



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

COUNCIL MEETING AGENDA ORDINARY MEETING

Meeting to be held at

Wellington Centre – Wellington Room

Foster Street, Sale and via MS Teams

Tuesday 3 September 2024, commencing at 5:00 PM

**or join Wellington on the Web:
www.wellington.vic.gov.au**

**ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

MISSION STATEMENT

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

ACKNOWLEDGEMENT OF COUNTRY

“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 20 August 2024.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 20 August 2024.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

6.1. MANAGEMENT OF STATE OWNED ASSETS

ACTION OFFICER: COUNCILLOR MCKENZIE

I, Councillor McKenzie, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council on 3 September 2024.

Motion

That Council

1. ***Not accept Committee of Management responsibilities for any further Crown owned land or buildings without the matter being formally considered by Council. Through this process, consideration will be given to:***
 - a. *the most appropriate agency or group to manage the asset on behalf of the Crown,*
 - b. *the community benefit and the rationale for the need to assume management of the asset,*
 - c. *a qualified assessment of the overall condition of the asset,*
 - d. *the anticipated financial impact, including required capital investment and ongoing operational expenditure,*
 - e. *the identification of existing, underutilised, Crown assets, where Council is Committee of Management, that may be considered to be returned to Department of Energy, Environment and Climate Action (DEECA),*
 - f. *any other arrangements, such as direct leases or licences with other entities, that may be a more appropriate mechanism to manage assets in certain circumstances.*
2. ***Seek to negotiate future asset management arrangements to expressly include a shared cost commitment between the Crown and Council for major maintenance items, such as roof replacements and structural items, as these should be reasonably contributed to by the Crown as owners of the building and major works will be conducted by Council without an agreed shared costing agreement in place.***
3. ***Submit a motion to the Municipal Association of Victoria (MAV) State Council requesting that the MAV make representation to the State Government and request that a review be undertaken of all State Government assets managed by both Local Council and community-based committees with a view to the State Government providing an annual fund to support both maintenance and capital works for assets that are fundamentally owned by the State. In submitting the motion to the MAV State Council, provision is made for the Council's CEO to authorise any minor changes to improve the wording of the motion and/or to update the motion relative to any changes to the issue that may have occurred between this council meeting and the date of lodgement with the MAV.***
4. ***Advocate to the Victorian Government and the Department of Energy, Environment and Climate Action to have a Crown Assets Infrastructure Renewal Fund established to support Local Governments in a shared responsibility for the renewal of deteriorating Crown assets.***

- 5. Authorise the Chief Executive Officer to write to all fellow CEO'S within Gippsland advising them of this decision, Victoria's public land managers, primarily the Department of Energy, Environment and Climate Action, and Parks Victoria, to inform them of Council's position.**

Marcus McKenzie

.....
COUNCILLOR MCKENZIE

Dated: 20 August 2024

BACKGROUND

With the pressure on Council to manage maintenance and CAPEX on both Council owned and State owned assets (without any State funding support) on top of a rate cap that council must work within and cost of living pressures this Notice of Motion is to inform the State that council can no longer fund these assets on a year by year bases without a co-contribution.

Wellington Shire is the 3rd largest in size within Victoria and a population of around 47,000.

In recent times Inner Melbourne Councils have advised the State that they can no longer fund State owned facilities and yet some only manage an area of 70 kilometres (140,000 residents), all roads, footpaths, drainage is activated by the State yet our shire is expected to do all of that along with maintain State assets.

There is a clear imbalance and as long as the State Government is not challenged nothing will change.

Wellington Shire first and foremost should always put council owned assets at the front of all maintenance and major improvements ahead of State owned assets – that is what our community would expect.

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. DELEGATES REPORT

11. GENERAL MANAGER CORPORATE SERVICES

11.1. ASSEMBLY OF COUNCILLORS REPORT

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

OBJECTIVE

To report on all assembly of Councillor records received for the period 12 August to 25 August 2024.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 12 August to 25 August 2024.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 12 August to 25 August 2024.

ATTACHMENTS

1. Assembly of Councillors 13 August 2024 - Place Names Committee [11.1.1 - 1 page]
2. Assembly of Councillors 20 August 2024 - Council Workshop Day [11.1.2 - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 12 August to 25 August 2024.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	Place Names Committee
DATE OF MEETING	13 August 2024

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
Cr Gayle Maher	No - apology	Ray Weber	Acting Manager Assets & Projects
Cr Carolyn Crossley	Yes	Lorelle McQuillan	Asset Finance Officer
Cr Scott Rossetti	Yes		
MATTERS CONSIDERED IN THE MEETING			
<ul style="list-style-type: none"> • Various place and street naming issues as per the minutes attached to the Council Report related to this meeting. 			
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 20 AUGUST 2024			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
Cr Ian Bye	NO	David Morcom	Chief Executive Officer
Cr John Tatterson	YES	Arthur Skipitaris	General Manager Organisational Performance and Governance
Cr Carolyn Crossley	NO	Andrew Pomeroy	General Manager Development
Cr Carmel Ripper	YES	Clem Gillings	General Manager Community and Culture
Cr Gayle Maher	NO (<i>leave</i>)	Chris Hastie	General Manager Built and Natural Environment
Cr Garry Stephens	YES		
Cr Jill Wood	YES		
Cr Marcus McKenzie	YES		
Cr Scott Rossetti	YES		
CONFLICTS OF INTEREST NOTED*			
See Item No. 1.1			

* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 20 AUGUST 2024		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	COMMUNITY ASSISTANCE GRANTS JULY 2024 ROUND	<ul style="list-style-type: none"> Sam McPherson, Manager Communities, Facilities and Emergencies Mark Benfield, Coordinator Community Facilities Planning Ayla Ramsay, Community Facilities Planning & Grants Officer <p><i>Conflicts of Interest:</i> Cr Stephens declared a conflict of interest and left the chamber for this presentation</p>
1.2	DEVELOPMENT DIVISION UPDATE: PLANNING, MUNICIPAL SERVICES AND ECONOMIC DEVELOPMENT	<ul style="list-style-type: none"> Andrew Pomeroy, General Manager Development Vanessa Ebsworth, Manager Regulatory Services Geoff Hay, Manager Economic Development Andrew Wolstenholme, Acting Manager Land Use Planning <p><i>Conflicts of Interest: NIL</i></p>

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

WORKSHOP DETAILS – 20 AUGUST 2024		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.3	JUNE 2024 QUARTERLY PERFORMANCE REPORT	<ul style="list-style-type: none"><i>Ian Carroll, Manager Corporate Finance</i> <i>Conflicts of Interest: NIL</i>
1.4	OUTDOOR POOL MODEL REVIEW	<ul style="list-style-type: none"><i>Ross McWhirter, Manager Leisure Services</i> <i>Conflicts of Interest: NIL</i>

11.2. PROPOSED SPECIAL COUNCIL MEETING ON 18 NOVEMBER 2024

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

For Council to resolve to call an Unscheduled Meeting of Council for Monday 18 November 2024. The unscheduled meeting is for the councillors elected at the 2024 General Election to take their oath or affirmation of office, and for the election and appointment of the Mayor and Deputy Mayor.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council call an Unscheduled Meeting of Council for Monday 18 November 2024 at 5pm for the purpose of:

- 1. Elected Councillors taking their oath or affirmation of office; and*
- 2. The election and appointment of the Mayor and Deputy Mayor.*

BACKGROUND

Council General Elections are held every four years with the next general election scheduled for Saturday 26 October 2024. The Victorian Electoral Commission have until Friday 15 November 2024 to finalise and declare the results of the elections.

Councillors elected to the Wellington Shire Council are required to participate in an induction program commencing Monday 18 November 2024. It is proposed that, in the evening, Council hold a meeting for the purpose of the councillors taking their oath or affirmation of office and electing and appointing the Mayor and Deputy Mayor.

The act of councillors taking their oath or affirmation of office is a significant event and it is proposed that extra time be set aside for an extra meeting to occur to separate this from the ordinary business of Council.

Holding the official ceremony for the new councillors and the Mayor and Deputy Mayor in a separate meeting of Council will ensure that Council business can continue at the Ordinary Meeting of Council on Tuesday 19 November 2024.

ATTACHMENTS

Nil

OPTIONS

Council has the following options available:

1. To call an Unscheduled Meeting of Council for Monday 18 November 2024 at 5pm;
or
2. To decline to call an Unscheduled Meeting of Council for 18 November 2024.

PROPOSAL

That Council call an Unscheduled Meeting of Council for Monday 18 November 2024 at 5pm for the purpose of:

1. Elected Councillors taking their oath or affirmation of office; and
2. The election and appointment of the Mayor and Deputy Mayor.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The *Local Government Act 2020* provides that Councils must develop, adopt and keep in force Governance Rules with respect to the conduct of Council meetings and the election of the Mayor and the Deputy Mayor.

Council's Governance Rules provide that Council may, by resolution, call an Unscheduled Meeting of Council. The Governance Rules have been considered in the preparation of this report.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

Council's Governance Rules note that it is important that the community is made aware of the times, dates, and locations of Council Meetings and the matters Council will consider.

If Council resolve to hold the Unscheduled Meeting, it will allow adequate time for the community to be informed of the meeting date and time so they may make arrangements to attend the meeting or watch via the livestream.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

11.3. SECTION 181 ACQUISITION

ACTION OFFICER: MANAGER CORPORATE FINANCE

PURPOSE

For Council to enact Section 181 of the *Local Government Act 1989* and acquire the rateable property as listed in the attached confidential report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Resolve to enact Section 181 of the Local Government Act 1989 and acquire the rateable property as listed in the attached confidential report, to recover unpaid rates and charges.***
- 2. Note that the information contained in the confidential Attachment Section 181 Acquisition of this Council meeting agenda was designated confidential by the General Manager Corporate Services on 25 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.***

BACKGROUND

In accordance with Section 181 of the *Local Government Act 1989* (the Act) (this remains as a saved provision under the 1989 Act), Council may transfer or acquire a property into Council ownership in respect of rateable land that has outstanding rates and charges for at least three years.

Council, in accordance with Section 181 of the Act, can transfer the property into Council Ownership to recover unpaid rates and charges.

Section 181 of the Act requires the following criteria:

1. Rates are at least **three years overdue**, and no payment arrangement exists;
2. There is a **court order (Judgment)** against the ratepayer requiring payment of the amount; (or part of the amount); and
3. A letter/notice to be served on the ratepayer and all other parties who have an interest in the property (i.e. mortgagee, caveator) of Council's intention to sell the land.

These requirements have been met, subject to council approval. The arrears are well over three years old, and a Judgement has been made.

For Council to recover unpaid rates and charges for the attached property, in accordance with Section 181 of the Act, the following actions will be taken:

- A Notice of Intention to Acquire the property will be issued to all parties listed on the title which may result in the mortgagee making payments on behalf of the rateable owners.
- An advertisement will also be placed in the local paper relevant to the property location.
- A current market valuation will be undertaken.
- All parties who were issued a Notice of Intention to Acquire will be advised when the property has been transferred into council ownership.

ATTACHMENTS

1. Confidential header - Section 181 Acquisition [**11.3.1** - 1 page]
2. CONFIDENTIAL REDACTED - Confidential Workshop Paper - Section 181 Acquisition [**11.3.2** - 2 pages]

OPTIONS

Council has the following options:

1. To enact *Section 181 of the Act* and acquire the rateable property listed in the attached confidential report, to make the property safe and recover unpaid rates and charges owed to Council; or
2. Take no further action and continue to carry the existing debt and future rates and charges until such time, as the property is sold by the current property owner.

PROPOSAL

That Council resolve to enact Section 181 of the *Local Government Act 1989* and acquire the rateable property as listed in the attached confidential report, to recover unpaid rates and charges.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Proceeding with the acquisition will recoup some of the outstanding rates and charges. Council will make the property safe and ready for vacant possession.

COMMUNICATION IMPACT

All parties involved will be notified individually of any transactions or outcomes.

LEGISLATIVE IMPACT

All action will be in accordance with the requirements of Section 181 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

All action will be in accordance with the requirements of the *Debt Collection and Interest Charging – Rates, Charges and Fire Services Property Levy Policy*.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

The matter will be managed by the Coordinator Rates and Revenue.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
3 SEPTEMBER 2024**

I declare that the information contained in the attached document **CONFIDENTIAL WORKSHOP PAPER – SECTION 181 ACQUISITION** relating to **SECTION 181 ACQUISITION** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs

.....
ARTHUR SKIPITARIS
General Manager Corporate Services
25/08/2024

11.4. APPOINTMENT OF INDEPENDENT AUDIT & RISK COMMITTEE MEMBERS

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

The purpose of this report is to provide information to Council to enable the consideration of, and a decision to appoint, two external independent members to Council's Audit & Risk Committee.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

1. *Appoint*

a) one independent member to Council's Audit & Risk Committee for a period (in accordance with its charter) commencing 2 February 2025 and expiring 28 October 2026; and

b) one independent member to Council's Audit & Risk Committee for a three year period (in accordance with its charter) commencing 29 October 2024 and expiring 28 October 2027;

based on the recommendation in the attached confidential Independent Audit & Risk Committee Member 2024 Evaluation Report of this Council meeting agenda; and

2. *Note that the information contained in the attached Audit & Risk Committee Member Appointment Evaluation Report was designated confidential under section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Corporate Services on 22 August 2024 because it relates to the following grounds:*

(f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

BACKGROUND

Council maintains an Audit & Risk Committee in accordance with section 53 of the *Local Government Act 2020*. The Audit & Risk Committee is a formally appointed committee of the Council and is responsible to Council.

The Audit & Risk Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Charter to facilitate decision making by Council in relation to the discharge of its responsibilities.

The Audit & Risk Committee membership is comprised of two Councillors and three external independent persons with suitable knowledge and experience, all appointed by Council for varying periods up to a maximum term of three years. The terms of the current appointments are due to expire on 28 October 2024 and 1 February 2025.

To ensure the vacant positions are filled, an Expression of Interest process has been undertaken to recruit two suitably qualified external members for Council's Audit & Risk Committee.

Advertising was undertaken in July and August 2024 and expressions of interest were received by the nominated closing date of 6 August 2024.

An interview process was held in August 2024. The Evaluation Panel's assessment and a recommendation for appointment is included in the attached confidential report.

ATTACHMENTS

1. Confidential Header Appointment of Independent Audit & Risk Committee Members [11.4.1 - 1 page]
2. CONFIDENTIAL REDACTED - Confidential Independent Audit & Risk Committee Member 2024 Evaluation Report [11.4.2 - 1 page]

OPTIONS

Council has the following options available:

1. To appoint two independent members to Council's Audit & Risk Committee, one for a period (in accordance with its charter) commencing 2 February 2025 and expiring 28 October 2026 and one for a three year period (in accordance with its charter) commencing 29 October 2024 and expiring 28 October 2027; or
2. Amend the recommendation in relation to the proposed appointment.

PROPOSAL

That Council appoint:

- a) one independent member to Council's Audit & Risk Committee for a period (in accordance with its charter) commencing 2 February 2025 and expiring 28 October 2026; and
- b) one independent member to Council's Audit & Risk Committee for a three year period (in accordance with its charter) commencing 29 October 2024 and expiring 28 October 2027;

based on the recommendation in the attached confidential Independent Audit & Risk Committee Member 2024 Evaluation Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The appointment of independent Audit & Risk Committee members is in accordance with section 53(b) of the *Local Government Act 2020*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
3 SEPTEMBER 2024**

On this day, 22 August 2024, in accordance with Section 3(1) of the *Local Government Act 2020*; I, Arthur Skipitaris, (Delegate) declare that the information contained in the attached document **Independent Audit and Risk Committee Member Appointment 2024 Evaluation Report** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs***

.....
ARTHUR SKIPITARIS,
General Manager Corporate Services

11.5. UPDATED S6 INSTRUMENT OF DELEGATION

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

PURPOSE

For Council to adopt the updated *S6 Instrument of Delegation - Members of Council Staff*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolve that:

- 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of S6 Instrument of Delegation - Members of Council Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument as attached.*
- 2. The S6 Instrument of Delegation - Members of Council Staff, comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.*
- 3. On the coming into force of the S6 Instrument of Delegation - Members of Council Staff, the current S6 Instrument of Delegation - Members of Council Staff dated 20 February 2024, is revoked.*
- 4. The duties and functions set out in the S6 Instrument of Delegation - Members of Council Staff, must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.*

BACKGROUND

The *Local Government Act 2020* provides for Council to delegate a power, duty or function of Council to members of Council staff. Delegations are essential to good governance as it is not practical for Council and the Chief Executive Officer alone to exercise the many statutory powers provided to Council.

Council's Instruments of Delegation are based on 'model delegations' which are provided through a legal firm. Council received the latest update from the legal firm during July 2024. The update applies to the *S6 Instrument of Delegation - Members of Council Staff* and the updates are summarised below:

- **Removal** of the *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020*, as they have been revoked pursuant to regulation 4(a) of the *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024*.
- **Addition** of the *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024* that commenced on 29 June 2024.

- **Update** to section 19(4)(a)(ii) of the *Food Act 1984*, which relates to Council's power to direct that a copy of an order be affixed, displayed or published.
- **Addition** of sections 19FA(1), 19FA(3)(a), 19FA(3)(b) and 19FA(3)(c) of the *Food Act 1984* pursuant to the *Regulatory Legislation Amendment (Reform) Act 2024*, which commenced on 6 March 2024.

Council officers are not proceeding with the recommended removal of delegations under sections 12(2) and 12(4)-(7) of the *Road Management Act 2004* until they have clarified that the powers under the *Local Government Act 1989* to discontinue a road are sufficient for local purposes.

ATTACHMENTS

1. S6 Instrument of Delegation – Members of Council Staff [**11.5.1** - 166 pages]

OPTIONS

Council has the following options available:

1. That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolve that:
 - a. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of S6 Instrument of Delegation - Members of Council Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument as attached.
 - b. The S6 Instrument of Delegation - Members of Council Staff comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.
 - c. On the coming into force of the S6 Instrument of Delegation - Members of Council Staff, the current S6 Instrument of Delegation - Members of Council Staff dated 20 February 2024 is revoked.
 - d. The duties and functions set out in the S6 Instrument of Delegation - Members of Council Staff must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt; or
2. That Council resolve that the S6 Instrument of Delegation - Members of Council Staff not be updated and seek further information for consideration at a future meeting of Council.

PROPOSAL

It is proposed that Council adopt the updated *S6 Instrument of Delegation - Members of Council Staff*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The *Local Government Act 2020* provides for Council to delegate a power, duty or function of Council to a member of Council staff.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

Upon notification of the update from Council's legal firm, all relevant management staff were consulted and have contributed to any necessary updates of this Instrument of Delegation. Following adoption, all staff with altered or new delegations are notified.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

The Instruments of Delegation contained within the report have been prepared in consultation with appropriate business units at Council.

RISK MANAGEMENT IMPACT

The utilisation of Instruments of Delegation and Sub-Delegation allow for the provision of powers to be allocated to relevant council officers to allow them to carry out various duties and actions as an extension of Council.

S6 Instrument of Delegation – Members of Council Staff



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Instrument of Delegation

to

Members of Council Staff



Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on **3 September 2024**; and
 - 2.2 the delegation:
 - 2.2.1 **comes into force immediately upon resolution and is to be signed by the Chief Executive Officer;**
 - 2.2.2 remains in force until varied or revoked;
 - 2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
 - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy
 adopted by Council;
 - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4 **if** the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.



Signed by the Chief Executive Officer or Council)
in the presence of:)

.....
Witness name:

DAVID MORCOM
Chief Executive Officer
Wellington Shire Council

.....

Date: / / 2024



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CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	N/A	
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	N/A	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) – (c) in exercising its functions	N/A	Where Council is a Class B cemetery trust
s 12A(1)	Function to do the activities set out in paragraphs (a) – (n)	N/A	Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) – (e) in exercising its functions	N/A	Where Council is a Class A cemetery trust
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	N/A	
s 14	Power to manage multiple public cemeteries as if they are one cemetery	N/A	
s 15(4)	Duty to keep records of delegations	N/A	
s 17(1)	Power to employ any persons necessary	N/A	
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	N/A	
s 17(3)	Power to determine the terms and conditions of employment or engagement	N/A	Subject to any guidelines or directions of the Secretary
s 18(3)	Duty to comply with a direction from the Secretary	N/A	
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	N/A	Where Council is a Class A cemetery trust
s 18C	Power to determine the membership of the governance committee	N/A	Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee	N/A	Where Council is a Class A cemetery trust



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	N/A	Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees	N/A	Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under s 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	N/A	Where Council is a Class A cemetery trust
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the <i>Financial Management Act 1994</i>	N/A	Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	N/A	Where Council is a Class A cemetery trust
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	N/A	Where Council is a Class A cemetery trust
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	N/A	Where Council is a Class A cemetery trust
s 18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	N/A	Where Council is a Class A cemetery trust
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	N/A	Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	N/A	Where Council is a Class A cemetery trust
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	N/A	Where Council is a Class A cemetery trust
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	N/A	Where Council is a Class A cemetery trust



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	N/A	Where Council is a Class A cemetery trust
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	N/A	Where Council is a Class A cemetery trust
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year	N/A	Where Council is a Class A cemetery trust
s 19	Power to carry out or permit the carrying out of works	N/A	
s 20(1)	Duty to set aside areas for the interment of human remains	N/A	
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	N/A	
s 20(3)	Power to set aside areas for those things in paragraphs (a) – (e)	N/A	
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	N/A	
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	N/A	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	N/A	Subject to the Minister approving the purpose
s 40	Duty to notify Secretary of fees and charges fixed under s 39	N/A	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	N/A	Provided the street was constructed pursuant to the <i>Local Government Act 2020</i>
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	N/A	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	N/A	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	N/A	
s 60(2)	Power to charge fees for providing information	N/A	
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	N/A	
s 64B(d)	Power to permit interments at a reopened cemetery	N/A	
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	N/A	The application must include the requirements listed in s 66(2)(a)–(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	N/A	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	N/A	
s 70(2)	Duty to make plans of existing place of interment available to the public	N/A	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	N/A	
s 71(2)	Power to dispose of any memorial or other structure removed	N/A	
s 72(2)	Duty to comply with request received under s 72	N/A	
s 73(1)	Power to grant a right of interment	N/A	
s 73(2)	Power to impose conditions on the right of interment	N/A	
s 74(3)	Duty to offer a perpetual right of interment	N/A	
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	N/A	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	N/A	
s 80(1)	Function of receiving notification and payment of transfer of right of interment	N/A	
s 80(2)	Function of recording transfer of right of interment	N/A	
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	N/A	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	N/A	
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	N/A	
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	N/A	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	N/A	
s 84H(4)	Power to exercise the rights of a holder of a right of interment	N/A	
s 84I(4)	Power to exercise the rights of a holder of a right of interment	N/A	
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	N/A	
s 84I(6)(a)	Power to remove any memorial on the place of interment	N/A	
s 84I(6)(b)	Power to grant right of interment under s 73	N/A	
s 85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	N/A	The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	N/A	Does not apply where right of interment relates to remains of a deceased veteran.



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; Remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location	N/A	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	N/A	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	N/A	
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	N/A	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	N/A	
s 86(4)	Power to take action under s 86(4) relating to removing and re-interring cremated human remains	N/A	
s 86(5)	Duty to provide notification before taking action under s 86(4)	N/A	
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	N/A	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	N/A	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	N/A	
s 91(1)	Power to cancel a right of interment in accordance with s 91	N/A	
s 91(3)	Duty to publish notice of intention to cancel right of interment	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	N/A	
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	N/A	
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	N/A	
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	N/A	
s 100(1)	Power to require a person to remove memorials or places of interment	N/A	
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	N/A	
s 100(3)	Power to recover costs of taking action under s 100(2)	N/A	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	N/A	
s 102(1)	Power to approve or refuse an application under s 101, if satisfied of the matters in (b) and (c)	N/A	
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	N/A	
s 103(1)	Power to require a person to remove a building for ceremonies	N/A	
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	N/A	
s 103(3)	Power to recover costs of taking action under s 103(2)	N/A	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 106(2)	Power to require the holder of the right of interment to provide for an examination	N/A	
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	N/A	
s 106(4)	Power to repair or – with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	N/A	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	N/A	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	N/A	
s 108	Power to recover costs and expenses	N/A	
s 109(1)(a)	Power to open, examine and repair a place of interment	N/A	Where the holder of right of interment or responsible person cannot be found
s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	N/A	Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	N/A	Where the holder of right of interment or responsible person cannot be found
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder with consent of the Secretary	N/A	
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	N/A	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	N/A	
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	N/A	
s 112	Power to sell and supply memorials	N/A	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	N/A	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	N/A	
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	N/A	
s 119	Power to set terms and conditions for interment authorisations	N/A	
s 131	Function of receiving an application for cremation authorisation	N/A	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	N/A	Subject to s 133(2)
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	N/A	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	N/A	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	N/A	
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	N/A	
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	N/A	
s 151	Function of receiving applications to inter or cremate body parts	N/A	
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	
sch 1 cl 8(8)	Power to regulate own proceedings	N/A	Subject to cl 8
sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	Where Council is a Class A cemetery trust
sch 1A cl 8(8)	Power to regulate own proceedings	N/A	Where Council is a Class A cemetery trust Subject to cl 8

##The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 24	Duty to ensure that cemetery complies with depth of burial requirements	N/A	
r 25	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	N/A	
r 27	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	N/A	
r 28(1)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	N/A	
r 28(2)	Duty to ensure any fittings removed of are disposed in an appropriate manner	N/A	
r 29	Power to dispose of any metal substance or non-human substance recovered from a cremator	N/A	
r 30(2)	Power to release cremated human remains to certain persons	N/A	Subject to any order of a court
r 31(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	N/A	
r 31(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	N/A	
r 31(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	N/A	
r 31(4)	Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period	N/A	



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 32	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	N/A	
r 33(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	N/A	
r 33(2)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	N/A	
r 34	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)	N/A	
r 36	Duty to provide statement that alternative vendors or supplier of monuments exist	N/A	
r 40	Power to approve a person to play sport within a public cemetery	N/A	
r 41(1)	Power to approve fishing and bathing within a public cemetery	N/A	
r 42(1)	Power to approve hunting within a public cemetery	N/A	
r 43	Power to approve camping within a public cemetery	N/A	
r 45(1)	Power to approve the removal of plants within a public cemetery	N/A	
r 46	Power to approve certain activities under the Regulation if satisfied of regulation (1)(a)-(c)	N/A	
r 47(3)	Power to approve the use of fire in a public cemetery	N/A	
r 48(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	N/A	



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
Note: sch 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules			
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2	N/A	See note above regarding model rules
sch 2 cl 5(1)	Duty to display the hours during which pedestrian access is available to the cemetery	N/A	See note above regarding model rules
sch 2 cl 5(2)	Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours	N/A	See note above regarding model rules
sch 2 cl 6(1)	Power to give directions regarding the manner in which a funeral is to be conducted	N/A	See note above regarding model rules
sch 2 cl 7(1)	Power to give directions regarding the dressing of places of interment and memorials	N/A	See note above regarding model rules
sch 2 cl 8	Power to approve certain mementos on a memorial	N/A	See note above regarding model rules
sch 2 cl 11(1)	Power to remove objects from a memorial or place of interment	N/A	See note above regarding model rules
sch 2 cl 11(2)	Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner	N/A	See note above regarding model rules
sch 2 cl 12	Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies	N/A	See note above regarding model rules
sch 2 cl 14	Power to approve an animal to enter into or remain in a cemetery	N/A	See note above regarding model rules
sch 2 cl 16(1)	Power to approve construction and building within a cemetery	N/A	See note above regarding model rules



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
sch 2 cl 17(1)	Power to approve action to disturb or demolish property of the cemetery trust	N/A	See note above regarding model rules
sch 2 cl 18(1)	Power to approve digging or planting within a cemetery	N/A	See note above regarding model rules

##The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).



DOMESTIC ANIMALS ACT 1994			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
s 41A(1)	Power to declare a dog to be a menacing dog	724 General Manager Development 198 Coordinator Local Laws 740 Manager Regulatory Services	Council may delegate this power to a Council authorised officer



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	If s 19(1) applies



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Only in relation to temporary food premises or mobile food premises Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Only in relation to temporary food premises or mobile food premises Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Only in relation to temporary food premises or mobile food premises
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Only in relation to temporary food premises or mobile food premises



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19N(2)	Function of receiving notice from the auditor	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
---	Power to register or renew the registration of a food premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 36A	Power to accept an application for registration or notification using online portal	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38A(4)	Power to request a copy of a completed food safety program template	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority; not exceeding the prescribed time limit defined under s 38E(5)



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38E(4)	Duty to register the food premises when conditions are satisfied	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 39A	Power to register, or renew the registration of a food premises despite minor defects	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 40E	Duty to comply with direction of the Secretary	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	
s 40F	Power to cancel registration of food premises	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 43	Duty to maintain records of registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer	Where Council is the registration authority



HERITAGE ACT 2017			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties or powers	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation



LOCAL GOVERNMENT ACT 1989			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 185L(4)	Power to declare and levy a cladding rectification charge	1 Chief Executive Officer ¹	

¹ The only member of staff who can be a delegate in Column 3 is the CEO.



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 4H	Duty to make amendment to Victorian Planning Provisions available in accordance with public availability requirements	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 8A(5)	Function of receiving notice of the Minister's decision	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		706 Strategic Planner	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 524 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 552 Senior Statutory Planner 22 Environmental Planner 499 Compliance Officer	
s 12B(1)	Duty to review planning scheme	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 12B(2)	Duty to review planning scheme at direction of Minister	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 524 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 552 Senior Statutory Planner 22 Environmental Planner 499 Compliance Officer	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 17(1)	Duty of giving copy amendment to the planning scheme	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 17(2)	Duty of giving copy s 173 agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Until the proposed amendment is approved or lapsed



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 951 Senior Strategic Planner 656 Strategic Planner 706 Strategic Planner	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Until the end of 2 months after the amendment comes into operation or lapses



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 21A(4)	Duty to publish notice	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 746 Major Land Use Planning Project Coordinator 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 746 Major Land Use Planning Project Coordinator 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	During the inspection period



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 27(2)	Power to apply for exemption if panel's report not received	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 28(1)	Duty to notify the Minister if abandoning an amendment	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		706 Strategic Planner	
s 30(4)(a)	Duty to say if amendment has lapsed	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 30(4)(b)	Duty to provide information in writing upon request	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 32(2)	Duty to give more notice if required	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 33(1)	Duty to give more notice of changes to an amendment	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		656 Strategic Planner 706 Strategic Planner	
s 36(2)	Duty to give notice of approval of amendment	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 38(5)	Duty to give notice of revocation of an amendment	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 40(1)	Function of lodging copy of approved amendment	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	N/A	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	22 Environmental Planner 142 Graduate Statutory Planner 499 Compliance Officer 524 Statutory Planner 552 Senior Statutory Planner 573 Coordinator Statutory Planning 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Where Council is a responsible public entity



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 541 Statutory Planner	
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GP	Function of receiving a notice under s 46GO	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GR(2)	Power to consider a late submission	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	Duty to consider a late submission if directed to do so by the Minister	640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	142 Graduate Statutory Planner 22 Environmental Planner 524 Statutory Planner 552 Senior Statutory Planner 573 Coordinator Statutory Planning 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 541 Statutory Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GV(3)(b)	Power to enter into an agreement with the applicant	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the development agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	an infrastructure contribution to be secured to Council's satisfaction	640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46GY(1)	Duty to keep proper and separate accounts and records	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is the collecting agency under an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	those amounts that are to be forwarded to a development agency under s 46GZ(5)	640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is a development agency under an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	If the VPA is the collecting agency under an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	reports on the use of the infrastructure contribution to the VPA	552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	552 Senior Statutory Planner 640 Coordinator Strategic Planning 724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 552 Senior Statutory Planner 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner	Where Council is a collecting agency or development agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 640 Coordinator Strategic Planning 573 Coordinator Statutory Planning	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	724 General Manager Development 730 Manager Land Use Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		971 Major Projects and Principal Strategic Planner	
s 46Q(1)	Duty to keep proper accounts of levies paid	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	724 General Manager Development 730 Manager Land Use Planning	With the consent of, and in the manner approved by, the Minister



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		971 Major Projects and Principal Strategic Planner	
s 46QC	Power to recover any amount of levy payable under Part 3B	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 723 General Manager Corporate Services 420 Manager Corporate Finance	
s 46QD	Duty to prepare report and give a report to the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	N/A	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	N/A	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	N/A	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	N/A	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 47	Power to decide that an application for a planning permit does not comply with that Act	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 50(4)	Duty to amend application	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 50(5)	Power to refuse to amend application	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 50(6)	Duty to make note of amendment to application in register	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 50A(1)	Power to make amendment to application	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22 Environmental Planner 541 Statutory Planner	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 50A(4)	Duty to note amendment to application in register	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22 Environmental Planner 541 Statutory Planner	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22 Environmental Planner 541 Statutory Planner	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22 Environmental Planner 541 Statutory Planner	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 52(3)	Power to give any further notice of an application where appropriate	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22 Environmental Planner 541 Statutory Planner	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 54(1)	Power to require the applicant to provide more information	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22 Environmental Planner 541 Statutory Planner	
s 54(1B)	Duty to specify the lapse date for an application	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		541 Statutory Planner	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		541 Statutory Planner	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 57A(5)	Power to refuse to amend application	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 57A(6)	Duty to note amendments to application in register	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 57B(1)	Duty to determine whether and to whom notice should be given	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 57C(1)	Duty to give copy of amended application to referral authority	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 58	Duty to consider every application for a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 58A	Power to request advice from the Planning Application Committee	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 60	Duty to consider certain matters	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 60(1A)	Duty to consider certain matters	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		656 Strategic Planner 706 Strategic Planner 22 Environmental Planner 541 Statutory Planner	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 62(2)	Power to include other conditions	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(3)	Duty not to issue a permit until after the specified period	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 64(5)	Duty to give each objector a copy of an exempt decision	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 69(1A)	Function of receiving application for extension of time to complete development	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 69(2)	Power to extend time	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 70	Duty to make copy permit available in accordance with public availability requirements	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 71(1)	Power to correct certain mistakes	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 71(2)	Duty to note corrections in register	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 73	Power to decide to grant amendment subject to conditions	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 74	Duty to issue amended permit to applicant if no objectors	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 83	Function of being respondent to an appeal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 83B	Duty to give or publish notice of application for review	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 84AB	Power to agree to confining a review by the Tribunal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 499 Compliance Officer 541 Statutory Planner	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 91(2)	Duty to comply with the directions of VCAT	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 93(2)	Duty to give notice of VCAT order to stop development	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 95(3)	Function of referring certain applications to the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 95(4)	Duty to comply with an order or direction	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 96F	Duty to consider the panel's report under s 96E	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner 552 Senior Statutory Planner 573 Coordinator Statutory Planning 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 724 General Manager Development	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	
s 96H(3)	Power to give notice in compliance with Minister's direction	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 96J	Duty to issue permit as directed by the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 96K	Duty to comply with direction of the Minister to give notice of refusal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 541 Statutory Planner	
s 97C	Power to request Minister to decide the application	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	1 Chief Executive Officer	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	1 Chief Executive Officer	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 97Q(4)	Duty to comply with directions of VCAT	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 101	Function of receiving claim for expenses in conjunction with claim	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 103	Power to reject a claim for compensation in certain circumstances	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 107(1)	Function of receiving claim for compensation	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 107(3)	Power to agree to extend time for making claim	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	
s 114(1)	Power to apply to the VCAT for an enforcement order	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 123(1)	Power to carry out work required by enforcement order and recover costs	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	724 General Manager Development	Except Crown Land
125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 541 Statutory Planner 499 Compliance Officer 22 Environmental Planner 499 Compliance Officer 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	Section 123 of the <i>Victorian Civil and Administrative Tribunal Act 1998</i> applies on an application to the Tribunal.



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 129	Function of recovering penalties	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	
s 130(5)	Power to allow person served with an infringement notice further time	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	
s 149A(1)	Power to refer a matter to the VCAT for determination	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142 Graduate Statutory Planner 499 Compliance Officer	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 499 Compliance Officer	
s 149B	Power to apply to the Tribunal for a declaration.	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 541 Statutory Planner 499 Compliance Officer 22 Environmental Planner 499 Compliance Officer 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	573 Coordinator Statutory Planning 640 Coordinator Strategic Planning 724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 22 Environmental Planner	
s 171(2)(g)	Power to grant and reserve easements	724 General Manager Development 730 Manager Land Use Planning 746 Major Land Use Planning Project Coordinator 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		524 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 22 Environmental Planner	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	1 Chief Executive Officer	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	1 Chief Executive Officer	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made	730 Manager Land Use Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 22 Environmental Planner 142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 22 Environmental Planner 142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178A(1)	Function of receiving application to amend or end an agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178A(5)	Power to propose to amend or end an agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178C(4)	Function of determining how to give notice under s 178C(2)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178E(2)(c)	Power to refuse to amend or end the agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	After considering objections, submissions and matters in s 178B



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	After considering objections, submissions and matters in s 178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 178(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 181	Duty to apply to the Registrar of Titles to record the agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 182	Power to enforce an agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 499 Compliance Officer 541 Statutory Planner	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 184G(2)	Duty to comply with a direction of the Tribunal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 184G(3)	Duty to give notice as directed by the Tribunal	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 198(1)	Function to receive application for planning certificate	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 199(1)	Duty to give planning certificate to applicant	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 201(1)	Function of receiving application for declaration of underlying zoning	142 Graduate Statutory Planner 22 Environmental Planner 524 Statutory Planner 552 Senior Statutory Planner 573 Coordinator Statutory Planning 724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 201(3)	Duty to make declaration	22 Environmental Planner 552 Senior Statutory Planner 573 Coordinator Statutory Planning 724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 22 Environmental Planner 142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 22 Environmental Planner 552 Senior Statutory Planner 142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner	
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 22 Environmental Planner 552 Senior Statutory Planner 142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner	
-	Power to give written authorisation in accordance with a provision of a planning scheme	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 22 Environmental Planner 552 Senior Statutory Planner 142 Graduate Statutory Planner 524 Statutory Planner 541 Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 541 Statutory Planner 142 Graduate Statutory Planner	



PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning	



PLANNING AND ENVIRONMENT REGULATIONS 2015			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	1 Chief Executive Officer	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	142 Graduate Statutory Planner 22 Environmental Planner 524 Statutory Planner 552 Senior Statutory Planner 573 Coordinator Statutory Planning 724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 541 Statutory Planner	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 541 Statutory Planner	Where Council is the responsible authority



PLANNING AND ENVIRONMENT REGULATIONS 2015			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 22 Environmental Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 541 Statutory Planner	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	724 General Manager Development 730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 573 Coordinator Statutory Planning 552 Senior Statutory Planner 524 Statutory Planner 142 Graduate Statutory Planner 640 Coordinator Strategic Planning 656 Strategic Planner 706 Strategic Planner 541 Statutory Planner	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.



RESIDENTIAL TENANCIES ACT 1997			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	724 General Manager Development 144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
s 522(1)	Power to give a compliance notice to a person	724 General Manager Development 144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	724 General Manager Development 144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



RESIDENTIAL TENANCIES ACT 1997			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 525(4)	Duty to issue identity card to authorised officers	730 Manager Land Use Planning 971 Major Projects and Principal Strategic Planner 421 Manager People and Capability 965 Coordinator Governance and Risk 967 Governance Officer	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	724 General Manager Development 144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
s 526A(3)	Function of receiving report of inspection	724 General Manager Development 144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	724 General Manager Development 144 Coordinator Environmental Health 145 Environmental Health Officer	



RESIDENTIAL TENANCIES ACT 1997			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		146 Environmental Health Officer	
		559 Environmental Health Officer	
		830 Environmental Health Officer	
		740 Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 7	Power to enter into a written agreement with a caravan park	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 10	Function of receiving application for registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 11	Function of receiving application for renewal of registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 12(4) & (5)	Duty to issue certificate of registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 14(1)	Function of receiving notice of transfer of ownership	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 14(3)	Power to determine where notice of transfer is displayed	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 15(1)	Duty to transfer registration to new caravan park owner	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 15(2)	Duty to issue a certificate of transfer of registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 17	Duty to keep register of caravan parks	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 21(2)	Duty to consult with relevant emergency services agencies	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 24(2)	Power to consult with relevant floodplain management authority	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 39(3)	Function of receiving installation certificate	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	144 Coordinator Environmental Health 145 Environmental Health Officer 146 Environmental Health Officer 559 Environmental Health Officer 830 Environmental Health Officer 740 Manager Regulatory Services	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 489 Manager Assets & Projects	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 489 Manager Assets & Projects	
s 11(9)(b)	Duty to advise Registrar	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 489 Manager Assets & Projects	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 733 Manager Built Environment 489 Manager Assets & Projects	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 733 Manager Built Environment 489 Manager Assets & Projects	Where Council is the coordinating road authority
s 12(2)	Power to discontinue road or part of a road	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 733 Manager Built Environment 489 Manager Assets & Projects	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 733 Manager Built Environment 489 Manager Assets & Projects	Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(5)	Duty to consider written submissions received within 28 days of notice	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 733 Manager Built Environment 489 Manager Assets & Projects	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(6)	Function of hearing a person in support of their written submission	725 General Manager Built & Natural Environment 433 Coordinator Asset Management 733 Manager Built Environment 489 Manager Assets & Projects	Function of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	725 General Manager Built & Natural Environment 733 Manager Built Environment 489 Manager Assets & Projects 433 Coordinator Asset Management	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(10)	Duty to notify of decision made	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 433 Coordinator Asset Management 733 Manager Built Environment	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 433 Coordinator Asset Management 733 Manager Built Environment	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	433 Coordinator Asset Management 489 Manager Assets & Projects 725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	489 Manager Assets & Projects 725 General Manager Built & Natural Environment	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 433 Coordinator Asset Management	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 733 Manager Built Environment	
s 15(2)	Duty to include details of arrangement in public roads register	733 Manager Built Environment 617 Coordinator Road Planning	
s 16(7)	Power to enter into an arrangement under s 15	725 General Manager Built & Natural Environment	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 16(8)	Duty to enter details of determination in public roads register	733 Manager Built Environment 617 Coordinator Road Planning	
s 17(2)	Duty to register public road in public roads register	733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	733 Manager Built Environment 617 Coordinator Road Planning	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19(4)	Duty to specify details of discontinuance in public roads register	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 36 Coordinator Infrastructure Development 733 Manager Built Environment	
s 19(5)	Duty to ensure public roads register is available for public inspection	733 Manager Built Environment 617 Coordinator Road Planning	
s 21	Function of replying to request for information or advice	725 General Manager Built & Natural Environment 733 Manager Built Environment	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 22(5)	Duty to give effect to a direction under s 22	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 40(1)	Duty to inspect, maintain and repair a public road	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	725 General Manager Built & Natural Environment 733 Manager Built Environment 489 Manager Assets & Projects	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 42(1)	Power to declare a public road as a controlled access road	725 General Manager Built & Natural Environment 733 Manager Built Environment	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	725 General Manager Built & Natural Environment 733 Manager Built Environment	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 49	Power to develop and publish a road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 51	Power to determine standards by incorporating the standards in a road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 54(2)	Duty to give notice of proposal to make a road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 54(6)	Power to amend road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 54(7)	Duty to incorporate the amendments into the road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 63(1)	Power to consent to conduct of works on road	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	724 General Manager Development 198 Coordinator Local Laws 740 Manager Regulatory Services	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	724 General Manager Development 198 Coordinator Local Laws 740 Manager Regulatory Services	Where Council is the coordinating road authority
s 67(3)	Power to request information	724 General Manager Development 198 Coordinator Local Laws 740 Manager Regulatory Services	Where Council is the coordinating road authority
s 68(2)	Power to request information	724 General Manager Development 198 Coordinator Local Laws 740 Manager Regulatory Services	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	1 Chief Executive Officer	
s 72	Duty to issue an identity card to each authorised officer	1 Chief Executive Officer	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 85	Function of receiving report from authorised officer	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 86	Duty to keep register re s 85 matters	1 Chief Executive Officer	
s 87(1)	Function of receiving complaints	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
s 87(2)	Duty to investigate complaint and provide report	1 Chief Executive Officer	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	1 Chief Executive Officer	
s 112(2)	Power to recover damages in court	725 General Manager Built & Natural Environment 733 Manager Built Environment	
s 116	Power to cause or carry out inspection	725 General Manager Built & Natural Environment 733 Manager Built Environment 661 Built Environment Planning Systems Officer 617 Coordinator Road Planning	
s 119(2)	Function of consulting with the Head, Transport for Victoria	1 Chief Executive Officer	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	439 Manager Natural Environment & Parks 489 Manager Assets & Projects 725 General Manager Built & Natural Environment	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	36 Coordinator Infrastructure Development 617 Coordinator Road Planning	
s 121(1)	Power to enter into an agreement in respect of works	725 General Manager Built & Natural Environment 733 Manager Built Environment 489 Manager Assets & Projects	
s 122(1)	Power to charge and recover fees	1 Chief Executive Officer	
s 123(1)	Power to charge for any service	1 Chief Executive Officer	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	1 Chief Executive Officer	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	1 Chief Executive Officer	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	1 Chief Executive Officer	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	1 Chief Executive Officer	
sch 2 cl 5	Duty to publish notice of declaration	1 Chief Executive Officer	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the infrastructure manager or works manager



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	infrastructure or related works on a road or road reserve of any road		
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7 cl 16(4)	Duty to consult	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7 cl 18(1)	Power to enter into an agreement	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 36 Coordinator Infrastructure Development 733 Manager Built Environment 617 Coordinator Road Planning	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7A cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 36 Coordinator Infrastructure Development 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 36 Coordinator Infrastructure Development 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	725 General Manager Built & Natural Environment 489 Manager Assets & Projects 36 Coordinator Infrastructure Development 733 Manager Built Environment 617 Coordinator Road Planning	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)



ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 8(1)	Duty to conduct reviews of road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment	
r 9(2)	Duty to produce written report of review of road management plan and make report available	725 General Manager Built & Natural Environment 733 Manager Built Environment	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority
r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	725 General Manager Built & Natural Environment 733 Manager Built Environment	
r 13(1)	Duty to publish notice of amendments to road management plan	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	
r 16(3)	Power to issue permit	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority



ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 23(2)	Power to make submission to Tribunal	725 General Manager Built & Natural Environment 733 Manager Built Environment 489 Manager Assets & Projects	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	725 General Manager Built & Natural Environment 733 Manager Built Environment 617 Coordinator Road Planning 36 Coordinator Infrastructure Development	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	198 Coordinator Local Laws 724 General Manager Development 740 Manager Regulatory Services	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	725 General Manager Built & Natural Environment 733 Manager Built Environment	



ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	725 General Manager Built & Natural Environment 733 Manager Built Environment	Where Council is the coordinating road authority

12. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

12.1. PLACE NAMES COMMITTEE MEETING MINUTES

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

For Council to receive the minutes of the Place Names Committee meeting held on 13 August 2024 and to consider the recommendations from that meeting.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Receive and note the attached minutes of the Place Names Committee meeting held on 13 August 2024;**
- 2. Resolve that the section of George Street, west of Boisdale Street, Maffra, be re-named EDWARD STREET; and**
 - i. A letter be sent to adjoining property owners and it be advertised that the section of George Street, west of Boisdale Street, Maffra, be re-named EDWARD STREET; and**
 - ii. If no objections are received within 30 days, then the name be registered with Geographic Names Victoria.**
- 3. Endorses supporting the State Government's "Remember a Local – Name a Place Campaign" and for Council to promote the program to create broader local awareness.**

BACKGROUND

The Place Names Committee is an advisory committee of Council that meets quarterly to make recommendations to Council on geographical place name issues.

ATTACHMENTS

1. Place Names Committee Minutes 20240813 [12.1.1 - 33 pages]

OPTIONS

Council has the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Not to receive the minutes of the Place Names Committee and consider the recommendations and seek further information for consideration at a future meeting.

PROPOSAL

That Council:

1. Receive and note the attached minutes of the Place Names Committee meeting held on 13 August 2024;
 - i. Resolve that the section of George Street, west of Boisdale Street, Maffra, be re-named EDWARD STREET; and
 - ii. A letter be sent to adjoining property owners and it be advertised that the section of George Street, west of Boisdale Street, Maffra, be re-named EDWARD STREET; and
2. If no objections are received within 30 days, then the name be registered with Geographic Names Victoria.
3. Endorses supporting the State Government's "Remember a Local – Name a Place Campaign" and for Council to promote the program to create broader local awareness.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The Local Government Act provides Council the power to approve, assign or change the name of a road, but in doing so Council must act in accordance with the guidelines provided in the Geographical Place Names Act 1998.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 3 "Liveability and Wellbeing" states the following strategic outcome:

Strategic Outcome 3.2: *"An actively engaged community."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



PLACE NAMES COMMITTEE MEETING

13 AUGUST 2024 AT 2:00 PM

MACALISTER RIVER ROOM / TEAMS

AGENDA

ATTENDEES:

Councillor Scott Rossetti
Councillor Carolyn Crossley
Ray Weber (Acting Manager Assets & Projects)
Lorelle McQuillen (Asset Finance Officer)

APOLOGIES: Councillor Gayle Maher

MEETING OPENED: 2:00 pm

CONFLICT OF INTEREST: Nil Reported

1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:
Cr Crossley/Cr Rossetti

That the minutes of the previous Place Names Committee meeting on 14 May 2024 be accepted.

CARRIED

2.0 CURRENT ISSUES

2.1 Recognition of indigenous females

The names of three indigenous women were nominated by a local historian. The names have been forwarded to Gunaikurnai Land and Waters Aboriginal Corporation for endorsement.

Parley – one of two wives of Thomas Bungalene. Imprisoned with the rest of his family in Dandenong Police Paddocks. In June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene. Died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck.

Refer to Attachment 2.1.

GLAWAC are intending to set up a committee comprised of Elders and this matter is expected to be considered by them.

2.2 Proposed road names for subdivision PS904015 off Mill Lane, Rosedale

The following road names are proposed by the developer for a subdivision off Mill Lane, Rosedale:

- Angus Place;
- Edith Street;
- Rhys Crescent;

The developer has been asked to provide background information on the names to ensure that they meet 'Principle H - Using Commemorative Names' of the Naming Rules for places in Victoria.

Furthermore, confirmation is sought as to whether the roads designated as Street and Crescent will eventually be open-ended roads in future stages of subdivision.

It should be noted that the use of first names in road naming is now permitted under the revised naming rules although last name is still preferred.

Refer to Attachment 2.2 for the plan of subdivision.

The developer has been re-contacted but no response has been received to date.

2.3 Indigenous names

A list of Gunai place names was presented to the Place Names Committee for use in future naming. The names were approved by a Gunaikurnai language expert.

Refer to Attachment 2.3.

It was moved at the 8 August 2023 Place Names Committee meeting that the Place Names Committee write to GLaWAC seeking comment and approval to use the list of Gunai place names (verified by a Gunaikurnai language expert) relevant to Wellington Shire in future naming proposals and to enquire if there are any other names that they would like included on the Council Approved Names Register.

Names intending to be used from this list should be separately directed to GLAWAC for approval.

2.4 Proposal to name unnamed lane between 78 & 80 Macalister Street, Sale

A request has been made to name the unnamed lane between 78 and 80 Macalister Street, Temperance Lane.

The lane is owned by Council and is adjacent to the Temperance Hall which dates back to 1874. The proposed name gives recognition to this historical building which turns 150 years this year.

A duplicate name search in VicNames resulted in Templeton Street, Sale and Templetons Road, Kilmany within the 15km radius. Geographic Names Victoria has given informal in-principle support for the proposal.

Refer to Attachment 2.4.

At the 14 May 2024 Place Names Committee meeting it was resolved to advertise the proposed road name and if no objections received then the name be registered with Geographic Names Victoria.

The proposal was advertised in the Gippsland Times on 9 July 2024 for the statutory 30 days and this expired on Friday 9 August 2024 with no response being received.

The proposal will now be submitted for registration to the Office of Geographic Names.

**It was moved:
Cr Crossley/Cr Rossetti**

That this item be closed.

CARRIED

2.5 Proposal to name unnamed road off Austins Road, Woodside

A request has been received to assign a rural road number to a property that is located along an unnamed road accessed off Austins Road, Woodside.

There is an unused road licence on an untrafficable section of the road reserve between the unnamed section and Claydon Road. Refer to Attachment 2.5.

The road is currently not listed on Council's Register of Public Roads for maintenance purposes.

At the 14 May 2024 Place Names Committee meeting it was resolved to advertise the proposed road name and if no objections received then the name be registered with Geographic Names Victoria. A letter was posted to adjoining landowners advising them of the proposal on 3 July 2024. A letter was also sent to the Woodside Primary School on 3 July 2024 thanking them for their contribution.

The proposal was advertised in the Gippsland Times on 9 July 2024 for the statutory 30 days and this expired on Friday 9 August 2024 with no response being received.

The proposal will now be submitted for registration to the Office of Geographic Names.

**It was moved:
Cr Crossley/Cr Rossetti**

That this item be closed.

CARRIED

2.6 Proposed road names for subdivision at 216 Longford-Loch Sport Road, Longford

The following road names are proposed by the developer for a subdivision off Longford-Loch Sport Road, Longford:

- Summerhill (name of the farm/property, non-commercial);
- De Havilland;
- Hercules;
- Hornet;
- Macchi;
- Mirage;
- Pilatus;
- Red Sales;
- Roulettes;
- Telstars.

The names represent an Aeronautical theme in recognition of the nearby East Sale RAAF base and the close geographical location of the Dutton bombing range which operated for nearly 60 years until 2000. Refer Attachment 2.6

A duplicate name search was conducted in Vicnames and all names meet the duplicate name rule.

At the Place Names Committee meeting of 14 May 2024 it was resolved that the proposed aviation theme is supported by the Place Names Committee and that the proponent seek consent from the associated parties related to the proposed names.

This was conveyed to the developer who has undertaken further consultation with the Gippsland Armed Forces Museum which has indicated that reference to the Red Sales is not appropriate.

The Gippsland Armed Forces Museum has supplied the following naming suggestions to the developer which have been assessed for duplicate names and compared to the Wellington Shire Council Approved Names Register.

Suggested Name	Additional Information	Duplicate Name Search Result	Approved Name Register
Kittyhawk		Duplicate Exists - Kittyhawk Avenue located at the East Sale RAAF base (7.5km).	
Nyhuan	(the name of an Avro Lincoln A73-2 bomber based in East Sale) which is an aboriginal word for 'Scout' or 'Pathfinder'	No duplicate identified	
Gundawarra	(the name of an Avro Lincoln A73-7 Mk.30 bomber based in East Sale) which is an aboriginal word meaning 'Spearhead'	No duplicate identified	
Wirraway		Duplicate Exists - Wirraway Street - East Sale RAAF base (7.5km).	Wirraway - reserved for subdivision off Campbell Street, Yarram

		Wirra Mirra Drive - Wurruk (9.5km). also associated with Railway Place and Crescent in Sale and Wurruk	
Hawker		Duplicate Exists - Hawker Place at the West Sale Airport (14.9km). and Hawkins Road in Longford 11.8km	
Beaufort		Duplicate Exists - Beaufort Avenue located at the East Sale RAAF base (7.5km).	Beaufighter - reserved for subdivision at 76 Tyson Road Heyfield Beaufort - reserved for subdivision off Campbell Street, Yarram
De Haviland		No duplicate identified	
Mustang		Possible Duplicate - Murtnaugh Road Longford and Dutson	
Lincoln		Liston Court, Lynton Place, Nicholson Street Street and Nicole Street all in Sale.	

Refer to attachment 2.6 for a synopsis of each name (originally submitted), as well as the letter confirming the original name of the farm and the photographs of the planes corresponding to the naming suggestions provided by the Gippsland Armed Forces Museum.

Other aircraft names on the Wellington Shire Council approved names register as provided by the RAAF Base East Sale included.

Anson – Reserved for subdivision at 76 Tyson Road – Heyfield and duplicated at East Sale
Bloodhound – Suggested by RAAF East Sale – No duplicate name

The developer has also provided additional confirmation on the background to the proposed name Summerhill confirming that it is connected to the property as the current name of the farm with a connection dating to approximately 1913.

**It was moved:
Cr Crossley/Cr Rossetti**

That:

- **the Place Names Committee supports the aviation road naming theme including the proposed name Summerhill; and**
- **Council officers continue to work with the developers of the subdivision and Geographic Place Names Victoria to further develop the list of acceptable names for future use.**

CARRIED

3.0 GENERAL BUSINESS

3.1a Proposed road names for subdivision PS903409F/S2 at Princes Highway, Sale

The developer has requested that the previously approved Murray Road and Dyer Avenue be extended for Stage 2 of their development PS903049F/S2. Consent was given for these road names to be extended. Refer to Attachment 3.1a.

This is for the Committee's information only and no further action is required.

**It was moved:
Cr Crossley/Cr Rossetti**

That this item be closed.

CARRIED

3.1b Proposed road names for subdivision PS903409F/S3 at 13 Cobains Rod, Sale

The developer has requested that the previously approved Dyer Avenue be extended for Stage 3 of their development PS903409F/S3. Consent was given for these road names to be extended. Refer to Attachment 3.1b.

This is for the Committee's information only and no further action is required.

**It was moved:
Cr Crossley/Cr Rossetti**

That this item be closed.

CARRIED

3.2 Proposed road names for subdivision PS743742/S3 at 236 Briagolong Road, Stratford

The road names Summers Drive and Stone Close were selected by the developer from the Council Approved Names Register for a subdivision off 236 Briagolong Road Stratford. Refer to attachment 3.2.

The use of Summers Drive and Stone Close were approved by the Place Names Committee on 28/5/2019 subject to confirmation of the road type and the future road layout.

Summers Drive was approved and Close rejected as it is likely to be extended in future subdivisions and therefore does not comply with the naming rule type.

This is for the Committee's information only and no further action is required.

**It was moved:
Cr Crossley/Cr Rossetti**

That this item be closed.

CARRIED

3.3 Proposed road names for subdivision PS921672 at Princes Highway, Sale

The following road names were selected by the developer from the Council Approved Names Register, for a subdivision off Princes Highway Sale. Refer to Attachment 3.3.

Extension of:

- Surkitt Boulevard – no identified issues
- Cantwell Drive – no identified issues

Additional names requested for use in the subdivision from the approved name register:

Road Name	Duplicate Name Check	Conditions
Breheny Street	No issues	The name Breheny is recognised for two families with one family requesting information on any use
Cleaver Road	Possible duplicate name of Clearview Road in Longford	Recommended for a feature other than a road
Kerr Street	Possible duplicate being Kearys Road in Sale	Recommended for a feature other than a road
Pinch Street	Duplicate name of Finch Court located in Wurruk	Recommended for a feature other than a road

The Place Names Committee noted that the names Gordjin and Hanratty on the Council Approved Names Register are connected to the North Sale subdivision precinct.

**It was moved:
Cr Crossley/ Cr Rossetti**

That for the subdivision PS921672 at Princes Highway, Sale:

- The extensions of Surkitt Boulevard and Cantwell Drive be approved; and
- The name Breheny be approved and the family be advised of the proposal; and
- Council officers contact Geographic Names Victoria to clarify the suitability of both Cleaver and Kerr within this subdivision; and
- Pinch Street be rejected; and
- The following alternative names are acceptable;
 - Hanratty – historical connection to the property upon which the subdivision is located
 - Gordjin – historical connection to the North Sale area
- Subject to the satisfactory selection above that the road names be approved by Council officers.

CARRIED

3.4 Addressing issue along George Street, Maffra

Refer to Attachment 3.4

The Wellington Shire Council Rates department has identified that a proposed subdivision at the rear of 100 Boisdale Street, Maffra, is unable to be assigned a street number due to historical allocations.

It is proposed that Edward Street be extended such that the section of George Street west of Boisdale Street be renamed Edward Street. Wellington Council's Rates department has contacted affected property owners along this affected section of road.

This renaming will allow for all properties to be allocated a street number.

**It was moved:
Cr Crossley/ Cr Rossetti**

That :

- **EDWARD STREET, MAFFRA, be extended and a section of GEORGE STREET west of BOISDALE STREET be re-named EDWARD STREET; and**
- **A letter be sent to adjoining property owners and it be advertised that the section of GEORGE STREET west of BOISDALE STREET, MAFFRA, be re-named EDWARD STREET, and if no objections are received within 30 days, then the name be registered with Geographic Names Victoria.**

CARRIED

3.5 Naming Rules for Places in Victoria

Geographic Names Victoria advised that it is currently revising the *Naming rules for places in Victoria* with minor changes and amendments which are expected to come into effect later in the calendar year. More information will be provided at a later date when the 2024 version is released.

This is for the Committee's information only and no further action is required.

**It was moved:
Cr Crossley/Cr Rossetti**

That this item be closed.

CARRIED

3.6 Gender Equality Strategy and Action Plan 2023-2027

The Victorian Government's *Victoria's Gender Equality Strategy and Action Plan 2023-2027* includes a target for the commemoration of women in naming of Places, Roads and Features.

At the Place Names Committee meeting of 14 November 2023, the Place Names Committee acknowledged the strategy and action plan.

At the Place Names Committee meeting of 14 May 2024 it was requested that officers provide additional information for consideration at the next meeting.

Council Officers attended a Geographic Names Victoria information session on 23 July 2024 which had a focus on meeting the goals of the strategy and action plan.

At this session, the Victorian Minister for Planning announced the launch of the ***Remember a local – Name a Place Campaign.***

This campaign is open to all Victorians with the goal to encourage nominations from communities that are currently under-represented in Victoria's place names. This includes women, First Nations, LGBTQIA+, people with a disability and culturally and linguistically diverse (CaLD) communities. This consultation is open on Engage Victoria until 26 November 2024. Any relevant nominations for the Wellington Shire Council will be collated and provided to Wellington Shire Council.

The Committee Recommends to Council to support the Remember a Local – Name a Place Campaign

**It was moved:
Cr Crossley/Cr Rossetti**

That the Committee recommends that Council supports the State Government *Remember a Local – Name a Place Campaign* and that Council promotes the campaign to create broader local awareness.

CARRIED

4.0 NEXT MEETING

To be arranged following pending council elections when the new committee is formed.

5.0 CLOSE 2:55

Attachment for item 2.1

[REDACTED]
Sent: Wednesday, 19 August 2020 12:31 PM

[REDACTED]
Subject: Putting her Name on it - Wellington - Indigenous

Hello [REDACTED],

Here is a formal nomination of three names for Indigenous Women. However I believe the first two at least should be subject to consultation with someone with speciality in 1840s Indigenous History. Possibly Russell Mullet may be the one to consult as to where that would be best sourced. I know Peter Gardner sourced their names from original documents, but I think it will still need some sort of corroboration / support.

So I am sending this in earlier than others, so that can commence.

[REDACTED]

Names of Indigenous Women for consideration for recognition

Parley – one of two wives of Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene – died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Both the above should be referred to an appropriate Indigenous authority for a formal response as to their history and support for naming.

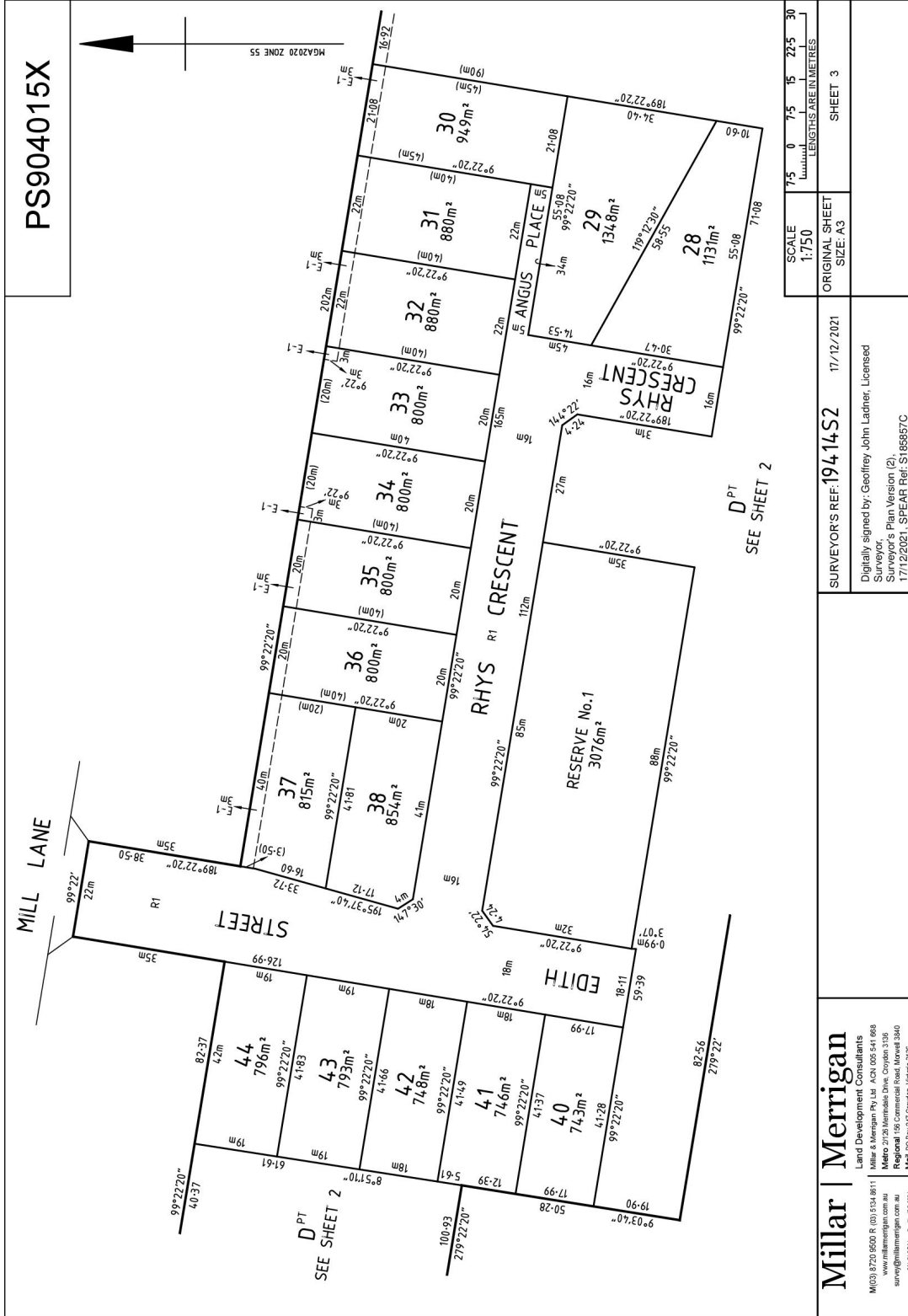
My source: Peter Gardner "Gippsland Biographies: Bungelene (died 1848)" in *Gippsland Heritage Journal* #10, June 1991, page 58. Primary sources are given there.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck. The Cameron name may be in use, but Flower may not. I am in contact with family who are providing a biography.

In the meantime, see Australian Dictionary of Biography online:
<http://adb.anu.edu.au/biography/cameron-elizabeth-bessy-12834>

I am sure local consultation would lead to more names being suggested.

Attachment for item 2.2



Millar | Merrigan
 Land Development Consultants
 Millar & Merrigan Pty Ltd ACN 105 541 668
 Metro 2018 Mennalake Drive, Crofton 3158
 Regional 156 Commercial Road, Morwell 3600
 Mail PO Box 247 Crofton, Victoria 3136
 au.usda.vi_ourly_501001
 www.millarmerrigan.com.au
 info@millarmerrigan.com.au

Attachment for item 2.3

APPENDIX P: GUNAI PLACE NAMES

Aberfeldy River	Nambruc (black possum)
Albert River	Lurt-bit
Anderson's Inlet	Toluncan (stringybark)
Bairnsdale	Wy-yung
Bairnsdale backwater	cow-wung
Black Mountain	Woorarra
Boggy Creek	Narka kowera or Ngurke-yow-wilt
Brodribb	Wrak Thum Balluk
Bruthen	Brewdthan Mungie
Buchan	Bukkan Mungie
Buchan River	
- 20 miles north of Buchan	Gellingail
Buchan Station	Tirtalack
Bulgurback Creek	Crung gruk
Bushy Park	Kutbuntaura (fire carrier)
Cabbage Tree Creek	Can-tohin
Cann River	Kam (Robinson 1844)
Cann River near mouth	Tambun (Robinson 1844)
Cape Conran	Kerlip or Murrow-gunnie
Cape Howe	Werregauno (Robinson 1844)
Castle Hills	Browit-dar-darnda
Castleburn Creek	War-dur
Clifton Morass	Nen-duck
coast between Latrobe and	Wea wuk
Yarra Rivers	.
Cobbannab Creek	Boollot
Cowwarr	Cowwarr (mountain)?
Cowwarr Creek	Bandow'ara
Creek at Dargo Inn	Lown gurrut (mountain ash)
Crooked River	Naylong or Dow wirra
Dargo	to have patience, to wait
Dargo River	Dairgo
Dargo town	Boulung-deera
Darry's Noo	Dam-gwennet (bell miner)
Dead Horse Creek	gurrun-gurran-yarn
deep creek at Bruthen	Nyelling
Deighton	Yowundeet (waterhole)
Donnelly's Creek	Darliban
east bank of Snowy mouth	Murloo (white pipeclay)
Eagle Point	Nur-rung
Ewen's Morass	Boom'boy
Ewing's Morass	Ya yung
Flooding Creek (Sale)	Way-put
Franklin River (at mouth)	Lung Lung Praren or Lang Lang

Freestone Creek	Berin
Genoa River (Mallacoota)	Wurrundyan'garla
Goat Island	Tinnor
Good-luck Creek	Me-mel
Grant	Groggin (quartz crystal)
Healesville	Poork-poork-gill-yarn (head waters)
Iguana Creek	Corranderrk (Woiworung)
inlet from Tambo River to	Callad-euro
Kilmore Morass	Toole-ne-yarn (water come in)
Jimmy's Point	Brit britta
Jindivick	burst asunder, consume
Jones' Bay	Dahduck or Nepoa daduck
Junerow	40 miles east? of Omeo
Lake Bunga	Wundoang or Lane beuk or
- Lake King	La-en-Buke
Lake Reeve	Narran or Ngarran (moon)
Lake Tyers	Waimunyeera or Walmunye'e'ra
-creek running into west side	Wannang-gatty or Warrngatta
-below station	Talia-bowee
-at Tarloo arm	Wirtgwirri
-at Nowa Nowa	Tarloo (penguin)
-deep hole in the lake	Nowre Nowre
-point on shore	Ngrung (den of monster)
Lake Victoria north shore	Danjanda
Lake Wellington	Munji
Lakes Entrance	Muria
Latrobe River	Nrungit (between present entrance
-at Lake Wellington	and Lake Bunga)
Latrobe River hilltop	Tangil (Woiworung word)
Lindenow Flat	Durtyowan
MacAlister River	Woollum-woollum
Mallacoota	Wuk-wuk
Marlo	Wirriwirndook yeerung woorindook
Merriman's Creek	(song of the emu-wren)
Mitchell River (at Lucknow)	Mallekotar (Robinson 1846)
Mitchell River (at Wy Yung)	Murraroo
Mitchell River silt jetties	Dur'lin or Boung-warl
Mitta Mitta River (lower)	Nibbor
Mitta Mitta River (upper)	Wahyang
Morwell	Wangan (at mouth)
Mossiface	Noorengong
	Nida-moolunga
	More Willie
	Marlung-dun (mussell shell)

Mount Alfred (Boggy Creek)	Nuggor-yowatie
Mount Ararat	Nar-ri-uk (hairy, scrubby)
Mount Baldhead	Tarl-darn (a little snow)
Mount Bindi Range	Nonniyong
Mount Birregun	Gner-ing (gang-gang cockatoo)
Mount Cann	Berrn
Mount Cobberas	Cobbera
Mount Dawson	Barrat puck (bald head)
Mount Eillery	Bur-umpa
Mount Goongerah	Gungura
Mount Howitt	Toot-buck-nulluck (like a rope)
Mount Kent	Migga-the-rook (a yellow snake)
Mount Raymond	Dubbie
Mount Steve	Koor-nung-gatty (kangaroo apple)
Mount Tambo	Tambo
Mounts Taylor and Lookout	Builung-warl (two spears)
Mount Victoria	Chalebrogen
Mount Wellington	Nap Nap Marra
Mount Willie	Nowr Nowr
Murrandale	Tooruk (bullrush)
Murrandale Hill	Koorag angy (deep stony gully)
Mystic Park	Wallert (possums)
Neerim	tail; elevated, long, spear (Bunerong)
Newlands Backwater	Bram-ar-rung
Nicholson River	Dart-yung
Nicholson River backwater	Yowen-burrum
Nicholson River mouth	Ngarka-wallung (east bank)
Noojee	cease, exactly, content (Bunerong)
Notch Hill	Der-nung (skin or hide)
Numbla Mungie,	Omeo tribe name
Omeo	Jaitmathang (also tribe name)
Orbost	Dura
Orr's Creek	Dal-gowut (reeds)
Oven's River	Burwang
Pearl Point seagull)	Tarlo wyack or Py-yoot (small
Perry Point/River	Goomballa or Goombeela (climbing)
Point Ricardo	Marout ganny (rocky point)
Port Albert	Tarrawarrackel
Pretty Boy's Pinch	Tullooo bowie (Lory-tailed wallaby)
Quack Mungia Creek	Bannur-ghur (white gum)
Quack Mungie hills	kou-ark-munjee (kookaburra)
Ramahyuck	Nyeeboon
Ramrod Creek	Boung warl (camp spear)
Raymond Island	Grag-in

Red Bluff	Ninnie
Rourke's River	Inja gut barapa
Sale	Wayput
Sandy Creek	warribatt (water holes)
Sarsfield	Tut toong
Seacombe or Straits?	Boollum boollum
Snake Island	Ngima
Snowy Bluff	Gelling-brook-wollung
Snowy River	
-above falls	Doorack
-the falls or rapids	Coongulla
-long water hole below falls	Gwurruc Gwurruc
-lower section	Karang gil (lots of water weed)
-east bank at mouth	Murloo
-small creek entering west side near mouth	Thuroong (snakes)
-west side of mouth	
-bluff	Mardgee-long
-two islands in mouth	Gellung-brook-wollung
-sand bar at mouth	Bulla bowl bowl
-jutting land near mouth	Margelong
-bay at the mouth	Cut wort (pigface)
-morass nearby	Giddi (swans)
-hill in swamp	Thalugada (tea tree swamp)
-lagoon on sea coast	Wort wort
Stony Creek (at Bruthen)	Bunjil Tambun
Stony Creek (at Lake Tyers)	Crocken (quartz crystal)
Stony Creek (Lake Wellington)	Lane glan (edible root)
Stratford	Darlimuria (little bit of clay)
Swan Reach	Nuntin
Tallangatta Creek	Wook-gook (mopoke)
Tambo River	Ginning matong
-mouth	
-near Tongio	Gwammung-bourn (pelican)
-upper	Tongio memial
- 25 miles downstream from high point	Tambo (perch)
-near Bindi	
-at Ensay	Jillun
-lower	Bindi memial (the stomach)
-inlet to Kilmorie Morass	Numbla munjee (black fish)
-bluff	Ber'rawan
Tarli Karng	Tool-ne-yarn (water come in)
-creek flowing into it	Kookoondalook (wasps in the trees)
Tarra River	
	Nigothoruk
	Blindit'yin (platypus)

Tarra River mouth	Tarkira (place of shells)
Tarwin River	Toto-warra-warra or Jota-wara-wara-thun
Tarwin River mouth	Toluncan (stringy bark trees)
Thompson River	Carrang-carrang (brackish water), Carran Carran
Thurra River	Turrer (Robinson 1844)
Tolunyarry	point on coast near Ram Head
Tom's Cap region	Dambo-byo (hills south of
Merriman's Creek)	
Tom's Creek	Warrigallac
Tongio East	Carrara wira
Tongio Gap	Mungobabba
Tongio Mungie	Omeo clan name
Traralgon	Traralgon (plain's wanderer-a bird)
Tynong	Tynong (plenty of fish)
Upper Boggy Creek	Tallo-lumbruck (tadpole)
Wallagarough River	Tooronoo (at Mallacoota)
Warrigal Creek	Yau-ung
Waterford	Dalu-miarng (yam)
Wentworth River	Dabera'bara (rocky bank)
White Rock (SE of Yiruk)	Bunjil Borun (mister pelican)
Wilson's Promontory	Yiruk (Gunai), Wamoom (Bunerong)
Wongungarra River	Gwannam-o-rook (eagle-hawk)
Wonnangatta River	Wontwun
Woodside	Bellum bellum
Wuk Wuk	ground or earth
Wy Yung	duck
Yallourn	flat tray of plaited grass for collecting manna
Yarra River	Bira-amung
Yarragon	Yarragongatha (hair of head)
Yarram	river

Attachment for item 2.4



Hi Sandra, did you want formal "in principle" from the Registrar or are you happy with GNV providing? You don't really need to get down the avenue of formal in principle approval on this as it is straightforward. I am happy to give informal approval. There are no direct duplications or names that sound too similar and the association to place is strong.

Ismith	Geographic Names Victoria	19/02/2024 14:05
--------	---------------------------	---------------------

More options for placing classifieds in person

1TP707247
1TP561440
1TP424848
2TPS424848
1TP961674
142-144
1TP131153

1TP1069224
1TP361188
1TP566110
1TP561240
1TP926953
10A-21TP5696
1TP839214
2TP972000
3TP613080
2TP613080
PC380821
PC380822
1TP375
1TP82

CLASSIFIED GUIDELINES

Car advertisers

Photographs

Personal notices

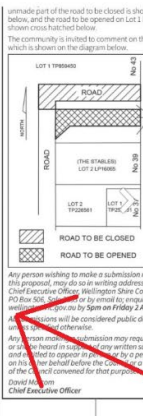
Lost and found

PUBLIC NOTICE

Proposed naming of unnamed lane between 78 and 80 Macalister Street, Sale

Proposed naming of a section of road under the provisions of the Geographic Place Names Act 2006. Wellington Shire Council proposes naming the unnamed lane between 78 and 80 Macalister Street, Sale, as Temperance Lane. The lane is located next to Temperance Hall.

Public comment on the proposed name is invited and may be made in writing to Place Names Committee, Wellington Shire Council, PO Box 506, Sale VIC 3880 or via email to PlaceNames@wellington.vic.gov.au. Submissions will be accepted no later than Friday 9 August 2024.



This advertisement appeared on page 23 of the Gippsland Times on Tuesday 9th July 2024

Call on ideas for wine strategy

Rabobank celebrates 20 years operational in Sale office

Sheep and chicken breeder talks on biosecurity risk

Need local staff?

Classifieds

How to place your advertisement

Deadlines for classifieds

Phone: 5463 5333
Fax: 5463 7000

Attachment for item 2.5



or newsgents

Deadlines for classifieds

Tuesday's paper
before 9:30am Monday

Friday's paper
before 9:30am Thursday

CREDIT CARD FACILITIES
We accept

More options for placing classifieds in person

Mafrta Newsagency Heyfield Newsagency
Newry Store

CLASSIFIED GUIDELINES

Public Notices

WELLINGTON SHIRE COUNCIL

Proposed naming of unnamed road off Austins Road, Woodside

Proposed Naming of a Section of Road under the Provisions of the Geographic Place Names Act 2008 Wellington Shire Council proposes naming the trafficable section of the unnamed road off Austins Road in Woodside as Blue Wren Lane. The Blue Wren, common to Woodside, features on the Woodside Primary School emblem.

Public comment on the proposed name is invited and may be made in writing to Place Names Committee, Wellington Shire Council, PO Box 506, Swan VIC 3885 or via email to PlaceNames@wellington.vic.gov.au. Submissions will be accepted no later than Friday 9 August 2024.

SALE

83 Palmerston street, 8am-12pm - timber, cupboard, toys, clothes, gaming consoles, kitchen appliances, tools, trailer

FOR ALL CLASSIFIEDS PLEASE PHONE 5143-9333

Public Notices

WELLINGTON SHIRE COUNCIL

BOISDALE

Proposed Road Exchange on Service Road, Boisdale

Wellington Shire Council hereby gives notice of its proposal pursuant to the provisions of Section 206 (2) of the Local Government Act 1989 to consider a proposal to exchange a road exchange.

The proposal is to divide (in part) the easement created by LP16005 in the Parish of Wa De Looe, unincorporated part of the road to be closed is shown marked below, and the road to be opened on Lot 1 LP16005 is shown cross-hatched below.

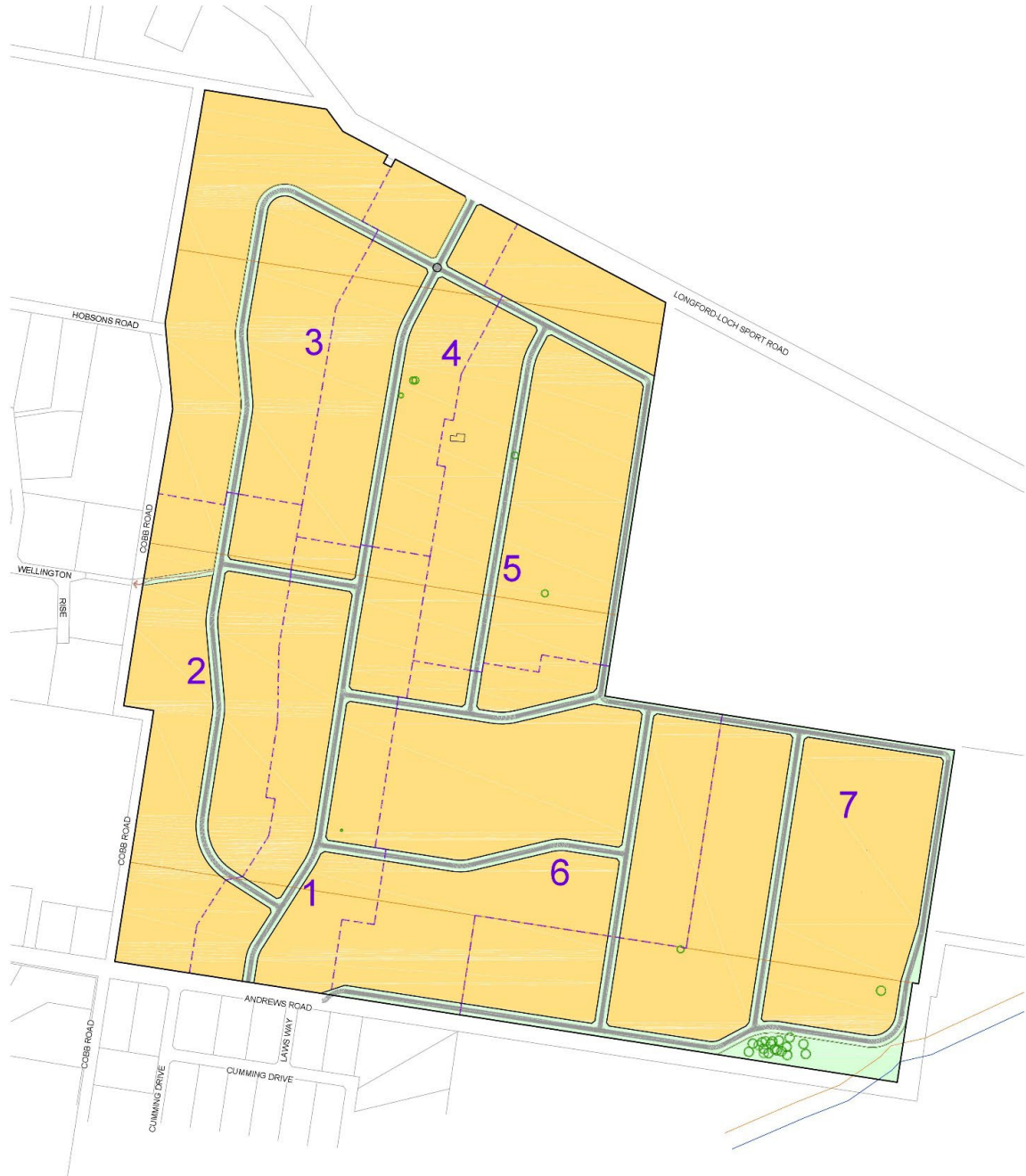
The community is invited to comment on the proposal, which is shown on the diagram below.

LOT 1 1198480

This advertisement appeared on page 23 of the Gippsland Times on Tuesday 9th July 2024



Attachment for item 2.6

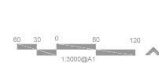


- LEGEND**
- Existing house to be retained
 - Indigenous tree to be retained where possible
 - Existing internal site boundary
 - Waterway
 - 30m setback to waterway
 - Pedestrian link
 - Proposed Staging

NOTES:
 Dimensions hereon are subject to survey.
 This plan is subject to the approval of various statutory authorities.
 Property boundaries and contours shown hereon are derived from title and re-establishment survey supplied to Millar and Merrigan by others. The accuracy of this information has not been verified by this office.
 Contour vertical interval 10 metres.

OVERALL AREA 146.04ha
 162 Lots @ 686sqm average

LAND BUDGET		
LAND USES	SITE AREA 146.04ha	% AREA
Residential	1.67ha	1.1%
Local Council	27.95ha	19.1%
Rural Land Use	122.42ha	83.8%
TOTAL AREA	146.04ha	100%



FOR DISCUSSION Millar & Merrigan and the NBA Group undertake the use of this drawing only for the purpose described by the status stamp above herein. This drawing should be read in conjunction with all relevant contracts, specifications, reports and drawings of Millar & Merrigan Pty. Ltd. and NBA Group.

SUMMERHILL DEVELOPMENT PLAN

Merrigan Group
 216 & Part 286 Longford-Loch Sport Rd, Longford
 Wellington Shire Council
 27058DP1
 Version 1
 Date: May 2023

Millar & Merrigan Pty Ltd ACN 005 541 688
 Metro 2/126 Merrindale Drive, Croydon 3136
 Regional 156 Commercial Road, Morwell 3840
 Mail PO Box 247 Croydon, Victoria 3136
T (03) 8720 9500 **F** (03) 8720 9501
Ausdoc DX 13608 Croydon
 admin@millermerrigan.com.au
 millarmerrigan.com.au

NBA Group Pty Ltd ABN 194 748 327 43
 Morwell 156 Commercial Road, 3840
 Sale 10 Dawson Street, 3850
 Mail P O Box 1170, Sale 3850
M 0418 402 240 **T** (03) 5143 0340
F (03) 5143 1244
 nick@nbagroup.com.au
 nbagroup.com.au

[Redacted]

Sent: Wednesday, April 24, 2024 10:32 AM

[Redacted]

Subject: RE: Place Name Suggestions

Hi [Redacted],

Further to [Redacted] email below and the "RAAF" associated names, it was also proposed to name the main road up the centre of the development "Summerhill" to reflect the name of the farm. The name of the development is also proposed to be Summerhill Estate to reflect the farm name.

Can you please add this to the list of names submitted to the committee.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

From: [REDACTED]

Sent: Tuesday, April 23, 2024 10:05 PM

[REDACTED]

Subject: Place Name Suggestions

To whom it may concern,

I have attached a list of proposed street names for the consideration of the Wellington Shire Place Names Committee for the Summerhill Rise (C116) rural living development at Longford. The names represent an Aeronautical theme in recognition of the nearby East Sale RAAF base and the close geographical location of the Dutson bombing range which operated for nearly 60 years until 2000. The proposed names along with brief synopsis and links to relevant information are included in the attachment to this email.

Should you have any queries or require additional information please don't hesitate to contact me.

Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Proposed Name In Honour Of	Commentary	Link To Articles
----------------------------	------------	------------------

Red Sales	When [REDACTED] from the UK in 1961 he conceived the notion that the RAAF should have a jet based aerobatic team using pilots from the Central Flying School, RAAF East Sale Vic. The team would be known as The Red Sales using four De-Havilland T-33 Vampires .	https://monumentaustralia.org.au/themes/disaster/aviation/display/107809-red-sales-aerobatic-team
[REDACTED]	Training commenced under the command of [REDACTED] and making their debut on 14 June 1962 as part of No 22 Navigator Course Graduation Ceremony at East Sale. Through July & August the Red Sales Aerobatic Team team flew four practice displays under the command of [REDACTED] in preparation for their first public performance scheduled for 16th September 1962.	http://www.adf-serials.com.au/research/edsales.pdf
[REDACTED]	The Red Sales were performing a low level barrel roll in diamond formation about 50m on the southside of Dutson Road (just down the road from the planned Summerhill Rise residential development) when all four aircraft struck the ground almost simultaneously. They crashed in close proximity to each other in a shallow dive and at an estimated speed of over 300 knots. The No 3 in the formation struck the ground slightly ahead and approximately 150 metres to the port side of the others. On impact, three aircraft exploded - wreckage and debris was scattered over a distance of approximately half a mile.	http://www.adf-serials.com.au/dfs/The-Red-Sales.pdf
[REDACTED]	The tragic incident resulted in the loss of all four aircraft & six occupants named.	https://aerobaticteams.net/en/resources/i188/Roulettes-History.html
De Havilland (Plane flown by Red Sales Aerobatic Team)	The Telstars were formed in Feb 1963 still using De Havilland aircraft. They were then re-equipped with Macchi MB-326 aircraft in Feb 1968, but were disbanded in Apr 1968 due to budget restraints.	https://en.wikipedia.org/wiki/Roulettes
Telstars	In 1970, the Roulettes were formed to celebrate the RAAF's 50th anniversary to be held throughout the year of 1971. The Roulettes first air show was at Point Cook in Dec 1970. The team flew a Macchi MB-326 aircraft which were retired after the last airshow at Lakes Entrance in June 1989. The Roulettes switched over to the new Pilatus PC-9s in late 1989, and arrived at the composition they have used ever since: six Pilatus PC-9s plus a spare.	https://www.airforce.gov.au/community/event-participation/air-force-roulettes
Roulettes	The Macchi and Pilatus planes regularly flew over the Summerhill Longford property in training flights	
Macchi		
Pilatus		

<p>Mirage</p>	<p>The search for a replacement for the CAC Sabre began in the mid-1950s and after an extensive search the Dassault Mirage III was selected in March 1961. An initial order for thirty was placed, setting the scene for the RAAF receiving its first supersonic aircraft. Subsequent orders saw the number increase to 100 Mirage IIIO fighter-bombers and sixteen Mirage IIID two-seat operational trainers. The first RAAF aircraft (A3-1) was built in France and was handed over to the RAAF at Villaroche, near Paris, on 9 April 1963 and delivered to Australia in a RAAF C-130A Hercules. The 100th and final single-seat Mirage IIIO was delivered to the RAAF in December 1968. The final RAAF Mirage flight was on 8 February 1989 when A3-101 was flown from ARDU at Edinburgh to Woomera to join forty-seven of the type in storage pending their disposal.</p> <p>The Mirage supersonic aircraft flew regular practice bombing runs out of the East Sale RAAF base out over the Dutson bombing range located near the Summerhill property and it was not uncommon to hear the sonic boom throughout Sale in the 1970's as Mirage aircraft broke the sound barrier in Sale surrounds.</p>	<p>https://www.airforce.gov.au/sites/default/files/2023-07/A3-Dassault%20Mirage%20II-%20%20pp418-423.pdf</p>
<p>Hercules</p>	<p>The RAAF's first strategic airlifter, the Hercules has frequently been used to deliver disaster relief in Australia and the Pacific region, as well as to support military deployments overseas. The aircraft saw extensive service during the Vietnam War, transporting troops and cargo to Southeast Asia and undertaking aeromedical evacuation. Nineteen of the RAAF's fleet of twenty-four C-130s took part in relief efforts in 1974–75 after Cyclone Tracy struck Darwin. Since then, the Hercules have been involved in humanitarian missions to New Guinea, Ethiopia, Rwanda, Cambodia, Bali, Sumatra, and New Zealand. They have also seen service during the Iranian Revolution in 1979, the Fijian coups in 1987, operations in Somalia in 1993, INTERFET operations in East Timor in 1999–2000, and the wars in Afghanistan and Iraq from 2001 to 2021. In over fifty years of Australian service, the Hercules have accumulated more than 800,000 flying hours.</p> <p>The remaining Hercules C-130Js have accumulated over 100,000 hours and are expected to remain in service until 2030 and are regularly seen conducted training flights from the East Sale RAAF base.</p>	<p>https://en.wikipedia.org/wiki/Lockheed_C-130_Hercules_in_Australian_service</p>

Hornet

The Australian Government announced on 20 October 1981 that 75 A and B variants of the F/A-18 would be purchased to replace the RAAF's Dassault Mirage III fighters.

The Royal Australian Air Force (RAAF) operated McDonnell Douglas F/A-18 **Hornet** fighter aircraft between 1984 and 2021. The RAAF began to accept Hornets into service in 1985 with the last aircraft delivered in 1990. Owing to concerns over the airworthiness of the RAAF's General Dynamics F-111 bombers and delays to the Lockheed Martin F-35 Lightning II program, the Australian Government ordered 24 F/A-18F Super Hornets in 2006 which were delivered in 2010 and 2011.

The Hornets conducted limiting bombing practice runs at Duston before the its use was discontinued in 2000, however the hornets have been regular visitors to the area since for training and in recognition of RAAF milestones.

https://en.wikipedia.org/wiki/McDonnell_Douglas_F/A-18_Hornet_in_Australian_service


Friday 26th of July, 2024


Wellington Shire Council



Re: Place Names – Summerhill (Longford)

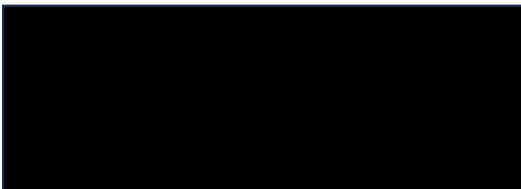
I have been requested by the developers of Summerhill Rise Estate at Longford (Vic) to confirm the local relevance of the proposed street name of *'Summerhill'*.

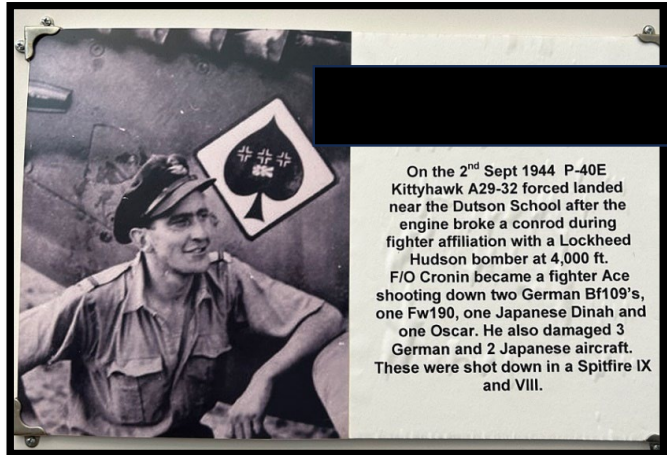
I can confirm the  the 264-acre farm, on which the new estate is located, since 1959. I have lived there since 1965 until selling the farm to the current owners in 2021.

The property located at 216 Longford Loch Sport Road Longford was originally named Summerhill in approximately 1913 

Should you have any queries please don't hesitate to contact me 

Kind Regards





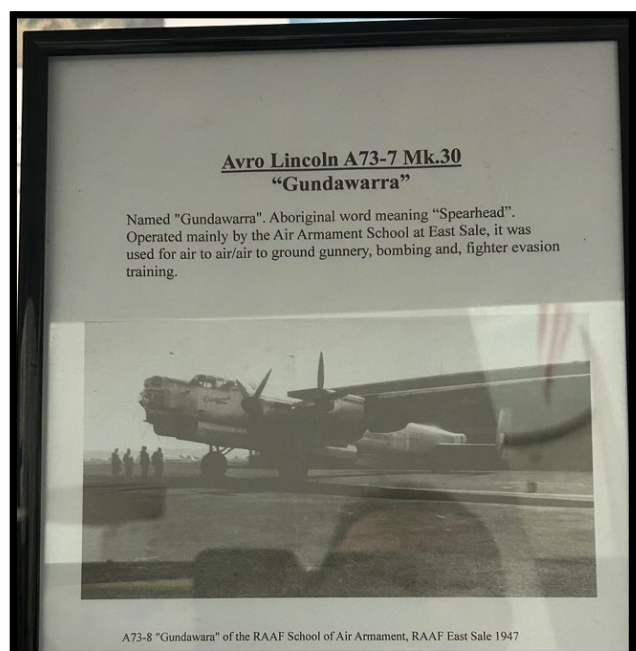
On the 2nd Sept 1944 P-40E Kittyhawk A29-32 forced landed near the Dutton School after the engine broke a conrod during fighter affiliation with a Lockheed Hudson bomber at 4,000 ft. F/O Cronin became a fighter Ace shooting down two German Bf109's, one Fw190, one Japanese Dinah and one Oscar. He also damaged 3 German and 2 Japanese aircraft. These were shot down in a Spitfire IX and VIII.



Refuelling Wirraway A20-755 at East Sale during night flying training on Nov 14th 1951. Flt Lt. W.R. (Bill) WILSON Central Flying School instructor with Flt. Lt. Aronson (right)



Kittyhawk A29-71 in Lake Reeve 1991.



**Avro Lincoln A73-7 Mk.30
"Gundawarra"**

Named "Gundawarra". Aboriginal word meaning "Spearhead". Operated mainly by the Air Armament School at East Sale, it was used for air to air/air to ground gunnery, bombing and, fighter evasion training.

A73-8 "Gundawara" of the RAAF School of Air Armament, RAAF East Sale 1947



No.1 O.T.U. East Sale
BEAUFORT A9-311
While carrying out D.R.S. exercise at night to seaward from East Sale. While on return the port engine failed and aircraft crashed into Mt. Fatigue near Toora.



DE-HAVILAND VAMPIRE
A79-636



AVRO LINCOLN Bomber A72-5
with WIRRAWAY East Sale 1950



CAC MUSTANG Mk 21 A68-108
AIR ARMAMENT SCHOOL. EAST SALE
P2 E.J. RIDE 430942
Forced landed at the Dutson Gunnery Range
8th Nov 1949

Gippsland Coast.

FATAL ACCIDENTS INVOLVING AIRCRAFT FROM GIPPSLAND DURING WWII

There were 30 fatal Beaufort accidents with 97 aircrew killed.

- 7 Lockheed Hudson - 29 aircrew
- 1 Kittyhawk - 1 aircrew
- 1 Wirraway - 1 aircrew
- 2 Hawker Demon - 2 aircrew
- 1 Lockheed Ventura - 6 aircrew
- 1 Ryan Trainer - 1 aircrew
- 9 Avro Anson - 29 aircrew
- 4 Airspeed Oxford - 13 aircrew
- 3 Fairey Battle - 5 aircrew

BEAUFORT The Beaufort was a four-engine, high-wing, medium bomber. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude bomber, capable of carrying a large payload of bombs. It was first flown in 1939 and entered service in 1940. The Beaufort was used by the RAF in various roles, including strategic bombing, transport, and reconnaissance. It was also used by the United States Army Air Corps (USAAC) and the United States Navy (USN) during the war.

KINGAIR The Kingair was a two-engine, high-wing, transport aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude transport aircraft, capable of carrying a large payload of passengers and cargo. It was first flown in 1939 and entered service in 1940. The Kingair was used by the RAF in various roles, including transport, reconnaissance, and liaison.

DAKOTA The Dakota was a four-engine, high-wing, transport aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude transport aircraft, capable of carrying a large payload of passengers and cargo. It was first flown in 1939 and entered service in 1940. The Dakota was used by the RAF in various roles, including transport, reconnaissance, and liaison.

AVRO ANSON The Avro Anson was a two-engine, high-wing, transport aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude transport aircraft, capable of carrying a large payload of passengers and cargo. It was first flown in 1939 and entered service in 1940. The Avro Anson was used by the RAF in various roles, including transport, reconnaissance, and liaison.

TIGER MOTH The Tiger Moth was a two-engine, high-wing, transport aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude transport aircraft, capable of carrying a large payload of passengers and cargo. It was first flown in 1939 and entered service in 1940. The Tiger Moth was used by the RAF in various roles, including transport, reconnaissance, and liaison.

WINJEEL The Winjeel was a two-engine, high-wing, transport aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude transport aircraft, capable of carrying a large payload of passengers and cargo. It was first flown in 1939 and entered service in 1940. The Winjeel was used by the RAF in various roles, including transport, reconnaissance, and liaison.

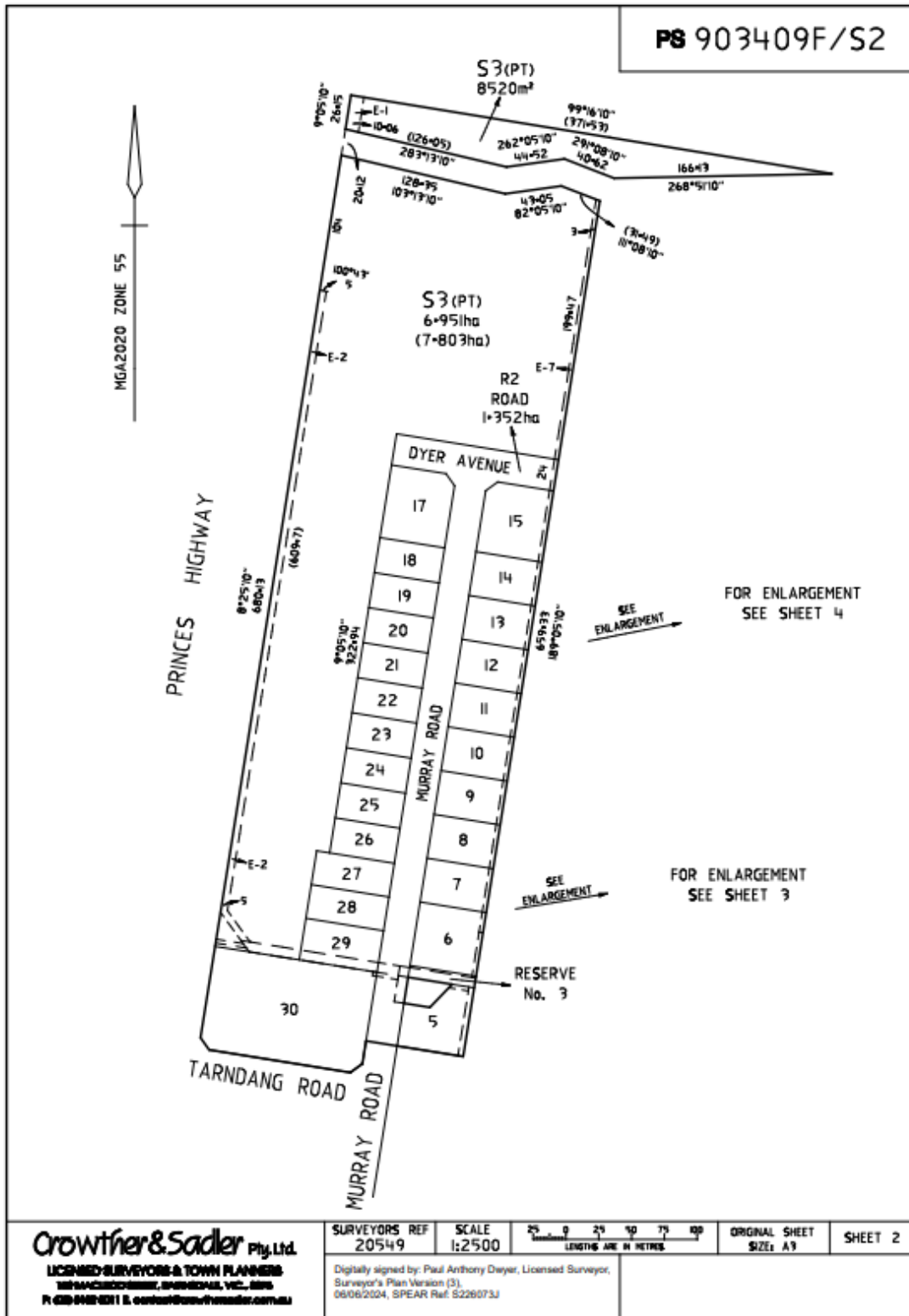
MUSTANG The Mustang was a single-engine, high-wing, fighter aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude fighter, capable of carrying a large payload of bombs. It was first flown in 1939 and entered service in 1940. The Mustang was used by the RAF in various roles, including fighter, fighter-bomber, and reconnaissance.

MACCHI The Macchi was a single-engine, high-wing, fighter aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude fighter, capable of carrying a large payload of bombs. It was first flown in 1939 and entered service in 1940. The Macchi was used by the RAF in various roles, including fighter, fighter-bomber, and reconnaissance.

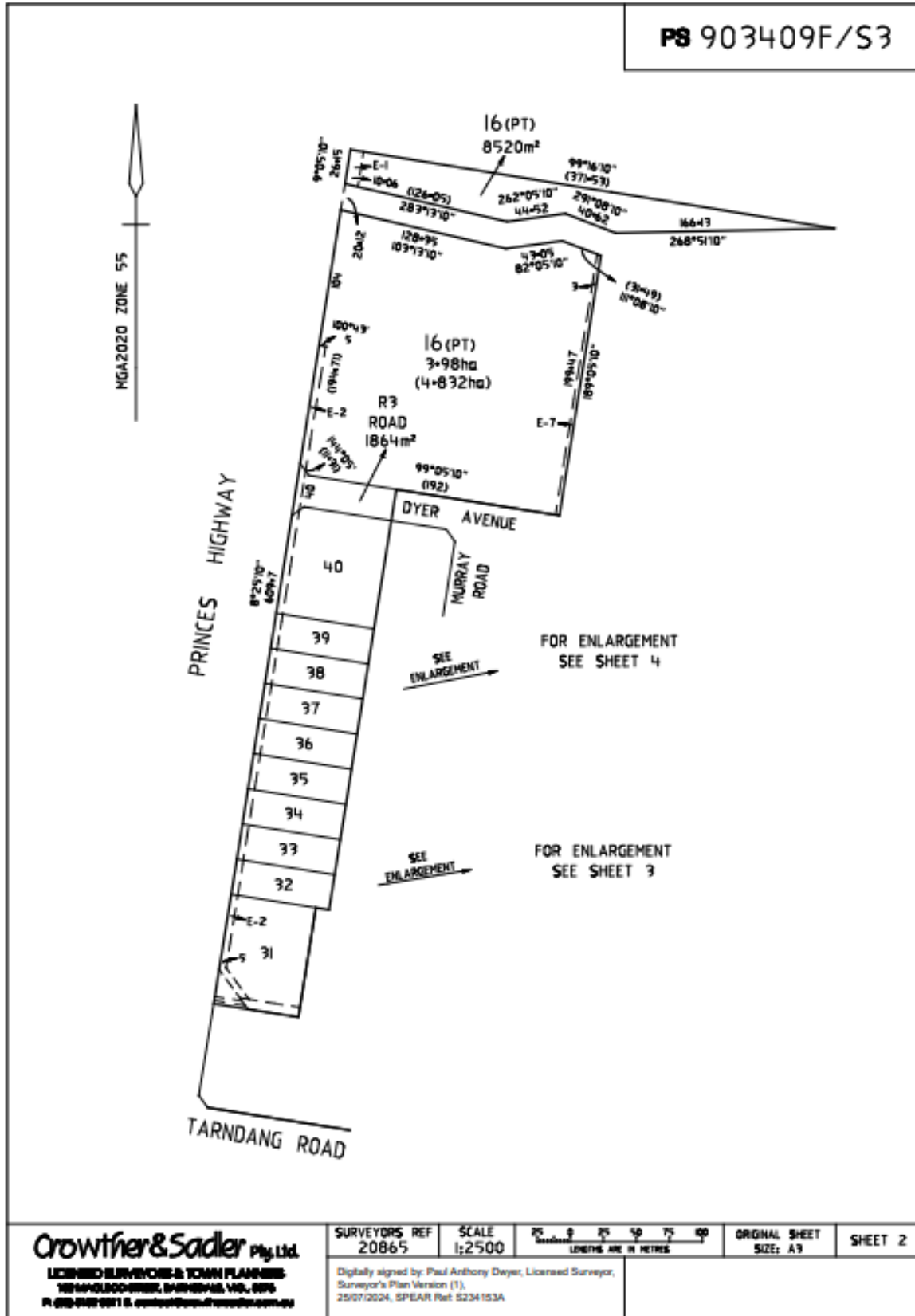
CT4 The CT4 was a single-engine, high-wing, transport aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude transport aircraft, capable of carrying a large payload of passengers and cargo. It was first flown in 1939 and entered service in 1940. The CT4 was used by the RAF in various roles, including transport, reconnaissance, and liaison.

LIBERATOR (B24) The Liberator was a four-engine, high-wing, transport aircraft. It was developed by the British Royal Air Force (RAF) during the late 1930s. The aircraft was designed to be a long-range, high-altitude transport aircraft, capable of carrying a large payload of passengers and cargo. It was first flown in 1939 and entered service in 1940. The Liberator was used by the RAF in various roles, including transport, reconnaissance, and liaison.

Attachment for item 3.1a



Attachment for item 3.1b



PS 903409F/S3

Crowther & Sadler Pty Ltd

LICENCED SURVEYORS & TOWN PLANNERS
 178 WINDSOR STREET, DUNEDIN, N.Z.
 P 03-478-0811 E. cs@crowthersadler.com.au

SURVEYORS REF
20865

SCALE
1:2500

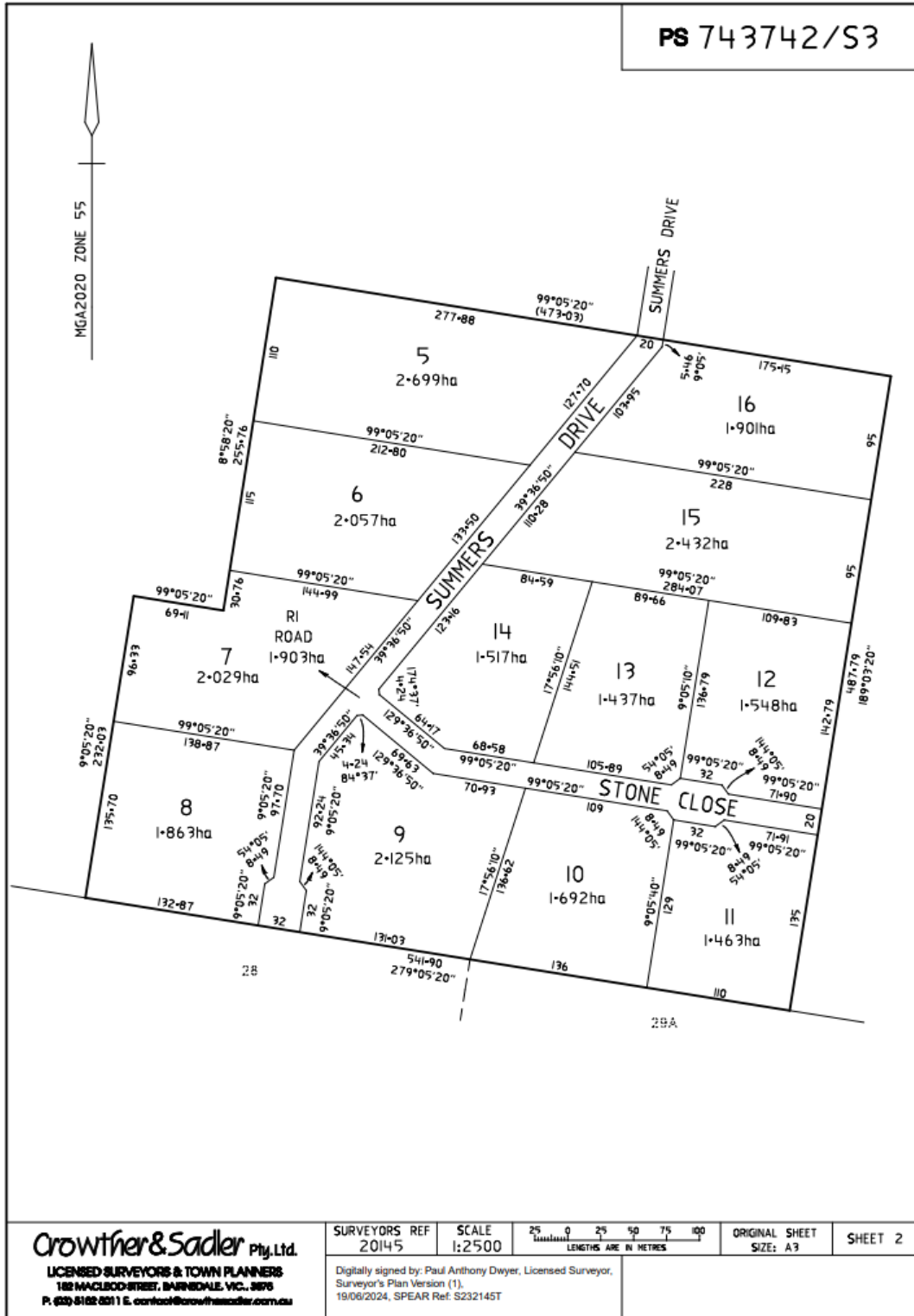
0 25 50 75 100
LENGTHS ARE IN METRES

ORIGINAL SHEET
SIZE: A3

SHEET 2

Digitally signed by: Paul Anthony Dwyer, Licensed Surveyor,
 Surveyor's Plan Version (1),
 25/07/2024, SPEAR Ref: 5234153A

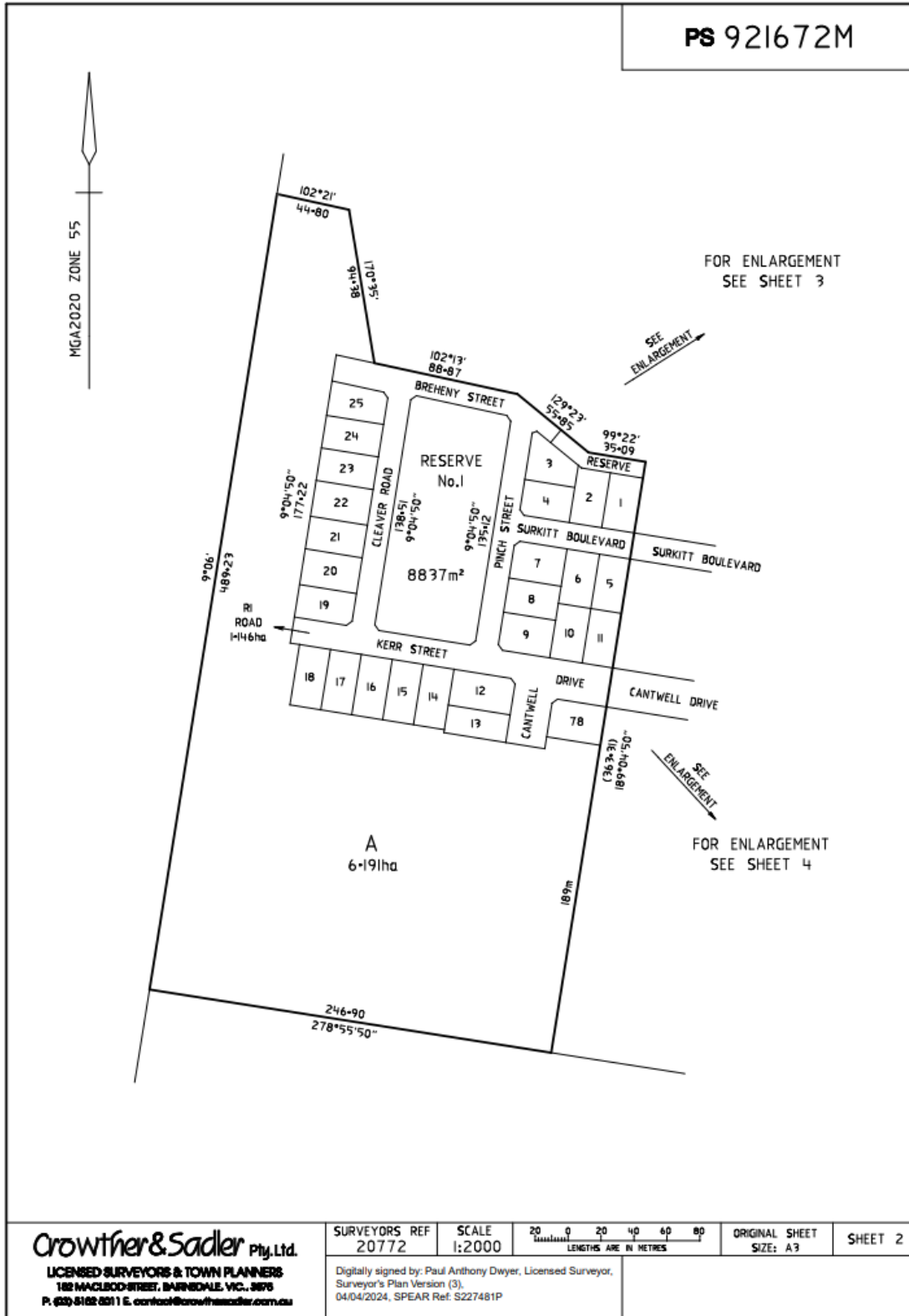
Attachment for item 3.2



Crowther & Sadler Pty. Ltd.
 LICENSED SURVEYORS & TOWN PLANNERS
 182 MACLEOD STREET, BARNESDALE, VIC., 3076
 P. (03) 8162 8811 E. contact@crowthersadler.com.au

SURVEYORS REF 20145	SCALE 1:2500	25 0 25 50 75 100 LENGTHS ARE IN METRES	ORIGINAL SHEET SIZE: A3	SHEET 2
Digitally signed by: Paul Anthony Dwyer, Licensed Surveyor, Surveyor's Plan Version (1), 19/08/2024, SPEAR Ref: S2321457				

Attachment for item 3.3



Attachment for item 3.4



Property which cannot be given an address



Section proposed to be renamed

Comments

- Wanted to understand the process and timeline - no other concerns
- Less impacted with PO Box, understood the process and timeframe
- Accepted the information and need to change the addressing.
- Does not want to change address - accepted that it would. Explained the process and understood how it will work changing over.
- Accepted change - was concerned about changing address information with all personal accounts. Been this way for a long time.

All Owners Contacted on 26 July 2024 by telephone.

Explained that they would be notified in writing. A future date would be advised when a new address would be put in place. Council will advise emergency services, AusPost and State Government mapping for utilities.

This process will take some month to complete, call was to advise of future change to Edwards Street and new numbers.

12.2. LANSDOWNE STREET AND MACARTHUR STREET ROUNDABOUT SALE

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the Construction of a Roundabout at the intersection of Lansdowne and Macarthur Streets in Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the attached confidential Tender Contract 2025–015 Evaluation Report for Lansdowne Street and Macarthur Street Roundabout, Sale; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–015 Evaluation Report for Lansdowne Street and Macarthur Street, Sale, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The intersection of Macarthur Street and Lansdowne Street, Sale, has a significant crash history. In the period from 2017 to 2022 at the intersection of Macarthur Street and Lansdowne Street, Sale, there were seven recorded crashes including one serious injury crash and six other injury crashes.

In November 2023 an application was made through the State Government Blackspot program to install a single lane roundabout at the intersection of Macarthur and Lansdowne Streets, Sale. This program is supported by the Transport Accident Commission (TAC) Towards Zero program and the Victorian Government and is administered by Regional Roads Victoria.

The project will involve:

- Installation of a single lane roundabout;
- Provision of separated cycling and pedestrian connections;
- Provision of pedestrian refuges;
- Upgrade of street lighting at the intersection; and
- Associated landscaping and signage.

Accordingly, a tender was advertised for these works which has been evaluated and a contract has now been prepared for Council consideration.

ATTACHMENTS

1. Confidential Header Lansdowne Street and Macarthur Street Roundabout Sale [12.2.1 - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-015 Evaluation Report Lansdowne Street and Macarthur Street Roundabout Sale [12.2.2 - 6 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Contract 2025–015 Evaluation Report for Lansdowne Street and Macarthur Street Roundabout, Sale; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached Confidential Tender Contract 2025–015 Evaluation Report for Lansdowne Street and Macarthur Street Roundabout, Sale.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program. This works has also been successful in receiving funding from the Black Spot Program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

Resources to deliver this project will come from the Assets and Projects Team

COMMUNITY IMPACT

These works will have a positive community impact because and reduce vehicle trauma crashes with the construction of a roundabout at this cross intersection.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-015 EVALUATION REPORT** relating to **LANSDOWNE STREET AND MACARTHUR STREET ROUNDABOUT SALE** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.3. HEYFIELD SEATON ROAD RECONSTRUCTION WORKS SEATON

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction and widening of a 3.26 km section of Heyfield Seaton Road, Seaton.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025-008 Evaluation Report for Heyfield Seaton Road Reconstruction Works, Seaton; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025-008 Evaluation Report for Heyfield Seaton Road Reconstruction Works, Seaton, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020;
(g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The Heyfield Seaton Road pavement is failing in multiple locations and is beyond maintenance intervention. The works under this contract involve the reconstruction and widening of the road between Hugs Lane and Bowmans Lane. Specifically, the road is to be reconstructed and widened from the existing 4m seal to a new full width of 6.2m for a total of 3.26km.

Accordingly, a tender was advertised for these works which has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Heyfield Seaton Road Reconstruction Works Seaton [**12.3.1** - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-008 Evaluation Report Heyfield Seaton Road Reconstruction Works Seaton [**12.3.2** - 5 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–008 Evaluation Report for Heyfield Seaton Road Reconstruction Works, Seaton; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment Tender Contract 2025–008 Evaluation Report for Heyfield Seaton Road Reconstruction Works, Seaton.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact due to this important road being reconstructed and widened providing improved service to the travelling public.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-008 EVALUATION REPORT** relating to **HEYFIELD SEATON ROAD RECONSTRUCTION WORKS SEATON** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.4. SALE-TOONGABBIE ROAD RECONSTRUCTION STAGE THREE KILMANY

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of a section of Sale-Toongabbie Road, Kilmanny.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–025 Evaluation Report for Sale-Toongabbie Road Reconstruction Stage Three, Kilmanny; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–025 Evaluation Report for Sale-Toongabbie Road Reconstruction Stage Three, Kilmanny, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020;
(g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Sections of the Sale-Toongabbie Road are failing in multiple locations with the failures being beyond maintenance intervention. Several sections of this road have been reconstructed over the past three years and the works under this contract involve the reconstruction and widening of a 2.8km section of road between the Maffra Rosedale Road and the Princes Highway.

Designs have been completed and a tender was advertised for these works which has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

- Confidential Header Sale-Toongabbie Road Reconstruction Stage Three Kilmany [12.4.1 - 1 page]
- CONFIDENTIAL REDACTED - Tender Contract 2025-025 Evaluation Report Sale-Toongabbie Road Reconstruction Stage Three Kilmany [12.4.2 - 6 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–025 Evaluation Report for Sale-Toongabbie Road Reconstruction Stage Three, Kilmany, or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment Tender Contract 2025-025 Evaluation Report for Sale-Toongabbie Road Reconstruction Stage Three, Kilmany.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact by ensuring roads that are the responsibility of Wellington Shire Council are maintained and kept in a good condition.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-025** relating to **SALE TOONGABBIE ROAD RECONSTRUCTION STAGE THREE KILMANY** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.5. SALE-COWWARR ROAD RECONSTRUCTION WORKS STAGE TWO NAMBROK

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of two sections of Sale-Cowwarr Road, Nambrok.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–007 Evaluation Report for Sale-Cowwarr Road Reconstruction Works Stage Two, Nambrok.***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–007 Evaluation Report for Sale-Cowwarr Road Reconstruction Works Stage Two, Nambrok, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020;
(g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The Sale-Cowwarr Road is beginning to fail in several locations and in these locations is beyond maintenance intervention. The works under this contract involve the reconstruction and widening of the road in two locations for a length of 2.2km in the Denison area. The works involve reconstructing and sealing the pavement to a width of 6.2 metres.

Accordingly, designs have been completed and a tender advertised for these works, which allowed for options with the pavement design. The submitted tenders have now been evaluated and a contract has been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Sale-Cowwarr Road Reconstruction Works Stage Two Nambrok [12.5.1 - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-007 Evaluation Report Sale-Cowwarr Road Reconstruction Works Stage Two Nambrok [12.5.2 - 5 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–007 Evaluation Report for Sale-Cowwarr Road Reconstruction Works Stage Two, Nambrok; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment 2025–007 Evaluation Report for Sale-Cowwarr Road Reconstruction Stage Two, Nambrok.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact by ensuring roads that are the responsibility of Wellington Shire Council are maintained and kept in a good condition.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-007 EVALUATION REPORT** relating to **SALE-COWWARR ROAD RECONSTRUCTION WORKS STAGE TWO NAMBROK** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.6. DUKE STREET RECONSTRUCTION WORKS YARRAM

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction sealing of a section of Duke Street, Yarram.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–022 Evaluation Report for Duke Street Reconstruction Works, Yarram; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–022 Evaluation Report for Duke Street Reconstruction Works, Yarram, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Duke Street in Yarram is beginning to fail in several locations and kerb and channel is at the end of its life and beyond maintenance intervention. The works under this contract involve the replacement of the kerb and channel and reconstruction of a 420m section between Commercial Road and Campbell Street.

Accordingly, designs have been completed and a tender advertised for these works, which allowed for options with the pavement design. The submitted tenders have now been evaluated and a contract has been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Duke Street Reconstruction Works Yarram [**12.6.1** - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-022 Evaluation Report Duke Street Reconstruction Works Yarram [**12.6.2** - 6 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Contract 2025–022 Evaluation Report for Duke Street Reconstruction Works, Yarram; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment Tender Contract 2025–022 Evaluation Report for Duke Street Reconstruction Works, Yarram.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact by ensuring roads that are the responsibility of Wellington Shire Council are maintained and kept in a good condition.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-022 EVALUATION REPORT** relating to **DUKE STREET RECONSTRUCTION WORKS, YARRAM** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.7. UNSEALED ROAD RECONSTRUCTION WORKS EASTERN AND URBAN AREAS

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of unsealed roads in the Eastern and Urban areas of Wellington Shire Council.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–009 Evaluation Report for Unsealed Road Reconstruction Eastern and Urban Areas; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–009 Evaluation Report for Unsealed Road Reconstruction Eastern and Urban Areas, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Wellington Shire Council maintains approximately 1560km of unsealed roads and in line with good asset management practices, conducts an annual program of gravel road reconstruction and resheets on selected roads. The criteria for choosing roads is based on pavement condition, traffic volumes and usage and is intended to maintain the overall condition of the network.

Each year the roads selected are grouped together into separate contracts based on their location. This year, three contracts have been tendered, one for the Southern Maintenance Area, one for the Western Maintenance Area and one for the Eastern Maintenance and Urban Area Maintenance Areas which is the subject of this report. The works under this contract include Johns Street, Maxfields Road, Lacey Street, Chinamans Lane, Dargo Street, Government Road in Sale and Wonnangatta Road – Crooked River.

Accordingly, a tender was advertised for these works and has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Unsealed Road Reconstruction Works Eastern and Urban Areas [12.7.1 - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-009 Evaluation Report Unsealed Road Reconstruction Works Eastern and Urban Areas [12.7.2 - 5 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–009 Evaluation Report for Unsealed Road Reconstruction Eastern and Urban Areas; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment Tender Contract 2025–009 Evaluation Report for Unsealed Road Reconstruction Eastern and Urban Areas.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact as the condition of these roads will be improved through these works.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-009 EVALUATION REPORT** relating to **UNSEALED ROAD RECONSTRUCTION WORKS EASTERN AND URBAN AREAS** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.8. UNSEALED ROAD RECONSTRUCTION WORKS SOUTHERN MAINTENANCE AREA

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of unsealed roads in the Southern Maintenance area of Wellington Shire Council.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–011 Evaluation Report for Unsealed Road Reconstruction Works, Southern Maintenance Area; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–011 Evaluation Report for Unsealed Road Reconstruction Works, Southern Maintenance Area, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Wellington Shire Council maintains approximately 1560km of unsealed roads and in line with good asset management practices, conducts an annual program of gravel road reconstruction and resheets on selected roads. The criteria for choosing roads is based on pavement condition, traffic volumes and usage and is intended to maintain the overall condition of the network.

Each year the roads selected are grouped together into separate contracts based on their location. This year, three contracts have been tendered, one for the Eastern Maintenance & Urban Area, one for the Western Maintenance Area and one for the Southern Maintenance Area which is the subject of this report. The works under this contract include Greenmount and Morris Roads, Yarram; Morrisons Creek Road, Gormandale and Cocksedges Road, Won Wron.

Accordingly, a tender was advertised for these works and has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Unsealed Road Reconstruction Works Southern Maintenance Area [12.8.1 - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-011 Evaluation Report Unsealed Road Reconstruction Works Southern Maintenance Area [12.8.2 - 5 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–011 Evaluation Report for Unsealed Road Reconstruction Works, Southern Maintenance Area; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment Tender Contract 2025–011 Evaluation Report for Unsealed Road Reconstruction Works, Southern Maintenance Area.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact as the condition of these roads will be improved through these works.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-011 EVALUATION REPORT** relating to **UNSEALED ROAD RECONSTRUCTION WORKS, SOUTHERN MAINTENANCE AREA** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.9. BITUMINOUS RESEALING OF LOCAL ROADS 2024-27

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the three year reseal contract for bituminous resurfacing in various locations throughout the shire.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–001 Evaluation Report for the Bituminous Resealing of Local Roads (Annual Reseal Program) 2024-27; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–001 Evaluation Report for the Bituminous Resealing of Local Roads 2024-27, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Wellington Shire Council maintains approximately 1510 km of sealed roads. As part of that maintenance program, roads are periodically renewed and resealed to ensure that the road surface remains in a good condition and to provide a skid resistant surface which also assists in maintaining the life of the underlying pavement. The selection criteria for choosing roads to reseal is based on the time since the last reseal (approximately 10-12 years) and condition assessments and traffic usage.

Accordingly, a tender was advertised for these works which has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Bituminous Resealing of Local Roads 2024-27 [12.9.1 - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-001 Evaluation Report Bituminous Resealing of Local Roads 2024-27 [12.9.2 - 6 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–001 Evaluation Report for the Bituminous Resealing of Local Roads 2024-27; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment Tender Contract 2025–001 Evaluation Report for the Bituminous Resealing of Local Roads 2024-27.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

There will be little impact on the community in delivering this project. There will be some short term impact to road users while the works are in progress, however the long term benefits will be positive with upgraded road surfaces resulting in increased amenity and safer roads.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-001 EVALUATION REPORT** relating to **BITUMINOUS RESEALING OF LOCAL ROADS 2024-27** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

12.10. GOLDEN BEACH SHORELINE FOOTPATH WORKS

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the construction of a footpath along Shoreline Drive in Golden Beach.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–016 Evaluation Report for Golden Beach Shoreline Footpath Works; and***
- 2. Note that the information contained in the confidential attachment Tender Contract 2025–016 Evaluation Report for Golden Beach Shoreline Footpath Works, was designated confidential by the General Manager Built and Natural Environment on 19 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Council allocated funding towards the construction of a section of footpath along Shoreline Drive, Golden Beach. In addition, Council's Urban Paths Plan has prioritised the construction of additional sections of footpath along Shoreline Drive and as such has been combined into one project.

Designs have been completed and all relevant approvals have been received. Accordingly, a tender was advertised for these works and has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Golden Beach Shoreline Footpath Works [12.10.1 - 1 page]
2. CONFIDENTIAL REDACTED - Tender Contract 2025-016 Evaluation Report Golden Beach Shoreline Footpath Works [12.10.2 - 6 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential attachment Tender Contract 2025–016 Evaluation Report for Golden Beach Shoreline Footpath Works;
or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential attachment Tender Contract 2025–016 Evaluation Report for Golden Beach Shoreline Footpath Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2024/25 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact with improved infrastructure through these works.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
03 SEPTEMBER 2024**

I declare that the information contained in the attached document **TENDER CONTRACT 2025-016 EVALUATION REPORT** relating to **GOLDEN BEACH SHORELINE FOOTPATH WORKS** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE
General Manager Built and Natural Environment
19/08/2024

13. GENERAL MANAGER COMMUNITY AND CULTURE

13.1. CONSULTANT ENGAGEMENT TO REVIEW COMMUNITY AND SPORTING INFRASTRUCTURE PLANNING

ACTION OFFICER: MANAGER COMMUNITIES, FACILITIES AND EMERGENCIES

PURPOSE

To advise Council on the engagement of a professional consultant to review and provide recommended improvements on elements of Council's existing community facilities planning documents and practices.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note that a professional consultant will be engaged to further develop and enhance Council's existing community facilities planning documents and practices.

BACKGROUND

Council has several adopted strategic documents which are used to guide decisions relating to community, sporting and recreational facilities throughout the municipality. The core suite of these documents include:

- Community Managed Facilities Strategy 2020-2025 (adopted by Council 7 July 2020);
- Community Infrastructure Plan 2021-2031 (adopted by Council 1 February 2022);
- Sporting Infrastructure Plan 2020-2031 (adopted by Council 1 February 2022);
- Early Years Infrastructure Plan 2021-2031 (adopted by Council 1 February 2022);
- Sale and District Feasibility Study (adopted by Council 2 November 2022);
- Committees Policy (approved by Council 19 December 2023);
- Council Provision of Recreation/Community Facilities Policy (approved by Council 19 December 2023); and
- Fair Access Policy (approved by Council 19 December 2023).

These documents cover a range of areas relating to community facilities including how they are managed, the support provided to volunteer committees of management, the establishment of a facilities hierarchy model, and project identification and prioritisation.

Following previous briefings with Councillors, most recently in November 2023, it was identified and agreed that several policy areas require further investigation and some additional detailed work to provide a clear and consistent Council position. Specifically, this includes:

- undertaking a peer review of the existing Community Managed Facilities Strategy and associated Sporting Infrastructure and Community Infrastructure Plans;
- reviewing management structures (including the direct managed facilities in Sale);
- developing facility management plans – particularly for significant assets;

- developing a tool to determine when Council should start (and to what extent) or cease supporting a facility; and
- further developing the Facilities Hierarchy model to include specific details around service level provision, specific to facilities.

The cost of the above works has been included in the 2024/25 Operational Budget and staff work plans.

Pending the appointment of a consultant, it is planned that a draft report relating to this work would be received in the first half of 2025.

ATTACHMENTS

Nil

OPTIONS

Council has the following options available:

1. That Council note that a professional consultant will be engaged to further develop and enhance Council's existing community facilities planning documents and practices; or
2. Not note the recommendation and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council note that a professional consultant will be engaged to further develop and enhance Council's existing community facilities planning documents and practices.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time as the cost of the consultancy has been included in the 2024/25 Operational Budget.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

Strategic Outcome 4.3: *“Well planned and sustainable towns, facilities, and infrastructure that service community need.”*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time as the work has been included in staff workplans.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

13.2. COMMUNITY ASSISTANCE GRANTS - JULY 2024 ROUND

ACTION OFFICER: MANAGER COMMUNITIES, FACILITIES AND EMERGENCIES

PURPOSE

For Council to approve the allocation of the Community Assistance Grants for the July 2024 round, as detailed in the confidential Attachment 13.2.2 *Community Assistance Grants July 2024 Recommendations* with applicants being notified of the outcome of their applications.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Approve the allocation of Community Assistance Grants for the July 2024 round, as detailed in the confidential attachment 13.2.2 Community Assistance Grants July 2024 Recommendations, with applicants being notified of the outcome of their applications; and***
- 2. Note that the information contained in the confidential attachment Community Assistance Grants July 2024 Recommendations, was designated confidential by the General Manager Community & Culture on 27 August 2024 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020; (f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.***

BACKGROUND

Our Community Assistance Grants Scheme encourages community outcomes in line with the Council's Wellington 2031 vision, the Council Plan 2021-25 and Healthy Wellington 2021-25.

It aims to build community capacity by encouraging participation, promoting inclusion, growing partnerships, providing learning opportunities, and supporting social connectedness by utilising and activating our open spaces, community, and cultural facilities.

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of \$2,501 to \$6,000. There are annually two Community Assistance Grant rounds in March and August.

Applications which successfully meet the criteria are eligible to be prioritised for funding.

For the July 2024 round, 25 applications totalling \$142,831.62 were received for which 23 applications are recommended for funding of \$126,661.02. Refer to Attachment 13.2.2 for the full application and recommendation details.

Applications are assessed by a panel made up of staff from Council's leadership team. The applications are initially assessed against guidelines and then prioritised using assessment criteria – Refer Attachment 13.2.3 Community Assistance Grants July 2024 Guidelines and Assessment Criteria.

Each application is assessed on its benefit to the community, ability to fulfill a community need, project planning and capacity of the applicant to deliver the project.

The panel provides advice and recommendations to Council based on assessment criteria and funding guidelines.

ATTACHMENTS

1. Confidential Header Community Assistance Grants July 2024 [13.2.1 - 1 page]
2. CONFIDENTIAL REDACTED - Community Assistance Grants July 2024 Recommendations [13.2.2 - 3 pages]
3. Community Assistance Grants July 2024 Guidelines and Assessment Criteria [13.2.3 - 6 pages]

OPTIONS

Council has the following options available:

1. Approve the recommendations to allocate funds to the Community Assistance Grants for the July 2024 round as detailed in the confidential Attachment 13.2.2 Community Assistance Grants July 2024 Recommendations with applicants being notified of the outcome of their applications; or
2. Seek further information for consideration at a future meeting of Council.

PROPOSAL

That Council approve the allocation of Community Assistance Grants July 2024 round, as detailed in the confidential Attachment 13.2.2 Community Assistance Grants March July 2024 Recommendations with applicants being notified of the outcome of their applications.

CONFLICT OF INTEREST

The Manager Communities, Facilities and Emergencies has declared a general conflict of interest for the application Stratford on Avon Shakespeare Association, 2025 Stratford Shakespeare Festival.

FINANCIAL IMPACT

Funding will be through the Community Assistance Grant Scheme within the Community Wellbeing budget. The total available budget for the 2024/25 Community Assistance Grant and the Quick Response Grant Scheme is \$382,000. Currently, Quick Response Grant funding that has been distributed for \$23,181.

There are 23 applications recommended for the Community Assistance Grants July 2024 for funding of a total of \$126,661.02 in this round.

COMMUNICATION IMPACT

The funding of these events and projects will facilitate positive community relationships for the Wellington Shire, highlighting Council's commitment to supporting not for profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcomes:

Strategic Outcome 3.1: *"An inclusive, diverse, and resilient community."*

Strategic Outcome 3.3: *"Opportunities for everyone to work, learn, create, play, and share."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

The funding of these activities will have a significant positive impact on the community and assist in increasing the range of activities that the wider Wellington community can access and be a part of. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through activity outcomes.

ENVIRONMENTAL IMPACT

All Community Assistance Grant applicants are encouraged to consider the environmental impacts that will be produced through delivering their grant outcomes and have appropriate measures in place to manage them.

ENGAGEMENT IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated and all events should comply with current occupational health and safety legislative and best practice safety standards. It is the responsibility of applicants to ensure that their projects comply with all current rules and regulations.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

ORDINARY COUNCIL MEETING
3 September 2024

I declare that the information contained in the attached document **COMMUNITY ASSISTANCE GRANTS JULY 2024 RECOMMENDATIONS** relating to **COMMUNITY ASSISTANCE GRANTS JULY 2024** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs

.....
CLEM GILLINGS
General Manager Community & Culture
23/08/2024

Community Assistance Grants July 2024

Guidelines and Assessment Criteria



Introduction

Our Community Assistance Grants Scheme encourages community outcomes in line with Council's Wellington 2031 vision, the Council Plan 2021-25, and Healthy Wellington 2021-25.

It aims to build community capacity by encouraging:

- Participation and inclusion
- Growing community partnerships
- Providing learning opportunities
- Supporting social connectedness, and
- Activating our community spaces such as parks, halls and other facilities.

Overview

- Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of \$2,501 to \$6,000.

Applications Open: **9.00am Tuesday 4 June 2024**

Applications Close: **4.00pm Tuesday 9 July 2024**

Important things to note

- What will not be funded:
 - Scholarships, awards, trophies or prizes for participating and/or attending.
 - Activities that deliver a direct and focused religious or political party message.
 - Activities associated with or hosted at areas/facilities with or designed for gaming machines, gambling and betting.
 - Requests for ongoing operational costs such as but not limited to, insurance, salaries, electricity, water and other utilities.
 - Appliances that do not meet minimum 4-star energy rating; consideration can be made for specialised appliances/equipment - see Climate Change and Sustainability Guidance Sheet.
 - Activities which focus on or promote unhealthy food, sugary drinks, alcohol consumption, gambling or tobacco, e-cigarette or vaping industries.
- Wages will not be funded but can be used as evidence of contribution towards the project.
- The not-for-profit community group applying for the grant will be referred to as the 'organisation' throughout the application.
- The applicant is the organisation, not the individual representative or person completing the application form.
- The event or project will be referred to as 'activity' in the Assessment Criteria and Guidelines, Application Form, Funding Agreement and Acquittal Report

Criteria – General

After reading the funding guidelines, please contact the **Grants Officer 1300 366 244** to seek feedback on your proposal. This will ensure you are eligible to apply, and your application meets the guidelines.

1. Grants are available to not for profit community groups operating in the Wellington Shire.
2. Schools are not eligible to be an applicant, however, can be a community partner in project proposal.
 - a. Grants are available to Volunteer groups associated with Schools are eligible to apply, applicants will be required to demonstrate the benefits and outcomes to the broad community outside the school community.
3. Applicants must be incorporated bodies or have an established legal entity. If your organisation is not incorporated or doesn't have an ABN, you will be required to provide the details of an auspice organisation. The auspice organisation will receive the grant funding on your behalf and will ultimately be responsible for the Acquittal Report.
4. Sub-groups of umbrella organisations are eligible to apply. Umbrella organisation definition: An umbrella organisation is a centralised entity that oversees and coordinates the activities of multiple affiliated sub-groups, typically sharing a common purpose, mission, or interest. An organisation that consolidates administrative duties and expenses while still maintaining separate roles and functions within the community.
5. If your organisation is incorporated but does not have an ABN, a 'Statement by a Supplier – Reason for Not Quoting an ABN' form must be included with your funding agreement. This form is available from the Australian Tax Office website.
6. In December 2023 the Wellington Shire Council adopted a Fair Access Policy (the Policy) that seeks to address known barriers experienced by women and girls in accessing and using community and sporting infrastructure. The Policy aims to progressively build capacity and capabilities of Wellington Shire Council in the identification, and elimination of systemic causes of gender inequality in policy, programs, communications, and delivery of services in relation to community sports infrastructure. The Policy is designed to comply with the Gender Equality Act 2020, and the wider Victorian Government gender equality strategy and the Wellington Shire Council Gender Equality Action Plan (GEAP). Council will undertake take the necessary and proportionate steps towards implementation of the Fair Access Policy which includes collecting and analysing data to ensure diverse representation on Committee's. The community group/committee purpose and committee numbers questions are mandatory, remaining gender and diversity questions are optional. Responses are not used as part of the application assessment but will help inform industry training to committees and sporting clubs in partnership with key stakeholder including Change Our Game, GippSport and Gippsland Women's Health to inform them of Council's Fair Access Policy.
7. Activities must be administered in the Wellington Shire, please note activities at licensed venues, applicants will be asked to demonstrate that there is no appropriate alternative venue and that they have considered the potential impact to participants.
8. **Applicants who have previously been successful in receiving funding MUST have completed all Acquittal Reports and complied with Council requirements prior to being considered for the current funding round.**
9. All applicants must provide a copy of a current Public Liability Insurance certificate of currency with activity/event details, where applicable. (For an event the P/L certificate of currency must include the event name, date and location).

10. All activities **MUST** align with Key Council Plans and Strategies:
 - a. Wellington Shire Council's Plan 2021-25
 - b. Healthy Wellington 2021-2025
 - c. Sustainability Strategy 2020-25
11. All activities must ensure inclusivity, social connectedness and accessibility has been considered. This includes improved opportunities for inclusion for groups who can sometimes be excluded due to gender, age, cultural background, sexual orientation, financial vulnerability, or disability.
12. All activities are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste.
13. All activities are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste.
14. Multiple applications for the same activity will not be accepted.
15. A limit of two Community Assistance Grant applications per round (2 rounds per financial year) for different activities will be accepted, although applicants must prioritise applications before submission.
 - a. Each demonstrated sub group of an umbrella organisation may apply for a limit of two Community Assistance Grant applications per round (2 rounds per financial year) for different activities will be accepted, although applicants must prioritise applications before submission.
16. Priority will be given to groups who haven't received Council funding during the current financial year.
17. Applications must be completed in full and have sufficient evidence to make a reasonable assessment of the application. Council reserves the right to further investigate aspects of the application. Applications and Acquittal Reports must be on the correct form.
18. Where possible, the goods and services used in the funded activity (suppliers and contractors) be sourced from within the Wellington Shire.
19. Activities that are primarily for the purpose of fundraising will be required to demonstrate the Community benefits in addition to the fundraising outcome.
20. No set amount of contribution will be required. A contribution (monetary, donated or volunteer labour) will assist with assessment. Applicants will be required to identify their contribution capacity.
21. For all expenditure items of \$1,000 or more you must include a quote or evidence of the item cost.
22. Applications deemed to be for commercial benefit will not be considered. This will be determined on a case-by-case basis. This will include applications where the main beneficiary is a business.
23. Funding must not be regarded as a recurrent commitment from Council. There is no guarantee a recurring activity will be funded in the future. Funding is limited.
24. The applicant is responsible for all ongoing maintenance and running costs of any equipment purchases resulting from a successful application.
25. Council may reduce the amount allocated to you if the funding applied for is considered unsubstantiated and/or excessive.
26. Council may reduce the amount allocated to you if the funding round is oversubscribed; additionally, if Council is aware of an alternative option available to you, it will recommend it as an alternative to funding.
27. Successful applicants will be required to complete a Funding Agreement, which includes the conditions of grant funding. You may also be asked to comply with additional conditions.

28. You are required to acknowledge Wellington Shire Council’s support of your activity as specified in the Funding Agreement
29. Funding must be returned if the activity is not completed in line with the Funding Agreement. Any excess funding must be returned.
30. Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the Charter of Human Rights and Responsibilities Act 2006 (Vic) and has referred to Council’s Human Rights Policy to develop the WSC CAG program Guidelines and Assessment Criteria.
31. Applications must be completed and returned by 4.00pm on Tuesday 9 July 2024. The closing date will apply for all applications. No late applications will be accepted.
32. You will be notified via SmartyGrants of the outcome of your grant by 4 September 2024. You are welcome to contact the Grants Officer for further feedback. Please note once a completed Funding Agreement is received it can take up to six weeks for the funding to arrive in your bank.
33. Activities must commence after 1 October 2024 and take place by 30 September 2025. Acquittal Report forms must be submitted to Council within 8 weeks of the activity completion.
34. Applicants must complete a harmful Industries Declaration as part of their application. Harmful industries include any businesses deriving significant benefit or income from any one or more of the following: unhealthy foods (high in saturated fats, sugar, salt and/or energy), sugary drinks, alcohol, tobacco, e-cigarettes and vaping, and gambling. Council is collecting this information to help form educational opportunities on the impacts of harmful industries for wellington shire community groups.

Assessment Process

Applications undergo an initial eligibility check to determine whether they meet the funding guidelines and will then be scored against the criteria.

Criteria	Maximum Points 100%
Planning and Capacity	45%
Benefits to the Community	45%
Contribution	10%

Based on the score received against the assessment criteria, applications are prioritised by a panel from the Wellington Shire Council. This panel provides advice and recommendations to Council. During a Council meeting, Councillors make the final decision on which applications will be funded under the scheme.

Applicants can have special funding conditions placed on their application. These conditions will be included on the Funding Agreement form. These can be conditions that must be met prior to receiving funding and included in the Acquittal Report phase of the activity to ensure compliance.

Assessment Criteria and Assessment scoring details

Planning, Capacity and Benefit to the Community 90% of the application assessment	
Organisation and/or Committee details	
Poor details and information provided about the organisation.	1
Limited details and information provided about the organisation.	2
Standard details and information provided about the organisation.	3
Above standard details and information provided about the organisation	4
Very high standard of details and information provided about the organisation. Detailed evidence provided, additional information provided eg strategic plan, alignment with strategic plan, participation plan, governance overview, succession plan, copies of articles, etc.	5
Activity details	
Poor demonstration of activity details and how the activity will benefit the community.	1
Limited demonstration of activity details and how the activity will benefit the community.	2
Standard demonstration of activity details and how the activity will benefit the community.	3
Above standard demonstration of activity details and how the activity will benefit the community.	4
Very high standard demonstrated of activity details and how the activity will benefit the community. Detailed evidence provided; additional information provided eg project or event plan, activity risk management plan, volunteer, ABS data, letter/s of support from beneficiaries, etc.	5
Marketing	
Poor details of promotion and marketing initiatives.	1
Limited details of promotion and marketing initiatives.	2
Adequate details of promotion and marketing initiatives.	3
Above standard details of promotion and marketing initiatives.	4
Very high standard of detail provided of promotion and marketing initiatives. Detailed evidence provided, additional information provided eg draft media articles, copies of previous marketing, marketing or promotion strategy, etc.	5
Evaluation	
Poor details of evaluation planning have been presented and considered.	1
Limited details of evaluation planning have been presented and considered.	2
Standard details of evaluation planning have been presented and considered.	3
Above standard details of evaluation planning have been presented and considered.	4
Very high standard of detail of evaluation planning have been presented and considered. Detailed evidence provided; additional information provided eg. Survey examples, previous survey results, committee review meeting notes, etc	5
Accessibility and Inclusivity	
Poor demonstration of Access and Inclusion considerations.	1
Limited demonstration of Access and Inclusion considerations.	2
Standard demonstration of Access and Inclusion considerations.	3
Above standard demonstration of Access and Inclusion considerations.	4
Very high demonstration of Access and Inclusion considerations. Detailed and evidence provided, additional information provided eg accessible action plan, images, signage, etc	5

Contribution	
10% of the application assessment	
Has the applicant:	
<ul style="list-style-type: none"> • Demonstrated other contributions towards the activity? (Contributions can be monetary, volunteer hours, in-kind support, and/or sponsorship. • Demonstrated sufficiently the restricted access to funds towards the activity. • Sourced goods and services for the delivery of the activity (suppliers and contractors) from within the Wellington Shire, where possible. • Demonstrated why local suppliers were not used? (Quotes supplied, evidence the service or expertise is not supported in Wellington Shire and/or limited availability). 	
Contribution Assessment questions	
Poor details provided about contribution capacity.	1
Limited details provided about contribution capacity.	2
Standard details provided about contribution capacity.	3
Above standard details provided about contribution capacity.	4
Very high details provided about contribution capacity. Detailed evidence provided, additional information provided eg financial report, documentation provided, etc	5

Contact

For general grant enquiries or if you require assistance in completing the application form please contact:

Community Facilities Planning and Grants Officer
 Phone: 1300 366 244
 Email: grants@wellington.vic.gov.au

13.3. OUTDOOR POOL MODEL REVIEW

ACTION OFFICER: MANAGER LEISURE SERVICES

PURPOSE

To seek Council endorsement of the implementation of a new seasonal operating model for Council's outdoor pools, as outlined within the report. These recommendations are in response to a recent Council request to review all of Council's seasonal outdoor pools operating model.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Approve a new outdoor pools operating model at Heyfield, Maffra, Sale and Stratford outdoor pools for the coming 2024/25 season, which includes the following changes:***
 - a. A summer season length of 15-weeks, with an adjusted commencement date of 13 December 2024 and conclusion date of 30 March 2025, acknowledging feedback from the community regarding the preference for a later season;***
 - b. Guaranteed opening hours every day throughout the summer season, regardless of temperature;***
 - c. Maintain a reduced 24 degrees Celsius temperature trigger for extended hours; and***
 - d. In addition to the daily guaranteed hours, lap swimming be maintained every Monday, Wednesday and Friday mornings at Maffra Pool.***
- 2. Authorise an additional \$30,000 of operating budget to enable the recommended changes and additional hours of operation.***
- 3. In recognition of the ongoing low patronage levels, trial a free entry, reduced 10-week season (December to February) at Rosedale Outdoor Pool.***
- 4. Approve the newly developed bespoke operating model for the Yarram Pool, as advised through the Yarram Pool User Group Committee, which includes the following changes:***
 - a. A summer season length of 19 weeks, with a commencement date of 25 November 2024 through to 6 April 2025;***
 - b. The removal of the temperature trigger operating model;***
 - c. Opening days of Monday, Wednesday, Friday and Saturday only during the off-peak season and every day during peak season (school holidays); and***
 - d. Amended opening hours to allow the removal of the temperature trigger.***

BACKGROUND

Outdoor pools overview

Council owns and operates six seasonal outdoor pool facilities located in Sale, Yarram, Maffra, Heyfield, Stratford and Rosedale. These seasonal facilities operate during the months of November to March, which is typically a 15-week season. In addition to the 15-week season, early and late access for school and group bookings is also common.

General public opening times operate in accordance with a *'temperature forecast trigger'* with additional guaranteed hours for lap swimming, as well as guaranteed operating hours for recreational play swims during school holiday periods.

Following a Council workshop in February 2024, which presented current seasonal trends and service operating models, Council requested a review of all outdoor pool operations, including season dates, operating hours, public communications and general operations. This review was requested with the objective of recalibrating the operating model in line with both industry best practice and community needs, whilst recognising and considering budget constraints.

At the conclusion of the 2023/24 Summer Season, Council encouraged additional community feedback through an online survey, which sought to understand the community's needs, challenges and input for how Council operates the seasonal outdoor pools. The survey was live for four weeks between the months of June and July, receiving 521 responses, 95.4% of which stated they are ongoing facility users.

An additional Council workshop was held in August 2024, which offered Council further insight into the current seasonal outdoor pools operating model. The workshop also presented the community's feedback captured within a recent community survey, which subsequently offered options for future seasons service models.

Yarram Pool background and overview

In 2015 Council undertook a study to review and redevelop the shire's Aquatic Strategy. This included comprehensive consultation with the community, council officers and councillors. The study concluded in January 2016.

This study demonstrated that the Yarram Outdoor Pool is important to the Yarram community which was evident by their participation in providing feedback to the Aquatic Strategy. The Yarram community provided 39% of the respondents to the strategy survey with other respondents being members only of Aqua Energy, the regional aquatic complex. Most of the respondents communicated their desire for a heated pool to be located within the township of Yarram.

Following this, Council engaged C-Leisure in 2017 to review and develop a business case for the provision of a heated pool in Yarram. This included two heating options and indicative operation costs. The business case highlighted significant capital investment and ongoing operational expense, both of which were deemed as unviable options. These findings were also presented to councillors and to the Yarram Community, more broadly.

Following the presentation to the community, the Yarram Rotary Club offered to undertake further community consultation, as it was felt that the business case did not capture expectations of the community. Council via a co-designed Memorandum of Understanding (MOU) supported the Rotary Club through this process which resulted in the Yarram community being consulted through a range of heating options across 2018.

Options included biomass, solar, and electric heat pump pool heating systems. Throughout this consultation, the favoured option and community proposal was to construct a rigid over-pool structure with a fabric roof, side café-style blinds and electric heat pumps, supplemented by photovoltaic solar cells to provide consistent water temperature of 29 degrees Celsius at the Yarram Outdoor Pool during the seasonal operating period.

During this consultation the community were aware of the project objectives and subsequent programming outcomes, which was to provide a warmer pool with protection from any adverse weather. This would allow the community to utilise the pool more frequently for water activities such as swimming lessons, school bookings, lap swimming and aquarobics. Acknowledging that the only pool suitable for Hydrotherapy and rehabilitation programming within the municipality would be at Aqua Energy indoor facility in Sale.

The findings were presented to the community in November 2018 and received unanimous support by the approximate 60 community members in attendance. These findings were presented to Council in December 2018, receiving an endorsement to seek external funding to complement the Community and Council contribution to the project.

On 11 November 2022, the 'Warmer Pool for Yarram' was officially opened, with the final project costing \$960,000. Wellington Shire Council provided \$349,000 for the project, the Federal Government invested \$300,000, Sport and Recreation Victoria contributed \$250,000, and the Rotary Club of Yarram donated \$61,000 on behalf of the community.

Prior to the 2022 season launch, a Yarram Pool user committee was developed and met onsite to discuss and plan programming options for the facility moving forward. Representatives included frequent pool users, The Rotary Club of Yarram, Yarram Neighbourhood House, local private learn-to-swim operators, as well as Coastal Ward Councillors.

Desired programming outcomes included:

- increasing learn-to-swim opportunities for the community;
- dedicated lap swimming times;
- aqua based exercise classes;
- the introduction of specific 'gentle exercise' sessions offered in addition to the usual operating hours.

All community informed requests were subsequently implemented and offered to the community, except for the instructor based aqua classes due to shortages of suitably qualified staff.

Subsequent attendance data indicated an increase of 30% facility usage during the season of 2022/23 in comparison to the previous five-year average. This has been largely due to the increased learn-to-swim opportunities as well as other school and user group bookings.

During the 2023/24 season, the community of Yarram informed Council staff of their intention to submit a community petition, in relation to extending the operating hours/season at the Yarram Pool. The community petition was formally received at Council's ordinary meeting on Tuesday 27 February 2024.

The received petition outlined the request that the pool be open for a longer period than the current 15-week summer season, with reference that September through to May (38 weeks) become the new operating period for the facility.

Council formally responded to the community petition during the general Council meeting held on Tuesday 19 March with the following resolution:

1. *Council supports the extension of the current 2023/24 Yarram pool season until 1 April 2024, noting that the facility has been designed to only operate between the months of November to March.*
2. *Council commits to reviewing and 'recalibrating' the Yarram Pool operating model this coming off season, in preparation for the 2024/25 season.*
3. *Understanding the unique infrastructure and pool heating capabilities at Yarram Pool, Council will explore opportunities to develop an even more targeted approach to site programming and opening hours for future seasons.*
4. *Council staff will reinstate the Yarram Pool User Group Committee, to allow local community input throughout this process and better inform future operating models.*

In May 2024, the reinstated *Yarram Pool User Group Committee*, which comprised of representatives from the local community and various stakeholder groups, met to provide input on future operating models. The Group met a further three times to discuss site limitations, challenges and opportunities, as well as workshop viable operating models for future seasons. This information was overlaid with community feedback through the recent *Outdoor Pools Survey*, to ensure there was alignment between the groups input and the community feedback more broadly.

In July 2024 the group agreed on a preferred model, with the request that the proposed operating model be presented back to Council for review. The Council workshop was held in August 2024, which offered Council further insight into the current Yarram seasonal operating model, challenges and limitations, as well as the community feedback and input for the coming seasons operating model.

ATTACHMENTS

Nil

OPTIONS

Council has the following options available:

1. Approve the recommended changes to the upcoming outdoor pools season, along with the additional budget provision.
2. Maintain the current seasonal operating model and allocated budgets.

PROPOSAL

Acknowledging recent community feedback, captured within a recent outdoor pools review, Council adopts a new operating model for the upcoming 2024/25 summer pool season. Recognising strong and consistent community feedback, the new model would ensure the facilities are open every day of the season, regardless of temperature and open for extended hours when the temperature is forecast to be 24 degrees or above. Along with the changed opening hours, the season would also be maintained as a 15-week season, with an adjusted start and finish date, once again recognising the community's feedback for a later season end date.

Additionally, in recognition of the ongoing low patronage levels at Rosedale Outdoor Pool, it is proposed that a free entry trial be implemented over a reduced 10-week season (December to February) to see if utilisation can be increased.

Lastly, in response to Council's formal actions relating to the Yarram Pool petition, Council approve and implement the newly developed bespoke operating model for the Yarram Pool, which has been advised through the Yarram Pool User Group Committee, as well as community feedback more broadly captured within the 2024 'Outdoor Pools Survey'.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The proposed outdoor pool operating model would require an additional \$30,000 to cover additional staffing and operating costs.

COMMUNICATION IMPACT

Broader community communication is critical when considering future outdoor pool operating models, as all Wellington Shire Council outdoor pools currently operate on the same seasonal opening model.

A targeted communication plan will be developed and implemented leading into the 2024/25 summer season.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

Strategic Outcome 4.3: *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

Increased staffing resources will be required to allow for the additional opening hours. Dependency on casual staff could be reduced, due to ongoing set hours, opposed to fluctuating opening hours seen in previous seasons.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

Future operating models will need to consider energy and water use in line with Council's sustainability commitments.

ENGAGEMENT IMPACT

Targeted community engagement was one of the key influencers and data sources in developing the recommended operating models. The recommended operating model reflects community feedback and engagement.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

14. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

15. IN CLOSED SESSION

15.0. MOVE INTO CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to section 66 of the Local Government Act 2020 to consider three confidential items as defined by section 3(1) being:

- a) Council business information;*
- f) Personal information; and*
- g) Private commercial information.*

The live streaming of this Council meeting will now come to a close.

IN CLOSED SESSION

15.1. CHIEF EXECUTIVE OFFICER'S 2023/24 PERFORMANCE REVIEW



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

ORDINARY COUNCIL MEETING 3 SEPTEMBER 2024

Under section 66(2) of the *Local Government Act 2020* a meeting considering confidential information may be closed to the public. On this day 19 August 2024 pursuant to sections 3(1) Confidential Information and 66(5) of the *Local Government Act 2020*; I, Arthur Skipitaris declare that the information contained in this report **CHIEF EXECUTIVE OFFICER'S 2023/24 PERFORMANCE REVIEW** is designated as confidential because it relates to the following grounds:

- (f) *personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;***

The grounds for designation under section 3(1)(f) have been made as the information is deemed confidential to protect the privacy and personal information about any person or their personal affairs.

.....
ARTHUR SKIPITARIS
General Manager Corporate Services

15.2. SHARED BUSINESS SYSTEMS ICT CIVICA CONTRACT



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
3 SEPTEMBER 2024**

Under section 66(2) of the *Local Government Act 2020* a meeting considering confidential information may be closed to the public. On this day 19 August 2024 pursuant to sections 3(1) Confidential Information and 66(5) of the *Local Government Act 2020*; I, Arthur Skipitaris declare that the information contained in this report **SHARED BUSINESS SYSTEMS ICT CIVICA CONTRACT** is designated as confidential because it relates to the following grounds:

- (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released; and**
- (g)(ii) private commercial information, being information by a business, commercial or financial undertaking that - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage**

The grounds for designation under section 3(1)(a) and (g)(ii) have been made as the information is deemed confidential to protect Council's position in commercial negotiations and to protect any named business from disadvantage.

.....
ARTHUR SKIPITARIS
GENERAL MANAGER CORPORATE SERVICES

15.3. GLASS AND MIXED RECYCLING PROCESSING CONTRACT



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
3 SEPTEMBER 2024**

Under section 66(2) of the *Local Government Act 2020* a meeting considering confidential information may be closed to the public.

I declare that the information contained in this report **GLASS AND MIXED RECYCLING PROCESSING CONTRACT** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

I further declare that the circumstances of this report necessitate consideration in a meeting closed to the public pursuant to sections 66(2)(a) and 66(5) of the *Local Government Act 2020*.

Further explanation:

The confidential ground applies due to the report information including information being commercial in confidence.

A handwritten signature in black ink, appearing to be 'CH' followed by a flourish.

.....
**CHRIS HASTIE
GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT
27/08/2024**

15.4. MOVE OUT OF CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.

Meeting declared closed at: