



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Business Centre

Foster Street, Sale

Tuesday 18 October 2016, commencing at 6pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 18 OCTOBER 2016

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

18 OCTOBER 2016

CARETAKER STATEMENT

The recommended decision is not a "Major Policy Decision" as defined in section 94A of the Local Government Act 1989 or a "Significant Decision" within the meaning of this policy.

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 4 October 2016 as tabled.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 4 October 2016 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER:

GOVERNANCE

DATE:

18 OCTOBER 2016

ITEM	FROM MEETING	COMMENTS	ACTION BY
Removal of Handrail on gangway next to McLoughlin's Beach Boat Ramp	16 August 2016	Item to lay on the table until further notice	General Manager Built & Natural Environment

ITEM A8(2)**RECEIPT OF PETITION – REQUEST A FOOTPATH OR GRAVEL PATHWAY FROM SKEELS STREET TO THE CEMETERY IN TYSON ROAD HEYFIELD**

ACTION OFFICER: GENERAL MANAGER COMMUNITY & CULTURE

DATE: 18 OCTOBER 2016

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓							

CARETAKER STATEMENT

The recommended decision is not a “Major Policy Decision” as defined in section 94 A of the Local Government Act 1989 or a “Significant Decision” within the meaning of this policy.

OBJECTIVE

To present Council with a petition in relation to a request for a footpath or gravel pathway from Skeels Street to the Cemetery in Tyson Road Heyfield.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the attached petition in relation to a request for a footpath or gravel pathway from Skeels Street to the Cemetery in Tyson Road Heyfield.

BACKGROUND

A petition containing 125 signatures has been received by Council.

A copy of the petition is attached for Council information.

LEGISLATIVE IMPACT

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal Local Law No 1 provides for petitions and joint letters:

“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”

WELLINGTON SHIRE COUNCIL
28 SEP 2016
RECEIVED

Please Reply as to decision.
to MRS. D. HOROBA
PO Box 111
HEYFIELD. VIC 3858.

125 Signatures.

To whom it may concern,

We the residents of Heyfield and in particular Tyson's Road, request a footpath or gravel pathway from Skeel Street to the Cemetery in Tyson road.
We applaud the Council for reducing the speed limit along Tyson Road, however the verges of Tyson road are so narrow that there is nowhere for pedestrians to get off the road when traffic is going in both directions.
We have children on pushbikes, motorised scooters, elderly people with wheelchairs and walkers, as well as mum's with prams walking on the roadside.
It is not safe and we would hate for someone to get seriously injured or there be a fatality before the council does something about this.
5 years ago we were promised a path, so far that promise has not come into fruition.

Date:	Name:	Signature:	Address:
31/8	MAUREEN COX		
1-9-16	JUDY OWEN		
1-9-16	K BURTON		
1-9-16	L CRAIG		
1-9-16	VANESSA PAULSE		
1-9-16	REECE M1331		
5-9-16	JENAY DONALDSON		
5-9-16	CHRIS SPURSTON		
5-9-16	AMBER SHAW		
5-9-16	MATTHEW RAYLICK		
6-9-16	GEOFF & PAT HUSTIN		
6-9-16	ISABElla FAYRE		
4-9-16	S CLAYTON		
1-9-16	Jenny Mills		
9/9/16	Kate Cleo		
9/9	J GARDNER		
14-9-16	Margaret Scott		
14-9-16	P. ANDERSON-PORTER		
16-9-16	MARGARET RAO		

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Date:	Name:	Signature:	Address:
22-9-16.	J WHARTON	J Wharton	
25-9	K Shaw	K Shaw	
	J HALLIDAY	J R Halliday	

RECEIVED

1231

To whom it may concern,

We the residents of Heyfield and in particular Tyson's Road, request a footpath or gravel pathway from Skeel Street to the Cemetery.

We applaud the Council for reducing the speed limit along Tyson Road, however the verges of Tyson road are so narrow that there is nowhere to get off the road when traffic is going in both directions.

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Date:	Name:	Signature:	Address:
15/9/16	Kelvy Monell	<i>[Signature]</i>	
15/9/16	Jarrid Shemba	<i>[Signature]</i>	
16/9/16	Jodie Underwood	<i>[Signature]</i>	
16/9/16	Michelle Brathwaite Smith	<i>[Signature]</i>	
16/9/16	Dawn Kisoray	<i>[Signature]</i>	
17-9-16	Rev Russell	<i>[Signature]</i>	
19-9-16	Karen McMillan	<i>[Signature]</i>	
19-9-16	Shirley Archer	<i>[Signature]</i>	
20-9-16	Holly Hayes	<i>[Signature]</i>	
21-9-16	Adri Flett	<i>[Signature]</i>	

RECEIVED

WELLINGTON SHIRE COUNCIL
28 SEP 2016
RECEIVED

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Date:	Name:	Signature:	Address:
30/8/16	Debie Horoba	[Signature]	
30/8/16	Steve Horoba	[Signature]	
31/8/16	Kerry Flett	[Signature]	
31/8/16	Melissa Munnings	[Signature]	
31/8/16	Erri Reeky	[Signature]	
31/8/16	Emma Mumford	[Signature]	
31/8/16	Michelle Waybury	[Signature]	
31/8	PAUL GRIMME	[Signature]	
31/8	TRACY WOLDR	[Signature]	
01/09	Hazel Munnings	[Signature]	
01/09	Gary Tuguin	[Signature]	
01/9	Susan Bad	[Signature]	
01/11	Alana Anderson	[Signature]	
1/9	Edwin Resenberg	[Signature]	
1/9	Courtney Dilka	[Signature]	
1/9	mez escreet	[Signature]	
1/4	Bypsy Whittle	[Signature]	
	Jess McKenna	[Signature]	
1/9	Ashlee Hewlett	[Signature]	

4 SEP 2016
RECEIVED

To whom it may concern,

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Date:	Name:	Signature:	Address:
1/9	Sarah Smith	Sarah Smith	
1/9	Dylan Healy	Dylan Healy	
1-9-16	Dawn Foster	Dawn Foster	
1-9-16	Rachelle Tozer	Rachelle Tozer	
1-9-16	Sandra Tozer	Sandra Tozer	
2-9-16	Jay White	Jay White	
11	Alma Platt	Alma Platt	
11	Kristie Feenstra	Kristie Feenstra	
2-9-16	Jocelin Lewis	Jocelin Lewis	
2-9-16	Brate Nikogajew	Brate Nikogajew	
3-9-16	Stacey Carran	Stacey Carran	
3-9-16	Awela Feenstra	Awela Feenstra	
3-9-16	GYPSEY Whittle	GYPSEY Whittle	
03-09-16	Alannah Burns	A Burns	
2-9-16	Josh McGill	Josh McGill	
2-9-16	Noel Barraglouh	Noel Barraglouh	
3/9/16	Patricia Bradley-Smith	Patricia Bradley-Smith	
3/9/16	Adam Judd	Adam Judd	
9/9/16	BEAN Love	BEAN Love	

28 SEP 2016

RECEIVED

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Date:	Name:	Signature:	Address:
	B. McKinnon	<i>[Signature]</i>	
	M. McKinnon	<i>[Signature]</i>	
5/9/16	HARRISON TITZGERALD	<i>[Signature]</i>	
	Lianne Gussatt	<i>[Signature]</i>	
6/9/16	Griff HEALY	<i>[Signature]</i>	
	Belinda Stroud	<i>[Signature]</i>	
	Jennifer Brady - 5th	<i>[Signature]</i>	
6/9/16	Joseph Flet	<i>[Signature]</i>	
7/9	Erin Curran	<i>[Signature]</i>	
7/9	D Ridley	<i>[Signature]</i>	
8/9	Scott Stevens	<i>[Signature]</i>	
9/9	Al	<i>[Signature]</i>	
9/9	Stran	<i>[Signature]</i>	
12-9	OWEN FEENSTERN	<i>[Signature]</i>	
13-9	Jessica Speedie	<i>[Signature]</i>	
14-9	Ellen Mahony	<i>[Signature]</i>	
14-9-16	KEVIN BRACE	<i>[Signature]</i>	
14/9/16	Lyn Cooper	<i>[Signature]</i>	

20 SEP 2016

RECEIVED

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Date:	Name:	Signature:	Address:
2/9/16	C. BULLOCK	C. Bullock	
2/9/16	Joy SHANNON	J Shannon	
2/9/16	M Linton	M Linton	
2/9/16	M Reynolds	M Reynolds	
3/9/16	J Gell	J Gell	
3/9/16	EST O'Brien	EST O'Brien	
4/9/16	L. HALL	L. Hall	
05/9/16	W2 DRIFFIELD	W2 Driffield	
05/9/16	Mary Smith	Mary Smith	
5.9.16	Miscellaneous Beaumont - Smith		
5.9.16	S. BROOKER	S. Brooker	
5.9.16	J. Byrne	J. Byrne	
7.9.16	M. Duffly	M. Duffly	
7/9/16	ROS SWANN	ROS SWANN	
	Ms. Swann	Ms. Swann	
	Ms. HARGRAVES	Ms. Hargraves	
9/9/16	Joyce de Quinon	Joyce de Quinon	
12/9/16	Cheryl Denahan	Cheryl Denahan	
12/9/16	Michelle Stone	Michelle Stone	

RECEIVED

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Date:	Name:	Signature:	Address:
12/10	Shantelle Reeves	[Signature]	
13/10	Trevor Smith	[Signature]	
14/10	Kasey Whitehead	[Signature]	
14/10	R. W. Curran	[Signature]	
16/10	Jude Mares	[Signature]	
16/10	Roger Bradbury	[Signature]	
16/9	Frances Ships	[Signature]	
16/9	KAREN WAINWACE	[Signature]	
16/9	Rose Britton	[Signature]	
17/9	Lesley Craig	[Signature]	
17/9	SHIBBLEY NOBLE	[Signature]	
17/9	GREEN PAGE	[Signature]	
19.9.	PATRICIA BURTON	[Signature]	
19-9	LOUISE MILL-COLEMAN	[Signature]	
21-09	AUDREY GRAHAM	[Signature]	
23-09	ELVA ADAMS	[Signature]	
"	NANCY PATTEN	[Signature]	
"	Janet McEwen	[Signature]	
	Sabine McEwen	[Signature]	

Longford Shared Path Complete



The final link in the shared path network connecting the Port of Sale to Longford has been completed. Residents from the Lakeview Estate now have easy access to the local Primary School and Hall.

The \$12,000 project involved the installation of 125mm compacted gravel to construct a 320 metre long by 2.5 metre wide pathway from Ibis Way to the Longford Primary School.

The path has been designed to be relatively flat to allow residents of all abilities to cycle or walk.

In line with Council's Vision for 2030, the path is one of many shared pathway networks throughout Wellington Shire to the Shire's liveability.



Sale Service Centre

18 Desailly Street, Sale
Business Hours 8.30am to 5.00pm
Phone 1300 366 244

Web www.wellington.vic.gov.au **Email** enquiries@wellington.vic.gov.au

Yarram Service Centre

156 Grant Street, Yarram
Business Hours 10.00am to 2.00pm (Closed Wednesday)
Phone (03) 5182 5100



Certified by the Chief Executive Officer in accordance with Section 103 of the Local Government Act 2009. Authorised by D. Wernham, Chief Executive Officer Wellington Shire Council, 18 Desailly Street, Sale VIC 3880

Page 2 – Times-Spectator, Tuesday, 20 September, 2016

ITEM A8(3)**RESPONSE TO PETITION TO STOP BAND PRACTICE AT 322-324 YORK STREET SALE**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER MUNICIPAL SERVICES
 DATE: 18 OCTOBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
						✓	✓		

CARETAKER STATEMENT

The recommended decision is not a "Major Policy Decision" as defined in section 94 A of the Local Government Act 1989 or a "Significant Decision" within the meaning of this policy.

OBJECTIVE

To consider and respond to a petition submitted to Council in relation to weekly band practice at 322-324 York Street Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That Council:***

- 1. Write to the head petitioner advising that negotiations have been undertaken and a mutually agreed position has been developed whereby the band will only practice from the York Street premises on Tuesday and/or Thursday evenings from 5.30pm to 7.30pm; and***
- 2. Acknowledges that should the band practice outside these agreed hours, a Prohibition Notice under the Public Health and Wellbeing Act 2008 can be issued.***

BACKGROUND

A petition containing eight signatures was submitted on 2 September 2016 and received by Council at its meeting of 20 September 2016. The petition highlighted that a band practices every Tuesday and Thursday night from 6pm to 9pm. The band uses electronic amplified instruments that means that the noise can be heard clearly in the neighbouring houses with all doors and windows closed. The petitioners urged the Wellington Shire Council to act by requesting the band members practice elsewhere, not adjacent to a residential area.

As a result of the petition, Council contacted all petitioners advising that an on-site meeting would be arranged for Thursday 29 September 2016. All concerned residents met to discuss their concerns and following this meeting, Council's Environmental Health Coordinator and Environmental Health Officer conducted an investigation of the alleged nuisance.

Subsequent to these investigations, Council Officers met with representatives of the band to see if a mutually agreed position could be found.

A compromise position has now been developed, whereby the band will only practice from the York Street premises on Tuesday and/or Thursday between the hours of 5.30pm and 7.30pm.

It was also acknowledged that should the nuisance continue past 7.30pm then a Prohibition Notice under the *Public Health and Wellbeing Act 2008* could be issued.

OPTIONS

Council has the following options:

1. That Council write to the head petitioner advising that negotiations have been undertaken and a mutually agreed position has been developed whereby the band will only practice from the York Street premises one night per week from 5.30pm to 7.30pm; and acknowledges that should the band practice outside these agreed hours, a Prohibition Notice under the Public Health and Wellbeing Act 2008 can be issued; or
2. Seek further information.

PROPOSAL

That Council:

1. Write to the head petitioner advising that negotiations have been undertaken and a mutually agreed position has been developed whereby the band will only practice from the York Street premises one night per week from 5.30pm to 7.30pm; and
2. Acknowledges that should the band practice outside these agreed hours, a Prohibition Notice under the Public Health and Wellbeing Act 2008 can be issued.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this Report have declared a Conflict of Interest.

COUNCIL PLAN IMPACT

The Council Plan 2013-2017 Theme 7 Community Wellbeing states the following strategic objective and related strategy.

Strategic Objective

Enhance health and wellbeing for the whole community

Strategy 7.7

Work in partnerships to provide leadership and strategic direction on issues or risks relating to community safety.

This report supports the above Council Plan strategic objective and strategy.



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR'S REPORT

ITEM A11(1)**MAYOR'S REPORT**

OFFICER:

COUNCILLOR McCUBBIN

DATE:

18 OCTOBER 2016

CARETAKER STATEMENT

The recommended decision is not a "Major Policy Decision" as defined in section 94 A of the Local Government Act 1989 or a "Significant Decision" within the meaning of this policy.

RECOMMENDATION

That the Mayor's report be noted.

21 September 2016 – 18 October 2016

23 September	Gippsland Local Government Network (GLGN) meeting, Bairnsdale	Mayor attended.
23 September	Official Opening - Ashleigh House - Library and Fitness Room, Sale	Mayor and Cr Rossetti attended.
23 September	Committee for Gippsland luncheon, Sale	Cr Crossley attended.
23 September	Municipal Association of Victoria (MAV) Gippsland Region meeting, Bairnsdale	Cr Hole attended.
7 October	Municipal Association Victoria (MAV) Board meeting, Melbourne	Cr Hole attended.
8 October	Sale RSL Wreath Laying and service - 65th Anniversary of the Korean War, Sale	Mayor attended.
9 October	Family Fun Day for Maffra & District Farmers, Maffra	Cr Crossley attended.
9 October	The History of Giffard, Darriman and District, Giffard West	Deputy Mayor Cr Wenger attended.
11-12 October	One Gippsland Canberra delegation, Parliament House, Canberra	Mayor attended.
15 October	Neale Daniher's Ride for Research – Motor Neurone Disease, Loch Sport	Deputy Mayor Cr Wenger attended.
18 October	Macalister Demonstration Farm AGM, Riverslea	Mayor attended.

COUNCILLOR DARREN McCUBBIN
MAYOR



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**SEPTEMBER 2016 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER
 DATE: 18 OCTOBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓					

CARETAKER STATEMENT

The recommended decision is not a “Major Policy Decision” as defined in section 94A of the Local Government Act 1989 or a “Significant Decision” within the meaning of this policy.

OBJECTIVE

For Council to receive and note the September 2016 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the September 2016 Council Performance Report as attached.

BACKGROUND

The September 2016 Council Performance Report comprises key highlights towards achievement of the 2013 -17 Council Plan, progress in relation to Major Initiatives and Initiatives as identified in the 2016/17 Budget together with an overview of Council finances including an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council’s Capital Works program.

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

OPTIONS

Following consideration of the attached September 2016 Performance Report, Council can resolve to either:

1. Receive and note the September 2016 Council Performance Report; or
2. Not receive and note the September 2016 Council Performance Report and seek further information for consideration at a later Council meeting, which would result in Council not meeting legislative requirements.

PROPOSAL

That Council receive and note the attached September 2016 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The attached financial report provides information that informs Council on its financial operations for the September 2016 quarter as well as the expected financial position for the 2016/17 year.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

COUNCIL POLICY IMPACT

The September 2016 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Objective 2.2 states that Council will:

"Maintain processes and systems to ensure sound financial management"

Objective 2.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making".

SEPTEMBER 2016 PERFORMANCE REPORT

SEPTEMBER 2016 COUNCIL PLAN HIGHLIGHTS

Funding grants for Bike Ed program

Council received a \$25,000 funding grant from Transport Accident Commission (TAC) to support the redevelopment of the Wellington Bike Ed Program. The funding will go towards purchasing new assets, such as light weight alloy trailer, bicycles, helmets and resources to support schools to run the program. This funding will also go towards meeting objectives in Healthy Wellington 2013 - 2017

Gippsland Art Gallery Updates

The Gallery hosted three exhibitions in September. They were 'A Fine Line' drawings from the Collection, the 2016 John Leslie Art Prize and the Gippsland Eight from the Meeniyah Art Gallery at the Maffra Exhibition Space. The Gallery hosted four Gallery Gecko's workshops and four Life Drawing Classes. The \$20,000 non-acquisitive John Leslie Art Prize was awarded to Amelda Read-Forsythe for her painting 'Under the Storm'. The \$1,000 Best Gippsland Award went to Linda Gibb for her painting 'Tidal River'.

Entertainment Centre Updates

Five events were held at the Entertainment Centre for the month of September attracting 1,525 patrons. One production was Maffra Primary School presenting its annual production with both shows sold out. School holiday entertainment included Red Riding Hood. Patrons were encouraged to dress-up as their favourite Red Riding Hood character - this was very successful with many people dressing up.

Library Programs

The Yarram Library is hosting "Story Island" exhibition provided by the State Library of Victoria from 16 September until 29 October 2016. Four special programs are being offered to schools and community groups during this time to align with exhibition themes that focus on inclusiveness and the environment. The State Library Victoria also provided \$1,500 towards the cost of supporting programs. Staff from Gippsland Art Gallery have assisted in set up and delivery of programs. Local authors are also delivering special readings to support exhibition themes.

School holiday program, 19 – 30 September 2016, focussed on "Nature and sustainability" delivered across all six branches in collaboration with Council's Sustainability Officer.

Self-Checkout Unit vendors provided presentations in September with a trial to be developed for proof of concept at Sale early in 2017.

Leisure Services updates

First review of emergency evacuation procedures has been completed.

Preparing for installation of a new Public Address system for Aqua Energy including the Lex Glover Aquatics Complex is underway.

Preparation of a dedicated Aqua Energy website by the Communications team has progressed to ~80%.

The Manager Leisure Services attended the Vicsport and Local Government Leisure Facilities Managers Forum on 13 September 2016.

Planning and activities commenced in preparation for the outdoor pool season, this included: review of operating times; recruitment of pool lifeguard staff; training scheduling and facility pre-season maintenance.

Learn to swim enrolment and payment processes launched pre term 4

Fire plugs / hydrants repairs

The Emergency Management unit have negotiated with Gippsland Water to take over the coordination of fire plug (underground) repairs. However, for the time being Council will still coordinate fire hydrants (above ground) repairs. At some future point this will also transition over to Gippsland Water. The cost of all repairs still remain with Council.

2015/16 Annual Report

Compilation of the 2015/16 Annual Report was completed with receipt of the Victorian Auditor General's Office sign off for the performance statement and financial statements. Final report was sent to the Minister on 29 September 2016.

Information Services Updates

All business systems and ICT network systems have successfully met Service Level Agreements in September with 99.9% uptime. Microsoft Windows 10 deployment is on track and scheduled for completion in October 2016 as planned. New technology is currently being procured for new Councillors. Microwave repair works completed across remote sites.

Project delivery updates

Port of Sale Cultural Hub and Kilmany Landfill rehabilitation and cell construction works have commenced. Park Street Bridge upgrade and Port of Sale roadwork contracts have been awarded. These projects account for \$13.3M of this year's total capital works budget.

Marley Street (North) Special Charge Scheme consultation has commenced with a meeting with property owners.

2015-16 asset financials have now been approved by auditors.

Flood study

The West Gippsland Catchment Authority (WGCMA) will be undertaking a flood study on the Thomson River below Glenmaggie Dam. Wellington Shire Council is represented on the Lower Thomson River Flood Study working group.

Oval renovation

Seasonal renovation of Sale Main Oval and Stephenson Park Main Oval have been completed without disruption to sporting clubs.

Tour of Gippsland Cycling event

Council sponsored and assisted the Australian Paper Mill Tour of Gippsland Cycling event, with Stage 3 held on 2 September 2016, from Sale to Port Albert. Cyclists also visited Sale Primary School for an information session/assembly.

MOU for tourism marketing

CEO of Wellington Shire Council and President of Wellington Regional Tourism (WRT) signed a new three year Memorandum of Understanding, with transfer of function and budget for tourism marketing to WRT.

Info session by Defence

Council officers attended an information session by Defence on the updated Australian Noise Exposure Forecast (ANEF) for RAAF Base East Sale with effect 2019 and arrival of new aircraft for Basic Flying Training School.

Growth Projects updates

Council resolved to advance various growth projects in the Shire, including: - the North Sale Development Plan - rezoning of land in Longford in accordance with the Longford Development Plan - rezoning of significant areas of land in Wurruk in accordance with the Sale, Wurruk and Longford Structure Plan. Council also commenced community and stakeholder consultation for the Heyfield Low Density Residential project which aims to deliver future acre lots in Heyfield.

SEPTEMBER PERFORMANCE REPORT

Major Initiatives	Completion Target	Progress Comment	Status
LEADERSHIP AND ENGAGEMENT			
Progress the Port of Sale Cultural Hub construction project in line with the project plan.	30 June 2017 (Ongoing)	Tender awarded within budget and construction commenced on 6 September 2016	In Progress (10%)
Progress the Port of Sale Precinct (The Port) redevelopment project in line with the project plan.	30 June 2017 (Ongoing)	Contracts for the Park Street Bridge and the Port of Sale Roadworks were awarded by Council at the meeting on 20 September 2016. The Skate park tender has been advertised and is expected to be awarded in December. Landscape design is continuing as per program.	In Progress (10%)
Oversee a review and update of Wellington 2030 and facilitate a comprehensive service review process across the organisation.	30 December 2017	Over 3,100 people provided input into renewing the Wellington 2030 Strategic Vision. All feedback is now being collated to for analysis at a facilitated workshop (October 2016) to develop revised themes for the renewed vision. Stakeholders such as community members, council staff and organisation representatives will be invited to the workshop. All Managers are completing their service reviews utilising the template developed and the agreed list of services to be reviewed (total of 136). The completed template is due on 14 October 2016.	In Progress (25%)
As Chair Council of the Gippsland Local Government Network, Wellington will work with other Gippsland Councils to implement objectives in the Gippsland Regional Plan.	30 June 2017 (Ongoing)	N/A	Ongoing
Strongly advocate for the relocation of the Federation Training's Fulham campus to Sale CBD and in doing so improve accessibility to education and training outcomes for the Wellington community.	30 June 2017 (Ongoing)	N/A	Ongoing

Major Initiatives	Completion Target	Progress Comment	Status
ORGANISATIONAL			
Explore both Corporate (back office processing) and ICT Shared Services opportunities for the Gippsland Local Government Network (GLGN) Councils.	30 June 2017 (Ongoing)	Benchmarking data, for similar back office and ICT functions, is being reviewed to identify potential opportunities for greater efficiencies across the GLGN Councils.	Ongoing
Plan and implement an organisational wide electronic document, intranet and records management system.	30 June 2017	Development works for New Councillor Library in progress. New document library currently being designed, in consultation with HR department for prototype completion in October 2016. New Records Management system planning has commenced with East Gippsland Shire Council for the purpose of achieving new efficiencies across both Councils.	In Progress (30%)
Implement Stage 3 of the Information Communications Technology (ICT) Strategic Road Map 2015-17 to achieve organisational wide infrastructure and technology upgrade.	30 June 2017	New Library Catalogue system rollout has been successfully completed and is now in operation. Microsoft Windows 10 rollout is in progress and on track for October 2016 completion. Work has commenced on new GIS system for completion by December 2016. Mt Tassie Microwave works scheduled to commence October 2016.	In Progress (45%)
Manage the Port of Sale Cultural Hub & Precinct Project Information Communication Technology (ICT) and Audio Visual (AV) design and installation	30 June 2017	Awaiting project timeline from appointed builder.	In Progress (15%)
Implement new Position Descriptions, an automated Appraisal System and a KPI reporting database across the organisation	30 June 2017	Position Descriptions have been finalised using the new templates for all positions. These have been returned to Supervisors for their review and approval prior to returning to Human Resources for finalisation.	In Progress (70%)
Adopt and implement the Domestic Wastewater Management Plan (DWMP)	30 June 2017	The DPMP has now been approved by Council and next item required is the memorandum of understanding which is being written at the moment	Completed
Drive the Wellington Shire Council Enterprise Agreement No. 9 renegotiation to ensure adoption of an effective and workable agreement.	30 June 2017	Negotiations are continuing.	In Progress (30%)

INFRASTRUCTURE			
Support the development of Yarram Early Learning Inc. to ensure the service is not dependent on a Council subsidy beyond June 2017.	30 June 2017	In mid September, the centre was assessed against the National Quality Framework and Standard and the committee is awaiting the report. The centre will be given a rating that is publically available on whether it is not meeting, meeting or exceeding each of the 7 standards in the framework. A finance subcommittee meets on 29 September to go through current year financials and projections (including whether centre fees will be increased for 2017) for 2017. The centre's financial year is January to December.	In Progress (25%)
Subject to receipt of State Government funding, support Defence Project AIR 5428 outcomes by commencing detailed planning and project programming for upgrades at West Sale Airport including runway extension and asphalt overlay, runway lighting and other associated works.	30 June 2017	Letter received from Minister Pulford noting financial support from State Government and that Regional Development Victoria (RDV) work directly with WSC to deliver the upgrades.	In Progress (35%)
LAND USE PLANNING			
Facilitate the release of industrial land in Wurruk/West Sale to support economic growth	30 June 2017	A project brief for the study is currently being finalised and is expected to be distributed to preferred consultants in October 2016.	In Progress (10%)
Implement the North Sale Development Plan and Developer Contributions Plan into the Planning Scheme to support well planned housing growth.	30 June 2017	At its meeting of 20 September 2016, Council resolved to endorse the draft Analysis and Design Response Plan for general public exhibition between 10 October and 21 November 2016. A series of stakeholder workshops, facilitated by Mesh Planning, will take place on Wednesday 19 October 2016. Invitees will include statutory stakeholders, landowners, real estate agents and planning/engineering consultants.	In Progress (45%)
ECONOMY			
Develop a report and roadmap to address further economic and social opportunities as a result of expansion of RAAF Base East Sale.	30 June 2017	Request for Quotation sent to consultants to consider with quotes due 12 October 2016.	In Progress (20%)

COMMUNITY WELLBEING

Plan for the upgrade of Maffra Gymnastics Club and investigate further enhancements at the Cameron Sporting Complex.	30 June 2017	Request for Quotation period ended on September 12, and InsideEDGE Sport and Leisure Consultants have been awarded the contract to undertake a demand analysis of the existing facilities, and develop a concept design and cost estimate for the recommended development. The consultant has advised that they will attend the Cameron Sporting Complex committee meeting to be held on 17 November.	In Progress (25%)
Facilitate stakeholder engagement throughout the development and delivery of the Gippsland Regional Sporting Complex Stage II A.	30 June 2017	Submissions received for Request for Quotations to Design and Documentation phase and currently under review by Projects team. Community Consultation will occur after initial design concepts are received.	In Progress (15%)

Initiatives	Completion Target	Progress Comment	Status
LEADERSHIP AND ENGAGEMENT			
INI-Facilitate delivery of 2 key outcomes in the 2015-2018 Community Engagement Strategy Action Plan	30 June 2017	Community Engagement (CE) Strategy was adopted by Council on 20 September 2016. Further planning will occur on the makeup of the working group to develop the action plan, which support the implementation of the strategy. Actions to follow up from that working group - Review Community Engagement Policy; Develop Action Plan to support implementation of the CE Strategy.	In Progress
INI-Implement the action plan association with Wellington Shire Economic Development Strategy 2016-2022.	30 June 2017	Waiting for the proof copy to be finalised. Copy of word version of Strategy placed on Council website.	In Progress (95%)
Facilitate stakeholder engagement throughout the delivery of the Cowwarr Recreation Reserve Clubroom Redevelopment.	30 June 2017	Request for Quotation period closed on Friday 23 September, and received no responses. Built and Natural Environment will continue to seek quotes from suitable contractors.	In Progress (20%)
ORGANISATIONAL			
Develop an internal communications plan that will establish and embed a shared understanding of corporate expectations, culture and strategic framework.	30 June 2017	N/A	Not due to start
Develop an organisation learning and development strategy to ensure that organisation learning needs are identified, prioritised and implemented cost effectively to achieve to identified outcomes.	30 June 2017	The Learning and Development team have been collecting information on the current training requirements of staff and reviewing this against compliance, cost, method of delivery and necessity. The training calendar is currently in progress.	In Progress (30%)
Implementation of the 2016/17 Aqua Energy and Gippsland Regional Sporting Complex Business Plan.	30 June 2017	Leisure Services Leadership team are working with external consultants (Genesis Solutions) to build a new Business Plan for this business unit, to include both Aqua Energy and GRSC. Service Review evaluation is progressing well with a second workshop to be completed	In Progress (25%)

Initiatives	Completion Target	Progress Comment	Status
		by 28 Sept. Formation of the 4 year business plan will follow.	
Manage and deliver Information Communication Technology (ICT) services to East Gippsland Shire Council as per the Memorandum of Understanding.	30 June 2017	New Finance System Contract has been awarded with works scheduled to commence in October 2016. Collaborative scoping with East Gippsland Shire Council's Records Management system requirements has commenced for the purpose of identifying any cross council efficiencies.	In Progress (25%)
Implement the new corporate planning and reporting system to ensure strategic organisational alignment and that reporting capabilities are optimised.	30 June 2017	Corporate Reporting Indicators (CPIs) collected from business units were reviewed and uploaded to Pulse. Reporting against these CPIs in Pulse was launched in this reporting period. Two drop in sessions were conducted on 27 and 28 September to provide assistance with reporting against CPIs using Pulse.	In Progress (90%)
Identify and implemented an automated Credit Card module to enable procurement efficiency and compliance.	30 June 2017	N/A	Not started
Inform Aqua Energy's business decisions through the cost allocation model data	30 June 2017	Format of Cost Allocation Model approaching finalisation. Inclusion of relevant KPI's by Finance department to be included following further consultation in-house. It is now anticipated that the model will be trialed for use as a quarterly reporting tool and used for complimentary assessment of key programs.	In Progress (15%)
Review Council's Business Continuity Planning framework to ensure that an effective plan is in place to maintain the continuity of critical business functions in the event of a business interruption event.	30 June 2017	Due for commencement in January 2017.	Not started
Provide access to hearing loop facilities at all public library branches for hearing augmentation.	30 June 2017	Portable Hearing Loops have been purchased and once test tagged, they will be checked and installed at 5 branches.	In Progress

Initiatives	Completion Target	Progress Comment	Status
Develop and implement a Customer Service Strategy that defines the standards required to improve customer satisfaction across all Council services.	30 June 2017	Presented the internal and external analysis results to CMT and requested endorsement to develop a working group to continue with the project.	In Progress (20%)
NATURAL ENVIRONMENT			
Refine and implement the Wetlands Management Process into the Park Service operational plans	30 June 2017	Conversations are ongoing with Coordinator Infrastructure Development regarding similarities between works attempted by both teams.	In Progress (25%)
Initiate the Depot Nursery Climate Change plant trials	30 June 2017	Photo monitoring for visual assessment of plant growth and development has started.	In Progress (25%)
INFRASTRUCTURE			
Finalise a Stormwater Management Plan which identifies levels of service and service gaps for all townships, supported by a capital works program	30 June 2017	Development of a Stormwater Management Plan has commenced with a review of each township undertaken. Proposed to complete by early 2017 for planned workshop with Council.	In Progress (30%)
Complete a review of Councils level of service for bituminous surfacing in residential streets and courts	30 June 2017	Analysis progressing for completion in Feb 2017	In Progress (20%)
Undertake a review of the 2013 – 2016 Boating Facilities Strategic Plan	30 June 2017	N/A	Not started

Initiatives	Completion Target	Progress Comment	Status
Progress the Residential Road and Street Construction Plan projects in line with the implementation plan.	30 June 2017	Cunningham street complete. Pearson & Simpson Streets progressing with construction tender due to be advertised in November following adoption of designs and the successful recruitment of a Project Engineer to fill a vacant position.	In Progress (5%)
Oversight the supervision of the Princes Highway/Cobains Road Roundabout project in line with the project plan.	30 June 2017	Works are underway on this project with service relocations and underground drainage works progressing as well as pavement works underway in Cobains Road.	In Progress (5%)
Construct the Park Street Bridge, Sale as per the project plan.	30 June 2017	Council awarded this contract at the 20 September 2016 Council meeting.	In Progress (10%)
Progress the Cowwarr Recreation Reserve Clubrooms redevelopment project in line with the project plan.	30 June 2017	An architect will be appointed to complete detailed designs in October. Construction is likely to commence in September 2017.	Not due to start
Identify the key recommendations of the Turf Maintenance service review for implementation	30 June 2017	Currently finalising mowing area guidelines for service review	In Progress (65%)
Initiate a minimum of four projects identified within the Residential Road and Street Construction Plan to the stage of public meetings and formal survey	30 June 2017	4 Meetings for Residential Road and Street Construction Plan projects have been undertaken, including: Dundas Street - South and Dundas Street - North. Merry Street, Maffra Marley Street, Sale, (North) A fifth meeting for Marley Street (South) is scheduled for 10 October.	Completed
Initiate projects for year 3 of the Boating Facilities Action Plan.	30 June 2017	Workshop held on 16 August to brief Council on Port Albert Boat Ramp and Parking Improvement upgrades. No further progress on this action.	In Progress (10%)

Initiatives	Completion Target	Progress Comment	Status
Establish a 5 year work plan to reduce energy consumption by 5% per year at Desailly Street Head Office and Yarram Hub and use Planet Footprint to track results.	30 June 2017 (Ongoing)	N/A	Not started
Investigate and evaluate a replacement box office ticketing system for the Entrainment Centre.	30 June 2017	Three quotes from software vendors received, and preferred supplier identified. Further planning with IT Unit to take place. No further action taken on this project during September.	In Progress (15%)
Identify a digital asset management system for library and art gallery collections.	30 June 2017	Test phase complete with build of asset interface to be complete by end of October. Initially assets available will be owned by or bequeathed to Wellington Shire (e.g. Wellington Shire Heritage Study, Local History Bibliography). Long term plan to expand asset base to include contributions from the community via local history networks or personal collections of photographs, letters, documents of broader community interest.	In Progress
Establish a 5 year work plan to reduce energy consumption by 5% per year at Esso BHP Billiton Wellington Entertainment Centre (EBBWEC) and use Planet Footprint to track results	30 June 2017 (Ongoing)	Box Office and foyer toilets have been replaced from fluoro to LED in the month of September.	In Progress (10%)
Establish a 5 year work plan to reduce energy consumption by 5% per year at Aqua Energy and Gippsland Regional Sports Complex (GRSC) and use Planet Footprint to track results	30 June 2017 (Ongoing)	Work plan has not yet commenced. Revision of previous documentation continuing. Awaiting webinar instruction for Planet Footprint.	In Progress (5%)
Finalise Operational Review for Yarram Aerodrome and present to West Sale Airport and Yarram Aerodrome Strategic Advisory Group.	30 June 2017	Council Workshop completed.	Completed

Initiatives	Completion Target	Progress Comment	Status
Review land identified as surplus to Councils requirements and update Land Sales Strategy.	30 June 2017	List of identified properties extended based on info provided by Natural Environment & Parks. Sale of Livingston Road, Yarram progressing. Period for public submissions closed Friday 23 September 2016. Solicitor instructed to prepare documents. Acquisitions of land for Woondella Shared path underway. Discussions to purchase from one of the two required owners completed.	In Progress (35%)
Apply the Community Facilities Strategy to all relevant decisions involving projects that impact community facilities.	30 June 2017	The Community Facilities Framework (CFF) was adopted by Council this month. In the process of preparing the CFF for adoption, the Halls Hierarchy model was updated to ensure the CFF was correctly applied to the criteria.	In Progress (15%)
LAND USE PLANNING			
Implement the Stage 2 Heritage Study into the Planning Scheme to protect the Shire's heritage assets.	30 June 2017	At its meeting of 6 September 2016, Council resolved to seek Authorisation from the Minister for Planning to proceed with Amendment C92 to implement the recommendations of Stage 2 of the Heritage Study and apply the Heritage Overlay to 67 places across the Shire. The requisite Amendment documents were forwarded to the Minister for Planning on 14 September 2016. Officers are currently awaiting a response.	In Progress (40%)
ECONOMY			
Advocate, in partnership with other Gippsland Shires, for increases and enhancements of V-Line services to Gippsland to improve connectivity and access for residents.	30 June 2017 (Ongoing)	N/A	Ongoing
Seek funding to develop a business case for the extension of the Great Southern Rail Trail through to Yarram and Port Albert, to increase visitation and business opportunities in adjacent areas.	30 June 2017	Council met with Regional Development Victoria (RDV) Gippsland representatives regarding business case requirement for extension to Great Southern Rail Trail.	In Progress (40%)

Initiatives	Completion Target	Progress Comment	Status
COMMUNITY WELLBEING			
Introduce patron self-checkout units at Sale Library	30 June 2017	Vendors provided presentations in September with trial to be developed for proof on concept early 2017	In Progress (25%)
Develop a program of annual exhibitions at Gippsland Art Gallery Sale designed to encourage emerging artists in Gippsland.	30 June 2017	The exhibition program has been developed with exhibitions scheduled for the temporary gallery at the Port of Sale Business Centre and the Maffra Exhibition Space up to September 2017.	In Progress (60%)
Implement Dromkeen major children's literature and illustration exhibition at Yarram Library, in partnership with State Library of Victoria.	30 June 2017	"Story Island" Dromkeen exhibition installed and now available for public viewing at Yarram Library until 29 October. Schools program developed with expressions of interest to participate received.	In Progress (50%)
Complete a business case for the redevelopment of 25 metre indoor pool	30 June 2017	One submission only received. Successful contractor (Sport & Leisure Solutions) appointed. Will commence process in December 2016.	In Progress (10%)
Implement the 16/17 priorities emanating from the 2015-20 Aquatic Strategy	30 June 2017	<ul style="list-style-type: none"> • Outdoor Shade Structure Replacement <ul style="list-style-type: none"> - Rosedale: purchased - Maffra: quotes obtained. Installation is imminent. • Pump Renewal program - ongoing • Heyfield Pool Building Replacement - at 98% completion. • Sale Outdoor Pool Plant replacement - Projects Team have advised that the integrity of pipe work to outdoor pools is confirmed. Design work continues. • Sale 25m Plant room roof replacement - completed • Outdoor pools security fencing (Stratford Outdoor Pool & Aqua Energy) - Tender not yet awarded as at 20 Sept. Awaiting commencement. • Public Address system - Preparing to place order. 	In Progress (25%)

Initiatives	Completion Target	Progress Comment	Status
		<ul style="list-style-type: none"> • Business Case for redevelopment: Consultant engaged and to commence in December 	
Implement actions and recommendations from the Leisure Services Marketing Plan as a tool to increase memberships and participation rates.	30 June 2017	No Joining Fee promotion continues and suspending Joining Fee payments is being considered. New dedicated website development is progressing well at approximately 80%. Retention follow up calls are continuing. New 'Tour of the facility' script has been drafted for trial. Summer Group Fitness timetable being considered. Outdoor pool season operating hours reviewed. Promotion has not yet begun. Swim School semester implemented and revised payment methodology communicated to families.	In Progress (20%)
Undertake consultation and planning to ensure the development of a first draft of the Municipal Public Health and Wellbeing plan (2017-21) by 30 June 2017.	30 June 2017	Awaiting a meeting to be organised with CEO of Health Services and Council to agree on integrated approach to planning; Further meeting to occur with Wellington Primary Care Partnership on the extension of Community Health & Wellbeing Officer role and if not funded the implication that will have on Council staff responsible with Municipal Public Health & Wellbeing Plan. Follow up meeting with Corporate planning team to discuss time lines for Council plan and the possibility to align Healthy Wellington with Council Plan.	In Progress
Develop Wellington Age Friendly Plan.	30 June 2017	During September the council's new Aged Friendly Project Officer, commenced in the role. New officer has been setting up for the community engagement for this project, including the following tasks: <ul style="list-style-type: none"> • Organising the first steering group committee • Defining the scope and timeline of the project • Drafting a project plan • Drafting a community engagement strategy • Researching successful project's in other regional and rural council's 	In Progress
Complete a review of the Wellington Responsible Gaming Policy.	30 June 2017	Council Workshop Presentation was done by Service Review Coordinator on the 20th September 2016. Councillors had different opinions on how detailed the policy needs to be, and inclusion of social impact	In Progress

Initiatives	Completion Target	Progress Comment	Status
		assessments. Intentions to continue to review Policy and present to new Councillors in November.	
Finalise the Wellington Youth Strategy and achieve planned actions for 2016-17.	30 June 2017	Report of Youth Survey results is complete. Wellington Youth Services Network meeting where it was to be presented had to be rescheduled for 5/10. Youth Summit for December being planned to bring young people and service providers back together to review data collected and to decide on priority areas for strategy. This summit will be facilitated by a member of Youth Affairs Council of Victoria.	In Progress (55%)
Ensure implementation of Council led responsibilities for 2016-17 in the Healthy Wellington Action Plan	30 June 2017	<p>Council led events and programs:</p> <ul style="list-style-type: none"> • Walk to School - Planning and delivery is underway. 29/31 schools registered and media planning is underway) • Safe Routes to School (as part of VicRoads Road Safety Project) - Planning and delivery is underway • Social Inclusion Week (SIW)- 6 expressions of interest for SIW media and promotion received • 16 Days of Activism celebratory breakfast (venue and speakers to be confirmed) <p>Working Groups - Social Connections and Inclusion (SCI), Prevention of Violence Against Women and Children (PoVAWC), Healthy Eating (HE) and Physical Activity (PA) working groups continue to meet at least once every two months to discuss progress towards completion of the Action Plan.</p>	In Progress

Initiatives	Completion Target	Progress Comment	Status
Finalise the Municipal Early Years Plan with support from key partners and achieve planned actions for 2016-17.	30 June 2017	Four goals and nineteen strategies included in the 2016-2021 plan. Lead Early Years partners have been identified for all but two strategies. Aim for the plan to be condensed into twelve pages including community feedback to give a sense of community ownership. Ready to send to management positions of lead agencies for final confirmation of their responsibility in implementing the plan.	In Progress
Finalise the Wellington Access and Inclusion plan and achieve planned actions for 2016-17	30 June 2017	No further progress in August, as Wellington Access and Inclusion Plan still in draft pending further meetings with other Units.	In Progress
Conduct a review of the community assistance grants program and implement recommendations prior to the opening of the 2016/17 Community Assistance Grants Program.	30 June 2017	Review to take place after the Community Assistance Grants August round has been finalised.	In Progress (5%)
Establish a process that enables development and maintenance of 10 year capital planning of community facilities for Council approval.	30 June 2017	This program will evolve annually to guide long term planning and decision making in relation to the capital budget and community facilities planning priorities.	In Progress (25%)
Review Current Section 86 structures that are currently in place and make appropriate recommendations to be considered by Council.	30 June 2017	Met with the Recreation and Open Space Coordinator of the Mitchell Shire Council who in 2012 converted 20 of their Section 86 committees to an incorporated body model. The challenges and issues they faced were discussed and will be considered in our review. It is planned to also consult with the East Gippsland and Cardinia who have undertaken similar reviews in recent years.	In Progress (15%)
Ensure implementation of all municipal responsibilities identified in the Municipal Emergency Management Plan	30 June 2017	Internal Table Top Exercise (Influenza Pandemic/Business Continuity Planning) scheduled for 20 October with some 40 council staff participating. This exercise is a requirement under the Municipal Emergency Management Plan.	In Progress (25%)

Initiatives	Completion Target	Progress Comment	Status
Ensure implementation of all municipal responsibilities identified in the Municipal Fire Management Plan	30 June 2017	Planning for the Fire Inspection Program well under way. Council website has been updated. Fire hydrant marker replacement program now in year-2 progress well.	In Progress (25%)



SEPTEMBER 2016 QUARTERLY FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

INCOME STATEMENT For the period ending 30 September 2016	YEAR TO DATE 2016-17			FULL YEAR 2016-17	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Adopted Budget \$000's
Income					
Rates and charges	53,832	53,571	261	53,722	53,722
Statutory fees & fines	112	117	(5)	461	461
User fees	1,199	1,120	79	6,117	6,117
Grants - operating	3,764	3,860	(96)	13,563	13,619
Grants - capital	287	613	(326)	15,574	15,483
Contributions - monetary	54	56	(2)	1,175	1,114
Net gain on disposal of property, infrastructure, plant and equipment	10	27	(17)	388	328
Other income	648	578	70	2,975	2,975
Total Income	59,906	59,942	(36)	93,975	93,819
Expenditure					
Employee costs	6,604	7,014	410	25,345	25,353
Contractors, materials and services	5,209	6,459	1,250	29,476	28,913
Bad and doubtful debts	-	-	-	111	111
Depreciation and amortisation	5,224	5,484	260	21,760	21,760
Borrowing costs	67	67	-	504	504
Other expenses	259	185	(74)	711	711
Total Expenditure	17,363	19,209	1,846	77,907	77,352
Surplus for the period	42,543	40,733	1,810	16,068	16,467

Note: The adjusted budget figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an adjusted budget figure enables Council to more accurately monitor financial performance during the year and predict the end of year position. Council must, however, report publicly against the original adopted budget on a quarterly basis.

Adopted Budget to YTD Actuals

The operating result for the first quarter of the financial year reflects a surplus of \$42.54 million against an adopted budget surplus of \$40.73 million. The favourable variance of \$1.81 million is mainly due to:

INCOME

- **\$261k** - Additional rates and charges have been raised from supplementary valuations since the preparation of the 2016/17 budget.
- **\$79k** - Commercial tipping fees raised for the first quarter have been higher due to the increased volume of waste processed at the landfill station. Entertainment centre ticket sales income was greater than predicted due to extra shows and better community attendance, but is partly offset by increased artist fees and marketing cost.
- **(\$96k)** - A total of \$150k operating grant funding initially budgeted to be received in 2016/17 was actually received in 2015/16 including \$90k for the Cowwarr Recreation Reserve Clubroom Redevelopment and \$60k for Municipal Emergency programs. New grant funding of \$20k has been received to overlook dairy industry impacts within the Shire. This is partly offset by changes in the timing of the receipt of funding for SES centres, School Crossings, Senior Citizen programs and median strip maintenance which has resulted in Council receiving an net increase of \$32k over budget for the first quarter.
- **(\$326k)** - The bulk of the variance relates to delays in grant claims of \$264k for roads to recovery projects due to wet weather, mainly Maffra Brewers Hill Road and Hearthall Road. The final claim of \$126k for the Gordon St Recreation Reserve Clubroom Redevelopment will be submitted on final completion of works. Grant funding of \$90k for the Stratford Recreation Reserve Netball Court was received in 2015/16 (budgeted for 2016/17) and funding of \$163k for Commercial Rd Yarram Streetscape was received earlier than expected.
- **\$70k** - Other income primarily represents additional interest on investments resulting from a higher than expected cash balance.

EXPENDITURE

• **\$410k** - Employee costs are under budget by \$190k due to vacancies, timing of leave taken by the staff and the reversal of the 2015/16 wage accrual. Part of these savings have been offset by the use of agency staff to backfill critical customer focus operations. Savings of \$197k from the initial WorkCover premium instalment have occurred, however further expenses may be incurred subject to premium finalisation due in November 2016.

• **\$1.25 million** - Gains in contractors, materials and services are primarily due to:

a. The Princes Highway/Cobains Road Intersection Upgrade is being delivered by the developer. Contractor costs are occurring, but are \$425k below anticipated year to date levels.

b. The \$300k rehabilitation of the Kilmany landfill site contract has been awarded, with works to commence work in 2017.

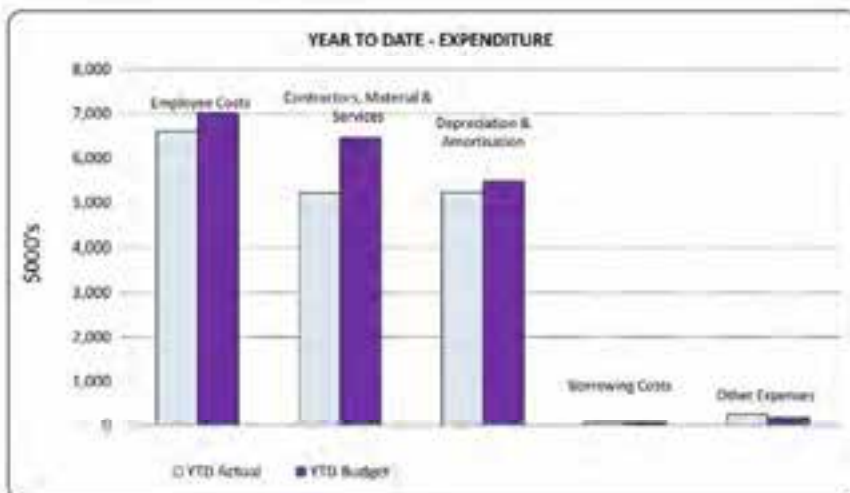
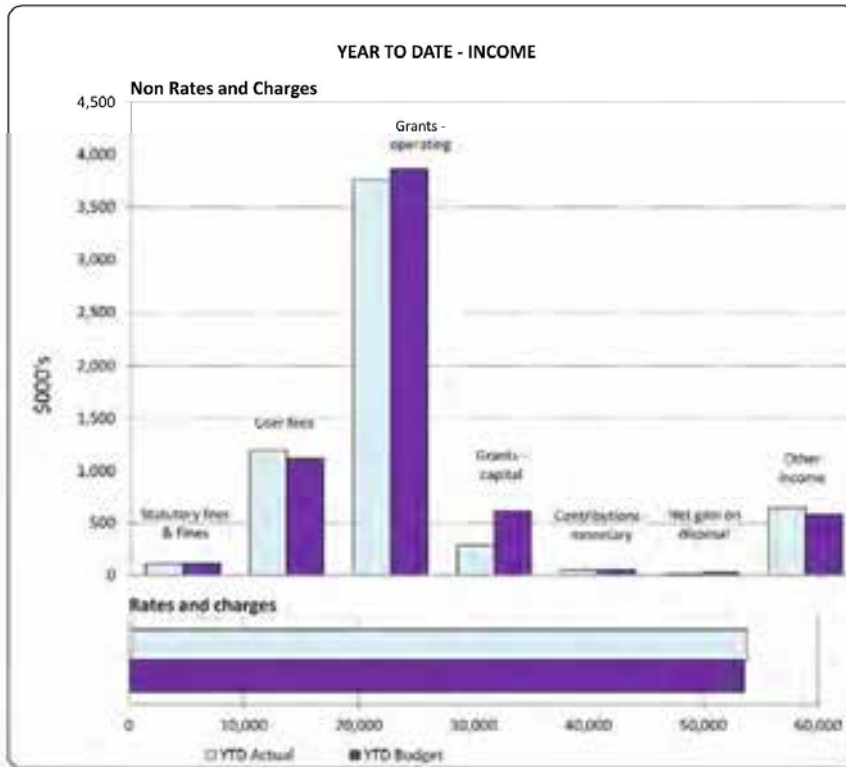
c. Contribution towards SES centres of \$112k has been delayed until the budgeted funding is received from State Government.

d. Operating subsidies payable to community groups and committees are behind budget by \$84k, due to the delays in receiving annual reports and other documentation.

e. The bulk of the remaining underspends relates to general maintenance of Council infrastructure such as commercial, operational and community facilities, which will be expended over the coming months.

• **\$260k** - Depreciation and amortisation (non cash) is lower to date for buildings and landfill improvements.

SEPTEMBER 2016 YEAR TO DATE COMPONENTS AT A GLANCE



BALANCE SHEET
As at 30 September 2016

Actual		Actual	Adjusted Budget	Adopted Budget
September 15		September 16	June 17	June 17
\$000's		\$000's	\$000's	\$000's
	Current Assets			
90,931	Total Current Assets	96,436	43,585	43,009
886,484	Total Non Current Assets	898,588	927,194	925,042
977,415	Total Assets	995,024	970,779	968,051
13,664	Total Current Liabilities	13,156	13,933	14,997
11,558	Total Non Current Liabilities	10,465	11,921	11,536
25,222	Total Liabilities	23,621	25,854	26,533
952,193	Net Assets	971,403	944,925	941,518



The first rate instalment was due on 30 September 2016. The rate debtors outstanding as at the end of September 2016 was \$42.61 million (70.76%) compared to September 2015 of \$40.06 million (69.81%).



Council cash holdings at the end of September 2016 of \$54.89 million is above the September 2015 balance of \$47.70 million. The current cash holdings includes restricted funds of \$7.7 million to cash back reserves, \$8.9 million to cover provisions, \$7.5 anticipated working capital until next rate instalment and \$10.5 million associated with the 2015/16 operating and capital carried forwards.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the period ending 30 September 2016

	YEAR TO DATE 2016-17			FULL YEAR 2016-17		
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Achieved %	Adopted Budget \$000's
Property	(2,033)	(1,926)	107	12,331	(16%)	12,443
Infrastructure	4,183	3,517	(666)	31,355	13%	29,359
Plant and Equipment	505	537	32	3,359	15%	3,149
Intangibles	7	84	77	707	1%	675
Grand Total	2,662	2,212	(450)	47,752	6%	45,626

	YEAR TO DATE 2016-17			FULL YEAR 2016-17		
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Achieved %	Adopted Budget \$000's
Renewal	2,703	2,355	(348)	31,032	9%	29,352
Upgrade	320	231	(89)	10,593	3%	10,294
Expansion	(410)	(427)	(17)	3,984	(10%)	3,917
New Assets	49	53	4	2,144	2%	2,063
Grand Total	2,662	2,212	(450)	47,752	6%	45,626

September 2016 Highlights

- Port of Sale Cultural Hub construction has commenced.
- Cunninghame Special Charge Scheme was completed in September 2016. Invoices to be issued to property owners in October 2016.
- Valencia Creek Road Briargolong & Victoria Street Briargolong widening projects have been completed.
- Aqua energy Roof renewal was completed in September
- Outdoor pool shade structures commenced in September 2016 for the Maffra Pool.
- Port Albert Shared pathway has been completed.

Summary Year to Date 2016-17

As at 30 September 2016, the adopted capital expenditure budget is \$45.6 million. 145 projects planned for the year.

Status	% of Capital Works	Other:	% of Capital Works
Complete	7%	Red	2%
Commenced	23%	Amber	2%
Contract	1%	Multi Year	6%
Preplanning	52%	Transferred	7%
Other	17%		



ITEM C1.2**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 18 OCTOBER 2016

CARETAKER STATEMENT

The recommended decision is not a "Major Policy Decision" as defined in section 94 A of the Local Government Act 1989 or a "Significant Decision" within the meaning of this policy.

RECOMMENDATION

That the Chief Executive Officer's Report be received.

- | | |
|---------------|--|
| 21 September | Met with Bug Blitz Chairman Martin Carlson, Program Director John Caldow and John Leslie OBE to discuss future project ideas within Wellington Shire. |
| 23 September | Chaired the Gippsland Local Government Network (GLGN) CEO's meeting, Bairnsdale. |
| 5 October | Attended a Shared Service MoU and Proposed Shared Platform, Bairnsdale with representatives from Wellington Shire Council, and East Gippsland Shire Council Chief Executive Officer Garry Gaffney and representatives. |
| 7 October | Attended LV Local Government Economic Facilitation meeting, Traralgon. |
| 11-12 October | Attended One Gippsland Canberra delegation, Canberra |
| 13-14 October | Attending LGPro CEO Meeting & Consultation Forum, Torquay |



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 18 OCTOBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

CARETAKER STATEMENT

The recommended decision is not a "Major Policy Decision" as defined in section 94A of the Local Government Act 1989 or a "Significant Decision" within the meaning of this policy.

OBJECTIVE

To report on all assembly of Councillor records received during the period 27 September 2016 to 11 October 2016.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records received during the period 27 September 2016 to 11 October 2016.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received during the period 27 September 2016 to 11 October 2016.

Assembly of Councillors summary of reports received during the period 27 September 2016 to 11 October 2016

Date	Matters considered	Councillors and officers in attendance
3 Oct 2016	Art Acquisitions	Councillor Davine Anton Vardy, Gallery Director Simon Gregg, Sale Curator Sarah Atkinson, Gallery Support Officer Stephen Dempsey, Manager Arts & Culture
4 Oct 2016	Councillors Diary Meeting	Councillor Crossley, Councillor Rossetti, Councillor Cleary, Councillor Davine, Councillor Duncan, Councillor McCubbin, Councillor Wenger, Councillor Hole David Morcom, Chief Executive Officer Leah Schuback, Executive Support Officer

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

3 October 2016

Gippsland Art Gallery Advisory Group

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley		✓	Cr McCubbin		✓
Cr Rossetti		✓	Cr Mclvor		✓
Cr Cleary		✓	Cr Wenger		✓
Cr Davine	✓		Cr Hole		✓
Cr Duncan		✓			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	G Butler, GMC&C		✓
A Skipitaris, GMG		✓	J Websdale, GMD		✓
C Hastie, GMB&NE		✓	Sharon Houlihan		✓

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Robbie Aitken		Anton Vardy – Gallery Director	1
Dr Rob Ziffer		Simon Gregg - Curator	1
Clive Murray-White		Sarah Atkinson – Minute Secretary	
Brian Cantwell		Stephen Dempsey – Manager Arts & Culture	
Brian Castles			
Bianca Taylor			

3. Matters/Items considered at the meeting (list):

1. Art Acquisitions

4. Conflict of Interest disclosures made by Councillors:

No Conflict of Interests declared.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

4 October 2016

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor		✓
Cr Cleary	✓		Cr Wenger	✓	
Cr Davine	✓		Cr Hole	✓	
Cr Duncan	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler , GMC&C		✓
C Hastie, GMB&NE		✓	J Websdale , GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Leah Schuback	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

Nil

ITEM C2.2**CONSIDERATION OF THE ANNUAL REPORT 2015/16**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 18 OCTOBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓				✓	

CARETAKER STATEMENT

The recommended decision is not a "Major Policy Decision" as defined in section 94A of the Local Government Act 1989 or a "Significant Decision" within the meaning of this policy.

OBJECTIVE

To consider and receive the Annual Report 2015/16 for Wellington Shire Council, as attached.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council consider and receive the Annual Report 2015/16, for Wellington Shire Council, in accordance with the requirements of the Local Government Act 1989.

BACKGROUND

Each financial year Council prepares an annual report which is designed to inform the community about our performance for the previous year, particularly against our financial plan, strategic objectives set out in the Council Plan and other information as required by legislation.

Council is required to consider the Annual Report 2015/16 at a Council meeting within one month of submitting the report to the Minister for Local Government.

PROPOSAL

It is proposed that Council consider and receive the Annual Report 2015/16 in accordance with the requirement of the *Local Government Act 1989*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Council has a responsibility to consider and discuss the Annual Report 2015/16 in accordance with Section 134 of the *Local Government Act 1989*. Council's Annual Report 2015/16 has been prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

COUNCIL PLAN IMPACT

The Council Plan 2013 -17 *Theme 2 – Organisation* states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent".

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making".

This report supports the above Council Plan strategic objective and strategy.

CONSULTATION IMPACT

Copies of the Annual Report 2015/16 are available to the public at the Sale and Yarram Service Centres, and on Council's website.



WELLINGTON SHIRE COUNCIL

Annual Report

For the year ended 30 June 2016



- Part 1: Report of Operations**
- Part 2: Performance Statement**
- Part 3: Financial Statements**



WELLINGTON SHIRE COUNCIL

Report of Operations

For the year ended 30 June 2016

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1.0 Introduction

1.1 Welcome to the Wellington Shire Council Report of Operations 2015/16

Wellington Shire Council is proud to present the 2015/16 Annual Report to our community.

Wellington Shire Council's Annual Report 2015/16 aims to fulfil Council's statutory reporting obligations under the *Local Government Act 1989* and other relevant legislation.

Council is committed to transparent reporting and accountability and the Report of Operations 2015/16 is the primary means of reporting back to the Wellington Shire community about Council's operations and how we've performed over the past 12 months. It benchmarks our performance against strategic objectives set in the 2013-17 Council Plan and our long-term financial plan. For further information and to provide feedback, please contact our Customer Service Department on 1300 366 244.

1.2 Snapshot of Council



This section sets out demographic information about the shire which influences how Council may need to develop various services.

Wellington Shire Council

Wellington Shire Council was established in 1994 and it covers an area of 10,924 square kilometres.

- 23,358 face-to-face customer enquiries received.
- 526 licenced food premises inspected.
- 140 building notices and orders served.
- 504 planning permits issued with an estimated value of development of \$54,092,951.
- 14,888 invoices processed for accounts payable.
- \$70,000 saved on printing and consumables.
- 31,784 rates notices issued.

- Council staff worked closely with the Sale Memorial Hall Committee of Management to complete the Master Plan that will guide decision making in relation to upgrade and renewal of the iconic facility into the future.
- Sport and Recreation Victoria funding applications for Gippsland Regional Sports Complex Stage 2 (\$650,000), Cowwarr Recreation Reserve (\$100,000) and Stratford Recreation Reserve (\$100,000) were successful. All projects will form part of Council's 2016/17 capital works program.

1.5.5 Land Use Planning

Strategic Objective - Appropriate and forward looking land use planning that incorporates sustainable growth and development

- Council adopted the Longford Development Plan on 17 November 2015, which now provides the foundation for future rural living growth in the township.
- On 15 March 2016, Council adopted a planning scheme amendment to provide for the rezoning of significant areas of land in Port Albert for future rural lifestyle lot growth.
- Rosedale Structure Plan Implementation was approved by the Minister for Planning on 15 October 2015. The Amendment provides the foundation for future growth and development in Rosedale.
- Council continued to provide an efficient planning permit service in 2015/16 with 96% of applications decided within 60 days; this is compared to the rural Council average of 74%. [Source: June 2016 State planning data]

1.5.6 Economy

Strategic Objective - Supported business growth and employment, lifestyle opportunities and a vibrant tourism sector

- The Minister for Defence announced Team 21 as preferred tenderers for Defence Project AIR 5428 to be located at RAAF Base East Sale by 2019, with the project anticipated to have positive impacts on the local economy.
- RAAF Base East Sale officially launched its \$185 million redevelopment works on 8 October 2015.
- Council has undertaken a comprehensive consultation program in the development of a Draft Economic Development Strategy. It is anticipated the Strategy will be adopted in August 2016.
- The Victorian State Government announced \$20 million funding towards Stage 1B of Southern Rural Water Macalister Irrigation District (MID) 2030.
- Wellington Regional Tourism's Annual People's Choice Awards once again recognised leaders in the tourism industry. Council is a long term supporter of this event.
- Council provided ongoing assistance to the organisers of the AUSTimber 2016 event and in particular, supported the Field Expo held at the Hancock Victorian Plantations (HVP) Flynns Creek site.

- Council worked with RAAF Base East Sale and Victoria Police to support the Freedom of Entry to City of Sale Parade that saw over 260 Base personnel and the Air Force Band march along Raymond Street.

1.5.7 Community Wellbeing

Strategic Objective - Enhanced health and wellbeing for the whole community

- Aqua Energy passed a comprehensive audit process through SCOPE Victoria. The 'Communication Access Assessment' recognises Council's commitment to providing inclusive and accessible facilities.
- The Mobile Library has been replaced by the Outreach Library Service. Council formed partnerships with neighbourhood houses and schools in Gormandale, Briagolong, Golden Beach, Loch Sport and Cowwarr to offer the Outreach Library Service from their community spaces on a weekly basis.
- The Gippsland Art Gallery re-opened in its temporary location at the Port of Sale Business Centre, on 10 July 2015.
- The Municipal Influenza Pandemic Plan was completed and endorsed by the Municipal Emergency Management Planning Committee.
- The Gippsland Art Gallery 50 Year Anniversary book has been published. Written by the Gallery Curator, it documents the 50 year history of the Gallery and includes an image of all 1,300 works in the collection.
- The inaugural Gippsland Print Awards opened at the Gippsland Art Gallery with 256 entries received from all around Australia.
- The Municipal Emergency Management Plan V2.2 passed audit and was adopted by the Municipal Emergency Management Planning Committee.
- The 'Volunteering in Wellington' website was launched. It is a valuable resource both for community groups that are seeking volunteers and for local residents who wish to explore volunteering opportunities www.volunteeringinwellington.com.au.
- The communities of Woodside, Woodside Beach and Mcloughlin's Beach have completed their first Community Emergency Plan.
- Recruitment of the new Youth Council was completed. Six members of the 2015 group continued, joined by eight new members. They identified youth mental health as a key area of focus for the coming year.
- Walk to School was highly successful with 29 out of 31 schools registered and implementing healthy eating and fitness activity into their curriculum along with promoting active travel. This is the highest level of participation from schools across Wellington Shire.
- The Gippsland Times dedicated four pages to promoting the Social Inclusion Week activities provided through Council and 18 partner organisations.
- Tech Savvy Seniors sessions have been fully booked in our libraries with new digital TV's installed at Maffra and Sale libraries allowing for improved shared education experiences.

- Yarram Early Learning Centre has held its first AGM, celebrating the achievements of the first several months of operation and electing a new committee. They have had an extremely successful first year of operations with better than projected attendance and income.
- The International Women's Day celebration was a great success, with over 100 people attending the breakfast and a panel discussion at the Sale Memorial Hall.
- Council provided Family Violence after Natural Disaster training to 45 people from across the sector including Emergency Services personnel and health and community services staff. Feedback was extremely positive and a follow up Train the Trainer session was held to build capacity within Gippsland to run further sessions around the region.
- Council implemented an integrated mosquito management and education program over the 2015/16 summer breeding season.

1.6 Challenges and Future Outlook

Challenges

- The impact of rate capping in the coming financial years.
- Negotiation of Enterprise Agreement Number 9.
- Continuing the development of West Sale Airport – Eastern Recreational Aviation Precinct development and subsequent land sales opportunities.
- Finalising infrastructure levels of service and updating asset management plans.
- Continuing delivery of the Port of Sale Cultural Hub and Precinct projects.
- Progression of the remaining 2016/17 capital works program including over 109 projects.
- Securing external funding to commence a series of high priority infrastructure projects emanating from Council's recreation master planning process including redevelopments at the Sale Tennis Club and the Cameron Sporting Complex in Maffra.
- Progress important recreation infrastructure projects including completion of the Stratford Netball Court redevelopment and making significant progress towards completing the Cowwarr Recreation Reserve Clubroom redevelopment.
- Ensuring there are at least 4,000 community responses providing input to the review of Council's Strategic Vision, *Wellington 2030*.
- Continuing to work with the Victorian government and Federation Training to improve tertiary and higher education study options, services and facilities in Wellington Shire.
- Development of a Customer Service Strategy improving service to the community.
- Proposed changes to the *Domestic Animals Act, 1994*.
- Working within an increasingly complex Victorian planning system.
- Managing various strategic planning projects to help facilitate growth and development across the Shire.

The future

- Continuing to work with Gippsland councils on service delivery improvements and efficiencies within a rate capped environment.
- Works to commence on the Port of Sale Cultural Hub and Precinct Development.
- Implementation of the first stages of the Sale Botanic Gardens Masterplan.
- Implementation of the first stages of the West Sale Airport Eastern Recreation Aviation Precinct Development.
- Subject to State Government funding, commence detailed design for upgrades at West Sale Airport including runway extension and asphalt overlay, runway lighting and other associated works.
- The completed review of the *Wellington 2030 Strategic Vision* will provide the new Council with valuable information to influence the development of the Council Plan 2018-22.
- The establishment of the new service review process will guide Council's service delivery decision making during 2016/17 and beyond.
- The review of Council's Level Two Recreation Facility Masterplans will guide decision making in relation to upgrading recreation facilities into the future.
- The review of the Municipal Health and Wellbeing Plan (Healthy Wellington) will guide municipal health and wellbeing planning and service delivery over the next four years.
- The completion of the Wellington Youth Strategy will influence youth service planning and delivery across the Shire.
- Funding (\$650,000) is to be received from the State government for Stage 2 of the Gippsland Regional Sports Complex (GRSC) which includes a new pavilion and synthetic hockey / multi-purpose field. One million dollars has also been committed to this project from a local benefactor. The total project cost is \$3 million. The project will commence in the 2016/17 financial year.
- Wellington Shire Council Economic Development Strategy 2016-22 will provide Council with strategic direction to grow and develop the economy over the next six years.
- A Statement of Intent between Wellington Shire Council and the Victorian Building Authority (VBA) will set out shared responsibilities between Council, VBA and private surveyors.
- Progression of the newly revised Domestic Wastewater Management Plan 2016 and managing relationships with other levels of government and key partners to enable positive outcomes.
- Planning for further urban growth in North Sale, Wurruk and Longford.
- Advance the future release of industrial land in Wurruk/West Sale and low density residential land ('acre lots') in Heyfield.

2.0 The Year in Review

2.1 Mayor's Message

Wellington Shire Council continues to focus on listening to, and understanding, the needs of our community. The feedback we receive determines how we provide, within our means, the most appropriate services and infrastructure across our wonderful region.

Once again the annual community satisfaction survey results tell the story that Council is on the right path when it comes to delivering Wellington Shire's community vision for the future. That vision is our guiding Strategic Vision, Wellington 2030.

Council has this year commenced the process of revisiting and renewing that community vision. In the eight years since its initial development, many things have changed in our region. A significant engagement project began in the latter part of the financial year, seeking to clarify if and how our community's priorities have changed.

The renewal of the strategic vision is important for all of us. Our vision determines how we review our priorities, services and programs to best align with the wants and needs of the community through to 2030.

In 2015/16 the rate rise had been Wellington's lowest, at 3.5%. A history of sound financial management has stood Wellington in good stead to achieve the cap, though we recognise that further actions must be taken to preserve and continue in our ability to deliver services required and sought by our community given such external pressures.

With all our services and programs, Council promotes innovation to help deliver efficiencies for the community which in turn enable greater financial savings. A great example of this has been the delivery of award winning information and communications technologies in our Sale administration office, which have delivered ongoing savings of over \$180,000 a year in telecommunications, printing and copying. Demonstrable improvements to Council services such as food business and fire prevention inspections, also made possible through the introduction of vastly improved technologies, generate further sustainable savings for the organisation.

Partnerships have also been a significant focus of the 2015/16 financial year. Community partnerships were at the forefront of the planning and design process for the Port of Sale Precinct Redevelopment. Thanks to the positive contributions from a broad range of community stakeholders, construction for this project has commenced and is due for completion within the next twelve months.

Among many other projects, this year Council has completed the Gippsland Regional Livestock Exchange (GRLE), Loch Sport Skate Park, Sale CBD Toilets, Yarram Recreation Reserve May Pavilion and McLoughlins Beach Footbridge. Council and the multitude of people involved in the development of these significant infrastructure projects stood side by side at their openings, celebrating the partnerships which make these bodies of work such successes.

Walk to School Month, Social Inclusion Week and Parks Week have been wonderful examples of Council and community working together. Each event has been an outstanding success and clear demonstration of the great things we can achieve. Walk to School saw participation from 29 of Wellington's 31 primary schools; we worked with 11 community groups to deliver 26 events through Parks Week and 18 community groups to deliver 24 events for Social Inclusion Week.

Perhaps the most significant news of the year for the Wellington Shire economy was the announcement of Team 21 as the preferred tenderers for Defence Project AIR 5428 to be located at RAAF Base East Sale by 2019. The anticipated positive impact is great, with a projected injection of \$28 million into our local economy from direct wages and salaries from a boost of on-base personnel numbers from 620 to well over 900 including military, Defence staff, contractors and students.

Once flow-on industrial and consumption effects are taken into consideration, securing AIR 5428 will boost our local economic output by up to \$168 million per annum and is expected to deliver over 500 direct or indirect jobs. It is estimated that the value add of these operations will bring approximately \$2 billion to the Victorian economy over 25 years.

The multitude of services and programs delivered by Council over the past year are clearly detailed within this annual report. This document stands testament to our actions for the betterment of our region and I am proud to present it to you on behalf of Council.



Cr Darren McCubbin
Mayor

2.2 Financial Summary

This summary should be read in conjunction with the Financial Statement and Performance Statement which are available as an Appendix to this Annual Report.

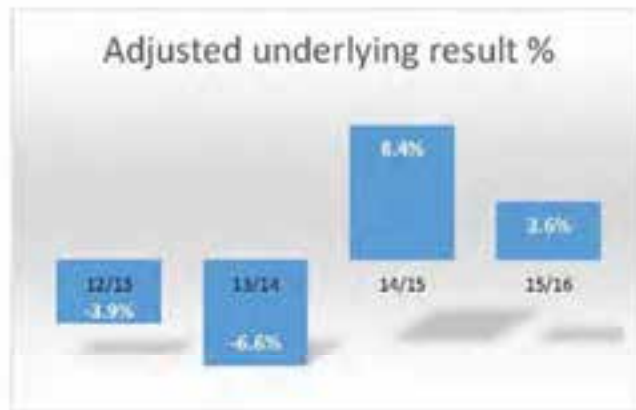
2.2.1 Operating Position

Council finished the year in a strong position, as evidenced by the surplus of \$11.2 million (excludes asset revaluation increments), against a budgeted surplus of \$1.9 million, a variance gain of \$9.3 million.

The following major factors influenced this result:

- Non-monetary contributions of \$5.93 million consisting mainly of infrastructure assets contributed by developers for new subdivisions.
- Offset by \$6.0 million Commonwealth Financial Assistance Grant, budgeted but received during June of the previous financial year.
- Deferral of the rehabilitation of the Kilmany and Longford landfills to 2016/17 and 2017/18 resulting in a \$2.33 million underspend, Kilmany is currently awaiting EPA design approval and discussions are continuing with the EPA on rehabilitation to meet the very low risk profile for the Longford landfill.
- The majority of the contribution to the Princes Highway/Cobains Road Intersection Upgrade of \$1.48 million has been delayed to 2016/17.
- Increased allocation of funding from the Roads to Recovery Program of \$1.05 million was received.
- Savings in annual depreciation of \$1.05 million resulting from the full year impact of the buildings and drainage revaluations completed in 2014/15.
- Savings in employee costs of \$579k resulting from vacancies throughout the year.
- Savings in utility costs and insurance premiums of \$502,000. The majority of the utility costs savings were mainly due to the replacement of street lighting with LED luminaries which are more energy efficient to substitute.
- Additional rate revenue of \$318,000 as a result of supplementary rates assessments.
- Additional interest from investments resulting in higher than expected cash balances, coupled with higher rates debtor balances incurring interest over expected levels, yielded an additional \$256,000.
- Fees raised from commercial tipping were higher than anticipated \$231,000 due to the larger volume of waste processed during 2015/16.

The adjusted underlying result below, excludes non-recurrent capital grants, other revenue received towards capital projects, non-monetary asset contributions (gifted assets and developer subdivision contributions) and the effects of asset revaluations. The adjusted underlying result is 3.6% which is within the required range of -20% to 20%. Achieving an underlying surplus is a critical financial strategy that provides capacity to renew Council's assets, and this is an ongoing challenge for councils with an extensive road network and lower populations than metropolitan councils to pay for it.



2.2.2 Liquidity

Working capital at the end of the year was \$38.4 million or 382.8%, which is well above Council's budgeted position of 256.2%. The working capital ratio which assesses Council's ability to meet current commitments is calculated by measuring Council's current assets as a percentage of current liabilities. Council's result of 382.8% reflects our strong financial position, and is well above the expected target band of between 120% and 200%. This does not consider cash which is restricted to specific uses which would reduce the ratio down to 239.4%.



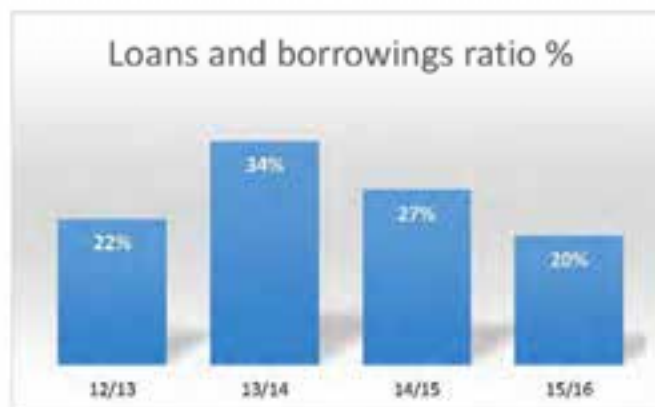
2.2.3 Cash

Council's cash including term deposits greater than 90 days maturity (classified as other financial assets) finished at \$44.5 million against a budget of \$31.4 million, with \$19.5 million reserved for specific uses in future years including completion of carried forward capital works, the Wellington Coast Subdivision Strategy Voluntary Assistance Scheme and future waste infrastructure projects.



2.2.4 Obligations

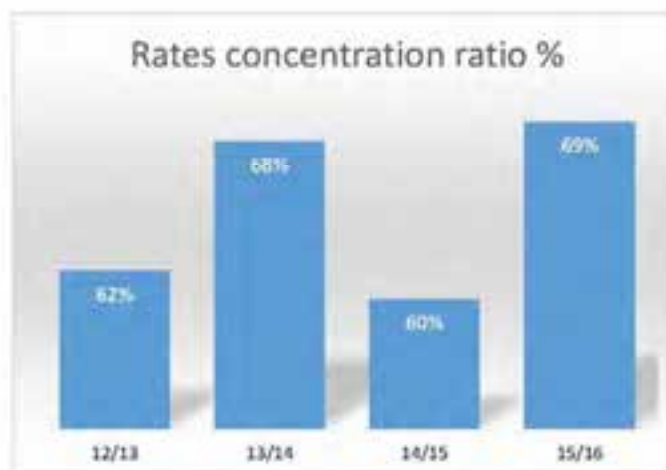
During the 2015/16 year \$2.99 million of existing debt was repaid. At the end of the year, Council's debt ratio was 19.6% well within the expected target band of 0% - 70%, and is also in line with Council's Borrowing Strategy of no more than 40% of annual rate revenue. Planned borrowings of \$1.80 million to fund the Princes Highway – Cobains Road intersection upgrade were lowered to \$1.30 million and deferred to 2016/17. The \$0.2 million to fund a residential street construction scheme (and to be repaid by participating ratepayers over 5 to 10 years) was also deferred to 2016/17. Planned borrowings of \$1.17 million for the Sale Livestock Exchange Upgrade were not required.





2.2.5 Stability and Efficiency

Council raises a wide range of revenues including rates, user fees, fines, grants and contributions. Council's rates concentration which compares rate revenue to adjusted underlying revenue was 69% for the 2015/16 year. Council has focussed on controlling costs and for the 2015/16 year was able to keep its general rate increase to 3.5%. This resulted in an average residential rate per residential assessment of \$1,178, an increase of only \$1.21 per week on the prior year.



2.2.6 Capital Expenditure

During the year, Council spent \$23.78 million on capital works. Council invested \$11.70 million on improving our roads, bridges, and footpaths, including \$2.94 million to reseal rural and urban roads.

Projects completed during the year include the Sale Livestock Exchange Upgrade for \$1.25 million and the McLoughlins Beach Footbridge for \$670k. In addition, \$1.10 million was spent on progressing the Port of Sale Cultural Hub Redevelopment, for which the architects have finalised the design.

A further \$1.78 million was spent on our parks, gardens, and streetscapes around the Shire.



2.3 Description of Operations

Wellington Shire Council is responsible for delivering more than 100 services, from the maintenance of public open spaces, environmental health, statutory building services, land use planning, compliance, animal management, infrastructure planning, road management and maintenance, building and maintenance, community wellbeing, recreation facilities, arts and culture, access and inclusion, youth engagement, waste management; to matters concerning business development, tourism, planning for appropriate development and ensuring accountability for Council's budget.

This broad range of community services and infrastructure for residents supports the wellbeing and prosperity of our community. Council's vision, strategic objectives and strategies to further improve services and facilities are described in our 2013-17 Council Plan and the associated Budget 2015/16 and are reported upon in this document. Refer to the section on Our Performance for more information about Council services.

The delivery of services, facilities, support and advocacy to achieve the strategic objectives is measured by a set of service performance indicators and measures. Council also has a wide range of responsibilities under Victorian and Australian legislation.

2.3.1 Major Capital Works

Sale Livestock Exchange

Works on the redeveloped Gippsland Regional Livestock Exchange (formerly the Sale Livestock Exchange) concluded during 2015/16. A strong business case for refurbishment of the existing yards demonstrated justification for Council to progress the refurbishment. The business case acknowledged the saleyard's positive economic benefits for Wellington Shire and as a result Council committed \$3.3 million to redevelop the facility on the existing site. Extensive stakeholder engagement with representatives including farming groups, livestock agents, transporters and the

- The publication of 'Hindsight: Gippsland Art Gallery History & Collections 1965-2015', was made possible through the generous support of the Gallery's Patron, John Leslie OBE. The comprehensive 448 page book features a full history of the Gallery, a complete catalogue of the collection, and listing of all exhibitions held, as well as a brief social history for the 50 year period since the Gallery's establishment. This publication documents the development of the Gippsland Art Gallery from humble beginnings into one of regional Victoria's leading public galleries with world class exhibitions.
- It was a very successful year for enrolments at the Yarram Early Learning Centre.
- During 2015/16, Federal Government announced that the Basic Flying Training component of Defence Project AIR 5428 would be relocated from Tamworth NSW to RAAF Base East Sale in Victoria. The project will boost the local economic output by up to \$168 million per year, over a 25 year period.
- A major upgrade was undertaken at Council's municipal pound facility.
- Implementation of a mobility strategy for Municipal Services unit.
- Issued 96% of planning permits within 60 days, well above the rural average of 74%.
- Completed the Longford Development Plan to guide future rural lifestyle lot growth in the township.
- Rezoned the former Sale Police Station site to facilitate redevelopment and rezoned land in Port Albert to facilitate future lifestyle lot development/population growth.

2.3.4 Economic Factors

There were no significant / unexpected financial challenges faced by Council during the 2015/16 year.

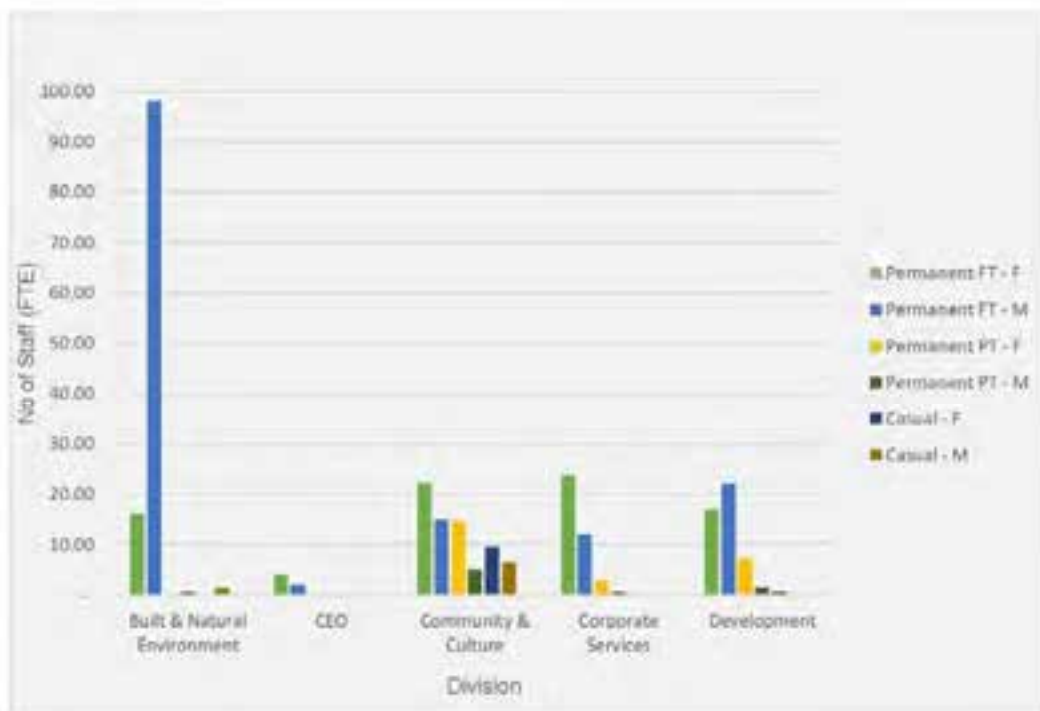
4.2 Senior Officers

As at 30 June 2016 Senior officers as designated by the *Local Government Act, 1989* were David Morcom, Arthur Skipitaris, Chris Hastie, Glenys Butler, John Websdale, Phillip Phillipou and Ian Carroll.

4.3 Council Staff

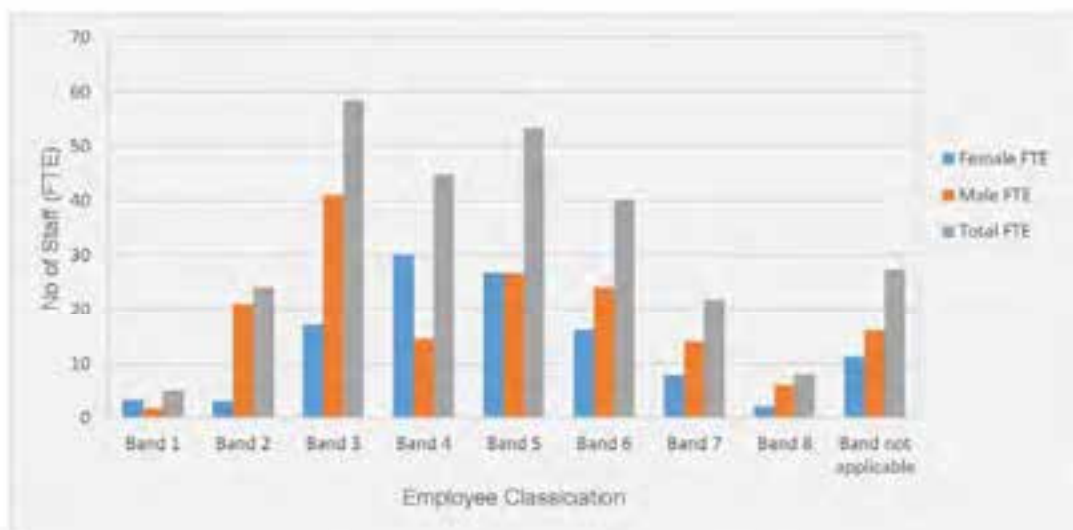
A summary of the number of full time equivalent (FTE) Council staff by organisational structure, employment type and gender

Division	Status	Gender		Total
		F	M	
CEO Unit	Full Time	4.00	2.00	6.00
Built & Natural Environment	Full Time	16.00	98.00	114.00
	Part Time	-	0.67	0.67
	Casual	-	1.40	1.40
Community & Culture	Full Time	22.17	15.00	37.17
	Part Time	14.73	5.11	19.84
	Casual	9.65	6.48	16.13
Corporate Services	Full Time	23.80	12.00	35.80
	Part Time	2.78	0.60	3.38
Development	Full Time	17.00	22.00	39.00
	Part Time	7.10	1.59	8.69
	Casual	0.66	0.13	0.79
Grand Total		117.89	164.98	282.87



A summary of the number of full time equivalent (FTE) staff categorised by employment classification and gender

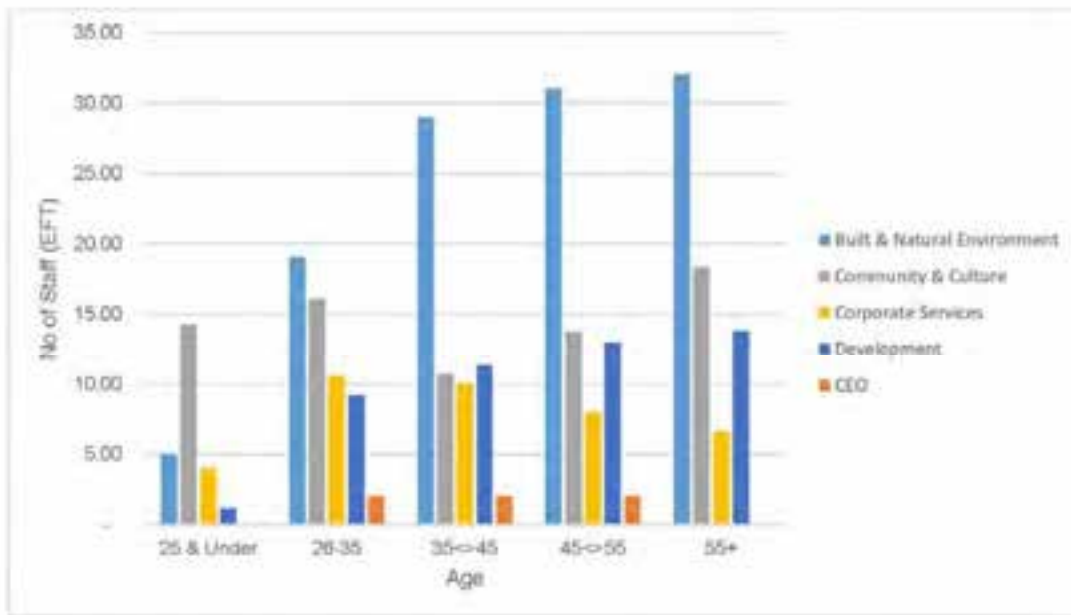
Employee Classification	Female FTE	Male FTE	Total FTE
Band 1	3.36	1.71	5.07
Band 2	3.09	21	24.09
Band 3	17.25	41.05	58.3
Band 4	30.1	14.62	44.72
Band 5	26.7	26.6	53.3
Band 6	16.2	24	40.2
Band 7	7.89	14	21.89
Band 8	2	6	8
Band not applicable	11.3	16	27.3
Total	117.89	164.98	282.87



A summary of age spread of staff by FTE

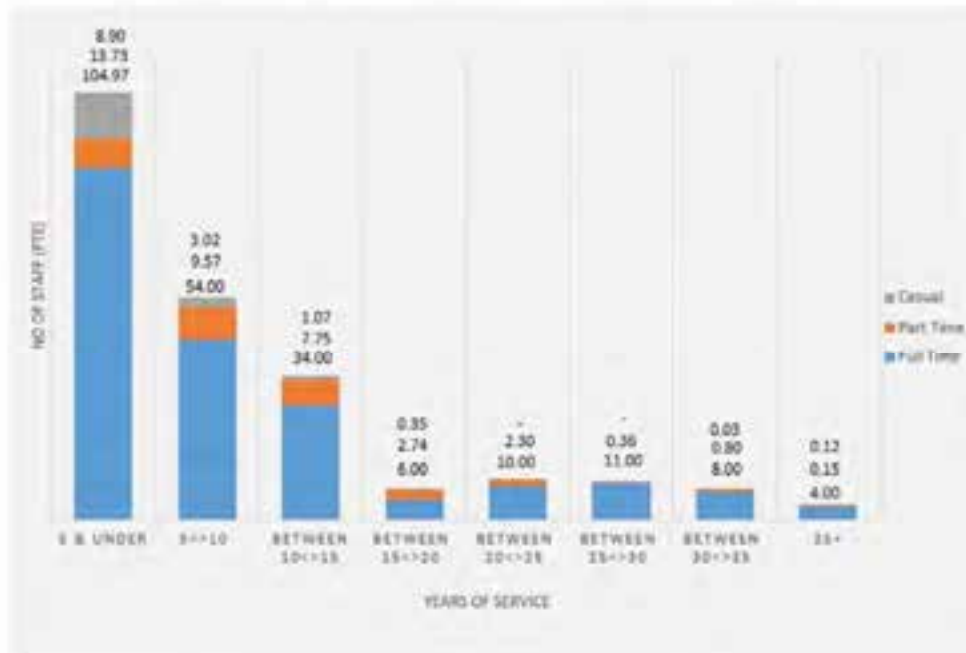
Note: Average age of staff for both males and females is 43 years

	25 & Under	26-35	35-45	45-55	55+
Built & Natural Environment	5.00	19.00	29.00	31.00	32.07
CEO	-	2.00	2.00	2.00	-
Community & Culture	14.28	16.11	10.68	13.73	18.34
Corporate Services	4.00	10.58	10.00	8.00	6.60
Development	1.18	8.20	11.36	12.96	13.78
Total	24.46	56.89	63.04	67.69	70.79



Years of service summary by FTE

	5 & under	between 5 & 10	between 10 & 15	between 15 & 20	between 20 & 25	between 25 & 30	between 30 & 35	35+
Full Time	104.97	54.00	34.00	6.00	10.00	11.00	8.00	4.00
Part Time	8.90	9.57	7.75	2.74	2.30	0.36	0.80	0.15
Casual	13.73	3.02	1.07	0.35	-	-	0.03	0.12
Total	127.60	66.59	42.82	9.09	12.30	11.36	8.83	4.27



consultation program to review the *Wellington 2030* strategic document, prior to preparing the next Council Plan.

We continued to work in 2015/16 towards better integration of the annual business plans and other strategic documents aiming for a strong focus across the organisation on achieving Council's strategic objectives while continuing to meet our operational and service delivery commitments.

We have introduced a new Corporate Planning and Reporting System across the organisation to support us in monitoring, measuring and reporting our progress in delivering the Council Plan.

5.2 Council Plan

The context for the Wellington Shire Annual Report 2015/16 is a report to our community in relation to the achievement of Wellington's strategic direction as set out in its Council Plan 2013-17 and Budget 2015/16.

Wellington's Council Plan as required by Section 125 of the *Local Government Act 1989*, is a partnership between council and community. Council's role is to locally govern for all residents, visitors and ratepayers, and provide a range of programs and services that meet the needs of our community.

Our Council Plan provides a roadmap to follow in this important role. Underpinned by our vision, the Plan's themes give us clear areas of focus for the four-year period and guide us to achieve the best we can for the community.

The Wellington Shire Council Plan 2013-17 includes seven themes, each comprised of strategic objectives and strategies for achieving these, strategic indicators for monitoring achievement as well as Council's four-year strategic resource plan as included in the budget.

The following includes the seven themes and corresponding strategic objectives as detailed in the Wellington Shire Council Plan 2013-17.

Theme	Strategic Objective
Leadership and Engagement	Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community.
Organisational	An organisation that is responsive, flexible, honest, accountable and consistent.
Natural Environment	A community focused on sustainable living and the future protection of Wellington's natural environment.
Infrastructure	Assets and infrastructure that meet current and future community needs.
Land Use Planning	Appropriate and forward looking land use planning that incorporates sustainable growth and development.
Economy	Supported business growth and employment, lifestyle opportunities and a vibrant tourism sector.
Community Wellbeing	Enhanced health and wellbeing for the whole community.

5.3 Performance

Council's performance for the 2015/16 year is reported against each theme and strategic objective to demonstrate how Council is performing in achieving the 2013-17 Council Plan. Performance is measured as follows:

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- Results achieved in relation to the strategic indicators in the Council Plan;
- Progress in relation to the major initiatives identified in the budget;
- Services funded in the budget and the persons or sections of the community who are provided those services; and
- Results against the prescribed service performance indicators and measures.

5.3.1 Theme 1 – Leadership and Engagement

Strategic Objective: Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community.

To achieve our objectives in this area, we will continue to plan for the present and future, and to lead and advocate for outcomes that benefit the community. We aim to deliver an appropriate level of service and facility that enables Council and staff to operate effectively. The services, major initiatives and service performance indicators for each business area are described below.

Strategic Indicator/Measure	Result		Comments
	2014/15	2015/16	
Increased community satisfaction rating for Council's interaction and responsiveness in dealing with the public	71	66	There is a 5-point decline in this indicator compared to last year's result. However, Council is currently developing a Customer Service Strategy that defines the standards required to improve customer satisfaction across all Council services.
Increased community satisfaction rating with community engagement	59	55	Even though there is a 4-point decline in this indicator, Council is still performing 3 points higher than the Large Rural average and 1 point higher than state wide average. Council is currently developing a community engagement strategy to improve the way council staff consult with and inform the community about projects and services in future.
Increased community satisfaction rating with Council's advocacy and community representation on key local issues	58	55	Even though this rating has declined compared to last year, Council is still performing 5 points higher than the Large Rural average and 2 points higher than state wide average.
Increased community satisfaction rating with overall performance	63	61	Even though this rating has declined compared to last year, Council is still performing 7 points higher than the Large Rural average and 2 points higher than state wide average.

The following statement reviews the progress of Council in relation to major initiatives identified in the 2015/16 budget for the year.

Major Initiatives	Progress
The Gippsland Regional Plan will be endorsed and signed off by Council within the 2015 calendar year, and will be supported by business cases and advocacy strategies for those regional projects that particularly impact on Wellington Shire, including the Macalister Irrigation District (MID), Federation training facilities and completion of the Princes Highway duplication between Traralgon and Sale.	Advocacy through Council's involvement with One Gippsland and through the Gippsland Local Government Network has assisted to secure major investments within the region including MID stage 1B, 5428 RAAF contract for East Sale, and the Princes Highway duplication between Sale and Traralgon.

The following statement provides information in relation to the services funded in the 2015/16 budget and the persons or sections of the community who are provided the service.

Business area	Description of services provided	Net Cost Actual Budget Variance \$000
Councillors, Chief Executive and Executive Team	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which cannot be easily attributed to the direct service provision areas. Our governance activities include provision of statutory services such as Council elections, meetings, agendas, minutes and provision of other public documents; and to help the Council administer and meet various legislative responsibilities - State, Federal and Local.	2,386 <u>2,403</u> 17
Media and Public Relations	This area provides internal and external communication services and support and branding initiatives for Council. The team also seeks to identify trends in public opinion and ensure that Council adapts and responds in a timely manner. <i>Initiatives</i> <ul style="list-style-type: none"> Commence review of Council website, including content management system, to identify improvements and opportunities within Council's new IT infrastructure. Develop a Communications Strategy (or Plan) to enhance the flow of information to and from the Wellington Shire community. 	406 <u>408</u> 2

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service Indicator/Measure	Result		Commentary
	2014/15	2015/16	
Governance			
Transparency			
<i>Council resolutions at meetings closed to the public</i> [Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100	2.2%	3.6%	Wellington Shire Council has made 303 resolutions during the 2015/16 financial year, an increase of 33% from the previous year. Of those decisions, 292 or 96.4% were made in meetings open to the public. Council demonstrates leadership and maintains transparent processes in order that the community is informed by and engaged with Council business. Additionally, all meetings open to the public are broadcast live via Council's website, and made available via an online video archive.
Consultation and engagement			
<i>Satisfaction with community consultation and engagement</i> [Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]	59	55	Wellington Shire Council is performing three points higher than the large rural council average and one point higher than the state wide average for community engagement. There is a 4-point decline in this indicator from the previous year which Council seeks to improve through the development of its new community engagement strategy which will better guide the way council staff consult with and inform the community about projects and services in the future.
Attendance			
<i>Council attendance at Council meetings</i> [The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) x (Number of Councillors elected at the last Council general election)] x100	85.2%	88.4%	Wellington Shire Councillor commitment to actively serve the community is reflected in its 88.4% attendance rate at the 22 ordinary Council meetings and one special Council meeting held in 2015/16.

Service cost Cost of governance [Direct cost of the governance service / Number of Councillors elected at the last Council general election]	\$39,707	\$40,977	As the governing body of the Wellington Shire, Councillors play a vital leadership role in creating and implementing the community's vision and strategic direction. Although a Councillor's role is largely voluntary, they receive an allowance within the limits set by the Victorian Government. It is also appropriate that allowable expenses incurred are reimbursed whilst undertaking Council duties. This cost reflects both Councillor allowances and reimbursements for the period. Wellington Shire Councillor reimbursement is in the lower end of the scale for Victorian councillors.
Satisfaction Satisfaction with Council decisions [Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community]	58	56	Council's participation in the 2015 Community Satisfaction Survey showed a 56% community satisfaction rating with the way Council has performed in making decision in the interests of the community. Though there is a slight decline in this rating, Council is still performing six points higher than large rural average and two points higher compared to State wide average.

5.3.2 Theme 2 – Organisational

Strategic Objective: An organisation that is responsive, flexible, honest, accountable and consistent.

To achieve our objective in this area, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, major initiatives and service performance indicators for each business area are described below.

Strategic Indicator/Measure	Result		Comments
	2014/15	2015/16	
Long term Financial Plan produces improvements in Council's annual underlying financial result.	-1.5% Achieved	3.6% Achieved	The adjusted underlying result is 3.6% which is within the required range of -20% to 20%.

Increased community satisfaction rating with overall performance	63	61	Even though this rating has declined compared to last year, Council is still performing 7 points higher than the Large Rural average and 2 points higher than the state wide average.
Increased staff satisfaction and engagement	68.3	68.3	This is the result as per July 2014 Staff Satisfaction Survey. Staff Satisfaction survey is normally conducted every two years and next survey will be done in 2016/17 financial year.
External financial audits of Council reflect compliance with legislation	Achieved	Achieved	An unqualified audit opinion was signed by VAGO on 25/09/2015 for the 2014/15 financial year.
Increased percentage of current assets compared with current liabilities	321%	383%	Council's liquidity has improved ahead of a planned increase in capital works for 2016/17.

The following statement reviews the progress of Council in relation to major initiatives identified in the 2015/16 budget for the year

Major Initiatives	Progress
Manage the implementation of new business systems to meet organisational business needs as per Business Applications Roadmap 2015-2017	Business Systems planning and scoping has commenced for new electronic document and records management system. Implementation scheduled as per Council's business systems applications road map and approved budget.
Develop and implement the Environmental Health Policies and Procedures Manual	Council's Municipal Services' procedures and processes were reviewed and extensive process mapping undertaken. The reviews aligned with the implementation of the team's mobility strategy and all of this work has resulted in significant efficiency and productivity improvements.

The following statement provides information in relation to the services funded in the 2015/16 budget and the persons or sections of the community who are provided the service.

Business area	Description of services provided	Net Cost Actual Budget Variance \$000
Information Services	The Information Services Business Unit provides reliable systems and infrastructure to support business activities of the Council. It consists of the Information Technology and Information Management teams.	2,172 <u>2,363</u> <u>191</u>
	The Information Technology team provides day to day IT support to all users and runs network operations. The Information Management team provides electronic document management services, freedom of information legislation services, services associated with the privacy legislation and general records services.	

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	<p>Initiatives</p> <ul style="list-style-type: none"> • <i>Manage decommission of 70 Foster Street ICT/AV Assets and relocation of Art Gallery and Council Chambers to Port of Sale Business Centre</i> • <i>Plan and Manage ICT requirements for the new Port of Sale Cultural Hub Project.</i> 	
People and Excellence	<p>The People and Excellence Unit provides a range of diverse corporate services to staff, Council and the community. These include Human Resources, People Development and Risk Management.</p> <p>The Human Resources service aims to provide a holistic service for the 'whole of staff life'; from recruitment to cessation with the organisation.</p> <p>Risk management services aim to identify and control organisational risks, maximise staff and community safety, and reduce Council's exposure to injury or loss.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • <i>Develop and implement a WSC People Strategy to ensure:</i> <ul style="list-style-type: none"> - <i>the corporate alignment of roles, responsibilities and accountability;</i> - <i>that organisational learning needs are met; and</i> - <i>that individual performance is measured and acknowledged effectively.</i> • <i>Implement an improved corporate planning and reporting IT system to ensure strategic organisational alignment and that reporting capabilities are optimised.</i> 	<p>1,682</p> <p><u>2,012</u></p> <p><u>330</u></p>
Finance	<p>The Finance Business Unit provides financial, payroll, rating and property valuation services to the organisation, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs.</p> <p>The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • <i>Implement accounts payable invoice scanning solution.</i> • <i>Implement Authority's credit card module.</i> 	<p>1,707</p> <p><u>1,863</u></p> <p><u>156</u></p>
Municipal Services	<p>The Municipal Services Business Unit is responsible for the provision of a broad range of services including:</p> <ul style="list-style-type: none"> - Statutory building service, - Environmental health service, including food safety support programs - Local Laws, including animal management services - Customer Service <p>Initiatives</p> <ul style="list-style-type: none"> • <i>Implement the new Domestic Waste Water Management Plan.</i> • <i>Develop and implement the Customer Service Strategy.</i> 	<p>1,621</p> <p><u>1,766</u></p> <p><u>145</u></p>

The following information provides the results of this strategic objective's service performance indicators and measures, including where required, an explanation of material variations.

Service Indicator/Measure	Result		Commentary
	2014/15	2015/16	
Food Safety			
Timeliness			
<i>Time taken to action food complaints</i> [Number of days between receipt and first response action for all food complaints / Number of food complaints]	1 day	1 day	Council endeavours to action food complaints within 24 hours, including those received outside business hours including at weekends and public holidays. An increase in education for business owners and operators through our standard inspection regime has this year led to a significant decrease in the number of food complaints received.
Service standard			
<i>Food safety assessments</i> [Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the <i>Food Act, 1984</i> / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the <i>Food Act 1984</i>] x100	87%	94%	All class 1 and class 2 food premises in Wellington Shire are assessed at least once during each financial year. The reporting period for this indicator is calendar year and 94% were assessed during the 2015 calendar year. Council has implemented a range of management and productivity improvements including digital on-site inspections which replace the previous paper inspection reports and check lists.
Service cost			
<i>Cost of food safety service</i> [Direct cost of the food safety service / Number of food premises registered or notified in accordance with the <i>Food Act, 1984</i>]	\$491	\$397	During the 2015/16 financial year Wellington Shire Council implemented an improved on-site inspection process. The new process has led to the significant reduction in the delivery cost of Council's food safety services for the 584 food premises in Wellington Shire.
Health and safety			
<i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100	100%	100%	Council is committed to minimising threats to public health and has developed a proactive health promotions and education program for major-noncompliance food premises.

Animal Management

Timeliness

Time taken to action animal requests 1.2 days 1.5 days
[Number of days between receipt and first response action for all animal management requests / Number of animal management requests]

There are six Local Laws Officers responding to a range of issues across Wellington Shire's 11,000km². Animal management requests (those measured include requests relating to cats and dogs, such as stray cats and dogs, barking dogs, dangerous or menacing dogs and wandering cats) form a significant part of their role, making up 1,372 requests last year. Amendments to the Domestic Animal Management Act have increased the responsibilities of Council's Local Laws staff which has resulted in a slight increase in response times. Staff vacancy during that period has also had an impact on response times.

Service standard

Animals reclaimed 43% 66%
[Number of animals reclaimed / Number of animals collected]

If a lost animal is currently registered Council will, where possible, return it to their owner without impoundment. Of the 738 animals collected last financial year, we reunited 485 with their owners. Unclaimed animals are placed into the care of Victorian Animal Aid Trust and if suitable, rehomed through their adoption program either locally in Gippsland or, when a local home cannot be found, through the Animal Aid facility at Coldstream.

Service cost

Cost of animal management service \$33.75 \$50.09
[Direct cost of the animal management service / Number of registered animals]

An increase in the cost per animal from \$33.75 for the 2014/15 year to \$50.09 for the 2015/16 year is directly attributable to the increased responsibilities placed on Council by amendments to the Domestic Animals Act 1994, in particular the monitoring of Domestic Animal Businesses (breeding establishments). Wellington Shire Council has more registered Breeding Establishments than any other municipal district in Victoria. Although the cost of the animal management service has increased, so has cost recovery for the monitoring of breeding establishments by way of an increase in annual business registration fees. This helps protect general ratepayers from the financial impact of this increased resource requirement for Council.

Health and safety			
<i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	11	4	During 2015/16, Council undertook four animal management prosecutions, all of which were successful. The relatively low number of animal prosecutions undertaken by Council indicates the effectiveness of its ongoing animal management education program.

5.3.3 Theme 3 – Natural Environment

Strategic Objective: A community focused on sustainable living and the future protection of Wellington's natural environment.

To achieve our objectives in this area we will continue to focus on balancing current and potential future need, with the sustainable capacity of our resources and the conditions of our natural environment. The activities and initiatives for each service category and key strategic activities are described below.

Strategic Indicator/Measure	Result		Comments
	2014/15	2015/16	
Maintain a high community satisfaction rating for overall performance of waste management	65	67	An increase of 2 points over last year's result
Environmentally Sustainable Design principles are incorporated in the construction of new facilities and major upgrades	Achieved	Achieved	Environmental Sustainability Design principles were incorporated into new facility designs and construction where appropriate. e.g. Port of Sale Cultural Hub.
Decreased percentage of Wellington's residential waste to landfill	65%	68%	The percentage of waste to landfill has increased during the 2015-2016 period.
Decreased CO ₂ equivalent Council fleet vehicle emissions	601.77 tonnes	598.58 tonnes	Continuous reduction over the last three years is due to the efficiency of new cars and the rigorous fleet requirements applied to the purchase of new vehicles to meet Council's requirements.
Decreased CO ₂ equivalent Council building and facilities emissions	5,213 tonnes	-	Data is unable to be provided at this time.
Conditions of the Wellington Shire Council landfill license are met	Achieved	Achieved	Wellington Shire Council landfill license conditions were met as per the requirements under the <i>Environment Protection Act, 1970</i> and subsequent legislation.

The following statement reviews the progress of Council in relation to major initiatives identified in the 2015/16 budget for the year.

Major Initiatives	Progress
Progress rehabilitation of Longford Landfill in accordance with EPA requirements	In line with EPA requirements, significant planning has been undertaken and as a result the EPA has approved a low risk design for rehabilitation of the Longford Landfill. Site works for this project are proposed to commence in the 2017-2018 financial year to meet EPA requirements.

The following statement provides information in relation to the services funded in the 2015/16 budget and the persons or sections of the community who are provided the service.

Business area	Description of services provided	Net Cost Actual Budget Variance \$000
Natural Environment and Parks	<p>The Natural Environment and Parks Unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets. The service also proactively manages 30,000 – 35,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas.</p> <p>The unit is also responsible for moving the Wellington community towards a more sustainable future. Key priority areas include biodiversity, water consumption & quality, waste management and energy use.</p>	<p>3,937 <u>6,896</u> <u>2,759</u></p>

The following information provides the results of this strategic objective's service performance indicators and measures, including where required, an explanation of material variations.

Service Indicator/Measure	Result		Commentary
	2014/15	2015/16	
Waste Collection			
Satisfaction			
<i>Kerbside bin collection requests</i> [Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1,000	28	31	Council receives requests for damaged or stolen bins to be replaced, uncollected bins to be collected, and additional bins to be provided. In 2015/16, we received a total of 31 requests per 1000 households.

Service standard			
Kerbside collection bins missed [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	3	3	Over 1.5 million bin lifts were performed during 2015/16 as part of Wellington Shire's waste collection service which operates within a defined collection boundary within the 11,000km ² municipality. Less than 400 were reported as missed.
Service cost			
Cost of kerbside garbage collection service [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]	\$63.80	\$63.90	Wellington Shire's kerbside collection includes the weekly garbage waste collection service of 19,189 bins across the municipality. Additional services for residents in Wellington Shire, not incorporated in this cost, include an annual hard waste collection service, a no charge green waste disposal weekend and a fortnightly recycling bin collection service.
Cost of kerbside recyclables collection service [Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]	\$44.80	\$44.80	Wellington Shire collects 19,189 recycle bins each fortnight. Council proactively encourages residents to reduce waste from landfill through recycling, providing 120l weekly collection garbage bins and 240l fortnightly collection recycling bins. In addition to its kerbside recycling collection service, which operates within a waste collection boundary, recyclables may be disposed of free of charge to residents, if sorted for disposal at Council transfer stations.
Waste Diversion			
Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	35%	32%	Over 3,400 tonnes of recycling waste was diverted from landfill in 2015/16 which is a slight decrease compared to 2014/15. That's an average of 179kg of recycling waste per household in Wellington Shire.

5.3.4 Theme 4 - Infrastructure

Strategic Objective: Assets and infrastructure that meet current and future community needs.

To achieve our objectives in this area we will continue to focus on balancing current and potential future need, with the sustainable capacity of our resources and the conditions of our built environment. The activities and initiatives for each service category and key strategic activities are described below.

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Strategic Indicator/Measure	Result				Comments
	2014/15		2015/16		
Increased community satisfaction rating for overall performance in local roads and footpaths.	56		56		Maintained previous years' satisfaction level
Asset condition of Wellington Shire Council roads, buildings, footpaths, playgrounds and toilets	Sealed Roads	2	Sealed Roads	2	This is the average asset condition score where 1 - As New, 2 - Very Good, 3 - Fair, 4 - Poor, 5 - Serious
	Unsealed Roads	2	Unsealed Roads	2	
	Buildings	2	Buildings	2	
	Structures	2	Structures	2	
	Footpaths	2	Footpaths	2	
	Toilets	1	Toilets	1	
Increased annual spend on asset renewal as a percentage of total capital expenditure	63.2%		67%		Renewal expenditure for 2015/16 was an increase from the previous year.
Increased overall performance score - implementation of the Road Management Plan	Achieved		Achieved		While the evaluation system has changed and is no longer reporting scores, the 2015 Municipal Association Victoria (MAV) insurance audit found Council's Road and Pathway management, reflective of Road Management Plan implementation, to be generally good, with no high risk factors identified.
Increased community satisfaction rating with the appearance and cleanliness of public places	72		76		An increase of 4 points over last year's result
Increased percentage of sealed local roads below the renewal intervention level set by Council	97%		97%		Wellington Shire Council conducts condition inspections of local roads every three years pursuant to the inspection frequencies within its Road Management Plan. Results from the sealed local road inspection completed in July 2014 state that 97% of the sealed roads within Wellington Shire are at or above the required condition standard.

The following statement reviews the progress of Council in relation to major initiatives identified in the 2015/16 budget for the year.

Major Initiatives	Progress
Progress Council's direction in relation to the development of the West Sale Airport – Eastern (Recreation Aviation) Precinct	Planning permit was issued for the Eastern Recreation Aviation Precinct (ERAP) with permit compliance activities to progress in 2016-17. As resolved by Council, Contracts of Sale for Stage 1 of the ERAP development have been issued. Council also resolved to progress selling all remaining lots in June 2016. All elements of this project required to be delivered in 2015-16 have been completed.
Progress the development of a plan for the future of land surplus to Council's requirements.	The development of a plan for the future of land surplus to Council's requirements has been completed. From this list, opportunities have been taken for higher value surplus properties to be considered for sale. Reports were presented to Council during the year for authorisation to progress sales where appropriate.
Progress the Princes Highway/Cobains Road roundabout construction in accordance with the Project plan.	In accordance with the project plan, progress of the Princes Highway/Cobains Road roundabout is continuing with service relocations nearing completion. Works are progressing in Cobains Road with works to commence on the highway in October 2016. The expected timeframe for completion of this project is February 2017 in line with the project plan.
Ensure completion of works for the Sale Livestock Exchange refurbishment and assist operator to establish a marketing plan in line with agreement.	Completion of the redevelopment of the now called Gippsland Regional Livestock Exchange was reached and handover to the operator was completed in January 2016. A marketing plan has also been developed with the operator and an official opening was held on 1 April 2016.

The following statement provides information in relation to the services funded in the 2015/16 budget and the persons or sections of the community who are provided the service.

Business area	Description of services provided	Net Cost Actual Budget Variance \$000
Assets and Projects	The Assets and Projects Business Unit manages a diverse range of services for Council including: - Project Management - which includes the implementation and management of capital projects from across the organisation in the order of \$23 million - \$35 million per annum	1,961 <u>3,908</u> <u>1,947</u>

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- **Asset Management and Information Systems** - which incorporates asset and financial reporting and asset plan development, and assists with ensuring that all long term infrastructure renewal requirements are properly accounted for, with a sound information basis
 - **Infrastructure Planning** - which focuses heavily on new infrastructure development opportunities that have a strong external funding emphasis

Initiatives

- *Progress Stage 1 of the Brewers Hill Road reconstruction in accordance with the project plan.*
- *Progress the Gordon Street Recreation Reserve Pavilion upgrade in accordance with the project plan.*
- *Progress implementation of the Port of Sale Cultural Hub project in accordance with the project plan.*

Built Environment	<p>The Built Environment Business Unit manages Council's building and infrastructure assets including:</p> <ul style="list-style-type: none"> - Facilities - Managing Council's building assets and infrastructure to ensure long term sustainability of effective service delivery for operational and community purposes. - Planning - effectively plan for the renewal and improvement of Council's infrastructure. - Commercial Facilities Management - manage a range of commercial property portfolios including strategic projects in addition to completing the transactions for property acquisitions, disposal and transfers. - Road Management and Operations - manage the maintenance of Council's road infrastructure in a coordinated way to maximise benefit to the community and road users. 	<p>7,196</p> <p><u>5,651</u></p> <p><u>(1,545)</u></p>
	<p>Initiatives</p> <ul style="list-style-type: none"> • <i>Initiate a minimum of two projects identified within the Residential Road and Street Construction Plan to the stage of public meetings and formal survey</i> <ul style="list-style-type: none"> • <i>Review options for future of Yarram Aerodrome and present to Council</i> 	

The following information provides the results of this strategic objective's service performance indicators and measures, including where required, an explanation of material variations.

Service Indicator/Measure	Result		Commentary
	2014/15	2015/16	
Roads			
<i>Satisfaction of use</i>			
<i>Sealed local road requests</i> [Number of sealed local road requests / Kilometres of sealed local roads] x100	12%	16%	In 2015/16, Council received a total of 243 customer action requests for sealed roads. This is an increase of approximately 35% over the 2014/15 financial year. A range of factors influence the community contacting us in relation to sealed roads, which may include the adverse impact of weather events and improved accessibility and promotion of customer request systems.
<i>Condition</i>			
<i>Sealed local roads below the intervention level</i> [Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100	97%	97%	Wellington Shire Council conducts condition inspections of local roads every three years pursuant to the inspection frequencies within its Road Management Plan. Results from the sealed local road inspection completed in July 2014 state that 97% of the sealed roads within Wellington Shire are at or above the required condition standard.
<i>Service cost</i>			
<i>Cost of sealed local road reconstruction</i> [Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]	\$49.7	\$33.3	In 2015/16 it cost Wellington Shire Council \$33.32 to reconstruct one square metre of sealed local road. Council reconstructed 46,524 square metres of rural and urban roads and streets, at a cost of \$1,550,135. A higher proportion of rural projects, which are lower complexity and therefore lower cost, has resulted in a lower unit rate in comparison to the 2014/15 financial year.
<i>Cost of sealed local road resealing</i> [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]	\$4.7	\$3.7	In 2015/16 it cost Wellington Shire Council \$3.71 to reseal one square metre of sealed local road. We resealed 797,243 m ² at a total cost of \$2,961,050. The significant decrease in cost over the previous financial year aligns with a new resealing contract which commenced in the 2015/16 financial year with a subsequent variation in rate per square metre.

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Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads]	52	53	Results from the 2015 Community Satisfaction Survey show an increase in residents' satisfaction rating for Wellington Shire's sealed local roads to 53% which is significantly higher than the average for similar large rural councils. Council is responsible for a road network of 3,104 km, of which 1,506 km are sealed.
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5.3.5 Theme 5 - Land Use Planning

Strategic Objective: Appropriate and forward looking land use planning that incorporates sustainable growth and development.

To achieve our objective in this area we aim to develop and improve forward looking land use planning policies and plans that guide and support sustainable growth and appropriate land use and development. The activities and initiatives for each service category and key strategic activities are described below.

Strategic Indicator/Measure	Result		Comments
	2014/15	2015/16	
Planning applications received	419	420	A strong level of development activity in Wellington Shire continues to be evident with 420 new planning permit applications received.
Total value of municipal development	\$85.5 million	\$54.1 million	This value is significantly higher than the Victorian rural average of \$5.68 million for approved development.
Increased percentage of planning applications processed within statutory timeframes	97%	96%	Wellington Shire continues to provide an efficient planning permit service, well above the Victorian rural average of 74%
Number and percentage of applications appealed to VCAT	1 and 0.2%	2 and 0.4%	Two planning permit determinations were made by VCAT, which supported Council's original decision.
Number and percentage of VCAT appeals that support Council's decision.	1 and 100%	2 and 100%	Two planning permit determinations were made by VCAT, both of which supported Council's original decision.
Increased number of planning application decisions made within 60 days	486	489	Wellington Shire continues to provide an efficient planning permit service.

The following statement reviews the progress of Council in relation to major initiatives identified in the 2015/16 budget for the year.

Major Initiatives	Progress
Undertake a stage 2 Heritage Study for significant places in the Shire.	Heritage Intelligence Pty Ltd has been appointed to deliver the project. A Council workshop was held on 4 November 2015 to discuss the study process and places listed for investigation. Following extensive background research, detailed draft citations have now been prepared and distributed to relevant landowners for comment. The draft citations and feedback from the consultation process was presented to Councillors at a workshop on 7 June 2016. A final Council workshop will be held on 2 August 2016 prior to the study being presented to Council for final adoption.
Finalise and implement the North Sale Outline Development Plan/Contribution Plan.	The project is currently in the 'Design Response' stage and has previously been delayed due to the need to resolve future land needs with the Department of Education. This issue has now been resolved, but the appointed consultant has requested further information about required drainage infrastructure prior to advancing the Design Response. Further drainage work has been commissioned by Council and is nearing completion. This drainage work will then inform and allow the Design Response stage of the project to be completed in early 2016/17. Councillors were briefed about the drainage study at a workshop on 5 April 2016 and will be presented with the final drainage options at a workshop on 5 July 2016. The Design Response will be presented to Council at a workshop on 16 August 2016.

The following statement provides information in relation to the services funded in the 2015/16 budget and the persons or sections of the community who are provided the service.

Business area	Description of services provided	Net Cost Actual <u>Budget</u> Variance \$000
Land Use Planning	The Land Use Planning Business Unit is responsible for the provision of the following services: <ul style="list-style-type: none"> - Statutory planning service; - Strategic land use planning service. Many of these services are provided through and driven by legislation. We aim to provide services that satisfy community needs by encouraging and supporting development that meets required standards and is of good design.	1,123 <u>1,277</u> <u>154</u>

Initiatives

- Assess privately lodged Outline Development Plan request for Wurruk (Western Growth Area).
- Finalise a planning scheme amendment to implement the Port Albert Rural Lifestyle Lot Review and Review of Planning Controls.
- Finalise and implement the Longford Outline Development Plan/Contribution Plan.
- Assess privately lodged development plan for Greyhound Racing Victoria relocation.
- Finalise a planning scheme amendment to rezone the Sale police station precinct.

Wellington Coast Subdivision Strategy	The Wellington Coast Subdivision Strategy Project Manager is responsible for implementing the Ninety Mile Beach Plan Voluntary Assistance Scheme. Expenditure for 2015/16 is funded through unspent State Government grant funding carried forward.	351 815 464
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The following information provides the results of this strategic objective's service performance indicators and measures, including where required, an explanation of material variations.

Service Indicator/Measure	Result		Commentary
	2014/15	2015/16	

Statutory Planning

Timeliness

Time taken to decide planning applications

[The median number of days between receipt of a planning application and a decision on the application]

52 48

Wellington Shire Council takes nine days less to decide the outcome of planning permits than the average time taken in other rural areas. The median number of days taken to decide planning applications, which is the number of days between receipt of a planning application and a decision being made, was 48 in 2015/16, four days quicker than the 2014/15 result of 52 days.

Service standard

Planning applications decided within 60 days

[Number of planning application decisions made within 60 days / Number of planning application decisions made] x100

97% 96%

The statutory timeframe in which planning applications must be determined is 60 days. The rural average for processing applications within this timeframe is 74%. Wellington Shire Council is proud of its exemplary results, processing a significantly higher 96% of planning applications within that statutory timeframe.

Service cost <i>Cost of statutory planning service</i> [Direct cost of statutory planning service / Number of planning applications received]	\$1,944.20	\$1989.80	Council received 420 new planning permit applications in 2015/16. The cost to deliver the service was \$835,704 which equates to a cost of \$1989.80 per new planning application received.
Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	100%	100%	In 2015/16 two planning application decisions were subject to a review by VCAT and, in both instances, Council's decision was upheld.

6.3.8 Theme 6 - Economy

Strategic Objective: Supported business growth and employment, lifestyle opportunities and a vibrant tourism sector.

To achieve our economic objective, we aim to investigate (on behalf of the community) appropriate long term income generating opportunities. We aim to support business (public and private) and tourism activities, and to maximise investment in the Shire. The activities and initiatives for each service category and key strategic activities are described below.

Strategic Indicator/Measure	Result		Comments
	2014/15	2015/16	
Increased local employment rates	Achieved	Not Achieved	Unemployment rate increased by 0.1% to 4.9% for 2015, but still lower than Gippsland average of 6.2% (increased from 5.6%) and Victoria of 6.1% (decreased from 6.5%). Data from Department of Employment
Increased Wellington Shire visitor rates	Achieved	Achieved	Domestic overnight visitors – 12.8% increase from March 2015 – March 2016 Domestic visitor nights – 17.5% increase from March 2015 – March 2016 Data is from Destination Gippsland.
Increased Visitor Information Centre visitations	1.1%	Achieved	Slight (1%) decrease in visitors to Information Centres, but 27% increase to website and 92% increase in Facebook likes.
Increased population growth in municipality	Achieved	Not achieved	This is a slight decrease from last year, based on estimated regional population (ERP) figure of 41,965 for FY 14/15. However, 1.27% increase since 2011 Census.

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Number of planned Wellington Shire Council business development activities delivered	30	42	Council continues to facilitate numerous business development forums and activities. Council continues to facilitate numerous business development forums and activities.
Increased local business participation in business development activities	1,550	1,248	The decrease in attendance does not take into account a council supported "Austimber event and industry day" attended by many from the Timber Industry

The following statement reviews the progress of Council in relation to major initiatives identified in the 2015/16 budget for the year.

Major Initiatives	Progress
Develop 2016-2020 Economic Development and Tourism Strategy and work with industry partners and broader industry engagement to provide basis for the review	Following extensive consultation with key stakeholders, a Draft Economic Development Strategy was developed, with Council resolving to release the document for public comment on 17 May 2016. Anticipate final Council adoption on 16 August 2017.

The following statement provides information in relation to the services funded in the 2015/16 budget and the persons or sections of the community who are provided the service.

Business area	Description of services provided	Net Cost Actual Budget Variance \$000
Economic Development	Council's Economic Development service aims to enhance and grow the diverse economy of this shire and drive key Council Strategic projects.	872 932 <u>60</u>
	<p>Business Development This service is responsible for all business and industry development support within Council. The services provided vary widely, from providing advice and referral to start-up businesses to multi-million dollar developments. A key function of Business Development is to link business with Government, and vice versa, facilitating supporting infrastructure and lobbying.</p> <p>Tourism Development This service provides support, direction and guidance for the tourism industry in the Shire. Regional marketing and promotion initiatives are developed in conjunction with industry. Administration oversight is provided to the Visitor Information Centres at Sale, Maffra and Yarram. A key function of the tourism section is the facilitation of industry development, including structures, training and education.</p>	

Initiatives

- *Manage Agricultural Industry Representative forum and annual roundtable to provide an opportunity for the agricultural community to have input into the Council decision making processes regarding agriculture and provide input into four yearly review of Agriculture Position Paper.*
- *Develop Wellington Shire Events Attraction Framework, with associated funding streams and processes.*
- *Advocate on the community's behalf on a range of projects including Federation Training's Port of Sale site and stage two of the MID project*

5.3.7 Theme 7 – Community Wellbeing

Strategic Objective: Enhanced health and wellbeing for the whole community.

To achieve our objective, we will identify and promote opportunities that encourage people in our communities to participate in a wide range of activities. We will focus our service delivery on promoting health and wellbeing opportunities for people in our communities. The activities and initiatives for each service category and key strategic activities are described below.

Strategic Indicator/Measure	Result		Comments
	2014/15	2015/16	
Increased opportunity for people to access footpaths and bikeways, tracks and trails.	6.2km	6.94km	Increased length of 6.94km of footpaths giving a total length of 259.97km of Council managed footpaths.
Increased community satisfaction rating for overall performance of recreational facilities	73	73	Council's performance rating for recreational facilities is equal to the Importance rating given by the community during community satisfaction survey which suggests council is performing as per community expectation in this service area.
Enhanced overall Municipal Emergency Management Planning performance	Achieved	Achieved	Municipal Emergency Management Plan successfully endorsed following review. Two new multi-agency plans developed: <ul style="list-style-type: none"> - Municipal Human Influenza Pandemic Plan - Municipal Flood Emergency Plan
Support provided to volunteers/ community groups via grants and development opportunities	\$261,783 \$79,923	\$218,318 \$121,871	Community Assistance Grants Quick Response Grants.
Local creative endeavours are supported through grant allocations and other initiatives			

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Rates of access and participation in a range of arts and cultural activities	14,902 19,721 362,228	14,072 22,536 184,834	Art Gallery visits. Entertainment Centre visits. Library visits.
Increased percentage of community members as active WSC library members	15.4%	13.4%	Wellington Shire Libraries offer a broad range of popular programs including author talks, baby rhyme times, and toddler story time and school holiday programs. These are well attended by library members and non-members within the municipality. It is anticipated that active library membership will increase in 2016-17 with alignment with SWIFT consortia providing access for our patrons to over 2.5 million items.
Increased number of visits to WSC aquatic facilities per head of municipal population	4.55	4.75	Total visits to indoor and outdoor aquatic facilities for 2015-16 was 199,337 from an estimated population of 41,965. This equates to an average of almost five visits per Wellington Shire resident for the year.
Decreased time taken to action food complaints	1 day	1 day	Council endeavours to action food complaints within 24 hours even if they are received after hours, or during holidays. However, there is a significant decrease in the number of food complaints received this year which could be due to the increased education given to business owners and operators through our inspection regime.

The following statement reviews the progress of Council in relation to major initiatives identified in the 2015/16 budget for the year.

Major Initiatives	Progress
Progress delivery of Sale Civic Precinct capital projects by achieving program milestones outlined in each project's project plan and representing stakeholder interests.	<p>The tender for construction works for redevelopment of Council's former civic centre in to the new Port of Sale Cultural Hub, incorporating Gippsland Art Gallery, Sale Public Library, Wellington Visitor Information Centre, Council Chamber and café, was advertised in May 2016 with construction works to commence early in the new financial year.</p> <p>The Council Chamber and Gippsland Art Gallery were relocated to temporary premises to make way for demolition works at the former civic centre which were completed in November 2015.</p> <p>Design of the revitalised Port of Sale precinct surrounding the new cultural hub has progressed incorporating significant community and stakeholder engagement and input.</p>

Develop a cost allocation model for Aqua Energy to enable identification of direct service delivery costs.	Cost Allocation Model completed. The new Manager Leisure Services has been briefed on the tool's application.
Support the development of Yarram Early Learning Inc. to ensure that the service is not dependent on a Council subsidy beyond May 2017.	The facility operates on a calendar year. Profit and loss (Jan to May 2016) indicates around a \$20,000 loss, however the centre has had some one off expenses in the first half of the year. Enrolments remain constant, with the centre at 80% capacity. The centre has not required any financial support from Council from the 2015-16 budget other than the original \$60,000 allocated for service start up.
Complete the Sale Memorial Hall Master Plan	The Sale Memorial Hall Master Plan has been completed with the assistance of the Sale Memorial Hall Committee of Management (SMHCoM). It was approved by the SMHCoM and reviewed by Councillors at a Workshop.
Ensure implementation of Council led responsibilities for 2015-16 in the Healthy Wellington Action Plan.	<p>Within Healthy Wellington there are 4 action plans that link to the 4 priority areas. There has been significant progress on the action plans with the following highlights:</p> <p>Volunteering in Wellington Website – Volunteering in Wellington Website (www.volunteeringinwellington.com.au) provides information for people looking for volunteer opportunities in Wellington and for community groups and service providers who are looking for volunteers. The website attracted over 5000 hits in its 'soft launch' in March, however this has grown quickly to almost 12,000 hits in May when the site was officially launched.</p> <p>Family Violence After Natural Disaster training 45 people from across the sector participated, including Emergency Services personnel and health and community services staff. Feedback has been extremely positive.</p> <p>Walk to School 2015 Wellington's Walk to School campaign involved 29 out of 31 primary schools within Wellington. In previous years there have been 10 – 13 schools participating. In 2015 the Walk to School campaign was more than a physical activity initiative (walking) highlighting active travel and road safety initiatives. This saw an increase in schools registering with Bike Ed. On average we have 3-5 schools do Bike Ed over a two-year period; in 2015, 21 schools registered to run a Bike Ed program in their school over the next 12 months.</p>

Identify and implement appropriate alternative service model for the Mobile Library.	Library Outreach partnerships were formed based on the consultations that took place in 2015 with community organisations in the towns previously served by the Mobile Library. The Library Outreach service began operating on 1 February 2016 through formal agreements with the Gormandale Community House, Cowwarr Primary School, Briagolong Community House, Loch Sport Community House and Golden Beach Community Centre. No partnership was able to be reached with any Seaspray community organisation. Staff visit these towns weekly to assist patrons select items of interest from the printed and audio-visual collection and to deliver requested library resources. Free public access to the internet is also offered.
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The following statement provides information in relation to the services funded in the 2015/16 budget and the persons or sections of the community who are provided the service.

Business area	Description of services provided	Net Cost Actual <u>Budget</u> Variance \$000
Community Wellbeing	<p>Community Wellbeing Business Unit provides opportunities for communities to work in partnerships with local government to achieve identified priorities. The unit works to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.</p> <p>Services include:</p> <ul style="list-style-type: none"> • Community Planning • Access and Inclusion • Youth Liaison • Transport Project • Arts Development <p>Initiatives</p> <ul style="list-style-type: none"> • <i>Facilitate delivery of 2 key outcomes in the 2015-2018 Community Engagement Strategy Implementation Plan.</i> • <i>Provide 6 workshops and forums (Community Planning, Skill Building etc.) to develop the capacity of community members to actively participate in Council deliberations and decision making processes.</i> • <i>Review the Municipal Early Years Plan 2012-15 and develop a revised document to guide municipal early years planning in Wellington Shire beyond 2015.</i> • <i>Involve other Council Business Units in updating the Access and Inclusion Strategy 2012-2015 and developing a list of actions to implement over the next three years.</i> • <i>Support the development and implementation of the annual Youth Council action plan and work in partnership with community planning groups on shared priorities.</i> 	<p>1,434</p> <p><u>1,722</u></p> <p><u>288</u></p>

Arts and Culture	<p>The Arts and Culture Business Unit assists in the development of a vibrant, culturally active community that promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.</p> <p>Services include:</p> <ul style="list-style-type: none"> • Gippsland Art Gallery • Libraries • Esso BHP Billiton Wellington Entertainment Centre 	<p>2,073 <u>2,073</u> 0</p>
Initiatives		
<ul style="list-style-type: none"> • <i>Ensure the integrity of the Gippsland Art Gallery program is maintained while occupying the temporary site during the redevelopment project, particularly the John Leslie Art Prize and the Strategic Partnership Program.</i> • <i>Ensure Art Gallery and Library staff provide input at each stage of the Port of Sale Cultural Hub's development.</i> 		
Healthy Lifestyles	<p>The Healthy Lifestyles Business Unit provides services and functions directed at fostering a healthier and more active community. Healthy Lifestyles achieves this through community infrastructure planning, the support to community committees and the facilitation and provision of a range of recreation, fitness and community activities and programs.</p> <p>Services include:</p> <ul style="list-style-type: none"> • Planning for and supporting recreation facilities that encourage the community to participate in physical and general wellbeing activities. • Managing Council's pools, gymnasium and fitness facilities. • Planning for the development of community infrastructure that addresses community service needs. 	<p>2,979 <u>3,059</u> 80</p>
Initiatives		
<ul style="list-style-type: none"> • <i>Progress the development of integrated Masterplans at strategic reserves across Wellington Shire to ensure a planned approach to future investment in the development of community facilities.</i> • <i>Complete Aquatic Strategy for Wellington Shire.</i> • <i>Complete Marketing and Promotions Plan for Healthy Lifestyles Facilities.</i> • <i>Identify and implement appropriate alternative uses for Aqua Energy Creche facility.</i> • <i>Develop a Cultural Facilities Strategy to inform capital, maintenance and operating support investment decisions covering facilities owned by Council, the community and State Government which operate under a committee of management arrangement.</i> 		
Emergency Management	<p>The Emergency Management team coordinates Council's emergency management responsibilities ensuring the organisation has the skills and capacity to respond appropriately to emergencies and facilitates a coordinated shire approach through the Municipal Emergency Management Planning Committee.</p>	<p>409 <u>540</u> 131</p>

Cr John Duncan	22	1	23
Cr Patrick Mclvor	17	-	17
Cr Peter Cleary	19	1	20
Cr Emilie Davine	19	1	20
Cr Malcolm Hole	20	1	21
Cr Scott Rossetti	20	1	21

6.1.3 Special Committees

The *Local Government Act, 1989* allows for the establishment of one or more Special Committees consisting of:

- Councillors
- Council staff
- Other persons
- Any combination of the above.

The following lists all current Special Committees of Wellington Shire Council and their purpose.

Special Committee	Councillors	Officers	Other	Purpose
Briagolong Quarry Reserve Committee	1	-	-	To protect, promote and develop the Briagolong Quarry Reserve.
Briagolong Recreation Reserve Committee	1	-	-	To protect, promote and develop the Briagolong Recreation Reserve.
Cameron Sporting Complex Committee	1	-	-	To protect, promote and develop the Cameron Sporting Complex, Maffra.
Gordon Street Reserve Committee	1	-	-	To protect, promote and develop the Gordon Street Reserve, Heyfield.
Maffra Recreation Reserve Committee	2	-	-	To protect, promote and develop the Maffra Recreation Reserve.
Newry Recreation Reserve Committee	1	-	-	To protect, promote and develop the Newry Recreation Reserve.
Sale Performance Space Fundraising Committee	1	3	-	To maintain a public fund into which the public may contribute towards the construction, maintenance, upgrade and expansion of Council owned cultural spaces, facilities and equipment. To maintain a public fund into which the public may contribute towards cultural activities, programs and events conducted by Wellington Shire Council through Wellington

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Councillor	Travel	Car Mileage	Child Care	Info and Comm.	Conf. and Training	Total
	\$	\$	\$	\$	\$	\$
Cr Darren McCubbin (Mayor)	1,355	2,295	0	2,301	1,049	7,000
Cr Bob Wenger (Deputy Mayor)	3,760	4,083	0	2,341	6,946	17,130
Cr John Duncan	1,505	0	0	1,641	258	3,404
Cr Patrick McIvor	0	0	0	931	948	1879
Cr Peter Cleary	2,181	0	0	679	23	2,883
Cr Emilie Davine	213	0	1,803	1,582	273	3,871
Cr Malcolm Hole	6,162	0	0	2,567	4,701	13,430
Cr Scott Rossetti	0	0	0	449	419	868
Cr Carolyn Crossley	3,921	1,484	0	776	1,670	7,851

Note: No expenses were paid by Council, including reimbursements, to members of Council Committees during the year.

6.2 Management

Council has implemented a number of statutory and better practice items to strengthen its management framework. Having strong governance and management frameworks leads to better decision making by Council. The *Local Government Act, 1989* requires Council to undertake an assessment against the prescribed governance and management checklist and include this in its Report of Operations. Council's Governance and Management Checklist results are set out in section 6.3. The following items have been highlighted as important components of the management framework.

6.2.1 Audit Committee

The Audit Committee's role is to oversee and monitor the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining an effective system of internal control and risk management and fostering an ethical environment. The Audit Committee consists of three independent members, Mr Peter Craighead (Chair), Mr Alan Hall and Mr Joel Churchill, and two Councillors. Independent members are appointed for a three year term. The Chair is elected from amongst the independent members.

The Audit Committee meets at least four times per year. The Internal Auditor, Chief Executive Officer, General Manager Corporate Services and Manager Corporate Finance attend all Audit Committee meetings. Other management representatives attend as required to present reports. Each year the external auditors provide an external audit plan and independent audit report.

Council's risk management objectives are to:

- Integrate risk management practices into all of Council's work practices.
- Promote and support best practice risk management throughout Council.
- Equip staff and management with the knowledge and ability to identify, analyse and prioritise areas of risk to Council.
- Implement effective processes to reduce and/or eliminate high-level risk.
- Continuously improve risk assessment, monitoring and reporting standards.
- Allow for the effective allocation and use of resources.
- Provide a basis for higher standards of accountability through the creation of effective performance objectives and measurement of performance against these objectives.
- Manage appropriate cover and minimise costs associated with insurance and litigation.

6.3 Governance and Management Checklist

The following are the results in the prescribed form of Council's assessment against the prescribed Governance and Management checklist.

Governance and Management Items	Assessment
1 Community engagement policy (policy outlining council's commitment to engaging with the community on matters of public interest)	Included in Community Engagement Strategy 2015 – 2018. The Strategy is currently out for public feedback prior to adoption by the Council. Date of adoption: 21 June 2011
2 Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Identified as Community Engagement Strategy 2015 – 2018. The Strategy is currently out for public feedback prior to adoption by the Council. The Strategy includes a range of community engagement tools to assist council staff to engage, and encourage the appropriate level of public participation for council projects. Date of adoption: 21 June 2011
3 Strategic Resource Plan (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	Adopted in accordance with Section 126 of the <i>Local Government Act, 1989</i> . Date of adoption: 16 June 2015
4 Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Adopted in accordance with Section 130 of the <i>Local Government Act 1989</i> . Date of adoption: 16 June 2015
5 Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Wellington Shire Council has documented Asset Management Plans for all major asset classes including Open Space, Properties and Roads, which includes Roads, Bridges and Paths Date of operation of current plans: Open Space: October 2009 Property: October 2005 Road: 6 August 2004 (Road AMP incorporates bridge, footpath and drainage assets)
6 Rating strategy (strategy setting out the rating structure of council to levy rates and charges)	Strategy adopted. Date of operation of current strategy: 17 March 2015
7 Risk policy (policy outlining council's commitment and approach to minimising the risks to council's operations)	Risk Management Policy included in Council Policy Manual. Date of operation of current policy: 15 December 2015
8 Fraud policy (policy outlining council's commitment and approach to minimising the risk of fraud)	Fraud Control Policy included in Council Policy Manual. Date of operation of current policy: 15 December 2016

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<p>9 Municipal emergency management plan (plan under section 20 of the <i>Emergency Management Act 1986</i> for emergency prevention, response and recovery)</p>	<p>Prepared and maintained in accordance with Section 20 of the <i>Emergency Management Act, 1986</i>. Date of operation: 26 May 2016</p>
<p>10 Procurement policy (policy under section 186A of the <i>Local Government Act 1989</i> outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)</p>	<p>Prepared and approved in accordance with Section 186A of the <i>Local Government Act, 1989</i>. Procurement policy included in Council Policy Manual. Date of operation of current policy: 15 December 2015</p>
<p>11 Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)</p>	<p>Existing document is currently being reviewed. Date of operation: 4 December 2014</p>
<p>12 Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)</p>	<p>Existing document is currently being reviewed. Date of operation: 4 December 2014</p>
<p>13 Risk management framework (framework outlining council's approach to managing risks to the council's operations)</p>	<p>Risk Management Strategy 2012-2015 is currently being reviewed. Date of operation of current strategy: 18 December 2012</p>
<p>14 Audit Committee (advisory committee of council under section 139 of the Act whose role is to oversee the integrity of a council's financial reporting, processes to manage risks to the council's operations and for compliance with applicable legal, ethical, and regulatory requirements)</p>	<p>Established in accordance with Section 139 of the <i>Local Government Act, 1989</i>. The Audit Committee has been in operation since February 1996 (based on available evidence) Date of establishment: February 1996</p>
<p>15 Internal audit (independent accounting professionals engaged by the council to provide analyses and recommendations aimed at improving council's governance, risk and management controls)</p>	<p>Initial date of engagement of current provider: 1 March 2012 with contract extended until 1 March 2017.</p>
<p>16 Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)</p>	<p>Date of operation of current framework: 1 July 2014</p>
<p>17 Council Plan reporting (report reviewing the performance of the council against the council plan, including the results in relation to the strategic indicators, for the first six months of the financial year)</p>	<p>Quarterly reporting against Council Plan Highlights. Date reports presented: 21 July 2015, 20 October 2015 2 February 2016, 19 April 2016</p>

<p>18 Financial reporting (quarterly statements to council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)</p>	<p>Statements presented to the Council in accordance with Section 138(1) of the <i>Local Government Act, 1989</i>. Date statements presented: 21 July 2015, 20 October 2015 2 February 2016, 19 April 2016</p>
<p>19 Risk reporting (six-monthly reports of strategic risks to council's operations, their likelihood and consequences of occurring and risk minimisation strategies)</p>	<p>Quarterly Reports. Date of reports: 21 July 2015, 20 October 2015 2 February 2016, 19 April 2016</p>
<p>20 Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)</p>	<p>Quarterly Reports. Date of reports: 21 July 2015, 20 October 2015 2 February 2016, 19 April 2016</p>
<p>21 Annual report (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements)</p>	<p>Considered at a meeting of Council in accordance with Section 134 of the <i>Local Government Act, 1989</i>. Date statements presented: 22 September 2015</p>
<p>22 Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by councillors)</p>	<p>Reviewed in accordance with Section 76C of the <i>Local Government Act, 1989</i> Date reviewed: 07 June 2016</p>
<p>23 Delegations (a document setting out the powers, duties and functions of council and the Chief Executive Officer that have been delegated to members of staff)</p>	<p>Reviewed in accordance with Section 98(6) of the <i>Local Government Act, 1989</i> Date reviewed: 15 March 2016</p>
<p>24 Meeting procedures (a local law governing the conduct of meetings of council and special committees)</p>	<p>Local law No 1, Meeting procedures made in accordance with Section 91(1) of the <i>Local Government Act, 1989</i> Date local law made: 6 November 2014</p>

I certify that this information presents fairly the status of Council's governance and management arrangements.



David Morcom
Chief Executive Officer
Dated: 20 September 2016



Cr Darren McCubbin
Mayor
Dated: 20 September 2016

6.4 Statutory Information

The following information is provided in accordance with legislative and other requirements of Council.

6.4.1 Documents Available for Public Inspection

In accordance with Part 5 of the *Local Government (General) Regulations 2004* the following lists the prescribed documents that are available for inspection or which can be obtained for the purposes of Section 222 of the *Local Government Act, 1989* at 18 Desailly Street, Sale:

- A document containing details of overseas or interstate travel (other than interstate travel by land for less than three days) undertaken in an official capacity by councillor or any member of council staff in the previous 12 months, including
 - The name of the Councillor or member of Council staff;
 - The dates on which the travel began and ended;
 - The destination of the travel;
 - The purpose of the travel; and
 - The total cost to the Council of the travel, including accommodation costs.
- The agendas for, and minutes of ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act.
- The minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act.
- A document containing details of all leases involving land which were entered into by the council as lessor, including the lessee and the terms and the value of the lease.
- A register maintained under section 224(1A) of the Act of authorised officers appointed under that section.
- A list of donations and grants made by the council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.
- A register of delegations kept under sections 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act.

6.4.2 Best Value

In accordance with Section 208B(f) of the *Local Government Act, 1989* at least once every year a Council must report to its community on what it has done to ensure that it has given effect to the Best Value Principles. Wellington Shire Council incorporates the Best Value Principles through regular business planning and performance monitoring processes and through a commitment to continuous improvement and business excellence. To further support our commitment to the Best Value Principles, in 2015/16 Council commenced an organisational wide activity to identify, and enable reporting against, key performance indicators for all operational areas.

6.4.3 Carers Recognition

The *Carers Recognition Act 2012* (the Act) formally recognises and values the role of carers and the importance of care relationships in the Victorian community. The Act defines a carer as someone who

provides care to another person, and includes carers under the age of 18. Carers can provide care for a person who:

- has a disability
- has a mental illness
- has an ongoing medical condition
- is an older person with care needs.

Care relationships also include those situations where a person is being cared for in a foster, kinship or permanent care arrangement.

Within the *Carers Recognition Act 2012* Wellington Shire Council is required to report annually on its care measurement obligations under Section 11 of the Act.

Wellington Shire Council has taken all practicable measures to comply with its responsibilities outlined in the Act.

Some of the ways Wellington Shire Council supports carers is through:

- Recognition of Carers through awareness raising activities such as Volunteer Week and Social Inclusion Week.
- Participation on networks such as Sale and District Aged Care Network, Wellington Community Service Network, Wellington Early Years Network and Wellington Access and Inclusion Advisory Group.
- Projects listed in Council's Access and Inclusion Plan, Wellington RuralAccess Program, and Municipal Public Health and Wellbeing Plan, more specifically within the Social Connection and Inclusion Priority area.
- Wellington Shire Council's funding agreement with Central Gippsland Health Service and Yarram and District Health Service, who are the providers of HACC services, outlines compliance with all legislation.

6.4.4 Contracts

During the year council did not enter into any contracts valued at \$150,000 or more for services or \$200,000 or more for works or more of a kind specified in section 186(5)(a) and (c) of the Act. It also did not enter into any other contracts valued at \$150,000 or more for goods or services or \$200,000 or more for works without engaging in a competitive process.

6.4.5 Disability Action Plan

Wellington Shire Council has an Access and Inclusion Strategy 2012-15 and accompanying action plan which incorporates a Disability Action Plan. The following actions have been implemented in 2015/16:

- Communication boards for people with limited or no speech have been developed for use in emergency relief centres, Aqua Energy, Gippsland Regional Sports Complex, Esso BHP Billiton Wellington Entertainment Centre and Council's Customer Service Centres.
- The Wellington Access and Inclusion Advisory Group (WAIAG) is providing input on access and inclusion issues as part of the Port of Sale Cultural Hub redevelopment project.
- Software has been purchased and made available to Council staff to be able to convert written documents into audio format for those with limited or no vision.
- In February 2015 Wellington Shire Libraries, Gippsland Art Gallery and Esso BHP Billiton Wellington Entertainment Centre all completed an Access and Inclusion Audit of their current facilities using the relevant Institute of Access Training Australia handbooks for cultural venues.

- Wellington Shire Library staff have undertaken online training via REAL (Resource for Equitable Access to Libraries) which is a collaborative state-wide initiative of the State Library of Victoria, Public Libraries Victoria Network and Vision Australia. REAL training improves awareness and develops strategies to improve accessibility and inclusion.

6.4.6 Domestic Animal Management Plan

The 2013-16 Domestic Animal Management Plan was initially adopted by Council on 4 June 2013. In June 2014, a major revision of the plan was conducted, adopted by Council and submitted to the Animal Welfare Bureau of the Department of Economic Development, Jobs, Training and Resources (the Department). Originally due for renewal by November 2016, the Department has decided to extend the date until November 2017 due to Council elections.

The primary objective is to provide a strategic plan to guide the community towards the goal of responsible pet ownership and to assist Wellington Shire to achieve a professional, consistent and proactive approach to domestic animal management practices.

The Plan outlines the services, programs and policies that will administer all requirements of the Act while assisting the community and Council in achieving its Vision for Wellington 2030.

In July 2016 a review of animal management services was conducted to measure progress towards the objectives. A number of milestones were achieved including:

- staff responded to 1,372 animal management complaints, with an average initial response time of 1.5 days;
- an increase in the number of impounded pets reunited with their owners;
- seven percent increase in the number of registered domestic animals compared with previous year;
- successful animal management prosecutions in the Magistrates' Court, such as dog attacks and failing to register animals;
- increased domestic animal business monitoring and compliance activities; and
- regular media releases and awareness activities relating to responsible pet ownership.

6.4.7 Food Act Ministerial Directions

In accordance with Section 7E of the *Food Act, 1984*, Council did not receive any Ministerial Directions.

6.4.8 Freedom of Information

In accordance with Sections 7(4AA)(a) and 7(4AA)(b) of the *Freedom of Information Act 1982*, Council is required to publish certain statements in their annual report or separately such as on its website, concerning its functions and information which is publicly available. Council has chosen to publish the statements separately however provides the following summary of the application and operation of the *Freedom of Information Act, 1982*.

Council is committed to making a wide range of policy, reports, data, research and other documents available to the public without the need to lodge a formal request under the *Freedom of Information Act 1982* ("Act"). Many documents are available for public inspection, available online, or available under other legislation.

The Act gives applicants the right to apply for access to documents created by the agency or supplied to the agency by an external organisation or individual.

Access to documents under Freedom of Information, may be obtained through written request to the Freedom of Information officer, as detailed in section 17 of the *Freedom of Information Act 1982*.

Requests for access to documents sought under Freedom of information must:

- be in writing or lodged electronically via email foi@wellington.vic.gov.au ;
- provide a clear description of the document(s) to which the applicant seeks access to enable the documents to be identified and retrieved;
- include the application fee or evidence that the applicant qualifies to have the application fee waived or reduced (hardship); and
- be made to the agency that holds the documents the applicant is seeking.

Applications for requests for access to documents under Freedom of Information are available for download on council's website www.wellington.vic.gov.au.

The agency may determine that a document is exempt, does not exist, cannot be located, or that further clarification from the applicant is required. The Act requires the agency to complete a request within 45 days from the date of its receipt. This time limit only applies if the request is sufficiently clear for the officer to process it and the application fee has been paid or waived. If an access charges deposit is payable, the 45-day period for processing the request, as provided for by the FOI Act, starts afresh on the day the applicant pays the deposit (Section 22(5)).

Mrs Marj McInnes, Coordinator Information Management is authorised under Section 26(1) of the *Freedom of Information Act 1982* ("FOI Act") to make decisions in respect of Freedom of Information requests made to Wellington Shire Council. The Principal Officer of Council is Mr David Morcom, Chief Executive Officer.

During the 2015/16 reporting period, Wellington Shire Council received six non personal Freedom of Information requests, one of which was transferred to our agency. In addition, our agency made two decisions on Freedom of Information requests however the documents have not been released due to unpaid access charges. Another request was actioned outside of the *Freedom of Information Act*.

Application fees of \$136.00 and access charges of \$647 were collected during 2015/16.

Further information regarding Freedom of Information can be found on Wellington Shire Council's website www.wellington.vic.gov.au or Freedom of Information Commissioner website www.foi.commissioner.vic.gov.au.

6.4.9 Protected Disclosure Procedures

In accordance with Section 69 of the *Protected Disclosure Act, 2012* a Council must include in their annual report information about how to access the procedures established by the Council under Part 9 of that Act. It is also required to provide certain information about the number and types of protected disclosures complaints investigated during the financial year.

The *Protected Disclosure Act 2012* commenced operation on 19 February 2013, replacing the *Whistleblowers Protection Act, 2001* and established the Independent Broad-based Anti-Corruption Commission (IBAC) as part of a new integrity system for Victoria. It aims to ensure openness and accountability in government by encouraging people to disclose improper conduct within the public sector, including Wellington Shire Council, its employees and Councillors, and to provide protection for people who make disclosures. Procedures on how to make a disclosure are publicly available on Council's website.

During the 2015/16 year no disclosures were notified to Council officers appointed to receive disclosures, or to IBAC.

6.4.10 Road Management Act Ministerial Direction

In accordance with Section 22 of the *Road Management Act, 2004*, Council must publish a copy or summary of any Ministerial direction in its annual report. No such Ministerial Directions were received by Council during the financial year.

6.5 Other Information

6.5.1 Awards

RuralAccess Project Coordinator, Leanne Wishart, was highly commended at the Victorian Disability Awards for Excellence in Social and Cultural Awareness which was held in Melbourne on 15 June 2016.

This commendation celebrates and acknowledges Leanne's achievements and the significant role she plays in Council's ongoing commitment to creating an inclusive community.

6.5.2 Grants Received

Wellington Shire Council was successful in their funding application to the Age-Friendly Communities' Grants program for \$100,000. The grant program will assist us to develop and deliver on a collaborative plan with measurable outcomes to improve Wellington Shire as an Age Friendly Community. The planning process will include service providers, businesses, community leaders and older people in planning to meet Wellington Shire ageing-related needs.

During the 2015/16, the following grants were also received from Sports and Recreation Victoria (SRV).

- \$650,000 received under the Community Sports Infrastructure Fund (Majors) for the development of GRSC Stage 2. Total anticipated project cost \$3,050,130.
- \$100,000 received under the Community Sports Infrastructure Fund (Female Friendly Facilities) for the redevelopment of the Cowwarr Recreation Reserve change rooms. Total anticipated project cost \$635,762.
- \$100,000 received under the Community Sports Infrastructure Fund (Country Football & Netball Program) for the development of the new netball court at the Stratford Recreation Reserve. Total anticipated project cost \$186,180.

6.5.3 Grants Distributed

Quick Response Grants 2015/16

Eighty six applications were successful in receiving Quick Response Grants, totalling \$121,871.60.

A Better Life for Foster Kids Inc.
Anglican Parish of Yarram
Anglicare Victoria
Bellbird Corner Riverside Reserve Management Committee
Blue Light Victoria Inc.
Boisdale Public Hall Committee
Boisdale-Briagolong Red Cross Branch
Briagolong Art Gallery
Briagolong Tennis Club
Collegians Cricket Club Inc.
Country Fire Authority Maffra

Dargo Bush Nursing Centre
Devon Welshpool Won Wron Woodside Football Netball Club
George Gray Centre Inc.
Gippsland Plains Rail Trail Committee of Management
Gippsland Vehicle Collection
Gippsland Veterans Welfare Centre
Gippsland Woodcraft Group Inc. Nambrok
GippSport
Golden Paradise Beach Bowls Club
Golden Paradise Beach Ratepayers & Residents Association
Grand Strzelecki Track
Heyfield Tourism and Traders Association
Heyfield War Memorial Hall CoM
Holy Trinity Anglican Church Yarram
Lake Glenmaggie Community Representative Group Inc.
Latrobe Community Health Service
Heyfield Community Resource Centre
Loch Sport Angling Club Inc.
Loch Sport Public Hall CoM
Macalister Demonstration Farm
Maffra Agricultural Society
Maffra Business & Tourism Association
Maffra Lawn Tennis Club
Maffra Squash and Raquetball Club
North Gippsland CWA
Quantum Support Services Inc.
Robertsons Beach & Tarraville Community Group Inc.
Rosedale Neighbourhood House Inc.
Rosedale Speedway Association
Rotary Club of Maffra
Rotary Club of Sale
Rotary Club of Yarram
Sale Amateur Basketball Association
Sale Baptist Church Playgroups
Sale Carols by Candlelight
Sale Combined Kindergartens
Sale Elderly Citizens Village
Sale Floral Art Group
Sale Men's Shed
Sale Netball Association
Sale North Kindergarten
Sale RSL & Community Club
Sale Tennis Club
Sale Vintage Tractor Club
Seaspray Centenary Committee
Seaspray Surf Lifesaving Club
Seaton Recreation Reserve Committee of Management
St Andrews Uniting Church Stratford

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St Johns Ambulance Australia (Victoria) Inc.
Stacey's Bridge Public Hall Reserve Committee of Management Inc.
Stratford and District Historical Society
Stratford Recreation Reserve
Stratford Tennis Club
Wellington BBBQ Inc.
Wellington Disability Transition Network
Wildlife Rescue & Protection Inc.
Wines of East Gippsland
Wonyip Excelsior Hall
Woodside Beach Surf Life Saving Club
Yarram Carers Inc.
Yarram Recreation Reserve Inc.
Master Quinn Wade
Master Cohen Wade
Master Darcy Wade
Maddison Schleifer
Cameron Green
Elizabeth Webb
Rebecca Ingram
Ryan Hall
Keturah Phelps
Gabriella Heathcote
Solomon Jones
Jo O'Doherty

Community Assistance Grants 2015-2016

Fifty four applications were successful in receiving Community Assistance Grants across the categories: Projects, Events and Facilities, totalling \$218,318.25.

Airly Clydebank Hall
Balook & District Residents Association
Boisdale Briagolong Cricket Club
Boisdale Briagolong Football Netball Club
Boisdale Stables Committee
Briagolong Mechanics' Institute Hall Committee
Bug Blitz Trust
Bundalagwah Hall Committee
City of Sale Eisteddfod Inc.
Dargo Public Hall & Recreation Reserve Committee Inc.
DWWW Football Netball Club Inc.
Gippsland Woodcraft Group Inc., Nambrok
Glenmaggie & District Boat Club
Glenmaggie Mechanics' Institute
Golden Beach Community and Open Garden
Golden Paradise Beach Ratepayers and Residents Association
Gormandale Community House & Learning Centre
Heyfield & District Playgroup

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Heyfield & District Vintage Machinery Group Inc.
 Heyfield Community Resource Centre
 Heyfield Traders & Tourism Association
 Heyfield Wetlands Inc.
 Lake Glenmaggie Community Representative Group Inc.
 Loch Sport Community House Inc.
 Loch Sport Public Hall Committee of Management
 Longford Family Fun Day Subcommittee
 Longford Tennis Club
 Maffra Agricultural Society
 Maffra Community House
 Port Albert Progress Association Inc.
 Rotary Club of Sale Central
 Sale Amateur Basketball Association
 Sale Baptist Church
 Sale Croquet Club Inc.
 Sale Historical Society
 Sale Swimming Club
 Seaspray Centenary Committee
 Segue Community Hub & Arts Café
 Stratford on Avon Shakespeare Association
 Tarra Festival Committee Inc.
 The Sale Music Festival - Picnic on the Green
 Upper Maffra Mechanics Institute (Newry Hall)
 Valencia Soldiers Memorial Hall Committee of Management
 Wellington Primary Care Partnership
 Woodside & District Football Netball Club
 Woodside Beach Surf Life Saving Club Inc.
 Yarram Agricultural Society
 Yarram Combined Churches Committee
 Yarram Eisteddfod Inc.

6.5.4 Support for community committees

The total amount of operating subsidies paid for 2015/16 financial period was \$554,977.00 GST exclusive.

Recreation Facilities

Alberton West Recreation Reserve Committee
 Boisdale Recreation Reserve
 Briagolong Recreation Reserve
 Cowwarr Recreation Reserve Committee
 Gormandale Recreation Reserve Committee
 Meerlieu Public Hall & Recreation Reserve
 Nambrok Public Hall & Recreation Reserve Committee
 Newry Recreation Reserve
 Rosedale Racecourse Reserve Committee
 Seaspray Reserves Committee of Management
 Woodside Recreation Reserve
 Wurruk Cricket Club

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Binginwarri Hall & Recreation Reserve Committee
Devon North Community Reserve
Denison Recreation Reserve Committee
Tarraville Recreation Reserve Committee
Pinelodge - Cricket Oval
Won Wron Recreation Reserve

Sporting Facilities

Cameron Sporting Complex
Gordon Street Recreation Reserve
Maffra Lawn Tennis Club
Maffra Recreation Reserve
Pinelodge - Tennis Courts (Stratford Tennis Club)
Rosedale Indoor Sports Stadium
Rosedale Recreation Reserve
Longford Cricket Club (formerly Sale City Cricket Club)
Sale Cricket Club
Sale Tennis Courts
Stratford (Avon) Indoor Sports Stadium
Stratford Recreation Reserve
Walpole Sports Stadium
Yarram Indoor Sports Stadium
Yarram Recreation Reserve

Cultural / Non-Sporting Facilities

Maffra Memorial Hall
Sale Memorial Hall
Yarram Regent Theatre
Briagolong Mechanics Hall
Heyfield War Memorial Hall
Longford Hall & Recreation Reserve Committee
Stratford Mechanics Hall
Airy-Clydebank Hall
Boisdale Public Hall
Bundalagwah Myrtlebank Hall
Carrajung Community Group - Carrajung Memorial Park
Cobains Public Hall
Coongulla Reserves Committee
Devon North Public Hall
Gippsland Regional Maritime Museum (Port Albert Maritime Museum)
Golden/Paradise Beach Community Centre
Gormandale Community House
Licola Public Hall - CFA
Loch Sport Public Hall
Maffra & District Historical Society (Sugar Beet Museum)
Maffra Guide Hall
Maffra Senior Citizens Centre
Munro Public Hall
Newry Community Tennis & Parklands
Port Albert Mechanics Institute
Port Albert Water Sports & Safety Centre
Princes Highway Reserve Inc.
Sale Band Hall
Sale Guide Hall
Sale Neighbourhood House

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Sale Scout Hall
Sale Senior Citizens Centre
St Johns Ambulance Hall
Stratford Senior Citizens Centre
Valencia Soldiers Memorial Hall
Veronica Maybury Recreation Reserve
Won Wron Hall
Woodside Public Hall
Yarram Community Learning Centre
Yarram Mechanics Hall (Scout Association of Australia)
Yarram Senior Citizens Centre
Stratford on Avon Shakespeare Association - Dixon St
Sale Historical Society (Museum)
Sale Historical Society (Powder Magazine)
Avon Landcare Group - Dixon St

Crown Properties

Alberton Recreation Reserve
Bellbird Corner Riverside Reserve Committee
Briagolong Quarry Reserve
Carrajung South Hall Committee
Charles Street Recreation Reserve Committee
Cowwarr Public Hall Reserve Committee
Dargo Public Hall & Recreation Reserve Committee
Denison Public Hall
Giffard West Public Hall Committee
Glenmaggie Mechanics Institute Inc.
Gormandale Mechanics Institute Committee
Kilmany Public Hall & Recreation Reserve Inc.
Loch Sport Foreshore Reserve Committee
Macks Creek Hall
Mann's Beach Hall
Marley Point Reserve
Port Albert Racecourse Reserve
Rosedale Public Hall Committee
Seaton Recreation Reserve Committee
Staceys Bridge Hall Committee
Stradbroke Hall Committee
Tarraville School Museum
Tinamba Public Hall
Upper Maffra Mechanics Institute (Newry Hall)
Willung Public Hall Reserve Committee
Wonyip Excelsior Committee Inc.
Wurruk Community House

6.5.5 Citizenship

During the last year Wellington Shire Council conducted four Citizenship ceremonies, including a very popular event on Australia Day. We were able to welcome a total of 73 new citizens to our community from 33 different countries.

6.5.6 Civic Receptions

A total of eight Civic Receptions were conducted during the last 12 months, with a number of very significant events being celebrated.

It was pleasing to note that our annual reception for New Professionals in April was well attended by over 100 people from across a variety of businesses. Also very popular was the annual announcement of our Wellington Shire Citizen of the Year, Young Citizen of the Year, Group of the Year and Event of the Year at a luncheon which again recognised not only all the nominees, but also the wonderful people that nominated each of candidates.

- Australia Day Awards luncheon
- 150 years of Freemasonry in Sale
- Time Capsule opening
- Eastern District Fire Brigade Championships in Maffra
- RAAF Freedom of Entry to the City
- Allan McLean portrait unveiling
- New Professionals
- Induction of new Youth Councillors.



WELLINGTON SHIRE COUNCIL

Performance Statement

For the year ended 30 June 2016

Performance Statement

For the year ended 30 June 2016

Description of municipality

Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres in Central Gippsland, and includes the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach.

With a population of 41,440* Wellington Shire Council comprises a wide variety of industry and business contributing to the local economy including mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, manufacturing and construction, retail, healthcare, education, arts and recreation and community services. In addition, RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes, Central Flying School, the Officers' Training School and the schools of Air Warfare and Air Traffic Control.

*2011 Census

Sustainable Capacity Indicators

For the year ended 30 June 2016

<i>Indicator measure</i>	Results		Material Variations
	2015	2016	
Population			
<i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,776.84	1,717.79	Council's total expenses were \$72,087,000 during 2015/16, which equates to \$1,717.79 being spent per Wellington Shire resident.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$18,726.79	\$19,099.08	Wellington Shire Council's infrastructure was valued at a total of \$801,493,000 during the 2015/16 financial year. That equates to a total value of \$19,099.08 infrastructure per head of the municipality's population.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	13.61	13.52	There are 3,104km of sealed and unsealed local roads for an estimated municipal population of 41,965 within Wellington Shire.
Own-source revenue			
<i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,394.98	\$1,475.59	Additional own source revenue received in 2015/16 included revenue from new animal registration fees, revenue from a combined service agreement with East Gippsland Shire Council and increased commercial tipping fees.
Recurrent grants			
<i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$503.48	\$293.24	On 30 June 2015, the Commonwealth Government remitted an advance payment of \$6.07 million for the 2015/16 Financial Assistance Grants, which overstated the 2014/15 indicator and also results in a corresponding understatement of the 2015/16 indicator.
Disadvantage			
<i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]	4	4	The Australian Bureau of Statistics (ABS) index of relative socio-economic disadvantage indicates that one is the most disadvantaged and ten is the least disadvantaged. Wellington Shire's result is four.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and

(c) contributions to fund capital expenditure from sources other than those referred to above
"infrastructure" means non-current property, plant and equipment excluding land
"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*
"population" means the resident population estimated by council
"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)
"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA
"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website
"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2016

Service/Indicator Measure	Results		Material Variations
	2015	2016	
Aquatic facilities			
Utilisation			
<i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	4.55	4.75	The estimated population of Wellington Shire is 41,965. The total visits to Council's indoor and outdoor aquatic facilities for 2015/16 was 199,337, which equates to an average of almost five visits per Wellington Shire resident for the year.
Animal management			
Health and safety			
<i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	11	4	During 2015/16, Council undertook four animal management prosecutions, all of which were successful. The relatively low number of animal prosecutions undertaken by Council indicates the effectiveness of its ongoing animal management education program.
Food safety			
Health and safety			
<i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	100%	100%	Council is committed to minimising threats to public health and has developed a proactive health promotions and education program for major-non-compliance food premises.
Governance			
Satisfaction			
<i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	58	56	Council's participation in the 2015 Community Satisfaction Survey showed a 56% community satisfaction rating with the way Council has performed in making decision in the interests of the community. Though there is a slight decline in this rating, Council is still performing six points higher than large rural average and two points higher compared to State wide average.

Performance Statement Page 5 of 16

Service/Indicator Measure	Results		Material Variations
	2015	2016	
Home and community care			
Participation			
Participation in HACC service [Number of people that received a HACC service / Municipal target population for HACC services] x100	-	-	
Participation Participation in HACC service by CALD people [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	-	-	The Wellington Shire council is not directly responsible for the delivery of Home and community care service, so there is no performance data available for these indicators.
Libraries			
Participation			
Active library members [Number of active library members / Municipal population] x100	15.41%	13.42%	Wellington Shire Libraries offer a broad range of popular programs including author talks, baby rhyme times, and toddler story time and school holiday programs. These are well attended by library members and non-members within the municipality. Council continues to actively promote library membership across all sectors of the community.
Maternal and child health			
Participation			
Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	-	-	
Participation Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	-	-	The Wellington Shire council is not directly responsible for the delivery of Maternal and child health service, so there is no performance data available for these indicators.

Service/Indicator Measure	Results		Material Variations
	2015	2016	
Roads			
Satisfaction Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	52	53	Results from the 2015 Community Satisfaction Survey show an increase in residents' satisfaction rating for Wellington Shire's sealed local roads to 53% which is significantly higher than the average for similar large rural councils. Council is responsible for a road network of 3,104 km, of which 1,506 km are sealed.
Statutory Planning			
Decision making Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	100%	100%	In 2015/16 two planning application decisions were subject to a review by VCAT and, in both instances, Council's decision was upheld.
Waste Collection			
Waste diversion Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	34.61%	32.10%	Over 3,400 tonnes of recycling waste was diverted from landfill in 2015/16 which is a slight decrease compared to 2014/15. That's an average of 179kg of recycling waste per household in Wellington Shire.
Definitions			
"Aboriginal child" means a child who is an Aboriginal person			
"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006			
"active library member" means a member of a library who has borrowed a book from the library			
"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act			
"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English			
"class 1 food premises" means food premises, within the meaning of the <i>Food Act 1984</i> , that have been declared as class 1 food premises under section 19C of that Act			
"class 2 food premises" means food premises, within the meaning of the <i>Food Act 1984</i> , that have been declared as class 2 food premises under section 19C of that Act			
"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth			

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

Financial Performance Indicators

For the year ended 30 June 2016

Dimension/Indicator Measure	Results		Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	
Efficiency							
Revenue level							
<i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,114.95	1,177.97	\$1,251.13	\$1,305.15	\$1,370.65	\$1,434.12	A higher than expected number of supplementary valuations relating to residential properties were processed in 2015/16 compared to 2014/15 resulting in additional rates and charges raised. This increase was partly offset by a number of vacant blocks transferred to Council as part of the Wellington Coastal Strategy, Ninety Mile Beach Plan Voluntary Assistance program.
Expenditure level							
<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,181.33	2,103.93	\$2,322.26	\$2,378.07	\$2,424.99	\$2,472.12	This measure is forecast to increase by \$370 per assessment by 2020. This increase reflects the inclusion of a CPI increase over the period with 2016/17 impacted by large one – off projects. Council is well below other similar councils for expenses per property assessments.
Workforce turnover							
<i>Resignations and terminations compared to average staff</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	9.39%	13.14%	10.95%	10.00%	10.00%	10.00%	A slight increase in resignations and terminations in 2015/16 due to a higher number of planned staff retirements and couple of redundancies as a result of review in positions. Four full time staff who converted into casuals are also included in the result as casual positions are excluded from the calculation. Long term average for number of resignations and terminations is approximately 30 per year or 10%. No increase in staff numbers are anticipated in the forecast based on the current organisational structure.

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Dimension/Indicator Measure	Results		Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	
Liquidity Working capital Current assets compared to current liabilities [Current assets / Current liabilities] x100	321.14%	382.82%	286.78%	300.53%	250.42%	269.83%	Council's liquidity has improved ahead of a planned increase in capital works for 2016/17. Project timing has seen deferral of commitment and reduced creditors at balance date.
Unrestricted cash Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	156.80%	226.46%	229.29%	240.00%	201.78%	221.96%	Conditional grants unspent are \$6.7 million lower from 2014/15 resulting in increased unrestricted cash in 2015/16. Payables and loan balances are also lower compared to 2014/15.
Obligations Asset renewal Asset renewal compared to depreciation [Asset renewal expenses / Asset depreciation] x100	69.40%	80.21%	137.33%	90.37%	109.75%	122.23%	The improvement in this measure recognises Council's emphasis on reducing the asset renewal gap, which is being assisted by successful receipt of grant funding for projects such as the Yarram Streetscape renewal (completed 2015/16), Port of Sale Precinct (commenced 2015/16 and expected completion in 2017/18) and increased renewal of roads and bridges (funded by increased Roads to Recovery allocation).
Loans and borrowings Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100	26.58%	19.61%	19.75%	18.86%	19.33%	15.03%	The reduction in this measure relates to Council not requiring proposed borrowings in 2015/16 of \$1.89 million and deferring \$1.3 million to 2016/17. Over the next four years Council will continue to construct a number of key residential street schemes, funded by borrowings which will be repaid over time by ratepayers benefitting from the works.

Dimension/Indicator Measure	Results		Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	
Loans and borrowings Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	7.33%	7.05%	3.69%	2.58%	1.78%	6.78%	Existing Council loans will be progressively repaid over the next three years. In 2019/20 Council plans to partly repay the principal owing on an interest only loan.
Indebtedness Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	20.36%	17.40%	18.37%	18.25%	14.02%	14.55%	The reduction in this measure mainly results from an increase in 2015/16 own source revenue associated with new sources of income and increased rates and charges and commercial tipping fees, along with a minor decrease in non-current liabilities (reduced loan payments). This measure compared to other similar councils (2015-31.34%) is significantly lower, indicating Council is in a strong position to cover non-current liabilities.
Operating position Adjusted underlying result Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	8.46%	3.63%	9.94%	1.99%	5.00%	5.69%	The fluctuation between 2014/15 and 2015/16 is the result of the early receipt of 2015/16 funds in 2014/15. This measure is predicted to rise in 2016/17 due to additional Roads to Recovery funding. aselak

Dimension/indicator Measure	Results		Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	
Stability							
Rates concentration							
<i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	60.27%	69.10%	62.54%	69.00%	68.45%	69.36%	This measure has also been impacted by the unexpected receipt of funding in 2014/15, generating higher than expected adjusted underlying revenue for 2014/15.
Rates effort							
<i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.54%	0.56%	0.56%	0.58%	0.59%	0.61%	This measure is forecast to remain steady over the next four years.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the Australian Account Standards (AAS)

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2016

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and *Local Government (Planning and Reporting) Regulations 2014*.

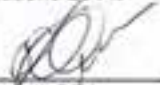
Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 21 June 2016 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.



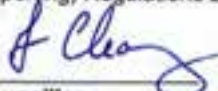
Ian Carroll CPA
Principal Accounting Officer
Dated: 20/9/16

In our opinion, the accompanying performance statement of the Wellington Shire Council for the year ended 30 June 2016 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.


The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.



Councillor
Peter Cleary
Dated: 20/9/16



Councillor
John Duncan
Dated: 20/9/2016

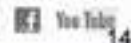


Chief Executive Officer
David Morcom
Dated: 20/9/16

Sale Service Centre
18 Desaily Street (PO Box 505), Sale Victoria 3800
Telephone 1300 366 244

Yarum Service Centre
156 Grand Street, Yarum Victoria 3971
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INDEPENDENT AUDITOR'S REPORT

To the Councillors, Wellington Shire Council

The Performance Statement

I have audited the accompanying performance statement for the year ended 30 June 2016 of the Wellington Shire Council which comprises the statement, the related notes and the certification of the performance statement.

The Councillors' Responsibility for the Performance Statement

The Councillors of the Wellington Shire Council are responsible for the preparation and fair presentation of the performance statement in accordance with the *Local Government Act 1989* and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the performance statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

As required by the *Local Government Act 1989*, my responsibility is to express an opinion on the performance statement based on the audit, which has been conducted in accordance with Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the performance statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance statement. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the performance statement, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the performance statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the overall presentation of the performance statement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Auditing in the Public Interest

Independent Auditor's Report (continued)


Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, I and my staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

Auditor's Opinion

In my opinion, the performance statement of the Wellington Shire Council in respect of the 30 June 2016 financial year presents fairly, in all material respects, in accordance with the *Local Government Act 1989*.

MELBOURNE
22 September 2016


Andrew Greaves
Auditor-General

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2016



WELLINGTON
SHIRE COUNCIL

Financial Statements

Wellington Shire Council
Financial Report
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Financial Statements

COMPREHENSIVE INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	2016 \$'000	2015 \$'000
Income			
Rates and charges	3	51,690	49,392
Statutory fees and fines	4	466	566
User fees	5	6,410	6,113
Grants - operating	6	8,046	21,156
Grants - capital	6	6,744	5,076
Contributions - monetary	7	350	339
Contributions - non monetary	7	5,934	1,589
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	8	243	(177)
Other income	9	3,405	3,002
Total income		83,288	87,056
Expenses			
Employee costs	10	23,748	22,906
Materials and services	11	25,195	27,175
Bad and doubtful debts	12	70	107
Depreciation and amortisation	13	21,102	22,491
Borrowing costs	14	649	769
Other expenses	15	1,323	1,570
Total expenses		72,087	75,018
Surplus for the year		11,201	12,038
Other comprehensive income			
Net asset revaluation increment	27(a)	3,119	8,000
Total comprehensive result		14,320	20,038

The above comprehensive income statement should be read in conjunction with the accompanying notes.

BALANCE SHEET
AS AT 30 JUNE 2016

	Note	2016 \$'000	2015 \$'000
Assets			
Current assets			
Cash and cash equivalents	16	4,102	25,096
Trade and other receivables	17	6,224	5,963
Other financial assets	18	40,442	19,262
Non-current assets classified as held for sale	19	218	-
Other assets	20	974	2,327
Total Current Assets		51,960	52,648
Non-current assets			
Trade and other receivables	17	1,427	1,486
Property, infrastructure, plant and equipment	21	899,169	887,890
Intangible assets	22	649	901
Total non-current assets		901,245	890,277
Total assets		953,205	942,925
Liabilities			
Current liabilities			
Trade and other payables	23	4,676	6,103
Trust funds and deposits	24	629	769
Provisions	25	6,785	6,532
Interest-bearing loans and borrowings	26	1,481	2,990
Total current liabilities		13,571	16,394
Non-current liabilities			
Provisions	25	2,117	1,855
Interest-bearing loans and borrowings	26	8,656	10,137
Total non-current liabilities		10,773	11,992
Total liabilities		24,344	28,386
Net assets		928,859	914,539
Equity			
Accumulated surplus		314,775	301,682
Reserves	27	614,084	612,857
Total Equity		928,859	914,539

The above balance sheet should be read with the accompanying notes

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2016

	Note	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000
2016					
Balance at beginning of the financial year		914,539	301,682	605,809	7,048
Surplus(deficit) for the year		11,201	11,201	-	-
Net asset revaluation increment(decrement)	27(a)	3,119	-	3,119	-
Transfer from asset revaluation reserve to accumulated surplus	35	-	1,543	(1,543)	-
Transfers to other reserves	27(b)	-	(2,025)	-	2,025
Transfers from other reserves	27(b)	-	2,374	-	(2,374)
Balance at end of the financial year		928,859	314,775	607,385	6,699
2015					
Balance at beginning of the financial year		893,853	286,409	600,519	6,925
Effects of correction of errors	1(x)	648	803	(155)	-
Surplus for the year		12,038	12,038	-	-
Net asset revaluation increment(decrement)	27(a)	8,000	-	8,000	-
Transfer from asset revaluation reserve to accumulated surplus	35	-	2,555	(2,555)	-
Transfers to other reserves	27(b)	-	(1,553)	-	1,553
Transfers from other reserves	27(b)	-	1,430	-	(1,430)
Balance at end of the financial year		914,539	301,682	605,809	7,048

The above statement of changes in equity should be read with the accompanying notes

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2016

		2016	2015
		Inflows/ (Outflows)	Inflows/ (Outflows)
	Note	\$'000	\$'000
Cash flows from operating activities			
Rates and Charges		51,269	48,619
Statutory fees and fines		466	566
User fees		6,668	5,937
Grants - operating		8,569	21,510
Grants - capital		7,370	5,327
Contributions -monetary		460	463
Interest received		1,256	1,251
Trust Funds and deposits taken		7,738	7,372
Other receipts		1,738	1,752
Goods and Services Tax Collected	1(i)	789	774
Goods and Services Tax Refunds from the Australian Taxation Office	1(i)	3,929	4,092
Employees costs		(23,590)	(22,390)
Material and services		(26,691)	(26,835)
Trust Funds and deposits repaid		(7,789)	(7,286)
Other payments		(643)	(730)
Goods and Services Tax Paid to Suppliers	1(i)	(4,718)	(4,805)
Net cash provided by operating activities	28	26,821	35,557
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	21	(23,981)	(24,381)
Proceeds from sale of property, infrastructure, plant and equipment	8	988	613
Payments for investments		(132,971)	(89,154)
Proceeds from sale of investments		111,791	69,892
Net cash used in investing activities		(44,173)	(43,030)
Cash flows from financing activities			
Finance costs		(652)	(773)
Repayment of borrowings		(2,990)	(2,847)
Net cash provided by/(used in) financing activities		(3,642)	(3,620)
Net increase(decrease) in cash and cash equivalents		(20,994)	(11,093)
Cash and cash equivalents at the beginning of the financial year		25,096	36,189
Cash and cash equivalents at the end of the financial year		4,102	25,096
Financing arrangements	29		
Restrictions on cash assets	16		

The above cash flow statement should be read with the accompanying notes

STATEMENT OF CAPITAL WORKS
FOR THE YEAR ENDED 30 JUNE 2016

	Note	2016 \$'000	2015 \$'000
Property			
Land		185	-
Land improvements		46	12
Total land		<u>231</u>	<u>12</u>
Buildings		2,028	8,070
Total buildings		<u>2,028</u>	<u>8,070</u>
Total property		<u>2,259</u>	<u>8,082</u>
Plant and equipment			
Plant, machinery and equipment		2,837	1,555
Furniture and Fittings		203	1,007
Computers and telecommunications		67	601
Library Books		196	240
Art Works		50	72
Total plant and equipment		<u>3,353</u>	<u>3,475</u>
Infrastructure			
Roads		9,493	7,550
Bridges		1,515	708
Footpaths and cycleways		587	1,587
Drainage		132	132
Recreational, leisure and community facilities		1,711	646
Waste management		538	68
Parks, open space and streetscapes		1,781	952
Aerodromes		175	86
Off street car parks		101	49
Other infrastructure		2,139	1,016
Total infrastructure		<u>18,172</u>	<u>12,794</u>
Total capital works expenditure		<u>23,784</u>	<u>24,351</u>
Represented by:			
New asset expenditure		453	-
Asset renewal expenditure		16,659	15,381
Asset expansion expenditure		822	1,546
Asset upgrade expenditure		5,850	7,424
Total capital works expenditure		<u>23,784</u>	<u>24,351</u>

The above Statement of Capital Works should be read in conjunction with the accompanying notes.
The Statement of Capital Works includes work in progress and excludes intangibles

Notes to the Financial Report
For the Year Ended 30 June 2016

INTRODUCTION

Wellington Shire Council was established by an Order of the Governor in Council on 2 December 1994. The Council's main office is located at 18-20 Desailly Street, Sale 3850.

STATEMENT OF COMPLIANCE

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS's), other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 1(e))
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 1(k))
- the determination of employee provisions (refer to note 1(p))
- the determination of landfill provision (refer to note 1(r))

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies

There have been no changes in accounting policies from the previous period.

(c) Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

(d) Revenue recognition

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Rates and Charges

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

Statutory fees and fines

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTD)

(d) Revenue recognition (cont'd)

User fees

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

Grants

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in notes 6 and 7. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

Contributions

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Sale of property, infrastructure, plant and equipment

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest

Interest is recognised as it is earned.

Other Income

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

(e) Fair value measurement

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

(f) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

(g) Trade and other receivables

Receivables are carried at amortised cost using the effective interest rate method. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTD)

(h) Other financial assets

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(i) Non-current assets classified as held for sale

A non-current asset classified as held for sale (including disposal groups) is measured at the lower of its carrying amount and fair value less costs to sell, and is not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

(j) Recognition and measurement of property, plant and equipment, infrastructure, intangibles

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in Note 1(k) have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 21, Property, infrastructure, plant and equipment.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land

As at 30 June 2016 Land assets were revalued, resulting in a credit to the Asset Revaluation Reserve of \$1.17 million.

Art Gallery Works

Art Gallery works were revalued at 30 June 2016, resulting in a credit to the Asset Revaluation Reserve of \$1.38 million.

Buildings and Structures

As at 1 July 2015 Building and structures assets were revalued by APV Valuers and Asset Management Pty Ltd, Public Artwork by Charles Nodrum, Playgrounds and skate parks by Ray Hutchison & Associates and BMX Tracks by Krusics Pty Ltd. This process resulted in a credit to the Asset Revaluation Reserve of \$0.58 million, an amount additional to the management adjustment made in the prior financial year, due to the changes in data integrity and asset standard lives since the interim revaluation.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTD)

(j) Recognition and measurement of property, plant and equipment, infrastructure, intangibles (cont'd)

Prior Year Newly Recognised/Derecognised Adjustments

During the year, as part of a continuous improvement focus, Council is able to use technology that allows better identification of assets 'as built'. In addition, information flow from officers in the field conveys more accurate data to Asset Managers as variances are discovered. These variances resulted in assets being recognised and derecognised in the Council's asset register and are deemed to be prior year errors which have been retrospectively adjusted to equity against prior year opening balances.

A third balance sheet has not been presented to disclose these prior year errors as they were considered not material to the comparative amounts included within the Balance Sheet.

	Actual	Prior year adjustments		Reclassified	Restated
	2015	Newly recognised	Derecognised		Actual
	\$'000	\$'000	\$'000	\$'000	\$'000
Roads	493,245	141	(25)		493,361
Bridges	58,011		(107)		57,904
Footpaths	24,093	33			24,126
Drainage	69,343	570			69,913
Land	78,668	10			78,678
Landfill Improvements*	666				666
Land under Roads	17,079				17,079
Buildings	75,765				75,765
Recreational, Leisure and Community	15,213	24			15,237
Waste Management	2,896				2,896
Parks Open Space and Streetscapes	16,988	6			16,994
Aerodromes	9,385				9,385
Off Street Car Parks	2,857				2,857
Other Infrastructure	5,365				5,365
Art Gallery	2,003		(4)		1,999
Plant, Machinery and Equipment	5,658				5,658
Fixtures, Fittings and Furniture	1,400				1,400
Computers and Telecommunications	778				778
Library Books	1,528				1,528
Work in Progress	6,301				6,301
Property, Infrastructure, Plant and Equipment	887,242	784	(138)	-	887,890

*The total effect of the correction of prior year errors for 'newly recognised' and 'derecognised' assets above was \$648,000 - refer Note 1(x). The associated effect on the Accumulated Surplus (\$784,000) and Asset Revaluation Reserve (-\$136,000) are disclosed in the Statement of Changes of Equity.

Land under roads

Council recognises land under roads it controls at fair value.

(k) Depreciation and amortisation of property, infrastructure, plant and equipment and intangibles

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Notes to the Financial Report
For the Year Ended 30 June 2016

(k) Depreciation and amortisation of property, infrastructure, plant and equipment and intangibles (cont'd)

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

ASSET TYPE	Depreciation Period	Threshold Limit \$
Property		
Land	-	All
Land Improvements	5	All
Buildings		
Heritage Buildings	20-100 years	>\$10,000
Buildings	20-100 years	>\$10,000
Plant and Equipment		
Plant, Machinery and Equipment	3-15 years	>\$3,000
Fixtures, Fittings and Furniture	10 years	>\$1,000
Computers and Telecommunications	3 years	>\$1,000
Library Books	10 years	All
Infrastructure		
Road Pavements and Seals		
- Pavements Sealed	100 years	All
- Pavements Gravel (Local Access A and above)	15	All
- Pavements Gravel (Local Access B and C)	20	All
- Seals - Urban and Rural	15	All
- Asphalt Urban and Rural	50	All
Road Substructure	Indefinite	All
Road Kerb, Channel and Minor		
- Road Kerb and Channel	70	All
- Road Minor Culverts and	100	All
Bridges		
- Concrete		
- Deck and Substructure	100	All
- Floodways and Major Culverts	100	All
- Timber		
- Deck and Substructure	60	All
- Floodways and Major Culverts	100	All
Footpaths and Cycleways		
- Asphalt / Bitumen	15	All
- Concrete / Paved	60	All
- Gravel / Sand	10	All
- Unconstructed	100	All
Drainage		
- Pump Wells	20	All
- Other Drainage	20 - 100	All
- Open Drain - Earth/Retention	Indefinite	All
Recreational, Leisure and Community Facilities	10 - 100 years	>\$5,000
Waste Management	20 - 100 years	>\$5,000
Parks, Open Space and	10 - 120 years	>\$5,000
Off Street Car Parks	30 - 100 years	>\$5,000
Aerodromes	20 - 120 years	>\$5,000
Intangible Assets		
Landfill Airspace	5 - 38 years	All
Software	3-10 years	>\$1,000

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTD)

(l) Repairs and Maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

(m) Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(n) Trust funds and deposits

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited (refer to Note 24).

(o) Borrowings

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method. The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Except where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Borrowing costs include interest on bank overdrafts, interest on borrowings and finance lease charges.

(p) Employee costs and benefits

The calculation of employee costs and benefits include all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTD)

(g) Employee costs and benefits (cont'd)

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Current Liability - unconditional LSL is disclosed as a current liability even when the council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months

The components of this current liability are measured at:

- present value - component that is not expected to be wholly settled within 12 months.
- nominal value - component that is expected to be wholly settled within 12 months.

Classification of employee costs

Non-current liability - conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

Sick Leave Gratuity

A former entity of Wellington Shire Council had established a sick leave gratuity scheme which ceased at the end of September 1991. Under the scheme, sick leave is payable to all ex-Shire employees and is not to exceed existing benefits as at the end of September 1991, using remuneration rates current at the time of leaving. The employees are entitled to the sick leave gratuity upon their leaving the organisation. The amount provided for appears as a non-current liability.

(g) Provision for Doubtful Debts

Council has extensive legal powers for the recovery of rates and property related debts such as general rates and special rates and charges, therefore any provision is on the basis of the outstanding amount exceeding the realisable recovery amount.

Included in the Provision for Doubtful Debts is an amount relating to land in the 90 Mile Beach inappropriate subdivision. Council has a significant number of rateable properties in this area for which provision has been made for a total amount outstanding of \$2,188,056 (2015 \$2,465,939). A provision has been established as these properties are unable to be sold in order for Council to recover the debt.

(j) Landfill rehabilitation provision

Under Environment Protection Authority (EPA) legislation Council is obligated to restore licensed landfill sites to a particular standard. Current projections have been taken into account in determining when the 3 licensed landfills at Kilmory, Longford and Maffra will cease operation and the timing of restoration work. The forecast lives of these sites are based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works is based on current understanding of work required to reinstate the site to a suitable standard, acceptable to the EPA. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, the volume of work required and related costs.

(k) Leases

Finance leases

Leases of assets where substantially all the risks and rewards incidental to ownership of the asset are transferred to the Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability at the lower of the fair value of the asset and the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the interest expense. Leased assets are depreciated on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease, whichever is the shorter. At balance date Council did not have any finance leases.

Operating leases

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTD)

(k) Leases (cont'd)

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, Council had no lease hold improvements.

(l) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

We are unable to accurately split the Goods and Services Tax between the different line items of the Statement of Cash Flows, as this would be impracticable due to the functionality of the financial system. Therefore the cash flows resulting from the Goods and Services Tax have been shown as separate line items in the Statement of Cash Flows.

(m) Financial guarantees

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the balance sheet are disclosed at Note 33 Contingent Assets and Liabilities

(n) Contingent assets and contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(o) Pending accounting standards

The following Australian Accounting Standards have been issued and are applicable to the Council but not yet effective. They have not been adopted in preparation of the financial statements at reporting date.

Pronouncement	What's new?	Impact/Action	Transition	Effective Date
AASB 15 'Revenue from Contracts with Customers' and AASB 2014-5 'Amendments to Australian Accounting Standards arising from AASB 15'	AASB 15 replaced the previous revenue standards: AASB118 Revenue and AASB111 Construction Contracts. AASB establishes principles for reporting information about the nature, amount, timing and uncertainty of revenue and cash flow arising from an entity's contracts with customers, with revenue recognised as 'performance obligations' are satisfied.	As there is inadequate information available, Council believes that it is too early to assess the impact of the pending standard change.	The standard requires retrospective implementation.	1 January 2018
AASB 16 'Leases'	AASB 16 brings all leases onto the balance sheet of the lessees by recognising a 'right of use' asset and a lease liability.	As there is inadequate information available, Council believes that it is too early to assess the impact of the pending standard change.	Early adoption is permitted if AASB 15 'Revenue from Contracts with Customers' is applied.	1 January 2019

(p) Effects of corrections of errors on prior year

These include:

Newly recognised assets (Note 1(i))	\$'000
Derecognised assets (Note 1(i))	784
Total effects of correction of errors	<u>(136)</u>
	<u>648</u>

Rounding

(y) Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statement may not equate due to rounding.

Notes to the Financial
For the Year Ended 30 June 2016

NOTE 2 BUDGET COMPARISON

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$600,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 16 June 2015. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

a) Income and Expenditure

	*Budget 2016 \$'000	Actual 2016 \$'000	Variance 2016 \$'000 Ref
Income			
Rates and charges	51,373	51,690	317
Statutory fees and fines	525	466	(59) 1
User fees	5,813	6,410	597 2
Grants - operating	13,647	8,046	(5,601) 3
Grants - capital	5,710	6,744	1,034 4
Contributions - monetary	486	350	(136) 5
Contributions - non monetary	-	5,934	5,934 6
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	236	243	7
Other income	2,492	3,405	913 7
Total income	80,282	83,288	3,006
Expenses			
Employee costs	24,327	23,748	579
Materials and services	30,400	25,195	5,205 8
Bad and doubtful debts	111	70	41 9
Depreciation and amortisation	22,155	21,102	1,053 10
Borrowing costs	731	649	82 11
Other expenses	674	1,323	(649) 12
Total expenses	78,398	72,087	6,311
Surplus/(deficit) for the year	1,884	11,201	9,317

*The Budget 2016 figures have been reclassified in order to comply with the Local Government Model Financial Report disclosure requirements.

Notes to the Financial
For the Year Ended 30 June 2016

NOTE 2 BUDGET COMPARISON (CONTD)

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Statutory Fees & Fines	Income from infringements has fallen short of budget (\$98k); this income is unpredictable and based on community behaviour. Income from registration fees and permits has also fallen short of budget (\$19k); this income is unpredictable and based on the number of customer requests. Planning and land information certificate fees have exceeded budget \$58k.
2	User Fees	Fees raised from commercial tipping were higher than anticipated \$231k due to the larger volume of waste processed during the year 2015/16. A combined services initiative between Wellington Shire Council and East Gippsland Shire has generated additional income \$163k as Council is reimbursed for the information technology service it has provided.
3	Grants - operating	On 30 June 2015 the Commonwealth Government remitted an advance payment of 50% of Council's 2015/16 Financial Assistance Grant allocation, resulting in an unexpected receipt of \$6.07 million. The revenue was recognised upon receipt in 2014/15 after the budget for 2015/16 was already finalised.
4	Grants - capital	Capital grants are higher than budgeted due to an increase allocation of funding from the Roads to Recovery Program, although a significant portion of this funding will be carried forward to 2016/17; net increase which has been received in 2015/16 is \$1.05 million. In addition, some grant funding originally expected to be received in 16/17 has been received in 2015/16, including Gippsland Regional Sports Complex Stage 2 \$390k and Charles Street Boat Ramp \$350k. The next instalment for the Port of Sale Cultural Hub and Precinct Redevelopment of (\$500k) budgeted to be received in 2015/16, will now be received in 2016/17. The Maxfield Bridge Renewal grant application for (\$285k) was unsuccessful.
5	Contributions - monetary	Delays in residential street construction of sealed roads, kerbs, and channels planned for 2015/16 have subsequently delayed associated owners contributions (\$300k) until 2016/17. Unbudgeted contributions received from other councils for the GLGN shared services business case \$77k is offset by associated expenditure.
6	Contributions - non monetary	Non monetary contributions for 2015/16 consisted mainly of infrastructure assets contributed by developers for new subdivisions (\$5.78 million). Council also recognised gifted and donated assets relating to land acquired under the Wellington Coast Subdivision Strategy Voluntary Assistance Scheme \$153k.
7	Other Income	Adjustments to non cash entries for newly recognised infrastructure assets equate to \$411k. Interest on short term investments has exceeded budget \$256k mainly due to the receipt of grants in advance and the timing of expenditure during the year. Higher than expected turn over commission and lease capital adjustments from caravan parks \$150k, and unanticipated insurance recovery for heritage assets \$148k, are partially offset by lower than expected donations towards capital projects (\$250k).
8	Materials & Services	Deferral of the rehabilitation of Kilmany and Longford landfill to 2016/17 and 2017/18 are due to further acceptance of lower risk ratings by EPA resulting in a \$2.33m underspend. The majority of the contribution to the Princess Highway/Cobains Road Intersection Upgrade \$1.48m has been delayed to 2016/17. Savings in utilities charges \$355k is mainly due to the replacement of street lighting with LED luminaries which are more energy efficient and are cheaper to substitute. Savings were also seen in insurances \$147k.
9	Bad & Doubtful Debts	The amount provided for the provision of local laws doubtful debts is \$28k lower than budgeted.
10	Depreciation and amortisation	Depreciation and amortisation (non cash) is lower due to the impact of the building assets revaluation in 2015/16. The forecast has been revised to reflect the estimated full year impact on building depreciation which is partly offset by an increase in drainage depreciation.
11	Borrowing costs	Borrowing costs were lower than expected due planned borrowings of \$1.80 million to fund the Princess Highway – Cobains Road intersection upgrade being lowered to \$1.30 million and deferred to 2016/17, and planned borrowings of \$1.17 million for the Sale Livestock Exchange Upgrade not being relied upon.
12	Other Expenses	During the year, Council wrote off assets found to be the property of an external party (\$229k). In addition a number of assets which were no longer maintained by Council were derecognised (\$96k). NPV rate and cost changes in the calculation of the landfill rehabilitation provision has resulted in a \$328k (non cash) adjustment.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 2 BUDGET COMPARISON (CONT'D)

b) Capital Works

	Budget 2016 \$'000	Actual 2016 \$'000	Variance 2016 \$'000	Ref
Property				
Land	-	185	(185)	1
Land improvements	60	46	14	
Total Land	60	231	(171)	
Buildings	4,471	2,028	2,443	2
Total Buildings	4,471	2,028	2,443	
Total Property	4,531	2,259	2,272	
Plant and Equipment				
Plant, machinery and equipment	2,525	2,837	(312)	3
Fixtures, fittings and furniture	156	203	(47)	
Computers and telecommunications*	122	67	55	
Library books	229	196	33	
Art Works	27	50	(23)	
Total Plant and Equipment	3,059	3,353	(294)	
Infrastructure				
Roads	9,215	9,493	(278)	4
Bridges	2,471	1,515	956	5
Footpaths and cycleways	1,154	587	567	6
Drainage	305	132	173	
Recreational, leisure and community facilities	2,436	1,711	725	7
Waste management	650	538	112	
Parks, open space and streetscapes	3,550	1,781	1,769	8
Aerodromes	250	175	75	
Off street car parks	200	101	99	
Other infrastructure	2,027	2,139	(112)	
Total Infrastructure	22,298	18,172	4,126	
Total Capital Works Expenditure	29,888	23,784	6,104	
Represented by:				
New asset expenditure	305	453	(148)	
Asset renewal expenditure	20,702	16,659	4,043	
Asset expansion expenditure	506	822	(316)	
Asset upgrade expenditure	8,375	5,850	2,525	
Total Capital Works Expenditure	29,888	23,784	6,104	

* This budget comparison excludes Intangibles

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 2 BUDGET COMPARISON (CONT'D)

(f) Explanation of material variations

Variance Ref	Item	Explanation
1	Land	Unexpected purchase of land funded from the Asset Improvement Reserve.
2	Buildings	The Port of Sale Cultural Hub Redevelopment Project (\$2.63 million) was delayed due to design and community consultation issues, this is a multi year project. The Construction contract is to be awarded in August 2016. Final works were completed on the Yarram District Hub \$198k and the Desailly Street - Corporate Headquarters \$96k, these funds were carried forward from the previous financial year.
3	Plant, machinery and equipment	The purchase of two trucks were delayed in 2014/15 due to extended delivery times, these items were both purchased in 2015/16 with carried forward funds.
4	Roads	An additional \$1.05 million of Roads to Recovery grant funding was received in late 2015, several projects were brought forward from future programs to utilise these funds. While Cunningham Street Reconstruction (\$631k) has commenced, the Simpson and Pearson Street residential street construction scheme was adopted by Council in April 2016, construction is planned to commence in October 2016. These projects are Special Charge Schemes which have a long lead time due to statutory requirements and require stakeholder engagement and approval. The annual reveals program delivered (\$476k) in savings after completion of the programed works. Brewers Hill Road reconstruction in Maffra (\$202k) was delayed due to wet weather hampering progress and an additional Roads to Recovery funding allocation increasing the original scope of the project.
5	Bridges	The funding application for Marfields footbridge (\$570k) was unsuccessful and therefore the project did not commence, another application will be made for in 2016/2017. The Park Street Bridge (\$250k) was delayed, this is an auxiliary project to the Port of Sale Cultural Hub Redevelopment and commencement is dependent upon the commencement of the overall precinct development.
6	Footpaths and cycleways	Within the Footpaths and Shared Paths annual program (\$333k), expenses for the Queens Street Roundabout in Maffra was combined with the larger project and moved to Roads. The remaining underspend is minor works on service authority pit lid realignments for Tarraville Road, Port Albert to be completed early 2016/17. The New Shared Paths program (\$249k) was a combination of a few small projects which were all completed below the cost originally estimated.
7	Recreational, leisure and community facilities	The Stephenson Park Power Supply upgrade (\$278k) is a multi year project. The project required extensive consultation with the various user groups to scope up the electricity supply requirements to equitably contribute to ongoing supply charges. The successful electrical contractor installing the lights underestimated the procurement time to obtain and erect the light towers and lights and the project will overrun by two months. Regional Aquatic Complex - 25M Pool Heating project (\$242k) was delayed and rescope in accordance with the Aquatic Strategy which was completed in December 2015. Gordon Street Recreation Reserve Clubrooms Redevelopment (\$199k) had design issues which delayed commencement.
8	Parks, open space and streetscapes	The Sale CBD Infrastructure Renewal Program (\$750k) was made up of two key projects. Macarthur Street, where no tenders were received the first time this package was advertised and had to be re-tendered. The Desailly, Cunnigham, Macalister Street package of works was tendered in May without a successful contractor being appointed. It will now be re-advertised. Commercial Road Streetscape Improvements are ongoing, the annual budget allocation was 75% spent, with the remainder (\$355k) now expected to be spent in 2016/17. It was delayed due to extensive consultation with the community prior to advertising and awarding a contract. Rosedale Streetscape project (\$350k) also required extensive consultation with the community and will be advertised in August 2016. A contract for the Water Bore & Irrigation project at the Cameron Sporting Complex (\$178k) was awarded to enable works to be completed December 2015. The contractor performed poorly. The bore was not able to achieve anticipated flow rates and as a result the bore is being reworked.

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016	2015
	\$'000	\$'000
NOTE 3 RATES AND CHARGES		
Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.		
The valuation base used to calculate general rates for 2015/2016 was \$9,135 million (2014/2015 \$8,965 million). The 2015/2016 general rate in the CIV dollar was 0.005362 (2014/2015, 0.005182) and farm rate 0.0041290 (2014/2015, 0.004145).		
General Rates	46,498	44,073
Waste management charge	3,258	3,130
Service rates and charges	1,343	1,242
Supplementary rates and rate adjustments	517	870
Cultural and recreational	74	77
TOTAL RATES AND CHARGES	51,690	49,392
The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2016, and the valuation was first applied in the rating year commencing 1 July 2016.		
NOTE 4 STATUTORY FEES AND FINES		
Planning fees	227	220
Land and Building information certificates	116	98
Infringements and costs	66	159
Permits	57	89
TOTAL STATUTORY FEES AND FINES	466	566
NOTE 5 USER FEES		
Waste management services	2,483	2,404
Leisure centres	2,091	2,116
Registration and other permits	735	602
Entertainment Centre	361	378
Other fees and charges	484	343
Emergency Management Works	101	100
Caravan Parks	74	98
Animal Services	81	72
TOTAL USER FEES	6,418	6,113

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016	2015
	\$'000	\$'000
NOTE 6 GRANTS		
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	10,550	20,150
State funded grants	4,240	6,082
TOTAL GRANTS	14,790	26,232
Operating Grants		
Recurrent - Commonwealth Government		
Victoria Grants Commission	5,952	18,270
Roads to recovery	95	-
Recurrent - State Government		
Property Valuation	344	30
Libraries	309	302
Rural access and Transport connection	223	223
Municipal emergency	210	149
Cultural Services	208	221
Parks and Environmental services	95	84
State emergency services	75	75
School crossing supervisors	69	77
Environmental health	60	74
Fire Service Property Levy	55	53
Senior citizens	54	51
Community support programs	35	40
Other	19	14
Economic Development	-	10
Total recurrent operating grants	7,803	19,673
Non Recurrent - State Government		
Community support programs	122	3
Community and Recreation facilities upgrade	118	306
Other	31	-
Environmental health	23	23
Economic Development and Tourism	17	15
Municipal emergency	9	135
Natural disaster funding	(77)	490
Parks and Environmental services	-	11
Wellington coastal subdivision strategy	-	500
Total non-recurrent operating grants	243	1,483
Total operating grants	8,046	21,156

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016	2015
	\$'000	\$'000
NOTE 6 GRANTS (CONT'D)		
Capital Grants		
Recurrent - Commonwealth Government		
Roads to recovery	4,503	1,627
Total recurrent capital grants	<u>4,503</u>	<u>1,627</u>
Non-recurrent - State Government		
Other infrastructure	663	550
Recreational leisure and community facilities	470	619
Bridges	432	-
Recreational leisure and streetscapes	424	456
Footpaths and cycleways	94	188
Waste Management	84	21
Parks, open space and streetscapes	33	119
Plant, machinery and equipment	24	2
Library Books	12	10
Buildings	-	1,484
Roads	5	-
Total non-recurrent capital grants	<u>2,541</u>	<u>3,449</u>
Total capital grants	<u>6,744</u>	<u>5,076</u>
Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	6,292	6,278
Received during the financial year and remained unspent at balance sheet date	1,380	2,808
Received in prior years and spent during the financial year	(1,759)	(2,854)
Balance at year end	<u>5,913</u>	<u>6,292</u>
NOTE 7 CONTRIBUTIONS		
Monetary	350	339
Non-monetary	5,934	1,589
TOTAL CONTRIBUTIONS	<u>6,284</u>	<u>1,928</u>
<i>Contributions of non monetary assets were received in relation to the following asset classes:</i>		
Land	153	447
Land under roads	50	12
Buildings	-	189
Infrastructure	5,731	937
Art Works	-	4
	<u>5,934</u>	<u>1,589</u>
Unspent monetary contributions received on condition that they be spent in a specific manner		
Balance at start of year	167	226
Received during the financial year and remained unspent at balance sheet date	47	46
Received in prior years and spent during the financial year	(97)	(105)
Balance at year end	<u>117</u>	<u>167</u>
NOTE 8 NET GAIN(LOSS) ON DISPOSAL OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT		
Disposal of Plant and Equipment		
Proceeds of Sale	988	613
Written down value of assets disposed	(745)	(790)
TOTAL NET GAIN(LOSS) ON DISPOSAL OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT	<u>243</u>	<u>(177)</u>

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016 \$'000	2015 \$'000
NOTE 9 OTHER INCOME		
Interest on investments	1,256	1,251
Other rent	871	602
Recognition of Assets	411	-
Donations	325	510
Interest on Debtors	317	335
Insurance Recovery	190	118
Miscellaneous Income	35	186
TOTAL OTHER INCOME	3,485	3,082

NOTE 10(a) EMPLOYEE COSTS		
Wages and salaries	19,218	18,843
Superannuation	1,900	1,872
Casual staff	1,435	1,166
WorkCover	541	418
Other	367	388
Fringe benefits tax	227	219
TOTAL EMPLOYEE COSTS	23,748	22,986

NOTE 10(b) Superannuation		
Council made contributions to the following funds:		
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	232	225
Employer contributions - other funds	-	-
	232	225
Employer contributions payable at reporting date	-	-
Accumulation funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,198	1,092
Employer contributions - other funds	534	520
	1,732	1,612
Employer contributions payable at reporting date	-	-

Refer to note 32 for further information relating to Council's superannuation obligations

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016 \$'000	2015 \$'000
NOTE 11 MATERIALS AND SERVICES		
Contractors	11,317	12,438
Materials	6,774	7,075
Contributions	2,985	3,173
Utility Payments	1,937	2,176
Insurances	904	951
Authority Fees	940	894
Consultants	250	392
Legal Expenses	88	76
TOTAL MATERIALS AND SERVICES	25,195	27,175
NOTE 12 BAD AND DOUBTFUL DEBTS		
Rates Debtors	70	87
Other Debtors	(7)	2
Infringements	2	18
TOTAL BAD AND DOUBTFUL DEBTS	70	107
NOTE 13 DEPRECIATION AND AMORTISATION		
Infrastructure	15,198	14,977
Property	3,317	5,069
Plant and Equipment	2,253	2,117
Total depreciation	20,768	22,163
Intangible assets	334	328
TOTAL DEPRECIATION AND AMORTISATION	21,102	22,491
<i>Refer to note 21 and 22 for a more detailed breakdown of depreciation and amortisation charges</i>		
NOTE 14 BORROWING COSTS		
Interest - Borrowings	649	769
TOTAL BORROWING COSTS	649	769
NOTE 15 OTHER EXPENSES		
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	51	47
Auditors' remuneration - Internal	26	36
Councillors' allowances	291	283
Operating lease rentals	273	295
Work in progress/asset written off	256	36
Landfill remediation	330	94
Derecognition of assets	96	779
TOTAL OTHER EXPENSES	1,323	1,570

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016 \$'000	2015 \$'000
NOTE 16 CASH AND CASH EQUIVALENTS		
Cash on hand	5	5
Cash at bank	1,250	6,336
Term deposits	2,847	18,755
TOTAL CASH AND CASH EQUIVALENTS	4,102	25,096

Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

Trust funds and deposits (Note 24)	629	789
Unexpended grants and contributions (Note 6 & 7)	1,427	2,914
Prior years unexpended grants and contributions (Note 6 & 7)	4,603	3,733
Other non discretionary reserves (Note 27(b))	1,041	845
Total restricted funds	7,700	8,261
Total unrestricted cash and cash equivalents	(3,598)	16,835

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

Cash held to fund carried forward capital works/operating projects	6,108	4,319
Cash held in relation to the Victoria Grants Commission advance to fund general operations and roads works	-	6,073
Discretionary reserves (Note 27(b))	5,658	6,203
Total funds subject to intended allocations	11,766	16,595

In addition to the 2015/16 total cash of \$4.1 million, Council has \$40.4 million of funds invested in longer term deposits (greater than 90 days) which therefore must be recognised as other financial assets. These funds are available to cover amounts required for discretionary use as they fall due.

The recognition of longer term deposits (greater than 90 days) as other financial assets has also resulted in \$19.3 million of 2014/15 term deposits (original 2014/15 \$38.0 million, revised \$18.7 million) being reallocated from cash and cash equivalents (term deposits) to other financial assets (refer Note 16).

NOTE 17 TRADE AND OTHER RECEIVABLES

Current

Rates debtors	2,962	2,167
Government grants	1,555	1,790
Other debtors	604	706
Provision for doubtful debts - other debtors	-	(1)
Waste management	429	451
Special charge schemes	7	54
Net GST receivable	667	796
Total current trade and other receivables	6,224	5,963

Non-current

Rates debtors - refer Note 1(q)	3,355	3,633
Provision for doubtful debts - rate debtors - refer Note 1(q)	(2,188)	(2,486)
Special charge schemes	232	295
Provision for doubtful debts - special charge scheme	(2)	(2)
Other debtors	35	52
Provision for doubtful debts - other debtors	(5)	(26)
Total non-current trade and other receivables	1,427	1,486
TOTAL TRADE AND OTHER RECEIVABLES	7,651	7,449

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016 \$'000	2015 \$'000
NOTE 17 TRADE AND OTHER RECEIVABLES (CONT'D)		
a) Ageing of Receivables		
<i>At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Council's trade & other receivables (excluding statutory receivables) was:</i>		
Current (not yet due)	2,491	3,080
Past due by up to 30 days	22	216
Past due between 31 and 180 days	12	4
Past due between 181 and 365 days	-	-
Past due by more than 1 year	-	10
Total trade & other receivables	<u>2,525</u>	<u>3,310</u>
b) Movement in provisions for doubtful debts		
Balance at the beginning of the year	1	7
New Provisions recognised during the year	-	1
Amounts already provided for and written off as uncollectible	-	(7)
Amounts provided for but recovered during the year	(1)	-
Balance at end of year	<u>-</u>	<u>1</u>
c) Ageing of individually impaired Receivables		
<i>At balance date, other debtors representing financial assets with a nominal value of Nil (2015 Nil) were impaired.</i>		
NOTE 18 OTHER FINANCIAL ASSETS		
Term Deposits	40,442	19,262
TOTAL OTHER FINANCIAL ASSETS	<u>40,442</u>	<u>19,262</u>
NOTE 19 NON CURRENT ASSETS CLASSIFIED AS HELD FOR SALE		
Cost of acquisition	218	-
TOTAL NON CURRENT ASSETS CLASSIFIED AS HELD FOR SALE	<u>218</u>	<u>-</u>
NOTE 20 OTHER ASSETS		
Prepayments	355	341
Accrued Income	619	1,986
TOTAL OTHER ASSETS	<u>974</u>	<u>2,327</u>

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 21 (a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2016	Accumulated Depreciation	WDV 30 June 2016	At Fair Value 30 June 2015	Accumulated Depreciation	WDV 30 June 2015
Land	98,340	(664)	97,676	96,913	(500)	96,413
Buildings	126,361	(49,935)	76,426	126,348	(50,583)	75,765
Plant and Equipment	24,845	(11,758)	13,087	22,968	(11,605)	11,363
Infrastructure	1,057,757	(353,284)	704,473	1,037,699	(339,651)	698,048
Work in progress	7,507	-	7,507	6,301	-	6,301
	<u>1,314,810</u>	<u>(415,641)</u>	<u>899,169</u>	<u>1,290,229</u>	<u>(402,339)</u>	<u>887,890</u>

Summary of Work in Progress

	Opening WIP	Additions	Transfers	Write Offs	Closing WIP
Buildings	4,272	4,218	(3,701)	(8)	4,781
Plant and Equipment	112	181	(51)	-	242
Infrastructure	1,917	2,369	(1,573)	(229)	2,484
Total	<u>6,301</u>	<u>6,768</u>	<u>(5,325)</u>	<u>(237)</u>	<u>7,507</u>

NOTE 21 (a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Land and Buildings

	Land - specialised \$'000	Land - non specialised \$'000	Land improvements \$'000	Land Under Roads \$'000	Total Land \$'000	Buildings - specialised \$'000	Buildings - non specialised \$'000	Total Buildings \$'000	Work in Progress \$'000	Total Property \$'000
Fair Value 1 July 2015	78,668	-	1,166	17,079	96,913	126,348	-	126,348	4,272	227,533
Accumulated Depreciation at 1 July 2015	-	-	(500)	-	(500)	(50,584)	-	(50,584)	-	(51,084)
	78,668	-	666	17,079	96,413	75,764	-	75,764	4,272	176,449
Movements in Fair Value										
Acquisition of assets	196	68	-	76	340	640	117	757	4,218	5,315
Revaluation increments/decrements	1,154	13	-	-	1,167	110	-	110	-	1,277
Fair value of assets Disposed	-	-	-	-	-	(1,498)	-	(1,498)	(8)	(1,506)
Transfers	(109)	-	-	29	(80)	644	-	644	(3,701)	(3,137)
	1,241	81	-	105	1,427	(104)	117	13	509	1,949
Movement in Accumulated Depreciation										
Depreciation and amortisation	-	-	(164)	-	(164)	(3,153)	-	(3,153)	-	(3,317)
Accum Depn Revaluation increments/decrements	-	-	-	-	-	2,210	-	2,210	-	2,210
Accumulated depreciation of disposals	-	-	-	-	-	908	-	908	-	908
Transfers	-	-	-	-	-	684	-	684	-	684
	-	-	(164)	-	(164)	649	-	649	-	495
At fair value 30 June 2016	79,909	81	1,166	17,184	98,340	126,244	117	126,361	4,781	229,482
Accumulated depreciation at 30 June 2016	-	-	(664)	-	(664)	(49,935)	-	(49,935)	-	(50,599)
	79,909	81	502	17,184	97,676	76,309	117	76,426	4,781	178,883

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 21 (a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Plant and Equipment

	Plant Machinery and Equipment \$'000	Fixtures fittings and furniture \$'000	Computers and telecomms \$'000	Library Books \$'000	Art Works \$'000	Work in Progress \$'000	Total Plant and Equipment \$'000
Fair Value 1 July 2015	10,745	2,608	4,309	3,307	1,999	112	23,080
Accumulated Depreciation at 1 July 2015	(5,087)	(1,208)	(3,531)	(1,779)	-	-	(11,605)
	5,658	1,400	778	1,528	1,999	112	11,475
Movements in Fair Value							
Acquisition of assets	2,838	39	144	197	50	182	3,450
Revaluation increments/decrements	-	-	-	-	1,378	-	1,378
Fair value of assets Disposed	(2,571)	-	-	(259)	-	-	(2,830)
Transfers	-	61	-	-	-	(51)	10
	267	100	144	(62)	1,428	131	2,008
Movement in Accumulated Depreciation							
Depreciation and amortisation	(1,433)	(250)	(309)	(261)	-	-	(2,253)
Accumulated depreciation of disposals	1,841	-	-	259	-	-	2,100
	408	(250)	(309)	(2)	-	-	(153)
At fair value 30 June 2016	11,012	2,708	4,453	3,245	3,427	243	25,088
Accumulated depreciation at 30 June 2016	(4,679)	(1,458)	(3,840)	(1,781)	-	-	(11,758)
	6,333	1,250	613	1,464	3,427	243	13,330

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 21 (a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Infrastructure

	Roads \$'000	Bridges \$'000	Footpaths and cycloways \$'000	Drainage \$'000	Recreational, leisure and Community \$'000	Waste Management \$'000	Parks open space and streetscapes \$'000	Aerodromes \$'000	Off street car parks \$'000	Other Infrastructure \$'000	Work In Progress \$'000	Total Infrastructure \$'000
Fair Value 1 July 2015	700,117	92,101	38,309	104,695	37,437	4,795	26,490	14,593	4,216	14,947	1,917	1,039,617
Accumulated Depreciation at 1 July 2015	(206,754)	(34,197)	(14,173)	(34,783)	(22,201)	(1,899)	(9,495)	(5,208)	(1,359)	(9,582)	-	(339,651)
	493,363	57,904	24,136	69,912	15,236	2,896	16,995	9,385	2,857	5,365	1,917	699,966
Movements in Fair Value												
Acquisition of assets	9,639	1,323	1,150	3,580	341	81	511	169	-	2,338	2,369	21,481
Revaluation increments/decrements	-	-	-	-	159	(287)	40	-	-	175	-	87
Fair value of assets Disposed	(923)	(1,500)	(132)	(73)	(212)	-	(21)	-	-	(75)	(229)	(3,169)
Transfers	1,596	2	237	43	636	-	45	-	-	1,235	(1,573)	2,221
	10,312	(175)	1,256	3,530	924	(206)	575	169	-	3,673	567	20,624
Movement in Accumulated Depreciation												
Depreciation and amortisation	(10,052)	(1,064)	(871)	(1,166)	(604)	(115)	(637)	(246)	(70)	(373)	-	(15,198)
Accum Depn Revaluation increments/decrements	-	-	-	-	(1,241)	176	(49)	(397)	(25)	(282)	-	(1,818)
Accumulated depreciation of disposals	843	1,500	132	132	677	27	21	-	-	47	-	3,379
Transfers	-	-	-	4	-	-	-	-	-	-	-	4
	(9,209)	436	(739)	(1,030)	(1,168)	88	(685)	(643)	(95)	(608)	-	(13,633)
At fair value 30 June 2016	710,429	91,926	39,564	108,225	38,361	4,589	27,065	14,762	4,216	18,620	2,484	1,060,241
Accumulated depreciation at 30 June 2016	(215,963)	(33,761)	(14,912)	(35,813)	(23,369)	(1,811)	(10,160)	(5,851)	(1,454)	(10,190)	-	(353,284)
	494,466	58,165	24,652	72,412	14,992	2,778	16,905	8,911	2,762	8,430	2,484	706,957

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 21(b) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONTD)

Valuation of land and buildings

Valuation of buildings were undertaken by a qualified independent valuer APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913 and Damon Griggs Registered Valuer No 3204. Valuation of land was undertaken by a qualified independent valuer Jonathan Barnett Registered Valuer No 63207.

The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobe (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2016 are as follows:

	Level 1	Level 2	Level 3
Specialised Land	-	-	79,909
Land Under Roads	-	-	17,184
Land Improvements	-	-	502
Buildings	-	2,458	73,968
Total	-	2,458	171,563

Valuation of infrastructure

Valuation of infrastructure assets (roads, bridges, footpaths and cycleways and drainage) has been determined in accordance with a valuation undertaken by Council Officer Mr Chris Hastie B. Eng. (Civil), Geort Mgt.

Valuation of infrastructure assets (recreational, leisure and community facilities, waste management, parks, open space and streetscapes, aerodromes and other Infrastructure) has been determined in accordance with an independent valuation undertaken by APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913 and Damon Griggs Registered Valuer No 3204.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2016 are as follows:

	Level 1	Level 2	Level 3
Roads	-	-	494,466
Bridges	-	-	58,165
Footpaths and Cycleways	-	-	24,652
Drainage	-	-	72,412
Recreational, leisure and community facilities	-	316	14,676
Waste Management	-	5	2,773
Parks, open space and streetscapes	-	317	16,588
Aerodromes	-	18	8,893
Off street car parking	-	-	2,762
Other Infrastructure	-	3,184	5,246
Total	-	3,840	700,634

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 21(b) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONTD)

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0.03 and \$18,147.97 per square metre and land under roads values range between \$0.15 and \$1.03 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are comprised of a square metre basis ranging from \$357 to \$4,437 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to indefinite. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2016	2015
	\$'000	\$'000
Reconciliation of specialised land		
Off Street Car Parks	5,550	4,638
Aerodromes	2,899	3,051
Parks/Open Space/Streetscapes	40,636	39,561
Recreation, Leisure & Community Facilities	27,383	28,023
Drainage	793	753
Waste Management	1,606	1,484
Other Infrastructure - Piers/Jetties/Caravan Parks/Markets/Saleyard	1,033	1,158
Total specialised land	79,900	78,668

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016	2015
	\$'000	\$'000
NOTE 22 INTANGIBLE ASSETS		
Water rights	9	14
Software	188	317
Landfill air space	452	570
TOTAL INTANGIBLE ASSETS	649	901

	Water Right	Software	Landfill	Total
	\$'000	\$'000	\$'000	\$'000
Gross Carrying amount				
Balance at 1 July 2014	-	1,255	1,942	3,197
Additions	17	53	40	110
Assets written off	-	-	(503)	(503)
Balance at 1 July 2015	17	1,308	1,479	2,804
Additions	-	82	-	82
Balance at 30 June 2016	17	1,390	1,479	2,886
Accumulated amortisation and impairment				
Balance at 1 July 2014	-	789	1,302	2,071
Amortisation expense	3	222	103	328
Assets written off	-	-	(496)	(496)
Balance at 1 July 2015	3	991	909	1,903
Amortisation expense	5	211	118	334
Balance at 30 June 2016	8	1,202	1,027	2,237
Net book value at 30 June 2015	14	317	570	901
Net book value at 30 June 2016	9	188	452	649

NOTE 23 TRADE AND OTHER PAYABLES

Trade Payables	4,532	5,930
Accrued Employee Expenses	146	173
TOTAL TRADE AND OTHER PAYABLES	4,678	6,103

NOTE 24 TRUST FUNDS AND DEPOSITS

Trust monies are held for the following purposes:

Refundable deposits	307	184
Fire Services Property Levy	179	280
Retention amounts	87	135
Other trust funds and deposits	56	170
TOTAL TRUST FUNDS AND DEPOSITS	629	769

Purpose and nature of items

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits, subdivision deposits and the use of civic facilities.

Fire Services Property Levy - Council is the collection agent for fire services property levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Other Trust funds and deposits - Council holds in trust tickets sales for shows performed by third parties held at the entertainment centre which are on forwarded to performer on completion of the show.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 25 PROVISIONS

	Employee \$'000	Landfill restoration \$'000	Total \$'000
2016			
Balance at beginning of the financial year	6,226	2,161	8,387
Additional Provisions	2,172	-	2,172
Amounts used	(2,236)	-	(2,236)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	251	328	579
Balance at the end of the financial year	<u>6,413</u>	<u>2,489</u>	<u>8,902</u>
2015			
Balance at beginning of the financial year	5,759	2,027	7,786
Additional Provisions	2,255	40	2,295
Amounts used	(1,993)	-	(1,993)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	205	94	299
Balance at the end of the financial year	<u>6,226</u>	<u>2,161</u>	<u>8,387</u>
		2016	2015
		\$'000	\$'000
(a) Employee Provisions			
Current provisions expected to be wholly settled within 12 months			
Annual Leave		1,359	1,369
Long Service Leave		471	341
		<u>1,830</u>	<u>1,710</u>
Current provisions expected to be settled after 12 months			
Annual Leave		400	340
Long Service Leave		3,691	3,924
		<u>4,091</u>	<u>4,264</u>
Total current provisions		<u>5,921</u>	<u>5,974</u>
(a) Employee Provisions (cont'd)			
Non Current			
Long Service Leave		491	251
Sick Leave Gratuity		1	1
Total non-current provisions		<u>492</u>	<u>252</u>
Aggregate Carrying amount of Employee Benefits			
Current		5,921	5,974
Non-Current		492	252
Total aggregate carrying amounts of employee provisions		<u>6,413</u>	<u>6,226</u>
(b) Landfill Restoration			
Current		864	558
Non-current		1,625	1,603
		<u>2,489</u>	<u>2,161</u>

Refer to Note 1(r) for further information on Landfill restoration provision.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 26 INTEREST-BEARING LOANS AND BORROWINGS	2016	2015
	\$'000	\$'000
Current		
Borrowings - secured	1,481	2,990
Non-current		
Borrowings - secured	8,656	10,137
TOTAL INTEREST-BEARING LOANS AND BORROWINGS	10,137	13,127
a) The maturity profile for Council's borrowings is:		
Not later than one year	1,481	2,990
Later than one year and not later than five years	4,630	5,822
Later than five years	4,026	4,315
	<u>10,137</u>	<u>13,127</u>
b) Aggregate carrying amount of interest-bearing loans and borrowings:		
Current	1,481	2,990
Non-current	8,656	10,137
	<u>10,137</u>	<u>13,127</u>

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 27 RESERVES

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves			
2016			
Property			
Land	73,119	1,083	74,202
Buildings and Structures	71,832	123	71,955
	<u>144,951</u>	<u>1,206</u>	<u>146,157</u>
Infrastructure			
Road	401,836	(74)	401,762
Footpaths	2,738	(33)	2,705
Drainage	36,121	(28)	36,093
Bridges	19,040	(874)	18,166
	<u>459,735</u>	<u>(1,009)</u>	<u>458,726</u>
Other			
Art Gallery Stock	1,123	1,378	2,501
TOTAL ASSET REVALUATION RESERVES	<u>605,809</u>	<u>1,575</u>	<u>607,384</u>
2015			
Property			
Land	73,414	(295)	73,119
Buildings and Structures	71,544	288	71,832
	<u>144,958</u>	<u>(7)</u>	<u>144,951</u>
Infrastructure			
Road	402,442	(606)	401,836
Footpaths	2,758	(20)	2,738
Drainage	29,208	6,913	36,121
Bridges	19,875	(835)	19,040
	<u>454,283</u>	<u>5,452</u>	<u>459,735</u>
Other			
Art Gallery Stock	1,123	-	1,123
TOTAL ASSET REVALUATION RESERVES	<u>600,384</u>	<u>5,445</u>	<u>605,809</u>

The asset revaluation reserve is used to record the increase(net) value of Council's assets over time.

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
(b) Other reserves				
2016				
Discretionary Reserves				
Asset Improvement	253	45	253	45
Plant Replacement	1,474	603	1,334	743
Waste Management	4,476	1,000	606	4,870
Total Discretionary Reserves	<u>6,203</u>	<u>1,648</u>	<u>2,193</u>	<u>5,658</u>

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 27 RESERVES (CONTD)

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
(b) Other reserves				
2016				
Non Discretionary Reserves				
Recreational Land	276	108	29	355
Art Gallery Acquisition	-	7	5	2
Art Gallery Contribution	1	34	-	35
Leased Property Improvements	568	228	147	649
Total Non Discretionary Reserves	845	377	181	1,041
TOTAL OTHER RESERVES	7,048	2,025	2,374	6,699
2015				
Discretionary Reserves				
Asset Improvement	688	-	435	253
Plant Replacement	1,448	500	474	1,474
Waste Management	3,689	902	115	4,476
Total Discretionary Reserves	5,825	1,402	1,024	6,203
Non Discretionary Reserves				
Recreational Land	335	89	148	276
Art Gallery Acquisition	-	14	14	-
Art Gallery Contribution	33	-	32	1
Leased Property Improvements	732	48	212	568
Total Non Discretionary Reserves	1,100	151	406	845
TOTAL OTHER RESERVES	6,925	1,553	1,430	7,048

Purpose of Reserves

Discretionary Reserves

Asset Improvement

Reserve to fund capital improvements.

Plant Replacement

Reserve is to fund future purchases of major plant and equipment.

Waste Management

Reserve is to fund the establishment of recycling and transfer stations, rehabilitation of landfills and monitoring of existing and closed landfills, and an increase in landfill capacity in the future.

Non-Discretionary Reserves

Recreational Land

Reserve to fund future open space facilities as per Section 18 of Subdivision Act.

Art Gallery Acquisition

Reserve is to fund future approved art gallery acquisitions.

Art Gallery Contributions

Reserve is to fund future specific major art gallery exhibitions.

Leased Property Improvements

Reserve to fund future works on leased properties in accordance with Crown Land Act.

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016 \$'000	2015 \$'000
NOTE 28 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO SURPLUS/(DEFICIT)		
Surplus for the period	11,201	12,038
Depreciation and Amortisation	21,102	22,491
(Profit)/loss on disposal of property, infrastructure, plant and equipment	(243)	177
Contributions- Non- monetary	(5,934)	(1,589)
Borrowing costs	652	772
Other	(59)	735
Change in assets and liabilities		
Decrease in trade and other receivables	(201)	439
Increase in Other Assets	1,352	(658)
Decrease in trade and other payables	(1,511)	500
Increase in other liabilities	(51)	51
Increase in Provisions	513	601
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>26,821</u>	<u>35,557</u>
NOTE 29 FINANCING ARRANGEMENTS		
Bank overdraft	200	200
Credit Card facilities	120	120
Total Facilities	<u>320</u>	<u>320</u>
Used facilities	<u>29</u>	<u>32</u>
Unused facilities	<u>229</u>	<u>232</u>

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 30 COMMITMENTS

The Council has entered into the following

2016	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
		\$'000	\$'000		
Operating	\$'000	\$'000	\$'000	\$'000	\$'000
Waste management	4,477	4,477	4,477	-	13,431
Animal pound & shelter service	242	242	484	-	968
North Sale outline development plan	58	-	-	-	58
Litter Bins	197	-	-	-	197
Maternal and Child Health	952	-	-	-	952
L to P Project	125	125	125	-	375
Software Maintenance	254	21	-	-	275
TOTAL	6,385	4,865	5,086	-	16,256

2016	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
		\$'000	\$'000		
Capital	\$'000	\$'000	\$'000	\$'000	\$'000
Bridges	1	-	-	-	1
Buildings	452	-	-	-	452
Footpaths & Cycleways	14	-	-	-	14
Landfill Improvements	114	-	-	-	114
Other Infrastructure	101	-	-	-	101
Parks, open space and streetscapes	445	-	-	-	445
Plant, Machinery & Equipment	39	-	-	-	39
Recreational leisure and community facilities	451	-	-	-	451
Roads	2,027	-	-	-	2,027
Waste Management	91	-	-	-	91
TOTAL	3,735	-	-	-	3,735

2015	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
		\$'000	\$'000		
Operating	\$'000	\$'000	\$'000	\$'000	\$'000
Waste Management	4,433	4,433	8,865	-	17,731
Tourist Information Centre	175	175	-	-	350
Software Maintenance	274	274	21	-	569
Animal Pound and Shelter Service	237	237	710	-	1,184
Valuation Contract	388	-	-	-	388
North Sale outline development plan	57	-	-	-	57
Linemarking	60	-	-	-	60
Maternal and Child Health	949	863	-	-	1,812
L to P Project	125	125	251	-	501
TOTAL	6,698	6,197	9,847	-	22,652

2015	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
		\$'000	\$'000		
Capital	\$'000	\$'000	\$'000	\$'000	\$'000
Buildings	1,639	-	-	-	1,639
Footpaths & Cycleways	42	-	-	-	42
Plant, Machinery & Equipment	650	-	-	-	650
Roads	617	-	-	-	617
TOTAL	2,948	-	-	-	2,948

Notes to the Financial Report
For the Year Ended 30 June 2016

	2016 \$'000	2015 \$'000
NOTE 31 OPERATING LEASES		
(a) Operating lease commitments		
At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment and land and buildings for use within Council's activities (these obligations are not recognised as liabilities):		
Not later than one year	261	253
Later than one year and not later than five years	739	1,356
Later than five years	27	31
	<u>1,027</u>	<u>1,640</u>
(b) Operating lease receivables		
The Council had entered into a commercial property sublease for a portion of it unused office space in the Port of Sale Business Centre. This property was sublet as an operating lease and has now expired.		
Future minimum rentals receivable under non-cancellable operating leases are as follows:		
Not later than one year	-	6
	<u>-</u>	<u>6</u>

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 32 SUPERANNUATION

The Wellington Shire Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2016, this was 9.5% as required under Superannuation Guarantee legislation).

Defined Benefit

Wellington Shire Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participations of Wellington Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Wellington Shire Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary.

As at 30 June 2015, an interim actuarial investigation was held as the Funds provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 105.8%. To determine the VBI, the fund Actuary used the following long - term assumptions;

- Net investment returns 7.0% pa
- Salary information 4.25% pa
- Price inflation (CPI) 2.75% pa.

Vision Super has advised that the VBI at 30 June 2016 was 102.0%. The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 2015 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2015 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2016, this rate was 9.5% of members' salaries (9.5% in 2014/2015). This rate will increase in line with any increase to the contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 32 SUPERANNUATION (Cont.)

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2015 interim actuarial investigation surplus amounts

The Fund's interim actuarial investigation as at 30 June 2015 identified the following in the defined benefit category of which Council is a contributing employer:

- A VBI surplus of \$130.8 million; and
- A total service liability surplus of \$239 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2015. The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses. Council was notified of the 30 June 2015 VBI during August 2015.

Future superannuation contributions

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2017 is \$358,620.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 33 CONTINGENT LIABILITIES AND ASSETS

Contingent Liabilities

Defined Benefit Superannuation Fund

Wellington Shire Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 32. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Landfill Restoration

Council operates 3 licensed landfills at Kilmory, Longford and Mafra and will be required to carry out site rehabilitation works in the future. Council currently has a provision for landfill restoration (refer Note 25 (b)) which is a best estimate at this time. Depending on the exact requirements of the Environment Protection Authority (EPA) Council may have a further liability but at this point the exact amount is unknown. The risk level for the Longford landfill has been determined by the EPA but potential costs are yet to be determined.

Legal Matters

Wellington Shire Council is presently involved in several confidential legal matters, which are being conducted through Council's solicitors.

As these matters are yet to be finalised, and the financial outcomes are unable to be reliably measured, no allowance for these contingencies has been made in the financial statements.

Guarantees for loans to other entities

Council has also guaranteed a loan taken out by a community group, to undertake significant capital works to the Club's facilities that are located on Council land.

Council's estimated liability with respect to contingent items is as follows:

	2016	2015
	\$'000	\$'000
Bank Guarantees	934	934
Loan Guarantees	30	36
Total Bank Guarantees	964	970

Contingent Assets

Non cash contributions expected to be received in respect of subdivision and gifted assets are as follows:

Developer Contributions	2,061	2,455
Total Contingent Assets	2,061	2,455

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 34 FINANCIAL INSTRUMENTS

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rate.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1999*. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. Council has exposure to credit risk on some financial assets included in our balance sheet. To help manage this risk:

- council have a policy for establishing credit limits for the entities we deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 33.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 34 FINANCIAL INSTRUMENTS (CONTD)

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements or we will not have sufficient funds to settle a transaction when required, we will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 35, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 26.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value

(e) Fair value

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of 0% and -0.5% in market interest rates (AUD) from year-end cash rate of 1.75%

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 35 ADJUSTMENTS DIRECTLY TO EQUITY	2016 \$'000	2015 \$'000
Reversal of revalued components of assets disposed or written off (transfer from asset revaluation reserve to accumulated surplus):		
Land	84	71
Landfill Air space	-	224
Buildings & Structures	451	1,627
Roads, Streets, Drainage, Bridges & Culverts	1,009	633
	<u>1,543</u>	<u>2,555</u>

NOTE 36 RELATED PARTY TRANSACTIONS

(i) Responsible Persons

Names of persons holding the position of a Responsible Person at the Council at any time during the year are:

COUNCILLORS	Councillor Carolyn Crossley Mayor (1/7/15 - 4/11/15)
	Councillor John Duncan
	Councillor Patrick McIvor
	Councillor Bob Wenger
	Councillor Peter Cleary
	Councillor Emilie Davine
	Councillor Malcolm Hole
	Councillor Darren McCubbin - Mayor (5/11/15 - 30/6/16)
	Councillor Scott Rossetti

CHIEF EXECUTIVE OFFICER David Morcom

(ii) Remuneration of Responsible Persons

The numbers of Responsible Officers whose total remuneration from Council and any related entities fall within the following bands:

Income Range:	2016 No.	2015 No.
\$ 1 - \$ 9,999	-	-
\$ 10,000 - \$ 19,999	-	-
\$ 20,000 - \$ 29,999	7	7
\$ 30,000 - \$ 39,999	-	-
\$ 40,000 - \$ 49,999	1	1
\$ 50,000 - \$ 59,999	-	-
\$ 60,000 - \$ 69,999	1	1
\$ 70,000 - \$ 79,999	-	-
\$ 260,000 - \$ 269,999	-	-
\$ 280,000 - \$ 289,999	-	1
\$ 290,000 - \$ 299,999	1	-
	<u>10</u>	<u>10</u>
	\$'000	\$'000
Total Remuneration for the reporting year for Responsible Persons included above amounted to:	589	566

Notes to the Financial Report
For the Year Ended 30 June 2016

NOTE 36 RELATED PARTIES (CONT'D)

(iii) Senior Officers Remuneration

A Senior Officer other than a Responsible Person, is an officer of Council who:

- (a) has management responsibilities and reports directly to the Chief Executive Officer; or
- (b) whose total annual remuneration exceeds \$139,000

The number of Senior Officers other than the Responsible Persons, are shown below in their relevant income bands:

Income Range:	2016 No.	2015 No.
<\$138,999	1	1
\$140,000 - \$149,999	-	1
\$150,000 - \$159,999	-	1
\$160,000 - \$169,999	1	-
\$180,000 - \$189,999	-	1
\$190,000 - \$199,999	4	2
	<u>6</u>	<u>6</u>
	\$'000	\$'000
Total Remuneration for the reporting year for Senior Officers included above, amounted to:	1,024	945

(iv) Responsible persons retirement benefits

The aggregate amount paid during the reporting period by Council in connection with the retirement of responsible persons was \$Nil (2014/15 - \$Nil).

(v) Loans to responsible persons

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a responsible person of the council, or a related party of a responsible person was Nil (2014/15 Nil)

(vi) Transactions with responsible persons

During the period Council entered into transactions with responsible persons or related parties of responsible persons.

1. Cowarr Public Hall : Councillor Carolyn Crossley is the Secretary of the Cowarr Public Hall Management Committee. For 2015/16, Council paid a total of \$2,328 (2014/15 \$Nil) on normal commercial terms and conditions.
2. Municipal Association of Victoria (MAV): Councillor Malcolm Hole is a Board Member of MAV. For 2015/16, Council paid \$68,088, (2014/15 \$14,758) on normal commercial terms and conditions.
3. Gippsland Regional Arts-Sale : Councillor Darren McCubbin is the Treasurer of Gippsland Regional Arts-Sale. For 2015/16 Council paid \$13,565 (2014/15 \$33,896) on normal commercial terms and conditions.
4. Sale Theatre Company: Councillor Darren McCubbin is the Secretary of Sale Theatre Company. For 2015/16, Council paid \$10,783 (2014/15 \$7,749) on normal commercial terms and conditions.
5. Sale Elderly Citizens Village: Councillor Darren McCubbin is a Director of Sale Elderly Citizens Village. For 2015/16, Council paid \$2,200 (2014/15 \$Nil) on normal commercial terms and conditions.

NOTE 37 EVENTS OCCURRING AFTER BALANCE DATE

No matters have occurred after balance date that require disclosure in the financial report.

CERTIFICATION OF FINANCIAL STATEMENTS

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, *Australian Accounting Standards* and other mandatory professional reporting requirements.



PRINCIPAL ACCOUNTING OFFICER
Ian Carroll CPA

Dated: 20/9/16
Sale

In our opinion the accompanying financial statements present fairly the financial transactions of Wellington Shire Council for the year ended 30 June 2016 and the financial position of the Council as at that date.


As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.



COUNCILLOR
Peter Cleary

Dated: 20/9/16
Sale



COUNCILLOR
John Duncan

Dated: 20-9-2016
Sale




CHIEF EXECUTIVE OFFICER
David Morcom

Dated: 20/9/16
Sale

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INDEPENDENT AUDITOR'S REPORT

To the Councillors, Wellington Shire Council

The Financial Report

I have audited the accompanying financial report for the year ended 30 June 2016 of the Wellington Shire Council which comprises the comprehensive income statement, balance sheet, statement of changes in equity, statement of cash flows, statement of capital works, notes comprising a summary of the significant accounting policies and other explanatory information, and the certification of financial statements.

The Councillors' Responsibility for the Financial Report

The Councillors of the Wellington Shire Council are responsible for the preparation and the fair presentation of the financial report in accordance with Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1989*.

The Councillors are responsible for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

As required by the *Audit Act 1994* and the *Local Government Act 1989*, my responsibility is to express an opinion on the financial report based on the audit, which has been conducted in accordance with Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Councillors, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independent Auditor's Report (continued)


Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, I and my staff and delegates complied with the applicable independence requirements of the Australian Auditing Standards and relevant ethical pronouncements.

Opinion

In my opinion the financial report presents fairly, in all material respects, the financial position of the Wellington Shire Council as at 30 June 2016 and of its financial performance and its cash flows for the year then ended in accordance with applicable Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1989*.

MELBOURNE
22 September 2016


R Andrew Greaves
Auditor-General



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**QUARTERLY STRATEGIC LAND USE PLANNING UPDATE**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

18 OCTOBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

CARETAKER STATEMENT

The recommended decision is not a “Major Policy Decision” as defined in section 94A of the Local Government Act 1989 or a “Significant Decision” within the meaning of this policy.

OBJECTIVE

To update Council on the strategic land use planning work program for the third quarter of 2016.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receives the 2016 third quarterly update on the strategic land use planning work program (included in Attachment 1 to the report).

BACKGROUND

The strategic land use planning work program is regularly reviewed by Council’s Strategic Land Use Planning Projects Review Group (Review Group), which was appointed by Council at the Special Council meeting of 6 November 2013. The Review Group considered it beneficial to provide the full Council and the community with a quarterly update of the strategic land use planning work program, which comprises various prioritised projects and planning scheme amendments as outlined in **Attachment 1**.

OPTIONS

1. That Council receive the 2016 third quarterly update on the strategic land use planning work program; or
2. That Council does not receive the 2016 third quarterly update on the strategic land use planning work program and seeks further information for consideration at a future Council meeting.

PROPOSAL

To receive the 2016 third quarterly update on the strategic land use planning work program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.1

“Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.”

This report supports the above Council Plan strategic objective and strategy.

Current Project	Status/Details	Current Priority	Anticipated Completion
North Sale Development Plan & Developer Contributions Plan	<p>A draft Analysis and Design Response Plan prepared by Mesh planning consultants was endorsed by Council for general public exhibition at the 20 September 2016 Council meeting. The Draft Plan is currently on public exhibition until Monday 21 November 2016.</p> <p>All submissions received during the exhibition period will be considered and used to inform a final Development Plan, which it is anticipated will be completed in early 2017. Work will then commence on the preparation of the associated Developer Contributions Plan, which will seek to equitably apportion the costs associated with the infrastructure requirements to facilitate development across the entire Growth Area.</p>	H	16/17
Wurruk and West Sale Industrial Land Use Strategy	<p>A project brief has been prepared to support further strategic work to facilitate the release of additional land for industrial uses within West Sale and Wurruk (in accordance with the Sale, Wurruk and Longford Structure Plan). Quotations to undertake the study will be sought shortly.</p>	H	16/17
Heritage Strategy	<p>Feedback has been sought on the draft strategy from key heritage groups across the Shire.</p> <p>Officers continue to work with Council's Heritage Advisor to respond to the feedback received and finalise an appropriate Action Plan for the implementation of the Strategy.</p>	M/H	16/17
Heritage Study - Stage 2	<p>At its meeting on Tuesday 6 September 2016, Council resolved to adopt the Wellington Shire Stage 2 Heritage Study 2016.</p> <p>The Study identified and documented a range of private and public buildings and places that reflect important aspects of the municipality's history that are valued by local communities. These include the Boisdale Public Hall and Memorials, the Railway Hotel in Heyfield, the former Beet Sugar Factory Office and Weighbridge in Maffra, the former Rosedale Shire offices, the Court House in Stratford and the Regent Theatre in Yarram. A complete list of all buildings and places is available to view on Council's website.</p> <p>Council will now commence the Planning Scheme Amendment process to formally include the buildings and places in the Wellington Planning Scheme. This will be known as Amendment C92. This process will include further consultation with directly affected landowners and the wider community will also have the opportunity to provide input.</p>	H	16/17

Current Project	Status/Details	Current Priority	Anticipated Completion
Wellington Land Use and Development Strategy (LUDS)	Initial background work to facilitate a review of Clauses 21.01, 21.02 and 21.03 of the Wellington Planning Scheme is continuing. The <i>Wellington Land Use Development Strategy</i> (LUDS) will provide the justification to update the strategic land use planning directions for the Shire and secure a relevant and up-to-date Wellington Planning Scheme.	H	16/17
Heyfield Low Density Residential Land Supply Study	Planning consultants 'Urban Enterprise' have been appointed to undertake the Heyfield Low Density Residential Land Supply Study (the Study). The specific aim of the Study is to identify suitable land to provide one acre blocks in Heyfield. A 'drop-in' session was held in Heyfield on 5 September 2016 to seek community views. A draft Recommendations Report is expected to be completed in November 2016 and publicly exhibited for comment early in 2017.	H	16/17

Current Amendments	Status/Details	Current Priority	Anticipated Completion
C51: General Technical Amendment	The Amendment seeks to correct minor mapping and text errors within the Wellington Planning Scheme to ensure that it remains relevant and up-to-date. Officers are working closely with the Department of Environment, Land, Water and Planning to finalise the items to be included in the Amendment prior to the start of the formal process.	H	16/17

External Amendment Requests	Status/Details	Priority	Anticipated Completion
C90: Rezoning of Land in Precinct 3 and 11 of the Longford Development Plan	<p>At its meeting on Tuesday 20 September 2016, Council resolved to progress Planning Scheme Amendment C90 for two precincts identified within the Longford Development Plan.</p> <p>Precinct 3 is proposed to be rezoned from Farming Zone to Township Zone, whilst Precinct 11, located on Seaspray Road and Cobb Road, is proposed to be rezoned from Farming Zone to Rural Living Zone 5 (with a minimum subdivision size of 6,000 m²).</p> <p>A Development Plan Overlay (Schedule 10) is also proposed to be applied to both precincts requiring the preparation of a precinct plan to guide future subdivision.</p> <p>Opportunity for public input will be provided through an upcoming public exhibition period.</p>	L	17/18
C84: Rezoning of Land in Wurruk Growth Area	<p>At its meeting on Tuesday 6 September 2016, Council resolved to progress Planning Scheme Amendment C84 for the Wurruk Growth Area.</p> <p>The (private) request seeks to rezone approximately 90 hectares of land to the General Residential Zone and Low Density Residential Zone and to make a number of revisions to existing planning controls on the land, including the Heritage Overlay and Flood Overlay. Part of the land is also proposed to be rezoned to the Rural Activity Zone.</p> <p>The Wurruk Growth Area is identified for future residential expansion within the adopted Sale, Wurruk and Longford Structure Plan (2010), which promotes the creation of well-designed neighbourhoods that are integrated with adjoining residential development.</p> <p>Opportunity for public input will be provided through an upcoming public exhibition period.</p>	M	17/18

ITEM C3.2**PLANNING DECISIONS**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 18 OCTOBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

CARETAKER STATEMENT

The recommended decision is not a “Major Policy Decision” as defined in section 94A of the Local Government Act 1989 or a “Significant Decision” within the meaning of this policy.

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions, made under delegation by Statutory Planners during the month of August 2016, for information.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 August and 31 August 2016.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 August and 31 August 2016 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 August and 31 August 2016.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.2

“Provide user friendly, accessible planning information and efficient planning processes.”

This report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

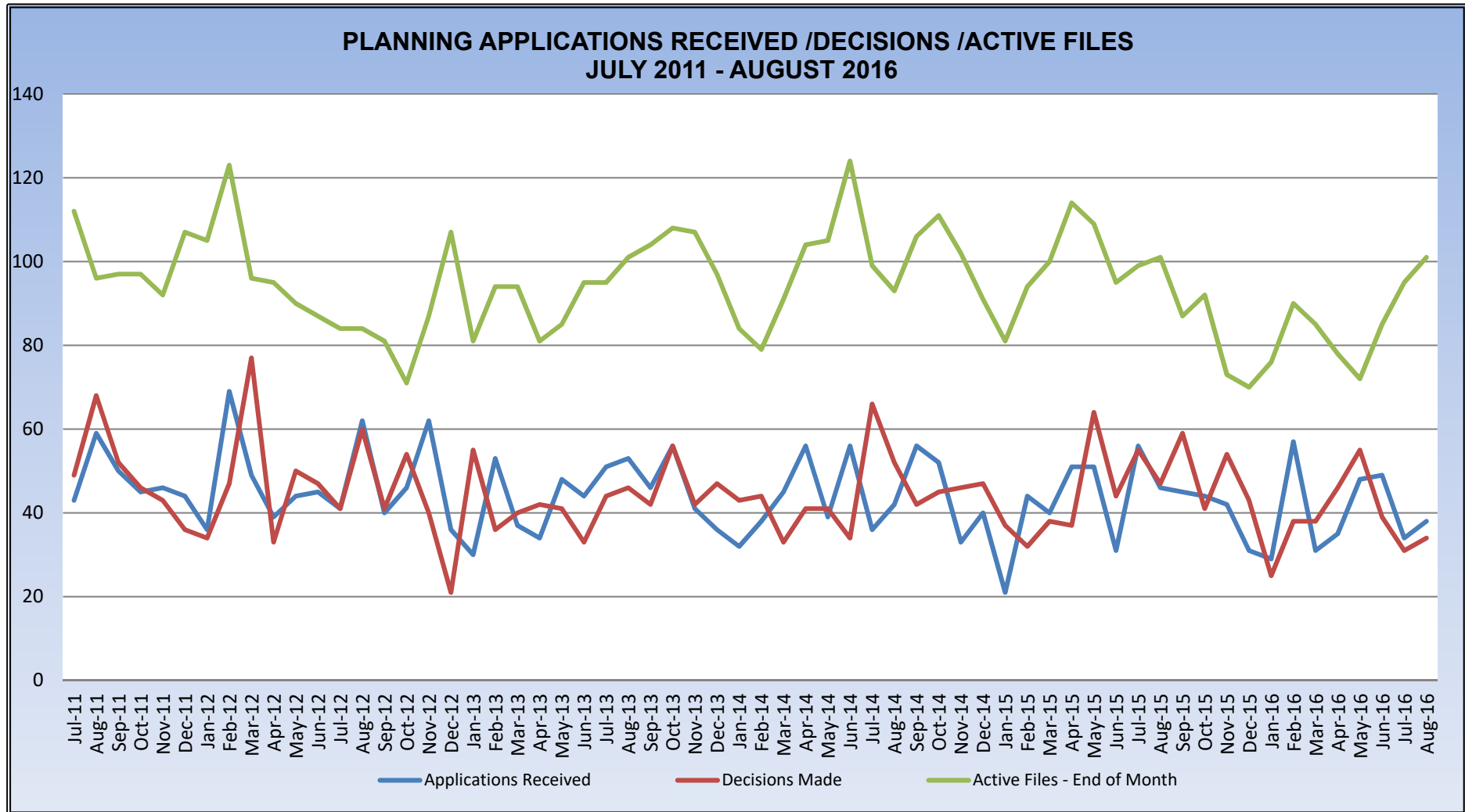
**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/08/2016 AND 31/08/2016**

Application No/Year	Date Received	Property Title & Address	Proposal	Status
224-2/2011	23/06/2016	Assessment No. 362228 LOT: 2 PS: 300834 104 MAFFRA-SALE RD MAFFRA	Use and development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth 2/08/2016
78-3/2012	17/05/2016	Assessment No. 189944 LOT: 14 PS: 141782 19 FAWKES RD ROSEDALE	Buildings/works for extension to existing industrial building.	Permit Issued by Delegate of Resp/Auth 24/08/2016
25-3/2015	1/08/2016	Assessment No. 13029 LOT: 1 TP: 230356M 138 REEVE ST SALE	Buildings/works associated with development of 3 dwellings.	Permit Issued by Delegate of Resp/Auth 25/08/2016
26-1/2015	9/02/2015	Assessment No. 112508 CA: 68 SALE-TOONGABBIE RD TOONGABBIE	Use and development of the land/free range broiler farm.	Permit Issued by Delegate of Resp/Auth 24/08/2016
27-1/2015	9/02/2015	Assessment No. 368746 CA: 67 SALE-TOONGABBIE RD TOONGABBIE	Use and development of the land/free range broiler farm.	Permit Issued by Delegate of Resp/Auth 24/08/2016
78-2/2015	23/08/2016	Assessment No. 105569 LOT: 1 PS: 623662C 1,188 SALE-COWWARR RD NAMBROK	Use/development of the land for animal keeping (up to 20 greyhounds).	Withdrawn 30/08/2016
33-1/2016	8/02/2016	Assessment No. 292250 LOT: 2 PS: 98165 460 COMMERCIAL RD YARRAM	Buildings and works associated with construction of a car port.	Lapsed 3/08/2016
64-1/2016	29/02/2016	Assessment No. 34231 LOT: 2 PS: 743761 9A ALAMEDA DVE SALE	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 17/08/2016
66-3/2016	16/08/2016	Assessment No. 436220 LOT: 5 PS: 736786C 22-24 WELLINGTON PARK WAY SALE	Buildings and works associated with construction of a warehouse.	Permit Issued by Delegate of Resp/Auth 29/08/2016
92-1/2016	24/03/2016	Assessment No. 237479 LOT: 1692 PS: 58872 275 NATIONAL PARK LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 12/08/2016
109-2/2016	2/08/2016	Assessment No. 403931 LOT: 4 PS: 603021G 3/184 YORK ST SALE	Display advertising signs.	No Permit Required 3/08/2016

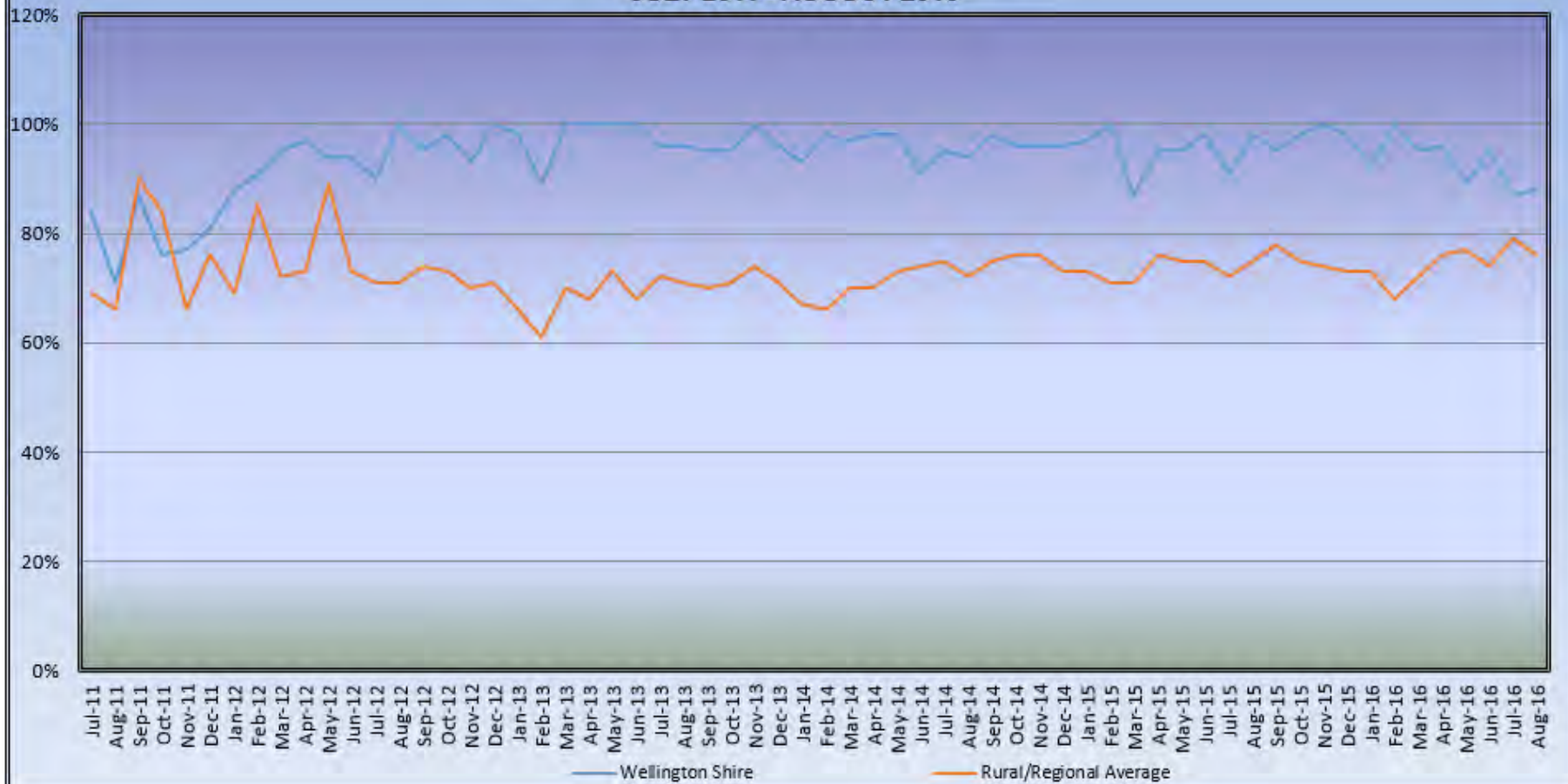
Application No/Year	Date Received	Property Title & Address	Proposal	Status
140-1/2016	13/05/2016	Assessment No. 26245 LOT: 12 PS: 26163 135 LANSDOWNE ST SALE	Development of second dwelling and 2 lot subdivision.	Permit Issued by Delegate of Resp/Auth 25/08/2016
150-1/2016	20/05/2016	Assessment No. 389577 PC: 375548T 6-8 CALLADALE CRT GORMANDALE	Buildings and works associated with development of a single dwelling.	Permit Issued by Delegate of Resp/Auth 2/08/2016
164-1/2016	3/06/2016	Assessment No. 240309 LOT: 418 PS: 50201 104 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 5/08/2016
165-1/2016	3/06/2016	Assessment No. 321752 LOT: 1 PS: 737747 32 RIVER ST HEYFIELD	Staged residential subdivision of the land into 11 lots.	Permit Issued by Delegate of Resp/Auth 1/08/2016
167-1/2016	3/06/2016	Assessment No. 347187 LOT: 1 PS: 627857P 646 STRATFORD-MAFFRA RD MAFFRA	Use and development of the land for a service station.	Permit Issued by Delegate of Resp/Auth 16/08/2016
176-1/2016	10/06/2016	Assessment No. 228833 LOT: 1075 PS: 55692 22 DAVIES ST LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 2/08/2016
179-1/2016	14/06/2016	Assessment No. 424341 LOT: 1 PS: 700895Y 2 RUTHBERG DVE SALE	Development of two dwellings and a two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth 5/08/2016
182-1/2016	16/06/2016	Assessment No. 243436 LOT: 2084 PS: 69874 22 TOORAK AVE LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 5/08/2016
185-1/2016	17/06/2016	Assessment No. 76307 LOT: 2 PS: 705672 27A FITZROY ST STRATFORD	Variation to restriction to allow 6m front setback.	Permit Issued by Delegate of Resp/Auth 23/08/2016
186-1/2016	21/06/2016	Assessment No. 240911 LOT: 2783 PS: 70944 11 SANDRA CRT LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 2/08/2016
187-1/2016	21/06/2016	Assessment No. 315291 LOT: 29 PS: 25129 34-36 BOLTON ST HEYFIELD	Buildings and works associated with construction of a carport.	Permit Issued by Delegate of Resp/Auth 2/08/2016
188-1/2016	21/06/2016	Assessment No. 347112 LOT: 2 PS: 111676 530 STRATFORD-MAFFRA RD MAFFRA	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 31/08/2016

Application No/Year	Date Received	Property Title & Address	Proposal	Status
190-1/2016	23/06/2016	Assessment No. 230383 LOT: 59 PS: 30043 25 FISHER PDE LOCH SPORT	Development of the land for a double story dwelling greater than 7.5m.	Permit Issued by Delegate of Resp/Auth 17/08/2016
191-1/2016	23/06/2016	Assessment No. 51409 PTL: RES PS: 143120 HUNT PL WURRUK	Development of the land for an outbuilding.	Permit Issued by Delegate of Resp/Auth 18/08/2016
196-1/2016	27/06/2016	Assessment No. 201152 LOT: 1 TP: 345350J 438 GORMANDALE-STRADBROKE RD HIAMDALE	Buildings and works associated with construction of 2 sheds.	Permit Issued by Delegate of Resp/Auth 23/08/2016
210-1/2016	11/07/2016	Assessment No. 220400 LOT: 998 PS: 52648 9 HAVEN WAY GOLDEN BEACH	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 31/08/2016
215-1/2016	14/07/2016	Assessment No. 195461 CA: 22 SEC: 3 7 FORESHORE RD SEASPRAY	Buildings and works/extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 10/08/2016
216-1/2016	14/07/2016	Assessment No. 327965 LOT: 9 PS: 221081 148 JOHNSON LANE SEATON	Buildings and works associated with development of a dwelling.	Permit Issued by Delegate of Resp/Auth 25/08/2016
217-1/2016	15/07/2016	Assessment No. 436469 CA: 1 SEC: A 607 YARRAM-MORWELL RD JACK RIVER	Resubdivision of 2 existing lots.	Permit Issued by Delegate of Resp/Auth 17/08/2016
222-1/2016	20/07/2016	Assessment No. 361972 LOT: 1 PS: 318646C 35 KYNES RD BUNDALAGUAH	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 10/08/2016
226-1/2016	22/07/2016	Assessment No. 363994 LOT: 2 PS: 144502 97 RAUTMANS RD NEWRY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 31/08/2016
232-1/2016	29/07/2016	Assessment No. 50864 LOT: 1 TP: 365529C 73-81 MACALISTER ST SALE	Buildings and works associated with construction of a bike shelter.	Withdrawn 3/08/2016

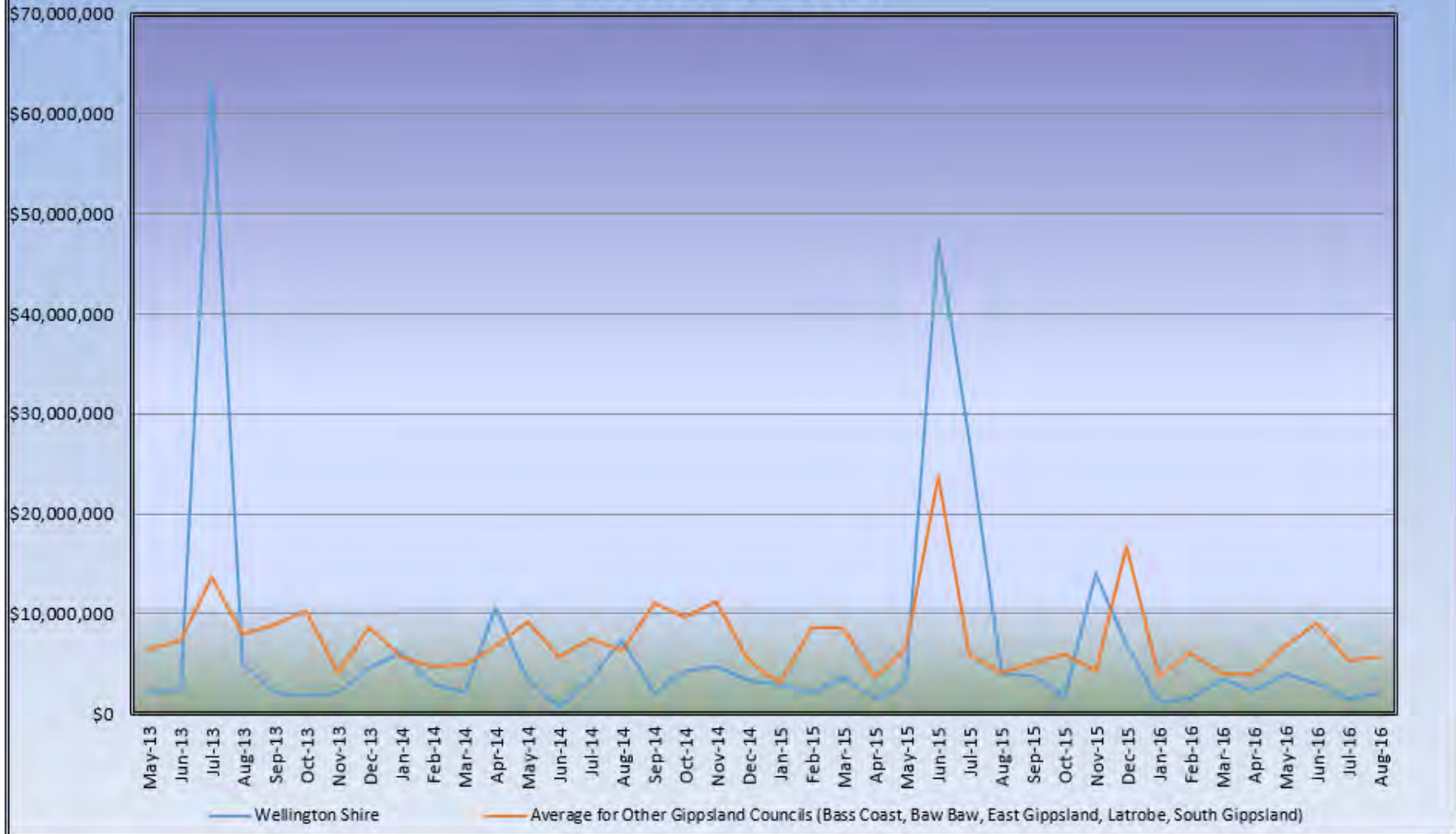
Total No of Decisions Made: 33



DECISIONS ISSUED WITHIN 60 DAYS JULY 2011 - AUGUST 2016



ESTIMATED VALUE OF WORKS MAY 2013 - AUGUST 2016





C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**MERRY STREET MAFFRA SPECIAL CHARGE STREET CONSTRUCTION SCHEME – INTENTION TO DECLARE SCHEME**

DIVISION: BUILT & NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 18 OCTOBER 2016

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

CARETAKER STATEMENT

The recommended decision is not a “Major Policy Decision” as defined in section 94A of the Local Government Act 1989 or a “Significant Decision” within the meaning of this policy.

OBJECTIVE

To consider the proposed Merry Street Special Charge Street Construction Scheme Number 1603 for declaration as a Special Charge Scheme for the section of Merry Street, Maffra, between Powerscourt Street and 105m west of Powerscourt Street.

RECOMMENDATION***That:***

- 1. Council commences the statutory process under the Local Government Act 1989 (the Act) to declare a Special Charge Scheme for the purposes of constructing the section of Merry Street, Maffra, between Powerscourt Street and 105m west of Powerscourt Street and providing any ancillary works including drainage;**
- 2. Council in accordance with sections 163(1A) and 163B(3) of the Act, directs that a public notice be given in the Gippsland Times newspaper of the intention of Council to declare the scheme at its ordinary meeting to be held on 7 February 2017 in accordance with the proposed declaration of Special Charge Scheme Number 1603 in the form of this resolution for the full construction of the section of Merry Street, Maffra, between Powerscourt Street and 105m west of Powerscourt Street;**
- 3. Council directs that in accordance with section 163(1C) of the Act, separate letters enclosing a copy of the public notice be sent to the owners of the properties referred to and set out in the schedule of properties forming a part of the Proposed Declaration of a Special Charge, advising of the intention of Council to declare the Special Charge at its ordinary meeting to be held on 7 February 2017, the basis of the calculation and distribution of the Special Charge and notifying such persons that submissions and/or objections in writing in relation to the Proposed Declaration of Special Charge will be considered and/or taken into account by Council in accordance with sections 163A, 163B and 223 of the Act;**

4. *If written submissions/objections are received Council form the 'Dundas Streets – South - Special Charge Scheme Submissions Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submissions under section 223 of the Act have requested that they be heard in support of their submissions/objections;*
5. *That Scheme Number 1603 for construction of the section Merry Street, Maffra, between Powerscourt Street and 105m west of Powerscourt Street as presented to this meeting be adopted and a Special Charge for the scheme commences 7 February 2017 and remain in force for a period of ten years;*
6. *The Special Charge be declared for the purpose of defraying costs associated with street construction (including drainage) which Council considers will be of benefit to those property owners required to pay the special charge;*
7. *The following be specified as the land in relation to which the special charges is so declared: All properties abutting the section of Merry Street between Powerscourt Street and 105m west of Powerscourt Street, within the township of Maffra intended to be included in the scheme as defined on the plan attached to this report;*
8. *The following be specified as the criteria which forms the basis of the special charge so declared:-*
 - *Properties will derive special benefit due to construction of the roads and streets by:-*
 - *Reduction in dust*
 - *Enhance the amenity and character of the land and local area*
 - *Creation of improved riding surfaces for the street*
 - *Improved access and egress from properties*
 - *Improved road drainage*
 - *Improved road safety for motorists, cyclists and pedestrians;*
9. *That pursuant to Clause (2) of Section 163 of the Local Government Act 1989, Council resolves:-*
 - (a) *The total amount of the special charge to be levied is \$53,200*
 - (b) *The criteria used as a basis for declaring the special charge are:*
 - *Improved amenity for properties in the area defined by the scheme boundary.*
 - *Improved road safety for properties and the community in the area defined by the scheme boundary.*
 - *That for the purposes of Clause (2A) of Section 163 of the Local Government Act 1989 the total amount of the special charge to be levied will not exceed the amount calculated in accordance with the formula $S = R \times C$ Where $S =$ The maximum total amount that may be levied from all persons who are liable to pay the special charges.
 $R =$ The Benefit Ratio pursuant to Clause (2B) of Section 163 of the Act
and $C =$ The cost of the scheme*
 - *That for the purposes of Clause (2B) of Section 163 of the Local Government Act 1989, the Benefit Ratio R shall have a value of 0.40;*

(c) The cost is to be apportioned to properties included in the scheme on the basis of each property having a frontage abuttal to the street to be constructed under the scheme will be apportioned one (1) Access Benefit Unit (ABU). Properties with a side abuttal to the street to be constructed under the scheme will be apportioned one (0.25) Access Benefit Unit (ABU);

10. Having regard to the preceding parts of this resolution, it be recorded that:

- a) The owners of the properties described in the scheme document entitled "Merry Street – Maffra - Special Charge Street Construction Scheme Number 1603" are liable for the respective amounts set out in the scheme document. Council will be contributing 60% of the scheme costs;**
- b) Such owners may, subject to any further resolution by Council, pay the special charge per property/title in accordance with the following:**
 - (i) the full amount within 45 days of invoice or;**
 - (ii) payment may be made over 20 quarterly instalments (5 years) including interest or;**
 - (iii) payment may be made over 40 quarterly instalments (10 years) including interest;**

11. The Chief Executive Officer to be authorised to give public notice of this declaration in accordance with Sections 163 and 223 of the Local Government Act 1989;

12. The Chief Executive Officer, to be authorised to carry out any and all other administrative procedures necessary to enable Council to carry out its functions under section 163A and sections 163(1A), (1B) and (1C) and sections 163B and 223 of the Act.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

BACKGROUND

Following the introduction of the Wellington Shire Council 2014 Residential Road and Street Construction Plan, property owners abutting the proposed scheme area expressed interest in a special charge scheme. An informal investigation of a special charge scheme was commenced which included the preparation of a concept design and cost estimation. The section of Merry Street is primarily a residential street with access to Powerscourt Street.

Currently there is an unsealed road and limited formed open drainage. The proposed Merry Street - Maffra - Street Special Charge Street Construction Scheme would provide for fully constructed section of this street. The work would include a fully sealed road with kerb and channel, improved drainage and stormwater management.

A public meeting was held on Monday 15 August 2016 and an informal survey, which included an estimated cost, was distributed to all property owners liable to be included in the proposed scheme. The letter included a reply paid questionnaire to assess support for, or objection to, the scheme. Letters were delivered to property owners on the 16 August 2016 returnable by 13 September 2016.

There are 6 owners of 6 properties in the scheme area.

Results of the survey show:

The result of the informal survey was 83% of the property owners replied. All replies were in favour of the proposed scheme.

	SUPPORT SCHEME		OPPOSE SCHEME		DID NOT REPLY	
Property Owners (6)	5	83%	0	20%	1	17%
Properties (6)	5	83%	0	22%	1	17%

OPTIONS

- To progress the proposed scheme by advertising the intention to declare the special charge scheme; or
- To not advertise the intention to declare the Special Charge Scheme.

PROPOSAL

That Council advertise its intention to declare a Special Charge Scheme for the full construction of the section of Merry Street, Maffra, between Powerscourt Street and 105m west of Powerscourt Street

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The scheme is estimated to cost \$133,000. The amount to be recovered under the scheme does not include GST.

Portion to be recovered from property owners: \$53,200.

Portion to be recovered from Council as a property owner: nil.

Portion of cost to be recovered from Council as direct costs: \$79,800.

Total estimated cost of scheme: \$133,000.

1. As only 40% of the cost of this scheme is intended to be recovered from affected property owners, Council will need to provide for the estimated cost within its Capital Works Program. Funding is available within the current year capital budget, sourced from the Commonwealth Roads to Recovery Program.
2. The method of apportioning the costs for this scheme is uniform and based on access benefit only.
3. It is proposed under the scheme to invoice property owners for their apportioned project following completion of works. Options for payment per property/parcel/title are, full

payment within 45 days or 20 quarterly instalments (5 years) or 40 quarterly instalments (10 years) for all amounts. An interest component will be included where payment is to be made under either of these instalment programs.

4. The estimated cost per property with front abuttal is \$11,822. The estimated cost per property with a side abuttal is \$2,955, 25% of the front abuttal.

LEGISLATIVE IMPACT

This scheme has been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Public notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*. Submissions and objections to the scheme will be considered in accordance with Sections 163A, 163B and 223 of the *Local Government Act 1989*.

LEGISLATIVE IMPACT

Clause (2) of Section 163 of the *Local Government Act 1989* requires Council to determine:

- (a) The total amount of the special charge to be levied; and
- (b) The criteria to be used as the basis for declaring the special charge.

Clause (2A) of Section 163 of the *Local Government Act 1989* provides that for the purpose of Section (2)(a) the total amount of the special charge to be levied must not exceed the amount "S" where $S = R \times C$ and;

S = is the maximum total amount that may be levied from all the persons who are liable to pay the special rates or special charges.

R = is the benefit ratio determined by the Council in accordance with sub-section (2B).

C = is the total cost of the performance of the function or the exercise of the power under sub-section (1).

The Benefit Ratio "R" is calculated by:

$$\frac{TSB(in)}{TSB(in)+TSB(out)+TCB} = R$$

- **TSB(in)** is the estimated total special benefit of those properties that the council has decided to include in the scheme.
- **TSB(out)** is the estimated total special benefit of those properties with an identified special benefit that the Council does not propose to include in the scheme.
- **TCB** is the estimated total community benefit.
- **R** is the benefit ratio.

For the purposes of this scheme:

$$TSB(in) = 6 \text{ (no. of properties in scheme)}$$

$$TSB(out) = 0$$

$$\text{TCB} = 9$$

$$\text{Therefore:- } R = \frac{6}{6+0+9} = 0.40$$

and

$$S = R \times C$$

$$S = 0.40 \times \$133,000$$

$$\text{Therefore:- } S = \$53,200$$

COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street & Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

PLANNING POLICY IMPACT

The proposal has no impact on Planning Policy.

RESOURCES AND STAFF IMPACT

Implementation of the scheme can be undertaken within the resources of the Assets & Projects unit with the assistance of external contract engineering support for the survey and design of the scheme. In the event the scheme is adopted by Council, construction will be carried out by an approved contractor via a tender process.

COMMUNITY IMPACT

Implementation of this scheme will have a significant community impact as it will realise a fully constructed road for a local access road. Direct benefits will include the elimination of vehicle generated dust, improved through traffic conditions and road safety arising from the defined road location, associated signage and pavement markings and improved drainage.

ENVIRONMENTAL IMPACT

Implementation of this scheme will have a positive environmental impact arising from the reduction of dust generated by vehicles as well as improved quality of storm water runoff.

CONSULTATION IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Numerous discussions between property owners and Council staff during 2015 and 2016
- Information letter advising property owners of street works proposal 28 July 2016
- Public meeting held at Maffra, 15 August 2016
- Mail out survey of all property owners, 16 August 2016.

Further consultation will be through recommendation 2 & 3 of this report. The recommendation is for the notification by public notice of the opportunity to lodge submissions/objections to the proposed special charge street construction scheme.

RISK MANAGEMENT IMPACT

Implementation of the scheme will produce a substantial reduction in risk to motorists, cyclists and other road users through improved visibility (reduction of dust), properly identified through lanes and new signage and markings.

Attachment 1

MERRY STREET – MAFFRA - SPECIAL CHARGE STREET CONSTRUCTION SCHEME No 1603

PLAN OF SPECIAL CHARGE SCHEME AREA.

Scheme Boundary 



ITEM C4.2**ROAD DISCONTINUANCE – PART OF UNUSED GOVERNMENT ROAD AT BLACKWARRY**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS & PROJECTS
 DATE: 18 OCTOBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓		✓		✓	

CARETAKER STATEMENT

The recommended decision is not a “Major Policy Decision” as defined in section 94A of the Local Government Act 1989 or a “Significant Decision” within the meaning of this policy.

OBJECTIVE

The objective of this report is for Council to consider a request by the Department of Environment, Land, Water & Planning (DELWP) for the discontinuance/closure and sale of a section of an unused Government Road adjoining Lot 1 PS 414931, on Youngs Road, Blackwarry. See attachments.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

1. ***Pursuant to Section 349 of the Land Act 1958, Council resolves to give its concurrence to the closing of a section of Government road adjoining Lot 1 PS 414931, in the Parish of Callignee and shown red on the attached plans;***
2. ***Pursuant to Section 400 of the Land Act 1958, Council gives notice that the portion of Government road adjoining Lot 1 PS 414931 in the Parish of Callignee, is considered to not be required for public traffic and is therefore an unused road.***

BACKGROUND

The owner of the property 190 Youngs Road, Blackwarry, (Lot 1 PS 414931 Parish of Callignee), has been in discussion with officers of the Department of Environment, Land, Water and Planning (DELWP) regarding a proposal to discontinue/close a section of Government road and to then purchase the section of closed road.

The section of Government road has never been used as a Public Highway and the road has been fenced into the adjacent property and used for grazing as a single farm property.

Under the *Land Act 1958*, DELWP must request consent from Council for the closure and determine whether this section of Government road is required for public traffic. DELWP is seeking consent from Council to the closing of the road shown red on the attached plans. The closure and sale will be done by DELWP and at no cost to Wellington Shire Council. DELWP at their discretion may contact adjoining property owners.

OPTIONS

Council has the following options available:

1. Support the discontinuance/closure and advise that the road is not required for public traffic pursuant to Sections 349 and 400 of the *Land Act 1958*; or
2. Not agree to the discontinuance/closure and advise that the unused Government road is required for public traffic.

PROPOSAL

That:

1. Pursuant to Section 349 of the *Land Act 1958*, Council resolves to give its concurrence to the closing of a section of Government road adjoining Lot 1 PS 414931, in the Parish of Callignee and shown red on the attached plans;
2. Pursuant to Section 400 of the *Land Act 1958*, Council gives notice that the portion of Government road adjoining Lot 1 PS 414931 in the Parish of Callignee, is considered to not be required for public traffic and is therefore an unused road.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The roads intended to be discontinued/closed are government roads and will be closed and sold by DELWP. This will be at no cost to Wellington Shire Council.

LEGISLATIVE IMPACT

Application for Council's consent to the road discontinuance/closure and unused road consideration is being undertaken pursuant to Sections 349 and 400 of the *Land Act 1958*.

COUNCIL POLICY IMPACT

There is no Council policy on road closures and determining the need for unused roads for public traffic. Each application is treated on merit.

COUNCIL PLAN IMPACT

The Council Plan 2013 – 2017 Theme 4 Infrastructure, states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs”

COMMUNITY IMPACT

There will be no negative community impact as this section of Government road has not been used for many years and is not required for public road purposes.

CONSULTATION IMPACT

Consultation is undertaken with adjacent landowners and the public at the discretion of the Department of Environment, Land, Water and Planning.

DEPARTMENT OF ENVIRONMENT, LAND, WATER AND PLANNING

SCHEDULE 4

Notice of a municipal council under section 400 that a road is unused.

Secretary to the Department of Environment, Land, Water and Planning

Under Section 400 of the Land Act 1958, the municipal council of the municipal district of

WELLINGTON SHIRE COUNCIL

gives notice that the road described in the Schedule below is considered by Council to not be required for public traffic and is therefore an unused road.

SCHEDULE

PARISH	DESCRIPTION OF LOCATION OF ROAD
Collingee	Government road adjoining Lot 1 PS414931. <i>As indicated by red shading on the attached plan</i>

* Signed:

Dated:

witness

* The seal of the municipal council of

as affixed to this on

by

witness

* Delete whichever is not applicable

Our ref. 15L10.7883

Attachment 2.

**PROPOSED ROAD DISCONTINUANCE AND SALE OF
GOVERNMENT ROAD, YOUNGS ROAD, BLACKWARRY
PARISH OF CALLIGNEE**



 **GOVERNMENT ROAD TO BE DISCONTINUED AND SOLD**



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That:

That Council move into open session and ratify the decision made in closed session.