measured at their historical cost, unless otherwise stated.

Provisions are recognised when the entity has a present obligation that arises from past events, it is probable that an outflow of resources will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

Financial instruments are measured at fair value. Fair value is the price that would be received to settle an instrument in an arm's length transaction between knowledgeable, willing parties who are not related to each other.

- the determination of fair value for the purposes of the financial statements (refer to note 12)
- the determination of fair value for the purposes of the financial statements (refer to note 12)
- the determination of fair value for the purposes of the financial statements (refer to note 12)
- the determination of fair value for the purposes of the financial statements (refer to note 12)

Where the fair value of an asset or liability is not readily determinable, the fair value is determined using other methods, such as the cost of acquisition, less impairment, if applicable.

(b) Changes in accounting policies

The financial statements are prepared in accordance with the accounting policies set out in the financial statements.

(c) Estimates and assumptions

The financial statements are prepared on the basis of the historical cost convention. The assets and liabilities are measured at their historical cost, unless otherwise stated.

(d) Financial instruments

Financial instruments are measured at fair value. Fair value is the price that would be received to settle an instrument in an arm's length transaction between knowledgeable, willing parties who are not related to each other.

(e) Assets and liabilities

Assets and liabilities are measured at fair value. Fair value is the price that would be received to settle an instrument in an arm's length transaction between knowledgeable, willing parties who are not related to each other.

(f) Offsetting assets and liabilities

Assets and liabilities are measured at fair value. Fair value is the price that would be received to settle an instrument in an arm's length transaction between knowledgeable, willing parties who are not related to each other.

Notes to the Financial Report
Fiscal Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(d) **Warranty obligations (cont'd)**

Over time

Warranty obligations are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Warrant

Over time warranty obligations are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date. Warrant obligations are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Where a warranty obligation is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date, the warranty obligation is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Contract

Warranty obligations are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Cost of warranty obligations, parts and supplies

The cost of warranty obligations, parts and supplies is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Revenue

Revenue is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Over time

Over time warranty obligations are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

(e) **Financial instruments**

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

(f) **Goodwill impairment**

Goodwill is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Goodwill is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Goodwill is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Notes to the Financial Report
Fiscal Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(g) **Other financial assets**

Other financial assets are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial instrument

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Contract

Financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Cost of financial instruments, parts and supplies

The cost of financial instruments, parts and supplies is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Revenue

Revenue is recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Over time

Over time financial instruments are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

(h) **Financial liabilities**

Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

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Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

(i) **Financial liabilities**

Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Financial liabilities are recognised for services performed that have been provided to the best of our knowledge at the time of the balance sheet date.

Year ended October 31, 2017
City of Vancouver, British Columbia

NOTE 1 - SIGNIFICANT ACCOUNTING POLICY CHOICES

(i) **Preparation of financial statements of property and services provided to the community (cont'd)**

See Note 2, Basis of Accounting, for accounting principles.

During the year, the City has adopted the following accounting policies: *See Note 2, Basis of Accounting, for accounting principles.* The City's accounting policies are based on the generally accepted accounting principles in Canada. The City's financial statements are prepared using the accrual basis of accounting. The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada. The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada.

	The year ended October 31,			
	2017	2016	2015	2014
Expenses				
Salaries and Wages	9,600	9,600	9,600	9,600
Benefits	400	400	400	400
Travel	10,000	10,000	10,000	10,000
Telephone	10,000	10,000	10,000	10,000
Printing	10,000	10,000	10,000	10,000
Office Supplies	10,000	10,000	10,000	10,000
Utilities	10,000	10,000	10,000	10,000
Depreciation	10,000	10,000	10,000	10,000
Interest	10,000	10,000	10,000	10,000
Income Tax	10,000	10,000	10,000	10,000
Other	10,000	10,000	10,000	10,000
Total	100,000	100,000	100,000	100,000

(ii) **Preparation of financial statements of property and services provided to the community (cont'd)**
The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada. The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada.

Year ended October 31, 2017
City of Vancouver, British Columbia

NOTE 1 - SIGNIFICANT ACCOUNTING POLICY CHOICES

(i) **Preparation of financial statements of property and services provided to the community (cont'd)**

During the year, the City has adopted the following accounting policies: *See Note 2, Basis of Accounting, for accounting principles.* The City's accounting policies are based on the generally accepted accounting principles in Canada. The City's financial statements are prepared using the accrual basis of accounting. The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada. The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada.

	The year ended October 31,	
	2017	2016
Assets		
Land	1,000,000	1,000,000
Buildings	2,000,000	2,000,000
Equipment	3,000,000	3,000,000
Accounts Receivable	4,000,000	4,000,000
Accounts Payable	5,000,000	5,000,000
Other	6,000,000	6,000,000
Total	16,000,000	16,000,000

(ii) **Preparation of financial statements of property and services provided to the community (cont'd)**
The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada. The City's financial statements are prepared in accordance with the requirements of the Financial Reporting Council of Canada.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(i) Revenue and Expenses

Revenue and expenses are recognised when the goods or services are provided to customers. Where the revenue is earned in the period but the cash payment is not received, the receivable is recognised in the period in which it is earned. The carrying value of the receivable is recognised.

(ii) Depreciation of assets

Assets are depreciated using the Straight Line method except for the motor vehicles which are depreciated using the diminishing value method. Depreciation is calculated on the cost of the asset less its estimated residual value. The depreciation expense is recognised in the period in which the asset is used. The depreciation expense is recognised in the period in which the asset is used. The depreciation expense is recognised in the period in which the asset is used.

(iii) Taxation and provisions

Provisions are recognised when the liability is a present obligation of the entity, the amount of the liability can be estimated reliably, and it is probable that the entity will be required to settle the liability. Provisions are recognised in the period in which the liability is incurred.

(iv) Borrowings

Borrowings are recognised when the cash is received from the lender. Borrowings are recognised in the period in which the cash is received. The carrying value of the borrowing is recognised. The carrying value of the borrowing is recognised. The carrying value of the borrowing is recognised.

(v) Impairment losses

Impairment losses are recognised when the carrying amount of the asset exceeds its recoverable amount. Impairment losses are recognised in the period in which the carrying amount of the asset exceeds its recoverable amount. Impairment losses are recognised in the period in which the carrying amount of the asset exceeds its recoverable amount.

(vi) Financial assets and liabilities

Financial assets and liabilities are recognised when the cash is received from the lender. Financial assets and liabilities are recognised in the period in which the cash is received.

(vii) Share-based payments

Share-based payments are recognised when the cash is received from the lender. Share-based payments are recognised in the period in which the cash is received.

(viii) Leasing arrangements

Leasing arrangements are recognised when the cash is received from the lender. Leasing arrangements are recognised in the period in which the cash is received.

(ix) Long-term contracts

Long-term contracts are recognised when the cash is received from the lender. Long-term contracts are recognised in the period in which the cash is received.

(x) Provisions for contingencies

Provisions for contingencies are recognised when the cash is received from the lender. Provisions for contingencies are recognised in the period in which the cash is received.

(xi) Government grants

Government grants are recognised when the cash is received from the lender. Government grants are recognised in the period in which the cash is received.

(xii) Financial instruments

Financial instruments are recognised when the cash is received from the lender. Financial instruments are recognised in the period in which the cash is received.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 2 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(i) Revenue and Expenses

Revenue and expenses are recognised when the goods or services are provided to customers. Where the revenue is earned in the period but the cash payment is not received, the receivable is recognised in the period in which it is earned. The carrying value of the receivable is recognised.

(ii) Depreciation of assets

Assets are depreciated using the Straight Line method except for the motor vehicles which are depreciated using the diminishing value method. Depreciation is calculated on the cost of the asset less its estimated residual value. The depreciation expense is recognised in the period in which the asset is used. The depreciation expense is recognised in the period in which the asset is used.

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(xi) Government grants

Government grants are recognised when the cash is received from the lender. Government grants are recognised in the period in which the cash is received.

(xii) Financial instruments

Financial instruments are recognised when the cash is received from the lender. Financial instruments are recognised in the period in which the cash is received.

Review and Financial Report
Fiscal Year Ending 30 June 2017

NOTE 1 SUMMARY ACCOUNTING POLICIES (CONT'D)

- 1.1 Financial instruments
Financial instruments include any instruments that are a liability or the financial instrument issuer's equity that is recorded in the balance sheet of the parent or the subsidiary. Financial instruments are those that are payable or receivable for a fixed or determinable amount of cash or other financial assets. Financial instruments are measured at fair value at the end of each reporting period.
- 1.2 Contingent liability and contingent asset
Contingent liability is a liability that is not recognized in the Balance Sheet, but is disclosed in the notes if the liability is probable and a liability is reasonably certain to be incurred. Contingent asset is an asset that is not recognized in the Balance Sheet, but is disclosed in the notes if the asset is probable and a liability is reasonably certain to be incurred.
- 1.3 Provisions, contingent liabilities and contingent assets
A provision is a liability of uncertain timing or amount. A contingent liability is a liability that is not recognized in the Balance Sheet, but is disclosed in the notes if the liability is probable and a liability is reasonably certain to be incurred. A contingent asset is an asset that is not recognized in the Balance Sheet, but is disclosed in the notes if the asset is probable and a liability is reasonably certain to be incurred.

Account	What it is	Measurement	Recognition	Measurement
ASB 10 Reserve and Contingent Liabilities	ASB 10 Reserve and Contingent Liabilities is a reserve for the ASB 10 Reserve and Contingent Liabilities. The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount. The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount. The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount.	The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount. The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount. The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount.	The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount. The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount. The ASB 10 Reserve and Contingent Liabilities is a liability of uncertain timing or amount.	31 August 2016
ASB 10 Reserve	ASB 10 Reserve is a reserve for the ASB 10 Reserve. The ASB 10 Reserve is a liability of uncertain timing or amount. The ASB 10 Reserve is a liability of uncertain timing or amount. The ASB 10 Reserve is a liability of uncertain timing or amount.	The ASB 10 Reserve is a liability of uncertain timing or amount. The ASB 10 Reserve is a liability of uncertain timing or amount. The ASB 10 Reserve is a liability of uncertain timing or amount.	The ASB 10 Reserve is a liability of uncertain timing or amount. The ASB 10 Reserve is a liability of uncertain timing or amount. The ASB 10 Reserve is a liability of uncertain timing or amount.	31 August 2016

- 1.4 Effect of contingencies on the financial statements
The effect of contingencies on the financial statements is as follows:

ASB 10 Reserve	3,200
Contingent liability	1,200
Total effect of contingencies	4,400

Review and Financial Report
Fiscal Year Ending 30 June 2017

NOTE 2 BUDGET COMPARISON

The budget comparison table compares the actual performance of the parent or the subsidiary for the reporting period with the budgeted performance for the reporting period. The budget comparison table compares the actual performance of the parent or the subsidiary for the reporting period with the budgeted performance for the reporting period. The budget comparison table compares the actual performance of the parent or the subsidiary for the reporting period with the budgeted performance for the reporting period.

The budget comparison table compares the actual performance of the parent or the subsidiary for the reporting period with the budgeted performance for the reporting period. The budget comparison table compares the actual performance of the parent or the subsidiary for the reporting period with the budgeted performance for the reporting period.

	Budget Comparison		
	Budget 2017	Actual 2017	Variance 2017
Income			
Revenue	1,000	1,000	0
Expenses	(500)	(500)	0
Profit before tax	500	500	0
Tax expense	(100)	(100)	0
Profit after tax	400	400	0
Expenses			
Operating expenses	(800)	(800)	0
Finance expenses	(100)	(100)	0
Income tax expense	(100)	(100)	0
Total expenses	(1,000)	(1,000)	0
Revenue			
Operating revenue	1,000	1,000	0
Finance revenue	(100)	(100)	0
Income tax revenue	(100)	(100)	0
Total revenue	(100)	(100)	0
Operating revenue	1,000	1,000	0

Revenue Financial Report
Fiscal Year Ended 30 June 2017

NOTE 1: BUDGET COMPARISON (CONT)

(i) Comparison of actual revenues to 2017 Budget Estimates

Variance	Var	Explanation
2.4.1	Rate and charges	Additional rate raised during 2016/17 due to the resolution of ratepayers' consultation after the completion of the 2016/17 budget, resulting in a rate of 10p per £1000 across the ward.
2.4.2	Business Rates & Fees	Planning applications have not been fully completed by 31/6/17 due to the fact that the majority of planning applications are processed in 2018. A number of applications of 140s have been made and the others will be processed over 14/17 in the subsequent years.
2.4.3	Street cleansing	Street cleansing services were reduced in 2016/17 by 10% at Council's 2016/17 Variable Service (Variable + 000) provision of services and 16.7 million being paid out in early June 2017, which will be paid back in 2017/18.
2.4.4	Gravel disposal	The majority of the remaining gravel being bought for 14/17 is the result of the fact that the majority of gravel is not used until the end of the year. A number of applications for 14/17, at a price of 115 per tonne, will be processed in early 2018. A number of other applications will be processed in 2018, but will not be included in the 2017/18 budget.
2.4.5	Construction services	Construction services were reduced in 2016/17 by 10% at Council's 2016/17 Variable Service (Variable + 000) provision of services and 16.7 million being paid out in early June 2017, which will be paid back in 2017/18. A number of applications for 14/17, at a price of 115 per tonne, will be processed in early 2018. A number of other applications will be processed in 2018, but will not be included in the 2017/18 budget.
2.4.6	Construction - non revenue	Non-revenue construction for 2016/17 includes a range of construction services provided by the council for the ward, including the construction of 1049 units. Council also has a number of other construction services provided under the Walsingham Coast Sustainable Energy Walsingham Business Services 100s.
2.4.7	Non-priorified investment of assets, maintenance, plant and equipment	The ward has a number of assets in priority order for the ward, including the ward office at 2017 and various 14/17. It will be used to replace the ward office at 2017 and various 14/17.
2.4.8	Other Income	Other income primarily comprises the income of the ward office at 2017 and various 14/17. It will be used to replace the ward office at 2017 and various 14/17.
2.4.9	Expenditure	The ward office at 2017 and various 14/17 will be used to replace the ward office at 2017 and various 14/17.
2.4.10	Business & Services	The ward office at 2017 and various 14/17 will be used to replace the ward office at 2017 and various 14/17.
2.4.11	Development and maintenance	Development and maintenance services were reduced in 2016/17 by 10% at Council's 2016/17 Variable Service (Variable + 000) provision of services and 16.7 million being paid out in early June 2017, which will be paid back in 2017/18.
2.4.12	Other Expenditure	Other expenditure includes the ward office at 2017 and various 14/17. It will be used to replace the ward office at 2017 and various 14/17.

Revenue Financial Report
Fiscal Year Ended 30 June 2017

NOTE 2: BUDGET COMPARISON (CONT)

(j) Capital Works

	Budget 2017 £000	Actual 2017 £000	Variance 2017 £000	%
Planning	-	-	-	-
Street	1,620	957	(663)	4
Landscaping	1,110	921	(189)	-
Footpaths	10,200	1,700	(8,500)	1
Footbridges	10,000	1,700	(8,300)	1
Footways	10,460	4,717	(5,743)	-
Parks and Recreation				
Park maintenance and landscaping	2,560	2,171	(389)	2
Parkland maintenance	67	134	67	4
Equipment and furniture replacement*	276	74	(202)	1
Gravel	266	266	0	0
Tree Planting and Equipment	1,569	1,133	(436)	-
Infrastructure				
Roads	15,700	10,646	(5,054)	4
Drainage	1,300	1,811	511	7
Footpaths and footways	1,440	700	(740)	4
Drainage	200	100	(100)	1
Construction related to infrastructure services	2,446	476	(1,970)	16
Water supply system	700	40	(660)	11
Parks, sports grounds and recreation	4,700	3,438	(1,262)	12
Recreation	400	141	(259)	11
Construction related	30	740	710	14
Other infrastructure	1,110	720	(390)	15
Total Infrastructure	29,210	17,947	(11,263)	-
Total Capital Works Expenditure	48,900	28,243	(20,657)	-
Recreation				
Non-prioritised expenditure	2,000	200	(1,800)	3
Road network expenditure	24,200	21,200	(3,000)	7
Road network expenditure	2,000	1,100	(900)	1
Road network expenditure	1,700	1,600	(100)	1
Total Capital Works Expenditure	48,900	28,243	(20,657)	-

*The figures represent the actual expenditure.

Revenue Financial Report
Fiscal Year Ending 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 3 - GRANTS		
Grants received in respect of a financing		
- Grants of capital		
- Government contribution	24,760	10,000
- Non-financial grants	1,020	4,200
TOTAL GRANTS	25,780	14,200
Operating Grant		
- Revenue - Governmental Institutions	16,270	5,400
- State Social Contributions	-	0
- Revenue - State Government		
- Interest	37	300
- Realization and Transportation	360	222
- Capital Grants	24	28
- Public and Economic Interest	120	52
- Municipal Incentives	30	210
- Environmental Grants	30	30
- Social Housing Programs	30	30
- Financial Grants	30	34
- Government	30	30
- Other	30	30
- Non-recurring revenue	-	30
- Private Revenue	270	300
Total contribution grants	16,620	7,800
Non-Financial - State Government		
- Housing	30	-
- Economic Development and Tourism	37	30
- Community support programs	30	120
- Community and Recreational facilities support	12	178
- Other	-	30
- Environmental Grants	-	30
- Municipal Incentives	-	0
- Social Housing Programs	20	270
Total non-recurring grants	128	388
Total revenue grants	16,748	8,188

Revenue Financial Report
Fiscal Year Ending 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 4 - GRANTS (CONTRIB)		
Capital Grants		
- Revenue - Governmental Institutions	4,120	4,000
- Revenue - Interest	1,120	4,000
- Contribution from other agencies	-	-
Non-recurring - State Government		
- Housing	300	-
- Other Incentives	30	30
- Realization of investments and development	30	30
- Governmental contribution support	20	30
- Public and Economic Interest	12	30
- Public and Economic Interest	12	30
- Other	3	12
- Other	-	40
- Financial and interest	-	30
- Other	-	30
- Other	-	3
Total non-recurring grants	410	220
Total revenue grants	17,158	8,408
Financial grants received in relation to the financing of a specific project		
- Revenue of interest	5,100	4,200
- Revenue of interest for the financing of a specific project	1,700	7,000
- Revenue of interest for the financing of a specific project	1,100	2,700
- Revenue of interest	4,200	1,900
NOTE 5 - CONTRIBUTIONS		
Municipal	40	30
Non-recurring	5,718	6,000
TOTAL CONTRIBUTIONS	5,758	6,030
Contribution of non-recurring grants from other agencies in relation to the financing of a specific project		
- Interest	3,400	5,700
- Other	24	30
- Other	0	0
Total non-recurring grants	3,424	5,730
Revenue received in relation to the financing of a specific project		
- Revenue of interest	110	100
- Revenue of interest for the financing of a specific project	47	47
- Revenue of interest for the financing of a specific project	30	30
- Revenue of interest	30	110

Notes to the Financial Report For the Financial Year 2017		
	2017	2016
	\$'000	\$'000
NOTE 2 - NET ASSETS (LIABILITIES) OF PROPERTY INFRASTRUCTURE, PLANT AND EQUIPMENT		
Balance at Financial Year-end		
Provision for Depreciation	1,212	988
Impairment losses recognised	249	743
TOTAL NET ASSETS (LIABILITIES) OF PROPERTY INFRASTRUCTURE, PLANT AND EQUIPMENT	469	211
NOTE 3 - OTHER INCOME		
Income from investments	1,239	1,226
Dividends	507	377
Interest	116	476
Dividends from associates	107	491
Income from disposals	137	221
Government grants	48	36
Government subsidies	35	196
TOTAL OTHER INCOME	1,982	2,403
NOTE 16 - EMPLOYEE COSTS		
Wages and salaries	14,779	13,773
Superannuation	1,207	1,269
Contractual	1,427	1,873
Share	475	87
Other	391	447
Provision for leave	129	131
TOTAL EMPLOYEE COSTS	18,418	17,580
NOTE 16.1 - SUPERANNUATION		
Current year contribution to superannuation		
Superannuation		
Employee contributions (Superannuation Contributions of Fund (SFC) Fund)	275	225
Current year contribution to superannuation	275	225
Balance at financial year-end	-	-
Administrative costs		
Employee contributions to Superannuation Contributions of Fund (SFC) Fund	1,390	1,758
Current year contribution to superannuation	1,390	1,758
Balance at financial year-end	-	-
Note is in accordance with the accounting policy in Note 16.1.1 of the financial report		

Notes to the Financial Report For the Financial Year 2017		
	2017	2016
	\$'000	\$'000
NOTE 11 - MATERIALS AND SERVICES		
Construction	11,224	9,237
Maintenance	4,261	6,119
Construction	2,094	2,968
Other Services	1,872	1,007
Accounting fees	199	191
Insurance	82	98
Construction	411	30
Legal Services	79	49
TOTAL MATERIALS AND SERVICES	20,712	20,799
NOTE 12 - FINANCIAL INVESTMENTS		
Real Estate	6	31
Construction	7	1
Other Assets	-	12
TOTAL FINANCIAL INVESTMENTS	13	44
NOTE 13 - DEPRECIATION AND AMORTISATION		
Construction	10,071	9,339
Plant	1,099	1,107
Plant and Equipment	1,139	1,101
Other Assets	2,722	2,720
Intangible Assets	24	18
TOTAL DEPRECIATION AND AMORTISATION	15,055	14,285
Note is in accordance with the accounting policy in Note 13.1 of the financial report		
NOTE 14 - PROVISIONS		
Provision for litigation	31	439
Provision for financial reporting irregularities	27	31
TOTAL PROVISIONS	58	470
NOTE 15 - OTHER EXPENSES		
Superannuation	1,411	96
Construction	384	134
Construction	26	26
Construction	179	175
Other expenses	147	128
Accounting fees - (SFC) Fund contributions to superannuation, provision contributions to superannuation	35	31
Accounting fees - other	25	35
TOTAL OTHER EXPENSES	2,188	525

Balance Sheet - Assets		2017	2016
For the Year Ended March 31, 2017		\$'000	\$'000
NOTE 9	CASH AND CASH EQUIVALENTS		
	Cash	9,987	1,000
	Cash equivalents	861	1,338
	Contingencies	1	1
	TOTAL CASH AND CASH EQUIVALENTS	10,849	2,339
	Trade receivables, net of allowance for doubtful accounts and provision for doubtful accounts (Note 10)		
	Accounts receivable (Note 10)	360	428
	Allowance for doubtful accounts (Note 10)	(172)	(167)
	Accounts receivable - related parties (Note 10)	1,131	491
	Other receivables (Note 10)	1,725	1,988
	Contingencies	4,137	1,758
	Total receivables, net of allowance	7,281	4,608
	Investment properties		
	Investment properties, net of accumulated depreciation and amortization		
	Cost	9,425	9,116
	Accumulated depreciation and amortization	(6,789)	(6,622)
	Investment properties (Note 10)	2,636	2,494
	Other non-current assets	11,441	11,746
NOTE 11	DEFERRED TAX ASSETS		
	For Income	30,014	31,401
	TOTAL DEFERRED TAX ASSETS	30,014	31,401
NOTE 12	TRADING DERIVATIVES		
	Equity		
	Forward contracts		
	Options	1,111	(242)
	Contingencies	41	7
	Intergovernmental contracts	31	43
	Warrant contracts	1,987	487
	Net trading derivatives	3,170	295
	Liabilities		
	Forward contracts		
	Options - for Note 12	(1,114)	(438)
	Forward contracts, net of accumulated depreciation and amortization	(4,188)	(1,759)
	Contingencies	80	11
	Forward contracts - intergovernmental contracts	45	18
	Intergovernmental contracts	30	11
	Forward contracts - options	(15)	(9)
	Net trading derivatives	(4,182)	(2,676)
	Other assets	1	1
	Contingencies	1,736	1,817
	TOTAL TRADING DERIVATIVES	(986)	(963)

Balance Sheet - Liabilities		2017	2016
For the Year Ended March 31, 2017		\$'000	\$'000
NOTE 13	TRADING DERIVATIVES (LIABILITIES)		
	Forward contracts		
	Options	1,114	438
	Forward contracts, net of accumulated depreciation and amortization	34	11
	Forward contracts - intergovernmental contracts	34	11
	Contingencies	1,987	1,817
	Net trading derivatives	2,169	1,279
	Liabilities		
	Forward contracts	1	1
	Options	1	1
	Forward contracts - intergovernmental contracts	1	1
	Contingencies	1	1
	TOTAL TRADING DERIVATIVES (LIABILITIES)	2,172	1,283
NOTE 14	NON-CURRENT ASSETS CLASSIFIED AS HELD FOR SALE		
	For Income	1	1
	TOTAL NON-CURRENT ASSETS CLASSIFIED AS HELD FOR SALE	1	1
NOTE 15	OTHER LIABILITIES		
	Provision for	31	36
	Accumulated	1,027	1,010
	TOTAL OTHER LIABILITIES	1,058	1,046

Resource Financial Report
For the Year Ended 30 June 2017

NOTE 21 (d)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

Summary of Property, Infrastructure, Plant and Equipment

	At Fair Value 30 June 2015 £000	Acquisitions £000	Contributions £000	Revaluations £000	Accumulated Depreciation £000	Disposals £000	Transfers £000	At Fair Value 30 June 2017 £000
Lease	32,677	78	300	(980)	540	-	-	32,135
Buildings	73,351	80	-	-	(3,320)	(317)	1,340	71,964
Plant and Equipment	13,090	1,497	-	-	(2,334)	(60)	130	12,323
Intangible	28,617	11,868	1,409	(62,122)	(36,417)	(3,398)	1,732	69,929
Work in progress	7,509	14,225	-	-	-	(240)	(5,228)	16,476
Total	90,244	29,748	1,709	(63,102)	(39,501)	(3,697)	13	96,194

Summary of Work in Progress

	Opening WIP £000	Acquired £000	Transfers £000	Work Done £000	Closing WIP £000
Buildings	470	10,140	(2,754)	(78)	12,378
Plant and Equipment	26	54	(100)	-	19
Intangible	2,494	2,938	(2,314)	(718)	3,900
Total	2,990	13,132	(5,168)	(796)	16,458

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 11(a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Less: net Bookings

	Last accountant \$'000	Last re- measurement \$'000	Last measurement \$'000	Last Un- used \$'000	Total Last \$'000	Revised measurement \$'000	Revised net measurement \$'000	Total Bookings \$'000	Net in Progress \$'000	Total Property \$'000
Carrying Balance 30 June 2016	15,990	81	5,146	11,598	46,340	136,000	817	138,147	4,797	242,394
Disposals - Grossed Balance 30 June 2016	-	-	(864)	-	(864)	(35,790)	-	(86,790)	-	(86,488)
Fair Value 1 July 2016	15,990	81	5,146	11,598	46,340	136,000	817	138,147	4,797	242,394
Accumulated Depreciation at 1 July 2016	-	-	(964)	-	(964)	(35,790)	-	(86,790)	-	(86,488)
	<u>15,990</u>	<u>81</u>	<u>518</u>	<u>11,598</u>	<u>45,376</u>	<u>100,210</u>	<u>817</u>	<u>151,357</u>	<u>4,797</u>	<u>155,560</u>
Movements in the Year:										
Acquisition of assets	-	-	16	7	23	808	-	831	(8,248)	11,238
Disposals of assets	284	-	-	(8)	25	-	-	-	-	36
Revaluation increases and decreases	(103)	-	-	-	(103)	-	-	-	-	(40)
Transfer of assets between	-	-	(12)	(1)	(13)	(80)	-	(93)	(78)	(87)
Transfers	83	(80)	-	-	3	(1,065)	(17)	1,343	(2,756)	(1,410)
	<u>(279)</u>	<u>(80)</u>	<u>4</u>	<u>(1)</u>	<u>(180)</u>	<u>(1,087)</u>	<u>(17)</u>	<u>1,450</u>	<u>(1,112)</u>	<u>8,117</u>
Movements in Accumulated Depreciation										
Disposals and revaluations	-	-	(122)	(7)	(140)	(1,320)	-	(1,529)	-	(1,688)
Accumulated depreciation of disposals	-	-	81	7	88	608	-	696	-	717
Transfers	-	-	-	-	-	(7)	-	(7)	-	(7)
	<u>-</u>	<u>-</u>	<u>(41)</u>	<u>(1)</u>	<u>(127)</u>	<u>(679)</u>	<u>-</u>	<u>(670)</u>	<u>-</u>	<u>(978)</u>
As at 30 June 2017	15,717	-	5,171	11,597	45,247	140,918	-	146,165	3,685	250,854
Accumulated depreciation at 30 June 2017	-	-	(883)	-	(883)	(36,838)	-	(37,721)	-	(37,490)
	<u>15,717</u>	<u>-</u>	<u>4,288</u>	<u>11,597</u>	<u>44,364</u>	<u>104,080</u>	<u>-</u>	<u>108,444</u>	<u>3,685</u>	<u>213,364</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 21 (a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Plant and Equipment

	Plant Machinery and Equipment \$'000	Fixtures fittings and furniture \$'000	Computers and peripherals \$'000	Library Books \$'000	Art Works \$'000	Works in Progress \$'000	Total Plant and Equipment \$'000
Fair Value 1 July 2016	30,990	2,704	4,327	3,245	3,426	241	24,979
Accumulated Depreciation at 1 July 2016	(8,526)	(1,456)	(2,711)	(1,281)	-	-	(11,984)
	6,332	1,251	612	1,964	3,426	241	13,325
Movements in Fair Value							
Acquisition of assets	2,502	47	39	288	52	54	2,982
Fair value of assets Disposed	(1,508)	-	-	(33)	-	-	(1,541)
Transfer	35	-	101	-	-	(302)	36
	489	47	139	255	52	(85)	696
Movements in Accumulated Depreciation							
Depreciation and amortisation	(1,514)	(228)	(302)	(346)	-	-	(2,390)
Accumulated depreciation of disposals	964	-	-	233	-	-	1,197
	(550)	(228)	(302)	(113)	-	-	(1,193)
At year end 30 June 2017	11,436	2,755	4,456	3,278	3,478	197	25,610
Accumulated depreciation at 30 June 2017	(5,216)	(1,667)	(4,011)	(1,797)	-	-	(12,721)
	6,224	1,088	445	1,481	3,478	197	12,889

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 21(a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Information:

	Value \$'000	Impairment \$'000	Provision for impairment \$'000	Change \$'000	Revaluation surplus/deficit \$'000	Value Revaluation \$'000	Particulars and descriptions \$'000	Revaluation \$'000	Original cost \$'000	Cost impairment \$'000	Worth less \$'000	Total impairment \$'000
Carrying Amount 30 June 2016	79,679	4,538	20,514	78,229	29,100	4,619	26,426	16,850	4,954	20,156	2,409	1,941,443
Disposals during the year 30 June 2017	(25,962)	(2,761)	(24,920)	(23,612)	(21,715)	(3,840)	(7,776)	(3,434)	(7,342)	(3,245)	-	(27,422)
Final Year Revaluations - Assets	3	42	2	1,38	-	-	-	-	-	-	-	1,71
Final Year Revaluations - Liabilities	(4)	(205)	(5)	(44)	-	-	-	-	-	-	-	(44)
For Value 1 Jan 2017	79,680	4,318	20,571	76,421	26,385	4,674	26,715	13,416	4,614	20,301	2,409	1,941,511
Revaluation Surplus/Deficit at 1 Jan 2017	(27,567)	(7,144)	(24,873)	(25,238)	(21,715)	(3,840)	(7,776)	7,538	(7,342)	(3,245)	-	(220,866)
	49,448	30,442	24,015	71,964	5,670	1,46	7,92	6,877	2,271	17,054	2,409	717,127
Movements in Fair Value												
Revaluation of assets	1,719	3	(1,114)	361	128	11	1,061	6	-	44	118	15,529
Carrying amount	1,07	-	1,054	1,201	21	-	-	-	-	-	-	1,421
Revaluation surplus/impairment	(76,372)	-	(24,740)	-	-	-	-	-	-	-	-	(6,133)
Impairment reversal/impairment	(5,302)	(402)	(402)	(526)	(24)	-	(2,78)	-	-	(2,74)	(115)	(3,475)
Transfer	1,08	2	82	84	(28)	12	82	-	-	74	(2,774)	1,42
	(76,372)	(402)	(24,712)	(2,42)	(48)	17	(2,72)	6	-	(2,7)	(1,44)	(7,134)
Movements in Revaluation Surplus/Deficit												
Disposals and impairment	(21,432)	(2,74)	(2,74)	(2,14)	(44)	(778)	(72)	(22)	(4)	(44)	-	(24,171)
Revaluation surplus/impairment	4,524	44	44	44	74	-	11	-	-	11	-	4,654
Revaluation Surplus/Deficit (revaluation/impairment)	(24,754)	-	(2,652)	-	-	-	-	-	-	-	-	(24,427)
Transfer	1	-	-	1	(22)	1	1	1	-	1	-	(21)
	(24,754)	(4)	(2,652)	(2,13)	(47)	(766)	(61)	(21)	(4)	(43)	-	(24,448)
At the year 30 June 2017	43,236	4,716	21,402	71,354	24,570	4,991	24,326	14,844	4,574	20,422	2,409	871,217
Revaluation surplus/Deficit at 30 June 2017	(27,225)	(7,422)	(24,228)	(23,128)	(21,246)	(3,825)	(8,115)	7,222	(7,342)	(3,245)	-	(272,422)
	44,211	3,294	17,174	74,382	12,324	1,166	7,911	8,122	2,232	17,177	2,409	468,795

Note that the fair value measurement for the year ended 30 June 2017 is based on the valuation methodology used in 2017 and is based on the information being used at 30 June 2017.

Refer to the Financial Report
For the Year Ended 30 June 2017

NOTE (24) PROPERTY INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Expenditure on land and buildings

Expenditure on buildings was undertaken by a qualified contractor under RPT Vehicle & Fleet Management Limited under Repurchase Vehicle No. 293 and Dorset Group Repurchase Vehicle No. 328. Expenditure on land was undertaken by a qualified contractor under Dorset Group Repurchase Vehicle No. 322.

The purchase of land and buildings is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes. Where land was transferred through stamping proceedings, locations in relation to valuation included. The acquisition of an additional site is in the pipeline. The acquisition has not progressed to the completed stage for this disclosure.

Expenditure on land and buildings is undertaken using the historic acquisition price (including stamping and interest) and is subject to stamp duty and interest charges at the time of acquisition. The acquisition price is subject to stamp duty and interest charges at the time of acquisition. The acquisition price is subject to stamp duty and interest charges at the time of acquisition.

Any acquisition of land and buildings is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes.

Details of the Council's acquisition of land and buildings are disclosed in the financial statements for the year ending on 30 June 2017 and as follows:

	2017 £000	2016 £000	2015 £000	2014 £000
Expenditure on land	-	-	19,531	380,036
Land Under Review	-	-	17,239	380,036
Land Under Review	-	16	371	380,036
Expenditure on buildings	-	-	75,866	65,024
Total	-	16	197,737	1,405,132

Expenditure on infrastructure

Expenditure on infrastructure (roads, bridges, drainage, sewerage and drainage) has been undertaken in accordance with a contract undertaken by Dorset Group, Dorset Group Repurchase Vehicle No. 322, Dorset Group Repurchase Vehicle No. 323 and Dorset Group Repurchase Vehicle No. 324.

Expenditure on infrastructure is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes. The acquisition price is subject to stamp duty and interest charges at the time of acquisition. The acquisition price is subject to stamp duty and interest charges at the time of acquisition.

The purchase of infrastructure is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes.

Details of the Council's expenditure on infrastructure are disclosed in the financial statements for the year ending on 30 June 2017 and as follows:

	2017 £000	2016 £000	2015 £000	2014 £000
Roads	-	-	462,157	3,020,111
Bridges	-	-	31,612	3,020,111
Drainage and Sewerage	-	-	17,738	3,020,111
Drainage	-	-	34,189	3,020,111
Infrastructure interest and amortisation method	-	20	12,461	3,020,111
Plant, equipment and development	-	-	3,379	3,020,111
Plant, equipment and development	-	430	11,514	3,020,111
Amortisation	-	-	9,779	3,020,111
Other infrastructure	-	-	3,442	3,020,111
Overhaul/renovation	-	37	10,981	3,020,111
Total	-	467	648,353	15,100,852

Refer to the Financial Report
For the Year Ended 30 June 2017

NOTE (25) PROPERTY INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Expenditure on equipment, plant and machinery

Expenditure on plant and machinery is undertaken using a market based value based on figures and built-up cost permitted for interest and stamping purposes. The purchase of plant and machinery is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes. The purchase of plant and machinery is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes.

Expenditure on equipment, plant and machinery is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes. The purchase of equipment, plant and machinery is undertaken using market value based on figures and built-up cost permitted for interest and stamping purposes.

Infrastructure assets are valued based on the depreciated historical cost. The purchase price is subject to stamp duty and interest charges at the time of acquisition. The purchase price is subject to stamp duty and interest charges at the time of acquisition.

	2017	2016
Expenditure on equipment, plant and machinery	1,530	1,030
On-Die/Cut Parts	1,030	1,030
Amortisation	1,030	1,030
Plant/Equip. Total/Depreciation	40,711	40,637
Repurchase Vehicle & Contract Finance	21,899	21,388
Depreciation	793	793
Plant/Equip. Total	1,568	1,030
Overhaul/renovation - Plant/Equip. Total/Plant/Equip. Total	1,030	1,030
Total expenditure on equipment, plant and machinery	15,300	10,300

Reconciliation Financial Report For the Year Ended 30 June 2017		2017	2016
NOTE 22: HEADLINE ASSETS		2000	£000
Receivables		9	9
Contract		16	16
Land and lease		249	412
TOTAL HEADLINE ASSETS		<u>274</u>	<u>437</u>
		2000	£000
State Contingent Assets			
Balance at 1 July 2016	17	1,580	1,475
Revisions	-	45	1,682
Revised amount		17	1,697
Balance at 30 June 2017	17	1,715	1,721
Assets passed over to the state			
Balance at 1 July 2016	9	1,800	1,627
Revisions	6	190	222
Revised amount		15	208
Balance at 30 June 2017	15	1,775	1,761
For information at 30 June 2016		9	150
For information at 30 June 2017		7	72
		1,775	1,761
NOTE 23: TRADE AND OTHER RECEIVABLES			
Trade Receivables		939	433
Receivables from Expenses		95	34
TOTAL TRADE AND OTHER RECEIVABLES		<u>1,034</u>	<u>467</u>
NOTE 24: TRUST FUNDS AND DEPOSITS			
Trust investments under management			
Participating interests		415	397
For Trusts (Private Equity)		30	319
Receivables		30	0
Other investments and deposits		125	6
TOTAL TRUST FUNDS AND DEPOSITS		<u>580</u>	<u>412</u>
Participating interests			
Participating interests: These are reported separately in the consolidated financial statements of the company and are not included in the consolidated financial statements of the company.			
For Trusts (Private Equity): Certain of the participating interests, which are primarily in the form of shares, are held in trust for the benefit of certain individuals. These trusts are not included in the consolidated financial statements of the company.			
Receivables: Certain of the participating interests are held in trust for the benefit of certain individuals. These trusts are not included in the consolidated financial statements of the company.			
Other investments and deposits: Certain of the participating interests are held in trust for the benefit of certain individuals. These trusts are not included in the consolidated financial statements of the company.			

Reconciliation Financial Report For the Year Ended 30 June 2017		2017	2016
NOTE 25: PROVISIONS		£000	£000
2017			
Balance at beginning of the financial year		1,071	1,450
Revisions		1,471	1,170
Revised amount		2,542	2,620
Balance at end of the financial year		2,542	2,620
2016			
Balance at beginning of the financial year		1,178	1,191
Revisions		1,171	1,171
Revised amount		2,349	2,362
Balance at end of the financial year		2,349	2,362
		2017	2016
		£000	£000
W Expenses Provisions			
Contract provisions			
Participating interests		1,387	1,159
Long Service Benefits		150	471
TOTAL W Expenses Provisions		<u>1,537</u>	<u>1,630</u>
Contract provisions			
Participating interests		412	400
Long Service Benefits		1,071	1,071
TOTAL W Expenses Provisions		<u>1,483</u>	<u>1,471</u>
W Expenses Provisions			
Participating interests			
Long Service Benefits		30	411
Participating interests		1	1
Participating interests		30	40
Agencies: Government of England: Health		1,178	1,171
Contract		1,178	1,171
TOTAL W Expenses Provisions		<u>1,208</u>	<u>1,212</u>
X Expenses Provisions			
Contract			
Participating interests		433	397
TOTAL X Expenses Provisions		<u>433</u>	<u>397</u>

Note to Note 25: The balance sheet provisions are disclosed in the consolidated financial statements.



SECTION 3 FINANCIAL REPORT
8.0 FINANCIAL REPORT

Balance Sheet - Assets
For the Year Ended 30 June 2017

NOTE 25	2017	2016
PROPERTY, PLANT AND EQUIPMENT		
Cost	1,000	1,000
Accumulated depreciation	(74)	(140)
Net assets		
Balance at start of year	926	860
TOTAL ASSET REVALUATION RESERVE	<u>833</u>	<u>812</u>
LIABILITIES		
LIABILITIES ARISING FROM FINANCIAL STATEMENTS		
Trade payables	74	140
Other liabilities	113	104
Other provisions	112	112
Total	<u>300</u>	<u>356</u>
LIABILITIES ARISING FROM NON-FINANCIAL STATEMENTS		
Other	74	140
Provisions	682	672
Total	<u>756</u>	<u>812</u>

Balance Sheet - Liabilities
For the Year Ended 30 June 2017

NOTE 27	2017	2016
LIABILITIES ARISING FROM FINANCIAL STATEMENTS		
Trade payables	74	140
Other liabilities	113	104
Other provisions	112	112
Total	<u>300</u>	<u>356</u>
LIABILITIES ARISING FROM NON-FINANCIAL STATEMENTS		
Other	74	140
Provisions	682	672
Total	<u>756</u>	<u>812</u>
NET ASSET REVALUATION RESERVE	<u>833</u>	<u>812</u>
LIABILITIES		
LIABILITIES ARISING FROM FINANCIAL STATEMENTS		
Trade payables	74	140
Other liabilities	113	104
Other provisions	112	112
Total	<u>300</u>	<u>356</u>
LIABILITIES ARISING FROM NON-FINANCIAL STATEMENTS		
Other	74	140
Provisions	682	672
Total	<u>756</u>	<u>812</u>
NET ASSET REVALUATION RESERVE	<u>833</u>	<u>812</u>
LIABILITIES		
LIABILITIES ARISING FROM FINANCIAL STATEMENTS		
Trade payables	74	140
Other liabilities	113	104
Other provisions	112	112
Total	<u>300</u>	<u>356</u>
LIABILITIES ARISING FROM NON-FINANCIAL STATEMENTS		
Other	74	140
Provisions	682	672
Total	<u>756</u>	<u>812</u>
NET ASSET REVALUATION RESERVE	<u>833</u>	<u>812</u>
LIABILITIES		
LIABILITIES ARISING FROM FINANCIAL STATEMENTS		
Trade payables	74	140
Other liabilities	113	104
Other provisions	112	112
Total	<u>300</u>	<u>356</u>
LIABILITIES ARISING FROM NON-FINANCIAL STATEMENTS		
Other	74	140
Provisions	682	672
Total	<u>756</u>	<u>812</u>
NET ASSET REVALUATION RESERVE	<u>833</u>	<u>812</u>



Operating Expense Report
For the Year Ended 31 Dec 2017

NO. 27 - REGULATORY

	Reported Operating Expense	Regulatory Expense	Transfer to Operating Expense	Expense of Operating Expense
	\$'000	\$'000	\$'000	\$'000
2017				
Non-Operating Expenses				
Regulatory Costs	25	10	-	40
Construction Contributions	-	12	-	12
Asbestos Remediation	7	43	39	7
Asbestos Containment	35	-	22	13
License/Permit Requirements	400	10	212	178
Total Non-Operating Expenses	<u>147</u>	<u>75</u>	<u>213</u>	<u>111</u>
TOTAL OPERATING EXPENSE	<u>6,866</u>	<u>2,861</u>	<u>2,140</u>	<u>6,866</u>

2016				
Operating Expenses				
Asset Impairment	222	46	152	41
Other Expenses	1,174	403	2,374	743
Other Management	4,470	1,462	802	4,130
Total Operating Expenses	<u>6,272</u>	<u>1,489</u>	<u>3,728</u>	<u>5,114</u>

Non-Operating Expenses				
Regulatory Costs	20	108	32	81
Asbestos Remediation	-	7	20	7
Asbestos Containment	1	18	-	17
License/Permit Requirements	80	222	219	81
Total Non-Operating Expenses	<u>101</u>	<u>255</u>	<u>271</u>	<u>106</u>
TOTAL OPERATING EXPENSE	<u>1,446</u>	<u>2,043</u>	<u>2,270</u>	<u>1,446</u>

Partnership Expenses
Operating Expenses
Asset Impairment
Expense of available investments

Other Expenses
Expense of available investments

Other Management
Expense of available investments

Non-Operating Expenses
Regulatory Costs
Expense of available investments

Construction Contributions
Expense of available investments

Asbestos Remediation
Expense of available investments

Asbestos Containment
Expense of available investments

License/Permit Requirements
Expense of available investments

Operating Expense Report
For the Year Ended 31 Dec 2017

NO. 28 - REGULATORY (CAPITAL) NEWSPAPER ACTIVITIES TO DEFUSE

	2017	2016
	\$'000	\$'000
NO. 28 - REGULATORY (CAPITAL) NEWSPAPER ACTIVITIES TO DEFUSE		
Operating Expenses	8,300	11,321
Regulatory Contributions	2,284	2,121
Construction Contributions	149	212
Asbestos Remediation	1,710	5,048
Asbestos Containment	39	89
Other	238	81
License/Permit Requirements	1,280	480
Other Management	1,850	1,320
Non-Operating Expenses	1,829	2,370
Other Management	82	102
Other Expenses	1,281	1,111
NET LOSS (PROFIT) OF OPERATING ACTIVITIES	<u>21,761</u>	<u>21,449</u>

NO. 29 - FINANCIAL MANAGEMENT

Regulatory	88	29
Other Expenses	18	129
Total	<u>106</u>	<u>158</u>
Operating	42	25
Construction	22	37

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 20 - COMMITMENTS

The Council has entered into the following commitments:

2017	2016-17		2015-16		2014-15	Total
	Year ended 30 June 2017	Year ended 30 June 2016	Year ended 30 June 2015	Year ended 30 June 2014		
Operating	\$100	\$100	\$100	\$100	\$100	\$500
Waste Management	\$310	\$310	-	-	-	\$620
Wastewater Treatment	40	211	40	-	-	1,174
Regional Councils Wastewater	1,025	-	-	-	-	\$1,025
Regional Councils Sewerage	251	251	251	-	-	753
Water Treatment & Sewerage	494	-	-	-	-	\$494
Land Use	205	205	-	-	-	\$410
Services Management	278	-	-	-	-	\$278
L.I.P.P. Program	675	118	-	-	-	\$793
Transportation services	10	-	-	-	-	\$10
Water Treatment Plant Upgrade, Land Use, Sewerage	10	-	-	-	-	\$10
Water Treatment Plant Upgrade	10	-	-	-	-	\$10
TOTAL	3,025	3,215	701	-	-	\$1,884

2015	2014-15		2013-14		2012-13	Total
	Year ended 30 June 2015	Year ended 30 June 2014	Year ended 30 June 2013	Year ended 30 June 2012		
Operating	\$100	\$100	\$100	\$100	\$100	\$500
Roads	5,254	-	-	-	-	\$5,254
Services	1,940	-	-	-	-	\$1,940
Capital Investments	1,640	-	-	-	-	\$1,640
Private sector services and administration	475	-	-	-	-	\$475
Traps	214	-	-	-	-	\$214
Plant, Machinery & Equipment	119	-	-	-	-	\$119
Waste Management	81	-	-	-	-	\$81
TOTAL	11,023	-	-	-	-	\$12,860

2016	2015-16		2014-15		2013-14	Total
	Year ended 30 June 2016	Year ended 30 June 2015	Year ended 30 June 2014	Year ended 30 June 2013		
Operating	\$100	\$100	\$100	\$100	\$100	\$500
Waste Management	4,477	4,477	4,477	-	-	\$13,431
Regional Councils and Greater Services	240	240	404	-	-	\$884
Wastewater and Sewerage	892	-	-	-	-	\$892
L.I.P.P. Program	575	118	118	-	-	\$811
Services Management	254	17	-	-	-	\$271
Land Use	117	-	-	-	-	\$117
Water Treatment Plant Upgrade	10	-	-	-	-	\$10
TOTAL	6,375	6,302	5,179	-	-	\$18,256

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 20 - COMMITMENTS (CONT'D)

2018	2017-18		2016-17		2015-16	Total
	Year ended 30 June 2018	Year ended 30 June 2017	Year ended 30 June 2016	Year ended 30 June 2015		
Capital	\$100	\$100	\$100	\$100	\$100	\$500
Services	42	-	-	-	-	\$42
Transport & Commerce	14	-	-	-	-	\$14
Plant, Machinery & Equipment	30	-	-	-	-	\$30
Roads	2,027	-	-	-	-	\$2,027
Land Use	114	-	-	-	-	\$114
Water	1	1	1	1	1	\$5
State Information	10	-	-	-	-	\$10
Private sector services and administration	46	-	-	-	-	\$46
Regional Councils and Greater Services	41	-	-	-	-	\$41
Waste Management	0	-	-	-	-	\$0
TOTAL	2,775	-	-	-	-	\$1,776

2017
\$100

2018
\$100

NOTE 21 - OPERATING LEASES

(a) Operating lease commitments

As the lessee, the Council has the following operating lease commitments expiring between the years of agreement and the end of the term of the lease (Council's obligations under operating lease commitments are not recognised as assets)

Not later than one year	2017	2018
Leases with one year and not later than five years	60	170
Leases with more than five years	-	17
TOTAL	60	187

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 11 SUPERANNUATION

The Wellington State Council makes the majority of its superannuation contributions directly to the Fund's *Wellington State Council Superannuation Fund (Wellington Super)*. The Fund has two categories of superannuation, self-directed and default superannuation, each of which is covered differently. Details of the contribution to the Fund are incorporated as an addendum to the Comprehensive Income Statement in that they are listed in table 1.

Assessment

The Fund's self-directed superannuation, *Wellington State Council Superannuation Self-Directed*, was assessed using a professional actuary's opinion. Employer contributions and interest earned on a fixed percentage of assets are included in the year ended 30 June 2017, the total 11% are included under Superannuation (Detailed addendum).

Default Benefit

Wellington State Council does not pay default benefit accounting for its default superannuation under the Fund's Default Benefit category. This is administered by the Fund's Default Benefit category, a trustee self-directed superannuation plan.

Trusts in its discretionary role of the Default Benefit category, assets of trusts included the participating employees of the Default Benefit category in a funding agreement between the participating employers and the trust. The aggregate contributions included in funding agreement is not a net of share. As a result, the level of contributions of Wellington State Council under Fund account the interest on a percentage compared with other participating employers. Therefore, the Fund Account is to make an estimate benefit liability, based on interest between employees to the purposes of ASB 1519 Employee Benefits.

Funding arrangements

Wellington State Council makes employer contributions to the Default Benefit category under Fund account administered by the Trustees of the assets of the Fund's Assets.

As at 30 June 2017, the trustee, subject to an obligation to the Fund, pay the value of the Default Benefit category. The trustee benefit was 100% of the Default Benefit category of which Council is a participating employer via XSD 04. To determine the VR, the Fund's Assets used the following long-term assumptions:

- Net investment return 7.0% pa
- Salary increases 4.25% pa
- Paid interest 3.0% pa

Trust Trustees has administered the VR at 30 June 2017 was 1011% . The VR is to be used for the ordinary funding purposes. Because the VR was only 100%, the 2017 trustee actuarial investigation determined the Default Benefit category was in a substantial deficit position as at the reporting date and the Default Benefit category's funding arrangements for the year.

Employer contributions

Required contributions

On the basis of the report of the 2017 trustee actuarial investigation conducted by the Fund's Actuary, Council must allocate contributions to the Fund's Default Benefit category of assets administered by the Fund's Trustees. For the year ended 30 June 2017, the rate was 11% of members' salaries (11% in 2016/17). The rate will increase, if the cost of the contributions are to increase. Council determined the Fund to cover the deficit of the benefit plan is a contribution of retirement if there is the normal obligation of retirement benefit.

Notes to the Financial Report

For the Year Ended 30 June 2017
NOTE 12 SUPERANNUATION (Contd)

For the year:

The Default Benefit category is an established trust of assets administered by the Default Benefit category's VR is liable for charges from any other source other than what is accounted to employees, the Default Benefit category has a liability to the employer of 25% of the Fund's Assets in the year ended 30 June 2017 and the year ended 30 June 2016. The Fund's Assets used the following long-term assumptions:

Trust Trustees has administered the VR at 30 June 2017 was 1011% . The VR is to be used for the ordinary funding purposes. Because the VR was only 100%, the 2017 trustee actuarial investigation determined the Default Benefit category was in a substantial deficit position as at the reporting date and the Default Benefit category's funding arrangements for the year.

Trust Trustees has administered the VR at 30 June 2017 was 1011% . The VR is to be used for the ordinary funding purposes. Because the VR was only 100%, the 2017 trustee actuarial investigation determined the Default Benefit category was in a substantial deficit position as at the reporting date and the Default Benefit category's funding arrangements for the year.

2016 trustee actuarial investigation summary

The Fund's trustee actuarial investigation as at 30 June 2016 determined the liability to the trustee for the Default Benefit category is a substantial deficit.

- A VR liability of 24% of assets, plus
- A net asset liability position of 11% of assets.

The VR is a plan to make benefit to the Fund's Assets including the Default Benefit category of assets administered by the Fund's Trustees. The trustee benefit was 100% of the Default Benefit category of which Council is a participating employer via XSD 04. To determine the VR, the Fund's Assets used the following long-term assumptions:

2017 trustee actuarial

Trust Trustees has administered the VR at 30 June 2017 was 1011% . The VR is to be used for the ordinary funding purposes.

Funding arrangements

Wellington State Council makes employer contributions to the Default Benefit category under Fund account administered by the Trustees of the assets of the Fund's Assets.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 23 - CONTINGENT LIABILITIES/LIABILITIES

Contingent Liabilities

Defined Benefit Superannuation Fund

Warrigal: Since Council has obligations under a defined benefit superannuation scheme that was created for the benefit of the former employees of the Council, a liability arising from the pension obligations was entered in Note 22. As a result of the liability, it is not a liability for the purposes of meeting cash requirements in the period ending 30 June 2017. Further information is contained in the notes to the financial statements for the period ending 30 June 2017.

Current Liabilities

Council has been named as a defendant in litigation and has not yet reached a settlement with the plaintiff. Council currently has a provision for the settlement in (Note 22) which is not a liability for the purposes of meeting cash requirements in the period ending 30 June 2017. Further information is contained in the notes to the financial statements for the period ending 30 June 2017.

Legal Matters

Warrigal: Since Council is a party to a number of legal proceedings, which are being conducted through Council's solicitors.

Warrigal: Council has been named as a defendant in a number of legal proceedings, which are being conducted through Council's solicitors.

Warrigal: Council has been named as a defendant in a number of legal proceedings, which are being conducted through Council's solicitors.

Council's solicitors have advised that the amount of the liability is not material.

	2017	2016
	\$'000	\$'000
Bank Guarantees	94	94
Legal Guarantees	25	40
Total Bank Guarantees	119	134

Contingent Provisions

Provision for the settlement of the litigation in respect of the former employees and other employees of the Council.

	2017	2016
	\$'000	\$'000
Contingent Provisions	1,019	1,087
Total Contingent Provisions	1,138	1,221

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 24 - FINANCIAL INSTRUMENTS

14) Derivatives and Hedging

The Council's financial instruments comprise loans, deposits, term deposits, receivables (including sundry receivables), payables (including sundry payables) and other derivatives. Details of the significant accounting policies and methods adopted, including the criteria for recognising the assets or liabilities and the assets or liabilities and derivatives, are contained in the accounting policies and methods adopted in the Council's financial statements. The accounting is carried out by either management or other persons approved by the Council. These persons include identification and valuation of the fair value of the Council's financial instruments and the derivatives.

14) Warrigal

Management is of the view that the fair value estimate most likely to be paid or received is the fair value of the instrument. The Council's derivatives are not held for trading purposes and are not classified as derivatives. The Council's derivatives are not held for trading purposes and are not classified as derivatives.

14) Warrigal

Management is of the view that the fair value estimate most likely to be paid or received is the fair value of the instrument. The Council's derivatives are not held for trading purposes and are not classified as derivatives. The Council's derivatives are not held for trading purposes and are not classified as derivatives.

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Revenue and Financial Report
For the Year Ended 30 June 2017

NOTE 16 RELATED PARTY DISCLOSURES (CONT'D)

The nature of Relationships between Wellington Street Council and any related parties are set out in the following table:

Amount Range	2017		2016	
	No.	No.	No.	No.
\$1 - \$ 9,999	5	-	-	-
\$10,000 - \$ 19,999	4	-	-	-
\$20,000 - \$ 29,999	2	-	2	-
\$30,000 - \$ 39,999	-	-	-	-
\$40,000 - \$ 49,999	1	-	1	-
\$50,000 - \$ 59,999	-	-	-	-
\$60,000 - \$ 69,999	1	-	1	-
\$70,000 - \$79,999	-	-	-	4
\$80,000 - \$89,999	4	-	-	-
\$90,000 - \$99,999	1	-	-	-
\$100,000 - \$199,999	-	-	-	1
\$200,000 - \$399,999	-	-	-	1
	<u>18</u>		<u>12</u>	

16.1 Transactions with related parties

During the period Council entered into a number of transactions with related parties of RFPs, and other related parties. These transactions included the purchase of land and buildings and related RFPs for the Wellington Recreation and Leisure Centre, the purchase of land and buildings, the purchase of land and buildings at Lake Bay Reserve, Wellington, the purchase of land and buildings at the various other sites throughout the region, the purchase of land and buildings at the various other sites throughout the region, the purchase of land and buildings at the various other sites throughout the region, the purchase of land and buildings at the various other sites throughout the region.

16.2 Donating money to the related parties

The amount of money donated to the related parties is \$20,000 (2016: \$0).

16.3 Loans to related parties

The amount of money loaned to related parties is \$0 (2016: \$0).

16.4 Loans from related parties

The amount of money loaned from related parties is \$0 (2016: \$0).

NOTE 17 SENIOR OFFICER REMUNERATION

A Senior Officer is an officer of Council who holds the Management/Professional role. All such employees are included in the financial statements unless they are the Chief Executive Officer, or all other senior officers whose remuneration exceeds \$90,000.

The nature of Senior Officer remuneration and Performance Payments, are set out in the following table:

Amount Range	2017		2016	
	No.	No.	No.	No.
<\$45,000	-	-	-	-
\$45,000 - \$79,999	1	-	1	-
\$80,000 - \$99,999	1	-	1	-
\$100,000 - \$199,999	-	-	-	-
	<u>2</u>		<u>2</u>	

Total Remuneration for reporting year for Senior Officers included in the financial statements is \$130,000 (2016: \$130,000).

NOTE 18 EVENTS OCCURRING AFTER BALANCE DATE

No events occurred after the reporting date that require disclosure in this financial report.



WELLINGTON CITY COUNCIL
Te Whiriwhiri Kaitiaki

CERTIFICATION OF FINANCIAL STATEMENTS

I hereby declare that the accompanying financial statements have been prepared in accordance with the Local Government Act 2002, the Local Government (Planning and Reporting) Regulations 2016, applicable Accounting Standards and other mandatory professional reporting requirements.

[Signature]

FINANCIAL ACCOUNTING OFFICER
Ms. Carol O'Keefe
Date: 30/06/2017
Tel: _____

I do not agree the accompanying financial statements represent fairly the financial performance of Wellington Street Council for the year ended 30 June 2017 and the Financial position of the Council as at that date.

As at the date of signing, we do not know of any circumstances which would render any justification in the financial statements to be misleading or deceptive.

We have been authorized by the Council and by the Local Government (Planning and Reporting) Regulations 2016 to certify the financial statements to these ends.

<p style="text-align: center;"><i>[Signature]</i></p> <p>CHAIRMAN Mr. Paul Date: 30/06/2017 Tel: _____</p>	<p style="text-align: center;"><i>[Signature]</i></p> <p>DEPUTY CHAIRMAN Ms. Catherine Date: 30/06/2017 Tel: _____</p>
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DEPUTY FINANCIAL OFFICER
David Wilson
Date: 30/06/2017
Tel: _____
Email: _____
Address: _____
Business Hours: _____

FINANCIAL OFFICER
Ms. Carol O'Keefe
Date: 30/06/2017
Tel: _____
Email: _____
Address: _____
Business Hours: _____

FINANCIAL OFFICER
Ms. Carol O'Keefe
Date: 30/06/2017
Tel: _____
Email: _____
Address: _____
Business Hours: _____

Principal Statements Page 48 of 55

The Spirit of Wellington



Independent Auditor's Report

To the Councils of Wollongong Shire Council

Opinion I have audited the financial report of Wollongong Shire Council (the council) which comprises the:

- balance sheet as at 30 June 2017
- comprehensive income statement for the year then ended
- statement of changes in equity for the year then ended
- statement of cash flows for the year then ended
- statement of obligations for the year then ended
- notes to the financial statements, including a summary of significant accounting policies,
- certification of the financial statements.

In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2017 and the financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the Local Government Act 1995 and applicable Australian Accounting Standards.

Basis for Opinion I have conducted my audit in accordance with the Audit Act 1984 which incorporates the Australian Auditing Standards. My responsibilities under the Act are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of this report.

My independence is established by the Constitution Act 1975. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councils' responsibilities for the financial report The Councils of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the Local Government Act 1995, and for such internal control as the Councils determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Councils are responsible for assessing the council's ability to continue as a going concern, and using the going concern basis of accounting unless it is inappropriate to do so.

Level 11, 88 Collins Street, Melbourne VIC 3000
T 03 9601 7000 www.vago.gov.au www.audit.vic.gov.au

Auditor's responsibilities for the audit of the financial report As required by the Audit Act 1984, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements comprise fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users based on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control;
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councils;
- conclude on the appropriateness of the Councils' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern;
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicated with the Councils regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.


 The Auditor-General
 as Appointed to the Auditor-General's Office

MELBOURNE
17 September 2017



Sale Service Centre - Council Headquarters

18 Desailly Street (PO BOX 506), Sale VIC 3850
Operating Hours: Monday to Friday 8.30am - 5.00pm
Telephone: 1300 366 244
Email: enquiries@wellington.vic.gov.au

Yarram Service Centre

156 Grant Street, Yarram VIC 3971
Operating Hours: Monday, Tuesday, Thursday, Friday 10.00am - 2.00pm (Closed Wednesday)
Telephone: (03) 5182 5100

www.wellington.vic.gov.au





C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions, made under delegation by Statutory Planners during the month of August 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 August and 31 August 2017.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 August and 31 August 2017 is included in **Attachment 1**.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 August and 31 August 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

Application No/Year	Date Received	Property Title & Address	Proposal	Status
PLANNING APPLICATION DETERMINATIONS BETWEEN 1/08/2017 AND 31/08/2017				
310-2/2015	7/08/2017	Assessment No. 80044 LOT: 3 PS: 219757K 35 INDUSTRIAL RD STRATFORD	Development of the land for storage units.	Permit Issued by Delegate of Resp/Auth 17/08/2017
89-1/2017	24/03/2017	Assessment No. 51987 LOT: 1 PS: 808334 2/14 RHODES DVE SALE	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 7/08/2017
96-1/2017	28/03/2017	Assessment No. 78972 LOT: 1 TP: 229361C 20 TYERS ST STRATFORD	Use the land for a restaurant with on premises liquor licence.	Permit Issued by Delegate of Resp/Auth 4/08/2017
123-1/2017	19/04/2017	Assessment No. 203091 LOT: 1 PS: 202258 107 LYONS RD STRADBROKE	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/08/2017
125-1/2017	20/04/2017	Assessment No. 30445 LOT: 48 PS: 70658 14 RAY ST SALE	Buildings and works associated with construction of a second dwelling.	Permit Issued by Delegate of Resp/Auth 24/08/2017
139-1/2017	4/05/2017	Assessment No. 202002 LOT: 2 PS: 644793S 42 IBIS WAY LONGFORD	Removal of easement E-1 on PS6444793S and creation of easement.	Permit Issued by Delegate of Resp/Auth 30/08/2017
145-1/2017	12/05/2017	Assessment No. 271924 LOT: 1 PS: 404527G 518 CALROSSIE-WON WRON RD WON WRON	Use of the land for rural industry (firewood).	Permit Issued by Delegate of Resp/Auth 3/08/2017
147-1/2017	16/05/2017	Assessment No. 344689 LOT: 2 PS: 132307 33 WOOLSHED LANE BOISDALE	Use and development of a sand quarry.	Permit Issued by Delegate of Resp/Auth 14/08/2017
151-1/2017	16/05/2017	Assessment No. 286880 LOT: 1 TP: 873519W 280 BILLY CREEK RD STACEYS BRIDGE	2 lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 18/08/2017
165-1/2017	22/05/2017	Assessment No. 240028 PC: 376162M 48-50 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 16/08/2017
169-1/2017	26/05/2017	Assessment No. 220913	Building and works associated	Permit Issued by Delegate of

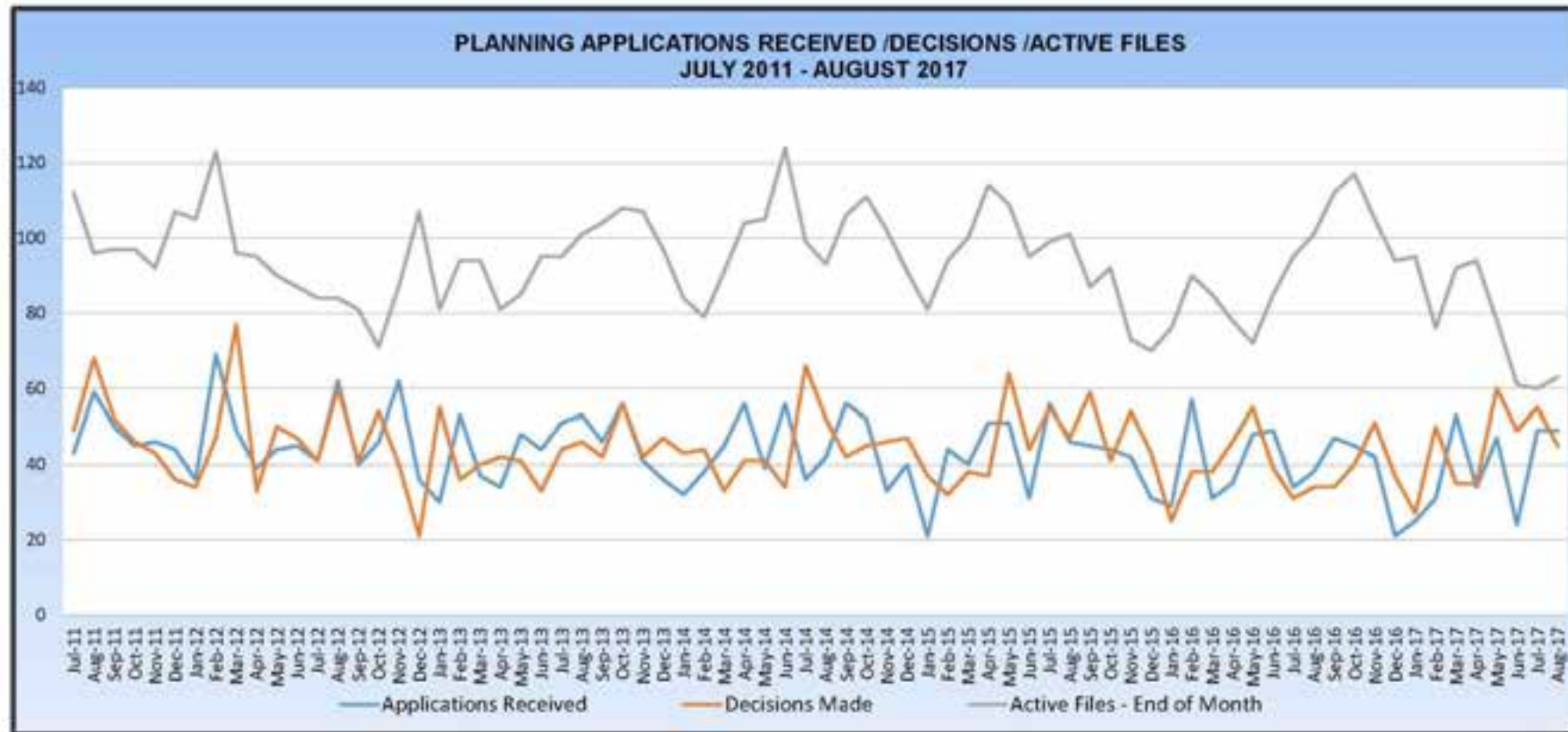
Application No/Year	Date Received	Property Title & Address	Proposal	Status
		LOT: 1059 PS: 52648 65 MERIDAN RD GOLDEN BEACH	with construction of a single dwelling.	Resp/Auth 25/08/2017
182-1/2017	6/06/2017	Assessment No. 338822 LOT: 1 PS: 812036 100B LANDY ST MAFFRA	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 3/08/2017
185-1/2017	9/06/2017	Assessment No. 300855 LOT: 2 PS: 303290A 258 TARRA VALLEY RD YARRAM	2 lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 8/08/2017
187-1/2017	14/06/2017	Assessment No. 54361 LOT: 1 TP: 678944 215-223 YORK ST SALE	Display of an electronic sign.	Permit Issued by Delegate of Resp/Auth 15/08/2017
189-1/2017	14/06/2017	Assessment No. 226670 PC: 374182R 8-10 CATHERINE CRT LOCH SPORT	Buildings/works associated with extensions to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 22/08/2017
190-1/2017	15/06/2017	Assessment No. 392761 LOT: 1 PS: 526923R 898 SISTERS RD GORMANDALE	Use and development of the land for animal keeping (15 dogs).	Permit Issued by Delegate of Resp/Auth 8/08/2017
192-1/2017	15/06/2017	Assessment No. 10850 LOT: 1 TP: 575217B 44-46 PRINCES HWY SALE	Display advertising sign.	Permit Issued by Delegate of Resp/Auth 15/08/2017
195-1/2017	19/06/2017	Assessment No. 264713 LOT: 1 PS: 143669 59 COOKS RD BLACKWARRY	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 16/08/2017
201-1/2017	3/07/2017	Assessment No. 355891 LOT: 2 PS: 705883E 121A POWERSCOURT ST MAFFRA	Buildings and works associated with development of a single dwelling.	Permit Issued by Delegate of Resp/Auth 3/08/2017
202-1/2017	4/07/2017	Assessment No. 219071 LOT: 853 PS: 52648 51 BEACHCOMBER RD GOLDEN BEACH	Buildings and works associated with development of a single dwelling.	Permit Issued by Delegate of Resp/Auth 31/08/2017
215-1/2017	6/07/2017	Assessment No. 103549 LOT: 1 PS: 413548W 102 MALVERN PARK RD DENISON	Removal of Condition E-2 from Lot 1 PS 413548W.	Permit Issued by Delegate of Resp/Auth 2/08/2017
216-1/2017	6/07/2017	Assessment No. 436063	Removal of Easement E-2 from	Permit Issued by Delegate of

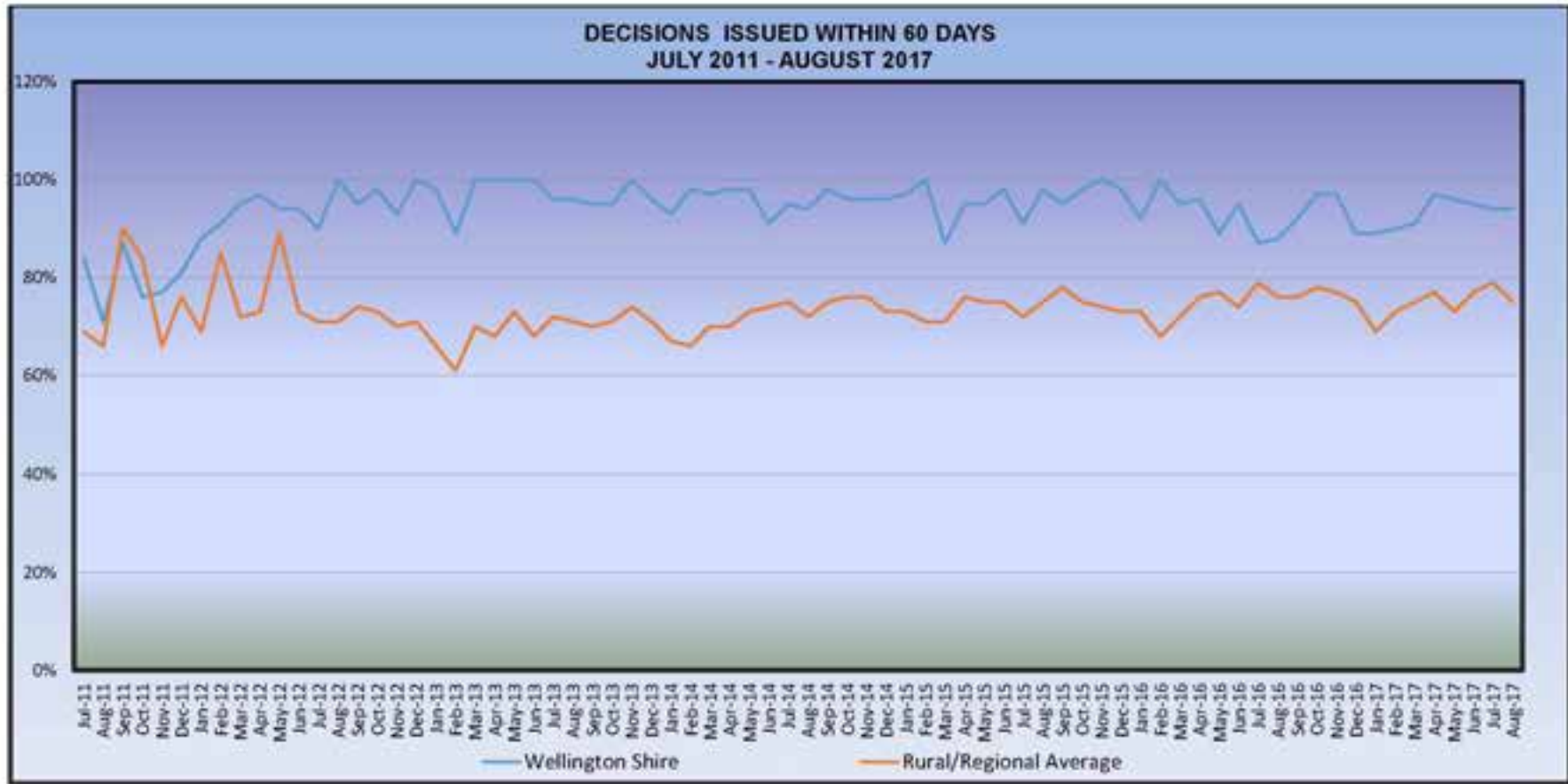
Application No/Year	Date Received	Property Title & Address	Proposal	Status
		LOT: 2 PS: 736763Q 48 MALVERN PARK RD DENISON	Lot 2 PS736763Q.	Resp/Auth 2/08/2017
217-1/2017	6/07/2017	Assessment No. 105627 CA: 30 SEC: A SALE-COWWARR RD DENISON	Removal of Condition E-2 from TP770536V.	Permit Issued by Delegate of Resp/Auth 2/08/2017
218-1/2017	6/07/2017	Assessment No. 103507 LOT: 1 PS: 743757U 38 MALVERN PARK RD DENISON	Removal of Easements E-3 and E-4 from Lot 1 PS743757U.	Permit Issued by Delegate of Resp/Auth 2/08/2017
219-1/2017	6/07/2017	Assessment No. 108613 PCA: 27 SEC: D 175 WILLIAMSONS RD DENISON	Removal of Condition E-1 from TP373942X.	Permit Issued by Delegate of Resp/Auth 3/08/2017
220-1/2017	6/07/2017	Assessment No. 84517 CA: 19 SEC: A LOWER HEART RD SALE	Removal of Conditions E-1, E-2 from TP785969D, E-3, E-4 from 786736X	Permit Issued by Delegate of Resp/Auth 4/08/2017
221-1/2017	7/07/2017	Assessment No. 221010 PC: 374170Y 60-62 SEA BREEZE AVE GOLDEN BEACH	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/08/2017
225-1/2017	7/07/2017	Assessment No. 431353 LOT: 2 TP: 539337U 149 FOSTER ST SALE	Development of 2 dwellings on the lot/2 lot subdivision.	Permit Issued by Delegate of Resp/Auth 23/08/2017
226-1/2017	10/07/2017	Assessment No. 228809 LOT: 1072 PS: 55692 16 DAVIES ST LOCH SPORT	Buildings and works associated with development of a single dwelling.	Permit Issued by Delegate of Resp/Auth 23/08/2017
228-1/2017	11/07/2017	Assessment No. 42994 LOT: 2 PS: 61896 39 MACALISTER ST SALE	Building and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 9/08/2017
237-1/2017	24/07/2017	Assessment No. 229831 LOT: 1387 PS: 58872 11 EMU CRT LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 4/08/2017
240-1/2017	26/07/2017	Assessment No. 350355 LOT: 11 PS: 54201 23 BEN CRUACHAN PDE COONGULLA	Buildings and works associated with a dwelling.	Permit Issued by Delegate of Resp/Auth 30/08/2017
245-1/2017	28/07/2017	Assessment No. 429621	Packaged Liquor Licence.	Permit Issued by Delegate of

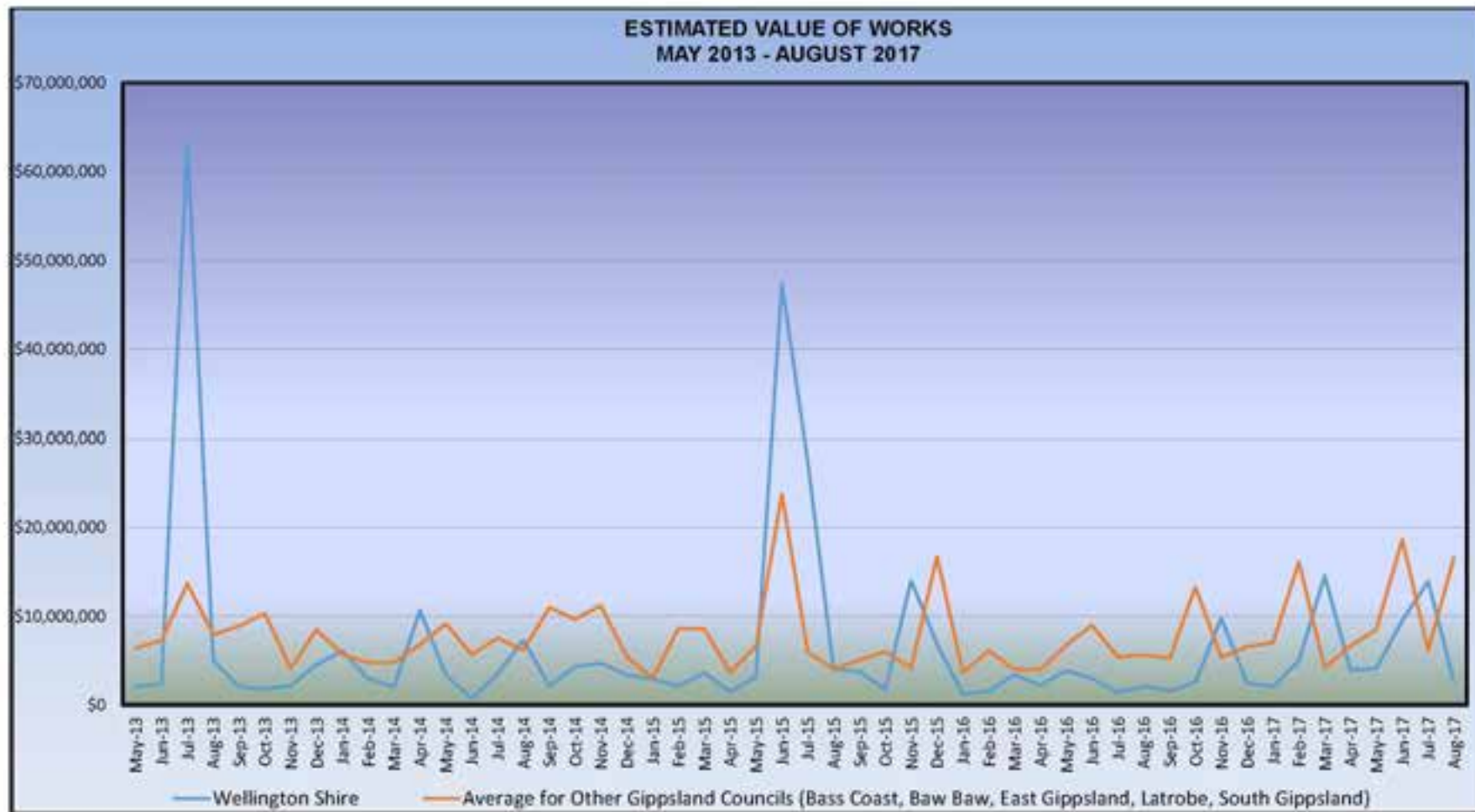
Application No/Year	Date Received	Property Title & Address	Proposal	Status
		CA: 2 SEC: 3 66 HIGH ST WOODSIDE		Resp/Auth 31/08/2017
246-1/2017	28/07/2017	Assessment No. 287219 LOT: 1 PS: 805318F 5 OLD SALE RD WOODSIDE	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 8/08/2017
249-1/2017	2/08/2017	Assessment No. 91074 LOT: 4 PS: 302142 413 BRIAGOLONG RD STRATFORD	Buildings and works associated with a shed.	Permit Issued by Delegate of Resp/Auth 14/08/2017
254-1/2017	7/08/2017	Assessment No. 237313 LOT: 2440 PS: 70941 309 NATIONAL PARK RD LOCH SPORT	Buildings and works/construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 21/08/2017
257-1/2017	8/08/2017	Assessment No. 439471 CA: 52 266 YARRAM-PORT ALBERT RD ALBERTON	Buildings and works associated with a farm shed.	Permit Issued by Delegate of Resp/Auth 17/08/2017
258-1/2017	9/08/2017	Assessment No. 197525 LOT: 1 PS: 724745K 15 ANDREWS RD LONGFORD	Buildings and works associated with a shed.	Permit Issued by Delegate of Resp/Auth 14/08/2017
260-1/2017	9/08/2017	Assessment No. 260406 PC: 376149D 11-13 SEVENTH AVE PARADISE BEACH	Buildings and works/extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/08/2017
262-1/2017	10/08/2017	Assessment No. 115147 PC: 359658C 290 SHORELINE DVE GOLDEN BEACH	Buildings and works/construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 31/08/2017
274-1/2017	17/08/2017	Assessment No. 326660 LOT: 1 PS: 111854 217 HEYFIELD-UPPER MAFFRA RD TINAMBA	Buildings and works associated with the construction of a shed.	Permit Issued by Delegate of Resp/Auth 22/08/2017
276-1/2017	21/08/2017	Assessment No. 335505 LOT: 1 PS: 500990V 59-67 CAMPBELL ST MAFFRA	Buildings and works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 23/08/2017
280-1/2017	23/08/2017	Assessment No. 14076 CA: 102 SEC: 1 1,227 MAFFRA-SALE RD SALE	Buildings and works associated with extension to existing outbuilding.	Permit Issued by Delegate of Resp/Auth 30/08/2017
283-1/2017	24/08/2017	Assessment No. 106567	Buildings and works associated	Permit Issued by Delegate of

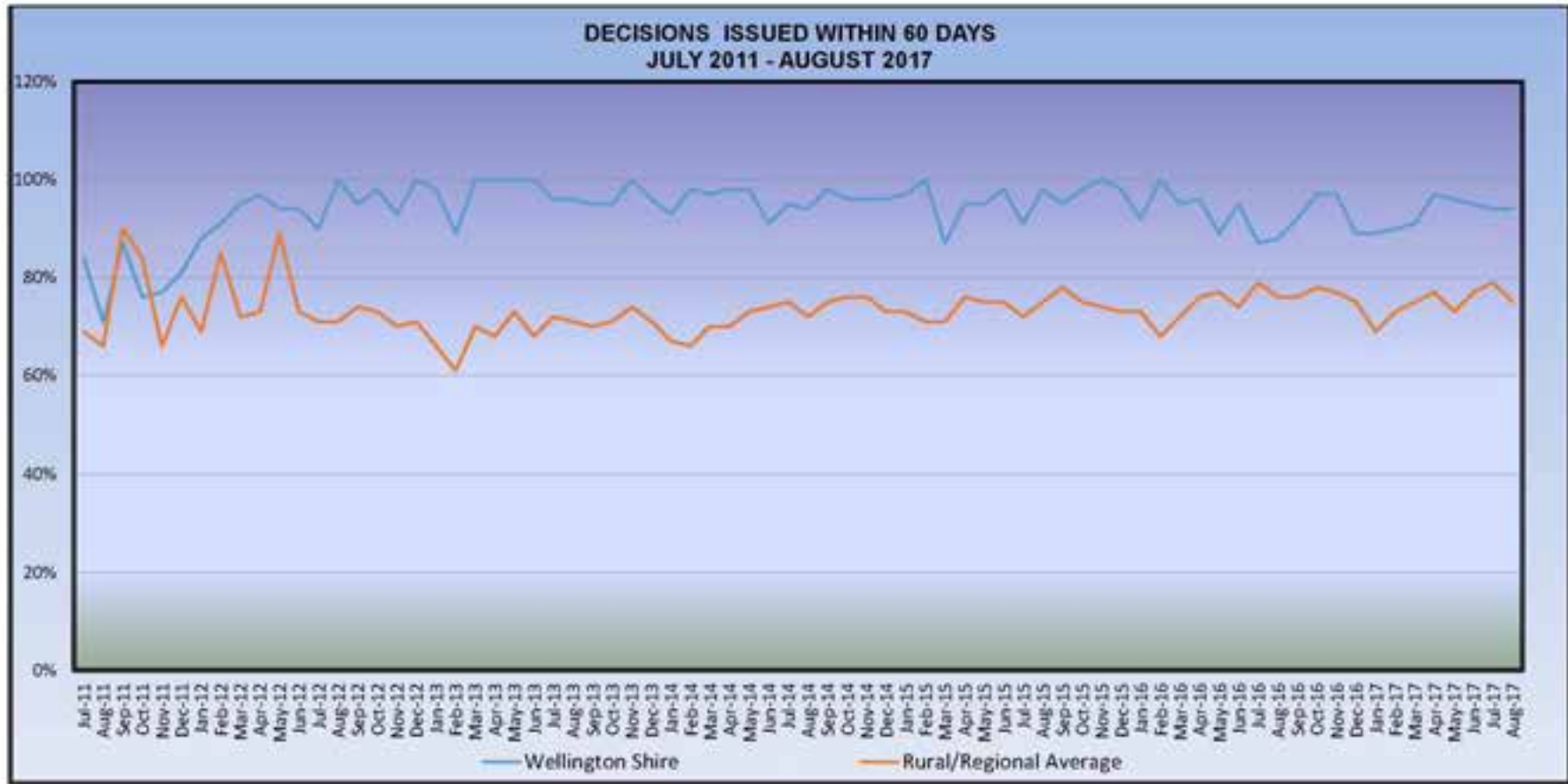
Application No/Year	Date Received	Property Title & Address	Proposal	Status
		LOT: 1 TP: 518224C 1,393 SALE-HEYFIELD RD DENISON	with construction of outbuildings.	Resp/Auth 30/08/2017
284-1/2017	25/08/2017	Assessment No. 200642 CA: 23 SEC: A 3,175 GORMANDALE-STRADBROKE STRADBROKE	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 30/08/2017

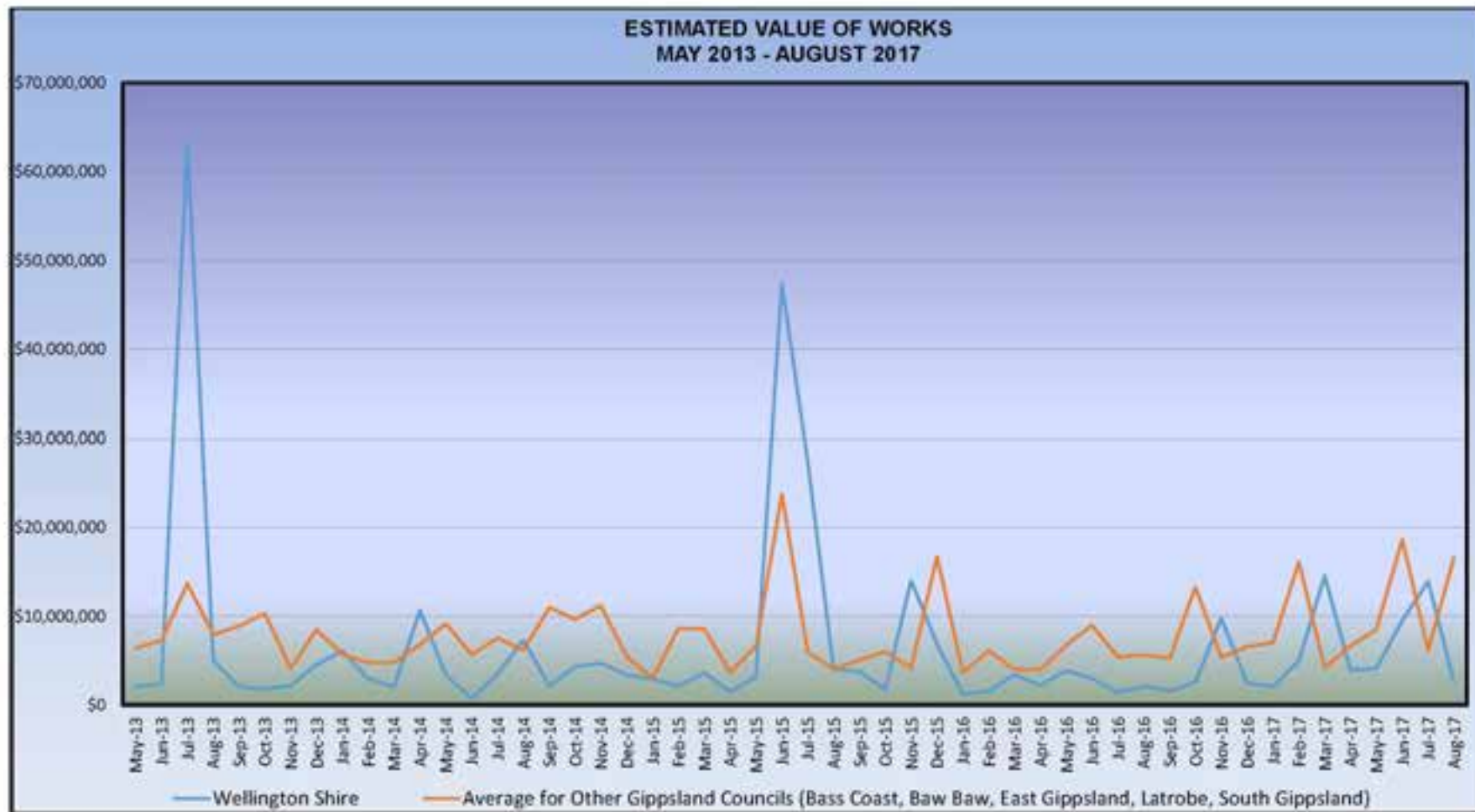
Total No of Decisions Made: 45











ITEM C3.2**QUARTERLY STRATEGIC LAND USE PLANNING UPDATE**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To update Council on the strategic land use planning work program for the third quarter of 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receives the 2017 third quarterly update on the strategic land use planning work program (included in Attachment 1 to the report).

BACKGROUND

The strategic land use planning work program is regularly reviewed by Council's Strategic Land Use Planning Projects Review Group (Review Group), which was appointed by Council at the Special Council meeting of 6 December 2016. The Review Group considered it beneficial to provide the full Council and the community with a quarterly update of the strategic land use planning work program, which comprises various prioritised projects and planning scheme amendments as outlined in **Attachment 1**.

OPTIONS

1. That Council receive the 2017 third quarterly update on the strategic land use planning work program.
2. That Council does not receive the 2017 third quarterly update on the strategic land use planning work program and seeks further information for consideration at a future Council meeting.

PROPOSAL

To receive the 2017 third quarterly update on the strategic land use planning work program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

The Council Plan 2017–2021 Theme 2: Services & Infrastructure states the following strategic objective and related strategies:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.1

'Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire.'

Strategy 2.3.2

'Ensure sufficient land supply to provide for a range of lifestyle options which support housing diversity including affordable housing.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategies.

Attachment 1

Current Strategic Planning Projects

North Sale Development Plan & Developer Contributions Plan

Priority: H Anticipated completion: 17/18

Status

The North Sale Development Plan (the Development Plan) and associated Developer Contribution Plan facilitates the northern growth of the town.

Drainage plans and a Traffic Impact Assessment are currently being finalised to inform the preparation of a final Development Plan.

Work will then commence on the preparation of the associated Developer Contributions Plan, which will seek to equitably apportion the costs associated with the infrastructure requirements to facilitate development across the entire Growth Area.

Wurruk and West Sale Industrial Land Supply Strategy

Priority: H Anticipated completion: 17/18

Status

Strategic land use planning work is underway to facilitate the release of additional land for industrial uses within West Sale and Wurruk (in accordance with the 'Sale, Wurruk and Longford Structure Plan (2010)').

Following community and stakeholder engagement, Urban Enterprise planning consultants have now completed an 'Analysis, Issues and Options Paper', which will inform the upcoming preparation of a draft Strategy.

Wellington Shire Heritage Strategy

Priority: Med/High Anticipated completion: Completed

Status

The Heritage Strategy outlines Council's approach to the way in which Heritage matters are considered within a planning context.

Council formally adopted the Heritage Strategy at its meeting of 15 August 2017.

Wellington Land Use and Development Strategy (LUDS)

Priority: High Anticipated completion: 17/18

Status

The Land Use Development Strategy (LUDS) will provide an overarching framework to coordinate future land use and development within the Shire whilst supporting the Council Plan 2017 – 2021 and Wellington 2030.

LUDS will inform a future review and update to the strategic land use planning directions to Clauses 21.01; 21.02 and 21.03 of the Wellington Planning Scheme.

Background analysis work has been completed and will now inform the strategic land use planning direction within the Planning Scheme.

Council Planning Scheme Amendments

C92 - Heritage Study Stage 2 Implementation

Priority: High Completed

Status

Council adopted the Wellington Shire Heritage Study - Stage 2 in September 2016.

Amendment C92 implements the recommendations of the Heritage Study by applying the Heritage Overlay (HO) to the 67 individual places identified in Stage 2.

In response to the submissions received during the formal period of public exhibition, Council officers recommended that Amendment C92 be split into two parts with Part 1 (with no objections) recommended for approval and Part 2 (with 1 objection) being referred to an independent Planning Panel. Council adopted this recommendation at its meeting of 4 April 2017.

C92 (Part 1) - Amendment documents were submitted to the Minister for Planning for Approval on 18 April 2017. The Minister for Planning approved C92 (Part 1) on 13 July 2017.

C92 (Part 2) - A Planning Panel Directions Hearing was held in Yarram on 11 May 2017. At the Directions hearing all parties agreed to deal with the matter 'on the papers' without the need for a formal Panel Hearing. The Panel Report was received 23 June 2017 recommending that the Heritage Overlay be applied to the former Federal Coffee Palace, Yarram. Council considered the Panel's recommendations at its 15 August 2017 meeting and resolved to adopt C92 (Part 2). C92 (Part 2) Amendment documents were submitted to the Minister for Planning for approval on 18 August 2017.

C96 - Heyfield Low Density Residential Rezoning

Priority: High Anticipated completion: 17/18

Status

Amendment C96 seeks to rezone land in Heyfield to the Low Density Residential Zone as recommended in the Heyfield Low Density Residential Land Supply Study, 2017.

The rezoning would provide a potential yield of around 35 one acre lots on two sites, which are located at Burnett Court and Draper Road, Heyfield.

The exhibition period for Amendment C96 took place between 6 July 2017 and 7 August 2017. At the close of the exhibition period a total of seven (7) submissions were received. A late submission was also received on 6 September 2017 from the CFA. None of the submissions received raised objections to the proposal.

Amendment C96 is to be presented to Council for adoption at its meeting of 17 October 2017.

C97 - Sale Sewerage Pump Station

Priority: High Anticipated completion: 17/18

Status

A formal request to rezone land at 36 - 40 Foster Street and 4 Park Street, Sale to the Public Use Zone 1 (Service and Utilities) was received from Gippsland Water on 29 May 2017. The Amendment will facilitate the provision of a new sewerage pumping station to accommodate the future growth of Sale and surrounds.

Council resolved to seek Authorisation from the Minister for Planning to proceed with a Planning Scheme Amendment at its meeting of 20 June 2017.

A formal period of public exhibition of the Amendment took place between 10 August and 11 September 2017. A total of six submissions were received, all of which either supported or raised no objections to the proposal.

Amendment C97 is to be presented to Council for adoption at its meeting of 17 October 2017.

C98 – West Sale Airport Runway Extension

Priority: High Anticipated completion: 17/18

Status

The West Sale Airport Masterplan provides the strategic justification required to undertake a Planning Scheme Amendment to rezone land at the Airport to facilitate runway extension works to allow it to be used as an essential part of Air Force pilot training.

The rezoning includes land at the eastern and western edge of the existing runway from the Farming Zone to the Special Use Zone and rezoning surplus land to the north of the runway from the Special Use Zone to the Farming Zone.

Amendment C98 also proposes to amend the existing Airport Environs Overlay extents (AEO1 and 2) to reflect the West Sale Airport 2037 Standard Australian Noise Exposure Forecast (ANEF). This will involve a significant reduction in the extent of the Airport Environs Overlay compared to the current overlay extent.

As a project of Federal, State, Regional and Local significance, a request has been made to the Minister for Planning to prepare and approve Amendment C98 in accordance with Section 8(1) and Section 20(4) of the *Planning and Environment Act 1987*.

Council is currently awaiting the decision of the Minister.

Private Planning Scheme Amendments

C84: Wurruk Growth Area

Priority: High Anticipated completion: 17/18

Status

Amendment C84 is a private rezoning request, which proposes the rezoning of land within the Western Growth Area of Sale (at Wurruk).

At its meeting of 7 March 2017, Council resolved to request the Minister for Planning to appoint an independent Planning Panel to consider the 26 submissions received during the public exhibition period, which was held between 17 November 2016 – 9 January 2017.

A Panel 'Directions Hearing' was held on 20 April 2017, whilst the Panel Hearing itself took place on 5, 6 and 7 July 2017. A site visit was conducted on 11 July 2017.

The Panel Report has been publicly available since 4 October 2017.

Council will consider the Amendment and the next steps in the process at its meeting of 17 October 2017.

C94: Rezoning of the former Sale Police Station Site

Priority: High Completed

Status

At the request of the Department of Justice, the former Sale Police Station (located on the South Gippsland Highway) was rezoned from the Public Use Zone to the Residential Growth Zone to facilitate its sale as a surplus asset to the Department's needs.

A formal Notice of Approval of the rezoning appeared in the Government Gazette on 14 January 2016.

The State Government continues to seek to resolve the issue of the removal of Native Title on the site, which currently prevents the sale of the land for development purposes.

ITEM C3.3**PLANNING SCHEME AMENDMENT C84 – WURRUK GROWTH AREA**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓		✓		✓	

OBJECTIVE

For Council to consider the Panel Report for Amendment C84; adopt Amendment C84 with changes; request the Minister for Planning to approve Amendment C84; and advocate for the provision of direct and safe pedestrian connections over the Princes Highway between the Wurruk Growth Area and the Wurruk Primary School.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Pursuant to Section 27 of the Planning and Environment Act 1987, Council consider the Planning Panel Report (refer to Attachment 1) for Amendment C84 – Wurruk Growth Area.**
- 2. Pursuant to Section 29 of the Planning and Environment Act 1987, Council resolve to adopt Amendment C84 – Wurruk Growth Area with changes (refer to Attachment 4).**
- 3. Pursuant to Section 31 of the Planning and Environment Act 1987, Council resolve to request the Minister for Planning to approve Amendment C84 – Wurruk Growth Area with changes.**
- 4. Council advocate for the provision of direct and safe pedestrian connections over the Princes Highway between the Wurruk Growth Area and the Wurruk Primary School.**

BACKGROUND

In May 2016, Council received a request to rezone land within the Wurruk Growth Area (see **Figure 1**). The subject land is identified within the Sale, Wurruk and Longford Structure Plan (2010) as a residential growth area. The Structure Plan advocates for the creation of well designed, complete neighbourhoods that are integrated with the existing adjoining residential areas and local facilities in Wurruk, in the short to medium term.



Figure 1: Wurruk Growth Area



Figure 2: Proposed zones

On 6 September 2016 Council resolved to request the Minister for Planning to Authorise Council as the Planning Authority to prepare Amendment C84 – Wurruk Growth Area. Authorisation was received on 27 September 2016. Amendment C84 proposes the following changes to the Wellington Planning Scheme:

- Rezone land which is not flood prone to General Residential Zone - Schedule 1 (GRZ1) and Low Density Residential Zone (LDRZ), as identified in the Sale, Wurruk and Longford Structure Plan (2010) (see **Figure 2**).
- Apply the Rural Activity Zone (RAZ) to the Kilmany Park Estate (as recommended in the Rural Zone Review (2009)), including land within the flood-prone area.
- Update the Land Subject to Inundation Overlay (LSIO) and Flood Overlay (FO) within the areas affected by the rezoning, based on the most up-to-date data provided by the West Gippsland Catchment Management Authority (WGCMA).
- Reduce the extent of the existing Heritage Overlay (HO) and update the associated Heritage Citation and relevant Clauses within the Wellington Planning Scheme based on the advice of Council's Heritage Advisor.
- Apply the Development Plan Overlay - Schedule 9 (DPO9), which will require the preparation of a single Development Plan for the whole of the Growth Area. The detailed requirements set out in the DPO9 are proposed to achieve the best possible land use outcome and in doing so, create a fully integrated and complete neighbourhood.

Further information on Amendment C84 can be found on Council's website:

<http://www.wellington.vic.gov.au/Developing-Wellington/Planning-Scheme-Amendments/Amendment-C84>.

Amendment C84 was exhibited between 17 November 2016 and 9 January 2017 (7 weeks) during which a total of twenty-six (26) submissions were received. One (1) late submission was also received from a community member. Council considered all submissions on 7 March 2017 and resolved to request the Minister for Planning to appoint a Planning Panel to consider unresolved issues of concern.

An independent Planning Panel was appointed on 22 March 2017, the hearing for which took place in Sale on 5, 6 and 7 July 2017. An accompanied site visit took place on 11 July 2017. Council received the Report of the Planning Panel on 6 September 2017.

The Panel has considered all submissions made to Amendment C84 and provided its recommendations to Council. The Panel Report is included in **Attachment 1** and contains the following key recommendations:

Land supply and justification for the proposed residential rezoning

Some submitters contended that the projected population growth was not sufficient enough to justify the proposed residential rezoning, however, Council's justification that there is only four and a half years' supply of developable residential land supply available in Sale was supported by the Panel. As such the Panel supports the proposed rezoning from LDRZ to GRZ1 and LDRZ.

In relation to the RAZ, the Panel agreed with the proponent's view that there is insufficient justification for its proposed application and that the LDRZ is the more appropriate zone to achieve the residential growth aspirations highlighted within the Sale, Wurruk and Longford Structure Plan. On this basis, the Panel has recommended abandoning the RAZ in favour of retaining all land located within the area prone to flooding within the Farming Zone (FZ) and land outside the flood prone area being rezoned to the LDRZ (including the Kilmany Park Estate) (see **Figure 3**).

A consequential change (not identified by the Panel) is that all land to be rezoned for residential purposes (within the Growth Area) should be included in a revised DPO9 extent (see **Figure 3**).

Application and extent of overlays

Flood Overlay and Land Subject to Inundation Overlay

The Panel accepts that it is appropriate to update the FO and LSIO within the Wurruk Growth Area to reflect the most up-to-date data provided by the WGCMA, however it is also recommended that Council considers, in the longer-term, a broader update to the extent of the LSIO and FO across the whole of the Latrobe River Floodplain.

Heritage Overlay

The Panel has recommended a reduction in the extent of the current HO beyond that originally exhibited. On the basis that they do not contain significant elements of interest, the paddocks/farmland directly to the south of the Kilmany Homestead garden, bound by an existing line of trees, which act as a 'logical boundary', are recommended for exclusion from the HO.

Similarly, the Panel regards the ongoing inclusion of the entire driveway within the HO from Settlement Road to the Kilmany Homestead to be, 'an impractical outcome', in the context of the proposed development and therefore recommends its exclusion from the HO.

The Panel has noted that two Oak trees located at the entrance of the driveway (on Settlement Road) as being of significance and are recommended for protection via a Section 173 - agreement.

Heritage Citation

The revised draft Heritage Citation for Kilmany Park, including a set of Management Guidelines, was prepared having regard to a format, which was formally introduced into the Wellington Planning Scheme on 13 July 2017 as a component of Amendment C92.

In recommending the removal of the Management Guidelines from the Citation, Officers believe that the Panel has not recognised an approach that has (recently) been 'tested' and accepted by another Planning Panel and subsequently approved by the Minister for Planning through a previous Amendment.

Overall, however, it is recommended that the heritage related Panel recommendations are accepted. The proposed extent of the zones and overlays in response to the Panel recommendations are shown in **Figure 3**. The red line illustrates the proposed extent of the revised HO, whilst the purple line reflects the revised extent of the proposed DPO9.



Figure 3: Zones and overlays in response to Panel recommendations

A revised Heritage Citation can also be found in **Attachment 2** to this Report.

Other consequential changes have also been made to the DPO9 provisions in response to various recommendations of the Panel. These are highlighted in **Attachment 3** to this Report.

Development Plan Overlay – Schedule 9 (DPO9)

Overall, the Panel supports the provisions contained within the DPO9 - including revisions proposed by Officers in response to all submissions. Some further revisions have been proposed by the Panel which, amongst others, include:

- the deletion of a requirement to consider residential supply in the Sale area and a demonstrated demand for further development at each stage;
- a requirement for the proposed urban design guidelines and concept plans to address the interface between the Wurruk Industrial Estate and the residential Growth Area; and
- the deletion of the sentence, which requires community consultation as part of the Development Plan process.

On the basis that previous Development Plan Overlays prepared by Council (and approved by the Minister for Planning) have included a consultation requirement during the preparation of the Development Plan, and a community expectation that further consultation will take place, it is proposed to retain the requirement to consult within the provisions of DPO9, as exhibited. This is the only Panel recommendation not supported by Officers.

Attachment 3 includes the proposed (tracked) changes to the DPO9 in response to the public exhibition and Panel recommendations.

Traffic and Movement Network

The Panel has concluded that a pedestrian link between new development and established residential areas is important and appropriate opportunities should be investigated between the neighbourhood and other external community services. The support given by the Panel for a direct and safe pedestrian connection between future residential development and the Wurruk Primary School is consistent with the Sale, Wurruk and Longford Structure Plan, and other Council policies in relation to the promotion of healthy and active lifestyles. Officers recommend that Council retain a strong advocacy role to achieve a safe and direct pedestrian link between the new residential development and existing community facilities, especially the Wurruk Primary School.

In summary, Officers are proposing to:

- accept the recommendations of the Panel except with regards to the deletion of the requirement for community consultation within the provisions of the DPO9 and to retain the exhibited text; and
- make consequential changes to the extent of the DPO9, the protection of the Oak trees in a Section 173 Agreement and updates to the extent of the concept plan within the DPO9.

In view of the above, Officers recommend that Council adopt Planning Scheme Amendment C84, including the revised Heritage Citation HO68, with changes. A full set of associated planning scheme amendment documents can be found in **Attachment 4** to this Report.

OPTIONS

Council has the following options:

1. to consider the Panel Report, adopt Amendment C84 - Wurruk Growth Area with changes and request the Minister for Planning to approve Amendment C84 - Wurruk Growth Area pursuant to Sections 27, 29 and 31 of the *Planning and Environment Act 1987*;
2. to consider the Panel Report and abandon Amendment C84 – Wurruk Growth Area (in full or in part), pursuant to Sections 27 and 28 of the *Planning and Environment Act 1987*; or
3. to seek further information or changes for consideration at a future Council Meeting.

PROPOSAL

That:

1. Pursuant to Section 27 of the *Planning and Environment Act 1987*, Council consider the Panel Report (refer to **Attachment 1**) and the associated recommendations for Amendment C84 – Wurruk Growth Area.
2. Pursuant to Section 29 of the *Planning and Environment Act 1987*, Council resolve to adopt Amendment C84 – Wurruk Growth Area with changes (refer to **Attachment 4**).
3. Pursuant to Section 31 of the *Planning and Environment Act 1987*, Council resolve to request the Minister for Planning to approve Amendment C84 – Wurruk Growth Area with changes.
4. Council advocate for the provision of direct and safe pedestrian connections over the Princes Highway between the Wurruk Growth Area and the Wurruk Primary School.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this Report have declared a Conflict of Interest.

FINANCIAL IMPACT

As Amendment C84 is a private request, all direct financial costs associated with the Amendment process, including the Planning Panel costs, will need to be met by the proponent.

LEGISLATIVE IMPACT

Pursuant to Section 27 of the *Planning and Environment Act 1987*, Council is required to consider the Panel Report prior to determining whether to adopt Amendment C84 - Wurruk Growth Area.

For each recommendation made by the Panel, Council may choose to accept/not accept the recommendation. If Council chooses not to accept a recommendation of the Panel, reasons for the decision must be provided to the Minister for Planning as part of the request for approval.

Council may also elect to request further information prior to making a final decision on the Amendment or abandon the Amendment in full or in part.

Amendment C84 - Wurruk Growth Area has been prepared having regard to the *Planning and Environment Act 1987* and the provisions of the Wellington Planning Scheme - including the relevant state and local planning policies.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 states the following strategic objectives and related strategies:

Strategic Objective 1.3

'Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.'

Strategy 1.3.1

'Recognise, celebrate and promote the diverse shared heritage and history of Wellington Shire.'

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.1

'Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire.'

Strategy 2.3.2

'Ensure sufficient land supply to provide for a range of lifestyle options which support housing diversity including affordable housing.'

Strategic Objective 5.2

'Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.'

Strategy 5.2.2

'Ensure the availability of residential, commercial and industrial land supply.'

Amendment C84 supports the above Council Plan strategic objectives and strategies.

PLANNING POLICY IMPACT

Amendment C84 is consistent with the State and Local Planning Policy Frameworks (SPPF and LPPF) within the Wellington Planning Scheme; the Sale, Wurruk and Longford Structure Plan (2010), the Gippsland Regional Growth Plan (2014) and the relevant State Government Planning Practice Notes.

Clause 21.05 of the Wellington Planning Scheme - Sale, Wurruk and Longford Strategic Framework, identifies the subject land for urban residential expansion.

COMMUNITY IMPACT

During public exhibition, the community raised several issues including downstream stormwater impacts, traffic impacts and interface treatments. Although the issues raised are relevant to this development, the level of detail associated with the issues raised is more appropriate to be discussed at the Development Plan stage. As such the DPO9 requires that all those issues must be addressed as part of the preparation of the Development Plan. The Panel has agreed with this approach.

Although due process is being followed, the community may feel that their issues have not been given appropriate consideration at this stage. It is therefore of great importance that during the Development Plan preparation, the community is afforded further opportunity to put forward their views.

CONSULTATION IMPACT

The public exhibition of Amendment C84 took place between Thursday, 17 November 2016 and Monday, 9 January 2017; and included:

- Approximately 247 notification letters with information sheets sent to all land owners/occupiers directly affected by the Amendment and to all landowners/occupiers within the Sovereign Drive Estate, The Ridge, Dowling Court, Settlement Road and adjacent farming land.
- Twenty (20) notification letters were sent to the relevant Statutory Authorities.
- Notification in the Gippsland Times (15 November 2016) and Government Gazette (17 November 2016).
- A community 'drop-in' session on 30 November 2016 at the West Sale Bowls Club, which was organised by the proponents of Amendment C84.

Hard copies of the Amendment documents, information sheets and Panel Report are available for viewing at the Council Service Centres in both Sale and Yarram, and on the Council and Department of Environment, Land, Water and Planning Websites.

All submitters received a letter notifying them that the Panel Report was available to view from 4 October 2017 and that Council would consider the Panel Report and the next steps in the Amendment process at its meeting of 17 October 2017.

Planning and Environment Act 1987

Panel Report

Wellington Planning Scheme Amendment C84

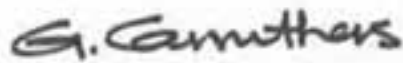
Wurruk Growth Area

6 September 2017

Planning and Environment Act 1987
Panel Report pursuant to section 25 of the Act
Wellington Planning Scheme Amendment C84
Wurruk Growth Area
6 September 2017



Lester Townsend, Chair



Geoffrey Carruthers, Member



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List of Abbreviations

AEP	Annual Exceedance Probability
AHD	Australian Height Datum
ARI	Average Recurrence Interval
CMA	Catchment Management Authority
DED/TR	Economic Development, Jobs, Transport and Resources
DPO	Development Plan Overlay
EPA	Environment Protection Authority
FO	Flood Overlay
FZ	Farming Zone
GRZ	General Residential Zone
HO	Heritage Overlay
IN1Z	Industrial 1 Zone
LDRZ	Low Density Residential Zone
LPPF	Local Planning Policy Framework
LSIO	Land Subject to Inundation Overlay
RAZ	Rural Activity Zone
SEPA	Supportive Environments for Physical Activity
SPPF	State Planning Policy Framework
SWMS	Stormwater Management Strategy
TIAR	Transport Impact Assessment Report
WGCMA	West Gippsland Catchment Management Authority
WSUD	Water Sensitive Urban Design

Overview

Amendment summary

The Amendment	Wellington Planning Scheme Amendment C84
Common name	Wurruk Growth Area
Brief description	<p>The Amendment seeks to:</p> <ul style="list-style-type: none"> - rezone the land as identified within the Sale, Wurruk and Longford <i>Structure Plan</i> to General Residential Zone 1, Rural Activity Zone , and Low Density Residential Zone - reduce the extent of the Heritage Overlay as recommended in the heritage assessment undertaken by the Proponents - revise the extent of the Land Subject to Inundation Overlay and Flood Overlay - apply a new Schedule to the Development Plan Overlay
Subject site	<p>The Amendment applies to approximately 180 hectares in the Wurruk Growth Area as identified in the Sale, Wurruk and Longford <i>Structure Plan</i> (2010), and affects the following land parcels:</p> <p>Lot: 6 PS: 702630C Princes Highway, Wurruk Lot: 7 PS: 702630C Princes Highway, Wurruk CA: 21 SEC: E Settlement Road, Wurruk Lot: 2 PS: 610634F Arnup Road, Wurruk Lot: 1 PS: 61034F 402 Arnup Road, Wurruk CA: 19 SEC: E Arnup Road, Wurruk Lot: 1 PS: 602219P 148E Settlement Road, Wurruk Lot: 2 PS: 602219P 148F Reid Drive, Wurruk Lot: 3 PS: 602219P 148B Reid Drive, Wurruk Lot: 4 PS: 602219P 148A Reid Drive, Wurruk Lot: 5 PS: 602219P 148C Reid Drive, Wurruk Lot: 6 PS: 602219P 148D Reid Drive, Wurruk Lot: 7 PS: 602219P 1613 Settlement Road, Wurruk</p>
The Proponents	Jelaryl Pty Ltd; Park Ridge Investments Pty Ltd; Reyela Pty Ltd and Pearsondale Heights Pty Ltd
Planning Authority	Wellington Shire Council
Exhibition	The Amendment was placed on public exhibition from Thursday 17 November 2016 to Monday 9 January 2017
Submissions	Number of Submissions: 27 Opposed: 15

Panel Process

The Panel	Lester Townsend (Chair) and Geoffrey Carruthers (Member)
Directions Hearing	Wellington Shire Council offices on 11 April 2017
Panel Hearing	Wellington Shire Council offices on 5, 6 and 7 July 2017
Site Inspections	Accompanied on 11 July 2017
Date of this Report	6 September 2017

Appearances**Represented by**

Wellington Shire Council	Mr Barry Hearsey, Ms Sabine Provily and Mr Sam Pye
Jelaryl Pty Ltd, Barry Hollonds, Park Ridge Investments Pty Ltd and Pearsondale Heights Pty Ltd (the Proponents)	Mr Chris Cumow of Beveridge Williams
Jelaryl Pty Ltd	Mr John Cicero of Best Hooper Lawyers who called the following expert witnesses: <ul style="list-style-type: none"> - Mr Aram Manjikian, stormwater drainage Engineer, of Beveridge Williams - Mr Bryce Raworth, Heritage consultant of Bryce Raworth Pty Ltd
Transport for Victoria	Ms Kylie Franklin and Mr Stuart Fenech
Mr Geoff Gooch	
Mr Barry Heywood	
Mr Alan Heywood	
Mr Stuart Dunlop	
Mr Steven Airey	
Mr Robert Weston	
Mr Kenihan	
Mr Shaun Jackson	
Mr Justin Dessent	Robert Weston

Executive Summary

(i) Summary

Wellington Planning Scheme Amendment C84 (the Amendment) seeks to:

- rezone the land as identified within the *Sale, Wurruk and Longford Structure Plan* to General Residential Zone 1, Rural Activity Zone, and Low Density Residential Zone
- reduce the extent of the Heritage Overlay as recommended in the heritage assessment undertaken by the Proponents
- revise the extent of the Land Subject to Inundation Overlay and Flood Overlay
- apply a new Schedule to the Development Plan Overlay.

Key issues raised in submissions were:

- residential intensification and estimated population growth
- heritage issues
- drainage and stormwater
- interfaces with existing housing estates
- application of the Rural Activity Zone
- neighbourhood Activity Centre and Open Space
- traffic
- provisions of the Proposed Development Plan Overlay.

The Panel considered all written submissions made in response to the exhibition of the Amendment; as well as further submissions, evidence and other material presented to it during the Hearing, and observations from the accompanied site visit.

The Panel concludes that the Amendment is strategically justified.

In response to specific issues, the Panel concludes:

- the development of the area has clear policy support in the SPPF and LPPF
- there is demonstrable need for additional General Residential Zone lots to meet the requirements of the 15 year supply policies of the State Government and Local Planning Provisions
- it is appropriate to update the Flood Overlay and Land Subject to Inundation Overlay based on the more recent flood studies.
- the proposal is unlikely to have a material effect on flood events
- the drainage and stormwater impacts of the proposed Amendment have been considered appropriately at this stage of the strategic planning process
- the Development Plan Overlay Schedule has suitable provisions to ensure that the outfall discharge be considered in detail prior to any approval of a development plan
- the extent of the Residential 1 Zone is appropriate, but a number of interface issues will require careful consideration
- the development plan can address the interfaces between the proposed residential development and existing residential estates can be established appropriately, and additional design opportunities at the boundaries of the subject site can be explored

- the use and application of a Low Density Residential Zone is appropriate
- there is no justification to apply the Rural Activity Zone
- land within the predicted floodplain should remain Farming Zone where this is the current zone
- it is important to link the new development to existing areas
- that the proposed development provide appropriate opportunities for linkages to the neighbourhood and external community services
- traffic impacts can be dealt with in more detail at the development plan stage
- that the Neighbourhood Activity Centre and Public Open Space components of the proposed development can be refined in the next stage of planning.

(ii) **Recommendations**

Based on the reasons set out in this Report, the Panel recommends that Wellington Planning Scheme Amendment C84 be adopted as exhibited subject to the following:

1. **Further reduce the land covered by HO68 to exclude the driveway and the gateway trees and reduce the area to the south of the homestead to the immediate paddock south of the formal gardens.**
2. **Amend the draft heritage citation to remove the proposed Management Guidelines.**
3. **Apply the Low Density Residential Zone in place of the Rural Activity Zone to land outside of the proposed Flood Overlay and Land Subject to Inundation Overlay.**
4. **Abandon the Rural Activity Zone for land within the proposed Flood Overlay and Land Subject to Inundation Overlay, so that the land remains as Farming Zone.**
5. **Revise the drafting of Development Plan Overlay Schedule 9 to:**
 - adopt the changes shown in shown in Appendix C.
 - require urban design guidelines and concepts plans to address the interface with the Industrial 1 Zoned land
 - remove any reference to EPA Publication 1518 Recommended Separation Distances for Industrial Residual Air Emissions
 - in Section 1.0 – Paragraph 2 delete of the following text: *“...the residential supply in the Sale area and a demonstrated demand for further development”*
 - in Section 2.0 – first Dot Point to Paragraph 1 delete of the following text: *“...showing building envelopes and lot frontages”*
 - in Section 3.0 – Second Dot Point, First Point replace *“Cul-de-sacs are discouraged”* with *“Cul-de-sacs are to be used sparingly”*
 - in Section 3.0 – Third Dot Point, replace *“which contains”* with *“capable of containing”*
 - in Section 3.0 – Third Paragraph, Dot Point 5 , add the words *“if required”* to the requirement for a Cultural Heritage Management Plan
 - in Section 3.0 – Delete the Tenth Paragraph, Dot Point 5, which deals with community consultation.

Further recommendations

The Panel makes the following further recommendation:

- A. Council consider updating the Land Subject to Inundation Overlay and Flood Overlay to reflect the current 1 per cent AEP flood data modelling in the Latrobe River floodplain.**

1 Introduction

1.1 The Amendment

(i) Overview

Wurruk is located approximately 1.3 kilometres west of Sale, directly on the Princes Highway. It is regarded by Council to be part of the Sale Urban Area, but is physically separated from Sale by the Thomson River and its flood plain.

The Amendment proposes to rezone the Wurruk Growth Area to enable urban and low density residential development in appropriate places, as identified in the Sale, Wurruk and Longford *Structure Plan* (2010). Development controls are proposed to create a connected neighbourhood, which enhances the landscape and heritage character while avoiding inappropriate development in flood prone areas and generating negative impacts on neighbouring properties.

Figure 1: Area to be rezoned



(ii) Planning Scheme changes

The Amendment proposes to:

- rezone the land as identified within the *Structure Plan* to General Residential Zone 1 (GRZ1), Rural Activity Zone (RAZ), and Low Density Residential Zone (LDRZ) (see Figure 2)
- revise the extent of the Land Subject to Inundation Overlay and Flood Overlay (see Figure 4)
- apply a new Schedule to the Development Plan Overlay (DPO9) (see Figure 3)
- change the extent of the Heritage Overlay (HO) as recommended in the heritage assessment undertaken by the Proponents (see Figure 5 and Figure 6).

Figure 2: Proposed zoning changes



Figure 3: Extent of Development Plan Overlay



Figure 4: Extent of revised Land Subject to Inundation Overlay and Flood Overlay Figure 5: Heritage Overlay to be removed



Figure 6: Heritage Overlay to be added



1.2 Background to the proposal

The *Sale, Wurruk, and Longford Structure Plan* was adopted by Council in September 2010 and is underpinned by the following principles:

- neighbourhood creation
- healthy and sustainable futures
- community development
- employment and prosperity
- access and linkages.

The *Structure Plan* identifies the following key role for Wurruk:

Wurruk will provide diversity and choice in urban and rural housing, opportunities for the establishment of new industry and an improved range of local services and facilities. It will act as a secondary settlement and activity node to complement Sale.

Land to the south of the Princes Highway is highlighted in the *Structure Plan* as a future residential development area and known as the Wurruk Growth Area. The growth area is approximately 180 hectares in area and when fully developed has the potential to more than double the population of Wurruk.

The Wurruk Growth Area is described as follows:

Opportunity exists for the establishment of urban residential and some rural residential development to form a complete neighbourhood that is integrated with the existing urban area and local facilities

The *Structure Plan* envisages the creation of an attractive and sustainable community in line with the above principles. The opportunity exists to form a complete neighbourhood by integrating new urban and rural residential development within the existing urban area and local facilities.

The extent of the growth areas identified in the *Structure Plan* were based on population growth predictions, service availability, and other factors such as avoidance of natural hazards and high quality agricultural land.

On 6 May 2016, Council received a request to rezone land in the Wurruk Growth Area. The request sought to:

- rezone the land as identified within the *Sale, Wurruk and Longford Structure Plan* to General Residential Zone 1 (GRZ1) and Low Density Residential Zone (LDRZ)
- reduce the extent of the Heritage Overlay (HO) as recommended in the heritage assessment undertaken by the Proponents
- apply a new Schedule to the Development Plan Overlay (DPO9).

A detailed review of the rezoning request by Council identified several development constraints together with potential opportunities for better strategic land use outcomes. Following discussions between Council and the Proponents (between June-July 2016) changes to the Planning Scheme Amendment were made prior to a workshop with Council in August 2016, and the lodging of a formal request for Authorisation with the Minister for Planning in September 2016.

1.3 Issues

1.4 Issues identified with rezoning request

A number of issues were identified by Council during the detailed review of the rezoning request documents and the Amendment provides a response to these issues.

Council sought significant changes be made to the draft DPO. After consulting with the Proponents, the following changes were made to the rezoning application:

- inclusion of the most up-to-date flood data and consequent revisions to the Flood and Land Subject to Inundation Overlays
- preparation and inclusion of an updated Heritage Citation and updates to relevant heritage clauses within the Wellington Planning Scheme
- rezoning of land to Rural Activity Zone
- revisions to the proposed provisions of DPO9.

The Native Vegetation Assessment was reviewed by Council's Environmental Planner. Gaps in the assessment were identified in relation to:

- the road reserve (government road) to the west of Lot: 6 PS: 702630C, which is to be incorporated into the subdivision but was not included in the assessment
- some native grasses were observed on Lot: 6 PS: 702630C but this was not reflected in sufficient detail within the assessment.

To address this issue a further Native Vegetation Assessment, including an Offset Management Plan would be required as part of the future preparation of the development plan. This has been addressed within the provisions of proposed DPO.

1.4.1 Issues raised in submissions

The key issues raised in the submissions of the various parties are briefly summarised as follows:

(i) Proponents

The key issues for the Proponents were:

- the application of a Rural Activity Zone to the Kilmany Park Estate
- the extent of the Heritage Overlay, the changes to the Heritage citation, and the Management Guidelines proposed by Council
- the contents of the draft Development Plan Overlay Schedule 9 (DPO 9)
- expectations for a low density residential development
- drainage impacts
- traffic impacts.

(ii) Relevant agencies

The key issues for the West Gippsland Catchment Management Authority (**WGCMA**) were:

- assess the impact of increased stormwater volume on downstream farming land and pumping costs.
- review the proposed stormwater quality infrastructure to ensure the impacts of increased volume are mitigated.

The key issue for **Transport Victoria** was the proposed pedestrian crossing at the Princes Highway. The Department also raised:

- the connectivity over the Princes Highway between the new development and the Wurruk Primary School
- the use of Municipal Reserves and Government Road reserves for connections
- how the Neighbourhood Activity Centre can be fully connected with the integrated transport network
- the inclusion of bus routes especially to the Neighbourhood Activity Centre
- the need for consistency with VicRoads Tree Planting Policies
- a request for specific requirements in relation to the Traffic Impact Assessment Report
- accessibility from arterial roads into the new development, and
- staging and timing of development and when consideration should be given to impacts on traffic flow

The **EPA** (submission 16) raised concerns in relation to a 100 metre separation distance between the proposed GRZ1 allotments and the existing Industrial Zone 1 to the northwest of the subject site. It encouraged Council to consider planning controls which would create adequate separation distances, as defined in EPA Publication 1518 (that relates to Industrial Residual Air Emissions).

VicTrack (submission 3) stated that the Amendment had no effect upon its land.

The **Department of Environment, Land, Water and Planning** (submission 4) from its Gippsland office supported the Amendment.

The **Country Fire Authority** (submission 5) stated that the Amendment had no implications relating to bushfire or service delivery, and supported the Amendment.

The **APA Group** (submission 8) stated that gas reticulation assets in the area should not be affected, and any future reticulation requests would be dependent upon property development and viability.

Gippsland Water (submission 22) had no objection to the Amendment, as it was considered in line with the *Structure Plan*. Sewerage services provision would be dependent upon a business case being developed by the Proponents at the appropriate time.

(iii) Individual submitters or groups of submitters

The key issues by submitters were:

- residential intensification versus estimated population growth (Submissions 6, 7, 9, 10, 12, 13, 18 and 19)
- drainage and stormwater (Submissions 2, 13, 15, 19, 23, 24 and 25)
- traffic (Submissions 7, 9, 11, 12, 13, 14, 19, 20, 21 and 25)
- neighbourhood Activity Centre and Open Space (Submission 26)
- interfaces with abutting residential estates (Submissions 6, 7, 13, 16, 19 and 25).

These issues remained unresolved at the Hearing, and are considered within this Report.

1.5 Issues dealt with in this Report

The Panel considered all written submissions made in response to the exhibition of the Amendment; as well as further submissions, evidence and other material presented to it during the Hearing, and observations from the accompanied site visit.

The Panel has reviewed a large volume of material, and has had to be selective in referring to the more relevant or determinative material in this Report. All submissions and materials have been considered by the Panel in reaching its conclusions, regardless of whether they are specifically mentioned in the Report.

The Proponents provided a Land Capability Assessment containing an on-site waste water management plan and concept design for the proposed residential use of the subject site (Strata Geoscience and Environmental, March 2016). The Panel is satisfied that this assessment is appropriate at this Amendment stage, and Council can further consider a further iteration when a detailed development plan is compiled.

This Report deals with the issues under the following headings:

- Strategic justification
 - Policy framework
 - Demand
- Constraints
 - Flooding and drainage
 - Setback from industrial area

- Kilmany Park Heritage Overlay
 - Extent of controls
 - Management guidelines
- Proposed zones
 - What is proposed
 - General Residential Zone 1
 - Low Density Residential Zone
 - Rural Activity Zone
- Development issues
 - Traffic and access
 - Neighbourhood Activity Centre and Open Space
- Development Plan Overlay Schedule

2 Strategic justification

Council provided a response to the Strategic Assessment Guidelines as part of the Explanatory Report. The Panel has reviewed Council's response and the policy context of the Amendment, and has made an appraisal of the relevant zone and overlay controls and other relevant planning strategies.

2.1 Policy framework

2.1.1 State Planning Policy Framework

The following Clauses of the State Planning Policy Framework were considered by Council to be relevant to the Amendment.

Clause 11 – Settlement

Clause 11.01-1: 'Settlement networks', which seeks to promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlement by:

- supporting sustainable development of the regional centres (includes Sale)
- ensuring regions and their settlements are planned in accordance with any relevant regional growth plan
- guiding the structure, functioning and character of each settlement taking into account municipal and regional contexts and frameworks
- providing for growth in population and development of facilities and services across a region or subregion network.

Both the Gippsland Regional Growth Plan and the *Structure Plan* have identified the subject land as a (western) growth area for Sale. It will provide sustainable growth within the subregional network.

Clause 11.07-1: 'Regional Planning' which seeks to develop regions and settlements which have a strong identity, are prosperous and are environmentally sustainable by:

- ensuring regions and their settlements are planned in accordance with any relevant regional growth plan
- supporting a network of integrated and prosperous regional settlements by directing growth to locations where utility, transport, commercial and social infrastructure and services are available or can be provided in the most efficient and sustainable manner and by ensuring there is a sufficient supply of appropriately located residential and commercial land
- maintaining and enhancing regional Victoria's competitive advantages by provide adequate and competitive land supply to meet future housing and urban needs and to ensure effective utilisation of land and by strengthening settlement by ensuring that retail, community facilities and services are in central locations
- supporting the growth and development of distinctive and diverse regional settlements by encouraging high quality urban and architectural design which respects the heritage, character and identity of each settlement; by ensuring development respects and enhances the scenic amenity, landscape features and

view corridors of each settlement and by creating opportunities to enhance open space networks within and between settlements

- promoting liveable regional settlement and healthy communities by encouraging the development of compact urban areas which are based around existing or planned activity centres to maximise accessibility to facilities and services.

The Gippsland Regional Growth Plan has identified Wurruk as a growth area for residential development. The selected area can be serviced and can enhance and strengthen Wurruk as a whole settlement while it is also close to Sale, as the regional centre.

Other relevant Clauses of the SPPF are:

- Clause 11– Settlement
 - Clause 11.10-1: 'A Diversified Economy'
 - Clause 11.10-2: 'Planning for growth'
 - Clause 11.10-3: 'Sustainable communities'
- Clause 12 – Environmental and landscape values
 - Clause 12.01-1: 'Protection of biodiversity'
 - Clause 12.01-2: 'Native vegetation management'
- Clause 13 – Environmental risks
 - Clause 13.02-1: 'Floodplain management'
- Clause 14 – Natural resource management
 - Clause 14.01-1: 'Protection of agricultural land'
 - Clause 14.02-1: 'Catchment planning and management'
- Clause 15 Built environment and heritage
 - Clause 15.01-1: 'Urban Design'
 - Clause 15.01-2: 'Urban Design Principles'
 - Clause 15.01-3: 'Neighbourhood and subdivision design'
 - Clause 15.01-4: 'Design for safety'
 - Clause 15.01-5: 'Cultural design and neighbourhood character'
 - Clause 15.02-1: 'Energy and resource efficiency'
 - Clause 15.03-1: 'Heritage conservation'
 - Clause 15.03-2: 'Aboriginal cultural heritage'
- Clause 16 Housing
 - Clause 16.01-1: 'Integrated housing'
 - Clause 16.01-4: 'Housing diversity'
 - Clause 16.01-5: 'Housing affordability'
- Clause 17 Economic development
 - Clause 17.01-1: 'Business'
- Clause 18 Transport
 - Clause 18.01-1: 'Land use and transport planning'
 - Clause 18.02-1: 'Sustainable personal transport'
 - Clause 18.02-2: 'Cycling'
- Clause 19 Infrastructure.
 - Clause 19.02-2: 'Education facilities'
 - Clause 19.03-1: 'Development contribution plans'
 - Clause 19.03-2: 'Water supply, sewerage and drainage'

2.1.2 Local Planning Policy Framework

Clause 21.03 Vision – Strategic framework refers to 'Wellington 2030', which is the document containing the strategic vision for the Shire up to 2030. The development of the Wurruk Growth Area will achieve in part the objectives as described in Wellington 2030 and as such plays a significant role in delivering Wellington 2030.

Clause 21.04 Settlement and housing seeks to accommodate future population growth over the next 15 years in those settlements that can accommodate change and are expected to grow by:

- ensuring that development occurs in accordance with the town strategy plan and other plans included in Clause 21.05
- ensuring that rezoning to residential zones only occur when it is demonstrated as necessary to satisfy housing needs within 10-15 years or to provide choice of residential locations
- encouraging urban development to be consolidated in identified urban growth areas
- encouraging increased housing densities and choice throughout the main townships of the Shire in areas that are close to their town centres
- restricting urban development in areas subject to flooding.

Clause 11.10-3 also seeks to provide adequate infrastructure to identified urban growth areas by:

- promoting compact urban forms which fully utilise existing residential areas and infrastructure
- encouraging planning for land use and development to minimise potential conflicts between industrial and residential land uses;
- ensuring that new residential development in outlying areas provide for access to community services and facilities including the needs of an ageing population
- ensuring that cost-effective infrastructure is provided
- requiring that development plans achieve efficient utilisation of existing urban infrastructure.

Clause 21.05 Sale, Wurruk and Longford Strategic Framework

This Clause identifies the subject land as a residential growth area, hence the proposed rezoning will allow the area to develop in a manner consistent with this Clause.

residential blocks, with 35 per cent already being built upon. This equates to an average of 76.5 buildings per annum, in excess of the 10 year average residential building permit approvals at 75.6 per annum (2005 – 2015).

(iii) Discussion and conclusion

It seems relatively clear that a 15 year supply of residential lots is not available in the Sale area. The State Government planning policy is quite clear, and the Panel accepts Council's assessment that the Amendment is required to maintain an adequate land supply. The exact number of lots will be determined at the development plan stage, where detailed considerations regarding lot size within respective zones will be the responsibility of Council.

The Panel has inspected other current residential developments in and north of the Sale township, and observed that the market appears to be reacting positively in response to the development of medium to high density lots, including the BUPA retirement living development at the northern environs of the township.

The Panel concludes that:

- there is demonstrable need for additional GRZ1 lots in order to meet the requirements of the 15 year supply policies of the State Government and Local Planning Provisions.

The land proposed to be rezoned from Farming Zone is not considered to be high productive farmland. A compact development at this location would prevent urban sprawl into other farm land around Sale, which has higher agricultural values (e.g. Macalister Irrigation District).

2.3 Conclusion

The Panel concludes that the Amendment is supported by, and implements, the relevant sections of the State and Local Planning Policy Framework, and is consistent with the relevant Ministerial Directions and Practice Notes. The Amendment is strategically justified, and the Amendment should proceed subject to addressing the more specific issues raised in submissions as discussed in the following sections of this Report.

3 Constraints

3.1 Flooding and drainage

3.1.1 The existing situations

Sale and its environs have a long history of significant flooding, lasting many weeks before receding. The Latrobe River is the largest waterway in west and central Gippsland, and it converges with the Thomson River at Sale. Their combined rain event catchments to the west and north are extensive. The WGCMA's *Latrobe River Flood Study 2015* investigated local flooding.

The flood study noted that the downstream conditions via Heart and Dowd Morasses and into Lake Wellington are identified in the flood behaviour: *"The modelling in this area is more uncertain than in other parts of the catchment"*.

This in effect explains the concerns of several submitters regarding the impacts both from the Latrobe River flooding land to the south, and the retention of water volumes from the proposal within the basin. The vicinity of the Thomson River flood plain to the northeast of Wurruk also raises some concerns to the portion of the subject land to be retained as LDRZ.

The Wurruk Growth Area is located within the Kilmany Levee Bank catchment. Stormwater generated by the proposed residential development would flow through a series of ill-defined drainage lines mostly contained in private property to the Kilmany Levee Bank. The Kilmany Levee Bank is designed to let water flow freely to the Latrobe River, but stop high river flows flooding the catchment. Because of its design an area of water is retained behind the levee unless it is pumped over the levee or dissipates through soakage and evaporates.

After water has passed through or been pumped over the levee bank it flows again through drainage lines contained on private properties before discharging into the Latrobe River.

The management of an increased volume of stormwater is a critical issue as an increase in the volume could increase costs to the downstream farmers, who are responsible to pump the water through the levee bank. This is an unusual situation as potentially the total volume of water (and not just its peak flow) could have downstream impacts.

3.1.2 Flood overlay

(i) The issue

How does the updated predicted 1 in 100 year ARI flood data affect the proposed Amendment?

(ii) Evidence and submissions

The WGCMA responded to the referral of the Amendment with updated flood modelling data for a predicted 1 per cent AEP flood extent (Annual Exceedance Probability) that shows that a larger area of the subject site could be inundated than is currently identified in the Planning Scheme.

The flood level in the area is determined by the Latrobe River to the south. The Kilmany Levee Bank was thought to protect the southern end of the growth area from the Latrobe River flood waters. It is now thought that a flood in the river would overtop the levee and the flooding in the southern end of the growth area would be greater than currently thought.

The flood modelling mapping approximately defines the 3.5 metre Australian Height Datum (AHD) contour as the boundary for flooding to be possible during a 1 in 100 year rain event.

The Amendment updates the LSIO and FO mapping, as shown in Figure 8.

The WGCMA recommended that no residential development be planned within the area predicted for the 1 per cent AEP. This is in accordance with the *Guidelines for development in flood prone areas 2013*.

Figure 8: WGCMA predicted 1 per cent AEP mapping



(iii) Discussion and conclusion

Applying the 'precautionary principle' in this matter is regarded as prudent, based upon the WGCMA advice. Land below the 3.5 metre AHD contour should not be considered for more intensive development.

The Panel accepts that the modelling in the flood study has not been subject to a public review process, but it would be unwise to rezone land in a flood plain for more intensive development.

The Panel concludes:

- it is appropriate to update the FO and LSIO based on the more recent flood studies.

3.1.3 Downstream flooding issues

(i) The issue

Concerns were raised over the potential for downstream flooding

(ii) Evidence and submissions

The Proponents submitted evidence from Aram Manjikian that there could be an additional 6,803 cubic metres stormwater from the development relative to existing outflows. In a worst case scenario, without any mitigation prior to a 1 per cent AEP event, this would create an increased 1.5 millimetres (rise) in the height of a flood level in the Wurruk basin (south of the subject land towards to Latrobe River).

This predicted rise in water level also assumed that the floodwaters from the Latrobe River would not impact on the flooding behind the levee bank.

Information provided by the West Gippsland CMA indicated that the levee does get overtopped by the flood extents of the Latrobe River during the 1 in 100 year ARI, in which case the area that the increased volume from the subject site could be placed over would become substantially larger, and make any increase in flood level negligible.

Mr Curnow concluded that with a detailed Stormwater Management Strategy (SWMS) being implemented there would be appropriate mitigation of outflows, and the downstream rural landowners would not be impacted. Those landowners present at the Hearing (and at the subsequent site inspections) expressed reservations that this assertion could be validated.

Submitters Mr Geoff Gooch (Nos 2 and 23), Mr Barry Heywood (No 23), and Mr Alan Heywood and others (No 24) sought to inform the Hearing that the stormwater outflows from the proposed residential development would exacerbate the flooding in the Latrobe River flood plain, and give effect to less time periods when their farming land could be used. Much of these submissions focused upon how a stormwater management design for a proposed development could control water flows during large rain events.

(iii) Discussion

The Panel is cognisant of the flooding history of this area around Sale, from the Latrobe and Thomson Rivers. The site inspections informed the Panel regarding the unusual topography south of the subject site, and its proximity to these rivers that ultimately flow into the Gippsland Lakes system.

It is evident that the Proponents have engaged in a level of consultations with several of the concerned landowners, but the farmer's submissions continued to query the practical outcomes of drainage and stormwater run-off upon their properties when a significant rain event occurs.

The Panel partly shares these concerns, after examining the Latrobe River Flood Study (WGCMA, March 2015). However, much of the content of submissions relates to matters outside the remit of the Panel. The WGCMA has requested that the Land Subject to Inundation Overlay (LSIO) and the Flood Overlay (FO) be updated to ensure that the Shire's Planning Scheme reflects the most up-to-date data modelling available.

A detailed SWMS should be compiled at the stage that a development plan is advanced, and the Proponents' commitment for "no net outflow impact" should be imposed by Council upon the ultimate developers of the subject site.

The WGCMA responsibilities relating to the operations of the Kilmany levee should be addressed in concert with the implementation of the SWMS, to ensure that the estimated 1.5 mm rise in flood level can be appropriately mitigated in a 1 in 100 ARI rain event. Mr Pye's (Council) expressed doubt at the Hearing regarding flows from the subject site actually reaching the Kilmany levee. This would need to be either proven, or further action taken by the WGCMA in line with the Authority's responsibilities for flood plain management.

(iv) Conclusions

The Panel concludes that:

- the proposal is unlikely to have a material effect on flood events.

3.1.4 Downstream drainage issues

(i) The issue

Have the drainage and stormwater impacts of the proposed Amendment been considered appropriately?

(ii) Evidence and submissions

Submissions (Nos: 2, 13, 15, 19, 23, 24 and 25) raised a number of concerns.

The Kilmany Levee Bank is in disrepair. The submissions expressed strong concerns that stormwater run-off will increase, and will impact negatively on the levee bank which could cause further damage.

Downstream land could also be impacted by the quality of water and increase in volume, especially as existing drainage lines and the flood gate (which controls flowing back of water from Latrobe River into the floodplain) are in disrepair. The dry periods when the land will be accessible for farming could be reduced significantly.

A number of infrastructure management concerns were raised:

- Where does the management of drainage infrastructure lie in the future; the CMA, beneficiaries (for example downstream landholders) or developers creating the long-term impacts.
- The levee on the land of Wurruk motel was constructed to hold back Thomson River flood water. This levee has holes and is currently unmaintained. Concerns were expressed that extra storm water will impact on the rural living and farming areas.
- The overflow of the existing watercourse (the Billabong) ends in a private property in Magpie Lane, and any increase in flow on that private property will not be accepted.
- No increase of storm water will be accepted in the small drain near McOwen's Road.
- The increase of storm water run-off to the Ridge which could overflow on established properties.

Council regarded the salient issue to be that the South Wurruk Stormwater Plan needs to be revised to include:

- an assessment on the impact of increased storm water volume on downstream farming and pumping costs
- a review the proposed storm water quality infrastructure to ensure the impacts of increased volume are mitigated.

Council sought to include a requirement for a stormwater study within the DPO9, which also considers stormwater volume and limits downstream impacts as requested by the West Gippsland Catchment Management Authority.

The WGCMA sought to address this issue as part of the preparation of the development plan, and to make changes to the DPO9 which will address the identified issues. Both Council and WGCMA officers submitted that a drainage solution could be achieved, that demonstrates that stormwater can be contained on site, such that post development flows and volumes will have no detrimental impact downstream.

The issues relating to the current maintenance of flooding infrastructure were considered by Council to be outside the scope of this Amendment, and needed to be resolved separately to the amendment process.

The WGCMA also raised concerns in relation to the impacts of stormwater drainage from the proposed development into the Latrobe River flood plain. In general, a change in land use that results in intensification and an increase in impervious surfaces has the potential to impact on designated waterways, water quality and quantity associated with the land as well as on receiving waterways. Increased flooding is also likely downstream of and adjacent to any rezoned area due to increased hard surfaces leading to increased stormwater run-off. Water quality is also likely to be impacted by the proposed rezoning due to the increased volume of stormwater.

Council responded in its submissions that Water Sensitive Urban Design (WSUD) principles could be applied within a detailed development plan to achieve nil increased flow rates from the site. Any increased flow volumes from future urban development would likely be minimal, and either absorbed in the natural ground or evaporate before affecting the farming land downstream or the levy bank.

To achieve these objectives, the SWMS indicated seven stormwater detention basins (totalling 17,341 cubic metres) within the subject site, each located at the lowest point in each of the designated sub-catchments. Stormwater treatment could be achieved to meet the Best Practice Environmental Management Guidelines by creating up to seven wetlands and seven sedimentation basins (with a total area of 22,291 square metres) within the seven detention basins.

The Beveridge Williams submission was that this SWMS could be implemented with nil increased stormwater flows onto the downstream properties.

Mr Curnow called the Beveridge Williams Drainage Engineer Mr Aram Manjikian to present his expert witness statement. The report looked at the increased flow volume impacts from the stormwater run-off from the catchment, and considered a conservative scenario that assumes the entire volume of the storm event would be present within the floodplain

behind the Kilmany Levee Bank at one time. This was due to the fact that the entire volume under the hydrographs for pre- and post-developed conditions have been compared without considering the time over which the volume enters, and exits, the floodplain.

Council's Infrastructure Coordinator Mr Sam Pye submitted that there would need to be analysis to prove whether any increased stormwater volumes discharged from the proposed development would actually flow to and effect the operations of the Kilmany levee. The DPO9 drafted for the Amendment contained a clause requiring that the outfall discharge be considered prior to any approval of a development plan.

The submission by Beveridge Williams contained a concept SWMS based upon the initial conceptual development layout. The SWMS objectives were stated to control the rate of stormwater run-off in a 1 in 100 year ARI rain event to predevelopment peak flows, and to provide stormwater treatment to meet the best practice guidelines.

(iii) Conclusion

The Panel concludes that:

- the drainage and stormwater impacts of the proposed Amendment have been considered appropriately at this stage of the strategic planning process
- the DPO9 should contain a clause requiring that the outfall discharge be considered in detail prior to any approval of a development plan.

3.2 Setback from industrial area

(i) The issue

The EPA made submission (No 16) in relation to the Industrial 1 zoned land to the north of the subject land (on the northern side of the Princes Highway and railway line). The Authority's interest was in ensuring that appropriate separation distances are achieved in accordance with EPA Publication 1518: *Recommended separation distances for Industrial Residual Air Emissions*.

(ii) Evidence and submissions

The EPA view was that Publication 1518 should be given appropriate weight in the Hearing, to allow for the establishment of further conforming IN1Z industries. Separation distances from sensitive land uses (that is, residential) may vary from 250 metres to 1,000 metres, depending upon the type of industrial use to be established in the IN1Z.

The EPA proposed a number of options to provide mitigation at the northwest corner of the subject land:

- increase the area around the proposed retarding basin to include a recreation reserve
- increase the minimum lot size to 1,000 square metres along the highway frontage of the proposed development to reduce the number of dwellings potentially impacted by the IN1Z buffer.

The EPA's other recommendations related to acoustics and noise mitigation from the highway road and rail traffic.

Council's response was that an appropriate buffer between the IN1Z industrial estate and future new houses would be considered as part of the appropriate interface treatment. The final treatment will ultimately depend on the detailed design and will be determined as part of the development plan. The proposed recommendations put forward by the EPA were regarded by Council as options which will be considered at a detailed design stage.

Council proposed to make changes to the DPO9 to reflect lot size at the interface with the existing IN1Z, and refer to the EPA Publication 1518.

In assessing the development plan or an amendment to the development plan, the responsible authority must be satisfied that it:

- ...
- *Implements development requirements as set out in the:*
 - ...
 - *EPA Publication 1518 Recommended Separation Distances for Industrial Residual Air Emissions; and*

Council agreed that an appropriate interface treatment buffer distance between the industrial estate and new houses should be considered. The final treatment would ultimately depend on the design and will be determined as part of the development plan. Council regarded the recommendations by the EPA as options which would be considered at the next stage.

(iii) Discussion

The EPA submission appears to imply that a 250 metre buffer as a minimum requirement would be satisfactory.

It is important that existing and future industrial development within the IN1Z should not be encroached upon by sensitive use residential development within the subject site.

The Panel has not had detailed submissions as to the extent of the appropriate buffer given the current uses in the industrial area, and other industrial development opportunities near Sale.

It is important to reduce the risk that future planning applications within the IN1Z are not challenged on the grounds of complying with residual air emissions or noise.

The Panel does not support direct reference to *EPA Publication 1518 Recommended Separation Distances for Industrial Residual Air Emissions* in the DPO schedule. It is not clear to the Panel that the publication will provide clear enough guidance on how to manage interface issues which could include noise issues and well as the residual air emissions issues addressed in *Publication 1518*.

The DPO schedule already requires urban design guidelines and concept plans for some interfaces; these requirements could be expanded to deal with this issue.

(iv) Recommendation

The Panel recommends:

Revise the drafting of Development Plan Overlay Schedule 9 to:

- **require urban design guidelines and concepts plans to address the interface with the Industrial 1 Zoned land**
- **remove any reference to *EPA Publication 1518 Recommended Separation Distances for Industrial Residual Air Emissions*.**

4 Kilmany Park Heritage Overlay

4.1 Extent of controls

(i) The issue

Should the existing Heritage Overlay applying to the Kilmany Park Estate be altered by the Amendment, and to what extent if any?

(ii) Evidence and submissions

About Kilmany Park

A heritage assessment was prepared by Trethowan (April 2016) for the site owner (one of the Proponents) to support a reduction in the extent of the existing Heritage Overlay.

The Trethowan assessment referenced an earlier heritage assessments compiled by Context Pty Ltd (2005), Anne Napier Architect (2005), and David Helms Heritage Planning (2009).

There are several ancillary outbuildings that are included as significant in the heritage assessment.

Kilmany Park was registered as a historic building on 21 March 1978, as one of the oldest properties in eastern Victoria. The homestead is one of the last of the conservative Classical mansions erected in Victoria, and is notable for this fact. The property, and an English Oak tree planted by The Duke of Cornwall and York, are classified by the National Trust of Victoria (7 December 1972).

The assessment detailed that extensive history of the property from the 1840s, and the construction of the current homestead in 1905-06. The property was used in the 1920s as a boy's welfare home (formal farm training) under the ownership of the Presbyterian Church, and this use ceased in 1978.

During the 1960s the main drive way from Settlement Road to the homestead was realigned to accommodate a sporting oval to the east of the curtilage and an avenue of native trees was planted. This avenue was named 'Leslie Drive' in honour of the philanthropic Leslie family of Sale.

The property land has been used for dairy farming since 1978. It was purchased by one of the Proponents in 1993.

A subdivision of five smaller lots that has already taken place in the northwest corner of the overall Kilmany site.

Proposed changes in the Heritage Overlay

The Trethowan assessment was reviewed by Heritage Intelligence (Council's Heritage Consultant). Council concluded that the assessment was sufficiently detailed to justify a reduction to the extent of the existing Overlay.

The Amendment to remove the overlay of a large area of land along the south side of the eastern entry driveway north of Settlement Road, and a narrow strip of land along the north side of this driveway. The balance of the existing overlay will be retained. The slight

increase in the northwest corner would include the 'McClelland Memorial Farm' gate pillars and the bronze plaque in the overlay.

The existing Heritage Overlay covers the whole property, shown as ■ on Figure 9. The Amendment proposes to reduce this to only include an area around the mansion, ✱, and the driveway, with a slight increase in the northwest corner, ○. This proposed boundary is outlined in light blue, ■. Mr Raworth, in evidence for the site owner, proposed a further reduction in the area of the Heritage Overlay to the 'curtilage' of the mansion, the oak trees at the eastern end of the driveway and the 'Former School, Sloyd Room' and 'Men's quarters' buildings, ■.

Figure 9: Proposed Heritage Overlay changes



Council determined that a reduced Heritage Overlay would require an updated heritage citation, based on all available heritage information – including previous advice. An updated heritage citation was prepared by Heritage Intelligence.

Trethowan noted (at pages 28 and 54) that the views of the homestead complex when travelling along Settlement Road are largely obscured due to the natural topography of the land and the established lines of *Macrocarpa* cypress trees.

Views of the homestead from the surrounding landscape are not considered to be significant given the homestead is not highly visible from Settlement Road.

There are also decorative concrete gateposts (containing a memorial 'McClelland Memorial Farm' bronze plaque), and plantings of Aloe Vera at the rear entrance on Reid Drive.

The assessment concluded that the following elements should be considered of primary significance:

- the various nineteenth and twentieth century buildings and structures of the homestead complex
- visual connection between the homestead and outbuildings

- formal gardens, including the Victorian-era plantings, 'The Cornwall and York' oak tree, and the Federation era formal landscaping
- visual connections between the homestead complex and the wider landscape
- main Driveway (as a formal approach from Settlement Road).

Council submitted that – based upon all available heritage assessments – the homestead, the listed ancillary buildings, the driveway from Settlement Road leading to the homestead, and the entry gates on Reid Drive, should all be included for protection within the extent of a revised Heritage Overlay.

The Proponents relied upon the heritage assessment compiled by Mr Raworth.

Should the driveway be included in the overlay

It was Mr Raworth's expert statement was that the HO68 could reasonably be limited to the land associated with the house and house garden, the oval to the east, and the driveway in the vicinity of the oval, inside an established secondary gate line. He considered the removal of land including that currently proposed under Amendment C84 from HO68 to be acceptable and desirable. He also considered there is a sound basis upon which to remove a greater extent of land from the overlay than is currently being proposed by Council.

It was his opinion that the original driveway is not of any particular interest. His view was that part of the current alignment is believed to date from around 1903. He noted the driveway does not contain a mature or consistent avenue style planting along its length. The native trees that border some of the route are specifically identified in Council's citation as being of no interest, the gates and associated gate fencing are not identified as having any interest, and it is relatively common for such lengthy rural driveways to be excluded (from a Heritage Overlay).

Mr Raworth's evidence was that Council's proposed heritage citation identifies as significant the two oak trees at the Settlement Road entry to the drive way. He submitted that these oaks could be potentially protected under the Heritage Overlay if necessary, without the overlay otherwise extending along the entire driveway.

The 'McClelland Memorial Gate'

The proposed inclusion of the 'McClelland Memorial Gate' pillars and plaque in HO68 is considered acceptable given that they are correctly identified as significant elements (in Council's citation).

Extent of overlay around the homestead

While the sporting oval is not of significance, nor the driveway alignment around the oval, Mr Raworth's opinion was that they remain part of the localised setting of the house, and it is reasonable to include the oval on that basis.

The paddocks directly to the south of the homestead garden (proposed by Council for continued inclusion in the Heritage Overlay) do not contain significant elements and are of no interest other than in terms of allowing for incidental distant glimpsed views of the homestead. On this basis, Mr Raworth did not consider their ongoing inclusion in the Heritage Overlay to be justified, and his opinion was that the land should be removed from HO68.

His evidence was that the previously subdivided lots to the northwest that do not include identified heritage buildings, and could also be excluded from HO68.

His statement was that the reduction or careful identification and mapping of a Heritage Overlay curtilage using polygons is recommended in certain circumstances, including in relation to a homestead on a large farm, as is observed in *Planning Practice Note 1: Applying the Heritage Overlay*.

Mr Raworth suggested that the other items of significance, being the entry oaks on Settlement Road, the Mens' Quarters, the Sloyd Room (1949) and former School (1927), could be picked up by limited curtilages also numbered HO68. The curtilages to the Mens' Quarters, Sloyd Room and former School could be those associated with their existing allotments.

It was his expert opinion that the ongoing inclusion of the key elements in this area in the Heritage Overlay is an appropriate and sufficient means to assess and manage any future subdivision and development proposals.

(iii) Discussion

The Trethowan assessment contained a detailed chronological history of the Estate, and included a number of photographs of views from various locations within the curtilage and neighbouring areas. The Panel regards this very thorough assessment and its conclusions as reasonable grounds for reducing the extent of the overlay.

The Panel agrees that the farming land directly to the south of the homestead gardens does not contain significant elements of itself. The issue is the degree to which development in this area could undermine the values of the homestead itself, in particular its rural setting. The Panel can imagine an unsympathetic development of this land which would undermine the heritage values of the homestead. Having said this there does not appear the need to extend the overlay as far south as its current extent. There is an existing line of trees which would seem to be a logical boundary to ensure development close to the homestead did not undermine its values.

The Panel regards the ongoing inclusion of the entire driveway from Settlement Road to be an impractical outcome. It is not clear to the Panel that there is any practical way of preserving the values of the driveway in the context of the proposed development. The existing oak trees at the Settlement Road boundary could be protected for the duration of their practical lifespan under a section 173 Agreement with the Proponents (prior to any development).

(iv) Conclusions and recommendation

The Panel considers that a reduced version of the exhibited Heritage Overlay, (shown as ■ on Figure 9) that excludes the driveway and the gateway trees and reduces the area to the south to the immediate paddock. This keeps the main complex in a Heritage Overlay but excludes those areas that will be substantially changes by development, or do not have a direct relationship with the main complex.

The Panel recommends:

Further reduce the land covered by HO68 to exclude the driveway and the gateway trees and reduce the area to the south of the homestead to the immediate paddock south of the formal gardens.

4.2 Management guidelines

(i) The issue

Should the management guidelines be included in the heritage citation?

(ii) Evidence and submissions

Council's draft heritage citation for the site also includes a range of Management Guidelines (pages 27 to 35). Mr Raworth regarded these to be extremely detailed in extent. Their length and character adopt a format more typical of the policies or guidelines that he might expect in an Incorporated Plan prepared for the purposes of reference in the Schedule to the Heritage Overlay or in a Conservation Management Plan. He did not regard them as typical of what is found in citations for places of local significance in most municipalities across Victoria.

He expressed concern regarding the inclusion within the Management Guidelines of a view line analysis (page 27) that has regard for views across land that is not proposed to form part of the revised heritage place, (the land that is not within the proposed Heritage Overlay polygon). The inclusion of such notes and guidelines within Council's citation has the potential to give rise to controversy and misunderstanding.

Mr Raworth suggested that the proposed Management Guidelines within Council's draft citation should be deleted. *"The citation should restrict itself to the identification of significance that is the primary objective of such documents in terms of heritage policy and the Planning Scheme"*. Mr Cicero added that the Management Guidelines had been drafted without any meaningful consultation with the land owner (Mr Page).

Council sought to retain the guidelines but include a 'disclaimer':

To include the following, as a first paragraph to the Management Guidelines within the heritage citation for Kilmany Park Estate:

Whilst landowners are not obliged to undertake restoration works, these guidelines provide recommendations to facilitate the retention and enhancement of the culturally significant place, its fabric and its setting, when restoration works or alterations to the building are proposed. They also identify issues particular to the place and provide further detailed advice where relevant. The guidelines are not intended to be prescriptive and a pragmatic approach will be taken when considering development proposals. Alternative approaches to those specified in the guidelines will be considered where it can be demonstrated that a desirable development outcome can be achieved that does not impact on a place's heritage integrity.

Council said requested change would ensure consistency with changes introduced by Amendment C92 Part 1, and provide greater clarity regarding the role and intent of the

Guidelines. This would generate informative dialogue to secure mutually acceptable development outcomes.

(iii) Discussion

The Panel agrees with Mr Raworth's evidence that:

... it is generally understood that the management of heritage places within the terms of the Heritage Overlay takes place through the assessment of proposals for works against the policies and decision guidelines that are found at Clause 43.01 and, in the present municipality, Clause 22.03, rather than through the application of a range of seemingly prescriptive guidelines of this kind.

In the case of Kilmany Park, the heritage citation should restrict itself to the identification of significance that is the primary objective of such documents in terms of heritage policy and the Planning Scheme.

The Panel notes that many of the guidelines are general in nature and might undermine the conservation of buildings on site.

(iv) Recommendation

The Panel recommends:

Amend the draft heritage citation to remove the proposed Management Guidelines.

5 Proposed zones

5.1 What is proposed

The Amendment proposes to rezone the northern area of the subject site to General Residential Zone 1, and rezone the southern area to Low Density Residential Zone and Rural Activity Zone. Council acknowledged the potential development constraints of stormwater drainage and heritage considerations, and additionally proposed the rezoning of the Kilmarny Park Estate to Rural Activity Zone.

Figure 10: Proposed Zones (and WGCMA 1 per cent AEP flood mapping extent)



5.2 General Residential Zone 1

(i) The issues

Is the use and extent of the General Residential 1 zones appropriate?

Can the interface between the proposed residential development and existing residential estates be established appropriately?

(ii) Evidence and submissions

Submissions (Nos 6, 7, 13, 16, 19 and 25) from residents directly abutting the boundaries of the development plan area raised significant concerns about the interface treatment between existing low density residential lots and proposed general residential lots. Their concerns include the number of future neighbours over the rear boundary fences, and amenity issues (domestic pets, height of buildings, different fence types). There was also mention in relation to the easements at the back of established houses and a lack of presentation towards the Princes Highway.

Council's response was that the draft Development Plan Overlay included the requirement to prepare urban design guidelines to address interface treatment. As part of the preparation of the development plan the appropriate interface treatments would be designed and include:

- the development of a prominent highway frontage which provides an attractive entrance to Sale
- the consideration of interface treatment between established areas and new development, including integration of the existing easements into the design
- interfaces with the Kilmany Park Estate, Settlement Road, and Latrobe River flood plain.

Council proposed a change to the concept plan in the DPO so that lots adjacent to established low density residential lots would be greater than 1,000 square metres.

A number of submitters (Nos 6, 7, 9, 10, 12, 13 and 19) opposed the application of GRZ and said that higher density lots should be located closer to the Sale township. These submitters were generally not opposed to further residential development, but submitted it should LDRZ, not the proposed GRZ1 as an in-fill between The Ridge and Sovereign Drive Estates.

These objecting submitters stated that a higher density growth area of the size proposed is not necessary. Their expectation was that the land now proposed for GRZ1 would be developed as a low density residential area, and they regarded the proposed development as inconsistent. These submitters asked how many blocks would be developed in the Wurruk Growth Area as 300 square metre lots, which would not be in keeping with the existing neighbourhood character.

These objecting submitters proposed the following development options:

- develop the land as a Low Density Residential Zone, while the smaller lots can be provided in an area closer to the CBD (for example, Sion Campus, proposed TAFE site).
- develop land directly behind the existing homes with allotments of comparatively equal size, while the remainder of the estate should be developed as a mixture of 1,000 and 2,000 square metre lots.
- graduated subdivision with larger blocks of land backing onto the existing residents of The Ridge and Sovereign Estates, preferably with only single story dwellings.
- develop further west past Sovereign Estate (this area is also identified in the *Structure Plan* as long-term intensification area).

Council reiterated that the demand and supply data shows there will be a shortage in vacant residential land after approximately 5 years, and as such rezoning is justified. Developing the land with only 2,000 square metre lots would not create the lot yield needed to satisfy demand policy, and will not provide housing choice and affordability.

The indicative concept plan within the DPO9 is proposing a 'stepped' subdivision, with the biggest lots being placed on the interface with The Ridge and Sovereign Estates, and the smallest lots placed surrounding the central community area.

The Proponents responded that some perceptions prior to the adoption of the Council's guiding strategic plan for Wurruk in 2010 could have been for the in-fill development to be

low density residential in character. Council's intent has been clear since that plan was adopted, and that there had been ample opportunity for existing residents to make submission as part of the strategic growth planning process.

It was submitted that:

... misinformed expectations of what might be a planning outcome do not form adequate grounds for the Panel to recommend that the Amendment not be approved by Council.

Eight opposing submissions related to impacts upon neighbourhood character and changing the existing low density residential neighbourhood. This partly was related to potential for increased traffic through existing residential estates via The Ridge and Reid Drive.

The Proponents submitted that there would be no change to the existing neighbourhood character, and that the opposing submitters were seeking to disallow anything to change on the vacant land behind their properties. The Proponents acknowledged that there was need for a traffic impact study to inform the compilation of a development plan.

(iii) Discussion

The Panel notes that the existing LDRZ estates would not be altered internally, but the external views of the properties abutting the subject land could change. The proposal for larger lots at the interface is supported, and represents a reasonable balance of exiting amenity and the need to make efficient use of developable land.

The Panel is satisfied that an appropriate interface treatment could be achieved at the detailed design stage of a development plan.

(iv) Conclusions

The Panel concludes:

- the extent of the Residential 1 Zone is appropriate
- the development plan can address the interfaces between the proposed residential development and existing residential estates can be established appropriately, and additional design opportunities at the boundaries of the subject site can be explored.

5.3 Low Density Residential Zone

(i) The issue

Is the use and extent of the Low Density Residential Zone appropriate?

(ii) Evidence and submissions

Council's Part B submission that the Vision for Wurruk Growth Area (within the adopted 2010 Structure Plan) was that:

Wurruk will provide diversity and choice in urban and rural housing ... It will act as a secondary settlement and activity node to complement Sale.

Council highlighted that it proposed that the LDRZ remain on the designated waterway (known as the Billabong) on Settlement Road, and a small parcel of land east of the waterway.

As part of this strategic assessment Council considered the following:

- Advice from the West Gippsland Catchment Management Authority (WGCMA) that states:

A significant proportion of Lot 7 on PS602219 (subject land identified for LDRZ) is likely to be subject to inundation during a 1 per cent AEP flood event. The Authority considers it inappropriate to rezone this portion of the land for residential purposes, as it is not suitable for future residential development.

- The heritage assessment prepared by Trethowan intended to determine the potential for subdivision of specific areas of the property covered by the existing HO and the potential impact on the significance of the HO should subdivision occur. The reduction of the HO implies that all land outside the proposed HO is suitable for a rezoning to LDRZ, while within the proposed HO residential intensification will significantly impact on the heritage integrity of the place.

Council submitted that all land outside the flood plain or revised HO is proposed to be rezoned to the Low Density Residential Zone. Since the approval of Statewide Amendment VC100 in July 2013, the LDRZ allows a smaller minimum lot size (2,000 square metres), if reticulated sewer can be provided. This would produce a bigger lot yield can be achieved on a smaller area.

The land identified by Council as unviable (flood prone) and less viable (heritage) was reassessed for the most appropriate zone in relation to its existing and potential future land use. Council deemed RAZ to be the most appropriate zone.

In response to the submitters, Council highlighted the following:

- Applying the LDRZ will undermine the function of the flood plain and will if developed put the new residents at risk. The RAZ does not undermine the current or potential future function or surrounds of Kilmany Park Estate in any way, and is therefore deemed appropriate.
- The RAZ supports land uses that are compatible with the Kilmany Park Estate and even provide opportunities to expand the tourism use or change to another use which is compatible with the estate and its limitations due to flooding and heritage integrity.
- The Heritage Overlay and future development plan would protect and potentially enhance 'view sheds', and as a RAZ was not proposed to be used as a planning control to protect views within the heritage place.

Council's strategic objective to provide opportunity for LDRZ in-fill would be achieved by the proposed rezoning of the land that is deemed appropriate for residential intensification.

(iii) Discussion

There was some consensus regarding the rezoning of part of the subject land being rezoned from FZ to LDRZ. It is the extent of the LDRZ, the interface issues, and the intersection with

the 1 per cent AEP flood contour to the south that require Panel recommendations. Whether the application of a Rural Activity Zone in conjunction with Kilmany Park is a related issue.

The 1 per cent AEP flood 3.5 metre AHD contour has been highlighted earlier in this Report as a salient State Government policy directive to be followed by Council. The Panel regards the application of LDRZ to the remainder of the subject site above the contour as an appropriate strategic outcome.

The small parcel of land (the Billabong) within the 1 per cent AEP contour would most likely not be sought to be developed for residential lots, given its current use as a designated waterway.

(iv) Conclusion

The Panel concludes:

- the use and application of a Low Density Residential Zone is appropriate.

5.4 Rural Activity Zone

(i) The issue

Is the use and extent of the Low Density Residential Zone appropriate?

(ii) Evidence and submissions

Council proposed the Rural Activity Zone be applied to the Kilmany Park Estate and the remaining southern portion of the subject site, including the FZ land below the 1 per cent AEP contour. Council submitted that the purpose of the RAZ was for uses and development compatible with agriculture, environmental, and landscape characteristics of the area – including tourism. The potential for this land had been identified in a *Rural Zones Review in 2009*; rural areas where commercial, tourism, or recreational development will complement and benefit the particular agricultural pursuits, landscape features or natural attractions of the area.

Council's recommendation was that an application of RAZ to the southern part of the subject land at Kilmany Park Estate better reflects the existing use as a residence, bed and breakfast and conference centre.

The Proponents opposed the inclusion of this land within the RAZ. It submitted that the Rural Zones Review was limited in scope, and not a wider review of appropriate zones having regard to all zone options in the Planning Scheme. The Review predated the *Structure Plan* by one and a half years, and was used by Council to form the content of the Structure Plan.

The Proponents advised the Panel that the viability of the Kilmany Park Estate as a bed and breakfast and conference facility was marginal. While the homestead was of heritage value, it was not regarded as a significant tourist attraction.

The Proponents submitted that there had been no strategic work done since the *Structure Plan* which would suggest that in terms of land use and development, that the LDRZ is an inappropriate land use zone. He noted that the 2009 Review did state at page 91 *"potentially rezone Kilmany Park ... from FZ to RAZ..."* He noted that Council had introduced

Clause 21.05 into its Planning Scheme in May 2016 that demonstrated the most recent strategic thinking supporting LDRZ over the land being zoned to RAZ (even in part).

Clause 21.05 provides to:

... facilitate low density residential development in Wurruk in the area south of Arnup Road ... subject to heritage investigations / consideration.

The Proponents submitted that the RAZ was not required to reflect the existing use of Kilmany Park. The RAZ fundamentally is a rural zone, it would be totally inappropriate to apply it to Kilmany Park in these circumstances where the land is part of an identified growth area for residential purposes.

The Proponents submitted that the RAZ was proposed in part protect the view lines of the heritage building and curtilage was misconceived. He recommended that the statement of evidence of Mr Raworth should be accepted by the Panel, that is, that there are no significant view lines that need to be protected. The strategic intent evidence in the *Structure Plan* should be given effect to.

Council also submitted that the heritage view lines to and from the Kilmany Park homestead are a significant. The application of a RAZ, where a minimum subdivision size is 40 hectares, would ensure that the density of any future development surrounding Kilmany Park would be sympathetic to the existing heritage

(iii) Discussion

While there is apparent disagreement about the significance of the view lines to and from the heritage listed Kilmany Park homestead, the over-arching principal consideration is what is the appropriate zone for the land that best gives effect to the implementation of the Wurruk Growth Area within the adopted *Structure Plan*.

Applying a RAZ to the southern part of the site would achieve a lower density of residential development around the Kilmany Park Estate, but would not best implement the strategic intent of the *Structure Plan* to provide for residential development.

This issue should be considered upon the basis of whether applying LDRZ would impact upon the heritage value and visual appreciation of the Kilmany Park homestead. Council's position is that it would, while the Proponents is that it would not.

The Panel sees no compelling reason not to extend the LDRZ over the entire southern part of the subject site. This is the most practical and appropriate response to the intent of the adopted *Structure Plan*.

A detailed design of any future LDRZ development that is sympathetic to the heritage of the Kilmany Park homestead, could provide a balance of residential housing and open space that could actually complement the view lines to and from Kilmany Park and the homestead.

As discussed earlier, the land below the 1 per cent AEP flood contour should not be considered for residential development, and best remain as a Farming Zone.

(iv) Conclusion and recommendations

The Panel concludes:

- there is no justification to apply the Rural Activity Zone
- land within the predicted floodplain (that is, under 3.5 metres AHD contour) should remain Farming Zone.

The Panel recommends:

Apply the Low Density Residential Zone in place of the Rural Activity Zone to land outside of the proposed Flood Overlay and Land Subject to Inundation Overlay.

Abandon the Rural Activity Zone for land within the proposed Flood Overlay and Land Subject to Inundation Overlay, so that the land remains as Farming Zone.

6 Development issues

6.1 Traffic and access

(i) The issues

Are the traffic impacts and access to the subject site considerations appropriate?

Does the proposed development provide appropriate opportunities for linkages to the neighbourhood and external community services?

(ii) Evidence and submissions

Several submissions (Nos 7, 9, 11, 12, 13, 14, 19, 20, 21, and 25) related to the ability of local roads to cope with an increase in traffic when the proposed development would be linked via the Ridge and Mount View Road. There was also concern about any increase in traffic at existing intersections and roundabouts along the Princes Highway.

The residents in Mount View Road believe that a link between the Sovereign Estate and the growth area would be better positioned via the existing reserve from Sovereign Drive. There is uncertainty around the future of the existing road network including Arnup Road.

The Department of Economic Development, Jobs, Transport and Resources (DEDJTR) collated comments from Transport for Victoria with VicRoads and Public Transport Victoria. They support the requirement for the development to include the whole development area, as this promotes connectivity within the development, and to adjoining land.

DEDJTR supports the Council's requirement to provide continuous and direct routes for pedestrians and cyclists between residential areas, the Neighbourhood Activity Centre, public open space, Sale CBD, public transport, and other community areas.

Submissions also raised concerns in relation to:

- the connectivity over the Princes Highway between the new development and the Wurruk Primary School
- the utilisation of Municipal Reserves and Government Road reserves for connections
- how the Neighbourhood Activity Centre would be fully connected with the integrated transport network
- the inclusion of bus routes especially to the Neighbourhood Activity Centre
- a perceived need for consistency with VicRoads tree planting policies
- a request for specific requirements in relation to the Traffic Impact Assessment Report
- accessibility from arterial roads into the new development
- staging and timing of development and when consideration should be given to impacts on traffic flow.

Specific changes to the DPO9 schedule were requested.

Council's response to these concerns was:

All key issues identified by the community can be resolved and answered after further detailed investigations are undertaken as part of the development plan process. The traffic impact assessment, which is required as part of the DPO9, will determine if and how existing roads will be impacted and if a potential increase of traffic is acceptable. Based on the assessment an optimal road network will be proposed. If road and crossing upgrades are required, as a result of the new development, costs are expected to be met by the developer.

Council officers met with representatives of the Transport Group of DEDJTR on 6 February 2017 to discuss the key issues raised in their submission. As part of the meeting, clarification was sought in relation to outstanding queries and potential changes to the DPO schedule.

In relation to the pedestrian crossings over the Princes Highway, this clarification stated:

- The proposed movement network is supported but a Pedestrian and Cyclist Movement Study should be undertaken to determine in more detail the generation of traffic and what type of crossings (if any) would be required.
- VicRoads position remains that use of at grade crossings should be avoided on arterial roads whenever possible and therefore the underpass as included on the indicative concept plan remains the preferred outcome.
- Existing pedestrian crossings can remain, the study needs to determine if any and what type of upgrades are necessary.
- The Study should also determine at which stage of the development new infrastructure is required and if any interim treatments are necessary.
- The shared path south of the Princes Highway may be located in a VicRoads road reserve but only if other options are not available and it can comply with VicRoads guidelines (e.g. appropriate distance from arterial road).

Council submitted that the Amendment recommendations include the requirement for the preparation of a Pedestrian and Cyclist Movement Study within the provisions of DPO9.

In relation to bus services, this clarification stated:

The route of the bus service is not determined at this stage, however, to be able to provide public transport into the new development the roads need to be capable. A normal collector road should be bus capable. The Sale Wurruk and Longford Structure Plan suggests a potential bus route through the new neighbourhood.

Council submitted that the Amendment recommendations include reference to the need for bus capable roads into the DPO9.

In relation to access from the arterial road network, this clarification stated:

VicRoads sought to avoid direct access from the Princes Highway into properties in the proposed development. VicRoads had identified that the access points from the Princes Highway as being potentially Reid Drive, Hunt Place, The Ridge and Settlement Road.

Council submitted that the Amendment recommendations include this reference in the DPO9.

In relation to Traffic Impact Assessment Study, this clarification stated:

The importance of the need for the study was reiterated. VicRoads view was that there is sufficient knowledge at the Amendment stage to be more specific in the requirements, and provided suggestions to update the proposed DPO9.

Council submitted that the Amendment recommendations updates will be made to the DPO9.

Mr Stuart Dunlop (Submitter 27) informed the Panel that the residential traffic that might flow into Mount View Drive and The Ridge Estate would make already dangerous intersections worse. His submission was that a high incidence of 300 square metres lots would create significant increased traffic flows, that the existing feeder streets that would at best cope with additional pedestrian access.

Mr Kenihan (submitter 14) reiterated these concerns (relating to Mount View Drive and Reid Drive being unsafe) that would be exacerbated by increased traffic flows.

The Proponents submitted that the design of the community linkages would be considered at the development plan stage.

The extended linkages to Wurruk and Sale communities were outlined, both for vehicles and pedestrians. A shared pathway was envisaged that passed under the Princes Highway near the Thomson River bridge. This option would address the concerns of VicRoads, and negate a need for an at grade pedestrian crossing of the Princes Highway.

(iii) Discussion

The Panel has inspected the neighbouring LDRZ estates, and viewed the road reserves that could be considered for use as feeder thoroughfares for the proposed GRZ1. It is evident that increased traffic volumes would occur if the proposed development were to proceed, and a detailed traffic impact study would be required by Council before granting a planning permit.

It is evident that the road reserves provided in the abutting estates are of an appropriate size. Traffic increase is normally a result of residential development, but existing residents should regard the proper planning processes as an appropriate approach to both connect neighbourhoods and to disperse any increase in traffic flows.

The Panel has recommended that the GRZ1 extend only from the Princes Highway to Arnup Road, and this road provides existing feeding route connections east and west. We have also suggested that the existing main driveway to Kilmany Park be excluded from the HO68, and be designed within the recommended LDRZ area to serve as a local access street (with heritage recognition to the 'Leslie family').

The Panel is of the view that these recommendations will in part address some of the submitter's concerns regarding the dispersion of increased traffic flows that would result if the Amendment were to be adopted.

A detailed Traffic Management Assessment, and subsequent development plan design, would provide Council and the Proponents a sound basis to plan for efficient traffic movements within and external to the residential areas.

Appropriate bus routes (with appropriate road carriageways) should be considered at the detailed design stage, so that public transport guidelines are followed for this relatively isolated growth area.

The Panel regards the implied design intentions contained within the concept plan as sufficient to conclude that appropriate community linkages could be created (both internally and externally to the residential developments).

(iv) Conclusions

The Panel concludes:

- it is important to link the new development to existing areas
- that the proposed development provide appropriate opportunities for linkages to the neighbourhood and external community services
- traffic impacts can be dealt with in more detail at the development plan stage.

6.2 Neighbourhood Activity Centre and Open Space

(i) The issue

Are the proposed Neighbourhood Activity Centre and Open Space provisions appropriate?

(ii) Evidence and submissions

Submission 26 relating to the Neighbourhood Activity Centre and Open Space was made by the Wurruk Cricket Club, that is currently located within the Hunt Place industrial estate. It was suggested that it be relocated to the proposed new open space within the growth area. The Wurruk Cricket Club requested a new 'fit for purpose' facility and ground, which would enable the club to encourage greater participation in sport. Its proposal was focused upon the next 50+ years, to provide the capability to cater for an expanding population and an increased interest in sport. The Wurruk Cricket Club requested a second oval, clubrooms, training facilities and an indoor training facility.

Council's response was that the comments were appreciated and noted, but that most requests in relation to the detail of the facilities can be discussed at the design stage. Council submitted that a second oval cannot be achieved in this proposal. The allocation of sport fields is determined at a higher level, and the Gippsland Regional Sport Complex north of Sale contains enough space for the growth of sports facilities.

Council suggested that it may be possible to maintain the existing oval at Hunt Place as a second oval. The indoor training facility was more seen as a commercial enterprise, and would currently not be supported within a park.

Council submitted that the Amendment recommendations contain changes to the DPO9 to reflect the correct size of the main oval and fit for purpose building.

The Proponents submitted that they did contest the requirement for enough land to be set aside in the main recreation reserve for it to be able to contain various public facilities, based upon the nature of the facilities listed in the draft DPO9. Council would bear the costs associated with providing these listed facilities.

Mr Curnow submission was that the wording in the DPO9 should be clear that the size of the reserve would be clarified through the development plan process.

(iii) Discussion

The DPO schedule identifies the general location for the open space and activity centre and the text indicates the required size of the facilities. This is appropriate at this stage. These issues can be resolved in the next stage of planning.

(iv) Conclusions

The Panel concludes:

- that the Neighbourhood Activity Centre and Public Open Space components of the proposed development can be refined in the next stage of planning.

7 Development Plan Overlay Schedule

7.1 Council submitted changes

In response to the submissions received during the public exhibition, Council proposed changes to the DPO9. The proposed changes to the DPO9 were included as Attachment 3 to Council's Part A submission and form the basis of Appendix C of the Report.

The Panel has reviewed these changes and supports them except where this Report makes an explicit recommendation to the contrary.

The Panel recommends:

Revise the drafting of Development Plan Overlay Schedule 9 to:

- adopt the changes shown in shown in Appendix C.

7.2 Proponents requested text changes

(i) Section 1.0 – Paragraph 2

Section 1.0 – Paragraph 2, under the heading 'Requirement before a permit is granted', reads:

A permit for subdivision must be considered against the staging plan identified in the approved development plan, the residential supply in the Sale area and a demonstrated demand for further development.

The Proponents requested:

- deletion of the following text: "...the residential supply in the Sale area and a demonstrated demand for further development"

The Proponents submitted that this test was unnecessary and potentially open for abuse. It will give Council's planning department the power to control lot supply or delay development.

Council submitted that this provision was akin with existing provisions from the Mitchell Planning Scheme (DPO4), with the principle intent being to ensure that the long-term staged development of a significant growth front progresses in an orderly manner over time. The intent of the provision is not to 'stifle' the market or 'pick winners' (e.g. allowing development in the North Sale Growth Area but not in the Wurruk Growth Area or vice versa), but instead to ensure that the staging of development (and provision of required infrastructure) over time remains appropriate across all of Council's growth fronts.

Council considered that no change was required.

Panel response

The Panel agrees with the Proponents. The provision would still require consideration against a staging plan, and this would ensure orderly planning. Removing the text removes the potential for demands for further lot supply analysis.

The Panel recommends:

Revise the drafting of Development Plan Overlay Schedule 9 to:

- in Section 1.0 – Paragraph 2 delete of the following text: *“...the residential supply in the Sale area and a demonstrated demand for further development”*.

(ii) Section 2.0 – first Dot Point to Paragraph 1

The Proponents requested:

- delete the words: *“... showing building envelopes and lot frontages”*.

It was submitted that this would force the developers to create building envelopes as title restrictions on lots that do not require them under ResCode. If not created as restrictions, they will be on the plan and create incorrect expectations among future owners.

Council submitted that understanding of lot frontage and building envelopes will make the plan clearer and easier to assess by Council, including in relation to the new requirements for garden space in the residential zones.

Council considered that no change was required.

Panel response

The Panel agrees that Council will need to consider building envelopes, frontages and garden areas in assessing an application but does not see that it is appropriate to include this information under the heading ‘Conditions and requirements for permits’. The Panel agrees with the Proponents that there is a danger that what is initially sought to enable assessment of an application could become an unnecessary requirement on a permit.

The Panel recommends:

Revise the drafting of Development Plan Overlay Schedule 9 to:

- in Section 2.0 – first Dot Point to Paragraph 1 delete of the following text: *“...showing building envelopes and lot frontages”*.

(iii) Section 2.0 – Paragraph 4:

The Proponents requested:

- delete Section 2.0 – Paragraph 4

The Proponents submitted that the report prepared by Ethos did not find any native grasses on site, the reference made to native grasses is unnecessary and should be removed.

Council submitted that some areas have not yet been assessed (for example road reserves). Council’s Environmental Planner has identified native grasses during inspection and is therefore of the view that more detailed assessment is required.

Council considered that no change was required.

Panel response

The Panel agrees with Council that this requirement should remain as not all areas have been assessed.

(iv) Section 3.0 – Second Dot Point, First Point

Issue raised by the Proponents

The Proponents requested:

- Delete “*Cul-de-sacs are discouraged*” or replace with the sentence “*Cul-de-sacs are to be used sparingly*” because the developers wish to retain the option of using cul-de-sacs.

Council submitted that ‘Discourage’ still allows the use of cul-de-sacs in the same way as sparingly and is considered more commonly used language.

Council considered that no change was required.

Panel response

The Panel agrees that a limited use of cul-de-sacs may be appropriate in the future development of the area and revised words would better reflect this approach.

The Panel recommends:

Revise the drafting of Development Plan Overlay Schedule 9 to:

- in Section 3.0 – Second Dot Point, First Point replace “*Cul-de-sacs are discouraged*” with “*Cul-de-sacs are to be used sparingly*”.

(v) Section 3.0 – Third Dot Point

This relates to the facilities that the opens space might contain.

The Proponents submitted:

- Replace “*which contains*” with “*which could contain*” on the basis Council should retain a degree of flexibility.

Council submitted the facilities listed are the minimum requirements to achieve an appropriate community area for the future population. It still allows for flexibility in the composition and addition of further infrastructure if deemed necessary.

Council considered that no change was required.

Panel response

Revise the drafting of Development Plan Overlay Schedule 9 to:

- in Section 3.0 – Third Dot Point, replace “*which contains*” with “*capable of containing*”.

(vi) Section 3.0 – Third Paragraph, Dot Point 5

The Proponents submitted:

- It would be prudent to add the words “*if required*” to the requirement for a Cultural Heritage Management Plan as it remains to be seen whether significant ground disturbance has previously occurred.

Council submitted that a small area has been identified as having Aboriginal cultural heritage sensitivity. As a minimum, the developer needs to exercise due diligence and provide relevant information as required under state and local planning policy.

Council considered that no change was required.

Panel response

The Panel agrees with the Proponents that it is not clear that a Cultural Heritage Management Plan will be required. An area can be identified as having Aboriginal cultural heritage sensitivity, but other factors can mean that a plan is not required.

The Panel recommends:

Revise the drafting of Development Plan Overlay Schedule 9 to:

- in Section 3.0 – Third Paragraph, Dot Point 5 , add the words *“if required”* to the requirement for a Cultural Heritage Management Plan.

(vii) Section 3.0 – Eighth Paragraph, Dot Point 5

The Proponents submitted:

- Dot point starting with *“Urban Design Guidelines and concept plans for interfaces ...”* should be removed as the overall design objectives provide ample direction for providing appropriate interfaces.

Council submitted community has raised significant concerns in relation to the interfaces. As part of the development plan it should be absolutely clear how the interface will be treated and developed.

Council considered that no change was required.

Panel response

The Panel agrees with Council that significant have been raised in relation to the interfaces and the development plan it should be clear how the interfaces will be treated and developed. The requirement should remain.

Issue raised by the Proponents

(viii) Section 3.0 – Tenth Paragraph, Dot Point 5

The Proponents submitted:

- The requirement for community input should be reduced to reflect the lack of broad based community opposition to the Amendment.

Council submitted that it was appropriate to follow Council’s Engagement Strategy and use IAP2 to determine the appropriate level of community engagement and propose the following change:

- *“Is developed with a community participation level of Involve as per IAP2’s Public Participation Spectrum.”*

Panel response

The requirement attempts to include a process issue into the assessment of the development plan. The Panel does not consider that this is appropriate. Certainly Council can consult on any development plan, but the schedule does not appear to have a head of power to allow Council to specify what that level of consultation should be.

The Panel recommends:

Revise the drafting of Development Plan Overlay Schedule 9 to:

- in Section 3.0 – Delete the Tenth Paragraph, Dot Point 5, which deals with community consultation.

Issue raised by the Proponents

7.3 Concept plan changes

A number of issues were raised in relation to the concept plan

(i) The title of the concept plan

The Proponents submitted:

- The concept plan should be referred to as "*Indicative concept plan*" to properly reflect its status.

Council submitted that the text makes it clear that the development plan must be in general accordance with the concept plan.

Council considered that no change was required.

Panel response

The Panel agrees with Council that the role of the concept plan is clear from the text and does not see there is adding the word 'indicative' would have a material effect on the interpretation of the schedule.

(ii) Shared path that crosses the Princes Highway at Hunt Place

The Proponents submitted:

- The section of shared path that crosses the Princes Highway at Hunt Place is contrary to VicRoads advice, which clearly stated that they do not wish to have any further pedestrian crossings on the Highway

Council submitted that the *Structure Plan* (page 12) advocates for a pedestrian connection on that crossing to enable connectivity between existing and new residential areas which will strengthen Wurruk as one township. In its submission, DEDJTR is strongly supporting the integrated movement network. This becomes especially important if community facilities and open space is located within the new neighbourhood. In addition, it should be noted that the infrastructure for a bus stop has been made at this crossing, which needs to be made accessible for pedestrians.

Council considered that no change was required.

Panel response

This is potentially a difficult link to achieve, and could require changes to the management of the highway in this location. The Panel agrees that it is an important link in ensuring an integrated community and easy access to facilities. The Panel notes that it is shown as an indicative connection. The Panel expects that as this area develops and transitions from a rural to an urban area, the role of the Highway will be reviewed.

(iii) Indicative east-west road

The Proponents submitted:

- The indicative east-west road running through the western end of Pearsondale Heights Estate does not form the best subdivision design outcome and should be deleted from the plan.

Council submitted that this indicative link shows that a road link should be provided between the new main collector road and Reid Drive. It is not showing the exact location of the required link.

Council considered that no change was required.

Panel response

The Panel agrees that a link in this area is important and the plan is not intended to show the exact location of the required link. No change is required.

(iv) Optional drainage retardation basin

The Proponents submitted:

- The optional drainage retardation basin marked as a 'tear drop' does not offer an optional outcome as part of the overall drainage solution and should be removed to avoid confusion.

Council submitted that from a long-term management and maintenance point of view, Council prefers one bigger area compared to a number of small pocket reserves. Combining two smaller retention basins into a bigger combined reserve (with another future reserve for the declared waterway) is deemed to be technically achievable but should be further explored as part of the detailed drainage study.

Council considered that no change was required.

Panel response

The Panel thinks there is merit in flagging the alternative location until the revised detailed drainage strategy is complete.

Appendix A Submitters to the Amendment

No.	Submitter
1	Best Hooper Lawyers
2	Geoff Gooch
3	VicTrack
4	Department of Environment, Land, Water and Planning
5	Country Fire Authority
6	Darren Elliot
7	Gary Santorelli
8	Matthew Read
9	Ian Smith
10	D & T Allison
11	W Macgregor-Davies
12	S Jeffries & S Fullerton
13	Justin Dessent
14	W & N Kenihan
15	Adam Dunn
16	Stephen Lansdell
17	Beveridge Williams
18	Shaun Jackson
19	Robert Weston
20	Harvey Dinelli
21	Pauline Somerville
22	Paul Young
23	P & M White, B & S Heywood, D Heywood and Dale Smith
24	J Heywood, R Anderson
24	E & G Heywood
25	S & B Airey
26	Craig Young
27	Kim Dunlop

Appendix B Document list

No.	Date	Description	Tabled by
1	5/7/17	Part A submission Council	Council
2		Location of submitters map	Council
3		Council Part B submission	Council
4		Proponents submission	Mr C Curnow
5	6/7/17	Geoff Gooch submission	Mr G Gooch
6		Kilmany water catchment plain plan	Mr C Curnow
7		Kilmany Levy Bank Options Paper 2001	Mr C Curnow
8		Alan Heywood submission	Mr A Heywood
9		Jelaryl Pty Ltd submission	Mr J Cicero
10		LDRZ provisions	Mr J Cicero
11		RAZ provisions	Mr J Cicero

Appendix C Schedule 9 to the Development Plan Overlay

This version shows changes proposed by Council and agreed to by the Panel, as well as additional Panel changes from the recommendations and identified by **highlighted** first two words.

- ~~4-05-~~
Proposed C84
- SCHEDULE 9 TO THE DEVELOPMENT PLAN OVERLAY**
- Shown on the planning scheme map as **DPO9**
SALE WESTERN GROWTH AREA – WURRUK
- 1.0 Requirement before a permit is granted**
- ~~4-05-~~
Proposed C84
- A permit may be granted to construct or carry out minor works to an existing building prior to the approval of a development plan if the responsible authority is satisfied that the granting of a permit does not prejudice the intended outcomes of the development plan.
- A permit** for subdivision must be ~~be~~ considered against the staging plan identified in the approved development plan. ~~the residential supply in the Sale area and a demonstrated demand for further development.~~
- 2.0 Conditions and requirements for permits**
- ~~4-05-~~
Proposed C84
- The following conditions and/or requirements apply to permits:
- A permit application for subdivision must include:
 - **A subdivision** plan ~~showing building envelopes and lot frontages.~~
 - A Stormwater Management Plan.
 - Any permit for subdivision and development must include conditions reflecting guidelines, requirements and conditions as stated in the approved development plan.
 - Any permit regarding land containing a native tree where retention is required or deemed achievable, must contain a condition giving effect to tree protection (including canopy and root system) during subdivision construction. The existing agreement under Section 173 of the *Planning and Environment Act 1987* for specific trees within the development plan area will lapse once the tree protection strategy is fully implemented.
 - Any permit regarding land where at least 25 per cent of the perennial understory is made up of native grasses must contain a condition requiring an approved Offset Management Strategy prior to Statement of Compliance.
 - Any permit regarding land where onsite waste water management systems are used must show the building and effluent disposal envelopes on the subdivision plan. ~~The minimum lot size for sites with onsite waste water management systems is 1,000 square metres.~~
 - Any permit regarding land containing a designated waterway must contain a condition requiring a Water Management Plan.
 - Any permit regarding land containing or abutting a place of cultural heritage significance (including Kilmany Park Estate) must contain a condition which gives effect to any recommendations for the protection, enhancement and interpretation of the place as referred to in the approved development plan.
 - Any permit for subdivision must include an agreement under Section 173 of the *Planning and Environment Act 1987* between the landowners and the responsible authority to acknowledge the arrangements (e.g. payments or works-in-lieu) of infrastructure contributions identified in the development plan. If such an agreement already exists providing for the required

infrastructure contributions, the landowner(s) are not required to enter into a new agreement. The agreement will lapse once all specified requirements of the agreement have been satisfied.

3.0 Requirements for development plan

~~4.00~~

Proposed C84

A development plan must include the following requirements.

There must be a single development plan for the whole development plan area to which this schedule applies.

Concept plan and design principles

The development plan must be generally in accordance with the concept plan shown in Map/Figure 1 below and address the following design principles:

- A distinctive neighbourhood with a strong sense of place through:
 - Utilising the natural topography of the area to create rural views and vistas from key public areas and roads to its surroundings.
 - Enhancing and protecting heritage features such as Kilmany Park Estate, significant Aboriginal sites and other objects of cultural or historical significance.
 - Retaining significant ~~native~~ indigenous vegetation, particularly ~~native~~ scattered trees.
- A connected and integrated movement network by providing:
 - A permeable, sealed and safe road network based on a practical road hierarchy, directly connected with abutting residential areas. ~~Cul-de-sacs are discouraged to be used sparingly.~~
 - Continuous and direct routes for pedestrians and cyclists between proposed and established residential areas and the neighbourhood activity centre, public open space, Warruk Primary School, Sale CBD, public transport and other key public areas.
 - Opportunities for the provision of public transport services within the area in particular to service the Neighbourhood Activity Centre.
- A centrally located and accessible community area for use of the whole Warruk community, ~~which contains~~ capable of containing
 - A district open space not less than five hectares with at least a regional playground, Open Age Premier/regional cricket oval, cricket training facilities, ~~senior football ground,~~ fit for purpose building including change rooms, shelter with barbeque and public toilets.
 - A neighbourhood activity centre with total building footprint of not less than 1,500 square metres for commercial and community uses such as child care centre, convenience store and take-away.
 - Opportunities to facilitate formal and informal community gathering and social interaction.
- An attractive and safe neighbourhood through:
 - Distinctive neighbourhood entrances from the Princes Highway and Settlement Road.
 - A prominent highway frontage that provides an attractive entrance into Sale.
 - Appropriate interfaces with Kilmany Park Estate, existing low density residential areas and the neighbourhood activity centre.
 - Lots fronting to major roads, shared paths, waterways, flood plains, public open space and reserves.
 - Natural surveillance to create a sense of safety and security.

Specialist reports required to inform ~~the~~ development plan

The development plan must be accompanied by and incorporate recommendations of the following specialist reports, and others as requested by the responsible authority:

- ~~A Traffic Impact Assessment Report, Traffic Management Plan and Road Safety Audit which also determines impacts on surrounding areas.~~

- A Transport Impact Assessment Report (TIAR) which as a minimum must address traffic and access issues arising from the proposed development, predicted traffic generation and the impact of the development on the existing arterial road network in all relevant peak periods, in particular its impact on the following intersections with Princes Highway, Reid Drive, Hunt Place, The Ridge and Settlement Road.
- A Pedestrian and Cyclist Movement Traffic Study including the proposed linkages with the established residential areas and the path network north of the Princes Highway.
- An updated South Warrak Stormwater Plan 2016 including the impact of increased stormwater volume on downstream farming land and pumping costs, and a review of the proposed stormwater quality infrastructure to ensure the impacts of increased volume are addressed.
- A Native Vegetation Assessment including a Biodiversity Assessment Report.
- **A Cultural** Heritage Management Plan if required.

The specialist reports must address the design principles and concept plan included in this schedule and any relevant background studies previously undertaken.

Development plan

The development plan must incorporate the road reserve west of Lot 6 PS702630.

The development plan must be informed and accompanied by a detailed design response based on an analysis of the natural, cultural and strategic context of the site and reflecting the recommendations of all specialist reports.

The development plan must contain:

- A description of the proposed neighbourhood vision and character enhancing the existing heritage, cultural and natural features.
- A site responsive and functional subdivision layout pattern including the identification of:
 - ~~The subdivision layout providing a variety of lots in a variety of sizes and densities.~~
 - ~~The location of a~~ All public open space and land to be used for drainage or conservation purposes.
 - The neighbourhood activity centre.
 - The road network, integrated with surrounding residential areas including:
 - (shared) path network - movement network for pedestrians and cyclists including arterial road crossings.
 - bus capable roads within the precinct, and
 - the direct accesses from the arterial network via existing intersections and a fourth leg of the Hunt Place roundabout. No other direct access points from the arterial road network are permitted.
 - View corridors and heritage features.
- A landscape strategy with a consistent theme based on the proposed vision and character for the whole development including guidelines to support water sensitive urban design, details of street furniture, entrance statements from the Princes Highway and Settlement Road, and the native vegetation to be retained in public open space.
- A draft concept plan for the neighbourhood activity centre and district open space, including location of a sports oval, play space, general footprint of building(s), vehicle access points, location of parking, areas for delivery and waste disposal, integration with the pedestrian and bicycle path network, provision of bus services~~access to public transport~~ and interfaces with abutting development.
- Urban design guidelines for the whole development providing for high quality built form, heritage recognition, active frontages, sense of place and security, and all ability access.

- **Urban** design guidelines and concept plans for interfaces with the Princes Highway, established residential areas, the existing industrial area north of the highway, Kilmory Park Estate, Settlement Road and the flood plain at the southern boundary.

Development plan implementation

The development plan must be accompanied by:

- A Land Budget, including lot yield targets for each ~~per~~ stage.
- A Staging Plan identifying the required interim and ultimate infrastructure requirements based on an indicative Servicing Plan showing all required utilities, services and infrastructure.
- ~~Interim and ultimate design solutions, particularly for infrastructure within and outside the development plan area including connections to key public areas.~~
- ~~An overall Servicing Plan showing water, sewerage, drainage, stormwater, electricity and telecommunications.~~
- ~~A Staging Plan and Land Budget, including lot yield targets per stage.~~
- A Developer Contributions Plan addressing anticipated timing and details of all required infrastructure associated with the development, including interim and ultimate infrastructure requirements.

Assessment of the development plan or amendment to the development plan

In assessing the development plan or an amendment to the development plan, the responsible authority must be satisfied that it

- Achieves the design principles specified in this Clause.
- Is consistent with the Sale, Warrak and Longford Structure Plan (2010), ~~the South Warrak Stormwater Plan 2016~~, Scattered Tree Assessment (June 2014), Land Capability Assessment (March 2016) and ~~any other subsequent~~ specialist reports.
- Provides all essential services, community facilities, pedestrian and cycling links, and roads.
- Is prepared to the satisfaction of the responsible and external authorities including EPA, CFA, VicRoads, Public Transport Victoria, Department of Economic Development, Jobs, Transport and Resources – Transport Group, West Gippsland Catchment Management Authority, Gippsland Water, Aboriginal Affairs Victoria, Department of Environment Land Water and Planning and relevant service authorities.
- ~~is developed with the appropriate level of community participation as determined by the responsible authority.~~
- Implements development requirements as set out in the:
 - Infrastructure Design Manual (IDM);
 - Guidelines for Transport Impact Assessment Reports for Major Use and Development Proposals;
 - Austrroads Guidelines: Guide to Traffic Management Part 12: Traffic Impacts of Development, 'Safe System' philosophy and 'Smart Roads' plans;
 - VicRoads Tree Planting Policy;
 - ~~EPA Publication 1518 Recommended Separation Distances for Industrial Residential Air Emissions and~~
 - other requirements as determined by relevant authorities.
- Supports design and development principles as set out in:
 - Supportive Environments for Physical Activity (SEPA) principles of healthy urban design – refer to Healthy by Design guidelines;
 - Water Sensitive Urban Design (WSUD), including recycling infrastructure and use of treated water;
 - Crime Prevention Through Environmental Design (CPTED)

- Is in accordance with any relevant agreement prepared under Section 173 of the *Planning and Environment Act 1987*

Map Figure 1: Concept plan



	Existing road network		Designated waterway and floodprone land
	Indicative road network		Proposed retention basins as identified in South Wairua Stormwater Plan
	Existing shared path		Alternative location retention basin
	Indicative shared path connection		Existing drainage reserve
	Indicative walking and cycling link		Search area for Open Space and Neighbourhood Activity Centre
	Long-term shared path connection		Proposed conservation reserve
	Entrance Statement		Native trees as identified in Scattered Tree Assessment
	Higher density ground amenity area – indicatively, lots not less than 300 m ²		Interface with established residential areas
	Medium density – indicatively, lots averaging 600 m ²		Leslie Drive
	Lower density – indicatively, lots of no greater than 1,000 m ² at 1:100 scale		Interface with waterway or flood prone area
	LORZ area – indicatively, lots no less than 2000 m ² – lot size dependent on business area for retail/food service		Interface with Settlement Road
	LORZ area – indicatively, lots no less than 4000 m ²		Interface with Kilimay Park Estate
	Kilimay Park Estate		Interface with Princes Highway

Locality:	Wurruk
Place address:	1613 Settlement Road, 148A, 148B, 148C, 148D, 148E and 148F Reid Drive Wurruk
Citation date	2016
Place type and construction date:	1 Meat House exterior and interior (c 1847-70), 2 Mens Quarters (c1860)/alterations c1880-81), 3 Underground Water Tanks (c1870-81) 3, 4 Stables (1880-81), 5 English Oak and copper Dedication Tablet (1901), (<i>Quercus robur</i>) HO151, 6 Gardens and trees and elliptical unsealed carriage drive c1870-1906, 7 Driveway (Later known as Leslie Drive) (1903) and English Oak trees at Settlement Road entry and at the mansion end., 8 Mansion house exterior and interior (1905-06) , 9 McClelland Memorial Gate Pillars and plaque at Reid Dr entry (1924), 10 Kilmany Park School No. 4240. (1927), 11 Kilmany Park School Sloyd Room (1949), 12 Recreation building Ainslie Bequest 1962 and plaque,
Recommended heritage protection:	Local government level Local Planning Scheme: Yes Vic Heritage Register: Yes (part) Heritage Inventory (Archaeological): No Source: The Leader, 7 th July 1906, p.33.
Place name:	*Kilmany Park Mansion and Kilmany Park Farm Home for Boys Complex
Architectural Style:	Victorian Georgian (Mens Quarters, Stables, Meat House); Federation Classical with Art Nouveau interior elements plaster decoration, timber screens, lead light windows, (Mansion house 1905-6); Interwar Moderne (School and Sloyd Room); Post War Functionalist (c1962) Recreation building;
Designer / Architect:	J H W Pettit architect and surveyor. (Brick house 1870-71- now very modified); (1880-81 stables and alterations to Mens Quarters); Harry B Gibbs and Finlay (1905-06 mansion house); Percy Everett (1949 Sloyd Room), Keith Reid (1962 Recreation room),
Builder	William Allen (1880-81 Stables);



Fig 1 Mansion and elliptical driveway.



Fig 2 Interior showing the Art Nouveau timber screen.



Fig 3. Looking from the upstairs balcony towards the driveway.

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Draft Statement of Significance for HO68 'Kilmany Park' with a reduced polygon and amended Statutory Recommendations.

This statement of significance is based on the history and description (only) in Trethowan, Architecture Interiors Heritage (2016). The assessment of significance is the opinion of the author, Lorraine Huddle. The Criteria, A, B, C, D, E, F, G, H is the Heritage Council Criteria for assessing cultural heritage significance (HERCON). Level of Significance, Local, State, National, is in accordance with the level of Government legislation.

What is significant?

"Kilmany Park Mansion, and the Kilmany Park Farm Home for Boys Complex" at 1613 Settlement Road, Wurruk, is significant. The complex consists of the following significant elements from the two main historical development phases of the place: The estate of the Pearson family, 1841- c1923, and the Kilmany Park Farm Home for Boys (1923- c1977). (See aerial view in Fig D1)

- The Mansion house and interior, as built in 1905-6 and designed by Melbourne architects Harry B Gibbs and Finlay and the following outbuildings and trees associated with the Pearson family.
 - 1 Meat House exterior and interior (c 1847-70),
 - 2 Mens Quarters (c1860/alterations c1880-81);
 - 3 Three Underground Water Tanks (c1870-81)
 - 4 Racing Stables (1880-81) designed by local architect J H W Pettit.
 - 5 English Oak (1901) and copper plaque, (Quercus robur) HO151,
 - 6 Gardens and trees c1870+ as specified by John Hawker, and including elliptical unsealed carriage drive in front of the house,
 - 7 Driveway from Settlement Road (1903) (later known as Leslie Drive) and English Oak trees at ~~the Settlement Road entry and mansion end.~~
 - 8 Mansion house exterior and interior (1905-06),
- Kilmany Park Farm Home for Boys (1923- c1977): including structures by PWD architect Percy Everett c1949, and structures attributed to architect Keith Reid 1962.
 - 9 McClelland Memorial Gate Pillars and plaque at Reid Drive (1924),
 - 10 Kilmany Park School No. 4240 (1927),
 - 11 Kilmany Park School No. 4240 Sloyd Room (1949), PWD architect Percy Everett.
 - 12 Recreation building Ainslie Bequest 1962, attributed to architect Keith Reid and 1962 brass dedication plaque.

The original form, materials and detailing of each building or element listed, are significant as originally constructed.

Later outbuildings, and alterations and additions to the buildings or elements are not significant, including a series of caretakers' and labourers' houses associated with the operation of 'Kilmany Park' as the boys' home and as a dairy farm, by the Uniting Church of Australia, and the fence at the Settlement Road entry to the driveway are not significant. The 1960s oval and indigenous plantings along the 1903 driveway are not significant. The realigned shape of the 1903 driveway, which goes around the 1960s oval is not significant.

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How is it significant?

The significant elements from the "Kilmany Park Mansion Complex" estate of the Pearson family, (1841- c1923) and the significant elements from the period of the Kilmany Park Farm Home for Boys (1923- c1977) are **locally significant** for their historical, social, aesthetic and scientific values to the Shire of Wellington.

"Kilmany Park Mansion Complex" estate of the Pearson family, (1841- c1923) are potentially significant to the State of Victoria for their social, historical and aesthetic values.

Why is it significant?

Kilmany Park complex is **historically and socially significant at a Local level**. The homestead and its setting, including gardens, grounds, 1903 formal private driveway with **paired** mature English oak trees **(at the Mansion end) at each end, (from Settlement Road)** and surrounding landscape, are significant for the associations with the social status of the Pearson family, as formidable members of the Victorian horse racing industry, generous public benefactors within the Gippsland region and a political dynasty seen through successive generations serving as state parliamentarians, resulted in 'Kilmany Park' serving as a social centre for both the Sale district and the upper echelons of Victorian state society during the Victorian and Edwardian periods, including royalty, state governors, Melbourne gentry and notable residents of the Sale district. (Criterion A)

Following the significant reduction of the estate, due to compulsory acquisition by the Closer Settlement Board from the early 1910s, and the eventual disposal of the homestead and its remnant land by the Pearson family in the 1920s, its acquisition as a Presbyterian Church boys' home in 1923 (the Kilmany Park Farm Home for Boys) saw the construction of multiple buildings directly related with the operation of the home and the education, social welfare and training of the boys who lived there, including: a school (c.1927), a Sloyd room, designed by renowned Public Works Department Percy Everett (c.1949); and a recreation centre (1962), presumably designed by notable Post-war era architect Keith Reid. These buildings are important for their social and architectural significance; socially for the operations of the boys' home and architecturally for being good examples of their typologies in addition to their provenance as works of architects Percy Everett and, presumably, Keith Reid. Many of these developments were the result of generous benefactors, most from Sale, who took an active interest in the ensuring the success of the boys home, and included the recognition of their donations and work, in the form of the McClelland Memorial Gate Pillars and plaque at Reid Drive (1924), and the Recreation building and dedication plaque, Ainslie Bequest 1962. (Criterion A, G & H)

Kilmany Park complex is **historically significant at a local level** for its association with one of Victoria's notable domestic architects, J H W Pettit, who designed most of the Kilmany Park buildings constructed in the 19th century, and worked as an architect in Sale between 1854 and 1896, predominantly designing ecclesiastical and civic buildings. (Criterion H) and for associations with prominent local builder William Allen who was responsible for a number of significant buildings in the Shire, and for its association with Melbourne's pre-eminent commercial and domestic architects, Harry B. Gibbs and Finlay Architects, who designed the 1905-6 Mansion, and a Sloyd room, designed by renowned Public Works Department Percy Everett (c.1949); and a recreation centre (1962), presumably designed by notable Post-war era architect Keith Reid. (Criterion H)

Kilmany Park complex is **aesthetically significant at a local level** as a complex that has a *two storey mansion on a particularly grand scale, built in 1905-6 with the wide arched loggia at ground level*

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and superimposed upper arcade with segmental arches and heavy central pediment. It is notable as one of the last of the conservative Classical mansions erected in Victoria. It is also notable for the interior design especially the variety of its art nouveau lead light windows and plaster decoration, the art nouveau timber screen in the drawing room, the imposing stair lobby and the great balcony.

Kilmarny Park complex is **aesthetically and scientifically significant at a local level** for the fine tree specimens including a Bunya Bunya Pine, Hoop Pine, Lilly Pilly, Flame Tree, Hazelnut, Blue Atlas Cedar, Himalayan Cedar, Monterey Cypress, Bhutan Cypress, English oak, Sugar Gum, Japanese Spindle-wood, Loquat, Liquidambar, Norfolk Island Hibiscus, Pear, Chinese Hawthorn, Tortured Willow, Weeping Elm and Purple Elm. Most notable of the trees is a large English Oak to the west of the homestead. This 1901 English Oak (1901) and copper plaque, (*Quercus robur*) HO151 is **historically, socially, aesthetically and scientifically significant** as an outstanding specimen in Victoria. *This English Oak (Quercus robur) at Kilmarny Park planted by King George V when visiting the property as the Duke of York and Cornwall on 15 May 1901 is of historical and scientific (horticultural) significance to Wellington Shire. Historically, it is significant for its associations with King George V and a reminder of his visit to Sale at the time of Federation. It demonstrates the importance of Sale as city and Kilmarny Park. Scientifically, it is of horticultural significance as a fine mature specimen of this species.* (Criteria A, B, E, F & G)

The oval, and indigenous trees planted along the driveway, a series of caretakers' and labourers' houses associated with the operation of 'Kilmarny Park' as the boys' home and as a dairy farm, by the Uniting Church of Australia (following the closure of the boys' home and its transfer from the Presbyterian to Uniting Churches in c.1977) are not significant.

Statutory Recommendations

This place is recommended for inclusion in the Schedule to the Heritage Overlay of the Wellington Shire Planning Scheme to the extent of the title boundary as shown on the map.

External Paint Controls	Yes
Internal Alteration Controls	Yes, Mansion and Meat house only.
Tree Controls	Yes, oaks at front gate , mature exotic trees.
Outbuildings or fences which are not exempt under Clause 43.01-3	Yes, Meat house, 3 underground water tanks, Men's quarters, stables, school, Sloyd Room, Recreation centre, McClelland Memorial Gate posts and plaque.
Prohibited Uses May Be Permitted	-
Incorporated Plan	-
Aboriginal Heritage Place	Not assessed.

Map of recommended boundary for Heritage Overlay



Fig 4. Map showing the blue shaded polygon which includes ~~the full length of 1903 driveway to Settlement Road, and~~ important view lines in red arrows to the school buildings and to the Mens Quarters and the rural views to the south. The red shaded polygon is a view line from Settlement Road to the mansion.

History

Locality history

The Locality History is from *Heritage Assessment 'Kilmany Park' 1613 Settlement Road, Wurruk Trethowan 2016*.

From the early 1840s, the Gippsland region of Victoria was initially settled by 'squatters'¹⁷ who took up licenses on vast runs of Crown land. The majority of these early settlers were Scottish emigrants.¹⁸ This followed earlier exploration into Gippsland, from New South Wales, by Scottish explorer Angus McMillan from December 1839.¹⁹

The inaccessibility of Gippsland from Melbourne during this early period was well noted, the Crown Lands Commissioner for Gippsland, Charles Tyers, abandoning his attempt at a 'practical overland route', in September 1843, instead opting to sail for Port Albert in January 1844.²⁰ Prior to this, the majority of attempts at an overland route into the central plains of North Gippsland had been made from the New South Wales borders, via the mountain trail of Angus McMillan through alpine Gippsland.²¹ Those settlers opting for the alpine route shepherded livestock (both sheep and cattle) on a journey that, in the case of the early 'overlander' William Odell Raymond in June 1842, took four months.²²

Other Scottish squatters that opted for the overland route included William Pearson who, at the age of 23, started for Gippsland in June 1841. Travelling overland toward the Murray River (to the future site of Albury), Pearson followed the Mitta-Mitta River toward Mt Gibbo from where he travelled overland, via Omeo, into Gippsland where he took up a 'run'²³ on the central plains, in what would become the Sale district, in September 1841.²⁴ He named his run 'Kilmany Park'.

Place history

This place history is from *Heritage Assessment 'Kilmany Park' 1613 Settlement Road, Wurruk Trethowan 2016*.

The 'Kilmany Park' estate at Wurruk, near Sale, was established in 1841 by squatter William Pearson. Systematically developed over time by both Pearson and his son, also William Pearson, the estate eventually covered an area of approximately 30,000 acres.

Securing freehold on the homestead block led to the development of more permanent structures after 1847, including the first 'Kilmany Park' house: a gable roofed weatherboard bungalow of sorts, with five sets of French doors opening onto a recessed verandah beneath a continuous roofline. In c.1870-71, this house was superseded as the principal residence on the estate with Pearson commissioning a new house, to a design by Norwich-born, Sale-based architect and surveyor John Henry Wroth (J.H.W.) Pettit. Despite being superseded, the original house was retained as an annexe to the new residence with an internal connection between the two, via a small hipped-roof weatherboard link.

In 1880-81, Pearson commissioned improvements to the Kilmany Park stables including the construction of a purpose built racing stable, again engaging Sale-based architect John Henry Wroth Pettit. Constructed by Rosedale builder William Allen, the stable consisted of 10 loose boxes and 5 stalls. At its height the stables were considered 'the best outside Melbourne', consisted of the central stable buildings and three training tracks, two of which were specifically

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designed for jumpers (steeple-chase) incorporating 'stout post and rail and log and stone fences' for training the horses; the whole overseen by a staff of 24.

By the beginning of the 20th century, at the centre of the estate, a homestead had been developed, which reflected the fortunes of both the estate and the Pearson family in its extent, facilities and architectural pretension. Incorporating buildings designed by one of regional Victoria's notable domestic architects, JHW. Pettit, and Melbourne's pre-eminent commercial and domestic architects, Harry B. Gibbs and Finlay Architects, the homestead consisted of: a significant mansion house, formal gardens, various domestic outbuildings, a purpose-built racing horse stable and various estate buildings, including men's quarters. The social status of the Pearson family, as formidable members of the Victorian horse racing industry, generous public benefactors within the Gippsland region and a political dynasty seen through successive generations serving as state parliamentarians, resulted in 'Kilmany Park' serving as a social centre for both the Sale district and the upper echelons of Victorian state society during the Victorian and Edwardian periods, including royalty, state governors, Melbourne gentry and notable residents of the Sale district.

At the beginning of the new century, the estate covered nearly 30,000 acres. Following the significant reduction of the estate, due to compulsory acquisition by the Closer Settlement Board from the early 1910s, and the eventual disposal of the homestead and its remnant land by the Pearson family in the 1920s to the Closer Settlement Board, its acquisition as a Presbyterian Church boys' home in 1923 (the Kilmany Park Farm Home for Boys) saw the construction of multiple buildings directly related with the operation of the home and the education, social welfare and training of the boys who lived there, including: a school house (c.1927), a Sloyd room, designed by renowned Public Works Department Percy Everett (c.1949); and a recreation centre (1962), presumably designed by notable Post-war era architect Keith Reid.

Opening in 1924 as the 'Kilmany Park Farm Home for Boys', the Home was designed as a place 'to transplant city boys who were at social risk, to the wholesome atmosphere of a Gippsland farming property'. The Home's farm, the 'McClelland Memorial Farm' was gifted to the institution in the memory of Thomas Hugh McClelland (1907-1924) by his parents Thomas and Elizabeth McClelland; a plaque at the rear entrance to the homestead indicating the donation a Mr. and Mrs. T. McClelland were members, respectively, of the Committee and Melbourne Ladies' Auxiliary of the Home at this time. Overseen by a complicated management structure in both Melbourne and Sale, the management structure included: a Patron, Chairman, Hon. Secretary and Treasurer, Committee, Sale Advisory Committee, Melbourne Ladies' Auxiliary and a Sale Ladies' Auxiliary. The first superintendent of the Home was Mr. H. Clyne.

With constant pressure placed on the local school at Wurruk, to which the boys would travel for their schooling, the Victorian Education Department opened a school in 1927, the Kilmany Park School No. 4240, at the rear entrance to the homestead; the school consisting of two buildings, a school house and a Sloyd (woodwork) room. By 1944, average attendance at the school had increased to 40 boys and 3 girls.

In February 1944, significant grassfires in the East Kilmany – Rosedale area caused widespread damage, devastating the rural communities and causing significant livestock and infrastructure losses. 'Kilmany Park' was not spared with significant damage caused to the Home and school. At the school, outhouses and the Sloyd room, with all its equipment, were destroyed with the school house escaping relatively unscathed, albeit for requiring repainting externally as a result of the fire. In comparison, the Home and its centre at the Pearson family's former homestead, which had been largely retained intact by the Presbyterian Church, saw significant damage. The architect-designed racing stables of William Pearson were largely left in ruins, albeit for the flanking wings either side of the central yard, 1,200 bales of meadow contained within the building fueling the fire. The old woolshed of 'Kilmany Park', evident on 1923 maps of the

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property was also destroyed during the fires, the building 'filled with hay'. A series of timber outbuildings, dating from the Pearson era, which did survive the fires were subsequently demolished prior to 1949.

Following the fire, improvements to the school were slow. While replacement of the Sloyd room was considered urgent in 1944, a design for a replacement Sloyd room was not prepared by the Chief Architect of the Public Works Department, Percy Everett, until June 1949. Reconstruction of the room was undertaken by Reconstruction Trainees at the Sale Technical College, however by April 1949 the building had been left unfinished following the closure of the vocational training centre at the College. The subsequent result was a building that did not adhere with the final design prepared by the Public Works Department. The Sloyd room was eventually completed by February 1955. By mid-1956, the Kilmany Park School, albeit maintained by the Department of Education, had closed.

During the 1960s, and despite the closure of the Kilmany Park School and the disbursement of its fixtures to the Sale High School, the continued investment in the Home's infrastructure continued. Under Superintendent Eric Frith's tenure during this period, significant attention was paid to the Home's grounds. These works included the realignment of the main drive way, constructed by the Pearson's, to accommodate a large oval on the east front of the house; the driveway skirting along its south-east edge. In addition to these works, an avenue of native trees was planted along the length of the drive, the avenue named Leslie Drive in honour of the philanthropic Leslie family of Sale, the family having served the Home for three generations. The Home farm continued to operate with the institution providing a focus toward 'formal farm training'. Construction was undertaken of several houses on the fringe of the homestead complex for various manager's at the Home, including the 'William's House' in the mid-1960s, a red-brick house on the north-east edge of the homestead complex and the 'Spencer House' in the mid-1960s, an orange brick house (near the former Kilmany Park School) for share farmers on the property.

In 1962, further construction works came in the form of a significant bequest to the Home, the R.M. Ainslie Bequest, which enabled the construction of a brick Recreation Centre for the boys at the rear of the mansion. Somewhat reflecting the architectural language of the nearby Pearson-era racing stables, the Centre was, presumably, designed by Melbourne architect Keith Reid, the architect having undertaken previous alterations to the mansion's kitchen, in 1948, as a result of a bequest to the Home by Miss Janet Stewart; the kitchen works were undertaken by Sale builder Mr W. Stephenson. Undertaking another project for the Presbyterian Church in the Sale area at this time (St Columba's Presbyterian Church, Sale; 1958), the architect had also undertaken multiple ecclesiastical projects, mostly for the Presbyterian Church, since 1931. The Centre was opened by Councillor John Leslie J.P., Mayor of Sale, on 25 August 1962; a brass dedication plaque at the south entrance to the Centre denotes this contribution. Further investment was undertaken in the construction of a 'Manager's House' in the mid-1970s, a cream brick house in the gardens of the homestead.

Despite the value of the Home as a valued alternative to many metropolitan-based institutions during the mid-1960s, by the mid-1970s the Kilmany Park Farm Home for Boys was seen as an outdated care model. In 1977, changes within the Church management hierarchy hastened decisions with regard to the Home, the responsibility of boys' homes and community organisations within Victoria having been transferred from the Presbyterian Church of Victoria to the Uniting Church in Australia (Synod of Victoria and Tasmania).

The Kilmany Park Farm Home for Boys closed in 1978.

Anne Napier notes in 2005 additional historic evidence regarding the school and the gardens.

"The school had an excellent Junior Young Farmer's Club which won many State prizes for cattle judging. The school gardens won the ANA prize for the most improved garden in 1929. The children showed particular skill in sloyd during the school. History. During the 1940s the boys made toys for children in other orphanages. The boys earned money fashioning garden tools making up to £90 per year. Of the boys at this school one became a bank manager in England (who has a standing invitation to any boy interested in banking for free passage to England and his support when he arrives) and Head of a Victorian country High School. Herbert Williams won a Sun Farmer trip to England in 1937" *"Vision and Realisation Volume 3 – A Centenary of History of State Education in Victoria"* (1973) by the Education Department, quoted in Napier 2005.

The garden surrounding the homestead is also of interest. It was inspected by John Hawker (horticulturalist with Heritage Victoria) in 1997 and it contains many fine specimens including a Bunya Bunya Pine, Hoop Pine, Lilly Pilly, Flame Tree, Hazelnut, Blue Atlas Cedar, Himalayan Cedar, Monterey Cypress, Bhutan Cypress, English Oak, Sugar Gum, Japanese Spindle-wood, Loquat, Liquidambar, Norfolk Island Hibiscus, Pear, Chinese Hawthorn, Tortured Willow, Weeping Elm and Purple Elm. Most notable of the trees is a large English Oak to the west of the homestead planted by King George V when visiting the property as the Duke of York on 15th May 1901.

Following the Uniting Church's decision to close the Home, the property was maintained as a dairy, the land being let to various tenant farmers during this period until the mid-1990s.

In 1995, 'Kilmany Park' was placed on sale by the Uniting Church and purchased by surgeon Mr. Daryl Page on December 18th 1995.

John Henry Wroth Pettit, Architect and Surveyor.

John Henry W. Pettit was a prominent architect based in Sale during the late nineteenth century (*Gippsland Times*, 23 April 1870:2). Pettit arrived in Gippsland in 1854, after a stay in the goldfields and in Melbourne and Dandenong. Moving to Sale, he worked as an architect and surveyor, appointed as the superintendent of works for government roads and bridges (AAI, record no. 3683; Kerr 1992:622). One of Pettit's earliest commissions was the Carpenter Gothic Christ Church at Tarraville (1856), designed with surveyor George Hastings.

He designed a small number of houses and hotels in the 1880s and 90s in Sale (AAI) and planned the design of the Sale cemetery. He was also involved with the Swing Bridge at Longford (AAI, record no. 42575). Pettit is known to have designed (sometimes in collaboration with other local architects) the former Borough of Sale Municipal Offices at Sale (1863-6) in the Classical style, St Mary's Catholic Church in Maffra (1870), St Brigid's Catholic Church in Cowwarr (1870), the Catholic Bishop's Residence and Presbytery in Sale (1879) and the civic complex at Stratford comprising the court house, council chambers and post office (1884-5). Pettit died in Sale in 1896 (AAI, record no. 3685).

Gibbs & Finlay, architects Mansion house

Harry Browse Gibbs (d. 1918) was a Melbourne architect who designed buildings in both the greater Melbourne area and regional Victoria from the late nineteenth century. (RVIA 1918:44). Some key examples of Gibbs' designs include the Bairnsdale Club Hotel (1879), Bairnsdale Mechanics' Institute (1888) and the Former Bairnsdale Hospital (1885) (HV). In greater Melbourne he designed the George Hotel on Fitzroy St, St Kilda (1885-6) (HV).

Gibbs partnered with Alexander Kennedy Finlay (d. 1922) to form Gibbs & Finlay from c1900 (RVIA 1922:155; AAI). Their work included houses, warehouses and factories as well as varying types such as shops, hotels, theatres, and hospitals (AAI). Around 1905, they designed several branches for the National Bank in the Classical style (Tretlowan 1976). In Wellington Shire, the practice is known to have designed Bishopscourt at 4 Cranswick Crescent, Sale, (1901) which was the residence for the Bishop of Sale, and the former Shire Offices on Carsick Street, Rosedale (1913).

Following the deaths of Gibbs and Finlay, the practice name was retained and the firm became Gibbs, Finlay & Morsby (RVIA 1929: xlv) in the 1920s (AAI).

William Allen, Rosedale Builder

William Allen (1829-1923) came to Rosedale in 1858 and worked as a builder in the area until his death at the age of 94. He is known to have sometimes worked alongside bricklayer Charles Chown. One of his first projects in the town was the first stage of the Rosedale Hotel (1858) which was Rosedale's first brick building. He also constructed St Marks Church of England (1866), the Exchange Hotel, Henry Luke's Store, the Rosedale Tannery, St Andrew's Uniting (formerly Presbyterian) Church (1869) with Chown and Wynd, the Primary School (1871), St Rose of Lima Church (1874-5), and the impressive Nambrok homestead (probably c1877). He was in his eighties when he constructed the 1913 Shire Hall in Rosedale. (HV; RDHS website).



Figure H1. Aerial view c1947 after the 1944 fires, showing the walls of the stables with the roof missing off the rear section of the stables, but the front sections intact. Source: <http://www.clan.org.au/perch/resources/kilmanypage-27.5-w640.jpg>

www.clan.org.au/perch/resources/kilmanypage-27.5-w640.jpg



Figure H2. The exterior of the mansion and elliptical carriage drive 1906. Note the concrete edging of the elliptical garden bed, and the established tree on the right. Source: *The Leader*, 7th July 1906, p.33.



Figure H3. C1947 photo showing the rear elevations of the mansion, (overpainted) including the significant number decorated chimneys, the conical roof over the underground tank, the Meat House to the right. Source. <http://www.clan.org.au/homes/vic?s=kilmany-park-house-presbyterian-home-for-boys>.

www.heritage.gov.au/igovca.com.au

Sources

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Description

This section describes the place after 2005. Refer to the Place History for additional important details describing historical changes in the physical fabric.

The complex is located at 1613 Settlement Road, 148A, 148B, 148C, 148D, 148E and 148F Reid Drive Warrak, which is about 5kms south west of Sale.



Figure D1 Aerial showing the approximate location of the 12 significant places (red numbers), the outline of the Heritage Overlay boundary (black lines) and the area of the Heritage Overlay (blue polygon).

Source of aerial, Wellington Shire

www.wellingtonshire.vic.gov.au

- 1 Meat House and interior (c 1847-70),
- 2 Mens Quarters (c1860/alterations c1880-81);
- 3 Underground Water Tanks (c1870-81) 3,
- 4 Stables (1880-81),
- 5 English Oak (1901) and copper plaque, (*Quercus robur*) HO151,
- 6 Gardens and trees and elliptical carriage drive c1870-1906
- 7 Driveway (1903) (later known as Leslie Drive) and English Oak trees at **Settlement Road entry and mansion end.**
- 8 Mansion house and interior (1905-06),
- 9 McClelland Memorial Gate Pillars and plaque at Reid Drive entry (1924),
- 10 Kilmarny Park School No. 4240. (1927),
- 11 Kilmarny Park School Sloyd Room (1949),
- 12 Recreation building Airstie Bequest 1962 and dedication plaque,

1 Meat House and interior (c 1847-70),

A timber framed rectangular building with a hipped roof clad in short sheet galvanised corrugated iron and a painted brick chimney. The Meat house is described by David Helms (2009) "It has small covered windows, and chicken wire under the eaves providing further ventilation. Internally, the walls and ceiling are lined with narrow tongue and groove pine boards, and the original frame and hooks for hanging animal carcasses is still intact."



Figure D2. View of the 1901 English oak tree, HO151, on the left, the Meat House in the centre with the ladder on the roof, and the school house and Sloyd room beyond the Meat House between the ladder and the chimney, taken from the west side of the first floor balcony. (2011).

2 Mens Quarters (c1860/alterations c1880-81)

The Mens' Quarters is described by David Helms (2009) "constructed of brick with three stretcher courses alternating with one soldier course. The cottage comprises one long traverse gable oriented east-west, with three subsidiary gables extending at right angles to the north. There are skillion verandahs to both the north and south elevations verandah structures, which appear to be early, if not original, are supported by chamfered timber posts and have brick floors. There are external chimneys in either end wall. The front door and hallway is placed off-centre.

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Windows are six-pane double hung sash. The three gable ends have ocular vents." Napier and Trethowan both note that the design of the wall vents is the same as those on the stables, indicating that they were probably built at the same time or at least designed by the same architect J H W Pettit.



Figures D3&4 Source: Mens Quarters Trethowan, 2016, p38

3 Underground Water Tanks - three (c1870-81).

The underground water tanks are round, and most likely built in brick, which was typical at that time. The only one to have retained the original conical shaped iron roofed cover is next to the stables, whilst the water tank near the rear of the mansion and the one near the Mens Quarters now have a flat concrete cover. The interiors have not been inspected (see Fig D5 below).

4 Stables (1880-81),

The stables, were severely damaged in the 1944 grassfires and were never fully restored but the remaining 1880s sections (mostly the front gabled buildings) have a high degree of integrity. Helms describes the former stables in 2005, "which appear to originally have been symmetrical in layout with a large central barn flanked by two wings containing accommodation for the stable hands. The flanking wings have double hung sash windows with an oculus vent above. The area to the south of the barn and between the flanking wings has now been enclosed, and a large new steel framed roof built over the barn. Internally, the barn retains its original brick floor - the stable bays have been removed but evidence of the divisions still exists in the walls and floors. An unusual feature at one side is a concrete 'trough', which reputedly was used for the servicing of carriages or vehicles. "Trethowan explains that the concrete trough was more probably utilised as a horse bath given its depth, raised edges and the building's continued utilisation as a thoroughbred horse stable by William Pearson (Junior).



Figure D5. Source: (Detail from Trethowan, (2016: 18), *the Leader*, 7th July 1906, p. 33.

5 English Oak (1901) and copper plaque, (*Quercus robur*) HO151

This 1901 English Oak (*Quercus robur*), is an outstanding mature specimen in Victoria. Post 2001, the measurements were; spread: 24.40m; girth: 2.72m; height: 11.75m. (National Trust Significant Tree Register).



Figure D6. View of the 1901 English oak tree, HO151, taken from the west side of the first floor balcony. (2011).

6 Gardens and trees and elliptical unsealed carriage drive c1870-1906

Trethowan (2016) notes: the current formal arrangement of the garden was established with the creation of the elliptical front lawn at the centre of the driveway. Surrounded by a roughcast render retaining wall, a small inset stair, framed with Arts and Crafts inspired cement spheres, align with the centre of the entrance front of the mansion. Cement curbing to the remainder of the garden paths replaced an earlier angled brick edging, apparent in c.1906.

Sloping away from the house, the gardens, on the south front of the house in particular, have been designed to frame and therefore incorporate views of the surrounding landscape. This has largely been achieved through the placement of the elliptical front lawn framed by symmetrical

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plantings of Cedars (a Blue Atlas and a Himalayan Cedar) which would have originally drawn the eye of the viewer to the wider landscape and the former land holdings of the Pearson family; it is noted that this view is now partially obscured by low-lying branches of these trees. Elsewhere, the garden incorporates multiple plantings of exotic tree specimens, including: English Oak, Bunya Bunya Pine, Hoop Pine, Hazelnut, Monterey Cypress, Bhutan Cypress, Japanese Spindle-wood and Norfolk Island Hibiscus amongst others."



Figure D7 Trethowan (210646) View of the entrance front of the mansion, looking west. Note the formal arrangement of the original gardens with relation to the elliptical drive and entrance front of the mansion.

7 Driveway (1903) (later known as Leslie Drive) and English Oak trees at Settlement Road entry and the two English Oak trees at the Mansion end of the driveway.

The driveway extends from the entry gates at Settlement Road to the mansion house. There are two English Oak trees at the Settlement Road entry gate and two at the mansion end of the driveway. The 1903 driveway extends more or less in a straight line to the mansion house, (the 1960s diversion around the 1960s oval is not significant as it is not part of the 1903 William Pearson landscaping and mansion house development. The driveway is unsealed. Traditionally driveways from public roads to private mansion houses were lined with exotic trees. The two English Oaks at the entry and two at the mansion end, are likely to be remnants of an oak lined driveway.



Figures D 8 & 9 Trethowan (2106:46) English oaks framing the Settlement Road entry (left) and English oaks framing the mansion end of the driveway.

8 Mansion house and interior (1905-06)

Heritage Assessment 'Kilmany Park' 1613 Settlement Road, Warrak Trethowan 2016.notes.

"The mansion at 'Kilmany Park' was commissioned by William Pearson (Junior) and constructed in c.1905-06 to a design by pre-eminent Melbourne architects Harry B. Gibbs & Finlay Architects. The mansion involved the remodelling and extension of an earlier house, commissioned by William Pearson (Senior) and constructed in c.1870-71 to a design by Sale architect J.H.W. Pettit. In 1948, during the mansion's tenure as the Kilmany Park Farm Home for Boys, minor alterations were undertaken to the mansion's kitchen to a design by Melbourne architect Keith Reid.

Retaining sections of the earlier 1870-71 house on the property, constructed from overpainted tuck-pointed brick, the majority of the mansion consists of that built in c.1905-06. Constructed from rendered brickwork with applied cement decoration, the mansion is a significant two-storey building with decorative chimneys and a galvanised corrugated metal sheet clad roof. Executed in a conservative interpretation of Classical style architecture, the principal elevations of the mansion consist of the south (entrance front) and east (garden front) elevations. The west elevation consists of a secondary garden front whereas the rear elevation (north) addresses a rear yard framed on the opposite side by the stables. The south elevation is defined by a central bay that is adorned with a series of decorative cement pediments at ground and first floor levels, the ground floor pediment surmounting a four-bay arrangement of decorative stained and leadlight windows; the first-floor pediment topping what appears an arcaded balcony, the whole

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arrangement in-turn surmounted by a monumental stepped parapet. From this central bay, an arcaded loggia at ground floor level and an upper level arcade, with segmental arches supported on cast iron columns, extend along the extent of the south elevation, continuing along the east and west elevations. On the garden front, attention is drawn to a large stained and leadlight glass bay window that is centred on the elevation at ground floor level."

"Internally, the mansion presents as a unified interior containing multiple notable features, indicative of the Art Nouveau influence on its interior decoration. At ground floor level, the entrance vestibule opens into a double height stair hall, the two areas separated by decorative plasterwork columns with bas relief details to dado height. The columns support an entablature of equally detailed bas relief features, the decoration of which incorporates a cornice that extends the perimeter of both rooms. At the centre of the hall, an elaborate timber staircase with timber panelling extends through the middle of the house and is overlooked by a gallery at first floor level. At right, the stair hall opens into the drawing room through an elaborate door case and doors, the drawing room retaining significant features including a fretwork screen with decorative wrought iron lanterns that frame a leadlight bay window. At left of the stair hall, the current billiard room is entered through an equally elaborate door case and doors, the room containing early features including joinery and decorative ceilings. At the rear of the stair hall, a corridor provides access to the dining room and the remainder of rooms on the ground floor which retain significant features, including a fretwork screen and bay window with leadlight glass in the dining room; and joinery, marble and timber mantle pieces and decorative ceilings to the remainder of the rooms. At first floor level, the rooms incorporate bedrooms and retain early features including joinery, marble and timber mantle pieces, leadlight glass and decorative ceilings. There have been few significant alterations to the interior since its completion c.1906, however no original bathrooms, kitchens or service areas survive intact.



Figure D10. Looking east under the segmental arch, towards the front gates on Settlement Road, showing the unpainted 'ashlar' rendered walls, timber floor of the grand first floor balcony, balustrade and columns. (2011)

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Figure D11. Looking south under the segmental arch, towards Settlement Road, showing the timber floor of the grand first floor balcony, unpainted rendered balustrade and Corinthian composite columns. (2011)



Figure D12. Example of Art Nouveau Lead lighting in a first floor bedroom. (2011)



Figure D13. First floor timber balustrade, columns and screen above the stair hall. (2011)



Figure D14. View of fine timber work of the stairs, walls, balustrade, and banister. (2011)

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Figure D15. View of the timber staircase with newel post. (2011)



Figure D16. View of the Art Nouveau timber screen in the dining room. (2011)



Figure D17. Art Nouveau timber screen and joinery and plaster work, in the sitting room. (2011)



Figure D18. One example of many of the Art Nouveau lead light windows on the ground floor. (2011)

www.jeremyjohnson@igoogle.com.au

9 McClelland Memorial Gate Pillars and plaque at Reid Drive entry (1924),

Two brick piers finished in rough cast render with decorative concrete capping and a brass plaque.



Figures D19 & 20. Source: Trethowan, 2016. p47 Reid Entry Gates and plaque.

10, 11 Kilmany Park School No. 4240. (1927) and Kilmany Park School Sloyd Room (1949),

The timber buildings have gabled and hip roofs clad with short sheet corrugated iron with exposed rafters on the eaves. The Sloyd Room has a ventilated roof. Windows are timber-framed with three four-pane sashes and horizontal glazing bars. The double doors are solid timber planked. The school has two red brick chimneys.

Helms (2005) also described the interior of the two school buildings. The adjacent Sloyd Room is a simple rectangular essentially symmetrical in plan with four tall windows in the south elevations and three windows and a door in place of the fourth in the north elevation. The building retains a number of features that demonstrate its original function including the large bench along the south wall, the built in cupboards (once used for storing tools) and what appear to be large shelving units along the east end wall. Otherwise the interior is typical of schools of this period with vertical lining boards to the lower part of the wall and plasterboard above. A blackboard is set into the west end wall. The ceiling has been replaced.



Figures D21 & 22 Source: Trethowan, 2016. p48 School and Sloyd Room

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12 Recreation building Ainslie Bequest 1962

Constructed of brick walls, with corrugated metal clad gable and skillion roofs, clerestory windows and high windows at ground floor level.

According to Trethowan (2106) "Attributed to architect Keith Reid, the design intent of the building, which includes blind walls with engaged pilasters, are reminiscent of the execution of the adjacent racing stables and an attempt to respond to the existing built context of the homestead complex; thereby suggesting the role of an architect. While attributed to Keith Reid, the building is not considered a work that is comparable with the successful designs achieved in many of his regional ecclesiastical buildings for the Presbyterian Church, predominantly churches, throughout Victoria. "



Figure D23. The 1962 Recreation centre. Source: <http://www.dan.org.au/perch/resources/kilmanypage-27.5-w640.jpg>

Comparative analysis

Four other significant pastoral homesteads in Wellington Shire include The Holey Plain homestead, Fulham Park homestead, Nambrok Homestead and Boisdale House.

Historically, all of these properties date back to the earliest pastoral settlement in the area, and they retain some building structures from the early period, as does Kilmany Park. However, Fulham Park, which was built by 1856 in the mid Victorian era, is the earliest of these existing homesteads. Nambrok and Holey Plain homesteads date from the late Victorian era c 1880 and Boisdale House dates from 1892. Thus Kilmany Park homestead built in 1906 is over 100 years old, but still it is the youngest of the five pastoral properties in Wellington Shire.

Architecturally, all five homesteads have their own distinctive design. Fulham Park, a two storey red brick homestead is in the Colonial Georgian style, which is rarely found in Victoria, Holey Plain homestead is also a two storey red brick homestead, but in the very popular Victorian Italianate style with a 4 storey tower, canted bay windows and cast iron decoration. Nambrok homestead is a single storey house in an eclectic derivation of the Dutch and North Italian Renaissance fused with the Lombardic Romanesque, with canted bay windows and strident polychromy, is the most eclectic, picturesque brick mansion in rural Victoria. The complex is adorned with skillfully designed details in a manner unparalleled in Victoria. Boisdale House is a single storey brick and timber residence with a steep broken pitch roof clad with Marseille tiles and capped with a monitor skylight. The V plan form and exterior form reflect American influences in the design. Kilmany Park, a two storey rendered brick building, in a conservative classical style, which has a central bay with a series of decorative cement pediments at ground and first floor levels, the ground floor pediment surmounting a four-bay arrangement of decorative stained and leadlight windows; the first-floor pediment surmounting an arcaded balcony, and a monumental stepped parapet above. From this central bay, an arcaded loggia at ground floor level and an upper level arcade, with segmental arches supported on cast iron columns, extend along the extent of the south elevation, continuing along the east and west elevations. Comparatively, Fulham Park, Holey Plain, Nambrok and Kilmany Park are distinctive and highly accomplished variations of Victorian era architectural style, whereas, Boisdale House has departed strongly from this and embraced the Federation era style including influences from contemporary American design.

The Holey Plain homestead, Rosedale - Longford Road, Rosedale



Figure C1 – Holey Plain Homestead (Source: National Trust <http://vhc.heritagecouncil.vic.gov.au/places/69997>)

“The Holey Plain homestead, is significant as an unusually fine and large red brick house designed in the Victorian Italianate style, more typical of Victoria’s Western District homesteads than the Gippsland region. The property has strong associations with the Crooke family who have lived there for more than one hundred and fifty years. Members of the family have been

www.journals.plos.org/plosone/article?id=10.1371/journal.pone.0171000

influential in State and Local politics. The property is a key site which demonstrates the process of early pastoral settlement of Gippsland along a set pattern, being specifically chosen by the Crooke family for its proximity to Port Albert after they had developed other pastoral runs inland around Omoo." It was classified by the National Trust in 1959, updated 2007.

Source: National Trust <http://vhd.heritagecouncil.vic.gov.au/places/69997>

Fulham Park, 413 Myrtlebank-Fulham Road Fulham.



Figure C2 Fulham Park (Source: <http://vhd.heritagecouncil.vic.gov.au/places/510>)Fig

What is significant?

The pastoral run Fulham on Thomson river west of Sale was first taken up in 1841 by Peter Imlay of Twofold Bay (Eden) NSW. In October 1853 retired sea captain John William Jones acquired the run and soon after, certainly before 1856, erected a Colonial Georgian style, two storey homestead of brick. On the basis of stylistic and detail similarities the design has been tentatively attributed to Melbourne architect John Gill.

The house is regularly fenestrated, with a single storey timber verandah and its single storey outbuildings form a sheltered courtyard with a beehive well. The verandah has been later adorned with network brackets of art nouveau origin. The homestead is sited on a rise above a bend in a creek and looks toward the Thompson River. Some elms and eucalypts are the only remnants of formal plantings on the slope down to the creek. In 1991 the ruined stables were rebuilt although the attached groom's quarters were demolished. The property has passed through many ownerships, none of them very long and was used by the Royal Australian Air Force during the Second World War. Fulham Park was purchased by Norman Gooch in 1944 and remained in the Gooch family ownership until 1998 when it was subdivided.

How is it significant?

Fulham Park Homestead is of architectural and historical significance to the State of Victoria.

Why is it significant?

Fulham Park Homestead is of architectural importance as an early example of the Colonial Georgian style, a form rarely found in Victoria. The quality of the design is enhanced with distinctive and restrained joinery, with the entrance doorway and fenestration of particular note. The architectural significance of the house would be further enhanced if the connection with important Victorian architect John Gill can be established.

Fulham Park Homestead is of historical significance as the residence of one of the oldest pastoral properties in eastern Victoria. The house is important as the earliest substantial homestead building in East Gippsland and for its relatively intactness."

Fulham Park is protected on the Victorian Heritage Register HO331.

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Nambrok Homestead, 3045 Princes Highway, Nambrok.



Figure C3 Nambrok Homestead (Source: <http://vhd.heritagecouncil.vic.gov.au/places/70014>)

"The florid polychromatic mansion is held to have been completed by 1877 (date remains unconfirmed) for pastoralist John King, the builder being William Allen of Rosedale. Planned by an unknown architect in an H formation, this single storey mansion house is an eclectic derivation of the Dutch and North Italian Renaissance fused with the Lombardic Romanesque. 'Nambrok' with prominent Dutch gables, squat central romanesque tower, segmental arched arcade, canted bay windows and strident polychromy, is the most eclectic, picturesque brick mansion in rural Victoria. The complex is adorned with skillfully designed details in a manner unparalleled in Victoria. John King, grandson of P G King, third Governor of New South Wales, was a pre-eminent district pastoralist and Gippsland pioneer. The interior is of equal note. 'Nambrok' is maintained in excellent condition and is intact. Classified: 25/06/1969 -updated 2006"

Boisdale Homestead



Figure C4 Boisdale Homestead (Source: <http://vhd.heritagecouncil.vic.gov.au/places/70002>)

"Boisdale Homestead was erected in 1892 for Askin Morrison Foster, son of pioneer pastoralist John Foster, who leased the run in 1841. R G W Purchas, a Melbourne architect, designed the present single storey brick and timber residence with a steep broken pitch roof clad with Marseille tiles and capped with a monitor skylight. The V plan form and exterior form reflect American influences in the design.

Boisdale Homestead is a distinctive East Gippsland residence and a notable work of R G W Purchas, an innovative architect working in the late 19th century. The style of Boisdale is clearly derived from contemporary American developments and contrasts with Purchas's revivalist work, of which his own house, Tay Creggan, in Hawthorn, is the most important.

Boisdale is an early settled pastoral run and the present residence is dramatically situated on a granite outcrop overlooking the Avon River. The interior is finely crafted. Boisdale homestead and outbuildings are maintained intact and in excellent condition. Classified: 08/06/1967, updated 2006. "

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Management Guidelines

To facilitate the retention and enhancement of the cultural significance of the heritage place, its fabric and its setting, the following Management Guidelines are recommended. (Note that further information in relation to the management and redevelopment of this heritage place is available from the State's Heritage Advisory.)

The Kilmarny Park Estate refers to the whole area within the Heritage Overlay boundary shown in Figure M1 below. The Management Guidelines also refer to this area and they are divided into three sections:

Section One: The 1903 driveway (being the access road leading from Settlement Road to the gateway of the "Kilmarny Park Mansion Complex",

Section Two: The setting of the Kilmarny Park Mansion Complex (including view lines, interfaces and the further development of the Estate);

Section Three: The heritage buildings, structures and landscapes.



Figure M1: Map showing the extent of the Heritage Overlay (black outline), view lines and part of the Concept Plan, which is included in Development Plan Overlay Schedule 0.

1.—SECTION ONE—The 1903 driveway (being the access road leading from Settlement Road to the gateway of the “Kilmany Park Mansion Complex” and also serving the new neighbourhood).

1.1.—The long ‘drive of anticipation’ is an important part of the experience of arriving at a large country mansion. This was achieved by planting a long avenue of trees, which visually retained the grand entry. The redevelopment of the 1903 driveway to provide a new access road should seek to retain this experience and overall sense of arrival. This can be achieved by:

- 1.1.1.—Creating an avenue of trees placed as close to the road as possible in order for a canopy to form over it. The trees will form an avenue which extends from the existing two English Oaks at the Settlement Road to the new entry of the “Kilmany Park Mansion Complex”. The preferred tree species should be related to the history of the Pearson era; potential species are listed on page 5 of this citation. Most appropriate species selection will be based on soil type, maintenance, heritage significance, potential size and canopy form.**
- 1.1.2.—Accommodating a road reserve wide enough for large trees. The sealed part of the road should remain to an absolute minimum. The road must be constructed in accordance with the requirements of the Infrastructure Design Manual.**
- 1.1.3.—Keeping the number of access streets off the driveway to a minimum so that the avenue is not interrupted by ‘missing trees’. A maximum of two new access streets, as shown in Figure 1 would be preferred.**
- 1.1.4.—Ensuring that all power and services are to be provided underground and located so that trees (roots and branches) will not be damaged during maintenance of the services.**

1.2.—To retain the original rural feeling and setting of the Estate the access road should remain ‘green’ and ‘rural’ in its character. This can be achieved by the following:

- 1.2.1.—The road reserve should be a minimum of 30 metres in width, with a minimum amount of sealed surface. Apart from the access road itself, a shared path should be provided.**
- 1.2.2.—Where achievable, roads, paths and crossovers (to houses) constructed need to resemble the appearance of an unsealed driveway with appropriate colour and texture use. Upstanding kerbs and channels should not be used.**
- 1.2.3.—All drainage works should be designed to have a rural appearance which can be achieved with appropriate colour, profile, and texture.**
- 1.2.4.—New development along the driveway should have an appropriate setback which retains the green character of the driveway.**
- 1.2.5.—The use of fences on lot boundaries facing the driveway is strongly discouraged; vegetation is considered the most appropriate form of boundary treatment. If fences are used, they should either be of a post and wire or timber picket fencing and at least 50% transparency. A front fence should not exceed 1.2 metres.**

1.3.—Entrance to the main driveway/ access road from Settlement Road

- 1.3.1.—Retain an entry gateway at the Settlement Road access at the existing location including the two existing oak trees. A shared path can be constructed between the oak trees.**
- 1.3.2.—Ensure the engineering design of the road intersection and its construction allows for the protection and safety of the existing trees.**

1.4. Signs and other infrastructure

- 1.4.1. Ensure signs and services such as power poles, bus shelters, etc are located so that they do not impact on the important views.

2—SECTION TWO—The setting of the Kilmany Park Mansion Complex

- 2.1. Retain the important view lines to and from the Mansion House as shown by the red arrows and red polygons in Figure 4.

- 2.1.1. Retain the following clear views within the heritage area

- 2.1.1.1. Clear views of each significant building to and from the Mansion House and from the internal roads by ensuring that any new buildings, fences and vegetation do not obscure these views.
- 2.1.1.2. Clear views of the School Room to and from the Sloyd Room.
- 2.1.1.3. Clear views of the front section and side elevations of each significant building from along adjacent private or public streets.

- 2.1.2. Retain and protect the following views that go beyond the heritage area

- 2.1.2.1. A view corridor of the Mansion House from Settlement Road within the red polygon in Figure 4.
- 2.1.2.2. Views from the Mansion House towards the south within the red polygon in Figure 4.

- 2.1.3. Any application for proposed buildings or trees within these areas should be accompanied by accurate levels and drawings to demonstrate that it will not obscure the views to and from the Mansion House to Settlement Road and the other view lines specified in Figure 4.

2.2. Boundary treatment and entrance to the Kilmany Park Mansion Complex

- 2.2.1. To reinforce and ensure that the Estate is recognised as a single entity, the treatment along the entire length of its boundary should take the following principles into account

- 2.2.1.1. Dense and tall evergreen trees with foliage to ground level (e.g. Monterey Pine trees) should be used to form a screen on the boundary with the new housing development or where privacy is required. A bare fence is strongly discouraged.
- 2.2.1.2. Protect external views within the view corridor to Settlement Road (as noted on Figure 4) by introducing or remain an open boundary treatment which will not obscure or restrict the view.

- 2.2.2. If new entry gates are constructed at the point of entry from the public access road/driveway to the Kilmany Park Mansion Complex its design should be in keeping with the 1906 design of the Mansion House with a discreet plaque stating their date of construction. Examples of appropriate fences can be found in figures D25 and D27.

2.3. Future development within the Kilmany Park Mansion Complex

To ensure existing heritage buildings remain as the prominent buildings on the estate and further development does not erode the rural setting of the Kilmany Park Mansion Estate.

- 2.3.1. New buildings, works (including outbuildings such as sheds), structures or additions to existing buildings should not erode the rural setting or obstruct the view to heritage buildings or other view line. Heritage buildings should remain as the prominent buildings on the Estate.
- 2.3.2. Further subdivision is discouraged as it will further fragment the Kilmany Park Mansion Complex as a single entity and erode the rural setting.
- 2.3.3. The viability of the Mansion House to provide income for regular maintenance must not be compromised by future subdivision or development within the Heritage Overlay polygon.

2.4. Fencing and boundary treatments within the Kilmany Park Mansion Complex

To ensure Kilmany Park Mansion Complex remains a recognisable, physically related group of heritage buildings, careful consideration should be given to fences or other boundary treatments between the existing lots within the heritage area:

- 2.4.1. Fences should be no higher than 1.2 metres, unless documentary evidence is provided to show an historically appropriate alternative.
- 2.4.2. Fences required for privacy should be timber paling fences no higher than 1.8 metres. The location of these fences should not obscure view lines.
- 2.4.3. Fence design should incorporate timber pickets or railings, (as shown in D25 and D23) for the Peason era and timber railings and posts with cyclone wire infill for the Ilays Home era (as shown in Figure 443).
- 2.4.4. The use of vegetation is considered an appropriate alternative form of boundary treatment as long as any view lines are not obscured.

2.5. Paving within the Kilmany Park Mansion Complex

- 2.5.1. For Victorian, Federation and Interwar era historic buildings, appropriate paving could be pressed granitic sand or asphalt. If concrete is selected, a surface with sand coloured, size exposed aggregate would be required.
- 2.5.2. Ensure the asphalt or concrete does not adhere to the buildings. Insert 10mm x 10mm grey polyurethane seal over a sipped Abieflex joint filler between the structure and the concrete to ensure concrete does not adhere to it and to allow expansion and joint movement and prevent water from seeping below the building.

2.6. Signs and other infrastructure

- 2.6.1. Ensure signs and services such as power poles, signs, etc are located so that they do not impact on important views.
- 2.6.2. Any new interpretation storyboards should be placed to the side of the buildings not directly in front of them.

3.—SECTION THREE—The Heritage Buildings, structures and landscapes

The guidelines below provide best-practice approaches when redeveloping, restoring and/or maintaining the heritage buildings. Specific guidelines for the Mansion House itself have not been prepared. Internal alteration controls apply to the Mansion House and Meat House, it is therefore strongly advised to submit a conservation management and maintenance plan as part of any planning permit application for external or internal works or maintenance.

3.1.—Additions and changes to buildings, structures and landscape

Extensions that are sympathetic to the heritage values of the existing buildings are preferred e.g. new structures that are in the same view lines as the historic buildings and as seen from internal roads, and public vantage points should be parallel and perpendicular to the existing building, no higher than the existing building, of similar proportions, height, wall colour, steep gable or hip roofs, with rectangular timber framed windows with a vertical axis.

3.1.1. Where possible changes that are easily reversible should be considered e.g. the current needs might mean that a doorway in a brick wall is not used, or located where an extension is desired. Rather than bricking up the doorway, frame it up with timber and shut it over with plates, weatherboards, etc.

3.1.2. To avoid damage to the brick and rendered masonry walls, signs and fixtures should be attached in such a way that they do not damage the brickwork. Preferably fix them into the mortar rather than the bricks.

3.1.3. If an extension is to have a concrete slab floor, ensure it will not reduce the air flow under the historic buildings.

3.1.4. Avoid hard paths against the walls of solid masonry walls. Install them 500mm away from the walls and 250mm lower than the ground level inside the building. Fill the gap between the path and wall with very coarse gravel to allow moisture to evaporate from the base of the wall.

3.2.—New garden beds

3.2.1. New garden beds should be a minimum of 500mm from the walls, preferably further, and the ground lowered so that the finished ground level of the garden bed is a minimum of 250mm lower than the ground level which is under the floor, inside the building. Slope the soil and garden bed away from the building, and fill the area between the garden bed and wall, with very coarse gravel up to the finished level of the garden bed. The coarse gravel will have air gaps between the stones which serves the function of allowing moisture at the base of the wall to evaporate and it visually alerts gardeners and maintenance staff that the graveled space has a purpose. The reason that garden beds are detrimental to the building is by a combination of watering around the base of the wall and the ground level naturally builds up. The ground level rises, due to mulching and leaf litter and root swelling, above a safe level such that it blocks sub-floor ventilation, and the wall is difficult to visually monitor on a day-to-day basis, due to foliage in the way.

3.3.—Accessibility

3.3.1. Ramps: removable ramp construction

- 3.3.1.1.—A metal framed ramp which allows air to flow under it, to ensure the subfloor vents of the building are not obstructing good airflow under the floor, which will allow the wall structure to evaporate moisture, reduce termite and rot attack to the subfloor structure and reduce rising damp in brick/stone walls.
 - 3.3.1.2.—Ramps constructed from concrete next to brick walls may cause damp problems in the future and are therefore discouraged
 - 3.3.1.3.—Ensure water drains away from the subfloor vents and walls and any gap between the wall and the ramp remains clear of debris. Insert additional sub floor vents if the ramp has blocked any of them.
 - 3.3.1.4.—The hand rails on the ramp should not be a feature which would detract from the architecture. Plain thin railings painted in the same colour as the walls to blend in, would be appropriate.
- 3.3.2.—Metal baristers may be installed at steps. They are functional and minimalist and they have a minor visual impact on the architecture and are therefore a more suitable design for an accessible addition.

3.4.— Reconstruction and Restoration

If an opportunity arises, consider restoring and reconstructing the following:

- 3.4.1.— Roofing, spouting and down pipes appropriate to the original era of each building
 - 3.4.1.1.—Use galvanised corrugated iron roofing, spouting, down pipes and rain heads on all the historic buildings.
 - 3.4.1.2.—Don't use Zincalume or Colorbond.
 - 3.4.1.3.—Use Ogco profile spouting, and round diameter down pipes for Victorian and Federation era buildings.
- 3.4.2.— Brick and Stone Walls
 - 3.4.2.1.—Mortar: Match the lime mortar, do not use cement mortar. Traditional mortar—mixes were commonly 1:3 (lime:sand) for Victorian and Federation era buildings.
- 3.4.3.— Paint and Colour (also see Paint Colour and Paint Removal)
 - 3.4.3.1.—It is recommended to paint the exterior of the timber buildings using original colours (paint scrapes may reveal the colours) to enhance the historic architecture and character.
 - 3.4.3.2.—Paint removal: It is strongly recommended that the paint be removed chemically from any painted brick or rendered surfaces that were originally unpainted. Never sand, water or soda blast the building as this will permanently damage the bricks, mortar and render. Never seal the bricks or render as that will create perpetual damp problems. Removal of the paint will not only restore the elegance of the architecture, but it will remove the ongoing costs of repainting it every 10 or so years.
- 3.4.4.—Remove any dark grey patches to the mortar joints—this is cement mortar which will damage the bricks, as noted above, and reduce the longevity of the walls. Repoint those joints with lime mortar. The mortar is not the problem it is the

messenger, altering you to a damp problem (also see Water Damage and Damp)

3.4.5. Modern products: Modern products should not be used on the Victorian and Federation era stone or brick work as they will cause expensive damage. Use lime mortar to match existing.

3.4.6. Do not seal the brick or render with modern sealants or with paint. Solid masonry buildings must be able to evaporate water when water enters from leaking roofs, pipes, pooling of water, storms, etc. The biggest risk to solid masonry buildings is permanent damage by the use of cleaning materials, painting, and sealing agents and methods. None of the modern products that claim to "breathe" do this adequately for historic solid masonry buildings.

3.4.7. Do not paint or coat with sealant, any unpainted brick or rendered surfaces.

3.5.—Care and Maintenance

3.5.1. As a general approach, retaining and restoring the original heritage fabric is always a preferable heritage outcome to its replacement with new.

3.5.2. Key References

3.5.2.1. Obtain a copy of "Salt Attack and Rising Damp" by David Young (2006), which is a free booklet available for download from Heritage Victoria website. It is in plain English, well-illustrated and has very important instructions and should be used by tradesmen, Council maintenance staff and designers. This is particularly relevant for Victorian and Federation era buildings.

3.5.3. Roofing, spouting and down pipes

3.5.3.1. Corrugated iron roofing, spouting, down pipes and rain heads should all be galvanised. Whilst not essential, it is preferable to use short sheet corrugated iron and lap them, rather than long single sheets for Victorian and Federation era buildings.

3.5.3.2. Zincalume or Colorbond should not be used.

3.5.3.3. Ogee profile spouting and round diameter down pipes should be used for Victorian and Federation era buildings.

3.5.4. Joinery

3.5.4.1. It is important to repair rather than replace where possible, as this retains the historic fabric. This may involve cutting out rotten timber and splicing in new timber, which is a better heritage outcome than complete replacement.

3.6.—Water Damage and Damp

3.6.1. Signs of damp in the walls of solid masonry buildings includes lime mortar falling out of the joints, moss growing in the mortar, white (salt) powder or crystals on the brickwork, existing patches with grey cement mortar, or the timber floor falling. These causes of damp are, in most cases, due to simple drainage problems, lack of correct maintenance, inserting concrete next to the solid masonry walls,

- sealing the walls, sub-floor ventilation blocked, or the ground level too high on the outside.
- 3.6.2.** Always remove the source of the water damage first (see Care and Maintenance).
- 3.6.3.** Water falling, splashing or seeping from damaged spouting and down pipes cause severe and expensive damage to brick walls.
- 3.6.4.** Repairing damage from damp may involve lowering the ground outside so that it is lower than the ground level inside under the floor, installation of agricultural drains, running the downpipe into drainage inspection pits instead of straight into the ground. The reason for the pits is that a blocked drain will not be noticed until so much water has seeped in and around the base of the building and damage commenced (which may take weeks or months to be visible), whereas the pit will immediately fill with water and the problem can be fixed before the floor rots or the building smells musty.
- 3.6.5.** Damp is exacerbated by watering plants near the walls. Garden beds and bushes should therefore be located at least half a metre away from walls.
- 3.6.6.** Cracking: Water can seep into the structure through cracks (even hairline cracks in paint) and the source of the problem needs to be remedied before the crack is filled with matching mortar. In the case of paint on brick, stone or render, the paint should be chemically removed to allow the wall to breathe properly and prevent the retention of moisture.
- 3.6.7.** Subfloor ventilation is critical. Sub-floor vents should be checked for blockages and introduce additional ones if necessary. Ensure the exterior ground level is 250mm or more lower than the ground level inside the building. Good subfloor ventilation works for free, and is therefore very cost effective. Do not rely on fans being inserted under the floor as these are difficult to monitor, they can breakdown as they get clogged with dust, etc., and there are ongoing costs for servicing and electricity.
- 3.6.8.** Engineering: If a structural engineer is required, it is recommended that one experienced with historic buildings and the Burra Charter principle of doing 'as little as possible but as much as necessary', be engaged. Some of them are listed on Heritage Victoria's Directory of Consultants and Contractors.
- 3.6.9.** Never use cement mortar on Victorian and Federation-era buildings, always match the original lime mortar. Cement is stronger than the bricks and therefore the bricks will eventually crumble, leaving the cement mortar intact. Lime mortar lasts for hundreds of years. When it starts to powder, it is an indication of a damp problem – which should be fixed at the source and then repointed with lime mortar.
- 3.6.10.** New damp proof course (DPC) should not be installed until the drainage has been fixed. Even an expensive DPC may not work unless the ground has been lowered appropriately.

3.7— Paint Colours and Paint Removal

- 3.7.1. A permit is required to paint a previously unpainted exterior or interior (when controls apply) and to change the existing colours.
- 3.7.2. Even if the existing colour scheme is not original or appropriate for that style of architecture, repainting using the existing colours is considered to be maintenance and no planning permit is required.
- 3.7.3. If a change of the existing colour scheme is proposed, a planning permit is required and it would be important to use colours that enhance the architectural style and age of the building.
- 3.7.4. Rather than repainting, it would be preferable if earlier paint was chemically removed from brick and rendered surfaces to reveal the original finish.
- 3.7.5. Chemical removal of paint will not damage the surface of the stone, bricks or render or even the delicate tuck pointing that is hidden under many painted surfaces. Removal of the paint will not only restore the elegance of the architecture, but it will remove the ongoing costs of repainting it every ten or so years.
- 3.7.6. Sand, soda or water blasting removes the skilled decorative work of craftsmen as well as the fired surface on bricks and the lime mortar from between the bricks. It is irreversible and reduces the life of the building due to the severe damp that the damage encourages. Bricks or render should never be sealed as that will create perpetual damp problems.

3.8— Services

- 3.8.1. New services and conduits, down pipes etc, should not be conspicuous and therefore located, whenever possible, at the rear of the building. When this is not practical, they should be painted the same colour as the building or fabric behind them, or enclosed behind a screen of the same colour as the building fabric that also provides adequate ventilation around the device. Therefore, if a conduit goes up a red brick wall, it should be painted red, likewise when it passes over a cream coloured detail, it should be painted cream.

3.9— Signage (including new signage and locations and scale of adjacent advertising signage)

- 3.9.1. All signage should be designed to fit within or around the significant architectural design features, not over them.

Resources

Wellington Shire Heritage Advisor

Young, David (2008), "Salt Attack and Rising Damp, a guide to salt damp in historic and older buildings," Technical Guide, prepared for Heritage Victoria.

All photos taken in 2011 by Heritage Intelligence Pty Ltd unless otherwise noted.

www.heritageintelligence.com.au

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~~4-00-~~
Proposed C64

SCHEDULE 9 TO THE DEVELOPMENT PLAN OVERLAY

Shown on the planning scheme map as **DPO9**

SALE WESTERN GROWTH AREA – WURRUK**1.0 Requirement before a permit is granted**

~~4-00-~~
Proposed C64

A permit may be granted to construct or carry out minor works to an existing building prior to the approval of a development plan if the responsible authority is satisfied that the granting of a permit does not prejudice the intended outcomes of the development plan.

A permit for subdivision must be considered against the staging plan identified in the approved development plan, ~~the residential supply in the Sale area and a demonstrated demand for further development.~~

2.0 Conditions and requirements for permits

~~4-00-~~
Proposed C64

The following conditions and/or requirements apply to permits:

- A permit application for subdivision must include:
 - A subdivision plan ~~showing building envelopes and lot frontages.~~
 - A Stormwater Management Plan.
- Any permit for subdivision and development must include conditions reflecting guidelines, requirements and conditions as stated in the approved development plan.
- Any permit regarding land containing a native tree where retention is required or deemed achievable, must contain a condition giving effect to tree protection (including canopy and root system) during subdivision construction. The existing agreement under Section 173 of the *Planning and Environment Act 1987* for specific trees within the development plan area will lapse once the tree protection strategy is fully implemented.
- ~~Any permit regarding land where at least 25 per cent of the perennial understorey is made up of native grasses must contain a condition requiring an approved Offset Management Strategy prior to Statement of Compliance.~~
- ~~Any permit regarding land where onsite waste water management systems are used must show the building and effluent disposal envelopes on the subdivision plan. ~~The minimum lot size for sites with onsite waste water management systems is 4000 square metres.~~~~
- Any permit regarding land containing a designated waterway must contain a condition requiring a Water Management Plan.
- Any permit regarding land containing or abutting a place of cultural heritage significance (including Kilmany Park ~~estate~~) must contain a condition which gives effect to any recommendations for the protection, enhancement and interpretation of the place as referred to in the approved development plan.
- ~~Any permit regarding land containing the two existing oak trees at the existing Settlement Road entrance to the Kilmany Park Estate, must include an agreement under Section 173 of the *Planning and Environment Act 1987* between the landowner and the responsible authority to protect the oak trees for the duration of their practical lifespan.~~
- Any permit for subdivision must include an agreement under Section 173 of the *Planning and Environment Act 1987* between the landowners and the responsible authority to acknowledge the arrangements (e.g. payments or works-in-lieu) of infrastructure contributions identified in the development plan. If such an agreement already exists providing for the required infrastructure contributions, the landowner(s) are not required to enter into a new agreement. The agreement will lapse once all specified requirements of the agreement have been satisfied.

3.0 Requirements for development plan

-1-20-
Proposed CMA

A development plan must include the following requirements.

There must be a single development plan for the whole development plan area to which this schedule applies.

Concept plan and design principles

The development plan must be generally in accordance with the concept plan shown in ~~Map Figure 1~~ below and address the following design principles:

- A distinctive neighbourhood with a strong sense of place through:
 - Utilising the natural topography of the area to create rural views and vistas from key public areas and roads to its surroundings.
 - Enhancing and protecting heritage features such as Kilmory Park Estate, significant Aboriginal sites and other objects of cultural or historical significance.
 - Retaining significant ~~native~~ indigenous vegetation, particularly ~~native~~ scattered trees.
- A connected and integrated movement network by providing:
 - A permeable, sealed and safe road network based on a practical road hierarchy, directly connected with abutting residential areas. Cul-de-sacs are to be used sparingly discouraged.
 - Continuous and direct routes for pedestrians and cyclists between proposed and established residential areas and the neighbourhood activity centre, public open space, Wurrak Primary School, Sale CBD, public transport and other key public areas.
 - Opportunities for the provision of public transport services within the area in particular to service the Neighbourhood Activity Centre.
- A centrally located and accessible community area for use of the whole Wurrak community, capable of containing which contains:
 - A district open space not less than five hectares with at least a regional playground, Open Age Premier/regional cricket oval, cricket training facilities, junior-football-ground, fit for purpose building including change rooms, shelter with barbeque and public toilets.
 - A neighbourhood activity centre with total building footprint of not less than 1,500 square metres for commercial and community uses such as child care centre, convenience store and take-away.
 - Opportunities to facilitate formal and informal community gathering and social interaction.
- An attractive and safe neighbourhood through:
 - Distinctive neighbourhood entrances from the Princes Highway and Settlement Road.
 - A prominent highway frontage that provides an attractive entrance into Sale.
 - Appropriate interfaces with Kilmory Park Estate, existing low density residential areas and the neighbourhood activity centre.
 - Lots fronting to major roads, shared paths, waterways, flood plains, public open space and reserves.
 - Natural surveillance to create a sense of safety and security.

Specialist reports required to inform development plan

The development plan must be accompanied by and incorporate recommendations of the following specialist reports, and others as requested by the responsible authority:

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- ~~A Traffic Impact Assessment Report, Traffic Management Plan and Road Safety Audit which also determines impacts on surrounding areas.~~
- A Transport Impact Assessment Report (TIAR) which as a minimum must address traffic and access issues arising from the proposed development, predicted traffic generation and the impact of the development on the existing arterial road network in all relevant peak periods, in particular its impact on the following intersections with Princes Highway: Road Drive, Hunt Place, The B&K and Settlement Road.
- A Pedestrian and Cyclist Movement Traffic Study including the proposed linkages with the established residential areas and the path network north of the Princes Highway.
- An updated South Wairarapa Stormwater Plan 2016 including the impact of increased stormwater volume on downstream farming land and pumping costs, and a review of the proposed stormwater quality infrastructure to ensure the impacts of increased volume are addressed.
- A Native Vegetation Assessment including a Biodiversity Assessment Report.
- A Cultural Heritage Management Plan, if required.

The specialist reports must address the design principles and concept plan included in this schedule and any relevant background studies previously undertaken.

Development plan

The development plan must incorporate the road reserve west of Lot 6 PS702630.

The development plan must be informed and accompanied by a detailed design response based on an analysis of the natural, cultural and strategic context of the site and reflecting the recommendations of all specialist reports.

The development plan must contain:

- ~~A description of the proposed neighbourhood vision and character enhancing the existing heritage, cultural and natural features.~~
- ~~A site responsive and functional subdivision lay-out pattern including the identification of:~~
 - ~~The subdivision lay-out providing a variety of lots in a variety of sizes and densities.~~
 - ~~The location of a public open space and land to be used for drainage or conservation purposes.~~
 - ~~The neighbourhood activity centre.~~
 - ~~The road network, integrated with surrounding residential areas including:
 - ~~(shared) path network, movement network for pedestrians and cyclists including arterial road crossings.~~
 - ~~bus capable roads within the precinct, and~~
 - ~~the direct accesses from the arterial network via existing intersections and a fourth leg of the Hunt Place roundabout. No other direct access points from the arterial road network are permitted.~~~~
- ~~View corridors and heritage features.~~
- A landscape strategy with a consistent theme based on the proposed vision and character for the whole development including guidelines to support water sensitive urban design, details of street furniture; entrance statements from the Princes Highway and Settlement Road, and the native vegetation to be retained in public open space.

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- A draft concept plan for the neighbourhood activity centre and district open space, including location of a sports oval, play space, general footprint of building(s), vehicle access points, location of parking, areas for delivery and waste disposal, integration with the pedestrian and bicycle path network, ~~provision of bus service~~~~access to public transport~~ and interfaces with abutting development.
- Urban design guidelines for the whole development providing for high quality built form, heritage recognition, active frontages, sense of place and security, and all ability access.
 - Urban design guidelines and concept plans for interfaces with the Princes Highway, established residential areas, ~~the existing industrial area north of the Princes Highway~~, Kilmory Park Estate, Settlement Road and the flood plain at the southern boundary.

Development plan implementation

The development plan must be accompanied by:

- A Land Budget, including lot yield targets for each per-stage.
- A Staging Plan identifying the required interim and ultimate infrastructure requirements based on an indicative Servicing Plan showing all required utilities, services and infrastructure.

~~Interim and ultimate design solutions, particularly for infrastructure within and outside the development plan area including connections to key public areas.~~

~~An overall Servicing Plan showing water, sewerage, drainage, stormwater, electricity and telecommunications.~~

~~A Staging Plan and Land Budget, including lot yield targets per stage.~~

- A Developer Contributions Plan addressing anticipated timing and details of all required infrastructure associated with the development, including interim and ultimate infrastructure requirements.

Assessment of the development plan or amendment to the development plan

In assessing the development plan or an amendment to the development plan, the responsible authority must be satisfied that it:

- Achieves the design principles specified in this Clause.
- Is consistent with the Sale, Warruk and Longford Structure Plan (2010), ~~the South Warruk Stormwater Plan 2016~~, Scattered Tree Assessment (June 2014), Land Capability Assessment (March 2016) and ~~any other subsequent~~ specialist reports.
- Provides all essential services,³ community facilities,³ pedestrian and cycling links and roads.
- Is prepared to the satisfaction of the responsible and external authorities including EPA, CFA, VicRoads, Public Transport Victoria, Department of Economic Development, Jobs, Transport and Resources – Transport Growth, West Gippsland Catchment Management Authority, Gippsland Water, Aboriginal Affairs Victoria, Department of Environment Land Water and Planning and relevant service authorities.
- Is developed with the appropriate level of community participation as determined by the responsible authority.
- Implements development requirements as set out in the:
 - Infrastructure Design Manual (IDM);
 - Guidelines for Transport Impact Assessment Reports for Major Use and Development Proposals;
 - Austroroad Guidelines – Guide to Traffic Management Part 12: Traffic Impacts of Development, ‘Safe System’ philosophy and ‘Smart Roads’ plans;
 - VicRoads Tree Planting Policy; and
 - other requirements as determined by relevant authorities.

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- Supports design and development principles as set out in,
 - Supportive Environments for Physical Activity (SEPA) principles of healthy urban design- refer to Healthy by Design guidelines,
 - Water Sensitive Urban Design (WSUD), including recycling infrastructure and use of treated water;
 - Crime Prevention Through Environmental Design (CPTED)
- Is in accordance with any relevant agreement prepared under Section 173 of the *Planning and Environment Act 1987*.

Map Figure 1: Concept plan



- | | | | |
|---|---|---|--|
|  | Existing road network |  | Designated waterway and flood-prone land |
|  | Indicative road network |  | Proposed retention basins as identified in South Wairarapa Stormwater Plan |
|  | Existing shared path |  | Alternative location retention basin |
|  | Indicative shared path connection |  | Existing drainage reserve |
|  | Indicative walking and cycling link |  | Search area for Open Space and Neighbourhood Activity Centre |
|  | Long term shared path connection |  | Proposed conservation reserve |
|  | Entrance Statement |  | Native trees as identified in Scattered Trees Assessment |
|  | Higher density around amenity area - indicatively, lots not less than 300 m ² |  | Interface with established residential areas |
|  | Medium density - indicatively, lots averaging 800 m ² |  | Leslie Drive |
|  | Lower density - indicatively, lots of no greater than 1,000 m ² or greater |  | Interface with waterway or flood prone area |
|  | LDR2 area - indicatively, lots no less than 2000 m ² http://www.wgtn.govt.nz/development/land-use-zones |  | Interface with Settlement Road |
|  | LDR2 area - indicatively, lots no less than 4000 m ² |  | Interface with Hillmery Park Estate |
|  | Hillmery Park Estate |  | Interface with Pirocks Highway |

Planning and Environment Act 1987

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AMENDMENT C84

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Wellington Shire, which is the planning authority for this amendment.

The Amendment has been made at the request of Beveridge Williams & Co. Pty. Ltd on behalf of Jelaryl Pty. Ltd.; Park Ridge Investments Pty. Ltd.; Reyela Pty. Ltd. and Pearsondale Heights Pty. Ltd.

Land affected by the Amendment

The Amendment applies to the Wurruk Growth Area as identified in the Sale, Wurruk Longford Structure Plan (2010).

A mapping reference table is attached at Attachment 1 to this Explanatory Report.



Figure 1: Area to which the amendment applies

What the amendment does

The Amendment proposes to rezone the Wurruk Growth Area, as identified in the Sale, Wurruk and Longford Structure Plan (2010) to the General Residential Zone 1 and Low Density Residential Zone, remove Development Plan Overlay - Schedule 1; amend the Heritage, Flood and Land Subject to Inundation Overlays; and apply the Development Plan Overlay - Schedule 9 to all developable land.

The Amendment

- Rezone land at Princes Highway, Wurruk being Lots 6 and 7 PS:702630C from Low Density Residential Zone to General Residential Zone - Schedule 1.
- Rezone part of land at Settlement Road, Wurruk being CA:21 SEC: E, Parish of Wurruk Wurruk from Low Density Residential Zone to General Residential Zone - Schedule 1.

- Rezone land at 402 Arnup Road and Arnup Road, Wurruk being Lots 1 and 2 PS: 61034F from Farming Zone to General Residential Zone - Schedule 1.
- Rezone land at Arnup Road, Wurruk being CA: 19 SEC: E Parish of Wurruk Wurruk from Farming Zone to Low Density Residential Zone.
- Rezone land at 148E Settlement Road, Wurruk being Lot:1 PS:602219P from Farming Zone to part Low Density Residential Zone and part General Residential Zone - Schedule 1.
- Rezone land at 148F, 148B,148A, 148C and 148D Reid Drive, Wurruk being Lots: 2,3,4,5 and 6 PS:602219P from Farming Zone to the Low Density Residential Zone.
- Rezone land at 1613 Settlement Road, Wurruk being Lot:7 PS: 602219P from Farming Zone to part Low Density Residential Zone.
- Delete Clause 43.04 - Development Plan Overlay - Schedule 1 from Lots: 6 and 7 PS: 702630C being Princes Highway, Wurruk and CA:21 SEC: E, Parish of Wurruk Wurruk being Settlement Road, Wurruk.
- Insert a new Schedule 9 to Clause 43.04 – Development Plan Overlay for land at Princes Highway, Wurruk being Lots 6 and 7 PS:702630C; Settlement Road, Wurruk being CA:21 SEC: E, Parish of Wurruk Wurruk; 402 Arnup Road and Arnup Road, Wurruk being Lots 1 and 2 PS: 61034F; 148E Settlement Road, Wurruk being Lot:1 PS:602219P; 148F, 148B,148A, 148C and 148D Reid Drive, Wurruk being Lots: 2,3,4,5 and 6 PS:602219P and 1613 Settlement Road, Wurruk being Lot:7 PS: 602219P.
- Amend the Schedule to Clause 43.01 Heritage Overlay to update the heritage controls and reduce the extent of HO68 "Kilmarny Park Estate".
- Amend the Schedule to Clause 81.01 to replace the incorporated document "Wellington Shire Heritage Place Citations 2007", to include the updated heritage citation for HO68 - "Kilmarny Park Estate".
- Amend Planning Scheme Maps 92, 92LSIO-FO, 92DPO, 93, 93DPO, 93LSIO-FO 125, 125DPO, 125HO, 125LSIO-FO, 126, 126DPO, 126HO and 126LSIO-FO.

Strategic assessment of the Amendment

Why is the Amendment required?

The Amendment is required to allow land located within the Wurruk Growth Area to be developed for residential purposes at a mixture of low and standard densities as identified in the Sale, Wurruk & Longford Structure Plan (2010).

In summary, the Amendment proposes the following revisions to the Wellington Planning Scheme:

- Rezone land which is not flood prone to General Residential Schedule 1 and Low Density Residential Zone, as identified in the Sale, Wurruk and Longford Structure Plan (2010).
- Apply the Land Subject to Inundation and Flood Overlays to flood prone areas within the Planning Scheme Amendment area, based on the most up-to-date data provided by the West Gippsland Catchment Management Authority.
- Reduce the extent of the existing Heritage Overlay and update the associated Heritage Citation and relevant Clauses within the Wellington Planning Scheme based on the recommendations of the 'Heritage Assessment Kilmarny Park (2016)' undertaken by Trethowan and the further advice of Council's Heritage Advisor.
- Apply a new Schedule to the Development Plan Overlay to the subject land. A Development Plan Overlay requires a Development Plan to be prepared prior to subdivision or development of the land. The purpose of a Development Plan is to describe all elements necessary to achieve quality residential development. It sets out the key principles for the long-term coordinated development of an area into a complete and fully integrated neighbourhood - including a basis for the preferred staging and a developer contribution system. Given the strategic significance and scale of the proposed development, a specific Schedule has been prepared for the Wurruk Growth Area, which will require the preparation of a single Development Plan for the whole of the Growth Area. In the interests of achieving the best possible land use outcome, a concept plan and design principles have also been included within the Schedule.

How does the Amendment implement the objectives of planning in Victoria?

The Amendment is consistent with and implements the objectives of planning in Victoria specified in Section 4 of the *Planning and Environment Act 1987*. In particular the Amendment implements:

- Objective 4(1) (a) – by providing for the fair and orderly, economic and sustainable use and development of the land.
- Objective 4(1) (c) – by securing a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- Objective 4(1) (d) – by conserving and enhancing those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.

The rezoning of the identified land will make provision for the residential development of the land at a range of densities within the identified Growth Area in Wurruk. The Amendment will also protect the heritage values of Kilmary Park as a place of historical significance within Wellington Shire.

How does the Amendment address any environmental, social and economic effects?

The Amendment considers the potential environmental, social and economic impacts of the long-term development of the land.

The rezoning will change the long-term use of the land from agricultural to residential. To secure the best possible (urban) design outcomes, the proposal includes the application of a Development Plan Overlay. A specific Schedule to the Development Plan Overlay has been prepared for this area, which includes key design principles to achieve a distinctive, attractive neighbourhood with a centrally located community area. The community area will provide benefits for the whole Wurruk community and therefore the movement network will be required to connect the older, more established areas of Wurruk with the new development.

Assessments have already been undertaken in relation to overall drainage, flooding, native scattered trees and the historic Kilmary Park Estate. The Schedule to the Development Plan Overlay and the application of the Heritage Overlay, Flood Overlay and Land Subject to Inundation Overlay reflect and facilitate the recommendations of those assessments. Further specialist assessments will be required in relation to traffic, native vegetation and cultural heritage. The recommendations of these specialist reports will be required to be incorporated into the final Development Plan. As such, all potential environmental and social impacts will be considered in detail during the preparation of the Development Plan itself.

Overall, it is expected that the Growth Area will provide a net community benefit for the Wurruk and broader community as:

- it will provide sufficient housing opportunities for the projected population growth within the Sale area;
- the population growth will provide opportunities for the improvement and expansion of commercial and community facilities; and
- during development and construction there will be associated economic benefits to local businesses.

Does the Amendment address relevant bushfire risk?

The subject land is currently not affected by the Bushfire Management Overlay (BMO). Although the subject land is not recognized as having any bushfire risk through the Wellington Planning Scheme, it is located within a Designated Bushfire Prone Area. On this basis, all buildings will be required to be constructed to a minimum standard to provide protection from bushfire events.

The Country Fire Authority was formally consulted during the public exhibition stage of the Amendment process and did not raise any concerns.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The Amendment complies with the requirements of the Ministerial Direction on the Form and Content of Planning Scheme pursuant to s 7(5) of the *Planning and Environment Act 1987* (the Act).

Pursuant to Section 12 of the *Planning and Environment Act 1987*, the Amendment complies with the following applicable Ministerial Directions:

- Ministerial Direction No. 11 - Strategic Assessment of Amendments; and
- Ministerial Direction No. 15 - The Planning Scheme Amendment Process.

This Planning Scheme Amendment is accompanied by all of the required information.

How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?

The Amendment supports the State Planning Policy Framework as follows:

Clause 11 – Settlement: The Amendment will increase the supply of urban land available for residential development by approximately 800 lots, which represents ~11 years of residential supply for the Sale area. The Development Plan Overlay – Schedule 9 will ensure the sustainable and orderly development of the area. The Wurruk Growth Area is also identified within the Gippsland Regional Growth Plan (2014).

Clause 13 – Environmental Risks: The Amendment updates the extent of the Land Subject to Inundation Overlay and Floodway Overlay in response to advice from the West Gippsland Catchment Authority and up-to-date flood mapping data.

Clause 15 – Built Environment and Heritage: The Amendment will enable the creation of a new neighbourhood. The DPO9 will ensure that all new development will appropriately respond to the topography and the direct amenity of the adjacent existing low density residential housing to the east and west. A small area of the subject site is noted as having potential sensitivity to Aboriginal Cultural Heritage. This will be investigated and recommendations will be addressed as part of the Development Plan process.

Kilmany Park Estate is a significant heritage place. The Amendment updates the extent of the Heritage Overlay and the Heritage Citation.

Clause 16- Housing: Through its facilitation of a broad range of lot sizes, i.e. General Residential Zoned lots of between 600m² and 1,000m², Low Density Residential Lots of between 2,000m² and 5,000m², in a gently undulating setting, the proposed Amendment and subsequent development will create a broad diversity of housing and lifestyle opportunities that will bring diversification across the market.

Clause 19- Infrastructure: Schedule 9 to the Development Plan Overlay requires the provision of all essential services and infrastructure including community facilities, pedestrian path, cycling links and roads.

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The Amendment supports and implements the Local Planning Policy Framework and Municipal Strategic Statement in a number of different ways.

Clause 21.04- Settlement: The Amendment will accommodate residential expansion within a recognised growth area, which will support and reinforce the regional role of Sale. The requirements for the Development Plan will ensure that appropriate urban design principles are applied in order to achieve a connected neighbourhood.

Clause 21.05 – Sale Wurruk and Longford Strategic Framework: The township role of Wurruk is described as follows:

‘Wurruk will provide diversity and choice in urban and rural living housing, opportunities for the establishment of new industry and an improved range of local services and facilities. It will act as a secondary settlement and activity node to complement Sale.’

This Clause identifies the subject land as a residential growth area, hence the rezoning will allow the area to develop in a manner consistent with this Clause.

Clause 21.14- Environmental Risks: Flood prone land within the Amendment will either remain in the Low Density Residential Zone or Farming Zone. Restricting development in flood prone areas will protect the community from potential floods.

Clause 21.16- Built Environment and Heritage: Schedule 9 to the Development Plan Overlay ensures that the native scattered trees will be incorporated into the final subdivision design. The requirements for the centrally located community area and pedestrian and cycling network will encourage social

interaction and physical activity for the future residents of this neighbourhood and the existing residents in the established surrounding areas.

Kilmory Park Estate is a significant heritage place. The Amendment updates the extent of the Heritage Overlay and the Heritage Citation.

Clause 21.18- Transport: Schedule 9 to the Development Plan Overlay promotes walking and cycling as a form of transport by requiring a connected and integrated movement network.

Clause 22.03- Heritage Policy: The Amendment is proposed to update the extent of the Heritage Overlay and the heritage citation for Kilmory Park in order to conserve, protect and enhance this significant heritage place.

Does the Amendment make proper use of the Victoria Planning Provisions?

The Amendment uses the most appropriate Victorian Planning Provision tools to achieve the strategic objectives of the Wellington Planning Scheme.

This Amendment seeks to utilise existing zones and apply them to appropriate areas within the Wurruk growth area. Overlays will be applied to areas which require specific consideration prior to development.

How does the Amendment address the views of any relevant agency?

The preliminary views of VicRoads, the West Gippsland Catchment Management Authority and Gippsland Water have been provided.

The West Gippsland Catchment Management Authority has provided the most up-to-date flood mapping. The Land Subject to Inundation Overlay and Flood Overlay are proposed to be updated in accordance with the updated data as part of this Amendment.

Advice from VicRoads and Gippsland Water will be addressed as part of the Development Plan process.

Further views of the relevant agencies have been sought during the public exhibition process. The agencies did not object to the amendment but changes have been made to DPO9 in response to comments provided.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The Amendment is not likely to have a significant impact on the transport system, as recognised in Section 3 of the *Transport Integration Act 2010*. The statements of policy principles under Section 22 of the *Transport Integration Act 2010* are not relevant to the current proposal.

Resource and administrative costs

• What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

The proposal will, in the long term, be followed by an application for the approval of a Development Plan under the provisions of the proposed Development Plan Overlay and applications for planning permits for subdivision and development on all rezoned parcels of land. However, the development is not likely to result in significant impacts on Council's resource and administrative costs.

Where you may inspect this Amendment

The Amendment is available for public inspection, free of charge, during office hours at the following places:

Wellington Shire Council
Sale Service Centre
18 Desailly Street
Sale VIC 3850

Wellington Shire Council
Yarram Service Centre
156 Grant Street
Yarram VIC 3971

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.delwp.vic.gov.au/public-inspection

ATTACHMENT 1 - Mapping reference table

Title Details	Property Address	Proposed
LOT: 6 PS: 702630C	Princes Highway, Wurruk	Rezone from LDRZ to GRZ1 Remove DPO1, apply DPO9
LOT:7 PS: 702630C	Princes Highway, Wurruk	Rezone from LDRZ to GRZ1 Remove DPO1, apply DPO9
CA: 21 SEC: E	Settlement Road, Wurruk	Rezone part from LDRZ to GRZ1 (western area above flood level) Remove DPO1, apply DPO9 and update LSIO and FO
Lot:2 PS: 610634F	Arnup Road, Wurruk	Rezone from FZ to GRZ1 Apply DPO9
Lot: 1 PS: 61034F	402 Arnup Road, Wurruk	Rezone from FZ to GRZ1 Apply DPO9
CA: 19 SEC: E	Arnup Road, Wurruk	Rezone from FZ to LDRZ Apply DPO9
Lot: 1 PS: 602219P	148E Settlement Road, Wurruk	Rezone part from FZ to LDRZ and GRZ1 Apply the FO, LSIO and DPO9 to part of the land
Lot: 2 PS: 602219P	148F Reid Drive, Wurruk	Rezone from FZ to LDRZ, apply DPO9
Lot: 3 PS: 602219P	148B Reid Drive, Wurruk	Rezone from FZ to LDRZ, apply DPO9
Lot: 4 PS: 602219P	148A Reid Drive, Wurruk	Rezone from FZ to LDRZ, apply DPO9
Lot: 5 PS: 602219P	148C Reid Drive, Wurruk	Rezone from FZ to LDRZ, apply DPO9
Lot: 6 PS: 602219P	148D Reid Drive, Wurruk	Rezone from FZ to LDRZ, apply DPO9
Lot: 7 PS: 602219P	1613 Settlement Road, Wurruk	Rezone part from FZ to LDRZ Remove part of HO, apply the FO, LSIO and DPO9 to part of the land

Planning and Environment Act 1987

WELLINGTON PLANNING SCHEME

AMENDMENT C84

INSTRUCTION SHEET

The planning authority for this amendment is the Wellington Shire Council.

The Wellington Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 6 attached maps sheets.

Zoning Maps

1. Amend Planning Scheme Map Nos. 92, 93, 125 and 126 in the manner shown on the attached map marked "Wellington Planning Scheme, Amendment C84".

Overlay Maps

2. Amend Planning Scheme Map Nos. 92DPO, 92LSIO-FO, 93DPO, 125HO, 125LSIO-FO, 126DPO, 126HO and 126LSIO-FO in the manner shown on the 5 attached maps marked "Wellington Planning Scheme, Amendment C84".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

3. In Overlays – Clause 43.01, replace the Schedule with a new Schedule in the form of the attached document.
4. In Overlays – Clause 43.04, insert a new Schedule 9 in the form of the attached document.
5. In Incorporated Documents – Clause 81.01, replace the Schedule with a new Schedule in the form of the attached document.

End of document

--(00)--
Proposed C84

SCHEDULE 9 TO THE DEVELOPMENT PLAN OVERLAY

Shown on the planning scheme map as **DPO9**

SALE WESTERN GROWTH AREA – WURRUK

1.0 Requirement before a permit is granted

--(00)--
Proposed C84

A permit may be granted to construct or carry out minor works to an existing building prior to the approval of a development plan if the responsible authority is satisfied that the granting of a permit does not prejudice the intended outcomes of the development plan.

A permit for subdivision must be considered against the staging plan identified in the approved development plan.

2.0 Conditions and requirements for permits

--(00)--
Proposed C84

The following conditions and/or requirements apply to permits:

- A permit application for subdivision must include:
 - A subdivision plan.
 - A Stormwater Management Plan.
- Any permit for subdivision and development must include conditions reflecting guidelines, requirements and conditions as stated in the approved development plan.
- Any permit regarding land containing a native tree where retention is required or deemed achievable, must contain a condition giving effect to tree protection (including canopy and root system) during subdivision construction. The existing agreement under Section 173 of the *Planning and Environment Act 1987* for specific trees within the development plan area will lapse once the tree protection strategy is fully implemented.
- Any permit regarding land where at least 25 per cent of the perennial understorey is made up of native grasses must contain a condition requiring an approved Offset Management Strategy prior to Statement of Compliance.
- Any permit regarding land where onsite waste water management systems are used must show the building and effluent disposal envelopes on the subdivision plan.
- Any permit regarding land containing a designated waterway must contain a condition requiring a Water Management Plan.
- Any permit regarding land containing or abutting a place of cultural heritage significance (including Kilmany Park Estate) must contain a condition which gives effect to any recommendations for the protection, enhancement and interpretation of the place as referred to in the approved development plan.
- Any permit regarding land containing the two existing oak trees at the existing Settlement Road entrance to the Kilmany Park Estate must include an agreement under Section 173 of the *Planning and Environment Act 1987* between the landowner and the responsible authority to protect the oak trees for the duration of their practical lifespan.
- Any permit for subdivision must include an agreement under Section 173 of the *Planning and Environment Act 1987* between the landowners and the responsible authority to acknowledge the arrangements (e.g. payments or works-in-lieu) of infrastructure contributions identified in the development plan. If such an agreement already exists providing for the required infrastructure contributions, the landowner(s) are not required to enter into a new agreement. The agreement will lapse once all specified requirements of the agreement have been satisfied.

3.0 Requirements for development plan

-4-29-
Proposed CM4

A development plan must include the following requirements.

There must be a single development plan for the whole development plan area to which this schedule applies.

Concept plan and design principles

The development plan must be generally in accordance with the concept plan shown in Map 1 below and address the following design principles:

- A distinctive neighbourhood with a strong sense of place through:
 - Utilising the natural topography of the area to create rural views and vistas from key public areas and roads to its surroundings.
 - Enhancing and protecting heritage features such as Kilmany Park Estate, significant Aboriginal sites and other objects of cultural or historical significance.
 - Retaining significant native vegetation, particularly scattered trees.
- A connected and integrated movement network by providing:
 - A permeable, sealed and safe road network based on a practical road hierarchy, directly connected with abutting residential areas. Cul-de-sacs are to be used sparingly.
 - Continuous and direct routes for pedestrians and cyclists between proposed and established residential areas and the neighbourhood activity centre, public open space, Wurrak Primary School, Sale CBD, public transport and other key public areas.
 - Opportunities for the provision of public transport services within the area in particular to service the Neighbourhood Activity Centre.
- A centrally located and accessible community area for use of the whole Wurrak community, capable of containing:
 - A district open space not less than five hectares with at least a regional playground; Open Age Premier/regional cricket oval; cricket training facilities; fit for purpose building including change rooms; shelter with barbeque and public toilets.
 - A neighbourhood activity centre with total building footprint of not less than 1,500 square metres for commercial and community uses such as child care centre, convenience store and take-away.
 - Opportunities to facilitate formal and informal community gathering and social interaction.
- An attractive and safe neighbourhood through:
 - Distinctive neighbourhood entrances from the Princes Highway and Settlement Road.
 - A prominent highway frontage that provides an attractive entrance into Sale.
 - Appropriate interfaces with Kilmany Park Estate, existing low density residential areas and the neighbourhood activity centre.
 - Lots fronting to major roads, shared paths, waterways, flood plains, public open space and reserves.
 - Natural surveillance to create a sense of safety and security.

Specialist reports required to inform development plan

The development plan must be accompanied by and incorporate recommendations of the following specialist reports, and others as requested by the responsible authority:

- A Transport Impact Assessment Report (TIAR) which as a minimum must address traffic and access issues arising from the proposed development, predicted traffic generation

and the impact of the development on the existing arterial road network in all relevant peak periods, in particular its impact on the following intersections with Princes Highway; Reid Drive, Hunt Place, The Ridge and Settlement Road.

- A Pedestrian and Cyclist Movement Traffic Study including the proposed linkages with the established residential areas and the path network north of the Princes Highway.
- An updated South Wairarapa Stormwater Plan 2016 including the impact of increased stormwater volume on downstream farming land and pumping costs, and a review of the proposed stormwater quality infrastructure to ensure the impacts of increased volume are addressed.
- A Native Vegetation Assessment including a Biodiversity Assessment Report.
- A Cultural Heritage Management Plan, if required.

The specialist reports must address the design principles and concept plan included in this schedule and any relevant background studies previously undertaken.

Development plan

The development plan must incorporate the road reserve west of Lot 6 PS702630.

The development plan must be informed and accompanied by a detailed design response based on an analysis of the natural, cultural and strategic context of the site and reflecting the recommendations of all specialist reports.

The development plan must contain:

- A description of the proposed neighbourhood vision and character enhancing the existing heritage, cultural and natural features.
- A site responsive and functional subdivision lay-out including the identification of:
 - Lots in a variety of sizes and densities.
 - All public open space and land to be used for drainage or conservation purposes.
 - The neighbourhood activity centre.
 - The road network, integrated with surrounding residential areas including:
 - (shared) path network for pedestrians and cyclists including arterial road crossings;
 - bus capable roads within the precinct; and
 - the direct accesses from the arterial network via existing intersections and a fourth leg of the Hunt Place roundabout. No other direct access points from the arterial road network are permitted.
 - View corridors and heritage features.
- A landscape strategy with a consistent theme based on the proposed vision and character for the whole development including guidelines to support water sensitive urban design, details of street furniture; entrance statements from the Princes Highway and Settlement Road, and the native vegetation to be retained in public open space.
- A draft concept plan for the neighbourhood activity centre and district open space, including location of a sports oval, play space, general footprint of building(s), vehicle access points, location of parking; areas for delivery and waste disposal, integration with the pedestrian and bicycle path network, provision of bus services and interfaces with abutting development.
- Urban design guidelines for the whole development providing for high quality built form, heritage recognition, active frontages, sense of place and security, and all ability access.

Urban design guidelines and concept plans for interfaces with the Princes Highway, established residential areas, the existing industrial area north of the Princes Highway, Kilmory Park Estate, Settlement Road and the flood plain at the southern boundary.

Development plan implementation

The development plan must be accompanied by:

- A Land Budget, including lot yield targets for each stage.
- A Staging Plan identifying the required interim and ultimate infrastructure requirements based on an indicative Servicing Plan showing all required utilities, services and infrastructure.
- A Developer Contributions Plan addressing anticipated timing and details of all required infrastructure associated with the development, including interim and ultimate infrastructure requirements.

Assessment of the development plan or amendment to the development plan

In assessing the development plan or an amendment to the development plan, the responsible authority must be satisfied that it:

- Achieves the design principles specified in this Clause.
- Is consistent with the Sale, Wurruk and Longford Structure Plan (2010), Scattered Tree Assessment (June 2014), Land Capability Assessment (March 2016) and any other specialist reports.
- Provides all essential services, community facilities, pedestrian and cycling links and roads.
- Is prepared to the satisfaction of the responsible and external authorities including EPA, CFA, VicRoads, Public Transport Victoria, Department of Economic Development, Jobs, Transport and Resources – Transport Group, West Gippsland Catchment Management Authority, Gippsland Water, Aboriginal Affairs Victoria, Department of Environment Land Water and Planning and relevant service authorities.
- Is developed with the appropriate level of community participation as determined by the responsible authority.
- Implements development requirements as set out in the:
 - Infrastructure Design Manual (IDM);
 - Guidelines for Transport Impact Assessment Reports for Major Use and Development Proposals;
 - Austroads Guidelines: Guide to Traffic Management Part 12: Traffic Impacts of Development, 'Safe System' philosophy and 'Smart Roads' plans;
 - VicRoads Tree Planting Policy; and
 - other requirements as determined by relevant authorities.
- Supports design and development principles as set out in:
 - Supportive Environments for Physical Activity (SEPA) principles of healthy urban design- refer to Healthy by Design guidelines;
 - Water Sensitive Urban Design (WSUD), including recycling infrastructure and use of treated water;
 - Crime Prevention Through Environmental Design (CPTED)
- Is in accordance with any relevant agreement prepared under Section 173 of the *Planning and Environment Act 1987*.

Map 1: Concept plan



	Existing road network		Designated waterway and flood-prone land
	Indicative road network		Proposed retention basins as identified in South Wairarapa Stormwater Plan
	Existing shared path		Alternative location retention basin
	Indicative shared path connection		Existing drainage reserve
	Indicative walking and cycling link		Search area for Open Space and Neighbourhood Activity Centre
	Long term shared path connection		Proposed conservation reserve
	Entrance Statement		Native trees as identified in Scattered Tree Assessment
	Higher density around amenity area - indicatively, lots not less than 300 m ²		Interface with established residential areas
	Medium density - indicatively, lots averaging 800 m ²		Leslie Drive
	Lower density - indicatively, lots of 1,000 m ² or greater		Interface with waterway or flood-prone area
	LDRE area - indicatively, lots no less than 2000 m ² - lot size dependent on business case for reticulated sewerage		Interface with Settlement Road
	LDRE area - indicatively, lots no less than 4000 m ²		Interface with Kilmory Park Estate
	Kilmory Park Estate		Interface with Princes Highway

WELLINGTON PLANNING SCHEME

11/02/2016


SCHEDULE TO THE HERITAGE OVERLAY

The requirements of this overlay apply to both the heritage place and its associated land.

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
ALBERTON									
HO3	Marsen Banks Street, Alberton (Town Lot 5/2)	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO8	House Danger Street, Alberton	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO11	Eabon Eabon Hawdon Street, Alberton (Part CA 4/17)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO1	House Johnson Street (Manns Beach Road), Alberton (Part CA A/2)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO2	House 80 Johnson Street (Manns Beach Road), Alberton (CA 6-Section3)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO7	House Kirksop Street, Alberton (Town Lot 17/3)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO22	House Old Port Road, Alberton (CA 67D)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO12	Alberton Butter Factory (former) Russell Street, Alberton (Lot 4/17)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO6	House Streleski Street, Alberton (Town lots 1 & 2/3)	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO5	Store & residence Turnbull Street, Alberton (Town lot 19/2)	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO9	House Turnbull Street, Alberton (Town lot Part CA 1/7)	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO10	Victoria Hotel 53 Turnbull Street, Alberton (Part CA 3/9)	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO13	Farm House Yarram-Alberton Road (South Gippsland Highway), Alberton (Part CA 63)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO14	House Yarram-Alberton Road (South Gippsland Highway), Alberton (Part CA 63)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO15	House Yarram-Alberton Road (South Gippsland Highway), Alberton (Part CA 100)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO248	Alberton Cemetery 214 Yarram-Port Albert Road, Port Albert	No	No	Yes	Yes	No	No	Alberton Cemetery Incorporated Plan	No
BRIAGOLONG									
HO78	Mechanics' Institute and Collection 9-11 Avon Street, Briagolong	-	-	-	-	Yes Ref No H550	Yes		No
HO79	Mount View Gorge Road, Briagolong	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
BUNDALAGUAH									
HO77	Primary School No. 1107 Maffra-Sale Road, Bundalaguah	Yes	Yes	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
CLYDEBANK									
HO54	Clydebank Bridge Scarred Trees Bengworden Road, Clydebank Comprises the trees and approximately 150 ha of land.	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
COWWARR									
HO67	Homeview Heyfield Road, Cowwarr	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO66	Cowwarr Butter Factory (former) Traralgon-Maffra Road, Cowwarr	-	-	-	-	Yes Ref No H1282	No		No
DARGO									
HO48	Connolly's Inn (Old Hotel) Dargo High Plains Road, Dargo	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO107	Grant Historic Area McMilans Road, Dargo	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO115	Good Hope Quartz Goldmining Precinct McMilan Track, Grant Historic Area, Wongungarra	-	-	-	-	Yes Ref No H1288	No		No
HO113	Harrisons Cut Gold Diversion Site Upper Dargo Road, Dargo	-	-	-	-	Yes Ref No H1263	No		No
HO114	Jungle Creek Gold Mining Diversion Sluice, Grant Historic Area, Dargo	-	-	-	-	Yes Ref No H1258	No		No
FULHAM									
HO59	Fulham Park Myrtlebank Road, Fulham	-	-	-	-	Yes Ref No H331	No		No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
GLENCAIRN									
HO108	<i>Barkly River Bridge</i> Licola–Glencairn Road, Glencairn	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HEDLEY									
HO81	<i>Gelliondale Briquette Plant</i> Coal Pit Road (Lanes Road) and South Gippsland Highway, Hedley	-	-	-	-	Yes Ref No H1058	No		No
HIAWATHA									
HO110	<i>'A' Frame Bridge, Little Albert River crossing</i> Albert River Road, Hiawatha	-	-	-	-	Yes Ref No H2011	No		No
MAFFRA									
HO53	<i>Strathavon Nunfin</i> RMB 6196, Beet Road via Maffra	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO74	<i>Primary School No. 861</i> Church Street, Maffra	Yes	No	No	No	No	No	-	No
HO71	<i>National Bank of Australasia (former)</i> 64 Johnson Street, Maffra	-	-	-	-	Yes Ref No H399	No		No
HO72	<i>Court House</i> Johnson Street, Maffra	Yes	Yes	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO73	Shop 75 Johnson Street, Maffra	Yes	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO75	Boisdale 494 Maffra-Briagolong Road, Maffra Includes the homestead, garden, outbuildings and water tower	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO76	Mewburn Park Tinamba Road (Traralgon Maffra Road), Maffra Includes the stables	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
NEWRY									
HO80	Mechanics' Institute Boisdale-Newry Road, Newry	Yes	No	Yes	No	No	No	-	No
PALMERSTON/PORT ALBERT									
HO24	House 6 Albany Street (CA 4/1), Palmerston	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO25	House 2-4 Brisbane Street, Palmerston	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO26	House 15 Denison Street (CA 8/5), Palmerston	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO30	Police Station & Immigration Barracks (former) 6 Denison Street and 5 Colville Street (CA 3, 4/4), Palmerston	-	-	-	-	Yes Ref No H498	No		No
HO28	House 22 Fitzroy Street (CA 6/8), Palmerston	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO23	Tarawonga 70 Port Albert-Tarraville Road (CA 79A), Palmerston	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
PORT ALBERT									
HO34	Port Albert Heritage Precinct	No	No	Yes – Norfolk Island Pines	No	No	No	Port Albert Heritage Precinct Incorporated Plan	No
HO285	Port Albert Maritime Museum (former Bank of Victoria) Tarraville Road, Port Albert	-	-	-	-	Yes Ref No H1210	No		No
HO32	Footings of former Powder Magazine (off) Bay Street, near East Street, Port Albert	Yes	No	No	No	No	No	Port Albert Heritage Precinct Incorporated Plan	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO35	<i>Old Port foreshore reserve</i> (south of) Old Port Road, Port Albert	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO119	<i>Roberts' drapers shop (former), residence & tree</i> 63-65 Tarraville Road, Port Albert	No	No	Yes - Cordyline	No	No	No	Port Albert Heritage Precinct Incorporated Plan	No
HO135	<i>Ship Inn Hotel (former) & tree</i> 73 Tarraville Road, Port Albert	No	No	Yes - Cordyline	No	No	No	Port Albert Heritage Precinct Incorporated Plan	No
HO174	<i>Port Albert Mechanics' Institute</i> 20 Victoria Street, Port Albert	No	Yes	No	No	No	No	Port Albert Heritage Precinct Incorporated Plan	No
HO116	<i>Turnbull Orr and Co Bond Store and Office (former)</i> 41-43 Wharf Street, Port Albert	-	-	-	-	Yes Ref No H1779	No		No
ROSEDALE									
HO58	<i>St Mark's Anglican Church</i> 55-61 Albert Street, Rosedale	-	-	-	-	Yes Ref No H599	No		No
HO111	<i>Railway bridge over Latrobe River & floodplain</i> Dandenong-Sale (Main Gippsland) Railway, Rosedale	No	No	No	No	No	No	-	No
HO60	<i>Rosedale Hotel</i> 29-31 Lyons Street, Rosedale	-	-	-	-	Yes Ref No H645	No		No

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HO57	Primary School (1871 building) Prince Street, Rosedale	Yes	No	Yes	No	No	No	-	No
HO62	Mechanics' Institute Prince Street, Rosedale	Yes	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO64	Masonic Hall Prince Street, Rosedale	Yes	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO65	Old Post Office Prince Street, Rosedale	Yes	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO69	Nambrok Princes Highway, Rosedale	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO63	Ridge Station 29 Rosedale-Heyfield Road, Rosedale	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO70	Holey Plain Rosedale-Longford Road, Rosedale	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO82	Rosedale Railway Station complex Willung Road, Rosedale	-	-	-	-	Yes Ref No H1589	No		No

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SALE									
HO88	<i>Sale Town Centre Precinct</i>	No	No	Yes	No	No	No	Sale town centre heritage precinct permit exemptions	No
HO121	<i>Sale Victoria Park Precinct</i>	No	No	Yes – street trees & Victoria Park only	No	No	No	Sale residential heritage precincts permit exemptions	No
HO122	<i>Sale St Mary's Precinct</i>	No	No	Yes – street trees only	No	No	No	Sale residential heritage precincts permit exemptions	No
HO123	<i>Sale Lake Guthridge Landscape Precinct</i>	No	No	Yes – streets & public reserves only	No	No	No	Sale residential heritage precincts permit exemptions	No
HO124	<i>Sale Esso Executive Housing Precinct</i>	No	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO125	<i>Sale Railway Precinct</i>	No	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO126	<i>Sale State Bank Houses Precinct</i>	No	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO128	<i>Sale Stawell & Market Streets Precinct</i>	No	No	Yes – street trees only	No	No	No	Sale residential heritage precincts permit exemptions	No
HO129	<i>Sale Thomson Street Precinct</i>	No	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No

WELLINGTON PLANNING SCHEME

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HO131	<i>Sale Netherlands Rural Area Precinct</i>	No	No	No	No	No	No	Sale Rural Heritage Precincts Incorporated Plan	No
HO97	<i>Sale Cemetery</i> Back Maffra Road & Cemetery Road, Sale	Yes	No	No	No	No	No	-	No
HO199	<i>Myrtlebank School (former)</i> Lot 1 LP 84352, Back Maffra Road, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO242	<i>House & front fence</i> 7 Barkly Street, Sale	No	No	No	Yes – front fence	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO120	<i>House & front fence</i> 15 Barkly Street	No	No	No	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO188	<i>House</i> 18 Codrington Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO99	<i>Bishopscourt</i> 4 Cranswick Crescent, Sale	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO154	<i>House</i> 5 Cunninghame Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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HO160	<i>House (Medical Clinic)</i> 36 Cunninghame Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO153	<i>Pipe crossing</i> Cunninghame Street, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO96	<i>Remnant trees</i> Cunninghame Street, Sale	No	No	Yes	No	No	No	-	No
HO100	<i>St Paul's Anglican Cathedral</i> 149 Cunninghame Street, Sale	Yes	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO127	<i>House & front fence</i> 167-69 Cunninghame Street, Sale	Yes	No	No	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	
HO207	<i>House & tree</i> 175-77 Cunninghame Street, Sale	No	No	Yes – Caucasian Fir tree	No	No	No	Sale residential heritage precincts permit exemptions	
HO144	<i>Municipal Pound (former)</i> 14 Dargo Street, Sale.	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO138	<i>Drying Barn</i> 50-54 Dargo Street (CA 14), Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO87	<i>Bon Accord</i> 153-155 Dawson Street, Sale	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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HO237	Peppercorn trees Desailly Street, Sale	No	No	Yes	No	No	No	-	No
HO141	Elm Trees Corner of Desailly & McMillan Streets, Sale	No	No	Yes	No	No	No	-	No
HO249	House & front fence 29 Desailly Street, Sale	Yes	No	No	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO250	Presbyterian Manse 30-40 Desailly Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO181	House & front fence 185 Desailly Street, Sale	No	No	No	Yes – front fence	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO182	House & front fence 190 Desailly Street, Sale	No	No	No	Yes – front fence	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO187	The Minters 207 Desailly Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO227	St Helen's Private Hospital (former) 37-39 Elgin Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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HO247	Stables 67-69 Elgin Street (rear of), Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO233	House & front fence 80 Elgin Street, Sale	No	No	No	Yes – front fence	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO176	Gay Nor 11 Fitzroy Street, Sale	No	No	No	Yes – front fence & garage	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO175	House 47 Fitzroy Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO238	House & front fence 146-148 Fitzroy Street, Sale	No	No	No	Yes – front fence	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO148	House 3 Foster Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO104	St Mary's Catholic Cathedral, former Convent, organ, and Primary School 47-57 Foster Street, Sale	Yes	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No

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HO251	House (Diocesan Centre Office) 63-65 Foster Street, Sale	Yes	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO143	Former ESSO BHPP Offices (Wellington Shire Council Offices) 66 -70 Foster Street, Sale	No	No	No	No	No	No	-	No
HO83	Sale Court House 79-87 Foster Street, Sale	-	-	-	-	Yes Ref No H1484	No		No
HO252	Borough of Sale Municipal Offices (former) 128-30 Foster Street, Sale	Yes	Yes	Yes – Schinus molle	No	No	No	Sale town centre permit exemptions	No
HO253	House 169 Foster Street, Sale	Yes	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO220	House 215 Foster St (corner of Foster & Palmerston Streets), Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO45	Grassdale 8 Grassdale Road, Sale	-	-	-	-	Yes Ref No H261	No		No
HO216	House 22 Guthridge Parade, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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HO218	<i>House</i> 52 Guthridge Parade, Sale	No	No	Yes – Peppercorns	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO222	<i>Moneenroe</i> 124-128 Guthridge Parade, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO91	<i>Fitzpatrick House</i> 143-138 Guthridge Parade, Sale	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO223	<i>Plane Tree, Sale Hospital</i> 143-71 Guthridge Parade, Sale	No	No	Yes	No	No	No	-	No
HO224	<i>The Cottage</i> 146-50 Guthridge Parade, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO231	<i>Sunnyside</i> 216 Guthridge Parade, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO225	<i>Blaigowrie House</i> 26 Inglis Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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HO235	House 86-88 Lansdowne Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO238	House 91 Lansdowne Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO195	Former Woollen Mills (Nyllex Factory) 31-47 McGhee Street, Sale	No	No	No	No	No	No	-	No
HO155	St Patrick's College Footbridge Macalister Street, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO156	House 2 Macalister Street, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO157	House 6-8 Macalister Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO158	House 10-12 Macalister Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO101	Victoria Hall 47-49 Macalister Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No

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HO254	<i>City of Sale Municipal Offices, Hall & Gallery (former)</i> 82-84 Macalister Street, Sale	Yes	Yes	No	Yes	No	No	Sale town centre permit exemptions	No
HO85	<i>Criterion Hotel</i> 90-94 Macalister Street, Sale	-	-	-	-	Yes Ref No H215	Yes		No
HO102	<i>Victoria Park</i> 101-103 Macalister Street, Sale	No	No	Yes	No	No	No	Sale residential heritage precincts permit exemptions	No
HO255	<i>House</i> 120 Macalister Street, Sale	Yes	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO84	<i>Primary School No. 545</i> 123-35 Macalister Street, Sale	Yes	Yes	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO256	<i>House & front fence</i> 143 Macalister Street, Sale	Yes	No	No	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO257	<i>House & tree</i> 152 Macalister Street, Sale	Yes	No	Yes – Magnolia grandiflora	No	No	No	Sale residential heritage precincts permit exemptions	No
HO258	<i>House & tree</i> 154 Macalister Street, Sale	Yes	No	Yes – Magnolia grandiflora	No	No	No	Sale residential heritage precincts permit exemptions	No
HO259	<i>House</i> 155 Macalister Street, Sale	Yes	No	No	Yes – garage	No	No	Sale residential heritage precincts permit exemptions	No

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HO260	House & tree 156 Macalister Street, Sale	Yes	No	Yes – Oak in front yard	No	No	No	Sale residential heritage precincts permit exemptions	No
HO261	Oak tree 158 Macalister Street, Sale	No	No	Yes – Oak in front yard	No	No	No	Sale residential heritage precincts permit exemptions	No
HO262	House & hedge 159 Macalister Street, Sale	Yes	No	Yes – hedge	No	No	No	Sale residential heritage precincts permit exemptions	No
HO263	House & tree 162-64 Macalister Street, Sale	Yes	No	Yes – mature Elms	No	No	No	Sale residential heritage precincts permit exemptions	No
HO264	House 166 Macalister Street, Sale	Yes	No	No	No	No	No	Sale Residential Heritage Precincts Permit Exemptions	No
HO265	House 190 Macalister Street, Sale	Yes	No	No	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO92	Gables 118-120 Macarthur Street, Sale	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO208	House 123 Macarthur Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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HO209	House 125 Macarthur Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO210	House 133 Macarthur Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO211	House 135 Macarthur Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO212	Leslie House 152-56 Macarthur Street, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO229	House 190-92 Macarthur Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO232	House 209 Macarthur Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO284	Pine Tree Maffra-Sale Road, Sale	No	No	Yes	No	No	No	-	No

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HO198	Woodella Park 1460 Maffra-Sale Road, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO105	Glebe 1496 Maffra-Sale Road (CA 94), Sale	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO197	Myrtledowns 1500 Maffra-Sale Road, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO198	Sale Showgrounds Part CA 92, Maffra-Sale Road, Sale	No	No	Yes	No	No	No	Sale & District Agricultural Society Showgrounds Heritage Permit Exemptions	No
HO214	House 11 Market Street, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO266	Annie Pain Memorial Kindergarten Hall 61-63 Market Street, Sale	Yes	Yes	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO213	House 18 Marley Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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HO267	House & front fence 45 Marley Street, Sale	Yes	No	No	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO281	Delbridge Hall 64-68 Marley Street, Sale	Yes	Yes	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO268	House, garden & front fence 90-94 Marley Street, Sale	Yes	No	Yes	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO221	House 13 Palmerston Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO88	Charles and Elizabeth Ayres Memorial Nurses Home 36-48 Palmerston Street, Sale	Yes	No	No	No	No	No	-	No
HO228	House 51 Palmerston Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO234	House 83-85 Palmerston Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO137	Redgate Reserve CA 7A, Park Street, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

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HO226	House 88 Patten Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO269	Diocese of Sale Bishop's Office & front fence 8-10 Pearson Street, Sale	Yes	No	No	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO103	St Patrick's College 29-41 Pearson Street, Sale	Yes	No	No	No	No	No	Sale residential heritage precincts permit exemptions	No
HO179	House 155 Pearson Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO180	House & Trees 166 Pearson Street, Sale	No	No	Yes – Pomegranate, Pear and Oak trees	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO200	Pooley's Bridge Pooley's Road, Sale	No	No	No	No	No	No	-	No
HO106	King George V Jubilee Avenue Princes Highway, Sale	No	No	Yes	No	No	No	-	No
HO147	Bridges & Road Alignment Princes Highway, Sale	No	No	No	No	No	No	-	No
HO139	Boat Shed Part CA 23E, Punt Lane, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

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HO190	House 1 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO191	House 5 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO192	Brick Works (former) 7 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO189	House 8 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO188	House 22 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO193	Maralinga 31 Raglan Street, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO194	Lyndhurst 67-69 Raglan Street, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

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PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO245	House 100 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO246	House 105-07 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO243	House 150 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO239	House 174 Raglan Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO241	House, front fence & trees 197 Raglan Street, Sale	No	No	Yes	Yes – front fence	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO98	St Anne's and Gippsland Grammar School 52-66 Raymond Street, Sale	Yes	No	No	No	No	No	-	No
HO90	Sale High School (former) 63-67 Raymond Street, Sale	Yes	No	No	No	No	No	-	No
HO270	Beaurepaire Tyre Service Pty Ltd (former) 80-88 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO271	Bank of Australasia (former) 104-08 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO272	AMP Society offices (1930 – former) 118-24 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO273	Commercial Bank (former) 123-25 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO274	St Columba's church complex & Login Reserve 131-71 Raymond Street, Sale	Yes	No	Yes	No	No	No	Sale town centre permit exemptions	No
HO275	Shop 142 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO276	AMP Society building (1919 – former) 164-66 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO277	Star Hotel 173-85 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO89	Cobb & Co Stables 199 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO278	Miss Paton's Arcade (former) 229-239 Raymond Street, Sale	Yes	No	No	No	No	No	Sale town centre permit exemptions	No
HO167	House 456 Raymond Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO169	Hawthorne Dairy & House 462-64 Raymond Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO172	House 476 Raymond Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO166	House 479-81 Raymond Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO283	House (Lochee) 483 Raymond Street, Sale	No	No	No	Yes – garage	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO170	House 493 Raymond Street, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO171	House 499-501 Raymond Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO185	Latrobe Hotel (former) 511 Raymond Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO184	House 517 Raymond Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO183	House, outbuildings & well 525-27 Raymond Street, Sale	No	No	No	Yes – stables & dairy	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO219	Benacre 1-3 Rebecca Drive, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO145	HM Prison Sale (former) 13-15 Reeve Street, Sale	No	No	No	No	No	No	-	No
HO159	House 39 Reeve Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO177	House 138 Reeve Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO61	Latrobe River Swing Bridge South Gippsland Highway, Sale	-	-	-	-	Yes Ref No H1438	No		No
HO133	Thomson River Jetty South Gippsland Highway, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO134	<i>Robinson Park Trees</i> CA 18C, 23F, & 23G, South Gippsland Highway, Sale	No	No	Yes	No	No	No	-	No
HO136	<i>Sale Canal</i> CA 3 & 18A, South Gippsland Highway & Canal Road, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO163	<i>House</i> 38 Stawell Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO164	<i>House</i> 40-42 Stawell Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO165	<i>House</i> 44 Stawell Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO168	<i>House</i> 77 Stawell Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO279	<i>House, garden & front fence</i> 154-56 Stawell Street, Sale	Yes	No	Yes	Yes – front fence	No	No	Sale residential heritage precincts permit exemptions	No
HO95	<i>Powder Magazine (former)</i> 37-45 Stephenson Street, Sale	Yes	No	No	No	No	No	Sale Rural Heritage Precincts Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO132	<i>Latrobe Wharf, Swan Hotel, & Victoria Hotel Site</i> Swing Bridge Drive, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO161	<i>House</i> 46 Thomson Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO280	<i>House</i> 62 Thompson Street, Sale	No	Yes	No	No	No	No	Sale Residential Heritage Precincts Permit Exemptions	No
HO178	<i>Terry</i> 122 Thomson Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO152	<i>Sale Waterworks Pumping Station and Treatment Plant</i> Part CA 42D, Waterworks Road, Sale	No	No	No	No	No	No	-	No
HO215	<i>Post Box</i> Corner York & Macalister Streets, Sale	No	No	No	No	No	No	-	No
HO140	<i>House</i> 8 York Street, Sale	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO142	<i>House</i> 57-59 York Street, Sale	No	No	Yes	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO93	<i>Mechanics' Institute Group</i> 125-141 York Street, Sale	Yes	No	No	No	No	No	-	No
HO201	<i>Milk Dairy</i> 178 York Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO202	<i>Shop</i> 184 York Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO203	<i>Fire Station (former)</i> 203-07 York Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO204	<i>Baptist Church</i> 209-13 York Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO205	<i>Gentofte</i> 222-30 York Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO206	<i>Laurie</i> 304-06 York Street, Sale	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO94	Our Lady of Sion Convent 341-49 York Street, Sale	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
SALEWURRUK									
HO149	Wurruk Primary School No. 2518 15-19 Fisk Street, Wurruk	No	No	No	No	No	No	-	No
HO150	Tom's Cottage 10-12 Otway Street, Wurruk	No	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO148	House 2 (Part CA 3) Riverview Road (Princes Highway), Wurruk	No	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO68	Kilmany Park 1613 Settlement Road, 145A, 145B, 145C, 148D, 145E and 145F - Reid Drive, Wurruk	Yes	Yes, Mansion and Meat house only No	Yes, mature exotic trees	Yes, Meat house, 3 underground water tanks, Men's quarters, stables, school,loyd Room, Recreation Centre, McClelland Memorial Gate posts and plaque. No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	Not assessed
HO151	Oak Tree Settlement Road & Reid Drive, Wurruk	No	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
STRATFORD & PERRY BRIDGE									
HO50	<i>Stratford Court House (former)</i> 66 Tyers Street (Princes Highway), Stratford	Yes	No	Yes	No	No	No	-	No
HO52	<i>Wesleyan Methodist Church (former)</i> 14 Hobson Street, Stratford	Yes	No	Yes	No	No	No	-	No
HO55	<i>Knob Reserve</i> Old Redbank Road, Stratford	Yes	No	Yes	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO56	<i>Ramahyuck Cemetery Reserve</i> Ramahyuck Road, Perry Bridge, via Stratford	Yes	No	Yes	No	No	No	-	Yes
HO46	<i>Strathfieldsaye</i> Strathfieldsaye Road, Perry Bridge, via Stratford	-	-	-	-	Yes Ref No H262	No		No
TARRAVILLE									
HO37	<i>House</i> Bridge Street, Tarraville (CA 2/4)	Yes	No	No	No	No	No	Individual Heritage Places (township areas) Permit Exemptions	No
HO41	<i>Farm House</i> Loughnan Street, Tarraville (Lot E of Block 13)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO18	<i>Woodcot Park</i> Tannery Road (Manns Beach Road), Myrtle Point/Tarraville (CA 29)	-	-	-	-	Yes Ref No H649	-		-
HO19	<i>Farm house</i> Tannery Road (Manns Beach Road), Myrtle Point (CA 30)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO21	<i>House</i> Tannery Road (Manns Beach Road), Myrtle Point/Tarraville (CA 105 D&E)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO36	<i>Christ Anglican Church</i> Tyers Street, Tarraville (CA 3-6/1)	-	-	-	-	Yes Ref No H999	No		No
HO39	<i>Ruinous house</i> Manns Beach Road and Old Sale Road, Tarraville (Section 23)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO42	<i>Green Hills</i> Ray's Road, Tarraville (Lot 18a)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO40	<i>House (former Commercial Hotel)</i> 20 Reeve Street, Tarraville (Section 1)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No
HO44	<i>Farm complex</i> Shaws Road, Tarraville (CA 7)	Yes	No	No	No	No	No	Individual Heritage Places (rural areas) Permit Exemptions	No

WELLINGTON PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO38	<i>State School</i> Stewart Street, Robertsons Beach Road, and McCrae Street, Tarrville (CA 9-10/6)	Yes	No	No	No	No	No	-	No
YARRAM									
HO33	<i>Court House</i> 87 Commercial Road, Yarram	-	-	-	-	Yes Ref No H1491	No		No
HO27	<i>Yarram Butter Factory</i> Commercial Road (South Gippsland Highway), Yarram	Yes	No	No	No	No	No	-	No
HO43	<i>Hawthorn Bank</i> Pound Road, Yarram	-	-	-	-	Yes Ref No H256	No		No
OTHER									
HO112	<i>Morning Star Gold Battery Site</i> Morning Star Creek (Donnelly Creek Goldfields)	-	-	-	-	Yes Ref No H1285	No		No
HO117	<i>Goodwood Sawmill</i> Mullungdung State Forest	-	-	-	-	Yes Ref No H2011	No		No
HO118	<i>Vallejo Gantner Hut</i> Mount Howitt Track, Howitt Plains	-	-	-	-	Yes Ref No H46	No		No

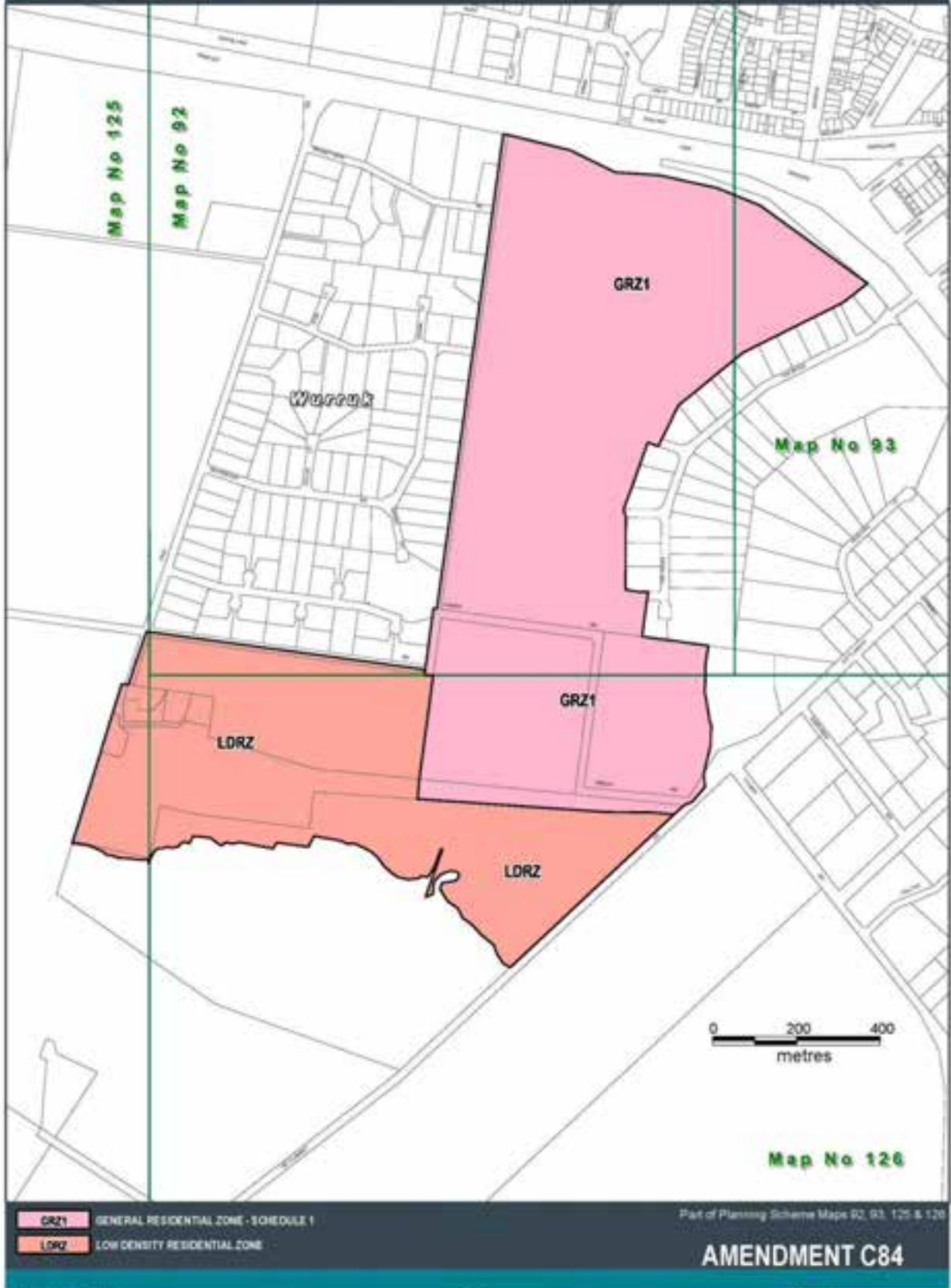
SCHEDULE TO CLAUSE 81.01

Name of document	Introduced by:
Alberton Cemetery Heritage Permit Exemptions	C26(Part 1)
Australian Standard AS2021-2015, Acoustics – Aircraft Noise Intrusion – Building Siting and Construction, Standards Australia Limited, 2015	VC107
Basslink – Land Use and Development Controls, 2002	C15
Hollands Landing Estate Restructure Plan Sheet 1 of 2 and Sheet 2 of 2, 15 June 2000	NPS1
Individual Heritage Places (Rural areas) Permit Exemptions	C26(Part 1)
Individual Heritage Places (Township areas) Permit Exemptions	C26(Part 1)
"Ninety Mile Beach Development and Subdivision Controls Golden Beach to Glomar Beach, Incorporated Document, March 2012" comprising: <ul style="list-style-type: none"> • Stage R7, DRG No 3421019-00-001 • Stage R8, DRG No 3421019-00-002 • Stage R9, DRG No 3421019-00-003 • Stage R10, DRG No 3421019-00-004 • Stage R11, DRG No 3421019-00-005 • Stage R12, DRG No 3421019-00-006 • Stage R13, DRG No 3421019-00-007 • Stage R14, DRG No 3421019-00-008 • Stage R15, DRG No 3421019-00-009 • Stage R16, DRG No 3421019-00-010A • Stage R17, DRG No 3421019-00-011 • Stage R18, DRG No 3421019-00-012 • Stage R19, DRG No 3421019-00-013A • Stage R20, DRG No 3421019-00-014A • Stage R21, DRG No 3421019-00-015A • Stage R22, DRG No 3421019-00-016 • Index Sheet, DRG No 3421019-00-017 	C71
Ninety Mile Beach Restructure Plan Stage R1, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R2, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R3, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R4, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R5, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R6, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R23, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R24, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R25 & R26, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R27 & R28, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R29, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R30, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R31, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R32, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R33, 15 June 2000	NPS1

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Name of document	Introduced by:
Ninety Mile Beach Restructure Plan Stage R34, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R35 & R36, 15 June 2000	NPS1
Ninety Mile Beach Restructure Plan Stage R37 Sheet 1 of 2 and Sheet 2 of 2, 15 June 2000	NPS1
Port Albert Heritage Precinct Permit Exemptions	C26(Part 1)
Princes Highway Duplication, Traralgon to Kilmany, Incorporated Document, November 2012	C76
Sale & District Agricultural Society Showgrounds Heritage Permit Exemptions	C26(Part 2)
Sale Golf Club Re Development Concept Masterplan March 2006	C69
Sale Golf Club Re-Development Landscape Strategy Plan June 2006	C69
Sale Residential Heritage Precincts Permit Exemptions (amended September 2015)	C93
Sale Rural Heritage Precinct Permit Exemptions	C26(Part 1)
Sale Town Centre Heritage Precinct Permit Exemptions	C26(Part 1)
Wellington Shire Heritage Place Citations 2007 (amended August 2016)	C26(Part 1)

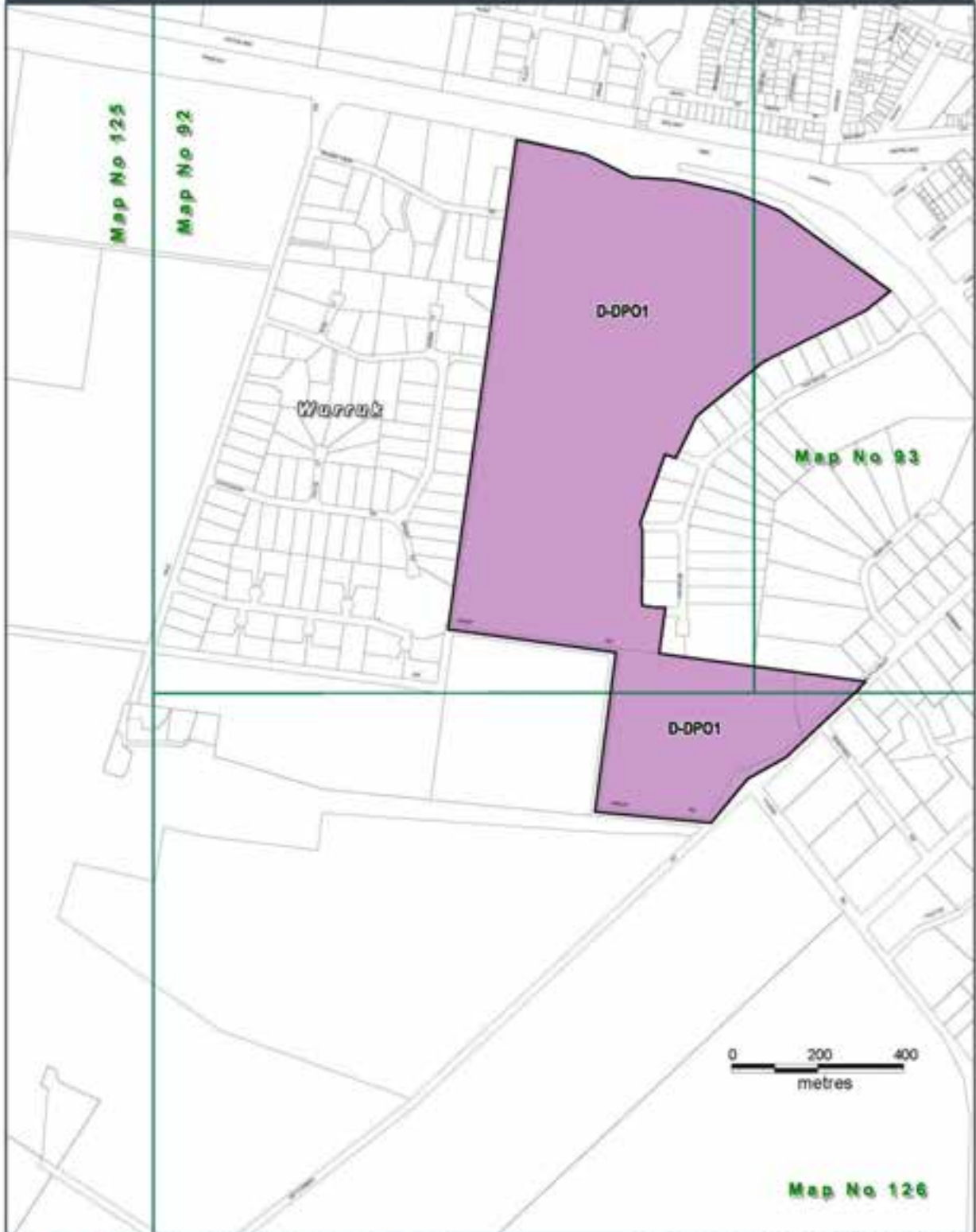
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D-DPO AREA TO BE DELETED FROM A DEVELOPMENT PLAN OVERLAY (D-DPO1)

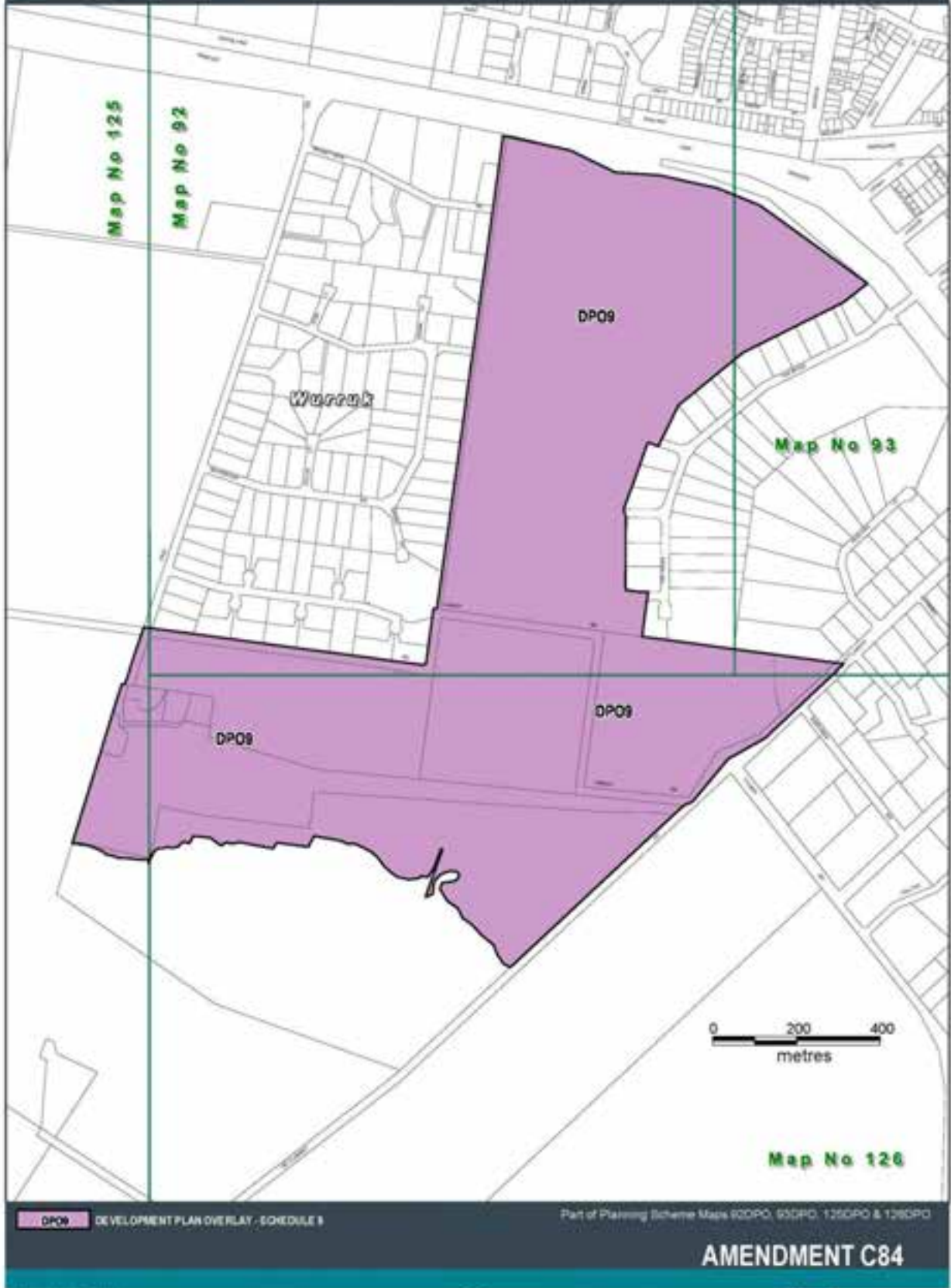
Part of Planning Scheme Maps 92DPO, 93DPO & 126DPO

AMENDMENT C84

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LEGEND

HO68 HERITAGE OVERLAY (HO68)

Part of Planning Scheme Maps 125HO & 126HO

AMENDMENT C84

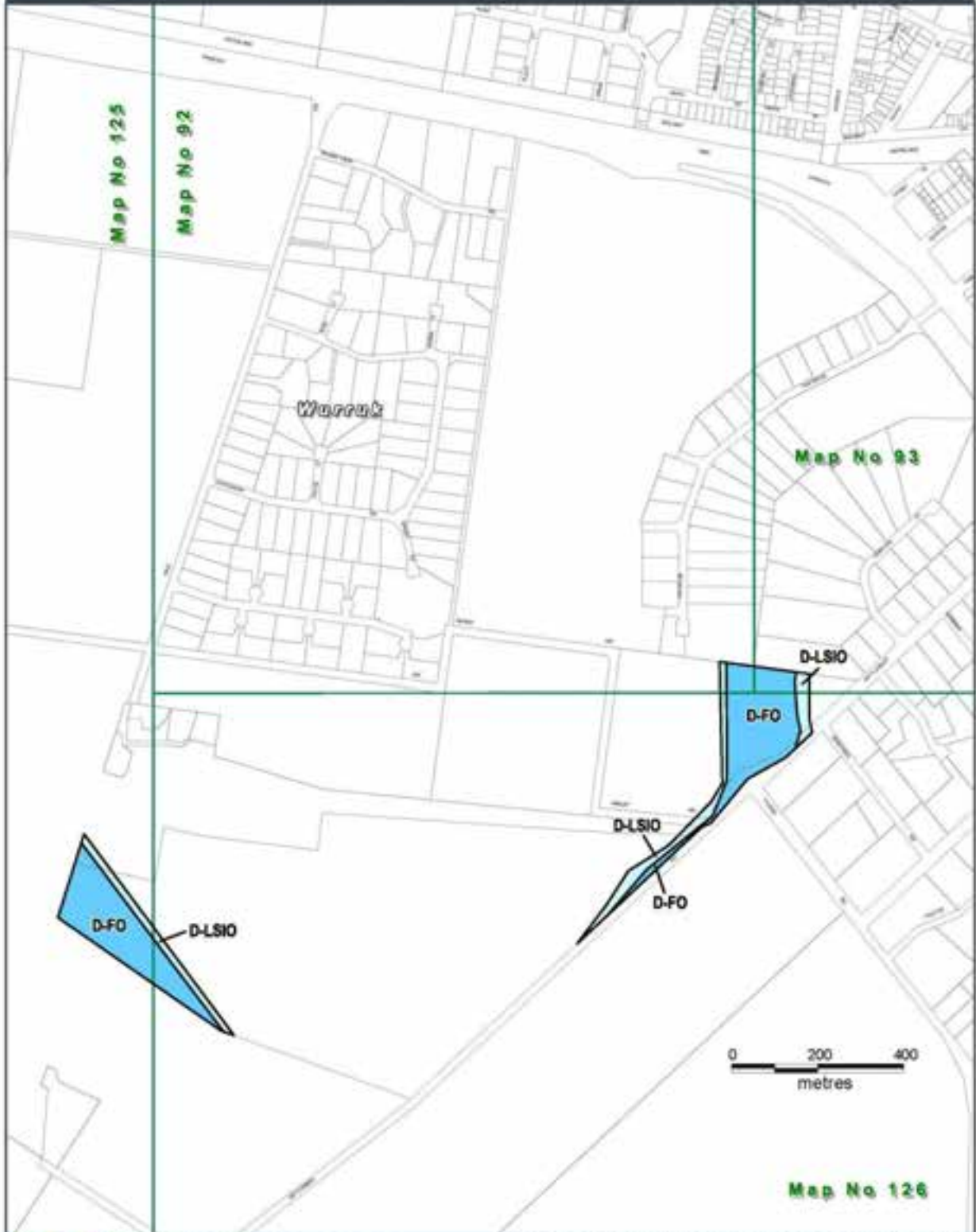
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Environment,
Land, Water
and Planning

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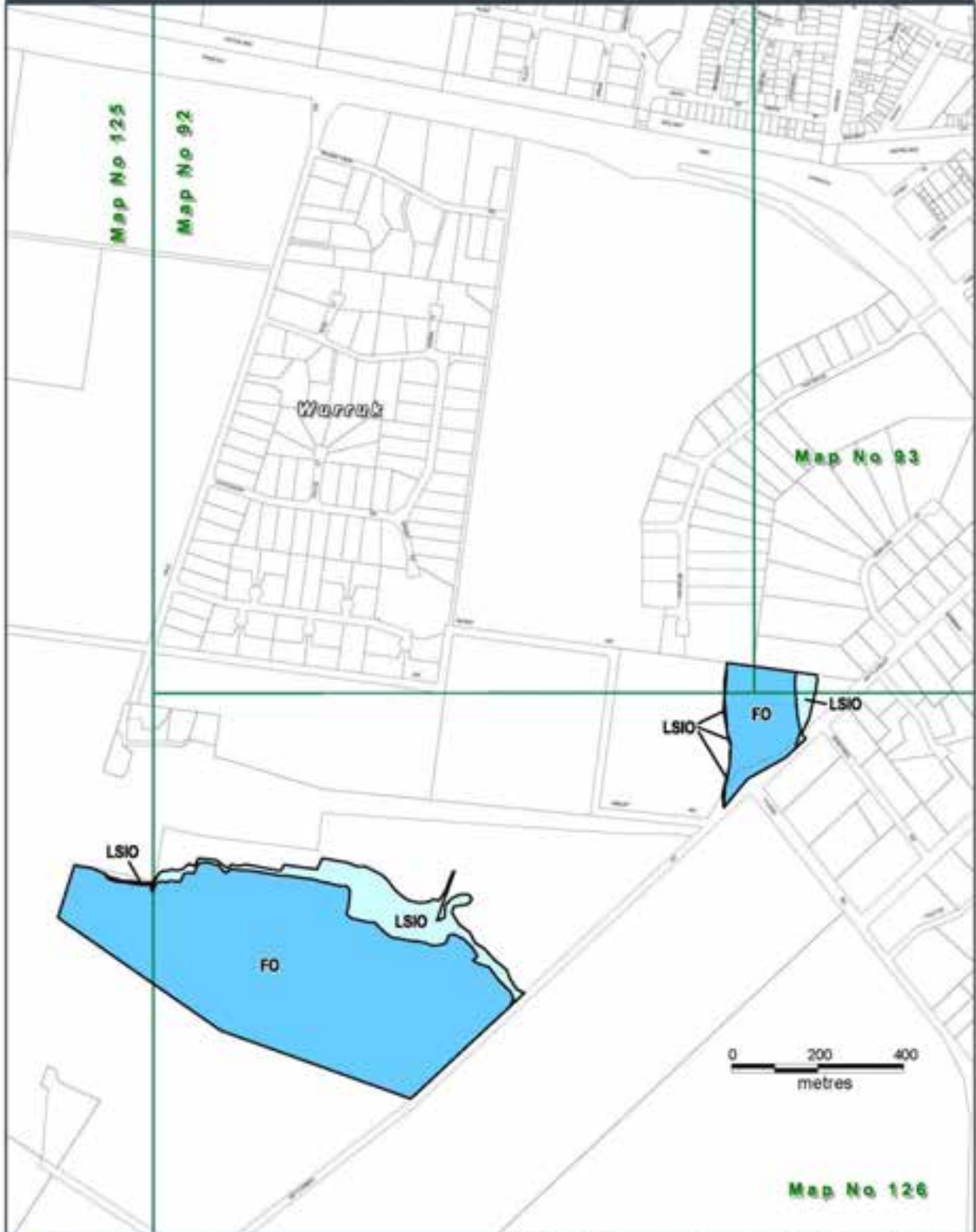
Part of Planning Scheme Map 92LSIO-FO, 93LSIO-FO, 125LSIO-FO & 126LSIO-FO

AMENDMENT C84

(Planning Mapping Services)
(Planning Information Services)
(Planning)



WELLINGTON PLANNING SCHEME



FO FLOODWAY OVERLAY
LSIO LAND SUBJECT TO INUNDATION OVERLAY

Part of Planning Scheme Map S0LSIO-FO, S0LSIO-FO, T2SLIO-FO & T2SLIO-FO

AMENDMENT C84

Planning Mapping Services
Planning Information Services
Planning



Locality:	Wurruk
Place address:	1613 Settlement Road, 148A, 148B, 148C, 148D, 148E and 148F Reid Drive Wurruk
Citation date	2016
Place type and construction date:	1 Meat House exterior and interior (c 1847-70), 2 Mens Quarters (c1860/alterations c1880-81), 3 Underground Water Tanks (c1870-81) 3, 4 Stables (1880-81), 5 English Oak and copper Dedication Tablet (1901), (<i>Quercus robur</i>) HO15L, 6 Gardens and trees and elliptical unsealed carriage drive c1870-1906, 7 Driveway (Later known as Leslie Drive) (1903) and English Oak trees at the mansion end., 8 Mansion house exterior and interior (1905-06) , 9 McClelland Memorial Gate Pillars and plaque at Reid Dr entry (1924), 10 Kilmany Park School No. 4240. (1927), 11 Kilmany Park School Sloyd Room (1949), 12 Recreation building Ainslie Bequest 1962 and plaque,
Recommended heritage protection:	Local government level Local Planning Scheme: Yes Vic Heritage Register: Yes (part) Heritage Inventory (Archaeological): No Source: The Leader, 7 th July 1906, p.33.
Place name:	*Kilmany Park Mansion and Kilmany Park Farm Home for Boys Complex
Architectural Style:	Victorian Georgian (Mens Quarters, Stables, Meat House); Federation Classical with Art Nouveau interior elements plaster decoration, timber screens, lead light windows, (Mansion house 1905-6); Interwar Moderne (School and Sloyd Room); Post War Functionalist (c1962) Recreation building;
Designer / Architect:	J H W Pettit architect and surveyor. (Brick house 1870-71- now very modified); (1880-81 stables and alterations to Mens Quarters); Harry B Gibbs and Finlay (1905-06 mansion house); Percy Everett (1949 Sloyd Room), Keith Reid (1962 Recreation room),
Builder	William Allen (1880-81 Stables);



Fig 1 Mansion and elliptical driveway.



Fig 2 Interior showing the Art Nouveau timber screen.



Fig 3. Looking from the upstairs balcony towards the driveway.

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Statement of Significance for HO68 'Kilmany Park' with a reduced polygon and amended Statutory Recommendations.

This statement of significance is based on the history and description (only) in Trethowan, Architecture Interiors Heritage (2016). The assessment of significance is the opinion of the author, Lorraine Huddle. The Criteria, A, B, C, D, E, F, G, H is the Heritage Council Criteria for assessing cultural heritage significance (HERCON). Level of Significance, Local, State, National, is in accordance with the level of Government legislation.

What is significant?

"Kilmany Park Mansion, and the Kilmany Park Farm Home for Boys Complex" at 1613 Settlement Road, Wurruk, is significant. The complex consists of the following significant elements from the two main historical development phases of the place: The estate of the Pearson family, 1841- c1923, and the Kilmany Park Farm Home for Boys (1923- c1977). (See aerial view in Fig D1)

- The Mansion house and interior, as built in 1905-6 and designed by Melbourne architects Harry B Gibbs and Finlay and the following outbuildings and trees associated with the Pearson family.
 - 1 Meat House exterior and interior (c 1847-70),
 - 2 Mens Quarters (c1860/alterations c1880-81);
 - 3 Three Underground Water Tanks (c1870-81)
 - 4 Racing Stables (1880-81) designed by local architect J H W Pettit.
 - 5 English Oak (1901) and copper plaque, (*Quercus robur*) HO151,
 - 6 Gardens and trees c1870+ as specified by John Hawker, and including elliptical unsealed carriage drive in front of the house,
 - 7 Driveway from Settlement Road (1903) (later known as Leslie Drive) and English Oak trees at themansion end.
 - 8 Mansion house exterior and interior (1905-06),
- Kilmany Park Farm Home for Boys (1923- c1977): including structures by PWD architect Percy Everett c1949, and structures attributed to architect Keith Reid 1962.
 - 9 McClelland Memorial Gate Pillars and plaque at Reid Drive (1924),
 - 10 Kilmany Park School No. 4240 (1927),
 - 11 Kilmany Park School No. 4240 Sloyd Room (1949), PWD architect Percy Everett.
 - 12 Recreation building Ainslie Bequest 1962, attributed to architect Keith Reid and 1962 brass dedication plaque.

The original form, materials and detailing of each building or element listed, are significant as originally constructed.

Later outbuildings, and alterations and additions to the buildings or elements are not significant, including a series of caretakers' and labourers' houses associated with the operation of 'Kilmany Park' as the boys' home and as a dairy farm, by the Uniting Church of Australia, and the fence at the Settlement Road entry to the driveway are not significant. The 1960s oval and indigenous plantings along the 1903 driveway are not significant. The realigned shape of the 1903 driveway, which goes around the 1960s oval is not significant.

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How is it significant?

The significant elements from the "Kilmany Park Mansion Complex" estate of the Pearson family, (1841- c1923) and the significant elements from the period of the Kilmany Park Farm Home for Boys (1923- c1977) are **locally significant** for their historical, social, aesthetic and scientific values to the Shire of Wellington.

"Kilmany Park Mansion Complex" estate of the Pearson family, (1841- c1923) are potentially significant to the State of Victoria for their social, historical and aesthetic values.

Why is it significant?

Kilmany Park complex is **historically and socially significant at a Local level**. The homestead and its setting, including gardens, grounds, 1903 formal private driveway with mature English oak trees (at the Mansion end) and surrounding landscape, are significant for the associations with the social status of the Pearson family, as formidable members of the Victorian horse racing industry, generous public benefactors within the Gippsland region and a political dynasty seen through successive generations serving as state parliamentarians, resulted in 'Kilmany Park' serving as a social centre for both the Sale district and the upper echelons of Victorian state society during the Victorian and Edwardian periods, including royalty, state governors, Melbourne gentry and notable residents of the Sale district. (Criterion A)

Following the significant reduction of the estate, due to compulsory acquisition by the Closer Settlement Board from the early 1910s, and the eventual disposal of the homestead and its remnant land by the Pearson family in the 1920s, its acquisition as a Presbyterian Church boys' home in 1923 (the Kilmany Park Farm Home for Boys) saw the construction of multiple buildings directly related with the operation of the home and the education, social welfare and training of the boys who lived there, including: a school (c.1927), a Sloyd room, designed by renowned Public Works Department Percy Everett (c.1949); and a recreation centre (1962), presumably designed by notable Post-war era architect Keith Reid. These buildings are important for their social and architectural significance; socially for the operations of the boys' home and architecturally for being good examples of their typologies in addition to their provenance as works of architects Percy Everett and, presumably, Keith Reid. Many of these developments were the result of generous benefactors, most from Sale, who took an active interest in the ensuring the success of the boys home, and included the recognition of their donations and work, in the form of the McClelland Memorial Gate Pillars and plaque at Reid Drive (1924), and the Recreation building and dedication plaque, Ainslie Bequest 1962. (Criterion A, G & H)

Kilmany Park complex is **historically significant at a local level** for its association with one of Victoria's notable domestic architects, J H W Pettit, who designed most of the Kilmany Park buildings constructed in the 19th century, and worked as an architect in Sale between 1854 and 1896, predominantly designing ecclesiastical and civic buildings. (Criterion H) and for associations with prominent local builder William Allen who was responsible for a number of significant buildings in the Shire, and for its association with Melbourne's pre-eminent commercial and domestic architects, Harry B. Gibbs and Finlay Architects, who designed the 1905-6 Mansion, and a Sloyd room, designed by renowned Public Works Department Percy Everett (c.1949); and a recreation centre (1962), presumably designed by notable Post-war era architect Keith Reid. (Criterion H)

Kilmany Park complex is **aesthetically significant at a local level** as a complex that has a *two storey mansion on a particularly grand scale, built in 1905-6 with the wide arched loggia at ground level and superimposed upper arcade with segmental arches and heavy central pediment. It is notable as one of*

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the last of the conservative Classical mansions erected in Victoria. It is also notable for the interior design especially the variety of its art nouveau lead light windows and plaster decoration, the art nouveau timber screen in the drawing room, the imposing stair lobby and the great balcony.

Kilmany Park complex is **aesthetically and scientifically significant at a local level** for the fine tree specimens including a Bunya Bunya Pine, Hoop Pine, Lilly Pilly, Flame Tree, Hazelnut, Blue Atlas Cedar, Himalayan Cedar, Monterey Cypress, Bhutan Cypress, English oak, Sugar Gum, Japanese Spindle-wood, Loquat, Liquidambar, Norfolk Island Hibiscus, Pear, Chinese Hawthorn, Tortured Willow, Weeping Elm and Purple Elm. Most notable of the trees is a large English Oak to the west of the homestead. This 1901 English Oak (1901) and copper plaque, (*Quercus robur*) HO151 is **historically, socially, aesthetically and scientifically significant** as an outstanding specimen in Victoria. *This English Oak (Quercus robur) at Kilmany Park planted by King George V when visiting the property as the Duke of York and Cornwall on 15 May 1901 is of historical and scientific (horticultural) significance to Wellington Shire. Historically, it is significant for its associations with King George V and a reminder of his visit to Sale at the time of Federation. It demonstrates the importance of Sale as city and Kilmany Park. Scientifically, it is of horticultural significance as a fine mature specimen of this species.* (Criteria A, B, E, F & G)

The oval, and indigenous trees planted along the driveway, a series of caretakers' and labourers' houses associated with the operation of 'Kilmany Park' as the boys' home and as a dairy farm, by the Uniting Church of Australia (following the closure of the boys' home and its transfer from the Presbyterian to Uniting Churches in c.1977) are not significant.

Statutory Recommendations

This place is recommended for inclusion in the Schedule to the Heritage Overlay of the Wellington Shire Planning Scheme to the extent of the title boundary as shown on the map.

External Paint Controls	Yes
Internal Alteration Controls	Yes, Mansion and Meat house only.
Tree Controls	Yes, mature exotic trees.
Outbuildings or fences which are not exempt under Clause 43.01-3	Yes, Meat house, 3 underground water tanks, Men's quarters, stables, school, Sloyd Room, Recreation centre, McClelland Memorial Gate posts and plaque.
Prohibited Uses May Be Permitted	-
Incorporated Plan	-
Aboriginal Heritage Place	Not assessed.

Map of recommended boundary for Heritage Overlay



Fig 4. Map showing the blue shaded polygon which includes important view lines in red arrows to the school buildings and to the Mens Quarters and the rural views to the south. The red shaded polygon is a view line from Settlement Road to the mansion.

History

Locality history

The Locality History is from *Heritage Assessment 'Kilmany Park' 1613 Settlement Road, Wurruk Trethowan 2016*.

From the early 1840s, the Gippsland region of Victoria was initially settled by 'squatters'¹⁷ who took up licenses on vast runs of Crown land. The majority of these early settlers were Scottish emigrants.¹⁸ This followed earlier exploration into Gippsland, from New South Wales, by Scottish explorer Angus McMillan from December 1839.¹⁹

The inaccessibility of Gippsland from Melbourne during this early period was well noted, the Crown Lands Commissioner for Gippsland, Charles Tyers, abandoning his attempt at a 'practical overland route', in September 1843, instead opting to sail for Port Albert in January 1844.²⁰ Prior to this, the majority of attempts at an overland route into the central plains of North Gippsland had been made from the New South Wales borders, via the mountain trail of Angus McMillan through alpine Gippsland.²¹ Those settlers opting for the alpine route shepherded livestock (both sheep and cattle) on a journey that, in the case of the early 'overlander' William Odell Raymond in June 1842, took four months.²²

Other Scottish squatters that opted for the overland route included William Pearson who, at the age of 23, started for Gippsland in June 1841. Travelling overland toward the Murray River (to the future site of Albury), Pearson followed the Mitta-Mitta River toward Mt Gibbo from where he travelled overland, via Omeo, into Gippsland where he took up a 'run'²³ on the central plains, in what would become the Sale district, in September 1841.²⁴ He named his run 'Kilmany Park'.

Place history

This place history is from *Heritage Assessment 'Kilmany Park' 1613 Settlement Road, Wurruk Trethowan 2016*.

The 'Kilmany Park' estate at Wurruk, near Sale, was established in 1841 by squatter William Pearson. Systematically developed over time by both Pearson and his son, also William Pearson, the estate eventually covered an area of approximately 30,000 acres.

Securing freehold on the homestead block led to the development of more permanent structures after 1847, including the first 'Kilmany Park' house: a gable roofed weatherboard bungalow of sorts, with five sets of French doors opening onto a recessed verandah beneath a continuous roofline. In c.1870-71, this house was superseded as the principal residence on the estate with Pearson commissioning a new house, to a design by Norwich-born, Sale-based architect and surveyor John Henry Wroth (J.H.W.) Pettit. Despite being superseded, the original house was retained as an annexe to the new residence with an internal connection between the two, via a small hipped-roof weatherboard link.

In 1880-81, Pearson commissioned improvements to the Kilmany Park stables including the construction of a purpose built racing stable, again engaging Sale-based architect John Henry Wroth Pettit. Constructed by Rosedale builder William Allen, the stable consisted of 10 loose boxes and 5 stalls. At its height the stables were considered 'the best outside Melbourne', consisted of the central stable buildings and three training tracks, two of which were specifically

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designed for jumpers (steeple-chase) incorporating 'stout post and rail and log and stone fences' for training the horses; the whole overseen by a staff of 24.

By the beginning of the 20th century, at the centre of the estate, a homestead had been developed, which reflected the fortunes of both the estate and the Pearson family in its extent, facilities and architectural pretension. Incorporating buildings designed by one of regional Victoria's notable domestic architects, JHW. Pettit, and Melbourne's pre-eminent commercial and domestic architects, Harry B. Gibbs and Finlay Architects, the homestead consisted of: a significant mansion house, formal gardens, various domestic outbuildings, a purpose-built racing horse stable and various estate buildings, including men's quarters. The social status of the Pearson family, as formidable members of the Victorian horse racing industry, generous public benefactors within the Gippsland region and a political dynasty seen through successive generations serving as state parliamentarians, resulted in 'Kilmany Park' serving as a social centre for both the Sale district and the upper echelons of Victorian state society during the Victorian and Edwardian periods, including royalty, state governors, Melbourne gentry and notable residents of the Sale district.

At the beginning of the new century, the estate covered nearly 30,000 acres. Following the significant reduction of the estate, due to compulsory acquisition by the Closer Settlement Board from the early 1910s, and the eventual disposal of the homestead and its remnant land by the Pearson family in the 1920s to the Closer Settlement Board, its acquisition as a Presbyterian Church boys' home in 1923 (the Kilmany Park Farm Home for Boys) saw the construction of multiple buildings directly related with the operation of the home and the education, social welfare and training of the boys who lived there, including: a school house (c.1927), a Sloyd room, designed by renowned Public Works Department Percy Everett (c.1949); and a recreation centre (1962), presumably designed by notable Post-war era architect Keith Reid.

Opening in 1924 as the 'Kilmany Park Farm Home for Boys', the Home was designed as a place 'to transplant city boys who were at social risk, to the wholesome atmosphere of a Gippsland farming property'. The Home's farm, the 'McClelland Memorial Farm' was gifted to the institution in the memory of Thomas Hugh McClelland (1907-1924) by his parents Thomas and Elizabeth McClelland; a plaque at the rear entrance to the homestead indicating the donation a Mr. and Mrs. T. McClelland were members, respectively, of the Committee and Melbourne Ladies' Auxiliary of the Home at this time. Overseen by a complicated management structure in both Melbourne and Sale, the management structure included: a Patron, Chairman, Hon. Secretary and Treasurer, Committee, Sale Advisory Committee, Melbourne Ladies' Auxiliary and a Sale Ladies' Auxiliary. The first superintendent of the Home was Mr. H. Clyne.

With constant pressure placed on the local school at Wurruk, to which the boys would travel for their schooling, the Victorian Education Department opened a school in 1927, the Kilmany Park School No. 4240, at the rear entrance to the homestead; the school consisting of two buildings, a school house and a Sloyd (woodwork) room. By 1944, average attendance at the school had increased to 40 boys and 3 girls.

In February 1944, significant grassfires in the East Kilmany – Rosedale area caused widespread damage, devastating the rural communities and causing significant livestock and infrastructure losses. 'Kilmany Park' was not spared with significant damage caused to the Home and school. At the school, outhouses and the Sloyd room, with all its equipment, were destroyed with the school house escaping relatively unscathed, albeit for requiring repainting externally as a result of the fire. In comparison, the Home and its centre at the Pearson family's former homestead, which had been largely retained intact by the Presbyterian Church, saw significant damage. The architect-designed racing stables of William Pearson were largely left in ruins, albeit for the flanking wings either side of the central yard, 1,200 bales of meadow contained within the building fueling the fire. The old woolshed of 'Kilmany Park', evident on 1923 maps of the

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property was also destroyed during the fires, the building 'filled with hay'. A series of timber outbuildings, dating from the Pearson era, which did survive the fires were subsequently demolished prior to 1949.

Following the fire, improvements to the school were slow. While replacement of the Sloyd room was considered urgent in 1944, a design for a replacement Sloyd room was not prepared by the Chief Architect of the Public Works Department, Percy Everett, until June 1949. Reconstruction of the room was undertaken by Reconstruction Trainees at the Sale Technical College, however by April 1949 the building had been left unfinished following the closure of the vocational training centre at the College. The subsequent result was a building that did not adhere with the final design prepared by the Public Works Department. The Sloyd room was eventually completed by February 1955. By mid-1956, the Kilmany Park School, albeit maintained by the Department of Education, had closed.

During the 1960s, and despite the closure of the Kilmany Park School and the disbursement of its fixtures to the Sale High School, the continued investment in the Home's infrastructure continued. Under Superintendent Eric Frith's tenure during this period, significant attention was paid to the Home's grounds. These works included the realignment of the main drive way, constructed by the Pearsons, to accommodate a large oval on the east front of the house; the driveway skirting along its south-east edge. In addition to these works, an avenue of native trees was planted along the length of the drive, the avenue named Leslie Drive in honour of the philanthropic Leslie family of Sale, the family having served the Home for three generations. The Home farm continued to operate with the institution providing a focus toward 'formal farm training'. Construction was undertaken of several houses on the fringe of the homestead complex for various managers at the Home, including the 'William's House' in the mid-1960s, a red-brick house on the north-east edge of the homestead complex and the 'Spencer House' in the mid-1960s, an orange brick house (near the former Kilmany Park School) for share farmers on the property.

In 1962, further construction works came in the form of a significant bequest to the Home, the R.M. Ainslie Bequest, which enabled the construction of a brick Recreation Centre for the boys at the rear of the mansion. Somewhat reflecting the architectural language of the nearby Pearson-era racing stables, the Centre was, presumably, designed by Melbourne architect Keith Reid, the architect having undertaken previous alterations to the mansion's kitchen, in 1948, as a result of a bequest to the Home by Miss Janet Stewart; the kitchen works were undertaken by Sale builder Mr W. Stephenson. Undertaking another project for the Presbyterian Church in the Sale area at this time (St Columba's Presbyterian Church, Sale; 1958), the architect had also undertaken multiple ecclesiastical projects, mostly for the Presbyterian Church, since 1931. The Centre was opened by Councillor John Leslie J.P., Mayor of Sale, on 25 August 1962; a brass dedication plaque at the south entrance to the Centre denotes this contribution. Further investment was undertaken in the construction of a 'Manager's House' in the mid-1970s, a cream brick house in the gardens of the homestead.

Despite the value of the Home as a valued alternative to many metropolitan-based institutions during the mid-1960s, by the mid-1970s the Kilmany Park Farm Home for Boys was seen as an outdated care model. In 1977, changes within the Church management hierarchy hastened decisions with regard to the Home, the responsibility of boys' homes and community organisations within Victoria having been transferred from the Presbyterian Church of Victoria to the Uniting Church in Australia (Synod of Victoria and Tasmania).

The Kilmany Park Farm Home for Boys closed in 1978.

Anne Napier notes in 2005 additional historic evidence regarding the school and the gardens.

"The school had an excellent Junior Young Farmer's Club which won many State prizes for cattle judging. The school gardens won the ANA prize for the most improved garden in 1929. The children showed particular skill in sloyd during the school. History. During the 1940s the boys made toys for children in other orphanages. The boys earned money fashioning garden tools making up to £90 per year. Of the boys at this school one became a bank manager in England (who has a standing invitation to any boy interested in banking for free passage to England and his support when he arrives) and Head of a Victorian country High School. Herbert Williams won a Sun Farmer trip to England in 1937" "Vision and Realisation Volume 3 – A Centenary of History of State Education in Victoria" (1973) by the Education Department, quoted in Napier 2005.

The garden surrounding the homestead is also of interest. It was inspected by John Hawker (horticulturalist with Heritage Victoria) in 1997 and it contains many fine specimens including a Bunya Bunya Pine, Hoop Pine, Lilly Pilly, Flame Tree, Hazelnut, Blue Atlas Cedar, Himalayan Cedar, Monterey Cypress, Bhutan Cypress, English Oak, Sugar Gum, Japanese Spindle-wood, Loquat, Liquidambar, Norfolk Island Hibiscus, Pear, Chinese Hawthorn, Tortured Willow, Weeping Elm and Purple Elm. Most notable of the trees is a large English Oak to the west of the homestead planted by King George V when visiting the property as the Duke of York on 15th May 1901.

Following the Uniting Church's decision to close the Home, the property was maintained as a dairy, the land being let to various tenant farmers during this period until the mid-1990s.

In 1995, 'Kilmany Park' was placed on sale by the Uniting Church and purchased by surgeon Mr. Daryl Page on December 18th 1995.

John Henry Wroth Pettit. Architect and Surveyor.

John Henry W. Pettit was a prominent architect based in Sale during the late nineteenth century (*Gippsland Times*, 23 April 1870:2). Pettit arrived in Gippsland in 1854, after a stay in the goldfields and in Melbourne and Dandenong. Moving to Sale, he worked as an architect and surveyor, appointed as the superintendent of works for government roads and bridges (AAI, record no. 3683; Kerr 1992:622). One of Pettit's earliest commissions was the Carpenter Gothic Christ Church at Tarraville (1856), designed with surveyor George Hastings.

He designed a small number of houses and hotels in the 1880s and 90s in Sale (AAI) and planned the design of the Sale cemetery. He was also involved with the Swing Bridge at Longford (AAI, record no. 42575). Pettit is known to have designed (sometimes in collaboration with other local architects) the former Borough of Sale Municipal Offices at Sale (1863-6) in the Classical style, St Mary's Catholic Church in Maffra (1870), St Brigid's Catholic Church in Cowwarr (1870), the Catholics Bishop's Residence and Presbytery in Sale (1879) and the civic complex at Stratford comprising the court house, council chambers and post office (1884-5). Pettit died in Sale in 1896 (AAI, record no. 3685).

Gibbs & Finlay, architects Mansion house

Harry Browse Gibbs (d. 1918) was a Melbourne architect who designed buildings in both the greater Melbourne area and regional Victoria from the late nineteenth century. (RVIA 1918:44). Some key examples of Gibbs' designs include the Bairnsdale Club Hotel (1879), Bairnsdale Mechanics' Institute (1888) and the Former Bairnsdale Hospital (1885) (HV). In greater Melbourne he designed the George Hotel on Fitzroy St, St Kilda (1885-6) (HV).

Gibbs partnered with Alexander Kennedy Finlay (d. 1922) to form Gibbs & Finlay from c1900 (RVIA 1922:155; AAI). Their work included houses, warehouses and factories as well as varying types such as shops, hotels, theatres, and hospitals (AAI). Around 1905, they designed several branches for the National Bank in the Classical style (Tretthowan 1976). In Wellington Shire, the practice is known to have designed Bishopscourt at 4 Cranswick Crescent, Sale, (1901) which was the residence for the Bishop of Sale, and the former Shire Offices on Cansick Street, Rosedale (1913).

Following the deaths of Gibbs and Finlay, the practice name was retained and the firm became Gibbs, Finlay & Morsby (RVIA 1929: xlv) in the 1920s (AAI).

William Allen, Rosedale Builder

William Allen (1829-1923) came to Rosedale in 1858 and worked as a builder in the area until his death at the age of 94. He is known to have sometimes worked alongside bricklayer Charles Chown. One of his first projects in the town was the first stage of the Rosedale Hotel (1858) which was Rosedale's first brick building. He also constructed St Marks Church of England (1866), the Exchange Hotel, Henry Luke's Store, the Rosedale Tannery, St Andrew's Uniting (formerly Presbyterian) Church (1869) with Chown and Wynd, the Primary School (1871), St Rose of Lima Church (1874-5), and the impressive Nambrok homestead (probably c1877). He was in his eighties when he constructed the 1913 Shire Hall in Rosedale. (HV; RDHS website).



Figure H1. Aerial view c1947 after the 1944 fires, showing the walls of the stables with the roof missing off the rear section of the stables, but the front sections intact. Source.

<http://www.clan.org.au/perch/resources/kilmanypage-27.5-w640.jpg>

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Figure H2. The exterior of the mansion and elliptical carriage drive 1906. Note the concrete edging of the elliptical garden bed, and the established tree on the right. Source: *The Leader*, 7th July 1906, p.33.



Figure H3. C1947 photo showing the rear elevations of the mansion, (overpainted) including the significant number decorated chimneys, the conical roof over the underground tank, the Meat House to the right. Source: <http://www.clan.org.au/homes/vic?s=kilmany-park-house-presbyterian-home-for-boys>.

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Description

This section describes the place after 2005. Refer to the Place History for additional important details describing historical changes in the physical fabric.

The complex is located at 1613 Settlement Road, 148A, 148B, 148C, 148D, 148E and 148F Reid Drive Warrak, which is about 5kms south west of Sale.



Figure D1 Aerial showing the approximate location of the 12 significant places (red numbers), the outline of the Heritage Overlay boundary (black lines) and the area of the Heritage Overlay (blue polygon).

Source of aerial. Wellington Shire

- 1 Meat House and interior (c 1847-70),
- 2 Mens Quarters (c1860/alterations c1880-81);
- 3 Underground Water Tanks (c1870-81) 3,
- 4 Stables (1880-81),
- 5 English Oak (1901) and copper plaque, (*Quercus robur*) HO151,
- 6 Gardens and trees and elliptical carriage drive c1870-1906
- 7 Driveway (1903) (later known as Leslie Drive) and English Oak trees at mansion end,
- 8 Mansion house and interior (1905-06),
- 9 McClelland Memorial Gate Pillars and plaque at Reid Drive entry (1924),
- 10 Kilmany Park School No. 4240. (1927),
- 11 Kilmany Park School Sloyd Room (1949),
- 12 Recreation building Ainslie Bequest 1962 and dedication plaque,

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1 Meat House and interior (c 1847-70),

A timber framed rectangular building with a hipped roof clad in short sheet galvanised corrugated iron and a painted brick chimney. The Meat house is described by David Helms (2009) "It has small covered windows, and chicken wire under the eaves providing further ventilation. Internally, the walls and ceiling are lined with narrow tongue and groove pine boards, and the original frame and hooks for hanging animal carcasses is still intact. "



Figure D2. View of the 1901 English oak tree, HO151, on the left, the Meat House in the centre with the ladder on the roof, and the school house and Sloyd room beyond the Meat House between the ladder and the chimney, taken from the west side of the first floor balcony. (2011).

2 Mens Quarters (c1860/alterations c1880-81)

The Mens' Quarters is described by David Helms (2009) "constructed of brick with three stretcher courses alternating with one soldier course. The cottage comprises one long traverse gable oriented east-west, with three subsidiary gables extending at right angles to the north. There are skillion verandahs to both the north and south elevations verandah structures, which appear to be early, if not original, are supported by chamfered timber posts and have brick floors. There are external chimneys in either end wall. The front door and hallway is placed off-centre. Windows are six-pane double hung sash. The three gable ends have ocular vents." Napier and Trethowan both note that the design of the wall vents is the same as those on the stables, indicating that they were probably built at the same time or at least designed by the same architect J H W Pettit.



Figures D3&4 Source: Mens Quarters Trethowan, 2016, p38

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3 Underground Water Tanks - three (c1870-81).

The underground water tanks are round, and most likely built in brick, which was typical at that time. The only one to have retained the original conical shaped iron roofed cover is next to the stables, whilst the water tank near the rear of the mansion and the one near the Mens Quarters now have a flat concrete cover. The interiors have not been inspected (see Fig D5 below).

4 Stables (1880-81),

The stables, were severely damaged in the 1944 grassfires and were never fully restored but the remaining 1880s sections (mostly the front gabled buildings) have a high degree of integrity. Helms describes the former stables in 2005, "which appear to originally have been symmetrical in layout with a large central barn flanked by two wings containing accommodation for the stable hands. The flanking wings have double hung sash windows with an oculus vent above. The area to the south of the barn and between the flanking wings has now been enclosed, and a large new steel framed roof built over the barn. Internally, the barn retains its original brick floor - the stable bays have been removed but evidence of the divisions still exists in the walls and floors. An unusual feature at one side is a concrete 'trough', which reputedly was used for the servicing of carriages or vehicles. "Trethowan explains that the concrete trough was more probably utilised as a horse bath given its depth, raised edges and the building's continued utilisation as a thoroughbred horse stable by William Pearson (Junior).



Figure D5. Source: (Detail from Trethowan, (2016:18); the Leader, 7th July 1906, p. 33.

5 English Oak (1901) and copper plaque, (*Quercus robur*) HO151

This 1901 English Oak (*Quercus robur*), is an outstanding mature specimen in Victoria. Post 2001, the measurements were; spread: 24.40m; girth: 2.72m; height: 11.75m. (National Trust Significant Tree Register).



Figure D6. View of the 1901 English oak tree, HO151, taken from the west side of the first floor balcony. (2011).

6 Gardens and trees and elliptical unsealed carriage drive c1870-1906

Trethowan (2016) notes: the current formal arrangement of the garden was established with the creation of the elliptical front lawn at the centre of the driveway. Surrounded by a roughcast render retaining wall, a small inset stair, framed with Arts and Crafts inspired cement spheres, align with the centre of the entrance front of the mansion. Cement curbing to the remainder of the garden paths replaced an earlier angled brick edging, apparent in c.1906.

Sloping away from the house, the gardens, on the south front of the house in particular, have been designed to frame and therefore incorporate views of the surrounding landscape. This has largely been achieved through the placement of the elliptical front lawn framed by symmetrical plantings of Cedars (a Blue Atlas and a Himalayan Cedar) which would have originally drawn the eye of the viewer to the wider landscape and the former land holdings of the Pearson family; it is noted that this view is now partially obscured by low-lying branches of these trees. Elsewhere, the garden incorporates multiple plantings of exotic tree specimens, including: English Oak, Bunya Bunya Pine, Hoop Pine, Hazelnut, Monterey Cypress, Bhatan Cypress, Japanese Spindle-wood and Norfolk Island Hibiscus amongst others."



Figure D7 Trethowan (2106:46) View of the entrance front of the mansion, looking west. Note the formal arrangement of the original gardens with relation to the elliptical drive and entrance front of the mansion.

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7 Driveway (1903) (later known as Leslie Drive) and English Oak trees at the Mansion end of the driveway.

The driveway extends from the entry gates at Settlement Road to the mansion house. There are two English Oak trees at the Settlement Road entry gate and two at the mansion end of the driveway. The 1903 driveway extends more or less in a straight line to the mansion house, (the 1960s diversion around the 1960s oval is not significant as it is not part of the 1903 William Pearson landscaping and mansion house development. The driveway is unsealed. Traditionally driveways from public roads to private mansion houses were lined with exotic trees. The two English Oaks at the entry and two at the mansion end, are likely to be remnants of an oak lined driveway.



Figures D 8 & 9 Trethowan (2106:46) English oaks framing the Settlement Road entry (left) and English oaks framing the mansion end of the driveway.

8 Mansion house and interior (1905-06)

Heritage Assessment 'Kilmany Park' 1613 Settlement Road, Warrak Trethowan 2016 notes.

"The mansion at 'Kilmany Park' was commissioned by William Pearson (Junior) and constructed in c.1905-06 to a design by pre-eminent Melbourne architects Harry B. Gibbs & Finlay Architects. The mansion involved the remodelling and extension of an earlier house, commissioned by William Pearson (Senior) and constructed in c.1870-71 to a design by Sale architect J.H.W. Pettit. In 1948, during the mansion's tenure as the Kilmany Park Farm Home for Boys, minor alterations were undertaken to the mansions kitchen to a design by Melbourne architect Keith Reid.

Retaining sections of the earlier 1870-71 house on the property, constructed from overpainted tuck-pointed brick, the majority of the mansion consists of that built in c.1905-06. Constructed from rendered brickwork with applied cement decoration, the mansion is a significant two-storey building with decorative chimneys and a galvanised corrugated metal sheet clad roof. Executed in a conservative interpretation of Classical style architecture, the principal elevations of the mansion consist of the south (entrance front) and east (garden front) elevations. The west elevation consists of a secondary garden front whereas the rear elevation (north) addresses a rear yard framed on the opposite side by the stables. The south elevation is defined by a central bay that is adorned with a series of decorative cement pediments at ground and first floor levels, the ground floor pediment surmounting a four-bay arrangement of decorative stained and leadlight windows; the first-floor pediment topping what appears an arcaded balcony, the whole

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arrangement in-turn surmounted by a monumental stepped parapet. From this central bay, an arcaded loggia at ground floor level and an upper level arcade, with segmental arches supported on cast iron columns, extend along the extent of the south elevation, continuing along the east and west elevations. On the garden front, attention is drawn to a large stained and leadlight glass bay window that is centred on the elevation at ground floor level."

"Internally, the mansion presents as a unified interior containing multiple notable features, indicative of the Art Nouveau influence on its interior decoration. At ground floor level, the entrance vestibule opens into a double height stair hall, the two areas separated by decorative plasterwork columns with bas relief details to dado height. The columns support an entablature of equally detailed bas relief features, the decoration of which incorporates a cornice that extends the perimeter of both rooms. At the centre of the hall, an elaborate timber staircase with timber panelling extends through the middle of the house and is overlooked by a gallery at first floor level. At right, the stair hall opens into the drawing room through an elaborate door case and doors, the drawing room retaining significant features including a fretwork screen with decorative wrought iron lanterns that frame a leadlight bay window. At left of the stair hall, the current billiard room is entered through an equally elaborate door case and doors, the room containing early features including joinery and decorative ceilings. At the rear of the stair hall, a corridor provides access to the dining room and the remainder of rooms on the ground floor which retain significant features, including a fretwork screen and bay window with leadlight glass in the dining room; and joinery, marble and timber mantle pieces and decorative ceilings to the remainder of the rooms. At first floor level, the rooms incorporate bedrooms and retain early features including joinery, marble and timber mantle pieces, leadlight glass and decorative ceilings. There have been few significant alterations to the interior since its completion c.1906, however no original bathrooms, kitchens or service areas survive intact.



Figure D10. Looking east under the segmental arch, towards the front gates on Settlement Road, showing the unpainted 'ashlar' rendered walls, timber floor of the grand first floor balcony, balustrade and columns. (2011)

www.heritagecouncil.waukegan.com.au



Figure D11. Looking south under the segmental arch, towards Settlement Road, showing the timber floor of the grand first floor balcony, unpainted rendered balustrade and Corinthian composite columns. (2011)



Figure D12. Example of Art Nouveau Lead lighting in a first floor bedroom. (2011)



Figure D13. First floor timber balustrade, columns and screen above the stair hall. (2011)



Figure D14. View of fine timber work of the stairs, walls, balustrade, and banister. (2011)

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Figure D15. View of the timber staircase with newel post. (2011)



Figure D16. View of the Art Nouveau timber screen in the dining room. (2011)



Figure D17. Art Nouveau timber screen and joinery and plaster work, in the sitting room. (2011)



Figure D18. One example of many of the Art Nouveau lead light windows on the ground floor. (2011)

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9 McClelland Memorial Gate Pillars and plaque at Reid Drive entry (1924),

Two brick piers finished in rough cast render with decorative concrete capping and a brass plaque.



Figures D19 & 20. Source: Trethowan, 2016. p47 Reid Entry Gates and plaque.

10, 11 Kilmany Park School No. 4240. (1927) and Kilmany Park School Sloyd Room (1949),

The timber buildings have gabled and hip roofs clad with short sheet corrugated iron with exposed rafters on the eaves. The Sloyd Room has a ventilated roof. Windows are timber-framed with three four-pane sashes and horizontal glazing bars. The double doors are solid timber planked. The school has two red brick chimneys.

Helms (2005) also described the interior of the two school buildings. The adjacent Sloyd Room is a simple rectangular essentially symmetrical in plan with four tall windows in the south elevations and three windows and a door in place of the fourth in the north elevation. The building retains a number of features that demonstrate its original function including the large bench along the south wall, the built in cupboards (once used for storing tools) and what appear to be large shelving units along the east end wall. Otherwise the interior is typical of schools of this period with vertical lining boards to the lower part of the wall and plasterboard above. A blackboard is set into the west end wall. The ceiling has been replaced.



Figures D21 & 22 Source: Trethowan, 2016. p48 School and Sloyd Room.

www2.berridgehall.org.au/

12 Recreation building Ainslie Bequest 1962

Constructed of brick walls, with corrugated metal clad gable and skillion roofs, clerestory windows and high windows at ground floor level.

According to Trethowan (2106) "Attributed to architect Keith Reid, the design intent of the building, which includes blind walls with engaged pilasters, are reminiscent of the execution of the adjacent racing stables and an attempt to respond to the existing built context of the homestead complex; thereby suggesting the role of an architect. While attributed to Keith Reid, the building is not considered a work that is comparable with the successful designs achieved in many of his regional ecclesiastical buildings for the Presbyterian Church, predominantly churches, throughout Victoria."



Figure D23. The 1962 Recreation centre. Source: <http://www.clan.org.au/perch/resources/kilmanny/page-27,5-w640.jpg>

Comparative analysis

Four other significant pastoral homesteads in Wellington Shire include The Holey Plain homestead, Fulham Park homestead, Nambrok Homestead and Boisdale House.

Historically, all of these properties date back to the earliest pastoral settlement in the area, and they retain some building structures from the early period, as does Kilmarny Park. However, Fulham Park, which was built by 1856 in the mid Victorian era, is the earliest of these existing homesteads. Nambrok and Holey Plain homesteads date from the late Victorian era c 1880 and Boisdale House dates from 1892. Thus Kilmarny Park homestead built in 1906 is over 100 years old, but still it is the youngest of the five pastoral properties in Wellington Shire.

Architecturally, all five homesteads have their own distinctive design. Fulham Park, a two storey red brick homestead is in the Colonial Georgian style, which is rarely found in Victoria, Holey Plain homestead is also a two storey red brick homestead, but in the very popular Victorian Italianate style with a 4 storey tower, canted bay windows and cast iron decoration. Nambrok homestead is a single storey house in an eclectic derivation of the Dutch and North Italian Renaissance fused with the Lombardic Romanesque, with canted bay windows and strident polychromy, is the most eclectic, picturesque brick mansion in rural Victoria. The complex is adorned with skillfully designed details in a manner unparalleled in Victoria. Boisdale House is a single storey brick and timber residence with a steep broken pitch roof clad with Marseille tiles and capped with a monitor skylight. The V plan form and exterior form reflect American influences in the design. Kilmarny Park, a two storey rendered brick building, in a conservative classical style, which has a central bay with a series of decorative cement pediments at ground and first floor levels, the ground floor pediment surmounting a four-bay arrangement of decorative stained and leadlight windows; the first-floor pediment surmounting an arcaded balcony, and a monumental stepped parapet above. From this central bay, an arcaded loggia at ground floor level and an upper level arcade, with segmental arches supported on cast iron columns, extend along the extent of the south elevation, continuing along the east and west elevations. Comparatively, Fulham Park, Holey Plain, Nambrok and Kilmarny Park are distinctive and highly accomplished variations of Victorian era architectural style, whereas, Boisdale House has departed strongly from this and embraced the Federation era style including influences from contemporary American design.

The Holey Plain homestead, Rosedale - Longford Road, Rosedale



Figure C1 – Holey Plain Homestead (Source: National Trust <http://vhc.heritagecouncil.vic.gov.au/places/69997>)

"The Holey Plain homestead, is significant as an unusually fine and large red brick house designed in the Victorian Italianate style, more typical of Victoria's Western District homesteads than the Gippsland region. The property has strong associations with the Crooke family who have lived there for more than one hundred and fifty years. Members of the family have been

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influential in State and Local politics. The property is a key site which demonstrates the process of early pastoral settlement of Gippsland along a set pattern, being specifically chosen by the Crooke family for its proximity to Port Albert after they had developed other pastoral runs inland around Omeo." It was classified by the National Trust in 1959, updated 2007.

Source: National Trust <http://vhf.heritagecouncil.vic.gov.au/places/69997>

Fulham Park, 413 Myrtlebank-Fulham Road Fulham.



Figure C2 Fulham Park (Source: <http://vhf.heritagecouncil.vic.gov.au/places/510>)Fig

What is significant?

The pastoral run Fulham on Thomson river west of Sale was first taken up in 1841 by Peter Inlay of Twofold Bay (Eden) NSW. In October 1853 retired sea captain John William Jones acquired the run and soon after, certainly before 1856, erected a Colonial Georgian style, two storey homestead of brick. On the basis of stylistic and detail similarities the design has been tentatively attributed to Melbourne architect John Gill.

The house is regularly fenestrated, with a single storey timber verandah and its single storey outbuildings form a sheltered courtyard with a beehive well. The verandah has been later adorned with network brackets of art nouveau origin. The homestead is sited on a rise above a bend in a creek and looks toward the Thompson River. Some elms and eucalypts are the only remnants of formal plantings on the slope down to the creek. In 1991 the ruined stables were rebuilt although the attached groom's quarters were demolished. The property has passed through many ownerships, none of them very long and was used by the Royal Australian Air Force during the Second World War. Fulham Park was purchased by Norman Gooch in 1944 and remained in the Gooch family ownership until 1998 when it was subdivided.

How is it significant?

Fulham Park Homestead is of architectural and historical significance to the State of Victoria.

Why is it significant?

Fulham Park Homestead is of architectural importance as an early example of the Colonial Georgian style, a form rarely found in Victoria. The quality of the design is enhanced with distinctive and restrained joinery, with the entrance doorway and fenestration of particular note. The architectural significance of the house would be further enhanced if the connection with important Victorian architect John Gill can be established.

Fulham Park Homestead is of historical significance as the residence of one of the oldest pastoral properties in eastern Victoria. The house is important as the earliest substantial homestead building in East Gippsland and for its relatively intactness."

Fulham Park is protected on the Victorian Heritage Register H0331.

Nambrok Homestead, 3045 Princes Highway, Nambrok.



Figure C3 Nambrok Homestead (Source: <http://vhf.heritagecouncil.vic.gov.au/places/70014>)

"The florid polychromatic mansion is held to have been completed by 1877 (date remains unconfirmed) for pastoralist John King, the builder being William Allen of Rosedale. Planned by an unknown architect in an H formation, this single storey mansion house is an eclectic derivation of the Dutch and North Italian Renaissance fused with the Lombardic Romanesque. 'Nambrook' with prominent Dutch gables, squat central romaneseque tower, segmental arched arcade, canted bay windows and strident polychromy, is the most eclectic, picturesque brick mansion in rural Victoria. The complex is adorned with skillfully designed details in a manner unparalleled in Victoria. John King, grandson of P G King, third Governor of New South Wales, was a pre-eminent district pastoralist and Gippsland pioneer. The interior is of equal note. 'Nambrook' is maintained in excellent condition and is intact. Classified: 25/06/1969 -updated 2006"

Boisdale Homestead



Figure C4 Boisdale Homestead (Source: <http://vhf.heritagecouncil.vic.gov.au/places/70002>)

"Boisdale Homestead was erected in 1892 for Askin Morrison Foster, son of pioneer pastoralist John Foster, who leased the run in 1841. R G W Purchas, a Melbourne architect, designed the present single storey brick and timber residence with a steep broken pitch roof clad with Marseille tiles and capped with a monitor skylight. The V plan form and exterior form reflect American influences in the design.

Boisdale Homestead is a distinctive East Gippsland residence and a notable work of R G W Purchas, an innovative architect working in the late 19th century. The style of Boisdale is clearly derived from contemporary American developments and contrasts with Purchas's revivalist work, of which his own house, Tay Cregar, in Hawthorn, is the most important.

Boisdale is an early settled pastoral run and the present residence is dramatically situated on a granite outcrop overlooking the Avon River. The interior is finely crafted. Boisdale homestead and outbuildings are maintained intact and in excellent condition. Classified; 08/06/1967, updated 2006. "

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Resources

Wellington Shire Heritage Advisor

All photos taken in 2011 by Heritage Intelligence Pty Ltd unless otherwise noted.

ITEM C3.4**PLANNING SCHEME AMENDMENT C97 – SALE SEWERAGE PUMP STATION**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓		✓	✓	✓	

OBJECTIVE

That Council consider all written submissions made during the public exhibition period in relation to Amendment C97 – Sale Sewerage Pump Station; adopt Amendment C97 without changes; and request the Minister for Planning to approve Amendment C97.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Pursuant to Sections 22 and 23 of the Planning and Environment Act 1987, Council consider all written submissions made during the public exhibition period in relation to Amendment C97 – Sale Sewerage Pump Station.**
- 2. Pursuant to Section 29 of the Planning and Environment Act 1987, Council resolve to adopt Amendment C97 – Sale Sewerage Pump Station without changes.**
- 3. Pursuant to Section 31 of the Planning and Environment Act 1987, Council resolve to request the Minister for Planning to approve Amendment C97 – Sale Sewerage Pump Station.**

BACKGROUND

Given the level of development activity currently being experienced in and around Sale, Gippsland Water has reviewed existing wastewater service provision and the need for new infrastructure to respond to growth projections.

Currently, sewerage generated by the Sale township and surrounding areas is directed to the outfall Sewer Pump Station No.1 (SPS1), which is located to the south of the town, adjacent to the Port of Sale. Gippsland Water considers that SPS1 does not have capacity to support the current or future growth needs of Sale, Wurruk and Fulham.

The appropriate servicing solution to address capacity issues and respond to growth projections is the introduction of a new sewerage pump station (SPS).

A site selection process was undertaken to determine the best site to accommodate a new SPS in the southern area of Sale. A total of eleven sites were investigated. The assessment considered four main criteria – environmental and social issues, cost and risk. The key constraints affecting site selection included:

- Available land area
- Future land use
- Flood inundation and access constraints
- Proximity to existing residential and commercial areas
- Sensitive uses

Through this process, the subject land at 36-40 Foster Street and part of 4 Park Street, Sale, were considered to be the best available site(s) with the lowest community cost (refer to **Figure 1** below).



Figure 1: Land subject to Amendment C97 outlined in red

At its meeting of 21 March 2017 Council resolved to authorise the sale of land at Park Street to Gippsland Water for the purpose of facilitating access to the proposed new SPS.

Amendment C97 is required to provide for compatible land use zoning to facilitate the development of a new SPS, which will provide essential infrastructure to service sustainable residential and industrial growth for the next 50 years. Rezoning the land to Public Use Zone 1 - Service and Utility (PUZ1), better aligns with Gippsland Water's interests as the regional water corporation. It is also the most appropriate zone for utility infrastructure of the kind proposed on the basis that it recognises land uses for public utility, and community services and facilities.

Rezoning to PUZ1 will recognise the land use for a public utility facility and will provide for associated uses that are consistent with the intent of the public land purpose. This will ensure statutory approval processes are minimised, streamlined and the implementation of new essential infrastructure efficiently provided for.

The request also includes the deletion of the Design and Development Overlay – Schedule 2 (DDO2) – Business/Industry Display Area.

The design objective of the DDO2 is to ensure that commercially zoned land is developed in an orderly manner having regard to vehicle movement, car parking, and the appearance of buildings and works. Having already liaised with VicRoads to secure a functional traffic/movement network, and on the basis that the majority of structures will be located underground, the DDO2 is no longer considered to be required on land to be publicly zoned for pump station infrastructure.

Removal of the DDO2 will also negate the requirement for a planning permit to construct a building or carry out works on the land which, as a consequence of the proposed rezoning to PUZ1, will become 'as of right' provided that they are:

1. for the purpose of the public land use i.e. service and utility; and
2. carried out by or on behalf of the public land manager.

In summary, Planning Scheme Amendment C97 proposes to:

- Rezone land at 36-40 Foster Street, Sale from Commercial 2 Zone (C2Z) to Public Use Zone 1 – Service and Utility (PUZ1)
- Rezone part of land at 4 Park Street, Sale from Public Use Zone 6 – Local Government (PUZ6) to Public Use Zone 1 – Service and Utility (PUZ1)
- Rezone part of land at 4 Park Street, Sale from Public Park and Recreation Zone (PPRZ) to Public Use Zone 1 – Service and Utility (PUZ1)
- Amend Planning Scheme Map 94 to reflect the rezoning
- Delete the Design and Development Overlay – Schedule 2 (DDO2) (Business/Industry Display Area) from the subject land.

The Amendment does not propose any changes to the:

- Floodway Overlay (which affects only a small section of the southern area of the land);
- Land Subject to Inundation Overlay; or
- Design and Development Overlay – Schedule 6 (RAAF Building Height above 15 metres), which also applies to the subject land.

Minor mapping errors will also be rectified as part of the Amendment.

A full set of the Planning Scheme Amendment documents is included in **Attachment 1** to this Report.

Memorandum of Understanding

In order to ensure that the new infrastructure is designed in a way that positively contributes to local amenity, a Memorandum of Understanding (MoU) between the Wellington Shire Council and Gippsland Water has been prepared. The MoU requires, amongst other things, proactive engagement and cooperation between both parties to secure industry standard odour mitigation technology and appropriate screening measures of the site from the prominent highway frontage.

OPTIONS

Council has the following options:

1. to consider all written submissions, adopt Amendment C97 and request the Minister for Planning to approve Amendment C97 pursuant to Sections 22, 23, 29 and 31 of the *Planning and Environment Act 1987*;

2. to seek further information for consideration at a future Council Meeting; or
3. to consider all written submissions and abandon Amendment C97 (in full or in part), pursuant to Sections 22, 23 and 28 of the *Planning and Environment Act 1987*.

PROPOSAL

That:

1. Pursuant to Section 22 and 23 of the *Planning and Environment Act 1987*, Council consider all written submissions made to Amendment C97 – Sale Sewerage Pump Station.
2. Pursuant to Section 29 of the *Planning and Environment Act 1987*, Council resolve to adopt Amendment 97 – Sale Sewerage Pump Station without changes.
3. Pursuant to Section 31 of the *Planning and Environment Act 1987*, Council resolve to request the Minister for Planning to approve Amendment 97 – Sale Sewerage Pump Station.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

As Amendment C97 is a private request, all direct financial costs associated with the Amendment process will need to be met by the proponent.

LEGISLATIVE IMPACT

Amendment C97 has been prepared having regard to the *Planning and Environment Act 1987* and the provisions of the Wellington Planning Scheme - including the relevant state and local planning policies.

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)*. The Human Rights Checklist as referred to in Council's Human Rights Policy has been completed and the proposed amendment to the Wellington Planning Scheme is in accordance with Council's policy commitment to uphold human rights principles.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 contains the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.1

'Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire'.

Amendment C97 supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

Amendment C97 is consistent with and is supported by the State and Local Planning Policy Frameworks (SPPF and LPPF) within the Wellington Planning Scheme; the Sale, Wurruk and Longford Structure Plan (2010), the Gippsland Regional Growth Plan (2014) and the relevant State Government Planning Practice Notes.

ENVIRONMENTAL IMPACT

Information provided in support of the rezoning request indicates a range of potential environmental impacts associated with the proposed use of the land including matters relating to: noise, odour, flooding, and flora and fauna.

The proponents sought advice directly from a range of relevant statutory authorities/agencies including the West Gippsland Catchment Management Authority and VicRoads to inform the proposal at an early stage in the process.

Supporting information accompanying the rezoning request indicates that, where required, all environmental issues can be appropriately managed through a range of detailed mitigation measures.

It is understood that 'best practice' odour mitigation technology will be used to better respond to odour concerns, which have periodically been evident with the existing SPS1 facility. The development of a new facility is expected to lead to improved environmental performance.

In relation to visual impact it is noted that much of the new infrastructure will be located below ground, but for above ground components Gippsland Water engaged with the community and Council in relation to appropriate landscaping and façade treatments given the site's highway prominence. Concept landscape plans have now been prepared for the site in conjunction with Council in accordance with the terms of the MoU.

CONSULTATION IMPACT

Amendment C97 was publicly exhibited between Thursday, 11 August and Monday, 11 September 2017 in accordance with the procedures required by the *Planning and Environment Act 1987*.

- Eleven (11) notification letters were sent directly to affected land owners/occupiers.
- Eighteen (18) notification letters sent to the relevant Statutory Authorities.
- Notification in the Gippsland Times (8 August 2017) and Government Gazette (7 August 2017).

Hard copies of the Amendment documents and Planning Report were available for viewing at the Council Service Centres in both Sale and Yarram, and available to view on the websites of both Wellington Shire Council and Department of Environment, Land, Water and Planning.

Workshop sessions with representatives of the community and stakeholders associated with the Port of Sale development were hosted by the proponents on 12 and 27 July 2017, to prepare appropriate landscaping concepts to protect the visual impacts of the proposal from Princes Highway. The final concepts will be finalised in consultation with Council as per the terms of the MoU.

A total of six (6) submissions were received during the public exhibition period, five of which were from statutory authorities supporting the Amendment. One submission was received from APA Gas raising no objections to the proposal.

There were no submissions received from members of the community.

Copies of all submissions can be found in **Attachment 2** to this report.

Should Amendment C97 be adopted by Council and subsequently approved by the Minister for Planning, notice of the approval will appear in the Government Gazette and will be published in the local newspaper.

All submitters to Amendment C97 will also receive final correspondence after the decision by the Minister for Planning. The Council website will also be updated accordingly.

Planning and Environment Act 1967

WELLINGTON PLANNING SCHEME

AMENDMENT C97

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Wellington Shire Council, which is the planning authority for this amendment.

The amendment has been made at the request of Gippsland Region Water Corporation (Gippsland Water).

Land affected by the Amendment

The amendment applies to land at:

- Lot 2 LP118273 (36-40 Foster Street, Sale)
- Part of Lot 1 TP512453 (42-44 Foster Street, Sale)
- Part of Lot 2 PS448647 (4 Park Street, Sale)
- Part of Lot 1 PS448647 (6 Park Street, Sale)
- Part of Crown Allotment 3B Section 11 Parish of Sale

What the amendment does

The Amendment:

- Rezones land at Lot 2 LP118273 Vol. 09235 Fol. 746 (36-40 Foster Street, Sale) from Commercial 2 Zone (C2Z) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezones part of the land at Lot 1 TP512453 Vol. 2556 Fol. 087 (42-44 Foster Street, Sale) from Commercial 2 Zone (C2Z) to Public Park and Recreation Zone (PPRZ).
- Rezones part of land at Lot 2 PS448647 Vol. 10723 Fol. 329 (4 Park Street, Sale) from Commercial 2 Zone (C2Z) to Public Park and Recreation Zone (PPRZ).
- Rezone part of land at Lot 2 PS448647 Vol. 10723 Fol. 329 (4 Park Street, Sale) from Public Use Zone 6 – Local Government (PUZ6) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezones part of land at Lot 2 PS448647 Vol. 10723 Fol. 329 (4 Park Street, Sale) from Public Park and Recreation Zone (PPRZ) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezones part of land at Lot 1 PS448647 Vol. 10723 Fol. 328 (6 Park Street, Sale) from Public Use Zone 6 – Local Government (PUZ6) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezones part of land at Lot 1 PS448647 Vol. 10723 Fol. 328 (6 Park Street, Sale) from Public Park and Recreation Zone (PPRZ) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezones part of Crown Allotment 3B Section 11 Parish of Sale Vol. 11805 Fol. 221 from Commercial 2 Zone (C2Z) to Public Park and Recreation Zone (PPRZ).
- Rezones part of Crown Allotment 3B Section 11 Parish of Sale Vol. 11805 Fol. 221 from Public Use Zone 6 – Local Government (PUZ6) to Public Park and Recreation Zone (PPRZ).
- Amends Planning Scheme Map 94.
- Removes the Design and Development Overlay 2 'Business / Industry Display Area' (DDO2) at Lot 2 LP118273 (36-40 Foster Street, Sale) and amend existing Planning Scheme Overlay Map No.94 DDO.

Strategic assessment of the Amendment

Why is the Amendment required?

As part of growth currently being experienced in the township of Sale and immediate surrounds, Gippsland Water (GW) has reviewed existing wastewater service provision and has identified the need for new infrastructure to respond to growth projections.

Currently, sewage generated by the Sale Township and surrounding region is directed to the outfall Sewer Pump Station No.1 (SPS1) to the south of Sale. GW consider that SPS1 does not have capacity to support the current needs or future growth of Sale, Wurruk and Fulham.

The existing SPS1 facility occasionally experiences hydraulic spills into Flooding Creek and there is no operational contingency in place. GW consider that the existing sewerage infrastructure capacity is limiting Sale's growth and the current system is insufficient to service projected long-term growth.

The appropriate servicing solution to address capacity issues and respond to growth projections is to introduce a new sewage pump station.

The amendment is required to provide for compatible land use zoning to facilitate the development of a new sewerage pump station, which will provide essential infrastructure to service sustainable residential and industrial growth for the next 50 years. Rezoning the land to PUZ1 'Service and Utility' more appropriately aligns with GW's interests as the regional water corporation and is the most appropriate zone for utility infrastructure.

The amendment also proposes to remove DDO2 which currently affects part of the site. This approach is considered appropriate for land intended for public utility purposes (as opposed to business or industry) and aligns with the proposed rezoning to PUZ1.

The amendment also corrects historical zoning mapping anomalies to align the title boundaries with the correct zone and future intended use.

The amendment applies to the following parcels of land correcting zone and title boundaries:

- Part of Lot 1 TP512453 (42-44 Foster Street, Sale) – to rezone small part of Commercial 2 Zone to Public Park and Recreation (PPRZ) to align with the title boundary.
- Part of Lot 2 PS448647 (4 Park Street, Sale) - to rezone part of Commercial 2 Zone to Public Park and Recreation (PPRZ) to align with the title boundary.
- Part of Lot 1 PS448647 (6 Park Street, Sale) – to rezone part of Public Use Zone 6 (PUZ6) and Public Park and Recreation Zone (PPRZ) to Public Use Zone 1 (PUZ1).
- Part of Crown Allotment 3B (Section 11 Parish of Sale) – to rezone the Crown land from part Commercial 2 Zone (C2Z) and Public Use Zone 6 (PUZ6) to Public Conservation and Recreation Zone (PCRZ)

How does the Amendment implement the objectives of planning in Victoria?

The amendment supports the following objectives of planning in Victoria, as set out in Section 4 of the *Planning and Environment Act 1987*:

- Objective 4(1) (a) – *to provide for the fair, orderly, economic and sustainable use, and development of land.*
- Objective 4(1) (e) – *to protect public utilities and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community.*

The rezoning of the identified land and removing the DDO2, which partially affects the site, will accommodate the development of the land for utility infrastructure.

How does the Amendment address any environmental, social and economic effects?

It is considered the amendment will not result in any significant adverse environmental, social or economic effects.

The rezoning of land to PUZ1 and removing the DDO2 will assist economic development by enabling the construction of larger capacity wastewater infrastructure to service the current needs and projected future growth of Sale and surrounds.

It is also considered the amendment will provide environmental and social benefits, by planning provision of new infrastructure that efficiently and effectively meets community needs and protects waterway and human health, and also allows the existing facility (with capacity and odour issues) to be decommissioned.

Does the Amendment address relevant bushfire risk?

The amendment will not result in any increase to the risk to life, property, community infrastructure or the natural environment from bushfire.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the Amendment?

The amendment is consistent with Ministerial Directions on the Form and Content of the Planning Schemes under section 7 (5) of the Planning and Environment Act 1987.

The amendment is consistent with Ministerial Direction No 11 – Strategic Assessment of Amendments, as outlined in this Explanatory Report.

How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?

The amendment both supports and implements the objectives and strategies of the State Planning Policy Framework (SPPF).

Clause 11.10-3 – Sustainable communities: The amendment will support Gippsland Water to provide essential services, which will assist to facilitate growth in the Sale Northern Growth Area and Warruk Western Growth Area. This GW infrastructure will also support industrial growth in the Fulham Industrial Precinct assisting the release of industrial zoned land.

Clause 11.10-4 – Infrastructure: The change in zoning to Public Use Zone 1 – Service and Utility will better align Gippsland Water's interest as the regional water corporation and is the most appropriate zone for utility infrastructure which will support ongoing investment in the management of water infrastructure to urban areas.

Clause 11.01-1 – Settlement networks: The amendment facilitates the development of a future utility installation, to provide essential sewerage infrastructure in response to population growth and support sustainable urban development of Sale.

Clause 11.02 – Urban Growth: The rezoning of the land to FUZ1 and removing the DDO2 will facilitate the development of a sewerage pump station which is key infrastructure required to support sustainable urban development and growth in the Sale Township and surrounds.

Clause 12.01-1 – Protection of biodiversity: Ecological studies undertaken for the proposed SPS have indicated the amendment itself will not result in any vegetation loss.

Clause 13.02-01 – Floodplain management: A small portion of the creek embankment to the south adjoining Flooding Creek is included in a Land Subject to Inundation Overlay (LSIO). High level concept plans for the subject land incorporate design that allow future works to be located well away from the creek embankment and areas subject to inundation.

Clause 13.04-1 – Noise abatement: The potential major noise sources at the subject site were considered to be associated with pumps, ventilation fans and standby generator equipment as well as truck movements at the site. Appropriate noise mitigation measures will be considered at the detailed design stage.

Clause 13.04-2 – Air quality: The existing asset on Park Street (SPS1) is currently a source of high odour which is treated by a costly interim solution. Decommissioning this facility and replacing it with a new facility that has odour treatment technology will assist in the protection and improvement of air quality.

Clause 14.02-2 – Water quality: The existing SPS1 will occasionally spill into the Port of Sale during wet weather events. The ability to develop a new facility and decommissioning of the existing SPS1 will reduce the likelihood of sewage discharges into the Port of Sale and assist to protect and improve the water quality of Flooding Creek.

Clause 15.02-1 – Energy and resource efficiency: GW has indicated that the use of solar panels are being investigated to supplement power supply for the future pump station. It is expected that electricity consumption from the site will increase as a result of the extra load from odour control equipment and there is potential to incorporate solar generation capacity into the new design. This will be considered during detailed design stage of the project.

Clause 15.03-2 – Aboriginal cultural heritage: An Aboriginal Cultural Heritage Report was completed in October 2016. The assessment determined that while the subject land is within an area of cultural

heritage sensitivity and the construction of a utility installation would constitute a high impact activity, significant ground disturbance can be demonstrated as the study area has undergone extensive earthworks activities. A Cultural Heritage Management Plan (CHMP) is therefore not required.

Clause 19.03-2 – Water supply, sewerage and drainage: The rezoning of the land to PUZ1 and removing the DDO2 will assist Gippsland Water to develop a new pump station on the land will assist in providing sewerage capacity for new development at the time of subdivision. The planning scheme amendment will also strengthen existing wastewater re-use activities undertaken by GW where sewage effluent is transferred to Dutson Downs, allowing treatment and irrigation to pasture.

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The amendment supports and implements the objectives and strategies of the Local Planning Policy Framework (LPPF), including the Municipal Strategic Statement (MSS). Relevant Clauses include the following:

Clause 21.01: Municipal Profile

- *The Shire's population increased between the 2006 and 2011 censuses from 40,080 to 41,440.*
- *Sale is the largest urban centre in the Shire with a total population in 2011 of 13,825 persons within the Sale Statistical Local Area, a growth rate of 5.6% since 2006.*

The amendment will support Gippsland Water to provide essential services, which will support growth in the Sale Northern Growth Area and Warruk Western Growth Area.

Clause 21.01 – 8: Infrastructure

- *The main urban settlements including Sale, Maffra, Yarram, Heyfield, Stratford and Rosedale are provided with reticulated services and other community infrastructure.*

The rezoning of the land to PUZ1 and removing the DDO2 will facilitate the development of a Utility Installation to service forecast residential and industrial growth.

Clause 21.02-1 – Settlement and housing

- *It is more efficient to provide for population growth, housing and other non-rural development in existing townships to take advantage of existing infrastructure*
- *Sale competes with other regional centres for investment and employment.*
- *Many developed areas and areas subject to development pressure are compromised by not having reticulated sewerage and by inadequate stormwater drainage*

Rezoning the land to PUZ1 and removing the DDO2 and resultant ability for GW to develop a new pump station on the land will assist in sewerage provision for new subdivisions. The planning scheme amendment will also support existing wastewater re-use activities undertaken by Gippsland Water where sewage effluent is transferred to Dutson Downs, allowing treatment and irrigation to pasture.

Clause 21.02-3 – Environmental risks

- *The Shire contains areas of land that are liable to flooding and susceptible to fire.*
- *Inadequate drainage and sewerage services can lead to significant environmental degradation.*

A small portion of the creek embankment to the south adjoining Flooding Creek is within a Land Subject to Inundation Overlay (LSIO). Concept design plans allow future works to be located well away from the creek embankment and areas subject to inundation.

Clause 21.02-5 – Built environment and heritage

- *Community viability, social interaction and healthy living can be enhanced by a well designed urban environment, streetscapes and infrastructure to facilitate physical activity and linkages to open space*

Rezoning the land to PUZ1 and removing the DDO2 will facilitate the development of a sewerage pump station which is key infrastructure required to support sustainable urban development and growth in the Sale Township and surrounds.

Clause 21.02-8 – Infrastructure

- *Urban infrastructure is expensive to provide and its development requires long lead times.*

The change in zoning to Public Use Zone 1 – Service and Utility will better align Gippsland Water's interest as the regional water corporation and is considered the most appropriate zone for utility

infrastructure. The rezoning will support ongoing investment by GW in managing sewerage infrastructure provision to industry and urban areas.

Clause 21.03-1 – Vision

Wellington 2030 is a strategic visioning document guiding the Shire up to 2030. This strategic vision document is divided into eight themes, each with their own broad vision as outlined below.

- *Natural Environment: Wellington has clean air and healthy rivers, streams and lakes. The native flora and fauna are plentiful and diverse. Our public land is protected and well managed. Water supplies are secure and abundant.*
- *Population: Wellington's population has grown in a sustainable manner. We have used deliberate strategies to attract and retain more young families and young people while continuing to value the contributions of our older residents.*
- *Development: Wellington has encouraged growth in appropriate locations supported by levels of infrastructure in keeping with the needs of the community while retaining the amenity valued by the community*

The amendment itself will not result in vegetation loss and the subject land was selected as it can accommodate advanced odour mitigation facilities onsite, and is also located above the 1:100 year Average Recurrence Interval (ARI) flood level.

The amendment of the land will ultimately facilitate the development of a sewerage pump station which is key infrastructure to support sustainable urban development and growth in the Sale Township and surrounds.

Clause 21.04-1 – Settlement and housing

- *Sale is the main employment, education, medical and commercial centre of the Shire*
- *Most have reticulated sewerage and water supply, and drainage services, and have had urban growth areas identified.*
- *Physical infrastructure includes drainage, water, waste and energy services, open space and recreation facilities, roads, pedestrian and cycle paths, railways and airfields.*

The rezoning of the land to PUZ1 will facilitate the development of a Utility installation to service current community needs and forecast residential and industrial growth.

Clause 21.04-2 – Settlement objectives

- *To accommodate future population growth over the next fifteen years in those settlements that can accommodate change and are expected to grow.*
- *To provide adequate infrastructure to existing urban settlements and to identified urban growth areas*
- *To promote improved sewerage infrastructure especially to coastal towns around the Gippsland Lakes and rural townships.*
- *To support and reinforce the regional role of Sale.*

The amendment will support GW in providing essential infrastructure services to facilitate residential growth in the Sale Northern Growth Area and the Warruk Western Growth Area. The infrastructure will also support industrial growth in the Fulham Industrial Precinct.

Clause 21.04-3 – Settlement strategies

- *Promote compact urban forms which fully utilise existing residential areas and infrastructure*
- *Encourage increased housing densities and choice throughout the main townships of the Shire in areas that are close to their town centres.*
- *Ensure adequate effluent and stormwater discharge systems are provided in order to lessen existing and future environmental impacts from townships.*
- *Prevent high concentrations of nutrients and sediments entering waterways, wetlands and groundwater through stormwater systems.*

State Government population projections consider housing and population growth predicted in Sale will be centred around the existing township. Rezoning the land to PUZ1 and removing the DDC2 will provide essential infrastructure to support this projected growth.

Clause 21.05 – 5 Residential Development

- *Ensure holistic and considered development plans are prepared for all growth areas identified in the strategy plans shown in this Clause. These development plans should ensure that new development achieves a high level of integration with surrounding areas, constitutes a well orientated subdivision pattern, provides adequate open space and neighbourhood facilities, retains native vegetation, creates/ links to key movement corridors (for cars, buses, pedestrians and cyclists), and makes holistically considered provision for drainage and other infrastructure*
- *Ensure rezoning of land occurs in a logical and sequential manner that has regard to:*
 - *The staging of infrastructure delivery. This includes the provision of water, sewer, drainage, traffic, pedestrian/ cyclist and other relevant infrastructure.*
 - *Access to community services and facilities.*
 - *The general sequencing identified in the Sale, Wurruk and Longford Structure Plan.*

The Sale, Wurruk and Longford Structure Plan (2010) identifies the general sequencing of development which is being progressed by Council via amendment C84. Amendment C84 seeks to rezone the Wurruk Growth Area to General Residential Zone 1 (GRZ1) and the Low Density Residential Zone (LDRZ).

Council is also progressing a Development Plan for the Northern Growth Area which indicates the potential for standard and low-density residential allotments. The potential for mixed use development is provided along the east side of the Princes Highway.

Sale is identified as the main urban settlement in the Shire and providing reticulated sewerage is a key to providing sustainable growth. The amendment will assist to support this growth.

Clause 21.05 – 10 – Industrial Development

- *Facilitate the westward expansion of the existing Wurruk Industrial Estate to make provision for new industrial demand.*
- *Establish the West Sale Aerodrome area as an industrial precinct, whilst ensuring that current and future aerodrome functions and environmentally significant features are not adversely affected.*
- *Facilitate the establishment of a multimodal interchange/transport and logistics hub at the West Sale Aerodrome, commensurate with economic development initiatives and commercial interest.*
- *Support the establishment of an industrial area for large scale industry south of the West Sale Aerodrome and Princes Highway in the long term, unless demand arises for this to occur sooner.*
- *Ensure future industrial development achieves high standards of design, affords appropriate buffers from sensitive uses and appropriately mitigates off-site impacts to both sensitive and non-sensitive surrounding uses.*

The ability to appropriately service future industrial development is key for the sustainable development of Sale. The West Sale Industrial Strategy Plan identifies significant tracts of land identified for future industrial expansion. The proposed future GW sewerage pump will support the release of industrial land and industrial growth in the Fulham Industrial Precinct.

Does the Amendment make proper use of the Victoria Planning Provisions?

The amendment uses the most appropriate Victoria Planning Provisions by applying the appropriate zone to the identified land to better align with GW's interests as the regional water corporation.

How does the Amendment address the views of any relevant agency?

Views were sought from a broad range of statutory stakeholders. A total of six submissions were received being the West Gippsland Catchment Management Authority; Environment Protection Agency; DELWP; Transport for Victoria; Country Fire Authority and APA Gas – all of which supported/raised no objections to the amendment.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The amendment is not likely to have a significant impact on the transport system, as defined in Section 3 of the *Transport Integration Act 2010*.

Resource and administrative costs

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The amendment will have minimal impact on the resource and administrative costs of the responsible authority.

Where you may inspect this Amendment

The amendment is available for public inspection, free of charge, during office hours at the following location:

Wellington Shire Council (Sale Service Centre)
18 Desailly Street
SALE VIC 3850

Yarram Service Centre
156 Grant Street
Yarram VIC 3971

The amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.delwp.vic.gov.au/public-inspection.

Planning and Environment Act 1987

WELLINGTON PLANNING SCHEME

AMENDMENT C97

INSTRUCTION SHEET

The planning authority for this amendment is the Wellington Shire Council.

The Wellington Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of two (2) attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map No.94 in the manner shown on the one (1) attached map marked "Wellington Planning Scheme, Amendment C97".

Overlay Maps

2. Amend Planning Scheme Map No.94DDO in the manner shown on the one (1) attached map marked "Wellington Planning Scheme, Amendment C97".

End of document

WELLINGTON PLANNING SCHEME



LEGEND

- PUZ1** PUBLIC USE ZONE - SERVICE AND UTILITY
- PCRZ** PUBLIC CONSERVATION AND RESOURCE ZONE
- PPRZ** PUBLIC PARK AND RECREATION ZONE

Part of Planning Scheme Map 94

AMENDMENT C97

Planning Mapping Services |
Planning Information Services |
Planning |

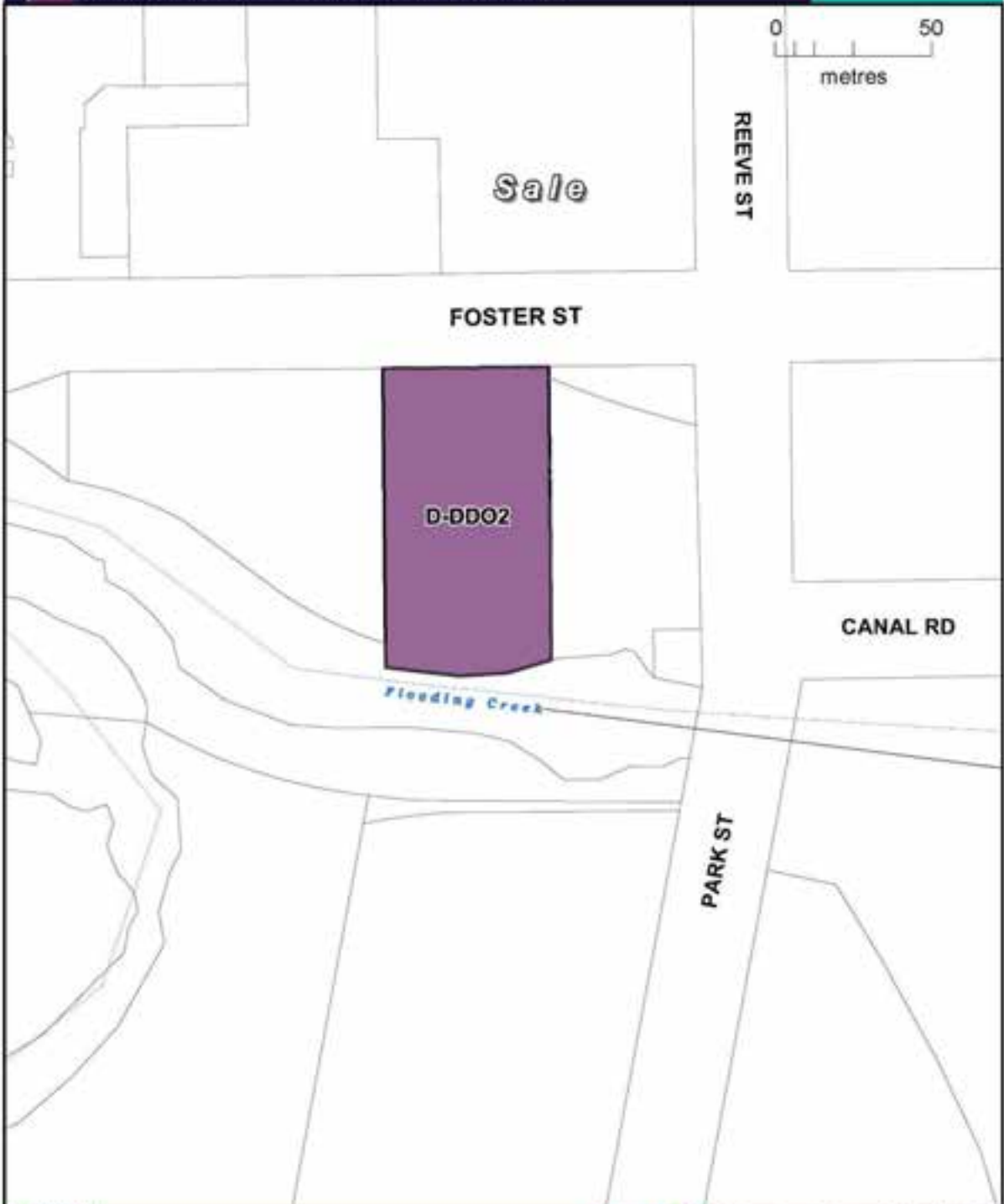


VICTORIA
State Government


Environment,
Land, Water
and Planning

891

WELLINGTON PLANNING SCHEME



LEGEND

 AREA TO BE DELETED FROM A DESIGN AND DEVELOPMENT OVERLAY (D-DDO2)

Part of Planning Scheme Map 94DDO

AMENDMENT C97

(Planning Mapping Services)
(Planning Information Services)
(Planning)



VICTORIA
State Government

Environment,
Land, Water
and Planning

88



Department of Environment, Land, Water & Planning

71 Hotham Street
Trarigon Victoria 3844
Australia
Telephone: +61 3 5172 2111
Facsimile: +61 3 5172 2100
www.delwp.vic.gov.au
DX 219284

16 August 2017

Barry Hearsey
Coordinator Strategic Planning
Wellington Shire Council
PO Box 506
SALE VIC 3850

Our ref: SP461233
Your ref: C97

Dear Barry

AMENDMENT C97 TO THE WELLINGTON PLANNING SCHEME

Thank you for your correspondence dated 4 August 2017 in respect of Planning Scheme Amendment C97 (the Amendment), which was referred to the Minister for Energy, Environment and Climate Change and Minister for Water, pursuant to section 19(1)(b) of the *Planning and Environment Act 1987* and the Minister for Water. The correspondence was received on 9 August 2017.

The land affected by the Amendment is land included in the Commercial 2 Zone (C2Z), Public Use Zone (PUZ6), Public Park and Recreation Zone (PPRZ).

The Amendment proposes to:

- Rezone land at Lot 2 LP118273 Vol. 09235 Fol. 746 (36-40 Foster Street, Sale) from Commercial 2 Zone (C2Z) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezone part of the land at Lot 1 TP512453 Vol. 2556 Fol. 087 (42-44 Foster Street, Sale) from Commercial 2 Zone (C2Z) to Public Park and Recreation Zone (PPRZ).
- Rezone part of land at Lot 2 PS448647 Vol. 10723 Fol. 329 (4 Park Street, Sale) from Commercial 2 Zone (C2Z) to Public Park and Recreation Zone (PPRZ).
- Rezone part of land at Lot 2 PS448647 Vol. 10723 Fol. 329 (4 Park Street, Sale) from Public Use Zone 6 – Local Government (PUZ6) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezone part of land at Lot 2 PS448647 Vol. 10723 Fol. 329 (4 Park Street, Sale) from Public Park and Recreation Zone (PPRZ) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezone part of land at Lot 1 PS448647 Vol. 10723 Fol. 328 (6 Park Street, Sale) from Public Use Zone 6 – Local Government (PUZ6) to Public Use Zone 1 – Service and Utility (PUZ1).
- Rezone part of land at Lot 1 PS448647 Vol. 10723 Fol. 328 (6 Park Street, Sale) from Public Park and Recreation Zone (PPRZ) to Public Use Zone 1 – Service and Utility (PUZ1).

Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 506, East Melbourne, Victoria 3002.



- Rezone part of Crown Allotment 3B Section 11 Parish of Sale Vol. 11805 Fol. 221 from Commercial 2 Zone (C2Z) to Public Park and Recreation Zone (PPRZ).
- Rezone part of Crown Allotment 3B Section 11 Parish of Sale Vol. 11805 Fol. 221 from Public Use Zone 6 – Local Government (PUZ6) to Public Park and Recreation Zone (PPRZ).
- Amend Planning Scheme Map 94.
- Remove the Design and Development Overlay 2 'Business / Industry Display Area' (DDO2) at Lot 2 LP118273 (36-40 Foster Street, Sale) and amend existing Planning Scheme Overlay Map No.94 DDO.

The Department of Environment, Land, Water & Planning (department) offers the following comments for consideration:

- The department recommends Council utilises the zoning description of Public Conservation and Resource Zone (PCRZ) as opposed to PPRZ, in doing so this will march the zoning of the adjoining land which is part of the subject Crown allotment.

The proposed Amendment has been considered by the on behalf of the Minister for Energy, Environment and Climate Change and the Minister for Water; and supports the Amendment.

These comments are submitted without prejudice for the consideration of the Amendment by the Minister for Planning under Section 35 of the *Planning and Environment Act 1987*.

All written correspondence should be sent electronically to gippsland.planning@depl.vic.gov.au or mailed to:

Manager Statutory Planning Approvals Gippsland
 Department of Environment, Land, Water & Planning
 71 Hotham Street
 TRARALGON VIC 3844

If you have any queries regarding this matter, please contact Regional Planning and Approvals - Gippsland at the department's Traralgon office on (03) 5172 2111.

Yours sincerely



Shane Lavell
 A/Manager Statutory Planning Approvals Gippsland



Kate Rowley

From: Barry Hearsey
Sent: Thursday, 7 September 2017 11:48 AM
To: Kate Rowley
Subject: FW: Wellington Planning Scheme Amendment C97 - Sale Sewerage Pump Station

Kate – could you please ECM this and update Submissions Table.

Thanks

Barry

From: Shane.A.Lavell@delwp.vic.gov.au [mailto:Shane.A.Lavell@delwp.vic.gov.au] **On Behalf Of** Gippsland.Planning@delwp.vic.gov.au
Sent: Thursday, 7 September 2017 8:53 AM
To: Barry Hearsey <barryhe@wellington.vic.gov.au>
Subject: Re: Wellington Planning Scheme Amendment C97 - Sale Sewerage Pump Station

Hi Barry

Thank you for the clarification, as described below the re-zoning does rectify a mapping error within the planning scheme and the department supports the proposed amendment - having consistent zoning on a parcel and matching the zoning of the subject land (PPFZ) to the zoning of the adjoining land currently used as a park.

Regards Shane

Shane Lavell

Regional Planning and Approvals | Gippsland Region
Forest, Fire and Regions | Department of Environment, Land, Water & Planning
71 Hotham Street, Traralgon Victoria 3844
T: 03 5172 2111 | F: 03 5172 2100 | E: gippsland.planning@delwp.vic.gov.au

www.delwp.vic.gov.au



All electronic referrals and general planning enquiries should be sent to: gippsland.planning@delwp.vic.gov.au

From: Barry Hearsey <barryhe@wellington.vic.gov.au>
To: "gippsland.planning@delwp.vic.gov.au" <gippsland.planning@delwp.vic.gov.au>
Date: 06/09/2017 09:55 AM
Subject: Wellington Planning Scheme Amendment C97 - Sale Sewerage Pump Station

Fax: Shane Lavell:

Good morning Shane.

I refer to your recent submission dated 16 August 2017 on behalf of DEWLP in relation to Planning Scheme Amendment C97 to the Wellington Planning Scheme. You will recall that Amendment C97 seeks, amongst other things, to rezone land at 36-40 Foster Street, Sale to the Public Use Zone 1 – Service and Utilities (PUZ1) to accommodate a new Sale Sewerage pump Station on behalf of Gippsland Water.

Your submission recommends that the component of the Amendment which seeks to rezone a small (triangular) piece of land to the Public Park and Recreation Zone (PPRZ) should instead be zoned to the Public Conservation and Resource Zone (PCRZ) on the basis that it would 'match' the adjoining land.

This component of the Amendment has been specifically included to rectify a mapping error within the Planning Scheme whereby the C2Z was inadvertently applied to the land, which actually forms a part of the adjoining PPRZ lot (see map below) and creates a 'split-zoning'. The land is currently used as a park (see aerial extract below also) hence the proposed rezoning to PPRZ.

In view of this are you happy to proceed on the basis that the land is rezoned to PPRZ?

Thanks in advance.

Barry



WGCMA Ref: WG-F-2017-0337
Document No: 1
Amendment No: C97
Date: 18 August 2017

Barry Hearsey
Coordinator Strategic Planning
Wellington Shire Council

barry.hearsey@wellington.vic.gov.au

Dear Barry,

Reference No.: C97 - Sale Sewerage Pump Station

Location Street: Foster and Park Streets, Sale, Victoria 3850
Cadastral: Lot 2, LP118273, Pt Lot 1 & 2 PS448647, Pt Lot 1 TP512453, Pt CA 3B, Sec 11, Parish of Sale

Regarding: Rezone and remove DDO2 to develop sewerage pump station

Thank you for your enquiry, received at the West Gippsland Catchment Management Authority (the Authority) on 4 August 2017 in relation to rezoning and removing overlays at the above location to enable the development of the land for utility infrastructure - a new sewerage pump station to service Sale, Wurruk and Fulham.

The Authority's mapping indicates that the majority of the land is well elevated and above the 1% AEP flood level of 4.2m AHD. Flooding Creek flows from west to east along the southern boundaries of the location.

As mentioned in the Amendment C97 Explanatory Report "A small portion of the creek embankment to the south adjoining Flooding Creek is included in a Land Subject to Inundation Overlay (LSIO). High level concept plans for the subject land incorporate design that allow future works to be located well away from the creek embankment and areas that are subject to inundation."

Given this, the Authority is supportive of Planning Scheme Amendment C97 as currently proposed.

Should you have any queries, please do not hesitate to contact me on 1300 094 262. To assist the Authority in handling any enquiries please quote **WG-F-2017-0337** in your correspondence with us.

Yours sincerely,

Adam Dunn
Statutory Planning Manager

The information contained in this correspondence is subject to the disclaimers and definitions attached.

ABN 88 062 514 481
Correspondence PO Box 1374, Traralgon VIC 3844
Telephone 1300 094 262 | Facsimile (03) 5175 7899 | Email westgippy@wgcm.vic.gov.au | Website www.wgcm.vic.gov.au
Traralgon Office 16 Hotham Street, Traralgon VIC 3844 | Leongatha Office Corner Young & Bair Streets, Leongatha VIC 3953

Definitions and Disclaimers

1. The area referred to in this letter as the 'proposed development location' is the land parcel(s) that, according to the Authority's assessment, most closely represent(s) the location identified by the applicant. The identification of the 'proposed development location' on the Authority's GIS has been done in good faith and in accordance with the information given to the Authority by the applicant(s) and/or the local government authority.
2. While every endeavour has been made by the Authority to identify the proposed development location on its GIS using VicMap Parcel and Address data, the Authority accepts no responsibility for or makes no warranty with regard to the accuracy or naming of this proposed development location according to its official land title description.
3. **AEP** as Annual Exceedance Probability – is the likelihood of occurrence of a flood of given size or larger occurring in any one year. AEP is expressed as a percentage (%) risk and may be expressed as the reciprocal of ARI (Average Recurrence Interval).

Please note that the 1% probability flood is not the probable maximum flood (PMF). There is always a possibility that a flood larger in height and extent than the 1% probability flood may occur in the future.
4. **AHD** as Australian Height Datum - is the adopted national height datum that generally relates to height above mean sea level. Elevation is in metres.
5. **ARI** as Average Recurrence Interval - is the likelihood of occurrence, expressed in terms of the long-term average number of years, between flood events as large as or larger than the design flood event. For example, floods with a discharge as large as or larger than the 100 year ARI flood will occur on average once every 100 years.
6. No warranty is made as to the accuracy or liability of any studies, estimates, calculations, opinions, conclusions, recommendations (which may change without notice) or other information contained in this letter and, to the maximum extent permitted by law, the Authority disclaims all liability and responsibility for any direct or indirect loss or damage which may be suffered by any recipient or other person through relying on anything contained in or omitted from this letter.
7. This letter has been prepared for the sole use by the party to whom it is addressed and no responsibility is accepted by the Authority with regard to any third party use of the whole or of any part of its contents. Neither the whole nor any part of this letter or any reference thereto may be included in any document, circular or statement without the Authority's written approval of the form and context in which it would appear.
8. The flood information provided represents the best estimates based on currently available information. This information is subject to change as new information becomes available and as further studies are carried out.



8-12 Seymour Street
Traralgon Victoria 3844
PO Box 1337
Traralgon Victoria 3844
T: 1300 EPA VIC
DX 219292
www.epa.vic.gov.au

Barry Hearsey
Acting Manager Land Use Planning
WELLINGTON SHIRE COUNCIL
PO BOX 508
SALE VIC 3850

21/08/2017

Reference: 5007744

Dear Hearsey

RE: PLANNING SCHEME AMENDMENT: C97

Thank you for your correspondence in relation to the above planning scheme amendment, referred to EPA on 04/08/2017.

EPA has no concerns with the proposed amendment to this planning scheme with the information that has been provided.

If you need additional information or assistance, please contact our Assessing Officer, Sarah Nash on 1300 EPA VIC (1300 372 842).

Yours sincerely

Stephen Lansdell
Unit Manager
EPA Gippsland
EPA Victoria



Barry Hearsey
Coordinator Strategic Planning
Wellington Shire Council
PO Box 506
SALE VIC 3850

120 Kay Street
Traralgon Victoria 3844
www.transport.vic.gov.au

Contact: Kylie Franklin
Telephone: 5172 2621
Email: Kylie.Franklin@ecodev.vic.gov.au

Ref: DOC/17/528566

4 September 2017

Dear Barry,

PLANNING SCHEME AMENDMENT C97 – SALE SEWERAGE PUMP STATION

I am writing to respond to the exhibition of Planning Scheme Amendment C97 which relates to the Sale Sewerage Pump Station.

Transport for Victoria has no objection to the proposed planning scheme amendment which seeks to:

- rezone land to Public Use Zone 1 (Service and Utility) & Public Park and Recreation Zone; and
- remove the existing Design and Development Overlay 2.

Thank you for notifying us of the proposed amendment and we look forward to working with Wellington Shire Council into the future.

Yours sincerely



Kylie Franklin
Senior Transport Planner





Fire Safety Referrals
Fire & Emergency Management
Email: firesafetyreferrals@cfa.vic.gov.au
Telephone: 03 5262 8578

Our Ref: 10000-482696-73603
Telephone: 5149 1000
Council Ref: AMENDMENT C97 - SALE SEWERAGE PUMP STATION

28/8/2017

Barry Heresey
Wellington Shire Council
P OBox 506
SALE VIC 3850



Dear Barry

SUBMISSION TO PLANNING SCHEME AMENDMENT

Proposal: C97
Location: 36-40, 42-44 & 4 - 6 Foster Street & Park Street Sale

Thank you for providing CFA notice of Planning Scheme Amendment C97 in accordance with Section 19 of the *Planning and Environment Act, 1987*.

CFA has reviewed the proposed planning scheme amendment and given the amendment does not appear to have implications relating to bushfire and/or service delivery for CFA. CFA supports the amendment in its current iteration.

If you wish to discuss this matter in more detail, please do not hesitate to contact the Manager Community Safety, Jude Kennedy on 9767 1811.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Trevor Owen'.

Trevor Owen
Assistant Chief Officer
Country Fire Authority



Our reference: COU/2017 052
Your
Enquiries: Mr. G. Colthup
Extension: 404

Date: 14 September, 2017

Wellington Shire Council
Strategic Planner
P.O. Box 506
Sale, VIC, 3850

Attention: Barry Hearsey

Dear Barry,

PROPOSED PLANNING SCHEME AMENDMENT C97
SALE SEWERAGE PUMP STATION

Reference is made to your email, dated 4th August 2017, sent to APA Group, Subdivisions, and forwarded to the Planning and Integrity section for review and comment.

APT O&M Services Pty Ltd, (APA Networks), operating as a subsidiary of APA Group, manages and operates gas reticulation assets located throughout Victoria and parts of New South Wales on behalf of Australian Gas Networks (Vic) Pty Ltd, (AGN), and has reviewed the affect this proposal will have on our existing gas network assets.

APA Group has no existing gas reticulation or current proposals in the subject area and as such has no objection to Councils proposed Amendment C97, as described in your email advice, to rezone the land to Public Use Zone 1, (Service Utility), Public Park and Recreation Zone and remove the existing Design and Development Overlay 2.

Please note, future gas reticulation requests are dependent on property development, viability and gas availability, and any new subdivision applications or requests in relation to this section of land, would need to be directed through APA Groups "Mains Extension Co-ordinator", Julieanne Free for evaluation. Julieanne can be contacted on telephone 9463 8200 or by email, julianne.free@apa.com.au. A contribution by the developer(s) may be required to extend our distribution assets to supply and reticulate this precinct. These cannot be determined until an application for gas is received. It should be noted that the point of initiation of any development and subsequent staging can greatly influence the overall reticulation design cost.

Enclosed for your information is a copy of APA Group, District Plan, Reeve 2500: 03-1B, showing the recorded location of existing gas mains.

Yours faithfully,

Ashutosh Parekh
2017.09.14
16:35:29 +10'00'

ASHUTOSH PAREKH
ASSET INSPECTION AND PROTECTION MANAGER (Acting)
PLANNING AND INTEGRITY

Enclosed: District Plan: Reeve 2500: 03-1B

Note: APA Group acts as the Network Operator on behalf of Australia Gas Networks (Vic) Pty Ltd, a licensed gas distributor in relation to all works in the vicinity of Australia Gas Networks (Vic) Pty Ltd gas reticulation mains and transmission pipelines.

Page 1

energy. connected.



C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**APPOINT A SUBMISSIONS COMMITTEE – PROPOSED ROAD DISCONTINUANCE AND ROAD EXCHANGE (GARRETTS RD LONGFORD)**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS
 DATE: 17 OCTOBER 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources and Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓			✓	

OBJECTIVE

The purpose of this report is to appoint a Submissions Committee for the proposed Road Discontinuance and Road Exchange for the section of unused Government Road (Garretts Road), Longford

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council appoints three Councillors plus an alternative representative to form the 'Garretts Road - Submissions Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submissions under section 223 of the Act have requested that they be heard in support of their submissions/objections.

BACKGROUND

At the Ordinary Meeting of Council held on 15 August 2017, Council resolved the following:

That:

1. Pursuant to Section 189 and Section 223 of the *Local Government Act 1989*, Council resolves to advertise its intention to subdivide and transfer Lot 1, TP907301, Parish of Glencoe South to the owner of 514 Garretts Road for the purposes of a road exchange; and
2. Pursuant to Section 206 including Clauses 2 and 3 of Schedule 10 and Section 223 of the *Local Government Act 1989*, Council resolves to advertise its intention to discontinue the section of unused Government road and to exchange this discontinued road for a portion of Lot 1 TP907301, Parish of Glencoe South;
3. Council places a public notice of the proposed transfer of Lot 1 TP907301 and discontinuance of the unused Government road in local newspapers;

4. In the event that there are no objections or submissions, Council authorise the Chief Executive Officer to progress the road exchange including placing a notice in the Victoria Government Gazette.

In accordance with the resolution a public notice was published on the 22 August 2017 and 5 September 2017 with a copy of the public notice also being sent to the various statutory authorities. The final date for receiving submission/objections was 22 September 2017.

One written objection has been received and Council is now requested to appoint three Councillors and an alternative representative to form the 'Garretts Road - Submissions Committee' to be established under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submissions under section 223 of the Act have requested that they be heard in support of their submissions/objections.

PROPOSAL

The creation of a Council Committee made up of three Councillors and an alternative representative, to consider submissions/objections to the scheme and to hear any submitters/objectors who request to be heard in support of their submissions/objections.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest in this section

LEGISLATIVE IMPACT

This proposal has been prepared in accordance with Section 189 and 206 including Schedule 2 and 3 of the *Local Government Act 1989*. Public notification is in accordance with Sections 223 of the *Local Government Act 1989*. Submissions and/or objections to the scheme will be considered in accordance with Sections 223 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The proposal has been prepared in accordance with Council's 'Sale, Exchange and Acquisition of Land Council' policy.

CONSULTATION IMPACT

A public consultation process has been entered into with affected property owners as well as publishing two public notices.

- Public Notice 22 August 2017
- Public Notice 5 September 2017
- Letter to Statutory Authorities on 29 August 2017

Public notification has been undertaken in accordance with Sections 223 of the *Local Government Act 1989*. Submissions and objections to the scheme will be considered in accordance with Section 223 of the *Local Government Act 1989*.



18TH September 2017

TO THE CHIEF EXECUTIVE OFFICER
WELLINGTON SHIRE COUNCIL
PO Box 506
SALE 3853

I WISH TO MAKE A SUBMISSION IN RELATION TO THE PUBLIC NOTICE THAT APPEARED IN THE GIPPSLAND TIMES ON THE 22ND AUGUST 2017.

ROAD DISCONTINUANCE
(LONGFORD)

DISCONTINUANCE, EXCHANGE AND SALE OF ROAD AT GARRETT'S ROAD, LONGFORD.

MY SUBMISSION SEEKS TO HAVE THE WELLINGTON SHIRE FULLY JUSTIFY THE TRANSFER OF PART OF THE LAND TP907301 AND THE ADJOINING UNUSED GOVERNMENT ROAD - FORMERLY PART OF FOREMAN'S ROAD TO THE ADJOINING LANDOWNER - ESSO FOR NO FINANCIAL CONSIDERATION.

I HAVE MADE SEVERAL ATTEMPTS TO CLARIFY THE ISSUE BY CONTACTING THE WELLINGTON SHIRE AND REQUESTING INFORMATION PLEASE SEE THE ATTACHED CORRESPONDENCE FROM [REDACTED] RATHER THAN CLARIFY THE ISSUE IT HIGHLIGHTED THAT THE WELLINGTON SHIRE INTENDS TRANSFERING RATE PAYERS ASSETS TO A PRIVATE ENTITY FOR NO FINANCIAL CONSIDERATION.

1

THE ACTION IS BEING TAKEN NOW (50 YEARS LATER) TO COMPLETE SOMETHING THAT WAS COMMENCED IN 1967.

IN REGARDS TO THE LAND TP907301 AND UNUSED GOVERNMENT ROAD WHAT WAS COMMENCED AND NOT COMPLETED?

WELLINGTON SHIRE STAFF ADVISE THAT NO FORMAL OR WRITTEN AGREEMENT CAN BE LOCATED FOR A LAND EXCHANGE OR TRANSFER.

I WAS ADVISED ON ONE OCCASION THAT ESSO HAD PAID FOR THE LAND.

WELLINGTON SHIRE STAFF ARE APPARENTLY CONCLUDING THAT AS [REDACTED] PAID THE ROSEDALE SHIRE \$50,000 IN THE 1960'S FOR THE CONSTRUCTION OF GARRETT'S RD AND THE ASSOCIATED COSTS INCLUDING LAND PURCHASE NECESSARY TO COMPLETE THE WORK, THAT ESSO PAID FOR THE LAND TP907301 AND IS THEREFORE ENTITLED TO THE LAND.

[REDACTED] AGREED IN THE 1960'S TO MEET THE COST OF THE CONSTRUCTION GARRETT'S ROAD INCLUDING THE COST OF LAND PURCHASES. WHAT [REDACTED] WAS THEREFORE PURCHASING FROM THE ROSEDALE SHIRE WAS IMPROVED ROAD ACCESS TO THEIR PROPERTY TO BUILD THE GAS PLANT. ON COMPLETION OF THE ROAD, ESSO RECEIVED WHAT IT PAID FOR. "BETTER ACCESS TO ITS PROPERTY".

THE LAND PURCHASES WERE ONE COMPONENT OF THE CONSTRUCTION COST. IF PRINCIPLE IS THAT [REDACTED] PAID \$50,000 AND IS THEREFORE ENTITLED TO A LAND TRANSFER THEN WOULDN'T [REDACTED] BE ENTITLED TO OTHER COMPONENTS, GRAVEL AND TAR ETC ??

WHEN THE LAND TP 907301 WAS PURCHASED WITH FUNDING FROM [REDACTED], THE LAND WAS PURCHASED BY THE ROSEDALE SHIRE TO ENABLE THE ROAD TO BE REALIGNED TO MEET ITS OBLIGATION TO ESSO TO PROVIDE BETTER ROAD ACCESS TO ESSO'S PROPERTY. UNLESS THERE IS DOCUMENTATION TO PROVE OTHERWISE IT WOULD BE FAIR TO SAY IT WAS NOT PURCHASED ON BEHALF OF ESSO.

I WOULD QUESTION THAT THE ROSEDALE SHIRE HAD THE LEGAL ABILITY TO PURCHASE LAND ON BEHALF OF A PRIVATE ENTITY.

ONCE THE LANDS WERE PURCHASED FOR THE REALIGNMENTS THEY BECAME COUNCIL ASSETS. I UNDERSTAND THERE WOULD NEED TO BE THE APPROPRIATE COUNCIL APPROVAL BEFORE THEY COULD BE SOLD OR EXCHANGED. (APPROVALS IN 1967?)

IF NO FORMAL OR WRITTEN AGREEMENT BETWEEN THE ROSEDALE SHIRE AND ESSO FOR A LAND TRANSFER CAN BE LOCATED, PERHAPS THERE WAS NEVER MEANT TO BE ONE.

HOW CAN A TRANSFER BE JUSTIFIED NOW - 50 YEARS LATER?

A WELLINGTON SHIRE STAFF MEMBER ADVISED ME THEY HAVE REACHED A CONCLUSION FROM THE CORRESPONDENCE BETWEEN THE ROSEDALE SHIRE AND [REDACTED] THAT THERE WAS "INTENT" TO TRANSFER THE LAND.

I WOULD HAVE THOUGHT TO JUSTIFY A SHIRE ASSET BEING TRANSFERRED TO A PRIVATE ENTITY THERE WOULD NEED TO BE MORE THAN AN ASSESSMENT OF INTENT. (UNLESS ESTABLISHED BY A COURT OF LAW). WHAT ONE PERSON CONSIDERS TO BE INTENT MAY BE DIFFERENT TO ANOTHER PERSON'S CONCLUSION.

A NUMBER OF FACTORS WOULD OR COULD INDICATE THAT THERE WAS NO AGREEMENT OR INTENT TO TRANSFER LAND.

IF AN AGREEMENT EXISTED THEN [REDACTED] WOULD HAVE USED IT'S VAST RESOURCES FINANCIAL AND LEGAL TO HAVE THE MATTER FINALISED.

ESKO HAS CONTACTED THE ROSEDALE AND WELLINGTON SHIRES OVER THE LAST 30 YEARS, WHEN ISSUES ARISE THE GUARD HOUSE BEING PARTLY ON THE GOVERNMENT ROAD, THE CAR PARK AND OTHER MATTERS, SURELY IF ESKO BELIEVED IT HAD A CASE FOR FINANCING A LAND TRANSFER IT WOULD HAVE COMMENCED LEGAL ACTION TO DO SO. A FINALISATION WOULD HAVE BEEN OF ADVANTAGE TO [REDACTED]

IF THERE WAS TO HAVE BEEN A LAND TRANSFER THEN WHY WHEN OTHER PROPERTIES WERE PURCHASED FOR THE ROAD REALIGNMENT AND HAD TO BE SURVEYED AND SURVEYOR WOULD HAVE BEEN ON SITE, THE SUBDIVISION OF TP 907301 WAS NOT DONE AT THAT TIME.

COULD IT HAVE BEEN THERE WAS NO NEED AS THERE WAS TO BE NO TRANSFER OR EXCHANGE OF LAND WITH [REDACTED]

THE QUESTION ALSO IS WHY WOULD THERE BE A LAND TRANSFER OR EXCHANGE. THE ROSEDALE SHIRE DID NOT PURCHASE OR ACQUIRE ANY LAND FROM [REDACTED] THE \$50,000 IN THE ABSENCE OF AN AGREEMENT BETWEEN THE PARTIES WAS PAID SOLELY FOR THE ROAD UPGRADE.

THE DOCUMENT PROVIDED TO THE COUNCIL MEETING ON THE 15TH AUGUST 2017 STATES THE ORIGINAL QUOTE FOR THE ROAD UPGRADE WAS \$64,750 YET THE ACTUAL AMOUNT PAID BY [REDACTED] WAS 77% OF THIS AMOUNT \$50,000. - COULD THE DIFFERENCE HAVE BEEN CONSIDERATION FOR NO LAND TRANSFER? OR WAS IT SIMPLY THE WORKS CAME IN UNDER BUDGET?

Is there any possibility that reference to land transfer relates to the closed road that runs through the gas plant?

I would point out that in the document presented to the Council meeting on 15th August 2017 in the background information paragraph 2

"In 1967 as part of the original Lonsford Gas Plant development a section of Garretts Road (previously Foremans Road) at Lonsford required upgrading namely realigning and widening."

and then points 1 to 7.

I consider this to be misleading.

The whole of Garretts Road from the Seaspray Road to the gas plant site was upgraded for which [REDACTED] bore the cost. There was other land acquired/purchased for realignment not just the part in front of the gas plant.

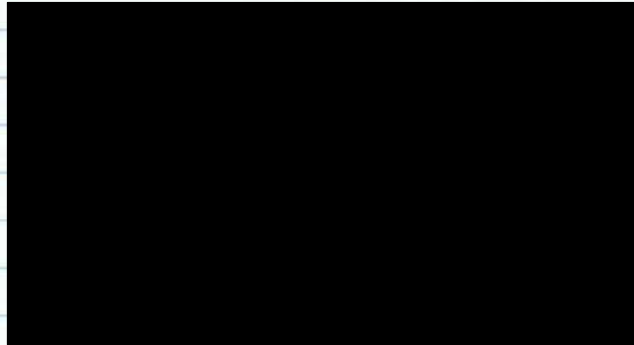
The paragraph infers [REDACTED] cost of \$50,000 was just for that section of Garretts Road.

If the Wellington Shire transfers part of the land TP 907301 to [REDACTED] in the absence of an original agreement to do so it will be reimbursing Esso part of the cost of the road. Was this the intention of the Rosedale Shire?

I can only base my submission on information available to me.

I request the opportunity to be heard in support of my written submission.

I WISH TO THANK [REDACTED] FOR THE TIME AND EFFORT HE HAS TAKEN IN PROVIDING ME WITH INFORMATION IN THE VAIN ATTEMPT TO HAVE ME UNDERSTAND WELLINGTON SHIRE'S ACTION IN THIS MATTER



THE QUESTION STILL UNANSWERED IS WHAT DOES ESSO HAVE TO EXCHANGE?

IT DOES NOT HAVE TITLE TO THE LAND MARKED IN GREEN AND YELLOW.

SO IT CURRENTLY DOES NOT OWN THAT SECTION OF GARRETT'S ROAD.

IC SHILL TRANSFER TP 907301 TO ESSO AND THEN EXCHANGES A SECTION OF TP 907301 AND THE DISCONTINUED ROAD FOR THE OTHER SECTION OF TP 907301 (THE CURRENT GARRETT'S RD) ITS GIVING \$17782 TO ESSO (THE GREEN SECTION) ALONG WITH THE VALUE OF THE DISCONTINUED ROAD.

WHY??



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5:1**WELLINGTON YOUTH STRATEGY**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
				X				X	

OBJECTIVE

For Council to approve the Wellington Youth Strategy 2017 – 2020 (Attachment A).

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council approve the Wellington Youth Strategy 2017 - 2020 (Attachment A).

BACKGROUND

In the second half of 2016, over 1100 young people across Wellington Shire were surveyed about wide ranging topics related to their overall wellbeing. These results and findings from three forums (with youth workers and agencies delivering services to youth in Wellington) will be used to inform the strategy action plan. The actions will have a consistency in approach, effective evaluation methods and will be relevant and sustainable.

The Wellington Youth Strategy identifies a framework of engagement that will guide:

- Whole of Council’s interactions with young people; and
- Decision making that affects young people across the Shire.

The intention is that the Wellington Youth Services Network will ensure all its collaborative work will support a framework of Positive Youth Development (PYD).

Positive experiences + Positive relationships + Positive environments = PYD

PYD challenges us to see all young people as needing the same opportunities to thrive.

The Wellington Youth Strategy 2017 – 2020 will incorporate this PYD framework within a national agenda for wellbeing known as the Nest Action Agenda set out by the Australian Research Alliance for Children and Youth (ARACY). By aligning our work with the themes in this national agenda for wellbeing, we will be better placed to gain access to broad research and evidence to support and evaluate what we do.

The themes within our Wellington Youth Strategy will be:

1. Being loved and safe
2. Having material basics
3. Being healthy

4. Learning
5. Participating
6. Positive sense of culture and identity

It is proposed that the draft Wellington Youth Strategy 2017 – 2020, will focus on working to achieving the following goals by 2020:

1. Wellington is a place where young people feel connected and valued by their community, respected, and safe to be individual.
2. Young people in Wellington can meet their own needs, wants and aspirations
3. Young people in Wellington feel great in mind, body and spirit
4. Young people in Wellington value learning and aspire to be their best.
5. Wellington young people are active citizens, who have avenues to participate in decision making affecting them where their voices will be heard
6. Wellington young people are able to celebrate and be proud of their cultural heritage.

OPTIONS

Council has the following options:

1. Approve the Wellington Youth Strategy 2017 – 2020 as at Attachment A; or
2. Request changes to the Wellington Youth Strategy 2017 – 2020 and present to a future Council meeting.

PROPOSAL

That Council approve the Wellington Youth Strategy 2017 – 2020 (Attachment A).

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 1 Communities states the following strategic objective and related strategy:

Strategic Objective 1.2

“Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.”

Strategy 1.2.2

“Develop strategic partnerships to work collaboratively to support young people, which provide youth leadership and capacity building opportunities”

The Council Plan 2017–21 Theme 4 Lifelong Learning states the following strategic objective and related strategy:

Strategic Objective 4.1

Improve people’s access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.”

Strategy 4.1.1

Advocate for improved access to a broad range of high quality learning environments for all age groups and abilities across Wellington Shire.

This report supports the above Council Plan strategic objectives and strategies.

CONSULTATION IMPACT

The Wellington Youth Strategy 2017 – 2020 was open for public comment for six weeks between 21 July and 1 September 2017. Four hours of workshop time was devoted by the Wellington Youth Services Network in meetings (17 people attended the first workshop and 14 people attended the second). Youth Council also devoted time to reading over and offering comment on the document.

During these workshops numerous changes were made to the words used within the document, making it more accessible to users and young people. No changes were made to the themes or the framework it sits within.

No other public feedback was received.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

Wellington Youth Strategy

2017-2020



Vision

Wellington Shire is a community in which all young people have access to all that they need to thrive: positive relationships; positive experiences and positive environments.

Acknowledgement of Traditional Owners

Wellington Shire Council, Wellington Shire Youth Council and the Wellington Youth Services Network respectfully acknowledge the traditional custodians of this land the Gunaikurnai people – their spirits, ancestors, elders and community members past and present.

Acknowledgement of contributors to Wellington Youth Strategy

We have great young people in Wellington, and without their contribution to this strategy it would not exist.

We appreciate and acknowledge the commitment, work and passion of the members of the Wellington Youth Services Network (WYSN) in preparing this strategy, and are excited to be working in partnership with them and the young people in Wellington to deliver some of the objectives outlined within it.

Who are the 'youth', the 'young people' of Wellington?

In keeping with the national and state definitions of young people, Wellington Shire Council, Wellington Shire Youth Council and partners within the WYSN, define young people as those aged 12-25 years who are living, studying, working or socialising in Wellington Shire.

It is important to recognise that throughout our engagement and research putting this strategy together, we found it increasingly apparent that children from the age 10 are missing out on key supports to help them thrive. In response, where possible, we will be inclusive of our 10 and 11 year-old young people in our initiatives.

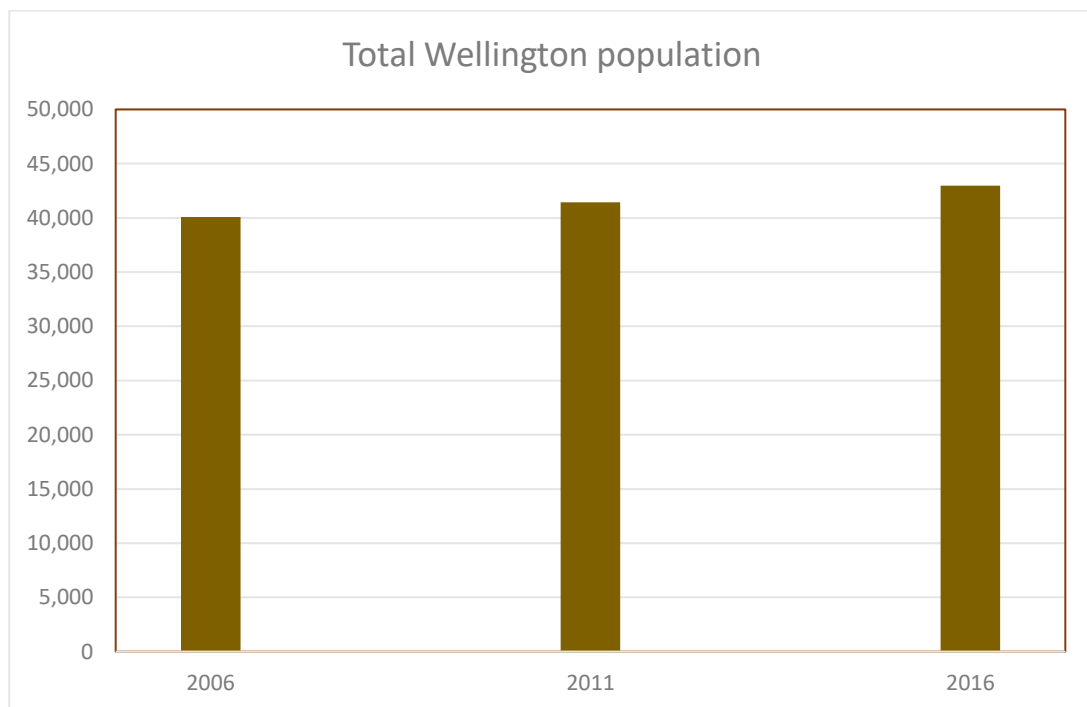
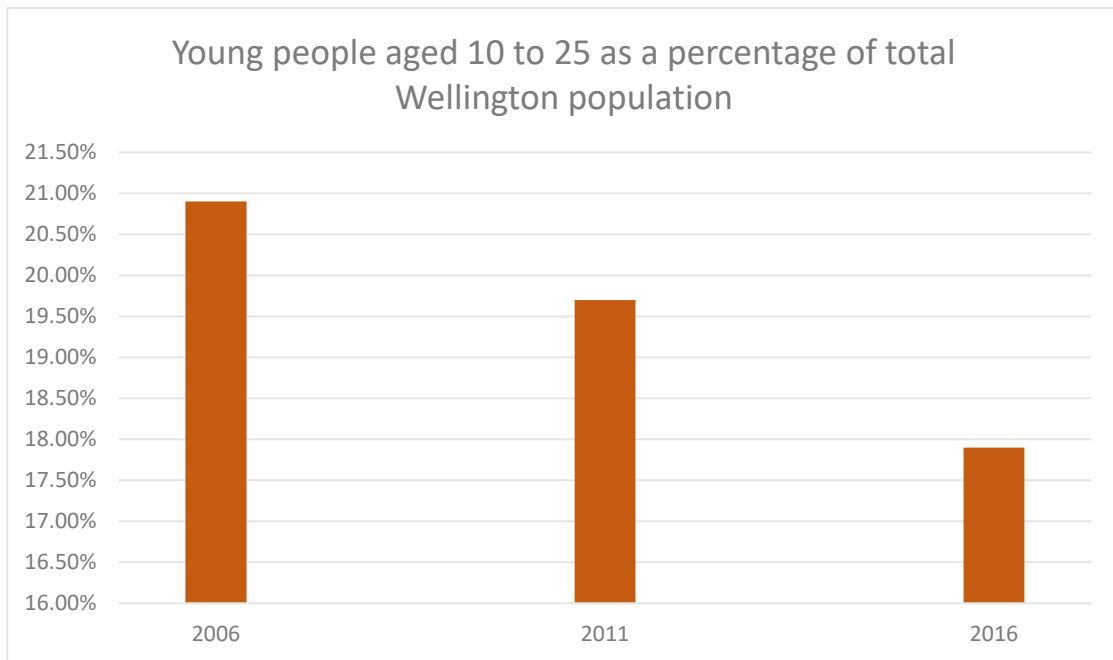
Snapshot of our young people

(will be presented as infographics in the final version)

From the 2016 census:

- 7210 young people, 10 to 25 years of age make up 16.9% of the total Wellington population.

- Since 2006, the percentage of young people aged 10 to 25 in the Wellington population continues to decrease, while the overall population has gradually increased. The evidence of this is in graphs below.

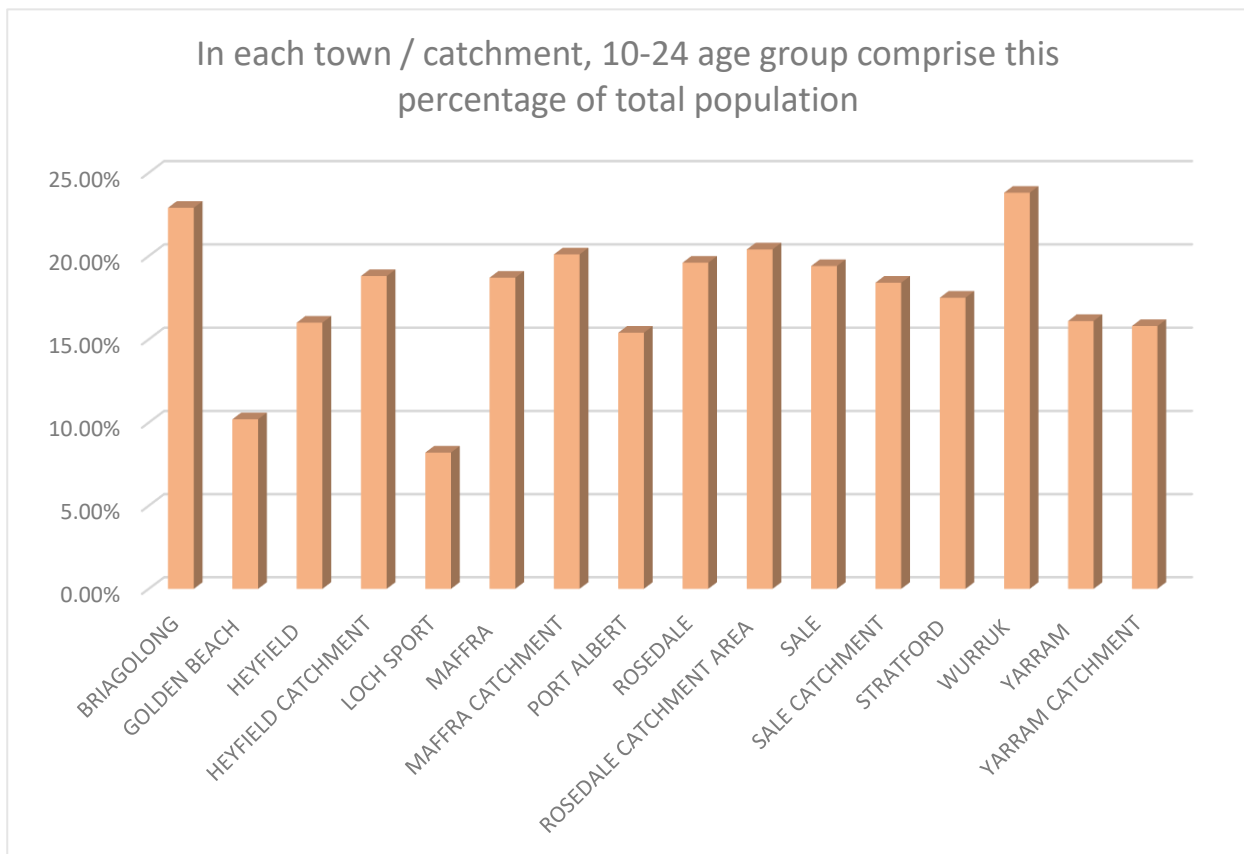


- 177 young people (10 to 24 years of age) in Wellington identify as Aboriginal or Torres Strait Islander (7.8% of total young people in Wellington aged 10 to 24 years). 27.6% of Wellington's Aboriginal population are aged 10 – 24 years. (177 of 640).
- 939 young people (aged 15 to 24) in Wellington are volunteers. (1 in 5 or 20% of young people in Wellington aged 15 to 24 volunteer).

- 249 young people (aged 15 to 24) in Wellington are unpaid carers for a person living with a disability.
- 211 young people (aged 15 to 24) in Wellington are born outside Australia. (4.5% of young people in Wellington aged 15 to 24).

From the Town and Community Profiles 2014:

The graph below shows the percentage of the population aged 10 to 24 years in each town or catchment area across Wellington Shire.



Why do we need a Wellington Youth Strategy?

Wellington has a small but committed community of youth support services, organisations and volunteers who work tirelessly to ensure our young people are safe, healthy and engaged. We have however lacked the single vision and consolidated data that allows us to work in a truly collaborative space to best support and advocate for the needs of our young people.

We are hearing both anecdotally and through data presented, that our young people are increasingly unable to access support that enables them to thrive. Wellington is situated between two local government areas (Latrobe and East Gippsland) where the data and agency evidence provide concerning pictures for young people that overshadow Wellington. We recognise the needs in those communities but we are seeing evidence that suggests that unless we begin to be proactive in our response to issues within our own community, the data and experiences of our young people in Wellington will be similar to that of our neighbours.

This strategy provides us with a proactive response to issues and desires within our youth communities.

This strategy provides us with that unified voice, and a clear vision to work towards.

This is Wellington's first adopted youth strategy – and we are excited!

A short story about how Wellington Youth Strategy came to be...

This strategy began with media reports in September 2015 about "*Sale: The country town being overtaken by ice*" (news.com.au), and Sale being the "*Ice Capital*" of Victoria! That set-in motion a generous offer from a philanthropist with a heart for helping young people in need, and a small group of people were tasked to identify the best use of this proposed support.

It was obvious from the divisions within that small group, that Wellington had far greater issues than the drug Ice, and that we would need to bring more people working with youth around the table to discuss it. At the same time, the WYSN was being revitalised, so it was under the auspice WYSN that the first forum was hosted and "Speak up for Youth" was born. Aply facilitated by Berry Street, with assistance from Wellington Shire Council, this forum concentrated on what we believed it took for a young person to THRIVE? What did we already have in our community to support this? What were some gaps that made 'thriving' challenging?

Two more forums with partners were held, we formed a working group to develop a survey to allow young people to have their voices heard, and held a number of focus groups with young people from traditionally more hard-to-reach groups.

We are thrilled with the 1,116 young voices (over 18% of our youth population) that had direct input into this strategy, through the survey and focus groups.

Together with research from a wide range of sources, the voices of Wellington's youth, community, and organisations, we have developed an informed strategy that will enable us to work with focus and determination towards a Wellington where every young person thrives.

Where Wellington Youth Strategy fits

There is strength in numbers, and this strategy relies on that adage. It is a part of a bigger picture, and supports at a Council level our Wellington Shire Council Plan 2017-2021, Wellington 2030 Community Vision and our Municipal Health and Wellbeing Plan, *Healthy Wellington 2017-2021*.

Wellington Shire Council Plan 2017 – 2021

This document is developed each time a new Council is elected, and provides the main planning tool for Council. It outlines what Council is aiming to achieve over its' four-year term. The themes within the Council Plan reflect those within Wellington 2030, the communities long term vision. The themes of these documents are:

THEME 1	Communities
THEME 2	Services & Infrastructure
THEME 3	Natural Environment
THEME 4	Lifelong learning
THEME 5	Economy
THEME 6	Organisational

Healthy Wellington 2017 – 2021

The Healthy Wellington Plan is the Wellington Shire Council's health and wellbeing plan. Healthy Wellington sets the community priorities and commitment over the next four years to address specific health and wellbeing priorities. The four priorities and focus areas include:

1. Mental Wellbeing – with a focus on social connection and inclusion, resilience, drug and alcohol, gambling
2. Gender Equality – with a focus on gender equity, sexual and reproductive health and prevention of violence against women and children.
3. Healthy Living – with a focus on physical activity, healthy eating and smoking.
4. Climate Change – with a focus on mitigating climate change.

The Wellington Youth Strategy 2017 - 2020 incorporates these themes and becomes the 'how to' guide for Council, Youth Council and the organisations and community members within WYSN to achieve the goals within those larger strategies, specifically in relation to young people. It also acknowledges the work set out in the Wellington Community Early Years Plan 2017 – 2021 to successfully begin a child's transition into adulthood.

Wellington Community Early Years Plan 2017 – 2021

Wellington Community Early Years Plan is a plan developed by Wellington Shire Council and Wellington Early Years Network. This network is made up of professionals within the early years field offering support to children aged 0 to 8 years. They include child care, kindergarten, primary schools, and maternal and child health. Similar to the youth strategy, where possible, Wellington Community Early Years Strategy includes actions and project that support families who have children up to the age of 17. The priorities of the Wellington Community Early Years Plan include:

1. Collaborative Partnerships
2. Friendly Environments
3. Strong Connected Communities
4. Ongoing monitor and reviewing

Focussing on what we want to promote in our young people rather than defining and judging them by what they do and don't do.

What guides us...our principles

Guiding our work is the Code of Ethical Practice for the Victorian Youth Sector that has been developed by the Youth Affairs Council of Victoria.

Underpinning all our actions with young people in Wellington is a framework of **Positive Youth Development**.

Positive Youth Development (PYD) assists young people to meet their basic developmental needs (moral, social, cognitive, emotional and physical) by focussing on the whole child, not just single problems to be fixed. PYD is grounded in the desire to help young people be/become resilient and views three key things as protective factors to help build resiliency:

1. Positive relationships
2. Clear, fair and high expectations and
3. Opportunities to connect, navigate and be productive.

Positive relationships + positive experiences + positive environments

Our values

Youth centred

We recognise that young people are the designers of their own futures, that they have voices, ideas, dreams and beliefs that are valuable and have a right to be heard.

Strength based

We recognise that young people all have skills, interests and abilities that make them valuable citizens. Our work with them will develop and support those strengths, empowering young people to lead their own development.

Inclusive for all

We recognise that all young people have unique needs that will require support to enable them to participate fully in their communities.

Partnership.

Council cannot and does not work alone in supporting strategies that ensure our young people's wellbeing is healthy. Indeed, in many cases Council are the support in a partnership lead by another.

How to read this Wellington Youth Strategy

The Wellington Youth Strategy include these specific headings:

- Action area
- Goal
- What you told us
- Snapshot
- What we are going to do?

Action areas

The Australian Research Alliance for Children and Youth (ARACY) have developed an evidence based national framework for child and youth wellbeing called "The Nest Action Agenda". Like some of our metropolitan local government areas, we are also ensuring that our youth strategy supports this national action plan at a local level and uses the same action areas to guide our work. Tied into these action areas, are the themes found within the overarching Council plans and strategies that support our young people.

1. Being loved and being safe
2. Having material basics
3. Being healthy
4. Learning
5. Participating
6. Positive sense of culture and identity

Goal

This is our aspiration – what we are aiming for into the future.

What you told us

Through the “YOUth Speak Survey” and focus groups in 2016.

Snapshot

Here you will find a snippet of what the data, research and experience tells us

What we are going to do

Here you will find some broad actions that will support our goals.

Action area 1. Being loved and safe

Being loved and safe embraces positive family relationships and connections with others, along with personal and community safety. Children and youth who are loved and safe are confident, have a strong sense of self-identity, and have high self-esteem. They form secure attachments, have pro-social peer connections, and positive adult role models or mentors are present in their life. Children and youth who are loved and safe are resilient: they can withstand life's challenges, and respond constructively to setbacks and unanticipated events.

(ARACY 2014: The Nest Framework)

GOAL: Wellington is a place where every young person feels connected and valued; respected and safe

What you told us

- Young people would like more opportunities outside of sport to connect with each other.
- When needing help, friends and families are the first port of call for young people in Wellington.
- Feeling unaccepted and different is a reason that young people in Wellington can feel alone and unsafe.
- Bullying and bigotry is a big problem for young people in Wellington.
- Knowing the people in their communities makes young people feel safe and connected.
- Perceptions, rather than personal experience, of gangs and drug related anti-social behaviour are the most common cause of young people feeling unsafe after dark in our towns.

Snapshot

- 22.4% of young people in years 7-9 within Wellington reported being bullied recently (compared to 18% in Victoria).
Source: VCAMS 2015.
- There is very little cultural diversity in Wellington – only 5.2 % of households in Wellington speak another language.
Source: ABS Census 2016.
- 1 in 4 young people experienced unfair treatment or discrimination in the past year due to gender, race/culture and age (National data).
Source: Mission Australia - Youth Survey 2016.
- 1 in 2 young people witnessed someone being unfairly treated or discriminated against – due to race/culture, sexuality, physical health or ability (National data).
Source: Mission Australia - Youth Survey 2016.

What we are going to do?

1. Build the resilience of young people to be truly themselves
2. Grow parent/carer/community understanding of issues affecting young people.
3. Celebrate young people's achievements and contributions to the community.
4. Celebrate and create safe shared spaces and places within Wellington.

Action area 2: Having material basics

Children and youth who have material basics have access to the things they need to live a 'normal life'. They live in adequate and stable housing, with adequate clothing, healthy food, and clean water, and the materials they need to participate in education and training pathways.

(ARACY 2014: The Nest Framework)

GOAL: All young people in Wellington have access to material basics enabling them to be safe, nourished and independent.

What you told us

- Transport is a major barrier for young people in all areas of their lives: education, employment and social.
- There is a lack of entry level jobs to be found locally
- Young people need assistance in building their job readiness.
- There are still young people who do not attend school regularly because they have no food to bring.
- Whilst living in stable housing is most common for young people, there are far too many people living out of home, homeless or couch surfing.

Snapshot

- Public transport options are significantly absent in most of our communities. There are currently no taxis or public transport options in Dargo, Licola, Briagolong, Boisdale and coastal communities between Port Albert and Woodside.
- 6.1% of Wellington's population live with food insecurity (compared to 4.6% Victorian average).
Source: Department of Health and Human Services, Wellington Profile 2015.
- Alcohol and other drug related problems in Wellington families is 5.1% as reported in the 2014 School Entrant Health Questionnaire (compared to 3.6% in Victoria).
- There are not enough transitional housing options to meet the demand in Wellington.

What we are going to do?

1. Support initiatives that provide a diverse range of housing options for young people.
2. Support local initiatives that link young people into employment, work experience and volunteering and traineeships.

Action area 3. Being healthy

Healthy children and youth have their physical, developmental, psychosocial and mental health needs met. They achieve their optimal developmental trajectories. They have access to services to support their growth and development, and have access to preventative measures to redress any emerging health or developmental concerns.

(ARACY 2014: *The Nest Framework*)

GOAL: Young people in Wellington feel great in mind, body and spirit

What you told us

- Being involved in a club or interest group is important
- 1 in 4 young people have mental health concerns for themselves.
- Over a third of young people in Wellington reported feeling stressed.
- 43 % of young people said they were concerned about their body image.
- More young people drink alcohol than take other drugs, yet more young people think other drugs are a bigger issue.
- Only 1/3 of the young people who reported being sexually active used a condom the last time they had sex.

Snapshot

- Wellington has over double the amount of intentional injuries treated in hospital per 1,000 population 6.7, than Victoria, at 3.0.
Source: Department of Health and Human Services, Wellington Profile 2015.
- Body image is one of the top 3 concerns for young people across Australia Source: Mission Australia Youth Survey 2016.
- Teenage pregnancy across Wellington is high for women aged 15 – 19 years, 18.1% compared to Victorian average of 10.4%.
Source: Department of Health and Human Services, Wellington Profile 2015.
- Rates of chlamydia notifications are high for the 15 – 24 year age group, 22% compared to Victorian average of 18.4%.
Source: Department of Health and Human Services, Wellington Profile 2015.
- Alcohol and drugs, discrimination and equity and mental health are the top 3 national issues for young people.
Source: Mission Australia Youth Survey 2016.

What we are going to do?

1. Improve promotion and access to mental and emotional health services.
2. Provide creative spaces and opportunities for young people to have fun, exercise and maintain physical health.
3. Support initiatives that will equip young people with knowledge and skills to make informed decisions about issues that affect them.
4. Support initiatives that give young people knowledge and skills to recognise, understand and experience healthy relationships.
5. Provide opportunities for young people to learn how to support their peers.

Action area 4: Learning

Learning is a continuous process throughout life. Children and youth learn through a variety of formal and informal experiences within the classroom and more broadly in their home and in the community. Children and youth who are learning participate in and experience education that enables them to reach their full potential and maximise their life opportunities.
(ARACY 2014: The Nest Framework)

GOAL: Young people in Wellington value learning and aspire to be their best

What you told us

- Young people have a desire to use their skills and energy to give back to the community.
- Transport makes it difficult to make decisions about employment and education.
- That relevance of subjects, teaching methods and materials impact greatly on engagement in education

Snapshot

- 21.1% of young people aged 15 – 19 years are not engaged in education or employment compared to the state average of 10.4%.
Source: Department of Health and Human Services, Wellington Profile 2015.
- 2.2% of students who finished year 12 in 2016 were not engaged in education or employment or training (Victorian average 0.9%).
Source: On Track 2016 survey results.
- The only University in Gippsland is in Churchill and most students living in Wellington Shire need to travel by car to get there.
- The Federation Training TAFE campus is situated at Fulham, 10km out of Sale and in a location with little public transport. Enrolments have dropped 45% in the last 3 years. Discussions to move the campus to Sale have stalled.
- Parental engagement is integral to students' value of education.
- Stress and school are 2 of the 3 top personal concerns for young people nationally. (Mission Australia Youth Survey 2016)

What we are going to do?

1. Support initiatives which engage and transition young people between education and employment.
2. Look at the provision of alternative transitional education settings and programs to meet the needs of all young people.
3. Explore transport connections to educational and training settings.
4. Provide opportunities for group and peer mentoring.
5. Advocate for improved services to Wellington in the TAFE and tertiary sectors.

Action area 5: Participating

Participating includes involvement with peers and the community, being able to have a voice and say on matters and, increasingly, access to technology for social connections. In practice, participating means children and youth are supported in expressing their views, their views are taken into account and they are involved in decision-making processes that affect them. (ARACY 2014: The Nest Framework)

GOAL: Wellington's young people have the forums to participate in decision making affecting them where their voices will be heard.

What you told us

- Most young people in Wellington feel connected to their community, especially those outside of Sale in our smaller communities.
- Giving back is important to young people in Wellington, and contributes to their overall satisfaction with life.

Snapshot

- 939 young people (aged 15 to 24) in Wellington are volunteers. 1 in 5 or 20% of young people in Wellington aged 15 to 24 volunteer.
Source: Australian Bureau of Statistics Census 2016.

What we are going to do?

1. Promote and provide opportunities for young people to strengthen their leadership skills.
2. Promote and provide opportunities for young people to build their decision-making skills.
3. Support young people to participate in volunteering.
4. Provide opportunities for young people to develop their own community projects.

Action area 6: Positive sense of culture and identity

*Having a positive sense of culture and identity is central to the wellbeing of children and youth, and is particularly important for Aboriginal and Torres Strait Islander and other culturally and linguistically diverse (CALD) children and youth. This outcome includes having a sense of spiritual wellbeing. It underpins and is fundamental to the other Nest child and youth outcome areas, with appropriate measures of a sense of culture and identity to be developed.
(ARACY 2014: The Nest Framework)*

GOAL: Wellington young people are able to celebrate and be proud of their cultural heritage.

What you told us

- Less than ½ of Aboriginal or Torres Strait Islander people are involved with a local Aboriginal organisation.

Snapshot

- 211 young people (aged 15 to 24) in Wellington are born outside Australia. (4.5% of young people in Wellington aged 15 to 24).
Source: Australian Bureau of Statistics Census 2016.
- 177 young people (10 to 24 years of age) in Wellington identify as Aboriginal or Torres Strait Islander. (7.8% of total young people in Wellington aged 10 to 24 years).
Source: Australian Bureau of Statistics Census 2016.
- 27.6% of Wellington's Aboriginal population are aged 10 – 24 years. (177 of 640).
Source: Australian Bureau of Statistics Census 2016.

What we are going to do?

1. Support young people and organisations to develop and implement programs and initiatives which empower & enhance cultural identity and involvement..
2. Acknowledge the influence of culture and identity on what we do for each of the other 5 action areas in this strategy.

Delivering on this strategy

- Wellington Shire Council, Wellington Shire Youth Council, members of the WYSN will all contribute to an annual action plan which will be evaluated against the objectives each year.
- An annual report card to the community on efforts and achievements will be developed, completed and shared.
- An annual Youth gathering will be supported to choose the priority objectives for the following year's action plan.

How will we know if we have been successful?

Measures for individual actions found within the Wellington Annual Youth Action Plan (WAYAP) will provide us with a cumulative picture of what we achieve over the life of this strategy.

Other measures we will use will be:

- Ongoing successful collaboration within WYSN members to achieve objectives set out in this strategy.
- Youth Council taking up annual actions to support objectives within WAYAP
- Improved reporting of services meeting demand
- Increased services for young people to access
- Greater engagement of young people in community life
- A more visible and vocal celebration of young people

Your say

Everyone in the community is welcome to contribute to the annual Youth Action Plan (a-YAP). They can do so in the first instance by contacting the Shire's Youth Liaison Coordinator by emailing cwadmin@wellington.vic.gov.au

References

Code of Ethical Practice for the Victorian Youth Sector, Youth Affairs Council Victoria

<http://www.yacvic.org.au/sector-info/yacvic-s-code-of-ethical-practice>

YOUth Speak Report 2016, Gippsland East Local Learning and Employment Network. (for copy contact cwadmin@wellington.vic.gov.au)

The Nest Action Agenda, 2014. Australian Research Alliance for Children and Young People.

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Victorian Child and Adolescent Monitoring System; Outcomes framework for optimal health and wellbeing for Victorian children and young people, 2015.

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http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/communityprofile/LGA26810?opendocument

Department of Health and Human Services, Wellington Profile 2015.

<https://www2.health.vic.gov.au/about/publications/data/gippsland-region-2015>

Mission Australia Youth Survey Report 2016.

<http://www.missionaustralia.com.au/documents/research/young-people-research/677-mission-australia-youth-survey-report-2016#tcUY437Ku81zY2EI.97>

2014 School Entrant Health Questionnaire.

<http://www.education.vic.gov.au/about/research/Pages/reportdatahealth.aspx>

ON TRACK 2016 survey results, Destination of students who exited school in 2015 Wellington (S).

<http://www.education.vic.gov.au/Documents/about/research/OnTrack2016/ot2016lgawellington.pdf>

Town and Community Profiles 2014 – various accessed, example below. Victorian Government data directory.

<https://www.data.vic.gov.au/data/dataset/2014-town-and-community-profile-for-briagolong-town>

ITEM C5:2**COMMUNITY ASSISTANCE GRANTS – EVENTS, PROJECTS AND FACILITIES AUGUST 2017**

DIVISION: COMMUNITY & CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓		✓	✓		✓	✓	✓	✓

OBJECTIVE

For Council to approve the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities for the August 2017 funding round as detailed in Attachment A and that applicants be notified of the outcome of their applications.

RECOMMENDATION

That Council approve the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities for the August 2017 funding round as detailed in Attachment A and that applicants be notified of the outcome of their applications.

BACKGROUND

The Community Assistance Grants Scheme encourages the development of initiatives in the community in line with Council’s vision, Wellington 2030, and the Council Plan. It aims to build on community capacity, encourage participation in cultural development and support community initiatives that promote participation.

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of \$2,001 to \$5,000. There are three funding categories in the August round (Events, Projects and Facilities).

Applications received that successfully meet the criteria are eligible to be prioritised for funding.

Each year there are two funding rounds for Projects and Events and one funding round for Facilities.

The following applications were received for the August 2017 funding round (Attachment B):

- 18 Event applications received totalling \$83,930.00
- 21 Project applications received totalling \$92,222.36
- 13 Facilities applications received totalling \$60,932.00

Applications are assessed by the Community Assistance Grants Panel (Panel), which is comprised of staff at a management level. The applications are initially assessed against the guidelines and then prioritised using the assessment criteria.

Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The Panel provides advice and recommendations to Council based on the assessment criteria and funding guidelines.

OPTIONS

Council has the following options:

1. Approve the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities for the August 2017 funding round as detailed in Attachment A and that applicants be notified of the outcome of their applications; or
2. Seek further information for consideration at a future meeting of Council.

PROPOSAL

That Council approve the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities for the August 2017 funding round as detailed in Attachment A and that applicants be notified of the outcome of their applications.

CONFLICT OF INTEREST

Manager Built Environment, John Tatterson, declared a conflict of interest as a member of the Sale Golf Bowls Club. Consequently, he did not assess their projects and scores were averaged to obtain a comparative result.

FINANCIAL IMPACT

Funding will be through the Community Assistance Grant Scheme within the Community Wellbeing budget. The total available budget for the 2017/18 Community Assistance Grant Scheme is \$250,000 and \$76,996.64 is available for the August 2017 funding round.

The following applications are recommended for the August 2017 funding round (Attachment A):

- 18 Event applications received totalling \$81,050.00
- 14 Project applications received totalling \$55,522.36
- 8 Facilities applications received totalling \$36,431.00

COMMUNICATION IMPACT

The funding of these projects will facilitate positive community relationships for the Wellington Shire Council, highlighting Council's commitment to supporting not for profit community organisations in the delivery of their activities and projects for the benefit of the wider community.

COUNCIL POLICY IMPACT

This process is in accordance with Council's Events Policy no. 5.1.4 and Community Assistance Grants Strategy adopted on 21 June 2011.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

Strategic Objective 1.2

Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.

Strategy 1.2.1

Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.

COMMUNITY IMPACT

The funding of these projects will have a positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access, and be a part of. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

ENVIRONMENTAL IMPACT

All projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

CONSULTATION IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated and all events are encouraged to comply with current OHS and best practice safety standards. It is the responsibility of the applicants to ensure that their project complies with all current rules and regulations.

RECOMMENDED APPLICATIONS FOR CAG AUGUST 2017 FUNDING ROUND – EVENTS
ATTACHMENT A

	Organisation	Title	Project Description	Amount
1	Loch Sport Community House	Loch Sport New Year's Fireworks	A free event offering two fire-works displays at 9.30 pm and midnight on the banks of Lake Victoria.	\$5,000.00
2	Longford Family Fun Day Sub Committee	Longford Good Friday Family Fun Day	A community family fun day to raise money for the Good Friday Appeal	\$4,000.00
3	Heyfield and District Vintage Machinery Group	Heyfield Vintage Machinery Rally	Annual rally to promote Preserving Australian Heritage.	\$5,000.00
4	Sale Baptist Church	FREE Community Fun Day	A free family fun day with activities, rides and refreshments.	\$5,000.00
5	Maffra Neighbourhood House	Maffra Neighbourhood House Family Day 2018	A family evening of free entertainment at Victoria Park featuring a sausage sizzle, entertainment, face painting, community information stalls followed by a movie in the park at dusk.	\$5,000.00
6	Woodside & District Football Netball Club	Woodside & District Football Netball Club Annual Family Fun Day & Show'n Shine Car Show	Annual Family Fun Day & Show'n Shine Car Show, activities on the day include petting zoo, jumping castle, face painting, zorb balls, mechanical bull, kid's art and craft, etc.	\$2,500.00
7	Yarram Agricultural Society Inc	Yarram Agricultural Show	An iconic community event that showcases our local talent. Traditional exhibits from cookery, photography to horticulture. 2017 event will feature new events, such as 'beaut ute' and a variety of trade sites that complement the 2017 theme: 'Food comes from Farms'.	\$5,000.00
8	City of Sale Eisteddfod Society	City of Sale Eisteddfod 71st year	The Eisteddfod provides the opportunity for performers of all ages to perform on stage to showcase their talents in the arts.	\$5,000.00
9	Coongulla Reserves COM Inc	Community NYE in the Park	Community NYE in the park is a family friendly community event to celebrate the end of the year with family, friends and the wider community.	\$2,500.00
10	Balook and District Residents Association	Rainforest Rhythms	A live music event held in Tarra Bulga National Park showcasing local musicians and promoting the national park as a tourist destination.	\$2,980.00
11	Carrajung Community Group	Grand Ridge Harvest Festival	A celebration of food, wine, arts and music along the Grant Ridge Road, focusing on the Eastern Strzelecki Ranges, surrounding valleys and beachside communities.	\$4,120.00
12	Sale Music Festival Committee	The Sale Music Festival: Picnic on the Green	Free community event in the picturesque Sale Botanic Gardens featuring continuous local music and musical activities for children.	\$5,000.00
13	Gippsland Swimming Inc	Gippsland Swimming Championships 2018	Premier swimming event for the local district comprising of clubs/swimmers from Mallacoota, Lakes Entrance, Warragul and Wonthaggi. Approximately 500 young swimmers take part and	\$5,000.00

			another several hundred spectators and families will attend the three-day carnival.	
14	Tarra Festival Committee Inc	2018 Tarra Festival	46th year of Yarram's popular Easter Festival, which will have a theme of 'Flight' embracing and bridging events on either side of Easter with the Air Show and Centenary of the first military flight on Australian soil.	\$5,000.00
15	Seaspray Reserves Committee of Management Inc	Great Victorian Bike Ride	Providing food and entertainment for participants of the Great Victorian Bike Ride who will be staying overnight, approximately 3,000 riders.	\$5,000.00
16	Stratford on Avon Shakespeare Association	Shakespeare on the River Festival	The annual festival has a central focus of all things Shakespeare - performing a community play with local actors, attracting theatre companies to perform, Faire Day, Medieval Banquet and ancillary events including art and short story competitions.	\$5,000.00
17	Rotary Club of Maffra Inc	Rotary Club of Maffra Mardi Gras	A fund-raising event held by the Maffra Rotary Club. It is the longest running event in the Wellington Shire celebrating its 60th year in 2018.	\$4,950.00
18	Wines of East Gippsland	Tinamba Food and Wine Festival	A long-established favourite on the region's event calendar, Tinamba Food and Wine Festival offers the best local wines, cuisine, produce and musicians.	\$5,000.00
TOTAL AMOUNT RECOMMENDED				\$81,050.00

RECOMMENDED APPLICATIONS FOR CAG AUGUST 2017 FUNDING ROUND - PROJECTS

	Organisation	Title	Project Description	Amount
1	Loch Sport Community House Inc	Keep Loch Sport Mobile	Community House needs the continued use of the bus currently rented to keep the community connected. Current owners will soon cease bus operation.	\$2,037.30
2	Yarram Combined Churches Committee	Yarram churches and Service Clubs Christmas Hamper 2017 Appeal	To provide Christmas hampers to needy families in Yarram and District.	\$2,300.00
3	Port Albert Mechanics Institute	Upgrade and beautification of Port Albert Mechanics Institute	To upgrade the chairs in the hall by purchasing 200 light weight, stackable new chairs, reducing the risk of OH&S issues we have with the current chairs which are heavy, non-stackable and not storable.	\$3,818.00
4	Youth Insearch Foundation	Empower Gippsland Youth	Youth Insearch runs one of the most successful youth intervention programs in Australia, supporting 'at risk' youth 14-20 years through workshops, support groups and leadership training.	\$5,000.00
5	Carers Victoria	Carers Victoria Sale Mingle	Mingle events give carers a day off from their caring role with entertainment, fun activities and information on local carer services and supports.	\$4,3000.00
6	Heyfield Tennis Club	Heyfield Community Bingo Upgrade	Replacement and upgrade of the bingo machine to an automotive electronic system.	\$3,850.00
7	Meerlieu Public Hall COM Inc	Meerlieu Cricket Club Room extension	Having received a federal government grant to begin extensions we require additional funding to complete the project.	\$5,000.00
8	Lake Wellington Yacht Club Inc	Rubber duck replacement	For 17 years, Sailability has provided accessible sailing opportunities to hundreds of adults and children and a new rubber duck is required.	\$2,599.00
9	Barrier Breakers	Art for Mental Health	Barrier Breakers will offer an Arts Therapy class in Sale for people who have a mental illness, their carers or significant others.	\$5,000.00
10	Gormandale Community House	Make the Gormandale Community House Woodwork Shed Great Again!	Revitalisation of the woodwork shed to enable the reintroduction of woodwork classes and safety training for home DIY and local hobbyists.	\$3,618.06
11	Boisdale Community Playgroup	Playgroup Area Development	To develop an amazing play space for local preschool children that is safe, interactive and most importantly fun.	\$5,000.00

12	Gippsland East Local Learning Employment Network	NextGen Challenge	Deliver the NextGen Challenge to 200 year 9 or 10 students from the region. NextGen is a 5-day program which builds the skills and understanding of young people in business development.	\$5,000.00
13	Airly-Clydebank Public Hall Inc	Ramp it up, access for all	Replace steps at front entrance with a ramp and renovate bathroom to accessible facilities.	\$3,000.00
14	Sale Cricket Club	Security upgrade Stead Street	To install security lights and security gates to the cricket shelter area. This will provide a safe environment for our senior and junior players.	\$5,000.00
TOTAL AMOUNT RECOMMENDED				\$55,522.36

RECOMMENDED APPLICATIONS FOR CAG AUGUST 2017 FUNDING ROUND - FACILITIES

	Organisation	Title	Project Description	Amount
1	West Sale Bowls Club	West Sale Bowls Club new green surrounds	New concrete pedestrian surrounds to be installed to allow safer access for players and visitors. This is a two-phased project; north and south have been completed and funded by the club, the east and west of the bowling green will be completed September 2018.	\$5,000.00
2	Woodside & District Football Netball Club	Safety barrier netting	To purchase and install 2 safety barrier nets for both football goals on the oval at the Woodside Recreation Reserve. The barrier nets would provide safety to spectators and pedestrians and improve the flow and efficiency of the game.	\$4,400.00
3	Gormandale Recreation Reserve	Fabulous Facility Flooring	New carpet and vinyl flooring in the main clubroom to replace worn and stained carpet which is approximately 30 years old.	\$5,000.00
4	Sale Golf Club	A 21st century kitchen	An updated kitchen will better support volunteers and staff, broaden access, engage external users, become a community resource which will increase and broaden the club's income stream.	\$5,000.00
5	Upper Maffra Mechanics Institute	Reinstall the water bore	Reinstall the water bore to allow the hall to be hired for a myriad of community events. Water is currently piped in from a neighbour's bore.	\$5,000.00
6	Maffra Cricket Club	Equipment storage upgrade	Limited storage area for pitch covers, mowers and playing equipment. An upgrade of our storage facility is required.	\$5,000.00
7	Gormandale Community House Inc	Maintenance of access ramp	Repairs and resurfacing of the ramp to enable people of all abilities to access the shed, yard and community garden.	\$2,631.00
8	Yarram Recreation Reserve Inc	Football goal nets	Installation of nets behind goal posts to prevent injury to bystanders, damage to vehicles within reserve and motorists travelling on adjacent road.	\$4,400.00
TOTAL AMOUNT RECOMMENDED				\$36,431.00

ALL APPLICATIONS RECEIVED FOR CAG AUGUST 2017 FUNDING ROUND

ATTACHMENT B

	Organisation	Title	Project Description	Amount	Category
1	Loch Sport Community House	Loch Sport New Year's Fireworks	A free event offering two fire-works displays at 9.30 pm and midnight on the banks of Lake Victoria.	\$5,000.00	Event
2	Longford Family Fun Day Sub Committee	Longford Good Friday Family Fun Day	A community family fun day to raise money for the Good Friday Appeal	\$4,000.00	Event
3	Heyfield and District Vintage Machinery Group	Heyfield Vintage Machinery Rally	Annual rally to promote Preserving Australian Heritage.	\$5,000.00	Event
4	Sale Baptist Church	FREE Community Fun Day	A free family fun day with activities, rides and refreshments.	\$5,000.00	Event
5	Maffra Neighbourhood House	Maffra Neighbourhood House Family Day 2018	A family evening of free entertainment at Victoria Park featuring a sausage sizzle, entertainment, face painting, community information stalls followed by a movie in the park at dusk.	\$5,000.00	Event
6	Woodside & District Football Netball Club	Woodside & District Football Netball Club Annual Family Fun Day & Show'n Shine Car Show	Annual Family Fun Day & Show'n Shine Car Show, activities on the day include petting zoo, jumping castle, face painting, zorb balls, mechanical bull, kid's art and craft, etc.	\$2,500.00	Event
7	Yarram Agricultural Society Inc	Yarram Agricultural Show	An iconic community event that showcases our local talent. Traditional exhibits from cookery, photography to horticulture. 2017 event will feature new events, such as 'beaut ute' and a variety of trade sites that complement the 2017 theme: 'Food comes from Farms'.	\$5,000.00	Event
8	City of Sale Eisteddfod Society	City of Sale Eisteddfod 71st year	The Eisteddfod provides the opportunity for performers of all ages to perform on stage to showcase their talents in the arts.	\$5,000.00	Event
9	Coongulla Reserves COM Inc	Community NYE in the Park	Community NYE in the park is a family friendly community event to celebrate the end of the year with family, friends and the wider community.	\$2,500.00	Event
10	Balook and District Residents Association	Rainforest Rhythms	A live music event held in Tarra Bulga National Park showcasing local musicians and promoting the national park as a tourist destination.	\$2,980.00	Event
11	Carrajung Community Group	Grand Ridge Harvest Festival	A celebration of food, wine, arts and music along the Grant Ridge Road, focusing on the Eastern	\$4,120.00	Event

	Organisation	Title	Project Description	Amount	Category
			Strzelecki Ranges, surrounding valleys and beachside communities.		
12	Sale Music Festival Committee	The Sale Music Festival: Picnic on the Green	Free community event in the picturesque Sale Botanic Gardens featuring continuous local music and musical activities for children.	\$5,000.00	Event
13	Gippsland Swimming Inc	Gippsland Swimming Championships 2018	Premier swimming event for the local district comprising of clubs/swimmers from Mallacoota, Lakes Entrance, Warragul and Wonthaggi. Approximately 500 young swimmers take part and another several hundred spectators and families will attend the three-day carnival.	\$5,000.00	Event
14	Tarra Festival Committee Inc	2018 Tarra Festival	46th year of Yarram's popular Easter Festival, which will have a theme of 'Flight' embracing and bridging events on either side of Easter with the Air Show and Centenary of the first military flight on Australian soil.	\$5,000.00	Event
15	Seaspray Reserves Committee of Management Inc	Great Victorian Bike Ride	Providing food and entertainment for participants of the Great Victorian Bike Ride who will be staying overnight, approximately 3,000 riders.	\$5,000.00	Event
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18	Wines of East Gippsland	Tinamba Food and Wine Festival	A long-established favourite on the region's event calendar, Tinamba Food and Wine Festival offers the best local wines, cuisine, produce and musicians.	\$5,000.00	Event
149	Loch Sport Community House Inc	Keep Loch Sport Mobile	Community House needs the continued use of the bus currently rented to keep the community connected. Current owners will soon cease bus operation.	\$2,037.30	Project

	Organisation	Title	Project Description	Amount	Category
20	Yarram Combined Churches Committee	Yarram churches and Service Clubs Christmas Hamper 2017 Appeal	To provide Christmas hampers to needy families in Yarram and District.	\$2,300.00	Project
21	Port Albert Mechanics Institute	Upgrade and beautification of Port Albert Mechanics Institute	To upgrade the chairs in the hall by purchasing 200 light weight, stackable new chairs, reducing the risk of OH&S issues we have with the current chairs which are heavy, non-stackable and not storable.	\$3,818.00	Project
22	Youth Insearch Foundation	Empower Gippsland Youth	Youth Insearch runs one of the most successful youth intervention programs in Australia, supporting 'at risk' youth 14-20 years through workshops, support groups and leadership training.	\$5,000.00	Project
23	Carers Victoria	Carers Victoria Sale Mingle	Mingle events give carers a day off from their caring role with entertainment, fun activities and information on local carer services and supports.	\$4,3000.00	Project
24	Heyfield Tennis Club	Heyfield Community Bingo Upgrade	Replacement and upgrade of the bingo machine to an automotive electronic system.	\$3,850.00	Project
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26	Lake Wellington Yacht Club Inc	Rubber duck replacement	For 17 years Sailability has provided accessible sailing opportunities to hundreds of adults and children and a new rubber duck is required.	\$2,599.00	Project
27	Barrier Breakers	Art for Mental Health	Barrier Breakers will offer an Arts Therapy class in Sale for people who have a mental illness, their carers or significant others.	\$5,000.00	Project
28	Gormandale Community House	Make the Gormandale Community House Woodwork Shed Great Again!	Revitalisation of the woodwork shed to enable the reintroduction of woodwork classes and safety training for home DIY and local hobbyists.	\$3,618.06	Project
29	Boisdale Community Playgroup	Playgroup Area Development	To develop an amazing play space for local preschool children that is safe, interactive and most importantly fun.	\$5,000.00	Project

	Organisation	Title	Project Description	Amount	Category
30	Gippsland East Local Learning Employment Network	NextGen Challenge	Deliver the NextGen Challenge to 200 year 9 or 10 students from the region. NextGen is a 5-day program which builds the skills and understanding of young people in business development.	\$5,000.00	Project
31	Airly-Clydebank Public Hall Inc	Ramp it up, access for all	Replace steps at front entrance with a ramp and renovate bathroom to accessible facilities.	\$3,000.00	Project
32	Sale Cricket Club	Security upgrade Stead Street	To install security lights and security gates to the cricket shelter area. This will provide a safe environment for our senior and junior players.	\$5,000.00	Project
33	Gippsland Permaculture Group Inc	Growing abundant food development project	GPG Inc needs a large water tank for growing vegetables and funds to develop a volunteer recruitment program to drive our Abundant Food Program for charity.	\$5,000.00	Project
34	Maffra Golf Club Inc	Clubhouse upgrade plans	Engage a drafts person to provide drawings for the proposed upgrade of the existing facilities especially the change rooms.	\$5,000.00	Project
35	Carrajung Community Group Inc	Carrajung Hall Revival Project	A deck to provide a platform on which to build our new composting toilets.	\$5,000.00	Project
36	Bundalaguah Cricket Club	Canteen/kitchenette refurbishment	Redevelop our small bar area into a larger canteen/kitchenette capable of food preparation, catering, sales, storage and improved access.	\$5,000.00	Project
37	Sale and District Agricultural Society	Community defibrillators for Sale's Showgrounds	To purchase two defibrillators for use by community organisations who regularly host events at the Sale Showgrounds.	\$4,000.00	Project
38	Rotary Club of Sale Central	Rotary Go Youth Wilderness Camp - Give Opportunity to Youth	A four day professionally run program at Licola Wilderness Camp (Lions Village) designed for grade 5/6 students from Wellington Shire Primary Schools, public and private.	\$5,000.00	Project
39	City Builders Church	City Builders Bus	Provide programs that empower both primary and high school aged children to be resilient leaders who reach their full potential.	\$5,000.00	Project
40	West Sale Bowls Club	West Sale Bowls Club new green surrounds	New concrete pedestrian surrounds to be installed to allow safer access for players and visitors. This is a two-phased project; north and south have been completed and funded by the	\$5,000.00	Facilities

	Organisation	Title	Project Description	Amount	Category
			club, the east and west of the bowling green will be completed September 2018.		
41	Woodside & District Football Netball Club	Safety barrier netting	To purchase and install 2 safety barrier nets for both football goals on the oval at the Woodside Recreation Reserve. The barrier nets would provide safety to spectators and pedestrians and improve the flow and efficiency of the game.	\$4,400.00	Facilities
42	Gormandale Recreation Reserve	Fabulous Facility Flooring	New carpet and vinyl flooring in the main clubroom to replace worn and stained carpet which is approximately 30 years old.	\$5,000.00	Facilities
43	Sale Golf Club	A 21st century kitchen	An updated kitchen will better support volunteers and staff, broaden access, engage external users, become a community resource which will increase and broaden the club's income stream.	\$5,000.00	Facilities
44	Upper Maffra Mechanics Institute	Reinstall the water bore	Reinstall the water bore to allow the hall to be hired for a myriad of community events. Water is currently piped in from a neighbour's bore.	\$5,000.00	Facilities
45	Maffra Cricket Club	Equipment storage upgrade	Limited storage area for pitch covers, mowers and playing equipment. An upgrade of our storage facility is required.	\$5,000.00	Facilities
46	Gormandale Community House Inc	Maintenance of access ramp	Repairs and resurfacing of the ramp to enable people of all abilities to access the shed, yard and community garden.	\$2,631.00	Facilities
47	Yarram Recreation Reserve Inc	Football goal nets	Installation of nets behind goal posts to prevent injury to bystanders, damage to vehicles within reserve and motorists travelling on adjacent road.	\$4,400.00	Facilities
48	Binginwarri Public Hall & Rec Reserve COM	Paint building	Paint outside of Binginwarri Hall/recreation building.	\$5,000.00	Facilities
49	Boisdale Briagolong Football Netball Club	Storage Upgrade	An upgrade of storage facilities to improve operations and increase sporting opportunities at the club.	\$5,000.00	Facilities
50	Lake Wellington Yacht Club Inc	Securing the boatshed and suite 209	Continuing the replacement of 50-year-old rotting wooden windows and aluminium sliding doors to provide better rescue boat security and suite 209 hirers comfort.	\$3,901.00	Facilities

	Organisation	Title	Project Description	Amount	Category
51	Victoria State Emergency Service Sale Unit	Security fencing	Fencing and gates to secure training yard and assets which are critical to ensuring operational readiness from theft and damage.	\$5,000.00	Facilities
52	Heyfield & District Vintage Machinery Group Inc	Underground power at Gordon Street Reserve at the rally grounds	Putting underground power at the rally grounds would benefit all users at Gordon Street that might hold an event in that area.	\$5,000.00	Facilities
TOTAL OF APPLICATIONS RECEIVED				\$237,084.36	

ITEM C5.3**GIPPSLAND ART GALLERY ADVISORY GROUP MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER ARTS AND CULTURE
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓		✓		✓	

OBJECTIVE

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 September 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes of the Gippsland Art Gallery Advisory Group meeting held on 4 September 2017.

BACKGROUND

The Gippsland Art Gallery Advisory Group is a Committee of Council that meets every two months. The membership of the Advisory Group includes representation for professional artists, art educators, community members, Gallery Society members and a Councillor.

As provided under the Committee's Instrument of Delegation, the objectives of the Committee include providing advice to the Gippsland Art Gallery Director of the views, requirements and aspirations of the community in relation to visual arts. This includes: cultural and artistic matters relating to the Gippsland Art Gallery; proposed acquisitions to the Gippsland Art Gallery permanent collection; development of policies for the management and promotion of the Gippsland Art Gallery; and promotion of community interest in the Gippsland Art Gallery.

The committee's Instrument of Delegation reflects the desire to seek community input, advice and feedback on the operations of the Gippsland Art Gallery and to present this information to Council.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided as current information for the Council.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 September 2017; or

2. Request additional information and receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 September at a future meeting.

PROPOSAL

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 September 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategy:

Strategic Objectives 2.1

Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.

Strategy 2.1.2

Provide access to a diverse range of recreational opportunities for all sectors of the community.

The Council Plan 2017-21 Theme 4 Lifelong Learning states the following strategy:

Strategic Objective 4.1

Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.

Strategy 4.1.3

Provide accessible cultural opportunities and activities for all sectors of the community.

This report supports the above Council Plan strategic objectives and strategies.

GIPPSLAND ART GALLERY ADVISORY GROUP

WELLINGTON ROOM

Monday 4 September
6:00pm

MINUTES

Present: Bianca Taylor, Clive Murray-White, Claire Marston (Chair), Cr Scott Rossetti, Brian Cantwell (Gallery Society Rep)					
In Attendance: Simon Gregg (Acting Director), Sarah Atkinson, (Minutes Secretary), Stephen Dempsey (Manager Arts & Culture)					
Apologies: Robbie Aitken, Dr Rob Ziffer, Brian Castles					
NO	ACTIVITY	DISCUSSION	ACTION	WHO	WHEN
1. PREVIOUS MINUTES					
1.1	Minutes (meeting notes, no quorum)	<ul style="list-style-type: none"> Monday 3 July 2017 	<ul style="list-style-type: none"> Vote to accept the minutes. Moved, Seconded. Carried. 	Bianca Taylor / Brian Cantwell	
1.2	Business Arising	<ul style="list-style-type: none"> No Business Arising As our last meeting with the current Advisory Group all members were thanked for their time and dedication. 	<ul style="list-style-type: none"> Forms for re-application will be available and an advertisement put in the local newspaper. 	Simon Gregg	Sept
2. STANDARD DISCUSSION ITEMS					
2.1	Chair's Report	<ul style="list-style-type: none"> The Chair reported on the re-development at Latrobe Regional Gallery 			
2.2	Director's Report	<ul style="list-style-type: none"> The Acting Director reported on the current and upcoming exhibitions, gallery attendances and the education program. There was some discussion about the possibility of establishing a foundation and/or ambassador program for Gallery. 	<ul style="list-style-type: none"> Acting Director to consider various models for gallery foundations and ambassador programs. 	Simon Gregg	
2.3	Gallery Society Report	<ul style="list-style-type: none"> Brian Cantwell reported on the recent AGM and new committee and tour of the new facility by Society members. 			
3. GENERAL BUSINESS					

3.1	Acquisition Report	<ul style="list-style-type: none"> Print Prize series of works (see attached titles). 	<ul style="list-style-type: none"> Vote to accept the proposal to purchase. Moved, seconded & carried 	Clive Murray-White / Bianca Taylor	
3.2	Acquisition Report	<ul style="list-style-type: none"> Cameron Robbins 'Solar Loggerheads' 2016, Installation Piece, (commissioned by MONA). 	<ul style="list-style-type: none"> Vote to accept the proposal to purchase. Moved, Seconded. Carried 	Brian Cantwell / Claire Marston	
4.	OTHER BUSINESS				
4.1	Simon Gregg	<ul style="list-style-type: none"> The Acting Director also discussed the drafting of a 12-month public program schedule for the gallery. 			
5.	NEXT MEETING – TBC				

ITEM C5.4**THE WEDGE ADVISORY GROUP MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER ARTS AND CULTURE
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓		✓		✓	

OBJECTIVE

To receive the minutes from The Wedge Advisory Group meeting held on 16 August 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes of The Wedge Advisory Group meeting held on 16 August 2017.

BACKGROUND

The Wedge Advisory Group is a Committee of Council that meets on a quarterly basis. The membership of the Advisory Group includes one Councillor representative, seven community members, and the Entertainment Centre Manager (ex-officio).

As provided under the Committee's Instrument of Delegation approved on 18 February 2014, the objectives and Terms of Reference of the Committee are to provide advice to the Wellington Shire Council representing equally and fairly the views, requirements and aspirations of the Entertainment Centre in relation to:

- Advise Council on policies for the management and promotion of the performing arts in the Wellington Shire, in particular in relation to the Centre but also on other matters as designated by the Council.
- Develop and encourage community participation in, and utilisation of, the Centre and to assist with promoting the Centre's events and facilities to patrons and hirers.
- Advise the Entertainment Centre Manager regarding the engagement of performances and events within the Centre's product mix.
- Liaise with the Council's art gallery and promote cooperation between the Centre and other cultural services of Council.
- Utilise networks to obtain support for the Centre, both financial and non-financial, and to assist with philanthropic support of those activities.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided for the information of Council.

OPTIONS

Council has the following options:

1. Receive the minutes from The Wedge Advisory Group meeting held on 16 August 2017; or
2. Request additional information and receive the minutes from The Wedge Advisory Group meeting held on 16 August 2017 at a future Council meeting.

PROPOSAL

To receive the minutes from The Wedge Advisory Group meeting held on 16 August 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 1 Communities states the following strategic objectives and related strategies:

Strategic Objective 1.1

Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.

Strategy 1.1.1

Continue to deliver services and programs that encourage and foster community wellness and the prevention of disease.

Strategy 1.1.4

Develop and foster strong relationships with funding agencies, committees of management and local communities for the provision of appropriate recreational infrastructure, programs and services to support healthy and active lifestyles

Strategic Objective 1.2

Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.

Strategy 1.2.1

Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objectives and related strategies:

Strategic Objective 2.1

Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.

Strategy 2.1.2

Provide access to a diverse range of recreational opportunities for all sectors of the community.

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

The Council Plan 2017-21 Theme 4 Lifelong Learning states the following strategic objectives and related strategies:

Strategic Objective 4.1

Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.

Strategy 4.1.1

Advocate for improved access to a broad range of high quality learning environments for all age groups and abilities across Wellington Shire.

Strategy 4.1.3

Provide accessible cultural opportunities and activities for all sectors of the community.

This report supports the above Council Plan strategic objectives and strategies.

THE WEDGE ADVISORY GROUP

EQUUS CAFE

August 16 2017
6:00pm

MINUTES

Present: Deirdre Relph, Don Carmichael, Stephen Dempsey, Andrew Thomson, Cr Ian Bye, Johanna Clancy, Miranda Francis.					
Apologies: Steve Dwyer, Cr Carolyn Crossley					
NO	ACTIVITY	DISCUSSION	ACTION	WHO	WHEN
1. PREVIOUS MINUTES					
1.1	Minutes		Vote to accept the minutes Moved, Seconded. Carried	Moved Cr. Ian Bye, Seconded Deirdre Relph	
1.2	Business Arising	<ol style="list-style-type: none"> 1. Suzi Quatro update- We have been sent the bill for the staging. Andrew has replied and disputed the matter. We are still waiting for a reply from the company. 2. Lee Kernighan concert update- This concert will not be going ahead due to the costs of staging, the quote being \$30,000. Too big a risk. For future performance and use of the Leaf we may have to look into improving the venue itself to save costs of hiring stages long term. 3. Student Tickets - The free student tickets have been going well and drawing the target demographic. We are very happy with the excellent response. Hopefully this continues and creates a follow-on. 			
2. GENERAL BUSINESS					
2.1	New Logo	The new logo has been approved and we are slowly integrating it to our various platforms. Since the change was announced at the launch it is unnecessary to create a big reveal and thus a steady changeover is in progress. www.thewedge.com.au will soon be live and able to be accessed.			

2.2	New bi line	<p>Entertainment Centre vs. Performing Arts Centre. When the centre was first opened it was named the entertainment centre as to not isolate anyone by sounding too “up market”. This has now changed as we have a place in the community. Should we become a performing arts centre?</p> <p>The Advisory Group recommends to Council that the new brand of “The Wedge” should be followed with “Performing Arts Centre”.</p>	That the official bi-line for the new brand of “The Wedge” be “Performing Arts Centre”.	Moved: Deirdre Relph Seconded: Cr Ian Bye	
2.3	Port of Sale update	So far running to schedule. Lifts have been commissioned, epoxy flooring, court yards and staircases to be completed in around 6 weeks. The proposed opening being Saturday 9th of December but this is subject to change.			
2.4	Season 2018	<p>Currently sitting on 19 shows booked compared to the 31 we had for the current season. The shows have been briefly touched on however Andrew will create synopses to be available at the next Advisory Group meeting.</p> <p>We no longer take every proposed hire if it creates a conflict of interest for us by way of taking patrons from our season acts.</p> <p>Ian asked of projected financial outcomes having less shows than previous seasons.</p>			
3.	OTHER BUSINESS				
3.1	Heating	<p>Deidre Relph brought up the heating issues. Very cold in auditorium, so much so that some patrons have brought blankets.</p> <p>We are having the heating audited within the next 3 months. Looking at replacing entire system to be both warmer and more energy efficient within the Shire 5x5x5 program.</p> <p>Applying for capital funding in the 2018-2019 financial year.</p>			
5.	NEXT MEETING - Wednesday 15 November 2017				

ITEM C5.5

CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MEMBERSHIP

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Maffra Cricket Club representative to the Cameron Sporting Complex Committee of Management, as detailed in the attached confidential report, for the remainder of the 3-year period, ending 18 December 2018.

RECOMMENDATION

That:

- 1. Council adopts the recommendation contained in the confidential report at Item F1.2 Cameron Sporting Complex Committee of Management Membership; and***
- 2. The information contained in the attached document Item F1.2 Cameron Sporting Complex Committee of Management Membership of this Council Meeting Agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Acting General Manager Community and Culture on 28 September 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

BACKGROUND

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of 5 members for a 3 year term from 19 December 2015 to 18 December 2018.

Committee membership is as follows:

- a) One Councillor
- b) One Representative from Maffra Gymnastics Inc
- c) One Representative from Maffra & District Basketball Association
- d) One Representative from Maffra Cricket Club
- e) One Representative from Maffra Junior Football Club
- f) One Representative from Maffra Hockey Association
- g) Five Representatives of the community of Maffra. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve

OPTIONS

Council has the following options:

1. To appoint the nominated Maffra Cricket Club representative to the Cameron Sporting Complex Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated Maffra Cricket Club representative to the Cameron Sporting Complex Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

ITEM C5.6**MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 17 OCTOBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Maffra and District Agricultural Society representative to the Maffra Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3-year period, ending 18 December 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That

- 1. Council adopts the recommendation contained in the confidential report at Item F1.3 Maffra Recreation Reserve Committee of Management Membership; and***
- 2. The information contained in the attached document Item F1.3 Maffra Recreation Reserve Committee of Management Membership of this Council Meeting Agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the A/General Manager Community and Culture on 28 September 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of five members and a maximum of fourteen members for a 3-year term from 19

December 2015 to 18 December 2018. Committee membership is as follows:

- One Councillor
- Two Representatives from the Maffra Football Club
- Two Representatives from the Maffra & District Agricultural Society
- One Representative from the District Kennel Club
- One Representative from the Poultry Club
- One Representative from the Maffra Municipal Band
- One Representative from the Maffra Rockhounds
- One Representative from the Eastern Victorian Pleasure Harness Club Inc
- Four Representatives of the community of Maffra. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve

OPTIONS

Council has the following options:

1. To appoint the nominated Maffra and District Agricultural Society representative to the Maffra Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3-year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated Maffra and District Agricultural Society representative to the Maffra Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3-year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
17 OCTOBER 2017

On this 19th day of September 2017, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Arthur Skipitaris (Delegate) declare that the information contained in the attached document **AUDIT & RISK COMMITTEE MINUTES 15 SEPTEMBER 2017** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- f) legal advice
- h) any other matter which the Council or special committee considers would prejudice the Council or any person.

A handwritten signature in black ink, appearing to be 'AS', written over a horizontal line.

.....
General Manager Corporate Services (Delegate)



ORDINARY COUNCIL MEETING
17 OCTOBER 2017

On this 28 September 2017, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan (Delegate) declare that the information contained in the attached document **CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person



.....
Acting General Manager Community and Culture (Delegate)



ORDINARY COUNCIL MEETING
17 OCTOBER 2017

On this 28 September 2017, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan (Delegate) declare that the information contained in the attached document **MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person



.....
Acting General Manager Community and Culture (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.