



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

COUNCIL MEETING AGENDA ORDINARY MEETING

Meeting to be held at

Wellington Centre – Wellington Room

Foster Street, Sale

Tuesday 15 March 2022, commencing at 6:00 PM

**or join Wellington on the Web:
www.wellington.vic.gov.au**

**ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

ACKNOWLEDGEMENT OF COUNTRY

"We acknowledge the traditional custodians of this land, the Gunaikurnai people, and pay respects to their Elders past and present"

PRAYER

"Almighty God, we ask your blessing upon the Wellington Shire Council, its Councillors, officers, staff and their families. We pray for your guidance in our decisions so that the true good of the Wellington Shire Council may result to the benefit of all residents and community groups."

Amen

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

To adopt the minutes of the Ordinary Council Meeting of 1 March 2022.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 1 March 2022.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

7.2. RECEIPT OF PETITION: COVID-19 PUBLIC HEALTH APPROACH

ACTION OFFICER: GENERAL MANAGER DEVELOPMENT

PURPOSE

To present Council with a petition in relation to a request for Council to revise its approach to COVID-19 public health management and take a more pro-choice approach to vaccinations.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the attached petition in relation to a request for Council to revise its approach to COVID-19 public health management and take a more pro-choice approach to vaccinations.

BACKGROUND

A petition with 108 signatures has been received in relation to Council's COVID-19 public health approach and advocates for Council to reconsider its public access guidelines relating to community services and facilities. It asks for Council to take a more pro-choice approach toward vaccinations and asks that the concerns of those who support a pro-choice approach to vaccination be acknowledged and respected.

A copy of the full petition and signatures are attached.

ATTACHMENTS

1. Petition Received: COVID-19 Public Health Approach_Redacted [7.2.1 - 10 pages]

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Rule 7.5(2) of Wellington Shire Council Governance Rules provides for petitions and joint letters:

"A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier."

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcome:

Strategic Outcome 3.2: *"An actively engaged community."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

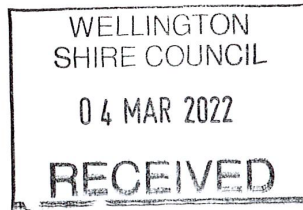
This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

[REDACTED]
Kathy Lummis[REDACTED]
Sale VIC 3850

02 March, 2022

To Wellington Shire Council,

Re: Petition Submission

Wellington Shire Council has 43,500 residents from a diverse background and with a diversity of opinions. Assuming that just 3% of this population remain COVID-19 vaccine-free, that would mean in excess of 1,300 residents are currently being denied full access to community services and facilities. If it's one person, it's too many, but there are hundreds, if not thousands of them. More when you consider that the children of adults are also impacted by these restrictions.

State and Federal Government policies make it nearly impossible for people to obtain a valid medical exemption because of the extremely tight criteria, despite many of them reporting that they have received medical advice behind closed doors from their treating health professionals that they should avoid the vaccinations or that their concerns are valid. Many more report being coerced into taking the vaccinations in order to keep their jobs or be able to socialise in public settings. Medical procedures, including vaccination, should remain a personal choice under the guidance of the treating medical practitioner, and government overreach should never be permitted to interfere with individualised patient care or medical decision making.

The community concerns of those who support a pro-choice approach to vaccination must be acknowledged and respected. The impacts of some of these restrictions and requirements on the mental, physical and financial well-being must also be acknowledged for the individuals, businesses and their employees, residents and members of the general public.

Wellington Shire Council boasts that it provides over 120 services to the community, but according to your website, those unwilling or unable to show their private medical information are currently only permitted access to:

- Customer Service Centres in Sale and Yarram
- Transfer stations/waste facilities
- Aqua Energy or outdoor pools for swimming lessons only
- Public toilets
- Council facilities for the purpose of child care or Maternal Child Health
- Competitive organised sport
- Playgrounds
- Skate parks
- Outdoor gym equipment

Wellington Shire Council is requested to show leadership, empathy, compassion and bravery in upholding their values of:

- Cooperation: Working together, teamwork, collaboration and being solution oriented.
- Integrity: Acting with respect, honesty, reliability, trust, tolerance and understanding.
- Balance: Demonstrating fairness, equity, and flexibility. Considering work-life balance, and balancing community needs against resources.
- Professionalism: Personal development and meaningful work, being competent, innovative, and courageous, focusing on excellence and continuous improvement.
- Sustainability: Going above and beyond to demonstrate commitment to leading sustainable practices and encouraging and supporting others to do the same.

Wellington Shire Council are also asked to uphold their commitment to the Municipal Public Health and Wellbeing Plan (Healthy Wellington 2021-2025), especially in relation to Mental Health, Active Living Health and Equality.

Your very own Council Plan 2021-2025 states that your "organisation's values guide our behavior and underpin everything we do. Our values help us achieve our vision and improve the quality of the services we offer to our community". Please also remember that the role of elected members is to advocate for and respect the differing perspectives of all members of the community.

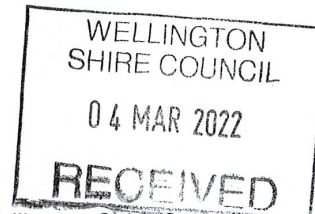
Councils around Australia, including Livingstone (QLD), Scenic Rim (QLD) and Busselton (WA), have already opted to support a pro-choice COVID-19 vaccination approach. We ask that Wellington Shire Council follow their lead and acknowledge the concerns of the community that they represent, and perhaps also help to shape State policy on this issue.

Finally, in the words of Steve Young, please remember that "Perception is reality. If you are perceived to be something, you might as well be it because that's the truth in people's minds." If some of your residents feel they are being forced to discriminate against their clients and turn away paying customers, while other residents are feeling discriminated against, then that is the simple reality of the situation. We must acknowledge that this is occurring and move forward with a solution.

Regards,



Kathy Lummis
Retired Physiotherapist (surrendered AHPRA registration in protest)
ADF Veteran
Discriminated Wellington Shire Resident



Heading: COVID-19 Public Health Approach

Introductory Paragraph: We the undersigned, hereby petition Wellington Shire Council to cease discriminating those in our community who remain free from COVID-19 vaccination, by adopting a pro-choice approach to vaccination, allowing the greatest possible access to all community facilities, and by promoting an inclusive, empathetic, non-discriminatory and pro-choice community.

	NAME	ADDRESS	SIGNATURE
1.	MARK DOLBEL		M. Dolbel
2.	Cate Knox		Cate Knox
3.	Jo Curtain		Jo Curtain
4.	Tracy Pieterse		Tracy Pieterse
5.	David V		David V
6.	TAILIA ESLE		Tailia Esle
7.	DIANNE MORRISON		Dianne Morrison
8.	Megan Roberts		Megan Roberts
9.	Tamsin Bektas.		Tamsin Bektas.
10.	Kathy Lummis		Kathy Lummis
11.	MARGARET GORBACZ		Margaret Gorbacz
12.	JENNIFER WILLIAMS		Jennifer Williams
13.	Kathy Williams		Kathy Williams
14.	LINDA MATTON		Linda Matton
15.	Tracey Blone		Tracey Blone

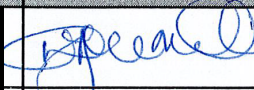
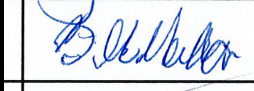
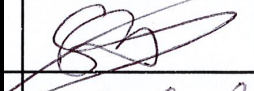
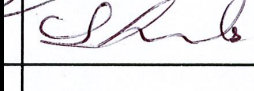
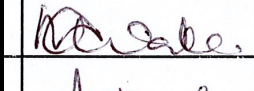
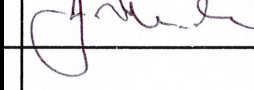
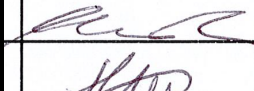
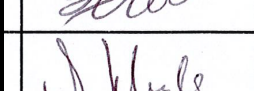
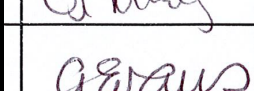
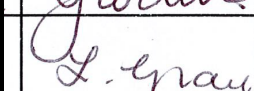
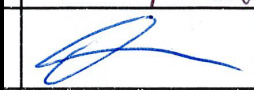
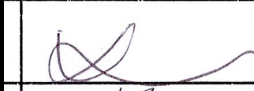



WELLINGTON
SHIRE COUNCIL

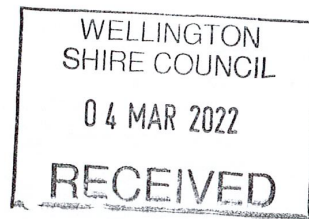
04 MAR 2022

RECEIVED

Heading: COVID-19 Public Health Approach

Introductory Paragraph: We the undersigned, hereby petition Wellington Shire Council to cease discriminating those in our community who remain free from COVID-19 vaccination, by adopting a pro-choice approach to vaccination, allowing the greatest possible access to all community facilities, and by promoting an inclusive, empathetic, non-discriminatory and pro-choice community.

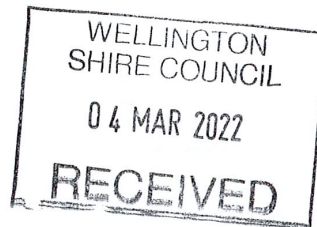
	NAME	ADDRESS	SIGNATURE
1.	Debbie McMillan		
2.	BETH McMillan		
3.	SHAWN O'REILLY		
4.	GREG LIPSCOMBE		
5.	MICHELLE WARE		
6.	JOHN MEADE		
7.	Nichelle Ross		
8.	Hayden Watson		
9.	Suzi Horley		
10.	Gayle Evans		
11.	Lindy Grant		
12.	Chris Camm		
13.	Kate Laskowski		
14.	Karen Blakey		
15.	Claire Andersen		



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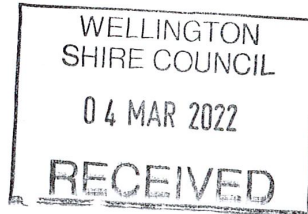
	NAME	ADDRESS	SIGNATURE
1.	DHAKRA		
2.	R. Van Opst		
3.	Raima Longson		
4.	JULIE LANHAM		
5.	JESS WRIGHT		
6.	Briany Emslie		
7.	Therese Moncur		
8.	Claire Raynor		
9.	Tanya Murphy		
10.	AM ANDERSON		
11.	Bethany		
12.	KAREN MCKE		
13.	GRAHAM MCKE		
14.	Jodie Bird		
15.	Michael Weller		



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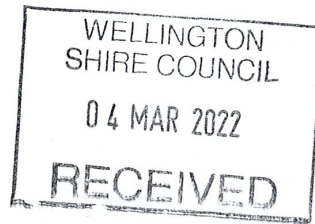
	NAME	ADDRESS	SIGNATURE
1.	J. Bozovic		
2.	R. Stubbs		
3.	M. Barnes		
4.	Veronica Barnes		
5.	L. Munro		
6.	T. McCartney		
7.	J. Chaffey		
8.	A. Kuipers		
9.	J. Vernill		
10.	Paul Farmer		
11.	Fiona Farmer		
12.	Nora Falconer		
13.	Peter Falconer		
14.	EMILYN DOWDELL		
15.	D Hammel		



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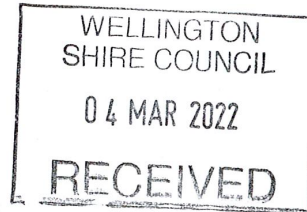
	NAME	ADDRESS	SIGNATURE
1.	CHRIS ARMSTRONG		
2.	Amy Armstrong		
3.	Charlotte Armstrong		
4.	Deb Fox		
5.	Michael Fox		
6.	REGINA BENNETTS		
7.	Jade Wheeler		
8.	Darlene Murphy		
9.	Stephens Murphy		
10.	Bob Bennetts		
11.	Nicole Shugg		
12.	Wendy Blackwood		
13.	Vic Blackwood		
14.	Daniel Shugg		
15.	Mitch Lammis		



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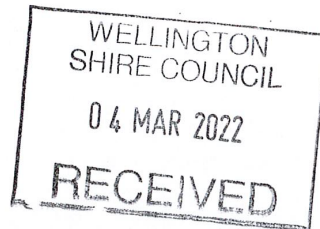
	NAME	ADDRESS	SIGNATURE
1.	J. Krusic		
2.	A. Williams		
3.	T. Nix		
4.	S. Bent		
5.	E. Dyce		
6.	M. Balleary		
7.	A. Barclay		
8.	R. Vass		
9.	JAMES VOCI		
10.	CONNIE VASS		
11.	Barb Kern		
12.	NATHAN MASSEY		
13.	Jess Massey		
14.	Leonie M		
15.			



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	NAME	ADDRESS	SIGNATURE
1.	Pauline Durmin		Pauline Durmin
2.	Joseph Durmin		Joseph Durmin
3.	Vaughan Biore		Vaughan Biore
4.	Ivan Sutton		Ivan Sutton
5.	Jean Sutton		Jean Sutton
6.	Paul Lummis		Paul Lummis
7.	Beline Coulton		Beline Coulton
8.	REBECCA ENNIS		Rebecca Ennis
9.	Michelle Murphy		Michelle Murphy
10.	Brett Murphy		Brett Murphy
11.	Rachel Hazeldine		Rachel Hazeldine
12.	LACHIE HAZELDINE		Lachie Hazeldine
13.			
14.			
15.			



Heading: COVID-19 Public Health Approach

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	NAME	ADDRESS	SIGNATURE
1.	K. Doyle		
2.	C. Osborne		
3.	M. COCHRANE		
4.	K. Jarvis		
5.	J. Sculley		
6.	Deanna Bell		
7.	K. VARON		
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. MAYOR AND COUNCILLORS REPORT

10.1. MAYOR AND COUNCILLORS REPORT

ACTION OFFICER: COUNCILLOR IAN BYE

RECOMMENDATION

That the Mayor and Councillors report be noted.

5 FEBRUARY 2022 TO 28 FEBRUARY 2022

5 February	Gippy Gallivant - Gippsland Water Dragons Dragon Boat Club	Mayor and Cr Crossley attended.
7 February	Meeting with GM Community & Culture to discuss where Early Years Infrastructure priorities fit into the overall Council capital building priorities.	Mayor and CEO in attendance.
	Meet and Greet: New GM Community & Culture, Julie Foat.	Cr Ripper attended.
	Maffra Rec Reserve meeting.	Cr Tatterson attended.
8 February	SLUPP Meeting	Mayor, Cr Stephens and Cr Tatterson in attendance.
	Corporate Services Divisional Meeting.	Mayor attended.
	Place Names Committee meeting.	Cr Rossetti and Cr Crossley attended.
	Meet and Greet: New GM Community & Culture, Julie Foat.	Cr Crossley attended.
	Port Albert Progress Association Meeting.	Cr Stephens attended.
9 February	Teleconference with The Hon Darren Chester MP, to discuss Cowwarr Streetscape and BRRF.	Mayor and CEO in attendance.
	One Gippsland videoconference - Delegation Meeting with Mr Russell Broadbent MP.	Mayor and CEO in attendance.
	Gippsland Community Power Hub Governance Group Meeting.	Cr Crossley attended.

	Meeting with David Goodall and Planning representatives regarding residential rural conversion of lots.	Cr McKenzie attended.
	CAG #10 Meeting – Star of the South	Cr McKenzie attended.
10 February	Online session and Walkshops – Sale	Mayor and Cr Wood attended.
	BBL an information session with David Robertson.	Cr Rossetti attended.
11 February	Gippsland Climate Change Network Board Meeting.	Cr Crossley attended.
	Meet and Greet: New GM Community & Culture, Julie Foat.	Cr Tatterson attended.
12 February	Owen Rye's Ceramics Collection Book Launch	Cr Crossley attended.
14 February	Telephone link up regarding Port Albert Sign Audit.	Cr McKenzie attended.
	Loch Sport/Seaspray Inspection.	Cr McKenzie attended.
16 February	Meeting with Jane Oakley re GREZ and community/landowner engagement approach. WSC representatives also in attendance.	Mayor and CEO in attendance.
	Attended The Wedge Season Launch.	Mayor, Cr McKenzie and Cr Rossetti attended. CEO also in attendance.
	Wellington Access & Inclusion Advisory Group Meeting	Cr Crossley attended.
18 February	One Gippsland Mayoral Discussion and February Board Meeting via Zoom.	Mayor in attendance.
19 February	Heyfield Timber Festival Official Opening.	Mayor in attendance.
21 February	Meet and Greet: New GM Community & Culture, Julie Foat.	Cr Stephens and Cr McKenzie in attendance.
	Rail Trail Event Discussion.	Cr Stephens attended.
22 February	Aqua Energy Redevelopment Project Reference Group meeting.	Mayor and

		Cr Tatterson in attendance.
	Wellington Renewable Energy Forum (No.4)	Mayor, Cr McKenzie, Cr Ripper, Cr Rossetti, Cr Wood, Cr Tatterson and Cr Crossley attended.
	Youth Council Induction 2022	Mayor, Cr Stephens, Cr McKenzie, Cr Ripper, Cr Rossetti, Cr Wood and Cr Tatterson in attendance.
	Triennial meeting of Alberton Reserve.	Cr Stephens attended.
23 February	Loch Sport Street Audit	Cr McKenzie attended.
	AGM Nightingale Park Society	Cr Stephens attended.
24 February	Teleconference with Greg Hansford, political representative.	Mayor in attendance.
	Meeting - Generator Project - final steps	Cr Stephens attended.
	Municipal Emergency Management Planning Committee Meeting.	Cr Wood and Cr Crossley attended.
	Cameron Sporting Complex meeting.	Cr Tatterson attended.

COUNCILLOR IAN BYE
MAYOR

11. YOUTH COUNCIL REPORT

11.1. YOUTH COUNCIL REPORT

ACTION OFFICER: YOUTH MAYOR, NICOLLA WOOLFORD

RECOMMENDATION

That Council receive the Youth Mayor's Quarterly Report.

Good evening Councillors. The 2022 term for youth council has begun and already there have been many achievements as well as goals set for the year ahead. As you may be aware, in December 2021 a leadership camp was held where the new Youth Council initially met as well as worked with the Youth Ambassadors of East Gippsland. This was a great way for us to finally meet and go over our plans, hopes and goals for 2022. We had planning sessions and discussed what the most important issues are for us to tackle in the year ahead, making up our action plan. These being, health and environment, active living, equality and mental wellbeing. We are working on ways of including these into each event we hold and how to further our ideas that we brainstormed at camp.

Our first official meeting was held Wednesday 2 February 2022. This is when the elections for the new leadership team was voted on. I was fortunate enough to be voted in as Youth Mayor for 2022, with Cr AJ Bolitho as our Deputy Mayor, and Cr Samantha Straw as our Youth Secretary. As a whole we are confident in this leadership team to guide the group through a new year full of new experiences. The following week we got straight into work at our first action meeting. We split into groups of three or four and discussed further ways to act upon our action plan for the year. This helped solidify ideas and ways to uphold our goals from the leadership camp.

As the new year has just begun, the Wedge in Sale held a season launch which eight Youth Councillors, including the entire leadership team, attended. This was a majorly successful event to attend and was one of the first for our new Youth Councillors. Each of us were enthusiastic and excited to have been invited along and participated eagerly.

Inductions were held on 22 February 2022 where each Youth Councillor was sworn in and recited the oath. This event has made each Youth Councillor aware of their role as a representative for the youth of the Wellington Shire, as well as how to uphold this role successfully. It was so nice to be able to have the Mayor and so many other Councillors present online and in person. Despite having a hybrid event, it aided in solidifying our position and highlighted our importance as the new Youth Council of 2022.

As the arrival of the All-Ages Gig is coming up, which will be held at the Knob Reserve, Youth Councillors are gaining more excitement for the event. At our most recent formal meeting, we discussed volunteers to help at the event, where we found that a majority of Youth Councillors are keen to attend and help out.

With Youth Week approaching in the second week of school holidays, Youth Council have begun their planning for a potential event in that week. This plays a vital role in ensuring Youth Council's presence and exposure to the young people of the Wellington Shire, as have past events in this week. Brainstorming has led to excitement from each Youth Councillor, and many great ideas, big or small contributed to a large discussion on this event.

Maffra Secondary College has reached out to Youth Council and asked that three or four of us run activities and icebreakers for their leadership day. This leadership day directly links with the Healthy Wellington Strategic Plan using the five ways to wellbeing. The day will be focused around connection, which is one of the five ways. It will be a great opportunity to bring young peers together, upskilling each other to become young leaders within schools and within the Wellington Shire.

On behalf of Youth Council and the newly elected leadership team, we are looking forward to working closely with Council over the year in order to bring the young people of the Wellington Shire at the forefront of issues, events and local happenings.

NICOLLA WOOLFORD
YOUTH MAYOR

12. DELEGATES REPORT

12.1. DELEGATES REPORT - STAR OF THE SOUTH OFFSHORE WIND FARM GETTING CLOSER TO REALITY

ACTION OFFICER: COUNCILLOR MARCUS McKENZIE

On Friday March 4, 2022 , the Victorian Government announced its offshore wind targets in the Victorian Offshore Wind Policy Directions Paper, with the aim of first power to come online in 2028 building up to 9GW of offshore wind by 2040.

It's exciting to see the scale of this ambition, which will kick-start a new industry right here in Victoria and continue Gippsland's proud history of power generation into the future.

This helps pave the way for Star of the South to harness Bass Strait's strong offshore wind – powering homes with clean energy, creating investment in the region and around 2,000 Victorian jobs over its lifetime.

Council wish to congratulate the Victorian Government for their leadership – building a clean, diverse, and reliable energy system for the future, to cut emissions and create new industries with jobs and investment in Victoria.

Thank You Mayor

13. CHIEF EXECUTIVE OFFICER

13.1. CHIEF EXECUTIVE OFFICER'S REPORT

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

RECOMMENDATION

That the Chief Executive Officer's report be received.

5 FEBRUARY 2022 TO 28 FEBRUARY 2022

8 February	Teleconference with Helene Booth - John Leslie Foundation.
9 February	Teleconference with The Hon Darren Chester MP, to discuss Cowwarr Streetscape and BRRF. Mayor also in attendance. One Gippsland videoconference - Delegation Meeting with Mr Russell Broadbent MP. Mayor also in attendance.
11 February	Attended Destination Gippsland Board Meeting via Zoom.
15 February	Videoconference with CEO TAFE Gippsland, Grant Radford regarding West Sale TAFE site.
16 February	Meeting with Jane Oakley re GREZ and community/landowner engagement approach. WSC representatives and Mayor also in attendance. Attended The Wedge Season Launch. Mayor also in attendance.
17 February	Webinar Series: Building a Hybrid Workplace – attended by all CMT members.
18 February	Attended online meeting with Homes Victoria CEO Briefing on Local Government financial arrangements.
18 February	Attended One Gippsland CEO Discussion and February Board Meeting via Zoom.
21 February	Meeting with Sara Rhodes-Ward (DJPR) to discuss various topics and priorities.
22 February	Attended Wellington Renewable Energy Forum (No.4).
25 February	Attended meeting with GM Julie Foat and Bendigo Bank Chair, Rob Christie. Attended Rural Councils Victoria Committee Meeting via Zoom. Precinct discussion via teleconference with Tim McAuliffe (RDV).

28 February

Attended One Gippsland Terms of Reference Meeting online.

Attended VPA Stakeholder event with the Minister for Planning, the Hon Richard Wynne.

14. GENERAL MANAGER CORPORATE SERVICES

14.1. ASSEMBLY OF COUNCILLORS

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

OBJECTIVE

To report on all assembly of Councillor records received for the period 21 February 2022 to 6 March 2022.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 21 February 2022 to 6 March 2022.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 21 February 2022 to 6 March 2022.

ATTACHMENTS

1. Assembly of Councillors - Aqua Energy Redevelopment Project Reference Group - 22 February 2022 [14.1.1 - 1 page]
2. Assembly of Councillors - Council Day - 1 March 2022 [14.1.2 - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 21 February 2022 to 6 March 2022.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS – 22 February 2022

ATTACHMENT 14.1.1

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)					
Aqua Energy Redevelopment Project Reference Group	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.
	Cr Ian Bye	Yes		D Morcom, CEO	No	
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No	
	Cr John Tatterson	Yes		J Foat, GMC&C	Yes	
	Cr Marcus McKenzie	No		C Hastie, GMB&NE	No	
	Cr Jill Wood	No		B McAlister, GMD	No	
	Cr Gayle Maher	No				
	Cr Carmel Ripper	No				
	Cr Scott Rossetti	No				
	Cr Garry Stephens	No				
OTHERS IN ATTENDANCE (NAME AND POSITION)			MATTERS/ITEMS CONSIDERED AT THE MEETING			
Bree Burton, Secretary Sale Swimming Club			First meeting of the PRG			
Jackie Madden, Gippsland Swimming			Project governance framework and Terms of Reference discussed and agreed with minor changes			
WSC - Ross McWhirter (Chair), Mark Benfield Julie Baker (Minutes)			Budget, scope and objectives discussed			

ASSEMBLY OF COUNCILLORS – 1 MARCH 2022

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
IT / Diary Meeting	Name	Attendance	Name	Attendance	
	Cr Bye (<i>apology</i>)	No	Cr Stephens	Yes	N/A
	Cr Crossley	Yes	Cr Tatterson	Yes	N/A
	Cr McKenzie	Yes	Cr Wood	Yes	N/A
	Cr Maher (<i>on leave</i>)	No	David Morcom, CEO	Yes	N/A
	Cr Ripper	Yes	Denise Teo, Governance Officer	Yes	N/A
	Cr Rossetti	Yes	Damian Norkus, ICT Operations Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE				CONFLICT/S OF INTEREST OR ACTION ITEMS
Workshops	Name	Attendance	Name	Attendance	
	Cr Bye (<i>apology</i>)	No	Cr Tatterson	Yes	N/A
	Cr Crossley	Yes	Cr Wood	Yes	N/A
	Cr McKenzie	Yes	David Morcom, CEO	Yes	N/A
	Cr Maher (<i>on leave</i>)	No	Arthur Skipitaris, GM Corporate Services	Yes	N/A
	Cr Ripper	Yes	Julie Foat, GM Community & Culture	Yes	N/A
	Cr Rossetti (<i>for item 2 only</i>)	Yes	Chris Hastie, GM Built & Natural Environment	Yes	N/A
	Cr Stephens	Yes	Brent McAlister, GM Development	Yes	N/A

Workshops (cont.)	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE
	1. MAFFRA STRUCTURE PLAN	<ul style="list-style-type: none"> • Joshua Clydesdale, Manager Land Use Planning • Barry Hearsey, Coordinator Strategic Planning • Caragh Button, Strategic Planner <i>Conflict of Interest: Nil</i>
	2. 2022/23 CAPITAL PROGRAM PART 2	<ul style="list-style-type: none"> • Dean Morahan, Manager Assets and Projects <i>Conflict of Interest: Nil</i>

14.2. REMUNERATION COMMITTEE MINUTES

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 1 March 2022.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Note and receive the minutes from the Remuneration Committee meeting held on 1 March 2022 as attached; and***
- 2. Endorse the actions from the Remuneration Committee meeting held on 1 March 2022 as detailed in the attached minutes.***

ATTACHMENTS

1. Remuneration Committee Minutes - 1 March 2022 [14.2.1 - 2 pages]

OPTIONS

Council has the following options available:

1. Note and receive the minutes from the Remuneration Committee meeting held on 1 March 2022 and endorse the actions from the meeting; or
2. Not note and receive the minutes from the Remuneration Committee meeting held on 1 March 2022 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

PROPOSAL

It is proposed that Council:

1. Note and receive the minutes from the Remuneration Committee meeting held on 1 March 2022 as attached; and
2. Endorse the actions from the Remuneration Committee meeting held on 1 March 2022 as detailed in the attached minutes.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



REMUNERATION COMMITTEE

Tuesday 1 March 2022 – 9am

MINUTES

PRESENT: Councillor Marcus McKenzie
Councillor Carolyn Crossley

APOLOGIES: Councillor Ian Bye, David Morcom (Chief Executive Officer)

In the absence of Councillor Bye, Councillor McKenzie acted as temporary Chair.

1. Declaration of Conflicts of Interest:
No Conflicts of Interest were declared.

2. Minutes of Previous Meeting:
The minutes of the previous meeting on 3 November 2021 were accepted.

4. Actions from previous minutes

Mobile Phone Costs

A query was made regarding mobile phone costs for Cr Ripper which were higher than the other Councillors.

Response: The high cost against Cr Ripper was a result of her name being allocated to an incorrect phone number. The charge has been reallocated and the correct phone number is now being charged against the Councillor Phones ledger.

5. Councillor Costs and Reimbursements

Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report YTD – 31 January 2022 (Attachment 1)

A request was made to seek more information on the Community Group Contributions expenditure, i.e. what is the background, have we ever used it and, if so, what for? Arthur undertook to follow up and provide a response at the next meeting of the Committee.

6. General Business

Nil

The meeting closed at 9.16am

Attachment 1 - Councillor Expense Summary Report YTD – 31 January 2022

Councillor Expenses and Reimbursements - Period 01 July 2021 to 31 January 2022					
	YTD Actuals (incl oncosts)	Commitments	Left to spend/ receive after commitments	2021/22 Adopted Budget	2021/22 Adjusted Budget
Councillor and Mayoral Allowances	149,287.59	-	83,737.41	233,025.00	233,025.00
Other Councillor expenses	88,518.62	8,124.00	116,621.38	213,264.00	213,264.00
Grand Total	237,806.21	8,124.00	200,358.79	446,289.00	446,289.00

15. GENERAL MANAGER DEVELOPMENT

15.1. MONTHLY PLANNING DECISIONS (JANUARY 2022)

ACTION OFFICER: MANAGER LAND USE PLANNING

PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of January 2022.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 January 2022 and 31 January 2022.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 January and 31 January 2022 is included in Attachment 'January 2022 Planning Decisions Report'.

Attachment 'January 2022 Planning Trends Report' provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

ATTACHMENTS

1. January 2022 Planning Decisions Report [**15.1.1** - 5 pages]
2. January 2022 Planning Trends Report [**15.1.2** - 3 pages]

OPTIONS

Council has the following options available:

1. Receive the January 2022 planning decisions report; or
2. Not receive the January 2022 planning decisions report and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 January and 31 January 2022.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 2 "Economy and Sustainable Growth" states the following strategic outcome:

Strategic Outcome 2.3: *"An increase in variety of housing choice to support equitable access to housing."*

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.3: *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/01/2022 AND 31/01/2022**

Application No/Year	Date Received	Property Title & Address	Proposal	Status
245-2.00/2019	11/01/2022	Assessment No. 184028 LOT: 225 LP: 82059 2,389 SHORELINE DR THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 21/01/2022
321-2.00/2019	6/08/2021	Assessment No. 323329 LOT: 1 TP: 148899D 76 TYSON RD HEYFIELD	35 lot residential subdivision and the removal of 2 trees	Permit Issued by Delegate of Resp/Auth 4/01/2022
319-3.00/2020	14/12/2021	Assessment No. 15677 CA: 8 SEC: 88 69 THOMSON ST SALE	Buildings & works, demolition of outbuildings & subdivide to 2 lots.	Permit Issued by Delegate of Resp/Auth 31/01/2022
467-2.00/2020	8/12/2021	Assessment No. 450593 LOT: 4 PS: 815614U 168 BRIAGOLONG	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 12/01/2022
497-1.00/2020	1/12/2020	Assessment No. 105122 LOT: 1 TP: 95337Q ROSEDALE-HEYFIELD RD ROSEDALE	Use & development of the land for a class B broiler farm.	Permit Issued by Delegate of Resp/Auth 7/01/2022
79-1.00/2021	4/03/2021	Assessment No. 16493 PC: 366746Q 170-176 YORK ST SALE	B & W for an extension to an existing convenience restaurant.	Permit Issued by Delegate of Resp/Auth 11/01/2022
178-1.00/2021	5/05/2021	Assessment No. 392092 LOT: 6 PS: 518800E 9 JEMMA CT WURRUK	Subdivision of the land into two lots and variation of the covenant.	Permit Issued by Delegate of Resp/Auth 21/01/2022
311-1.00/2021	20/07/2021	Assessment No. 264838 LOT: 1 TP: 826151K 1,859 GRAND RIDGE RD BALOOK	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 28/01/2022
352-1.00/2021	19/08/2021	Assessment No. 184044 LOT: 227 LP: 82059 5 CROSBY ST THE HONEYSUCKLES	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 20/01/2022
354-2.00/2021	14/12/2021	Assessment No. 437145 LOT: 14 PS: 736776F 108D GOLF COURSE RD HEYFIELD	Buildings & works associated with construction of a dwelling & shed.	Permit Issued by Delegate of Resp/Auth 19/01/2022
374-1.00/2021	30/08/2021	Assessment No. 10959 LOT: 1 PS: 323478S 25-41 PRINCES HWY SALE	Buildings and works associated with a residential hotel.	Permit Issued by Delegate of Resp/Auth 24/01/2022

ATTACHMENT 15.1.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
381-1.00/2021	1/09/2021	Assessment No. 9373 LOT: 1 TP: 898835V 57 MARLEY ST SALE	Use and development of the land for 2 dwellings.	Permit Issued by Delegate of Resp/Auth 12/01/2022
395-1.00/2021	6/09/2021	Assessment No. 230474 LOT: 68 LP: 30043 5 FISHER PDE LOCH SPORT	Buildings & works associated with a dwelling.	Permit Issued by Delegate of Resp/Auth 14/01/2022
410-1.00/2021	8/09/2021	Assessment No. 318691 LOT: 1 TP: 345256A 73 LICOLA RD HEYFIELD	Subdivision of the land into 13 lots, creating an access.	Permit Issued by Delegate of Resp/Auth 14/01/2022
433-1.00/2021	30/09/2021	Assessment No. 369488 LOT: 1 PS: 408858K 286-288 COMMERCIAL RD YARRAM	Buildings & works associated with construction of a verandah.	Permit Issued by Delegate of Resp/Auth 21/01/2022
436-1.00/2021	1/10/2021	Assessment No. 331850 PC: 370642E 55-63 CAHILL ST BRIAGOLONG	Subdivision of the land into 2 lots.	Withdrawn 31/01/2022
442-1.00/2021	4/10/2021	Assessment No. 78279 CA: 9 SEC: 1 1 TYERS ST STRATFORD	Buildings & works associated with a takeaway food premises.	NOD issued by Delegate of Respon/Auth 14/01/2022
461-1.00/2021	13/10/2021	Assessment No. 82164 LOT: 1 PS: 139874 34 CHINAMANS LANE SALE	2 Lot Subdivision of the land (House Excision).	Permit Issued by Delegate of Resp/Auth 6/01/2022
468-1.00/2021	18/10/2021	Assessment No. 298539 LOT: 55 PS: 12305 109 UNION ST YARRAM	Construction of 3 single storey dwellings and 3 lot subdivision.	Permit Issued by Delegate of Resp/Auth 14/01/2022
474-1.00/2021	18/10/2021	Assessment No. 428821 CA: 2 SEC: 13 28 DUKE ST WOODSIDE	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 14/01/2022
476-1.00/2021	20/10/2021	Assessment No. 240192 LOT: 1 TP: 214036X 82 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 21/01/2022
477-1.00/2021	20/10/2021	Assessment No. 234021 LOT: 257 LP: 50201 102 LAKE ST LOCH SPORT	Buildings&works associated with an extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/01/2022
478-1.00/2021	20/10/2021	Assessment No. 451542 PC: 380108U 116 LIND AVE DARGO	Buildings and works associated with a dwelling.	Permit Issued by Delegate of Resp/Auth 4/01/2022

ATTACHMENT 15.1.1

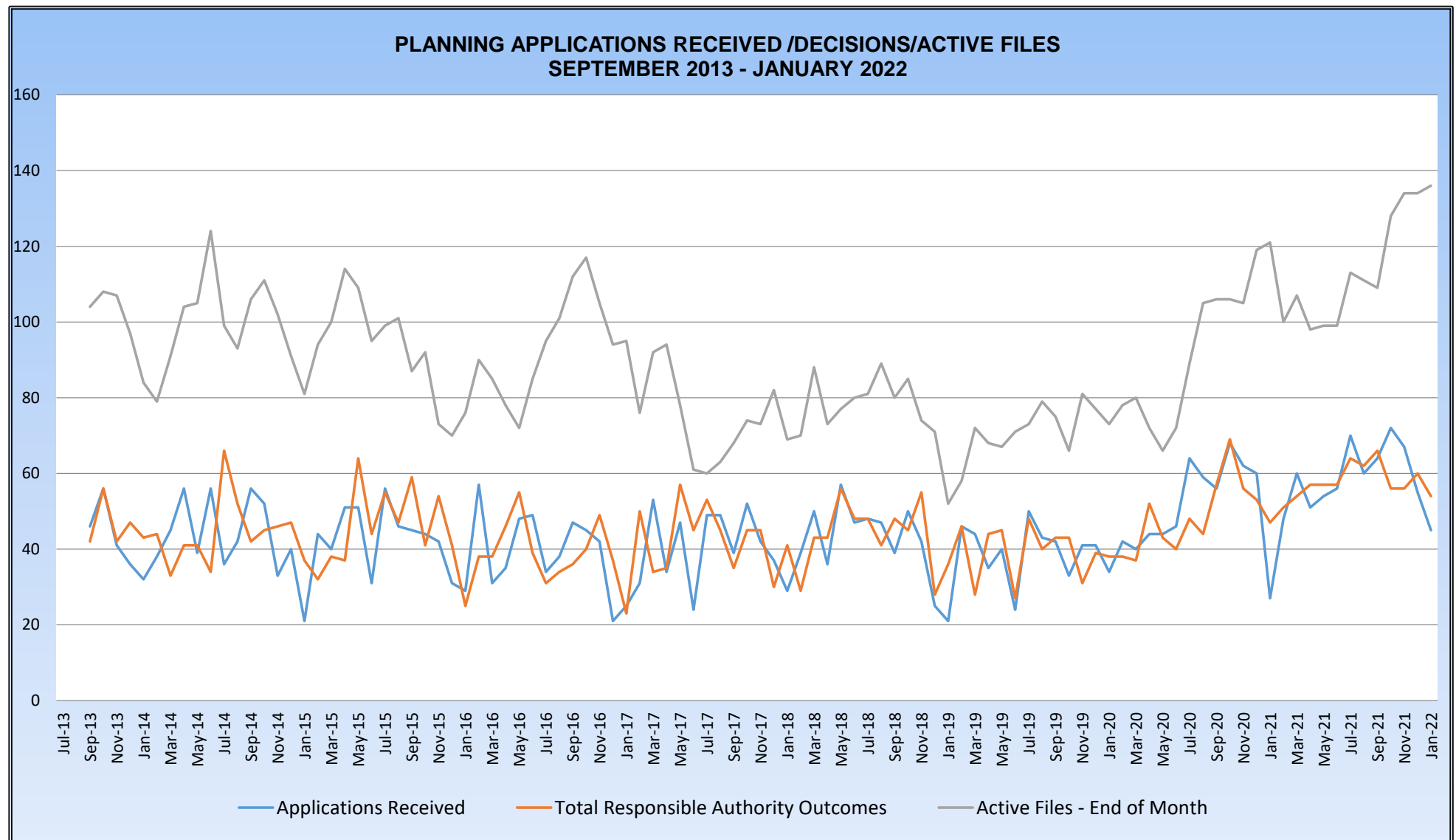
Application No/Year	Date Received	Property Title & Address	Proposal	Status
488-1.00/2021	26/10/2021	Assessment No. 454629 LOT: 5 PS: 631506W 22-24 NORTHLAND DR SALE	B&W/construction of industrial building& dispensation for car parking.	Permit Issued by Delegate of Resp/Auth 21/01/2022
497-1.00/2021	29/10/2021	Assessment No. 220244 LOT: 980 LP: 52648 43 SEA BREEZE AVE GOLDEN BEACH	Buildings and works associated with a dwelling.	Permit Issued by Delegate of Resp/Auth 7/01/2022
498-1.00/2021	29/10/2021	Assessment No. 215475 LOT: 462 LP: 52647 83 FAIRWAY AVE GOLDEN BEACH	Buildings and works associated with a dwelling.	Permit Issued by Delegate of Resp/Auth 21/01/2022
503-1.00/2021	4/11/2021	Assessment No. 55640 CA: 7 SEC: E1 61-67 STEPHENSON ST SALE	Buildings and works associated with an outbuilding.	Permit Issued by Delegate of Resp/Auth 14/01/2022
516-1.00/2021	10/11/2021	Assessment No. 452136 LOT: 17 PS: 736786C 63-65 WELLINGTON PARK SALE	Subdivision to 5 lots, buildings, construction of industrial build.	Permit Issued by Delegate of Resp/Auth 11/01/2022
525-1.00/2021	16/11/2021	Assessment No. 278812 LOT: 1 TP: 896605A 4 VICTORIA ST PORT ALBERT	Buildings&works associated with an extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 27/01/2022
526-1.00/2021	16/11/2021	Assessment No. 7898 LOT: A PS: 549876T 35-47 MCGHEE ST SALE	Buildings and works associated with the use for a warehouse.	Permit Issued by Delegate of Resp/Auth 12/01/2022
527-1.00/2021	16/11/2021	Assessment No. 260406 PC: 376149D 11-13 SEVENTH AVE PARADISE BEACH	Buildings & works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 13/01/2022
541-1.00/2021	22/11/2021	Assessment No. 85530 LOT: 1 PS: 132287 1,549 PRINCES HWY MONTGOMERY	Buildings&works associated with the construction of a pergola & deck.	Permit Issued by Delegate of Resp/Auth 6/01/2022
543-1.00/2021	23/11/2021	Assessment No. 351809 PC: 379454G 265 RYANS RD COONGULLA	Buildings and works associated with outbuildings.	Permit Issued by Delegate of Resp/Auth 27/01/2022
547-1.00/2021	24/11/2021	Assessment No. 228791 LOT: 1071 LP: 55692 14 DAVIES ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 10/01/2022
548-1.00/2021	24/11/2021	Assessment No. 227991 LOT: 2806 LP: 70945 25 CHRISTOPHER CT LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 13/01/2022

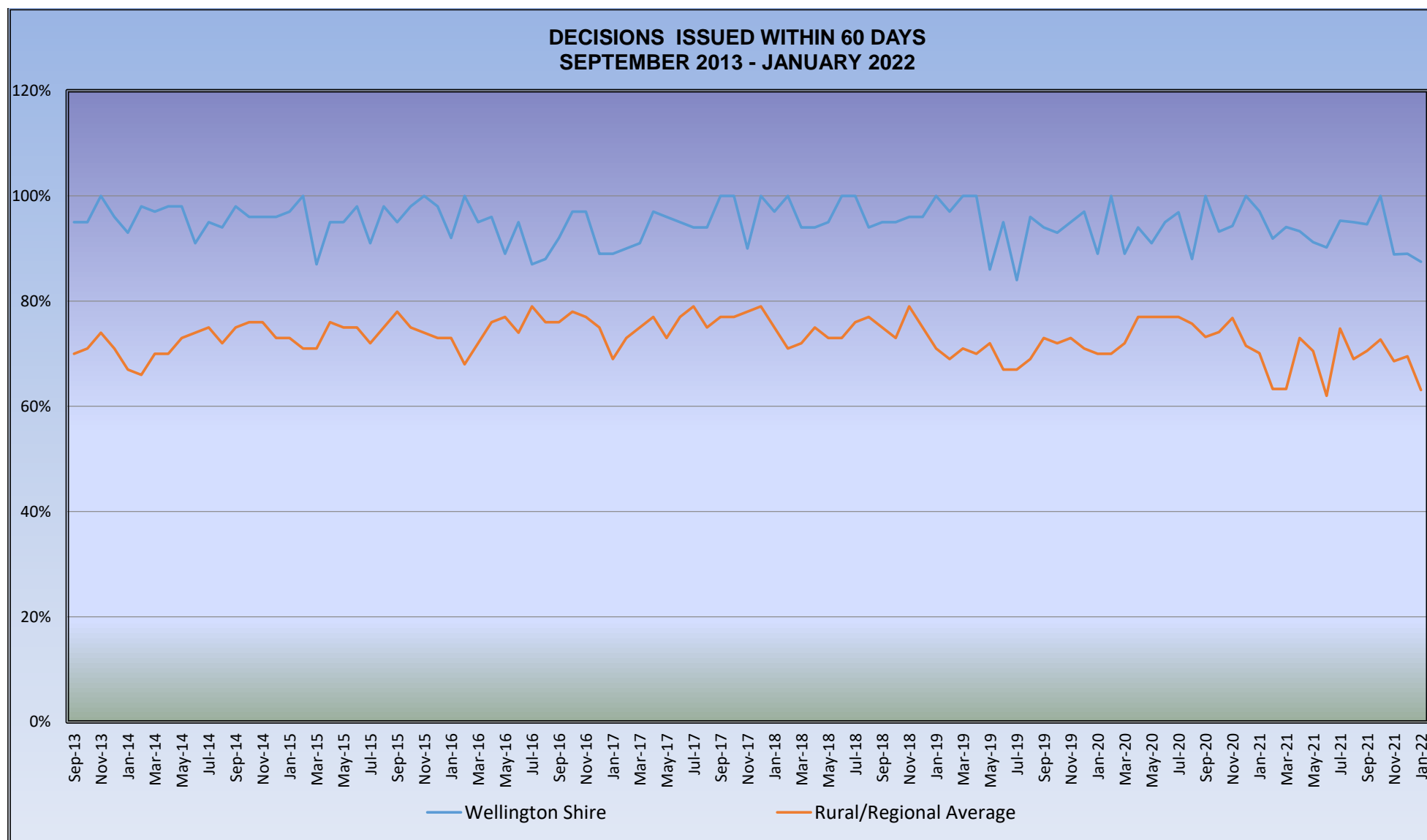
ATTACHMENT 15.1.1

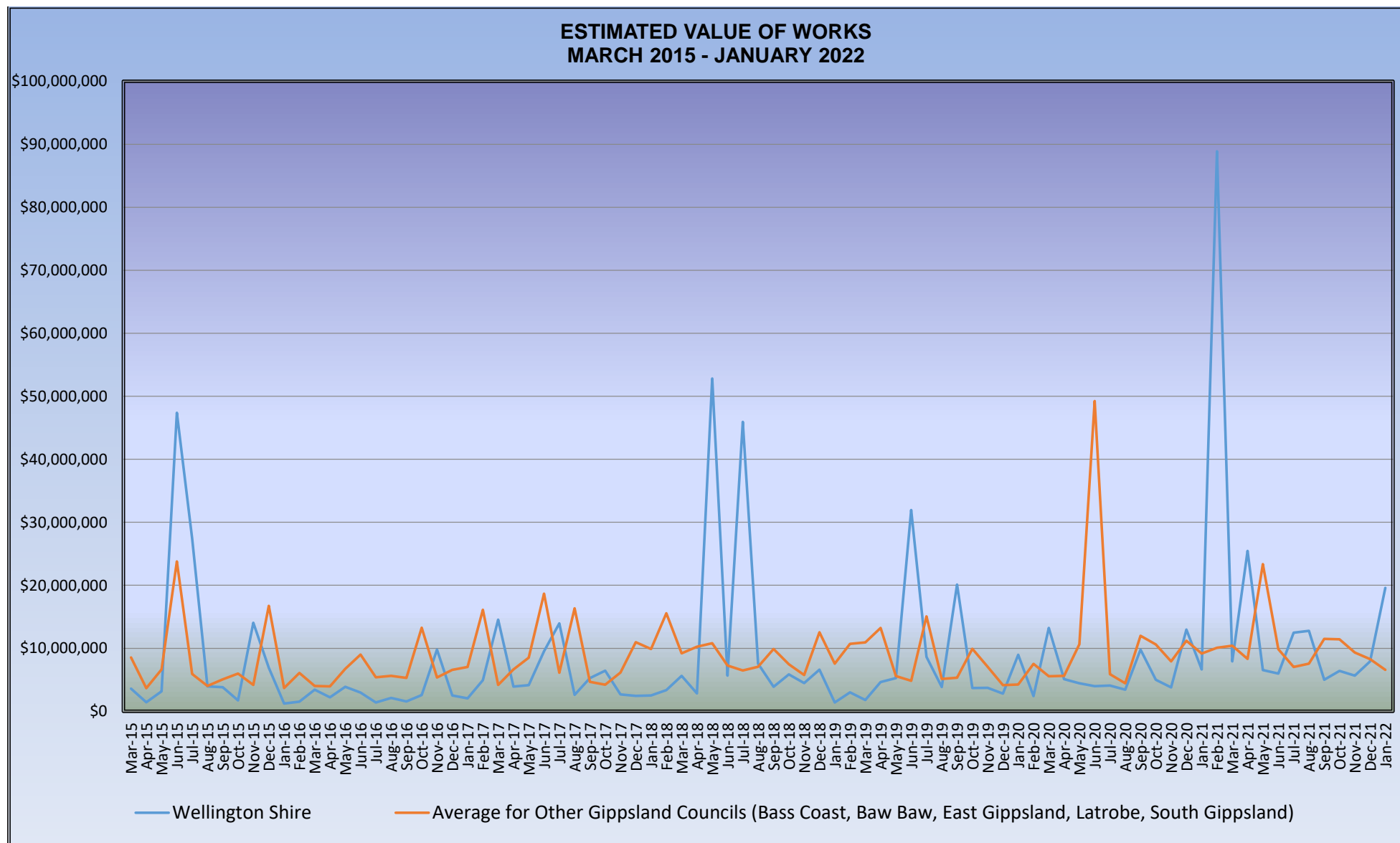
Application No/Year	Date Received	Property Title & Address	Proposal	Status
550-1.00/2021	25/11/2021	Assessment No. 452672 LOT: 5 PS: 713416S 84 STEVENS ST SALE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 7/01/2022
561-1.00/2021	1/12/2021	Assessment No. 221986 LOT: 1177 LP: 52648 91 SUNBURST AVE GOLDEN BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 11/01/2022
571-1.00/2021	3/12/2021	Assessment No. 228692 LOT: 520 LP: 53108 1 COVE ST LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 17/01/2022
572-1.00/2021	3/12/2021	Assessment No. 453944 PC: 375549R 10-12 CALLADALE CT GORMANDALE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 12/01/2022
581-1.00/2021	7/12/2021	Assessment No. 436493 LOT: 1 TP: 750307A 102 FIREBRACE RD HEYFIELD	Subdivision of the land into 4 lots.	Permit Issued by Delegate of Resp/Auth 19/01/2022
590-1.00/2021	10/12/2021	Assessment No. 451427 LOT: 1 PS: 833225E 1,349 SALE-COWWARR RD NAMBROK	Buildings & works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/01/2022
591-1.00/2021	10/12/2021	Assessment No. 329094 LOT: 2 PS: 542970Q 447 RIVERVIEW RD HEYFIELD	Buildings & works associated with a extension to a existing dwelling.	Permit Issued by Delegate of Resp/Auth 6/01/2022
596-1.00/2021	16/12/2021	Assessment No. 299586 LOT: 1 TP: 248858 12 CLARKS RD DEVON NORTH	Buildings & works associated with construction of a agricultural shed.	No Permit Required 7/01/2022
604-1.00/2021	20/12/2021	Assessment No. 212837 LOT: 171 LP: 52647 64 SHORELINE DR GOLDEN BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 12/01/2022
606-1.00/2021	21/12/2021	Assessment No. 229351 LOT: 2542 LP: 70942 29 ECHIDNA ST LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 31/01/2022
1-1.00/2022	5/01/2022	Assessment No. 452136 LOT: 10 PS: 736786C 42-44 WELLINGTON PARK SALE	Buildings and works associated with a storage facility.	Permit Issued by Delegate of Resp/Auth 14/01/2022
1-2.00/2022	20/01/2022	Assessment No. 452136 LOT: 10 PS: 736786C 42-44 WELLINGTON PARK SALE	Buildings and works associated with a storage facility.	Permit Issued by Delegate of Resp/Auth 25/01/2022

ATTACHMENT 15.1.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
2-1.00/2022	7/01/2022	Assessment No. 89458 LOT: 1 TP: 381865T 472 REDBANK RD STRAITFORD	Buildings and works associated with an outbuilding.	Permit Issued by Delegate of Resp/Auth 11/01/2022
5-1.00/2022	11/01/2022	Assessment No. 186965 LOT: 1 BLK: B LP: 8478 18 MAFFRA ST THE HONEYSUCKLES	Buildings and works associated with construction of a car port.	Permit Issued by Delegate of Resp/Auth 21/01/2022
6-1.00/2022	11/01/2022	Assessment No. 388165 LOT: 23 PS: 506503D 14 PANORAMA DR WOODSIDE BEACH	Buildings and works associated with construction of a fence.	Permit Issued by Delegate of Resp/Auth 20/01/2022
9-1.00/2022	13/01/2022	Assessment No. 323592 LOT: 1 PS: 215221 JUSTICE PDE HEYFIELD	Buildings & works associated with the construction of a storage shed.	Permit Issued by Delegate of Resp/Auth 19/01/2022
10-1.00/2022	13/01/2022	Assessment No. 106021 LOT: 1 LP: 126446 81 GRAYS LANE FULHAM	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 19/01/2022
15-1.00/2022	17/01/2022	Assessment No. 257808 LOT: 1 TP: 168618 14 FIRST ST PARADISE BEACH	Buildings and works associated with the construction of a fence.	Permit Issued by Delegate of Resp/Auth 21/01/2022
20-1.00/2022	18/01/2022	Assessment No. 278093 LOT: 1 LP: 78825 44 SOUTH ST PORT ALBERT	Buildings and works associated with the construction of a shed	Permit Issued by Delegate of Resp/Auth 28/01/2022
Total No of Decisions Made: 54				







16. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

16.1. ROAD CLOSURE - PART OF MORGANS ROAD, COWWARR

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

PURPOSE

The objective of this report is for Council to consider a request from the Department of Environment, Land, Water and Planning to consent to closure of part of a Government Road adjoining Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North being the unused part of Morgans Road, Cowwarr.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. The property owners of Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North be advised in writing that they are required to enter into a Section 173 Agreement under the Planning and Environment Act on their title abutting the proposed part road to be closed. In entering into this agreement, the owners, within three months of the road sales process being finalised with the Department of Environment, Land, Water and Planning (DELWP), agree to consolidate the title created for the road with their titles for Lot 1 TP668786, Lot 1 TP663905, and Lot 1 TP841404 . On execution of this Section 173 Agreement on title, Council agrees to the following;***
- 2. Pursuant to Section 349 of the Land Act 1958, Council resolves to give its concurrence to the closing part of Government Road abutting Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North (shown red on the attached plans);***
- 3. Pursuant to Section 400 of the Land Act 1958, Council gives notice that the part of Government Road abutting Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North, is considered not to be required for public traffic.***

BACKGROUND

The owners of the property Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North on Morgans Road, Cowwarr have been in discussion with officers of the Department of Environment, Land, Water and Planning (DELWP) regarding a proposal to close part of Government Road abutting their property and for them to purchase this section of road.

The Government Road sought to be discontinued has not been used as a Public Highway for some time and is currently held by the property owners as an unused road grazing licence with DELWP. This proposal also seeks to rectify a long-standing issue where an existing milking shed and improvements have inadvertently been built on or over the title boundary and onto the road reserve.

DEWLP is seeking consent from Council to formally discontinue the part of Government Road abutting Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North and shown in red on the **attached plan**. Under the *Land Act 1958*, DELWP must obtain consent from Council for the road closure in order to confirm if this section of Government Road is required for public traffic.

The closure and sale process are being managed by DELWP, there is no cost to Wellington Shire Council. The process of discontinuing and selling a section of Government Road will create a new title for the road. It is against Council Planning Policy to create additional small lots within a Farming Zone and additionally Council Officers are also not supportive of the creation of a new title whereby buildings remain straddled over a title boundary.

Council Officers have formed the opinion that to support this request from DELWP for consent, that an agreement in the form of a Section 173 Agreement under the *Planning and Environment Act* is required to be placed on the abutting titles owned by the property owner, prior to consent being provided to prevent the landlocking of titles.

The Section 173 Agreement would require the property owner, on completion of the road sales process with DELWP, to then complete a consolidation of this road title with three abutting land titles (Lot 1 TP668786, Lot 1 TP663905, and Lot 1 TP841404) at their costs, within a three-month time period.

Placement of the Section 173 Agreement on the abutting title will then eliminate the concerns of Council Officers for small lots being created without undertaking a due planning permit application process and will also eliminate the issue of an existing dwelling straddling a title boundary.

Placing of Section 173 Agreements on titles also provides for the ability of enforcement for the consolidation under the *Planning and Environment Act* should the property owner not complete the consolidation within a three-month timeframe.

ATTACHMENTS

1. Proposed Road Closure [**16.1.1** - 3 pages]

OPTIONS

Council has the following options available:

1. Support the discontinuance and sale of the Government Road pursuant to sections 349 and 400 of the *Land Act 1958*, and advise the Department of Environment Land Water and Planning that the Government Road is not required for public traffic, once a section 173 agreement has been placed on the abutting title by the owner to complete a consolidation; or
2. Not agree to the discontinuance of the Government Road as the Government Road is required for public traffic.

PROPOSAL

That:

1. The property owners of Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North be advised in writing that they are

required to enter into a Section 173 Agreement under the *Planning & Environment Act* on their title abutting the proposed part road to be closed. In entering into this agreement, the owners, within three months of the road sales process being finalised with the Department of Environment, Land, Water and Planning (DELWP), agree to consolidate the title created for the road with their titles for Lot 1 TP668786, Lot 1 TP663905, and Lot 1 TP841404 . On execution of this Section 173 Agreement on title, Council agrees to the following;

2. Pursuant to Section 349 of the *Land Act 1958*, Council resolves to give its concurrence to the closing part of Government Road abutting Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North (shown red on the attached plans);
3. Pursuant to Section 400 of the *Land Act 1958*, Council gives notice that the part of Government Road abutting Lot 1 TP668786, Lot 1 TP663905, Lots 1 and 2 TP841404 and CA 9 in the Parish of Toongabbie North, is considered not to be required for public traffic.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The roads intended to be discontinued/closed are government roads and will be closed and sold by DELWP. This will be at no cost to Wellington Shire Council.

The section 173 Agreements would be placed on title at the owner's cost.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Application for Council's consent to the road closure consideration is being undertaken pursuant to Sections 349 and 400 of the *Land Act 1958*.

Any Section 173 Agreement is placed pursuant to Section 173 of the *Planning and Environment Act 1987*.

COUNCIL POLICY IMPACT

There is no Council policy on the closure of unused roads to public traffic, with each application being treated on merit.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

There will be no negative identifiable community impact as this section of Government Road is unused and in part, is being held as an unused road grazing licence and is currently fenced within the applicant's farming operation and will resolve an outstanding issue with a house being or partly over the Government Road

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

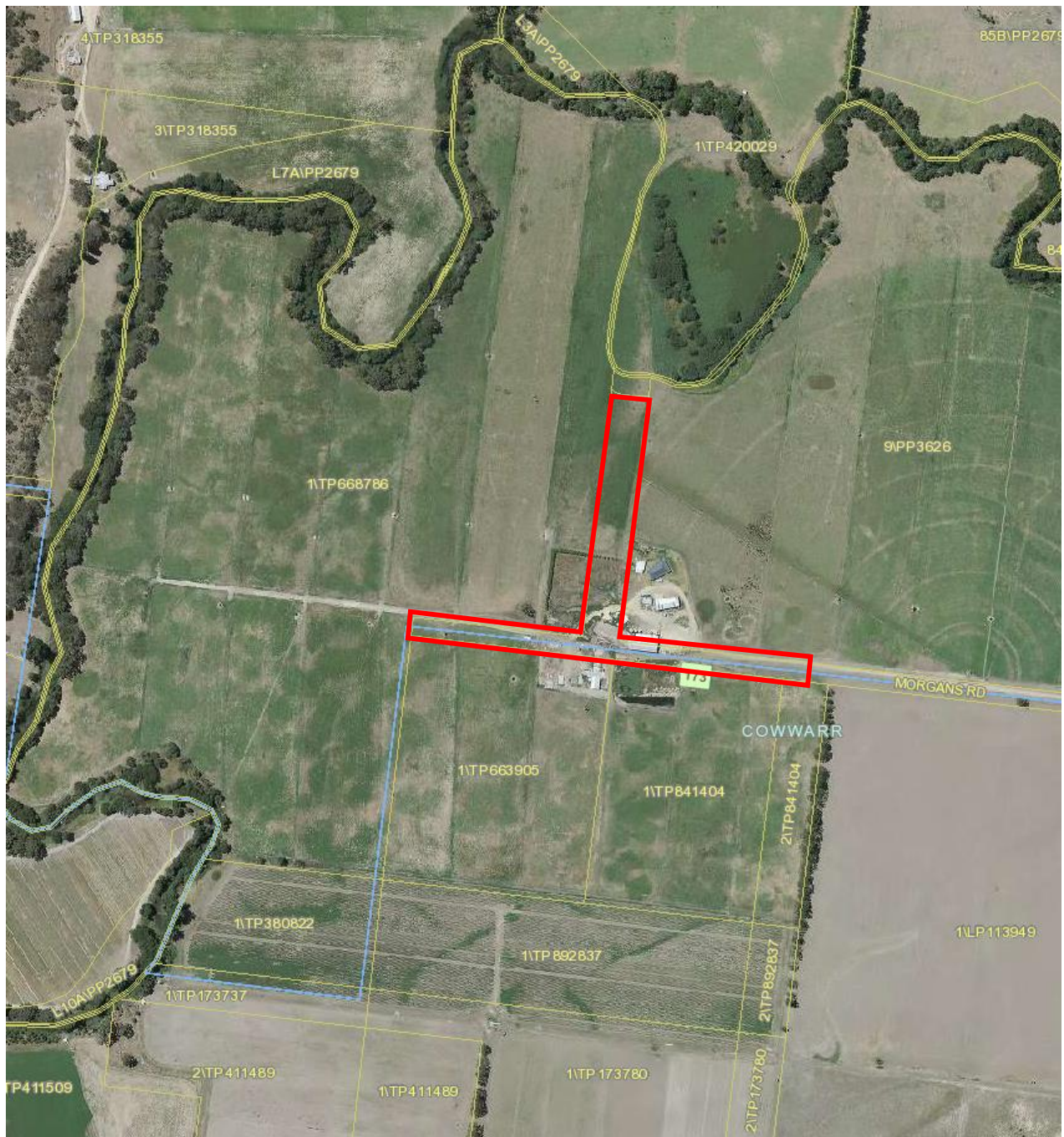
ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

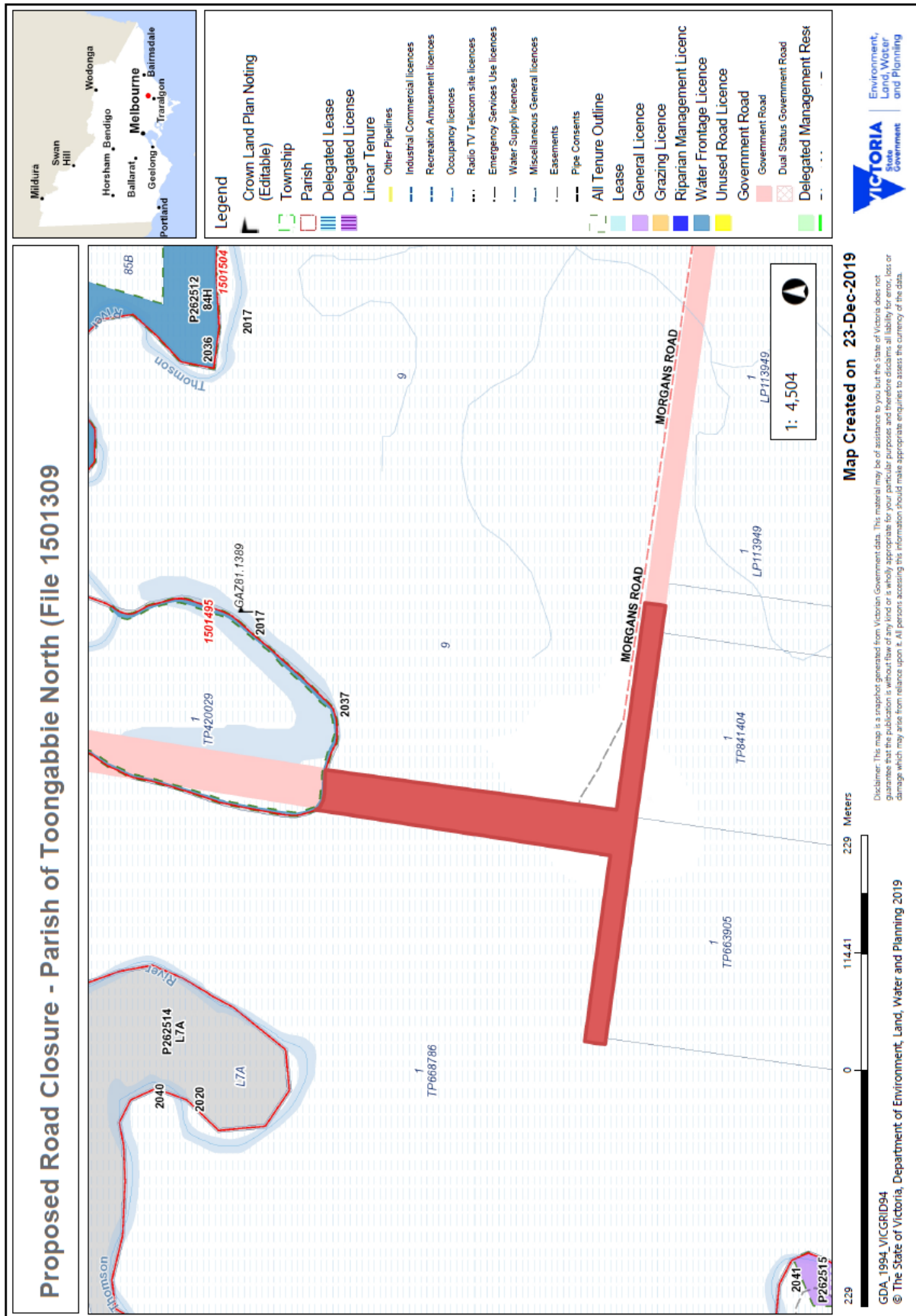
This impact has been assessed and there is no effect to consider at this time.

**PROPOSED CLOSURE OF PART GOVERNMENT ROAD ADJOINING
LOT 1 TP668786, Lot 1 TP663905, Lots 1 & 2 TP 841404 & CA 9
PARISH OF TONNGABBIE NORTH**



ROAD TO BE CLOSED SHOWN IN







Department of Environment, Land, Water & Planning

REF 1501309

CONSENT TO CLOSING OF ROAD

Section 349, Land Act 1958

A road laid out on land of the Crown which is unused as to the whole or any portion of the length or width may be closed by the Governor in Council as to the whole or any part, as the case may be, by order published in the Government Gazette; but only with the concurrence in writing of the Council of the municipality in whose district the road is located, and of the owners of any land adjoining the road.

If the Council favours the closing of the road described in the next paragraph, its concurrence should be given in writing to satisfy the requirements of the relevant legislation. It is suggested that the form of consent at the foot of this sheet should be used to provide the written concurrence of the Council under seal, or under the hand of the Town Clerk or Shire Secretary.

The description of the road is: **Government road adjoining Lot 1 TP668786, Lot 1 TP663905, Lots 1 & 2 TP841404 and Crown Allotment 9, in the Parish of Toongabbie North, shown shaded red on the attached plans.**

CONSENT

At the meeting of the Council of the Wellington Shire Council held on /.... /.... it was resolved that the Council gives its concurrence to the closing of the subject road pursuant to Section 349 of the Land Act 1958. In giving this consent, Council is aware that should the road be closed, the effect will be that:-

- (a) the closing will be absolute;
- (b) the road will be shown as closed on all departmental plans and Office of Titles charts and on the titles of the abutting lands;
- (c) all rights of carriageway enjoyed by the public will cease; and
- (d) the land in the closed road will become unalienated land of the Crown and can be dealt with under the provisions of the Land Act, which includes the sale of the freehold.

Dated this day of 20.....

Council seal or signature)

)
of Shire Secretary or Town Clerk).....

Note: If Council's consent is provided under delegation a copy of the appropriate "*Instrument of Delegation*" must be returned with this form

16.2. GUTHRIDGE PARADE SPECIAL CHARGE SCHEME – FINAL CERTIFICATE

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

PURPOSE

The purpose of this report is to present to Council for consideration the final cost certificate for the Guthridge Parade (South) Sale Special Charge Street Construction Scheme – Scheme No 1903.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopts the Final Cost Certificate for the Guthridge Parade (South) Special Charge Street Construction Scheme – Scheme No 1903; and***
- 2. Council Officers prepare the final apportionment amounts due from property owners for the Guthridge Parade (South) Special Charge Street Construction Scheme – Scheme No 1903 based on the total levy amount of \$36,000.***

BACKGROUND

At its meeting on 7 April 2020, Council resolved to give notice of the intention to declare the Special Charge Street Construction Scheme for the construction of Guthridge Parade (South) Road in Sale. There were no submissions received on the proposed scheme with Council resolving to declare the Special Charge Scheme at its 16 June 2020 meeting and to serve a notice on all affected property owners.

The initial estimated cost of the street reconstruction works was \$902,000.00. The project was subsequently tendered, a contract was awarded by Council on 15 December 2020 and the works were undertaken and practical completion was achieved on 1 September 2021.

The contract amount entered into with Cranes Asphaltting and Bitumen Sealing Pty Ltd was \$744,204.01 ex GST. The final contract costs increased to \$776,598.82 ex GST, with the sum of variations (\$32,394.80 ex GST) being additional costs incurred for unsuitable subgrade material, Telstra cable relocations and offset with deductions for contract items not required being stormwater drainage sections and bollards. The sum of variations was attributed as additional scheme costs.

Ancillary costs including water main intersection replacement (\$22,163.82) and water main lowering contribution (\$49,164) along with advertisement cost for tendering of the contract (\$569.76) produced an overall **final cost of \$848,116.46** (all figures are ex GST). Staff overhead costs and design costs have not been included in as part of the scheme.

Under the provisions of section 166 of the *Local Government Act 1989*, Council may vary the special charge to be paid, although if the increase is an amount equal to or greater than 10% of the estimated declared cost then a further declaration would need to be made.

The estimated cost of this scheme was \$902,000 and the overall final cost of the scheme was \$848,116.46 a decrease of \$53,883.54 or 6% over the estimated cost.

Under the provisions of sections 163(2)(a), (2A) and (2B) the calculation of the benefit ratio as a percentage amount of the special charge to be levied was determined at 5.8% of the estimated scheme cost. Therefore, the maximum total levy amount that could be levied on properties at 5.8% of the estimated cost was \$52,316 (0.058 x \$912,000) - refer Declaration Report 16 June 2020.

Likewise, a lower final cost to the estimated cost could see a reduction in the maximum levy amount, as the final costs of the scheme would be less than the estimated cost. Based on the final cost of \$848,116.46, **the maximum total levy amount that could be levied is therefore \$49,190.76** (0.058 x \$848,116.46).

In accordance with the funding framework outlined within the Residential Road and Street Construction Plan 2019 as adopted by Council, the apportioned amount to be levied against properties within a scheme is set at a maximum of \$6,000 per property for properties located within major urban centres.

Under these criteria the total levy apportionable for the properties within this scheme equates to a total of \$36,000 (**Total Levy Amount**).

This total levy amount to be apportioned of \$36,000 remains less than the maximum total levy amount \$49,190.76. Therefore, no adjustment to the levy apportionment schedule for this scheme is required. Cost savings from the scheme will be used to fund other Council budgetary provisions.

A final cost certificate has been prepared for the scheme and is attached to this report, see attached **Final Cost Certificate**.

ATTACHMENTS

1. Final Cost Certificate [**16.2.1** - 1 page]

OPTIONS

Council has the following options available:

1. Accept the final cost certificate as presented and apportion the costs based on the original total levy amount; or
2. Accept the final cost certificate as presented and apportion the costs based on the maximum total levy amount; or
3. Not accept the final cost certificate as presented.

PROPOSAL

That:

1. Council adopt the Final Cost Certificate for the Guthridge Parade (South) Special Charge Street Construction Scheme – Scheme No 1903 and
2. Council Officers prepare the final apportionment amounts due from property owners for the Guthridge Parade (South) Special Charge Street Construction Scheme – Scheme No 1903 based on the total levy amount of \$36,000.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Council may, under the provisions of section 166 of the *Local Government Act 1989*, vary the liability of any property owner to pay the special charge. Where the special charge increase is equal to or greater than 10%, Council must also comply with subsections (1A), (1B) and (1C) of section 163 of the Act and redeclare the scheme which is not required in this instance.

The financial impact of adopting the Final Cost Certificate as detailed, is that property owners will not be liable for an amount above the estimated costs initially provided. The Council contribution for this project is being funded through the Federal Government's Roads to Recovery program and this proposal will increase the Council contribution amount.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This scheme was prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street and Drainage Development Policy 4.2.4 and the 2019 Residential Road and Street Construction Plan.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.3: *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

The adoption of the recommendation is likely to have no impact as the apportioned cost will equal the previously proposed estimated cost

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Information letter advising property owners of street works proposal
- Public meeting held at Sale, 21 August 2019
- Mail out survey to all property owners, 20 September 2019
- Follow up phone calls and emails requesting replies to the survey
- Public Notices placed in local newspapers of 'Intention to Declare the Scheme'
- Letter with a copy of Public Notice mailed to property owners on 15 April 2020
- Letter with Levy Notice mailed out to property owners on 23 June 2020

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

WELLINGTON SHIRE COUNCIL

GUTHRIDGE PARADE (SOUTH) SPECIAL CHARGE STREET CONSTRUCTION SCHEME

SCHEME No. 1903

FINAL COST CERTIFICATE

Project : Guthridge Parade (South) Special Charge Street Construction Scheme.

Scheme No: 1903

Commencement date (scheme):	16/06/2020
Completion date (works):	1/09/2021
Estimated cost of scheme:	\$ 902,000.00
Final cost of scheme:	\$ 848,116.46

Variation between estimated cost and final cost:	6% decrease
Council contribution to scheme as property owner:	\$ 0.00
Council contribution to scheme - public benefit:	\$ 812,116.46
Property owner contribution to scheme:	\$ 36,000.00
Total	\$ 848,116.46

Prepared by: Tilo Junge, Infrastructure Planner

Approved by: Sam Pye, Manager Built Environment

Adopted by Council: ___ / ___ / 20___

16.3. PLACE NAMES COMMITTEE

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to receive the minutes of the Place Names Committee meeting held on 8 February 2022 and to consider the recommendations from that meeting.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 8 February 2022; and***
- 2. The names forwarded by the RAAF from East Sale, BEAUFIGHTER, BEAUFORT, WIRRAWAY, ANSON, MUSTANG and BLOODHOUND be added to the Council Approved Road Names Register for future use where the names meet the Naming Rules in place at the time;***
- 3. That the name Hyatt be added to the Approved Road Names Register for future use in the Kilmany area where the name meets the Naming Rules in place at the time and that the proponent be notified of the outcome.***

BACKGROUND

The Place Names Committee is an advisory committee of Council that meets quarterly to make recommendations to Council on geographical place name issues.

ATTACHMENTS

1. Place Names Committee Meeting Minutes - 8 February 2022 [**16.3.1** - 15 pages]

OPTIONS

Council has the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Not to receive the minutes of the Place Names Committee and consider the recommendations and seek further information for consideration at a future meeting.

PROPOSAL

That Council receive and note the minutes of the Place Names Committee meeting held on 8 February 2022.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The *Local Government Act* provides Council the power to approve, assign or change the name of a road, but in doing so Council must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcome:

Strategic Outcome 3.2: *"An actively engaged community."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



**PLACE NAMES COMMITTEE MEETING
8 FEBRUARY 2022 AT 2:00 PM
VIA TEAMS
MINUTES**

ATTENDEES:

Councillor Scott Rossetti (Chairperson)
Councillor Carolyn Crossley
Dean Morahan (Manager Assets & Projects)
James Blythe (GIS Officer)

APOLOGIES:

Councillor Gayle Maher
Sandra Rech (Coordinator Asset Management)

MEETING OPENED: 2:00 PM

CONFLICT OF INTEREST: Nil

1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:
Cr Rossetti / Cr Crossley

That the minutes of the previous Place Names Committee meeting on 9 November 2021 be accepted.

CARRIED

2.0 CURRENT ISSUES

2.1 Street addressing issues, Earl Street, Woodside

There are several issues regarding Earl Street, Woodside. The street numbering is not consistent and the constructed road segments are not contiguous.

It was moved at the May 2016 Place Names Committee meeting that a letter be sent to the Yarram Historical Society, Woodside Cemetery Trust and Woodside Primary School asking for road name submissions with a connection to the Woodside area and that Councillors arrange a road trip to visit the area.

Suggested names:

- Brennan – large property owner in Woodside
- Collins – large property owner in Woodside and local hotelier
- Buntine – prominent settler in the district. His wife gave birth to the first white child born in Gippsland.

It was moved at 8 August 2017 Place Names Committee meeting that the proposed names BRENNAN, COLLINS and BUNTINE be considered, along with the name LEAR from the ANZAC Commemorative Project; and
That the Committee visit the Woodside area to view the roads.

It was moved at 14 November 2017 Place Names Committee meeting that:
the section of Earl Street east of High Street and ending at Queen Street, remain named as EARL STREET; and

That the trafficable section of Earl Street west of High Street, Woodside, be renamed BUNTINE ROAD after a prominent settler in the district; and

That the section of Earl Street north of Victoria Street be renamed LEAR LANE after Eric Nightingale Lear, who died in France during the First World War and is commemorated on the Won Wron State School honour roll; and

That all properties accessing these sections of road be advised of this proposal and that it be advertised and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise these names.

Letters were sent to the affected residents and one letter of objection has been received.

It was moved at 27 February 2018 Place Names Committee meeting that

- (i) Apply to the Registrar of Geographic Names for the trafficable section of Earl Street west of High Street to be renamed Buntine Road; and
- (ii) The section of Earl Street north of Victoria Street be renamed Lear Lane; and
- (iii) Letters be sent to affected property owners outlining the history behind the names selected.

On 20 March 2018, Council endorsed the above and the names were submitted to the Office of Geographic Names and are awaiting approval.

It was moved at 8 May 2018 Place Names Committee meeting that
a letter be sent to the objector advising of the appeals process of Geographic Names Victoria as outlined in the Naming Rules for Places in Victoria and that this item remains open.

A letter was sent to the objector advising of the appeals process. Geographic Names Victoria has received a letter of appeal and no further advice has been received.

It was moved at 14 August 2018 Place Names Committee meeting
that this item remains open.

Correspondence was received from Geographic Names Victoria and in response at the November 2018 Place Names Committee meeting it was decided that Councillor McCubbin

and Councillor Maher make contact with local historians for further information and at the February 2019 Place Names Committee meeting that this item remains open.

Following historical information received from several local historians that Agnes Buntine was worthy of recognition, it was moved at the 25 May 2019 Place Names Committee meeting that a letter be written to Geographic Names Victoria to reaffirm the decision to rename the trafficable section of Earl Street west of High Street, Woodside, BUNTINE ROAD. No further correspondence has been received.

It was moved at the 3 December 2019 Place Names Committee meeting that this item remains open.

Geographic Names Victoria has noted that there is a similar sounding name 'Bunting Track' in Blackwarry, 25km away from the proposed Buntine Lane, which under the duplicate name rule may be considered a potential risk to public safety.

It was moved at the 11 February 2020 Place Names Committee meeting that Councillor McCubbin contact the Woodside Primary School and request that the school children or school council propose road name suggestions to add to the Council Approved Road Names Register for use on roads in the Woodside area.

Due the coronavirus pandemic and the forced closure of schools, the above action was put on hold.

It was moved at the 12 May 2020 Place Names Committee meeting that this item remains open.

It was moved at the 11 August 2020 Place Names Committee meeting that the name BUNTINE be added to the Council Approved Road Names Register and that the recommendation from 11 February 2020 be actioned.

The Woodside Primary School has been contacted and the grade 5 & 6 students have submitted a list of names for consideration.

It was moved at the 23 February 2021 Place Names Committee meeting that:

- The trafficable section of Earl Street, west of High Street, be renamed Blue Wren Way; and
- A letter be sent to adjoining property owners and it be advertised that the trafficable section of Earl Street, west of High Street, be renamed BLUE WREN WAY, and if no objections are received within 30 days, then the name be registered with Geographic Names Victoria; and
- The Woodside Primary School be thanked for its contribution to the naming project and notified of the outcome.

The proposed name Blue Wren Way was advertised and adjoining property owners and Woodside Primary School contacted in writing.

One submission opposing the proposal was received.

The Committee considered the objection. As the proposed name conforms to the principles and statutory requirements of the naming rules and addresses the issue of public safety, the Committee upheld its decision to rename the western section of Earl Street, Blue Wren Way.

It was moved at the 12 August 2021 Place Names Committee meeting that:

- the trafficable section of Earl Street, west of High Street, be renamed Blue Wren Way; and
- a letter be sent to the objector informing them of the outcome and the reasons supporting it; and
- the name BLUE WREN WAY be registered with Geographic Names Victoria.

At the Council meeting of 21 September 2021 the above recommendation was ratified.

A submission was made to Geographic Names Victoria for BLUE WREN WAY to be registered and Geographic Names have advised that an appeal has been received and it is being reviewed.

It was moved at the 9 November 2021 Place Names Committee meeting that this item remain open pending the determination of the appeal by Geographic Names Victoria.

This item is still under review by Geographic Names Victoria. The item remains open.

2.2 Policy for naming of community facilities and infrastructure

It was moved at the 11 August 2020 Place Names Committee meeting that Council develop a policy for the naming of community facilities and infrastructure.

Examination of naming policies of other Victorian councils has found a range of approaches to naming features.

It was moved at the 12 August 2021 Place Names Committee meeting that the Policy for naming community facilities and infrastructure be developed and presented to the next Place Names Committee meeting for further review and presentation to Council for adoption.

A draft Policy was prepared for the Committee's review.

It was moved at the 9 November 2021 Place Names Committee meeting that the draft Place and Feature Naming Policy be circulated to all councillors with these minutes and if no amendments are required then the policy be adopted.

The Place and Feature Naming Policy was adopted by Council on 21 December 2021.

Cr Crossley / Cr Rossetti

That this item be closed.

CARRIED

2.3 Recognition of indigenous females

The names of three indigenous women were nominated by a local historian. The names have been forwarded to Gunaikurnai Land and Waters Aboriginal Corporation for endorsement.

Parley – one of two wives of Thomas Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. In June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene. Died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck.

Refer to Attachment 2.3.

A response has not been received from GLaWAC and this item remains open.

2.4 Centenary of Royal Australian Air Force

This year marks the centenary of the Royal Australian Air Force (RAAF).

It was moved at the 12 May 2021 Place Names Committee meeting that the Royal Australian Air Force Base East Sale be invited to submit suitable names to be included on the Approved Road Names Register to honour notable personnel or aircraft that have served in this area since locating in Sale.

The RAAF East Sale has been contacted in writing. A response has not yet been received. It was moved at the 12 August & 9 November 2021 Place Names Committee meetings that this item remains open.

The following names were suggested by the Wing Commander at RAAF Base East Sale. A duplicate name search conducted on VicNames:

- Bristol **Beaufighter**: similar to Beaufort in East Sale
- Bristol **Beaufort**: in use in East Sale
- CAC **Wirraway**: similar to Wirra Mirra in Wurruk
- Avro **Anson**: in use in East Sale
- CAC **Mustang**: similar to Mustons in Heyfield
- Bristol **Bloodhound** SAM: no duplicates

It was moved:

Cr Crossley / Cr Rossetti

That the list of suggested names be added to the Approved Road Names Register for future use where the names meet the Naming Rules in place at the time and this item be closed.

CARRIED

2.5 Request for plaques on GRSC netball court shelters to commemorate life members and volunteer Marion Hector

Sale Netball Association has requested that plaques be installed on the GRSC outdoor netball court shelters to acknowledge their life members, and to name the timekeeper's box after Marion Hector, a volunteer of the association for 40 years.

It was moved at the 12 August 2021 Place Names Committee meeting that this item remains open until such time that clearer guidelines on the naming of Council infrastructure are developed.

It was moved:

Cr Crossley / Cr Rossetti

That the Sale Netball Association's proposal is in line with the recently adopted Naming Policy and that the Manager Leisure Services continue to negotiate with the Association regarding the size and location of the proposed plaques at this site.

CARRIED

3.0 GENERAL BUSINESS

3.1 Proposed road names for subdivision PS904015 off Mill Lane, Rosedale

The following road names are proposed by the developer for a subdivision off Mill Lane, Rosedale:

- Angus Place;
- Edith Street;
- Rhys Crescent;

The developer has been asked to provide background information on the names to ensure that they meet 'Principle H - Using Commemorative Names' of the Naming Rules for places in Victoria.

Furthermore, confirmation is sought as to whether the roads designated as Street and Crescent will eventually be open-ended roads in future stages of subdivision.

It should be noted that the use of first names in road naming is not permitted under the current naming rules although this is expected to change in future as outlined in the draft naming rules currently under development.

Refer to Attachment 3.1 for the plan of subdivision.

This item remains open.

3.2 Proposed road names for subdivision PS747743 off Andrews Road, Longford

The developer has reconsidered the name Peppertree Hill Road for a subdivision at Longford (approved by Council 20 March 2018) and now proposes the name Debanlay Drive instead.

Background information on the name Debanlay is as follows:

Debanlay Stud was founded at the 69 Andrew's Road property in Longford and the stud breeds top level Australian Riding Ponies still to this day, which compete in major class events across Australia and New Zealand. The stud's progeny have secured a number of Championship titles in prestigious events and gained a considerable reputation throughout the industry and the 69 Andrew's Road property was the beginning of that success and Ron and Pauline feel that it would be a fitting tribute for the new road to bear the stud's name.

The developer was asked to provide further information as to when the stud was founded, in order to determine whether the association with the area is sufficient (25+ years).

The Debanlay stud was founded in 1998 and was the beginning of its considerable community involvement through Pauline in the Sale and District Agricultural Society for more than two decades since. Debanlay Stud has sponsored riding events at both Sale and Maffra Agricultural Shows year on year over that entire period and Pauline went on to become the first female president of the Sale Agricultural Society in its more than 150 year history. Ron has also been heavily involved in the Sale Agricultural Society over that time and both Ron and Pauline were in-fact honoured with life membership for their contribution and service over many years, during which time Pauline led the society through a substantial program of expansion and improvement of its facilities. The Debanlay Stud has strong ties to the region

and the property at Andrew's Road was literally the breeding ground for some of its most successful offspring which have gone on to compete successfully throughout Australia at the highest levels.

The developer was also informed that under Principle (I) of the Naming rules for places in Victoria, commercial businesses or trade names are not to be used in naming. Exceptions may apply if the business or organisation had an association with the area over a substantial period of time and is held in high regard by the community. In these circumstances, the naming authority must apply in writing to the Registrar to seek exemption from this principle, including but not limited to evidence of the business' or organisation's association with the area and any known community views. This exemption request must be sought prior to commencing any public consultation or reaching a decision on the final naming proposal. Refer to Attachment 3.2 for the plan of subdivision.

This item remains open.

**It was moved:
Cr Crossley / Cr Rossetti**

That the proposed name not be accepted as it does not comply with the current naming rules.

CARRIED

3.3 Proposed road name 'Hyatt Way' for new road entrance into Kilmany

A proposal has been received to name the service road into Kilmany (as part of the Princes Highway duplication works), 'Hyatt Way'.

Charlie and Ethel Hyatt provided an essential service to the Kilmany town, in running the local store from horse and buggy up to the 1950s and 1960s as well as maintaining the local post office, collecting orders and delivering goods to Kilmany, Nambrok, Pearsondale and Rosedale.

A duplicate name search in VicNames shows Guyatts Road in Toongabbie (25km away).

The proponent was informed that in July 2019, Council approved the name 'McCann' after prominent settlers in the district. This was the preferred name resulting from community consultation undertaken by VicRoads. The proponent declined the offer for the name Hyatt to be considered for inclusion on the Council Approved Names Register as they want the Hyatt name to be assigned to the service road only.

**It was moved:
Cr Crossley / Cr Rossetti**

That the name Hyatt be added to the Approved Road Names Register for future use where the name meets the Naming Rules in place at the time and that the proponent be notified of the outcome.

CARRIED

4.0 NEXT MEETING

10 May 2022

5.0 CLOSE

Meeting closed at 2:20 PM

Attachment for item 2.3

From: [REDACTED]
 Sent: Wednesday, 19 August 2020 12:31 PM
 To: [REDACTED]
 Subject: Putting her Name on it - Wellington - Indigenous

Hello [REDACTED],

Here is a formal nomination of three names for Indigenous Women. However I believe the first two at least should be subject to consultation with someone with speciality in 1840s Indigenous History. Possibly [REDACTED] may be the one to consult as to where that would be best sourced. I know Peter Gardner sourced their names from original documents, but I think it will still need some sort of corroboration / support.

So I am sending this in earlier than others, so that can commence.

[REDACTED]

Names of Indigenous Women for consideration for recognition

Parley – one of two wives of Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene – died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Both the above should be referred to an appropriate Indigenous authority for a formal response as to their history and support for naming.

My source: Peter Gardner "Gippsland Biographies: Bungelene (died 1848)" in *Gippsland Heritage Journal* #10, June 1991, page 58. Primary sources are given there.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck. The Cameron name may be in use, but Flower may not. I am in contact with family who are providing a biography.

In the meantime, see Australian Dictionary of Biography online:
<http://adb.anu.edu.au/biography/cameron-elizabeth-bessy-12834>

I am sure local consultation would lead to more names being suggested.

Attachment for item 2.4

From: [REDACTED]
Sent: Friday, 3 December 2021 1:18 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: INVITATION TO SUBMIT PROPOSED NAMES TO PLACE NAMES COMMITTEE - WELLINGTON SHIRE COUNCIL [SEC=OFFICIAL]

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OFFICIAL

Hi James

Thanks again for the timely reminder and I sincerely apologise for such a delayed response. If it isn't too late the team and I would like to propose some of the aircraft types we've operated over the years to the committee for consideration. Aircraft such as:

- [Bristol Beaufighter](#);
- [Bristol Beaufort](#);
- [CAC Wirraway](#);
- [Avro Anson](#);
- [CAC Mustang](#); and
- [Bristol Bloodhound SAM](#)

The attached links might give some context and of course we can provide more information as required. Thanks again for the opportunity to contribute and recognise Air Force in its centenary year.

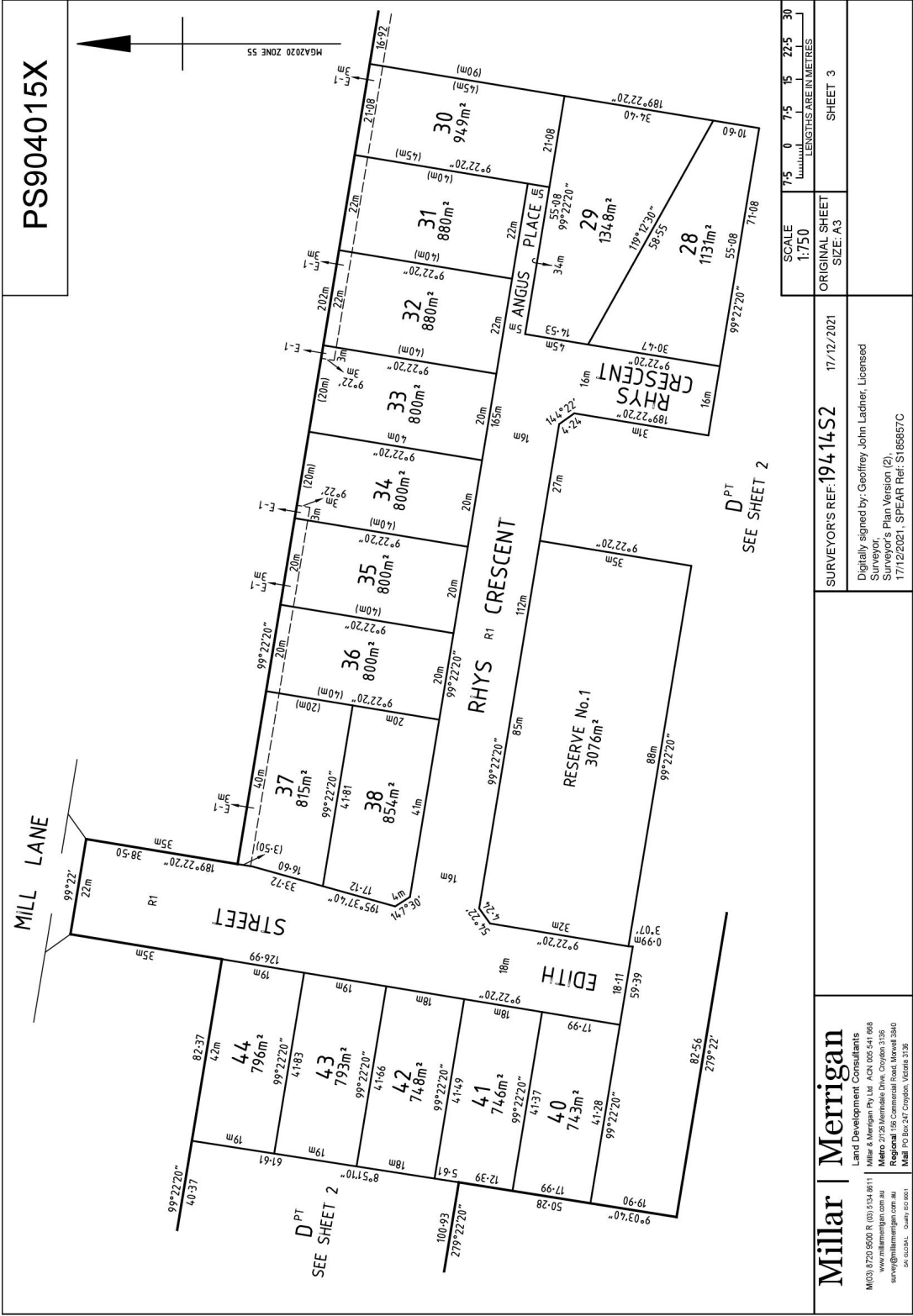
Kind regards

[REDACTED]

[REDACTED]

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Attachment for item 3.1



Attachment for item 3.2**Other Document Type**

SPEAR Ref #:	S168822P	Property:	69 ANDREWS ROAD, LONGFORD VIC 3851
Plan Number:	PS747743K/S3	Document Supplied:	20/12/2021
Responsible Authority Ref #:	P46/2015, S115/2020, Bimal Narayan	Responsible Authority:	Wellington Shire Council
Applicant Ref #:	1001327-S3	Applicant Contact:	Beveridge Williams & Co Pty Ltd - Sale
RA Ref#:	(Not Supplied)		

Our client would like to submit an alternate road name for the consideration of Council to replace Peppertree Hill Road. The new proposed road name is Debanlay Drive.

Background information on the name Debanlay is as follows:

Debanlay Stud was founded at the 69 Andrew's Road property in Longford and the stud breeds top level Australian Riding Ponies still to this day, which compete in major class events across Australia and New Zealand. The studs progeny have secured a number of Championship titles in prestigious events and gained a considerable reputation throughout the industry and the 69 Andrew's Road property was the beginning of that success and Ron and Pauline feel that it would be a fitting tribute for the new road to bear the studs name.

**RA Response
Comment on SOC**

SPEAR Ref #:	S168822P	Property:	69 ANDREWS ROAD, LONGFORD VIC 3851
Plan Number:	PS747743K/S3	Document Supplied:	22/12/2021
Responsible Authority Ref #:	P46/2015, S115/2020, Bimal Narayan	Responsible Authority:	Wellington Shire Council
Applicant Ref #:	1001327-S3	Applicant Contact:	Beveridge Williams & Co Pty Ltd - Sale
RA Ref#:	(Not Supplied)	RA:	Wellington Shire Council - Place Names Committee
		RA Authenticator:	Sandra Rech

The proposed name Debanlay will need to be forwarded to the Place Names Committee for consideration, the next meeting is scheduled for 8 February 2022. In what year was the stud founded? Client to provide the year that the stud was established in order to determine whether the association with the area is sufficient (25+ years).

Note that under Principle (I) of the Naming rules for places in Victoria, commercial businesses or trade names are not to be used in naming. Exceptions may apply if the business or organisation had an association with the area over a substantial period of time and is held in high regard by the community. In these circumstances, the naming authority must apply in writing to the Registrar to seek exemption from this principle, including but not limited to evidence of the business's or organisation's association with the area and any known community views. This exemption request must be sought prior to commencing any public consultation or reaching a decision on the final naming proposal.



Referral Request

Application Details

SPEAR Reference Number: S168815H
 Responsible Authority: Wellington Shire Council
 Responsible Authority Reference Number(s): P46/2015, S114/2020, Bimal Narayan
 Plan Number: PS747743K/S2
 Application Type: Certification
 Proposal Type: Dealing Type Section 37 (Subdivision - Staged) (PS747743K/S2) 9 lots

Property Details

Property: 69 ANDREWS ROAD, LONGFORD VIC 3851
 Number of Lots: 9

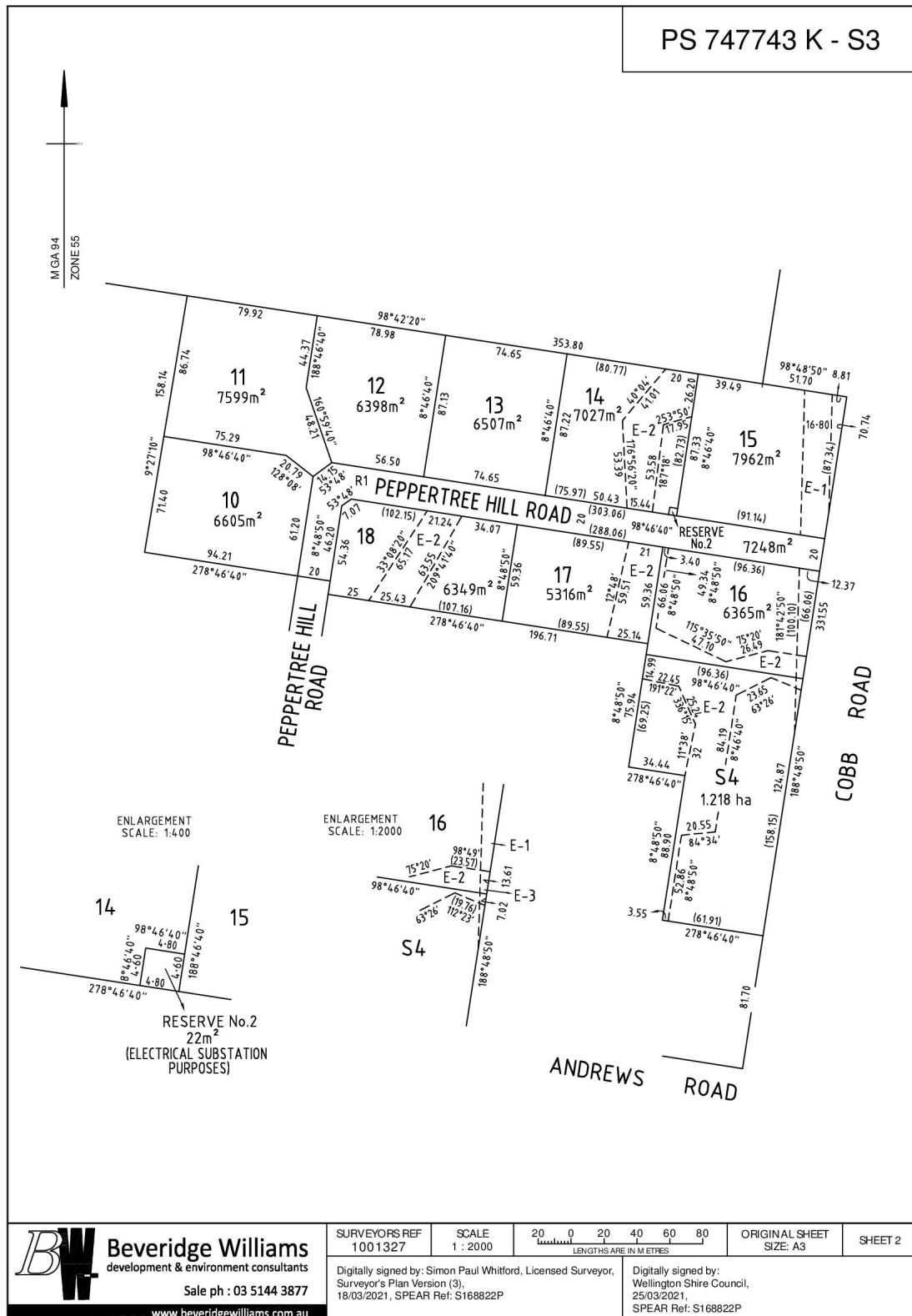
This application was referred on the 11/01/2022 at 04:34 PM for PS747743K/S2 , Surveyor's Plan Version: 2

The application was referred to the following authorities:

Referral Authority	Referral Requirements	Responsible Authority Comments
Wellington Shire Council - Place Names Committee	Comment on Certification & SOC	Hi Sandra Copy of text received via email from [REDACTED] Beveridge Williams. I have also sent this to you via email. Can you please confirm that 'Debanlay Drive' is on the agenda for council's meeting 8 Feb? Extra info from client is below:- The Debanlay stud was founded in 1998 and was the beginning of its considerable community involvement through Pauline in the Sale and District Agricultural Society for more than two decades since. Debanlay Stud has sponsored riding events at both Sale and Maffra Agricultural Shows year on year over that entire period and Pauline went on to become the first female president of the Sale Agricultural Society in its more than 150 year history. Ron has also been heavily involved in the Sale Agricultural Society over that time and both Ron and Pauline were in-fact honoured with life membership for their contribution and service over many years, during which time Pauline led the society through a substantial program of expansion and improvement of its facilities. The Debanlay Stud has strong ties to the region and the property at Andrew's Road was literally the breeding ground for some of its most successful offspring which have gone on to compete successfully throughout Australia at the highest levels. Regards, [REDACTED]

Info Requested: 11/01/2022

Supplied by: Wellington Shire Council



Attachment for item 3.3

Wellington Shire Council

Kilmany Township and rail upgrade

Date 10 December 10, 2021



My name is [REDACTED] I lived and owned property at Kilmany from the early 1950's, from the township of Kilmany, west over the overpass, and beyond the dairy farm past Settlement Road.

The road works at Kilmany are making me reflect on the history of the region. The original overpass was constructed from clay from my property, and the trees alongside the road from overpass past the dairy farm were all planted by my Uncle, my family and I.

I am writing to the council, and have written to the DOT Major Roads Transport team for two reason;

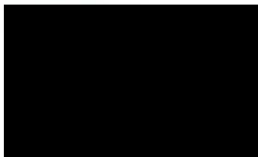
1. To put forward a recommendation for the naming of the new road into the township of Kilmany,
2. Request the opportunity to be consulted upon in the environmental overlay for the road project

Firstly I would just like to say, to see all of those beautiful trees removed along the highway was very disappointing. As suggested above, I would appreciate the opportunity to be involved in the consultation regarding the new environmental overlay given our history in the area?

In regards to the naming of the road into Kilmany, I am 87 years old, my wife is 84 years old, and we have spent time reflecting on the people that have come and gone from the region over the years. Many of the original residents have all had been recognised in the area with roads and sporting places named after them. I believe the name Hyatt deserves top place in the consideration for the new road into Kilmany. The Hyatt's, Charlie and Ethel, provided an essential service and they were highly regarded. They ran the local store from horse and buggy into the 50's, 60's and provided many of the daily consumables before the convenience of Coles, Woolworths, and department stores, like we have today. The Hyatt's sold groceries, hardware, oil, petrol, they maintained the post office, collected orders and delivered goods as far as Rosedale, Kilmany, Pearsondale, and Nambrok. Living in the country, they provided a very important service in the community. They had managed the manual telephone with a party line that could be used by more than one party, they would meet the steam train, and in the later years the diesel locomotive to collect the mail bags. Charlie and Ethel were quite elderly when they sold to the Postle family.

My wife and I would like to recommend "Hyatt Way" as the new name of the road into Kilmany from the Highway to reflect the contribution made by the Hyatt's.

Thank you very much for your time and if you would like to discuss anything I have written about please contact me.



16.4. 2021-2022 CAPITAL WORKS ADJUSTED BUDGET

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is to provide Council with an update of the changes to the Capital Works Program for the 2021/2022 financial year.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council approve changes to the 2021/22 Capital Works Budget and resultant Adjusted Capital Works Budget of \$50,442,830 as described below:

- | | |
|--|------------------------------|
| <i>1. Note the Adopted Capital Works Budget 2021/22</i> | <i>\$48,242,451</i> |
| <i>2. Add projects added to or removed from budget since approval as per Attachment 1 (e.g. Carry Forwards, Local Roads and Community Infrastructure Program etc)</i> | <i>\$ 7,840,699</i> |
| <i>3. Remove projects that are to be deferred or removed for reasons as per Attachment 2</i> | <i>(\$ 2,496,000)</i> |
| <i>4. Remove projects that are proposed for carrying forward to 22/23 for reasons as per Attachment 3</i> | <i>(\$3,144,320)</i> |
| <i>5. Note the Adjusted Capital Works Budget 2021/22</i> | <i>\$50,442,830</i> |

BACKGROUND

Council adopts a program of capital works and budgets accordingly for the works every year. The initial budget for these works is known as the Adopted Budget and this is the figure that Council reports against.

When projects are added due to new grants or for other reasons such as emergency works (e.g. replacement of the flood damaged culverts on the Valencia Creek – Briagolong Road for approximately \$400,000) or projects are deferred or deleted due to changing circumstances or market forces throughout the year, the budget is modified. This modified budget is known as the Adjusted Budget and in most years is several million dollars higher than the Adopted Budget. Another factor that should be taken into account when adding budget and projects throughout the year is that focus and resources are taken away from the original program and impact on the original project program is inevitable. Adding resources when new projects are added helps, however planning/designs are usually not immediately available and new staff take time to recruit.

This report is intended to inform Council of the changes made to the original Adopted Capital Works Budget to the end of February 2022 and to approve any further changes to the Adjusted Capital Works Budget. There are a number of projects as described in the attachments, that will not be undertaken in this financial year for various reasons, including not being successful in receiving grant funding, market conditions including excessive tender bids and projects that have scope changes and will not proceed in their original form.

ATTACHMENTS

1. Attachment 1 [**16.4.1** - 1 page]
2. Attachment 2 [**16.4.2** - 1 page]
3. Attachment 3 [**16.4.3** - 1 page]

OPTIONS

Council has the following options available:

1. Accept the recommendations, noting that the Adjusted Budget is now \$50,422,830 and the number of projects to be delivered this financial year is now 174; or
2. Not accept the recommendations.

PROPOSAL

That Council approve changes to the 2021/22 Capital Works Budget and resultant Adjusted Capital Works Budget of \$50,442,830 as described below:

- | | |
|---|----------------|
| 1. Note the Adopted Capital Works Budget 2021/22 | \$48,242,451 |
| 2. Add projects added to or removed from budget since approval as per Attachment 1 (e.g. Carry Forwards, Local Roads and Community Infrastructure Program etc) | \$ 7,840,699 |
| 3. Remove projects that are to be deferred or removed for reasons as per Attachment 2 | (\$ 2,496,000) |
| 4. Remove projects that are proposed for carrying forward to 22/23 for reasons as per Attachment 3 | (\$3,144,320) |
| 5. Note the Adjusted Capital Works Budget 2021/22 | \$50,442,830 |

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The Adjusted Budget presented is the total of the Adopted Budget plus any additional grants received less projects cancelled throughout the year to date. All of the projects shown on the modified Adjusted Budget are funded this financial year.

COMMUNICATION IMPACT

Any impact associated with the budget changes detailed in this report, will be communicated as required.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This report does not impact on any Council Policy.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

Strategic Outcome 4.3: *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

Attachment 1

Current Project Budget Changes

Wellington Shire Council*
Sub Account Details
For Period February

Sub Account	2021/22 Adopted Budget	2021/22 Adjusted Budget	Difference between Adopted & Adjusted Budgets	Comment
3101. Kilmany Landfill Cell 3	0	978,696	978,696	Carried forward from 21/22
3867. Gormandale-Stradbroke Road Safety	0	652,400	652,400	Carried forward from 21/22
3107. Sale CBD Renewal Program (Bond Street)	0	583,665	583,665	Carried forward from 21/22
4194. Outdoor pools Solar Heating Upgrades	90,000	511,582	421,582	Additional funding sourced from LRCIP
3151. Kerb & Channel Replacement - Annual Pgm	500,000	884,159	384,159	Carried forward from 21/22
3043. Plant Renewal - Natural Environment	280,000	598,641	318,641	Carried forward from 21/22
4299. Yarram Pool - A Warmer Pool	651,500	951,500	300,000	Additional funding sourced from LRCIP
3511. Upper Dargo Road	0	250,000	250,000	Additional funding sourced from LRCIP
4399. Port Albert - Boat Ramp Toilet Block	0	250,000	250,000	Additional funding sourced from LRCIP
4266. Solar PV Installation Program	200,000	449,576	249,576	Additional grants received
4289. Car Park Construction Manns Beach	0	192,174	192,174	Carried forward from 21/22
3808. Urban Paths Program	0	176,400	176,400	Additional funding sourced from LRCIP
3177. Renewal	1,375,000	1,544,927	169,927	Transfer from reserve
3275. Fleet Renewal	1,258,000	1,427,587	169,587	Transfer from reserve
3014. Railway Ave Construction/Sealing Yarram	0	168,876	168,876	Carried forward from 21/22
3733. Maffra - Cameron Rec Reserve Cricket Net	0	160,000	160,000	Additional funding sourced from LRCIP
4267. Upgrade CCTV Network/ Waste Facilities	40,000	190,000	150,000	Transfer from reserve
3810. Maffra Youth Play Precinct	0	145,801	145,801	Additional funding sourced from LRCIP
3143. End Posts/Bridge Approach Guardrails	150,000	292,627	142,627	Carried forward from 21/22
4305. Maffra Lawn Tennis - Fencing	0	122,981	122,981	Additional grants received
4314. IT - Phone System Upgrade	0	108,000	108,000	Stage 1 complete, Stage 2 in 22/23.
3732. MacFarlane Street Upgrade - Heyfield	0	105,056	105,056	Additional funding sourced from LRCIP
4406. Dawson/Guthridge Parade Intersection	0	100,000	100,000	Additional funding sourced from LRCIP
3256. Duke St Reconstruction/ Shoulder Sealing	900,000	1,000,000	100,000	Carry forward & then proposed to cancel due to market conditions
3430. Major Culvert Renewals	300,000	395,293	95,293	Carried forward from 21/22
3472. Sale Botanic Gardens	0	89,165	89,165	Carried forward from 21/22
4403. Yarram - Electric Vehicle Charging	0	76,000	76,000	Additional funding sourced from LRCIP
4159. IT Upgrade	275,000	348,136	73,136	Carried forward from 21/22
4401. Baldwin Reserve - Fencing Upgrades	0	70,000	70,000	Additional grants received
4287. Carpark Rehabilitation - Golden Beach	0	66,017	66,017	Carried forward from 21/22
3968. Yarram Rec Reserve - Turf Wicket	0	65,000	65,000	Additional funding sourced from LRCIP
3036. Maffra Lawn Tennis Club - Grandstand	0	60,000	60,000	Additional funding sourced from LRCIP
4297. Lions Park District Open Space Upgrade	40,000	96,973	56,973	Contract above estimate
4253. Port of Sale Street Signage	0	56,000	56,000	Carried forward from 21/22
4143. Yarram - Regent Theatre Refurbishment	0	51,384	51,384	Carried forward from 21/22
4279. Aqua Energy, Sale - Redevelopment Design	500,000	550,000	50,000	Multiyear Project
4402. Sale Tennis Courts - Surface Replacement	0	50,000	50,000	Additional funding sourced from LRCIP
3496. Gordon Street Heyfield Reconstruct'n Yr1	450,000	499,070	49,070	Contract above estimate
3763. Cobains Estate Stage 2	0	47,706	47,706	Developer contribution
3492. Roberts Road Reconstruction Macks Creek	350,000	391,197	41,197	Contract above estimate
3551. Other Boating Facilities Upgrade	443,000	479,197	36,197	Contract above estimate
3063. Heyfield Skate Park Expansion	0	32,051	32,051	Carried forward from 21/22
4301. Stratford Pool Renew Equipotential	0	30,000	30,000	Carried forward from 21/22
4242. Sale Oval - Changeroom Redevelopment	1,055,000	1,081,562	26,562	Additional funds required for contract
3223. YA - Emergency Servs Operations Upgrade	0	22,719	22,719	Carried forward from 21/22
4241. GRSC Stadium LED Light Upgrade	0	20,000	20,000	Carried forward from 21/22
4298. Stephenson's Park - Baseball Light	80,000	99,853	19,853	Contract above estimate
4262. Killeen Street/Hobson St Intersection	0	11,587	11,587	Developer contribution
4275. AQUA Creche Multi Use Conversion	0	11,000	11,000	Carried forward from 21/22
3738. Stephenson's Park Pavilion & Changerooms	2,769,995	2,779,605	9,610	Carried forward from 21/22
3053. Stratford Mechanics Institute	0	9,280	9,280	Carried forward from 21/22
4313. Wellington Library Public User Software	0	8,460	8,460	Carried forward from 21/22
3034. Port of Sale Automatic Door Re-fit	0	7,103	7,103	Carried forward from 21/22
4270. Lake Guthridge-Guyatt Education Centre	645,000	649,570	4,570	Contract above estimate
3345. Carpark Reconstruction - Coles	50,000	0	(50,000)	Design deferred
3988. Seaspray/ Honeysuckles Off-Road Path Fea	50,000	0	(50,000)	Project cancelled
3239. Public Toilet Replacement Hiawatha	100,000	0	(100,000)	Completed in 20/21
3925. Aqua Energy Outdoor Pool Heating Pipe	145,000	25,000	(120,000)	Full budget not required
4264. National Park Rd - Safety Treatment	150,000	0	(150,000)	Project cancelled
3388. Carpark Redevelopment - Sale (IGA)	400,000	0	(400,000)	Project cancelled
Grand Total	48,242,451	56,083,150	7,840,699	

* Projects with zero change have not been listed

Attachment 2 Deferred / Cancelled Projects

Wellington Shire Council*

Sub Account Details

For Period February

Sub Account	2021/22 Adopted Budget	Comment
3256. Duke St Reconstruction/ Shoulder Sealing	900,000	Carry forward & then proposed to cancel due to market conditions
4409. Street Sweeper Waste Storage	10,000	Project cancelled
3371. Blackall Creek Bridge Strengthening	30,000	Project cancelled
4040. Gordon St Rec Res Pedestrian & Vehicle	45,000	Project cancelled, design will proceed later
3667. Loch Sport Charlies Pontoon Improvement	60,000	Project cancelled due to changed permit conditions
4004. YarramMorwell-Jack River Valley Rd Inter	200,000	Project cancelled due to scope change
3176. Urban Road Rehabilitation Program	500,000	Cancelled, due to project not being funded
3602. Lansdowne St & Macarthur St Roundabout	751,000	Grant not received
Grand Total	2,496,000	

Attachment 3 Proposed Carry Forward Projects

Wellington Shire Council*

Sub Account Details

For Period February

Sub Account	2021/22 Adopted Budget	Comment
3048. Port of Sale Mooring Access Project	2,074,320	Delayed due to Port of Sale Masterplan - Now tendered.
3002. Kilmany L/fill Lechate Pond Evaporation	500,000	Project on hold pending approvals
4307. Kilmany Landfill - Flare Installation	300,000	Project on hold pending approvals
4288. Carpark Reconstruction- Lake Street	250,000	Project on hold pending community feedback
4400. Education Department Land - Raymond St	10,000	Project on hold pending negotiations with State Government
4410. Acquisition of Former Police Station	10,000	Project on hold pending negotiations with State Government
Grand Total	3,144,320	

17. GENERAL MANAGER COMMUNITY AND CULTURE

17.1. QUICK RESPONSE GRANTS - NOVEMBER 2021 TO FEBRUARY 2022

ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE MANAGER COMMUNITIES, FACILITIES AND EMERGENCIES

PURPOSE

For Council to note the information regarding applications received under the Quick Response Grant Scheme (QRGS) for the period November 2021 to February 2022 (as attached).

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note the information regarding applications received under the Quick Response Grant Scheme (QRGS) for the period November 2021 to February 2022 (as attached).

BACKGROUND

The QRGS aims to fulfil community need by providing a quick turnaround for funding and provides an opportunity for the community to access funding outside the community grants timeline. The QRGS supports the delivery of projects that demonstrate positive impacts on the wider Wellington community. Eligible projects submitted under this program are assessed within two weeks.

Not-for-profit community groups operating in Wellington Shire can apply for up to \$2,000 from the three minor community funding categories (Events, Projects and Facilities). Individuals can apply for a Quick Response Grant (QRG) of up to \$500 under the Individual Sponsorship category.

Applications included in this Council report were assessed between November 2021 to February 2022.

Applications are assessed by an internal assessment panel. Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The panel allocates funding based on assessment criteria and funding guidelines.

ATTACHMENTS

1. Attachment Quick Response Grants applications - November 2021 to February 2022
[17.1.1 - 3 pages]

OPTIONS

Council has the following options available:

1. Note the information regarding successful and unsuccessful applications received under the Quick Response Grant Scheme for the period November 2021 to February 2022 (as attached); or
2. Request further information and reconsider at a future Council meeting.

PROPOSAL

For Council to receive the information regarding successful and unsuccessful applications under the Quick Response Grant Scheme for the period November 2021 to February 2022 (as attached).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These applications have been funded through the Community Grant Scheme within the Community Wellbeing budget. A total of \$29,340 was allocated to successful QRG applications for the period November 2021 to February 2022; after this allocation the year-to-date total of successful 2021/22 QRG successful applications is \$93,258. Together with Community Assistance Grants that were funded in the August 2021 round, the Community Grant Scheme expenditure utilised is \$229,462 of the \$353,500 annual budget.

The table below is a summary of the funding allocation, detailed list at "Attachment Quick Response Grants applications – November 2021 to February 2022".

Categories	Applications received and assessed		Successful Applications		Unsuccessful Applications	
Events	11	\$20,800	11	\$20,800	nil	
Projects	2	\$ 2,540	2	\$ 2,540	nil	
Facilities	3	\$ 8,000	2	\$ 6,000	1	\$2,000
TOTAL	16	\$31,340	15	\$29,340	1	\$2,000

COMMUNICATION IMPACT

The funding of these grants facilitates positive community relationships for Wellington Shire Council, highlighting Council's commitment to supporting not-for-profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcomes:

Strategic Outcome 3.1: *"An inclusive, diverse, and resilient community."*

Strategic Outcome 3.3: *"Opportunities for everyone to work, learn, create, play, and share."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

The funding of these grants will have a significant positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through expected project outcomes.

ENVIRONMENTAL IMPACT

All events and projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

ENGAGEMENT IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated, and all events are encouraged to comply with current OH&S and best practice safety standards. It is the responsibility of applicants to ensure their project complies with all current rules and regulations.

ATTACHMENT A

Quick Response Grant Scheme Applications – November 2021 to February 2022

Organisation		Project Title	Amount	Description
Successful Community Events				
1	Rosedale Neighbourhood House	Carols In The Park	\$2,000.00	The evening will feature performances from various community groups, local schools, entertainers and the Sale City Band.
2	Golden Paradise Beach Ratepayers & Residents Association Inc	End of Year Celebration	\$800.00	Community event to celebrate the end of the year with focus on family and social networking and an opportunity to thank the community for their support.
3	Nambrok Hall & Recreation Reserve	Community Night	\$2,000.00	A community get together featuring entertainment and a traditional hāngī cooked by local NZ residents.
4	Boisdale Briagolong Football Netball Club	Boisdale Community Day	\$2,000.00	Featuring Market stalls, a range of free activities, face painting, jumping castles for local community members.
5	Rotary Club of Sale Inc	Rotary Race the Rubeena 2022	\$2,000.00	The annual fun run between Port of Sale and the Swing Bridge. Participants test themselves against the heritage vessel 'Rubeena'.
6	Rotary Club of Yarram Inc.	Rotary Art Show	\$2,000.00	Realist professional art show attracting entries from all parts of Victoria and interstate.
7	East Gippsland Zone of Pony Club Victoria	2022 Horseland Dressage and Showjumping State Championships	\$2,000.00	The two day Championships are comprised of two disciplines: Dressage and Showjumping.
8	The Gumboot Collective Incorporated	Pitch Invasion 2022	\$2,000.00	Live music event at the Devon North Recreation Reserve featuring Mick Thomas and Nick Barker with a local support act.
9	Upper Maffra Mechanics Institute Inc (Newry Hall)	Japanese Cultural Day	\$2,000.00	A cultural day to learn to cook Japanese dishes, meet new people, enjoy dinner together and features a Japanese movie.
10	Port Albert Progress Association	Festival of Small Halls	\$2,000.00	Artists on tour to perform at the Port Albert Mechanics Hall as part of a tour of 21 rural halls.
11	Sale Theatre Company	Heathers - The Musical	\$2,000.00	Six performances at The Wedge featuring local youth performers.
Total			\$20,800.00	

Organisation		Project Title	Amount	Description
Successful Community Projects				
1	Seed Lakeside Community Garden Incorporated	Interactive Garden Stall	\$540.00	Assistance towards equipment for a stall at the 2021 Upswing Mental Health and Wellbeing Festival. Featuring an interactive terrarium-making experience.
2	Wurruk Cricket Club	Wicket Covers	\$2,000.00	To replace the main wicket covers that had been damaged during flood events in 2021.
Total			\$2,540.00	
Successful Community Facilities				
1	Sale Neighbourhood House	Solar Savers Project	\$2,000.00	To install A 8.55kW solar system, saving an estimated \$2,500 per year and 5.1 tonnes of CO2 for the environment.
2	Maffra Golf Club	Safety fencing	\$2,000.00	The golf club RV park adjoins the club's work shed and there is no separation, creating an OH&S risk. The fence will separate the two areas.
3	Sale Badminton	Energy Efficient lighting upgrade	\$2,000.00	A stadium lighting upgrade, installing 35W battens at 5000 lumens. The upgrade will save energy, reduce power bills and decrease emissions. This upgrade will conform to Design Guidelines from the Victorian Badminton Association and allow the club to host regional competitions.
Total			\$6,000.00	

** Council's response to Events and Projects cancelled and/or postponed due to Covid19 Australian & Victorian Government Health Department rules and restrictions for public gatherings and social gatherings has been a consistent approach of support, understanding and flexibility for all grant recipients and applicants, who have a variety of needs.*

Successful Individual Sponsorship				
Individual's Name		Supporting Organisation	Activity Title	Amount
	Nil			
Total				\$

Quick Response Grant Scheme - Unsuccessful Applications – July 2021 to November 2021

Organisation		Project Title	Description	Comment
Unsuccessful Minor Community Events				
	Nil			
Unsuccessful Minor Community Projects				
	Nil			
Unsuccessful Minor Community Facilities				
1	Gormandale Football & Netball Club	Repair the side of the Clubrooms	The concrete sheeting is disintegrating and needs to be urgently replaced.	<ul style="list-style-type: none"> Identified as a Community Committees 60/40 maintenance project.
Unsuccessful Individual Sponsorship				
	Nil			

18. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

19. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.