



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

COUNCIL MEETING AGENDA ORDINARY MEETING

Meeting to be held via Skype

Tuesday 21 September 2021, commencing at 6:00 PM

**or join Wellington on the Web:
www.wellington.vic.gov.au**

**ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

Due to ongoing COVID-19 restrictions, the “Minister’s Good Practice Guideline MGP-1: Virtual Meetings”, issued by the Minister for Local Government, continue to apply. Pursuant to section 87 of the Local Government Act 2020, these guidelines ensure that local Government decision making can continue in line with COVID-19 restrictions and further details can be found on the Local Government Victoria website.

These guidelines took effect from 1st May 2020 and will remain in place through to 26th April 2022.

While members of the public cannot attend this meeting in person, we have provided options for you to interact with us virtually via our Council Meetings page on the Wellington Shire Council Website. You are able to interact with Council in two ways:

- Email a specific question or comment relating to a particular Council Agenda item no later than 1:00pm on the day of the Council Meeting; or*
- For general questions to Council, via the online webform early in this meeting to ensure that your questions can be dealt with at the end of this meeting.*

While we maintain a virtual way of gathering, we thank you for your ongoing support.

ACKNOWLEDGEMENT OF COUNTRY

“We acknowledge the traditional custodians of this land, the Gunaikurnai people, and pay respects to their Elders past and present”

PRAYER

“Almighty God, we ask your blessing upon the Wellington Shire Council, its Councillors, officers, staff and their families. We pray for your guidance in our decisions so that the true good of the Wellington Shire Council may result to the benefit of all residents and community groups.”

Amen

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

To adopt the minutes of the Ordinary Council Meeting of 7 September 2021.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 7 September 2021.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

7.2. RECEIPT OF PETITION: OBJECTION TO PLANNING APPLICATION P291/2021

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

To present Council with a petition raising objections to Planning Application reference P291/2021 for the reasons as set out in the attached submission and signed petition.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the attached petition raising objections to Planning Permit application reference number P291/2021 for the reasons as set out in the attached submission and signed petition.

BACKGROUND

Council has received a submission, including a signed petition, objecting to Planning Application reference number P291/2021. This application relates to an application for the development and use of land located at 970 Heyfield-Seaton Road, Heyfield to breed and keep up to 40 dogs.

ATTACHMENTS

1. Petition - Objection to Planning Application P 291/2021 [7.2.1 - 7 pages]

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Rule 7.5(2) of Wellington Shire Council Governance Rules provides for petitions and joint letters:

“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3: *“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

Strategy 6.3.3: *“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

From: [REDACTED]@gmail.com <[REDACTED]@gmail.com>
Sent: Sunday, 22 August 2021 12:37 PM
To: Planning <planning@wellington.vic.gov.au>
Cc: Cr Carmel Ripper <carmelr@wellington.vic.gov.au>; Cr Carolyn Crossley <carolync@wellington.vic.gov.au>; John Tatterson <johnt@wellington.vic.gov.au>
Subject: DEB - P291/2021 Planning Application

Wellington Shire Council
Town Planner
P.O. Box 506,
SALE VIC 3850
Email: planning@wellington.vic.gov.au

22 August 2021

Dear Sir/Madam,

RE: NOTICE OF AN APPLICATION FOR A PLANNING PERMIT
PPTY: 970 HEYFIELD-SEATON ROAD, HEYFIELD
REFERENCE NUMBER: P291/2021

I hereby submit this Objection on behalf of the Seaton community and include signed petition pages .

Issues with the Application for a Planning Permit

1. Under Section 52 of the Planning and Environment Act 1987, it is Council's responsibility to give notice to owners and occupiers of allotments in the vicinity should Council believe that the approval of the application could cause material detriment to those people. Given that my property is only 750 meters as the crow flies from where the land affected by the application is located, I believe that Council has not fulfilled its requirements in this regard; Notice identifies the property as HEYFIELD, where in fact it is located in **SEATON**.
2. Further I note that I notified Council of this information in my personal submission and this has not been addressed to my knowledge.

Noise issues

3. It is documented that any one dog can bark at 100 decibels (this is equivalent to a single chainsaw made by just one dog). This one sound can travel up to 5 kms. Given that the application is for 30 dogs it would be safe to assume that the noise level would be up to 30 times greater than a single dog at the property. It is my view that this will detrimentally impact the larger community.
4. Every home owner or occupier is entitled to quiet enjoyment and given that in our community of Seaton we are unable to operate chainsaws, generators, farming equipment etc. outside the hours of Monday to Friday: 8:00 pm–7:00 am Weekends and public holidays: 8:00 pm–9:00 am to ensure quiet enjoyment is achieved, I would like to know how the applicant can ensure that the noise created by their dogs can be silenced to ensure that our Council's guidelines are adhered to.
5. If Council approves this permit Both the Dog and Cat Management Board and local councils also have the power to issue **Control (Barking Dog) Orders**. They can issue this order on their own initiative or on an application from someone, if satisfied that the dog is a nuisance and has created noise by barking or otherwise in circumstances that would

constitute an offence under s 45A(5). I would suggest that Council will receive many an application based on the noise level above which could all be avoided if the application is denied.

6. The plain fact is that when hounds howl, 1 in all in, and this building & yard is placed where noise will travel across open paddocks, especially to homes in the North & South.
7. The consensus from residence is WHO is going to monitor this and ensure numbers (30) are adhered to.

Environmental effects on Back Creek

8. Given where the Kennels is to be located on the property there is a significant concern that there could be serious contamination of Back Creek. This is a permanent natural, underground spring which flows with rain events, The flows from this natural spring and rain runoff feeds into a number of livestock dams on adjoining properties. Therefore high risk of contamination. Scientists have established the fact that the dog's gut harbors a particular type of bacteria known as the coliform bacteria. This bacterium includes the dreaded E. coli bacteria that cause symptoms of gastrointestinal disorders in humans and other animals and the faecal coliform bacteria. Dog faeces also contain strains of salmonella and giardia. Although certain strains of the E. coli bacteria benefit dogs as they prevent the formation of pathogenic bacteria in the intestine, some strains are known to cause haemolytic-uremic syndrome in humans and livestock. The Applicant may not be aware of the natural spring and seasonal creek's location, so it is up to Council to ensure that this is raised as a major concern for our wildlife and stock surrounding this water course. Further the faeces of 30 dogs will create a definite odour when passing the property as well as the prevailing winds will traverse the odour across the open paddocks.
9. Given the location of the proposed building, and subsequent proposed installation of septic tanks, it is my belief that the runoff lines from this with have significant impact on Back Creek.

Livestock

10. A great majority of the Seaton Community have a wide range of livestock namely, cattle, sheep, pigs, geese, ducks, chickens, horses, donkeys, goats and the list goes on. Hounds are specifically bred to hunt down pray. The community have raised serious concerns about the risk to ALL their animals, should one or more of the these hounds get loose of the kennel facilities, How is The Melbourne Hunt Club going to provide their absolute certainty to all of the owners of livestock in Seaton that their animals will not be hunted down as pray. All of the abovementioned animals that belong to our farmers are all prey animals that have a flight instinct inbuilt from birth whereas Hounds are the predatory species. I know without a shadow of a doubt that otherwise docile, friendly and people loving horses if chased by a barking Hound that is biting at their heels would fence themselves out of fear, further if they were to escape their well fenced paddocks and get out on the main road causing a car accident that was to take a life, is Council willing to confirm that individuals would not be liable for their horse to be out on the road?. Would Council further not claim on my Public Liability Insurance and then following this would Council ensure that all Veterinary Care and payment were made by the Melbourne Hunt Club should an injury be inflicted as per the above scenario. This is just one scenario although I would be happy to submit plenty more at Council request.
I am sure following this, we will see the Melbourne Hunt Club claim that their dogs are highly trained and would never pose a threat to our communities livestock or pets, however given that the Melbourne Hunt Club has had to have dogs put down in the past

following innocent peoples pets being killed by loose hounds from their facility. We all have the right to feel safe in our community and approving this application will not ensure this for your current tax paying loyal property owners.

Traffic

11. I believe that Council also needs to consider the traffic impact that granting this application would have on our rural roads. If the Melbourne Hunt Club and its members will be attending the property on a regular basis, this will increase the traffic significantly to our small farming community of Seaton. Given that our roads require constant maintenance by Council as it is, I would think that this increase in traffic would be something that would probably affect Council and it's budget more than it will the community in Seaton.

Straying of dogs

12. Given that the Application is to have breeding of these foxhounds as per the proposal. Male dogs have excellent senses of smell and can sense an intact female in heat up to 5 kms away. Dogs have geographic territories, and they can generally detect any intact females within those boundaries. This being the case, everyone in the Seaton and Dawson Township that has an entire male pet or working dog will have consistent issues with their dogs as they will be able to scent these bitches on heat. Further should one of our Farmers dogs escape from their property in search of these hounds on heat should this be our current locals' problem to deal with or will Council and the Melbourne Hunt Club take responsibility for this?

I further quote the following for consideration- the Wellington Planning Scheme states
14.01-2 Sustainable agricultural land use. Ensure that the use and development of land for animal keeping or training is appropriately located and does not detrimentally impact the environment, the operation of surrounding land uses and the amenity of the surrounding area.
21.17-2 Agriculture: Strategy, Protect high quality agricultural land and discouraging its use and development for dog breeding and boarding facilities, particularly in the MID.
22.02-2 Objective: To discourage the use and development of agricultural land that would be incompatible with its sustainable use for ongoing agricultural production.
22.02-3 Policy: Discourage to use and development of productive agricultural land, particularly in the MID for dog breeding & boarding facilities.
35.07 General Issues: Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.
59.13-2 Building works in a rural Zone: Decision Guidelines-In assessing an application the responsible authority must consider as appropriate:

- Whether the proposal will have an adverse impact on adjoining and nearby land issues
- The need to protect amenity of existing residents
- Whether the development will support and enhance agricultural production

Fox hounds are often a sociable animal, however they are also a **PACK** animal & the concern is for children, domestic pets, stock & horse riders in the area.

To conclude this submission I would like for Council to seriously consider the wishes of the community. We live in a very quiet rural location by choice and feel that the impact of 30+ dogs would be detrimental to our lifestyle as well as the environmental impacts to the farming community.

Please review the attached petition to ascertain just how many of the local community residents do not want this application to be approved, and I would be pleased if Council would confirm by return that they intend to support our local community in providing a safe and enjoyable space for us all, as they have managed to provide to us all to date.

If you have any questions or require anything further, please do not hesitate to contact me.

Dí Land

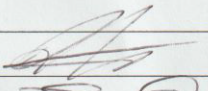
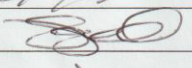
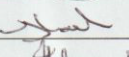
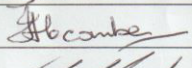
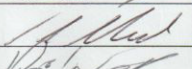
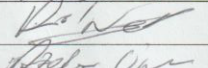
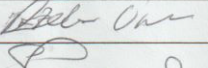
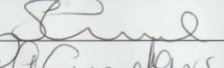
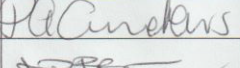
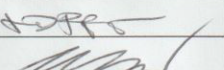
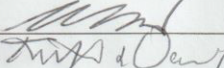
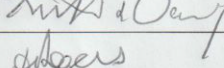
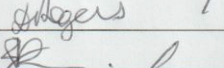
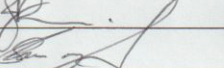
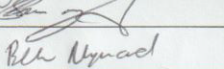
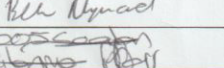
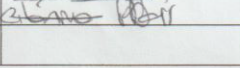
E: [REDACTED]@gmail.com

P: [REDACTED]

Submission Petition Wellington Shire Council

Petition to object to the issue of a Planning Permit application reference number P291/2021

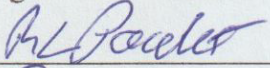
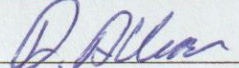

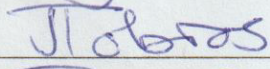

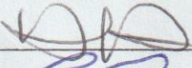
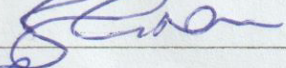
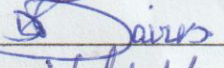
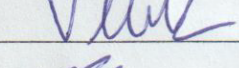
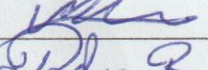

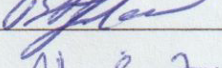
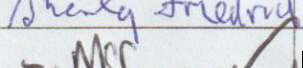
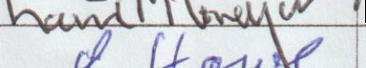
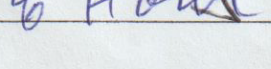
We, the undersigned residents of the Wellington Shire Council, in accordance with the Notice of an Application for a Planning Permit for the property known as 970 Heyfield-Seaton Road, SEATON Vic 3858 hereby object to the issue of this permit to the Responsible Authority by way of group submission:

Name of Resident	Signature of Resident	Address of Resident	Date Signed
Don Vigilante		Thomson Lane	16/8/2021
Di LAND		Thomson Lane	18/8/21
John LAND		Thomson Lane	18/8/21
Ida Slocombe		Thomson Lane	19/8/21
Peter Slocombe		Thomson Lane	19/8/21
ANDREW ONEILL		COWWARR	21/8/21
HELEN ONEILL		RD SEATON	21/8/20
Sharon Andrews		Seaton Rd Seaton	21/8/21
Peter Andrews		"	21/8/21
Trevor Ripper		Seaton Seaton	21/8/21
Michelle Ripper		"	21/8/21
KEITH WARDY		Seaton Rd	21/8/21
DEBORAH ROGERS		Seaton	21/8/21
Janine Barr		Seaton	21/8/21
SHANE MANNING		" " "	21/8/21
Ben Myrard		"	21/8/21
PETER BARR		Seaton	21/8/21

Prepared and submitted for an on behalf of residents by Di LAND Thomson Lane, Seaton Vic 3858

Petition to object to the issue of a Planning Permit application reference number P210

we, the undersigned residents of the Wellington Shire Council, in accordance with the Notice of Decision to Grant a Planning Permit for the property known as 970 Heyfield-Seaton Road, Seaton Vic 3858 hereby object to the issue of this permit to the Responsible Authority by the group submission:

Name of Resident	Signature of Resident	Address of Resident	Date Signed
BOB PADLET		SEATON	14/8/18
DAVID ALLMAN		JOHNSON LANE SEATON	14/8/18
RON WYNMANLEY		JOHNSON LANE SEATON	16/8/18
JANNE TOBIAS		JOHNSON LANE SEATON	16/8/18
PAUL JOHNSTON		Heyfield-Seaton road	17/8/18
CHRISTY REARS		CHUTE ST SEATON	17/8/18
DAVEY CREN		JOHNSON LANE SEATON	17/8/18
ANDREW DAVIES		JOHNSON LANE	17/8/18
MIKTOA POPE		Hall Lane, Seaton	18/8/18
MIKTOA POPE		Hall Lane Seaton	18/8/18
TERE BARR		SEATON - GLENMAGGIE RD	18/8/18
BERNARD JOHNSTON		HEYFIELD SEATON Rd SEATON	18/8/18
SHIRLEY FRIEDRICH		CHUTE ST SEATON	18/8/18
HELEN MCGREGOR		McEvoy's Tr SEATON	18-08
BARBARA		JOHNSON	18-08

Submission Petition Wellington Shire Council

Petition to object to the issue of a Planning Permit application reference number P29V/2021

We, the undersigned residents of the Wellington Shire Council, in accordance with the Notice of an Application for a Planning Permit for the property known as 970 Heyfield-Seaton Road, ~~Seaton~~ Vic 3858 hereby object to the issue of this permit to the Responsible Authority by way of group submission:

[illegible]

7.3. RESPONSE TO PETITION: OBJECTION TO PLANNING APPLICATION P291/2021

ACTION OFFICER: GENERAL MANAGER DEVELOPMENT

PURPOSE

The purpose of this report is for Council to consider the petition received raising objections to planning permit application P291-2021.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That, in response to the subject petition presented at the Ordinary Council meeting of 21 September 2021, Council treats the petition as an objection to planning permit application P291/2021 and acknowledges that the statutory planning process will consider the issues raised by the petition.

BACKGROUND

An application for a planning permit for the keeping and breeding up to 40 fox hounds at 970 Heyfield-Seaton Road, Seaton was originally received on 5 October 2020. There were many objections to the proposal and the applicant withdrew their application on 8 December 2020 so that they could reconsider their position.

A new application at the same property was submitted to Council on 12 July 2021 for the breeding and boarding of up to 30 fox hounds (a reduction of 10) under planning permit application number P291/2021.

Notice of the application was sent to all of the previous objectors to the proposal plus all land holders within 1km of the proposed site (generally dog breeding and boarding applications are only advertised to landholders within 500m of the site). The notification period has now finished.

Council received a petition signed by 42 people on the 23 August 2021 and also received 11 objections to the proposal. Council will consider any further objections up until the date that a decision is made on the application.

The objections to the application and the petition raises the following key issues:

- the address of the application refers to 'Heyfield' rather than 'Seaton' (this has since been changed in Council's record keeping system);
- noise, and how the noise impacts can be mitigated against and enforced within the regulations;
- impacts of dog waste on Back Creek;
- impacts on livestock of surrounding landholders, should hounds stray;
- increase in traffic and the impacts on rural roads; and
- dogs from adjoining properties straying when hounds come into season.

The petition and all of the objections, including those made through Councillors, were sent to the applicant for their response on 2 September 2021. Council has also requested the following further information:

- dimensioned floor and elevation plans of the kennels including materials for construction;
- dimensioned plans of the day yards and detailed design drawings of the fences; and
- an acoustics report.

Once the applicant has had time to consider and respond to both the objections and to the request for further information, their response will be sent to the objectors.

A consultation meeting will then take place between the objectors and the applicant with the General Manager Development facilitating the meeting in a similar way to the broiler farm proposal in Rosedale (subject to Covid safety).

If necessary, either the applicant or the objectors will have a right to have the matter heard at the Victorian Civil and Administrative Tribunal.

ATTACHMENTS

Nil

OPTIONS

Council has the following options:

1. Treat the petition as an objection to planning permit application P291/2021 and allow the statutory planning process to manage the issues raised by the petition; or
2. Seek further information and consider at a future Council meeting.

PROPOSAL

For Council to treat the petition as an objection to planning permit application P291/2021 and allow the statutory planning process to manage the issues raised by the petition.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

Council will communicate with the head petitioner regarding the issues raised in the petition and confirm that all of the objections will be considered as part of the assessment of planning permit application P291/2021.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategies:

Strategic Objective 6.2: *“Community engagement and customer service excellence is central to Council's decision making process.”*

Strategy 6.2.2: *“Actively engage with both internal and external stakeholders to appropriately inform about council business.”*

Strategy 6.2.3: *“Ensure sound processes are in place to facilitate input into Council deliberations and decision making.”*

This report supports the above Council Plan strategic objective and strategies.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. MAYOR AND COUNCILLORS REPORT

10.1. MAYOR AND COUNCILLORS REPORT

ACTION OFFICER: COUNCILLOR GARRY STEPHENS

RECOMMENDATION

That the Mayor and Councillors report be noted.

7 AUGUST TO 3 SEPTEMBER

9 August	Gippsland Climate Change Network meeting, online	Cr Crossley attended
10 August	Small Business Energy Saver Program meeting, online	Cr Crossley attended
11 August	Gippsland Community Power Hub governance meeting, online	Cr Crossley attended
	Youth Council meeting, online	Cr Wood attended
	Yarram Early Learning Centre meeting, online	Mayor Stephens attended
13 August	Startup Gippsland – Pitch Final, online	Cr Maher attended
15 August	Sale RSL Vietnam Veterans Commemorative and Wreath Laying service, Sale	Mayor Stephens attended
19 August	SEATS Executive Committee meeting - Day 1, online	Cr Tatterson attended
20 August	SEATS Executive Committee meeting and AGM - Day 2, online	Cr Tatterson attended
	One Gippsland Board meeting, online	Mayor Stephens and David Morcom, Chief Executive Officer attended
24 August	Wellington Renewable Energy Forum, online	Mayor Stephens, Cr Crossley, Cr McKenzie, Cr Bye, Cr Maher, Cr Wood,

		Cr Tatterson and Cr Ripper attended
26 August	Municipal Emergency Management Planning Committee meeting, online	Cr Crossley and Cr Wood attended
	One Gippsland – Coalition Local Member Round Table, online	Mayor Stephens attended
2 September	Star of the South Community webinar and Q&A session, online	Mayor Stephens attended
3 September	RaP meeting, online	Cr Maher attended

COUNCILLOR GARRY STEPHENS
MAYOR

11. DELEGATES REPORT

12. CHIEF EXECUTIVE OFFICER

12.1. CHIEF EXECUTIVE OFFICER'S REPORT

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

RECOMMENDATION

That the Chief Executive Officer's report be received.

7 AUGUST TO 3 SEPTEMBER 2021

13 August	Attended Destination Gippsland's Board meeting, online Attended Rural Council Victoria – Rural Transformation Program, online
19 August	Attended a One Gippsland videoconference with Ms Harriet Shing MP, online
20 August	Attended a One Gippsland Board meeting with Mayor Garry Stephens, online
23 August	Held a videoconference with Central Gippsland Health's Chief Executive Officer, Mr Mark Dykgraaf
24 August	Attended a Wellington Renewable Energy Forum, online Attended a Roundtable for Gippsland Clean Energy Vision and Prospectus, online
26 August	Attended a One Gippsland – Coalition Local Member Round Table conference, online
27 August	Attended a Rural Council Victoria committee meeting, online
1 September	Attended a joint DJPR, Local Government CEO's and MAV Forum, online <ul style="list-style-type: none">- LGV provided an overview of the recently announced Local Government Culture Review Project- Price Waterhouse Coopers are the appointed consultant to work on behalf of Local Govt Victoria- Ideal is not to 'audit', but to identify what 'good' looks like from a point of view of Councillor and Council behaviour. Their focus won't be so much on organisational culture, but Councillor culture.- Minister Leane taking four weeks sick leave - Minister Mary-Anne Thomas to 'sit in the chair'. Held a videoconference with TAFE Gippsland's Chief Executive Officer, Mr Grant Radford

12.2. JULY AND AUGUST 2021 COUNCIL PLAN HIGHLIGHTS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

For Council to receive and note the July and August 2021 Council Plan Highlights.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive and note the July and August 2021 Council Plan Highlights as attached.

BACKGROUND

The July and August 2021 Council Plan Highlights comprise key highlights towards achievement of the 2017-21 Council Plan.

ATTACHMENTS

1. July 2021 Council Plan Highlights [12.2.1 - 5 pages]
2. August 2021 Council Plan Highlights [12.2.2 - 4 pages]

OPTIONS

Following consideration of the attached July and August 2021 Council Plan Highlights, Council can resolve to either:

1. Receive and note the July and August 2021 Council Plan Highlights; or
2. Not receive and note the July and August 2021 Council Plan Highlights and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached July and August 2021 Council Plan Highlights.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Plan Highlights report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The July and August 2021 Council Plan Highlights has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3: *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

JULY 2021 COUNCIL PLAN HIGHLIGHTS

Tree Works

Year one of tree trials planting in various locations has commenced and regular assessments of progress will be undertaken to determine whether new species are suitable for addition to the urban forest.

Heyfield Town Tree Plan planting has been completed as part of the first year of works.

Youth Play

Heyfield Youth Play Precinct project on track for delivery by Christmas 2020. This includes the expansion of the existing skate park and construction of an asphalt pump track.

Highlights

Highlights for the month of July include commencement on funding application through the TAC Local Government Grant Program, tender submissions completed for a flocon and a water truck under Council's plant renewal program, consultant engaged to undertake York Street funding application on behalf of Council, and the procurement process commenced for our Plant and Equipment Services and Material Supply panel contracts.

The Built Environment Planning Team received and completed 91 customer requests this month.

Sustainability Strategy released

The Sustainability Strategy was released internally and publicly. Registration of Intent to develop Transition Plan document submitted.

Art Gallery

NAIDOC Week celebrations at the gallery commenced with a Welcome to Country from Gunaikurnai Elder, Aunty Liz Thorpe, and a traditional Smoking Ceremony performed by Uncle Wayne Thorpe followed by a traditional bush foods morning tea and a flag raising ceremony. The NAIDOC Week exhibition ran from 5 July until 16 July 2021.

Community Facilities Planning

Maffra Lawn Tennis – Fencing Renewal: Contractor is now back on site with works scheduled for completion in August

Yarram Regent Façade: Façade and accessibility improvements complete. Digital Signage supplier scheduled to meet with CoM to finalise functionality.

Maffra Lawn Tennis – Pavilion Redevelopment: Construction tender currently advertised closing on 18 August.

Sale Tennis Redevelopment: Stage 1 works are complete and stage 2 works are nearing completion.

Sale Memorial Hall Roof Replacement: Works have been completed. Discussions ongoing with the CoM to plan for future electrical upgrade.

Cameron Stadium Redevelopment: Construction complete. Landscaping nearing completion and signage installation to be completed in August.

Briagolong Recreation Reserve – Multicourt Redevelopment: Project has received funding from the state government. Delivery planning is underway.

Maffra Recreation Reserve – Netball Court Redevelopment: Project has received funding from the state government. Delivery planning is underway.

Stephenson Park Changeroom Redevelopment: Construction tender is advertised, closing on 30 July.

Sale Oval Redevelopment: Stage 2 works scheduled to commence following current football/netball season. Stage 1 works underway.

Longford Recreation Reserve – Access Road: Construction tender has been awarded.

Baldwin Reserve – Fencing Upgrade: Club to deliver project under a funding agreement with Council.

Stephenson Park – Croquet Amenities: Delivery planning underway.

Accessibility Projects:

- Briagolong Mechanics Hall – Heritage Victoria Permit submitted
- Rosedale Rec – Project agreement completed. Works to commence in August
- Sale Seniors – Automatic door completed
- Yarram Seniors – ready to commence
- Gormandale – Committee of management is delivering, works commenced
- Stratford Seniors – pre-planning investigations underway
- Maffra Hall - pre-planning investigations underway

Stratford Recreation Reserve Social Rooms – Design: Funding agreement executed with committee of management. Committee is obtaining quotes for designs.

Emergency Management

Emergency management relief and recovery is continuing from the 9 June 2021 storm and flood event, with 245 active community cases to support.

Recruitment is underway to fill the role of Municipal Fire Prevention Officer (MFPO) as well as new temporary positions (funded by Bushfire Recovery Victoria) in Emergency Recovery.

A COVID case was recorded in Wellington Shire during July resulting in testing sites being established in Sale and Heyfield by the Gippsland Region Public Health Unit, with logistics supported by Council emergency management staff and local health services and clinic staff.

Leisure Services

The month of July saw Leisure Services close facilities for a fifth time, due to significant COVID-19 restrictions. Online and social media classes and activities were again made available to the public during this time. Aqua Energy and Gippsland Regional Sports Complex resumed direct service offerings upon restriction easements on Wednesday, 28 July 2021, with the support of a booking system for group fitness classes and strong public communications.

Gippsland Regional Sports Complex continues to host the Gippsland Regional Public Health Unit, supporting their ongoing delivery of COVID-19 vaccinations.

The former creche area multi-purpose development works were completed to increase utilisation, including increased offerings of Mind Body and Soul classes, training courses and dedicated fitness training space for user groups. Completed works included a connecting door to gym area, new training ICT infrastructure, improved flooring, blinds and clearing of fixed furnishing.

Gippsland Regional Sports Complex and the Sale Netball Association were finally able to host the delayed, but very popular Net-Set-Go program. NetSetGO is Australia's official starter program for girls and boys aged 5 to 10 years old.

Library Services

166 children and 83 adults enjoyed July school holiday programs at the Sale, Stratford, Maffra and Heyfield libraries with activities including: 'Let Loose and Laugh at the Library with Aussie Kids Rock (music and fun); Up and Atom (kids exploring science with games and experiments); Treasure Hunts (find book characters in the children's collection); Sand Art Craft (individual art creation); and Leaf Seed & Sprout (decorating leaves and growing seeds in the library).

Local author, Helen Rayson-Hill spoke and read from her latest book 'Eleanor the firebrand Queen', in an afternoon event at the Port of Sale hosted by Darren McCubbin.

The library launched a public survey of its services and future direction through Your Wellington Your Say and individual surveys at branches.

The New Professionals Civic Reception was held at the Port of Sale, giving a warm welcome to new professionals recently starting work in the Wellington shire area.

Click & Collect services during lockdown #5 in July saw 1,036 items delivered to 276 patrons, proving once again to be a very popular service when COVID restrictions are in place.

The Wedge performing arts centre

Our major highlight for July was the successful performances of The Wedge's first in-house production, *42 George Street* written by local playwright, actor and director Melesa Eldred. They performed to sold out (Covid Safe capacity) audiences for four wonderful shows with a number of industry professionals making their way down from Melbourne specifically to see this locally created and produced work.

July saw the return of the Melbourne International Comedy Festival Roadshow to The Wedge for the first time since 2019. With a full (Covid Safe capacity) audience it was great to see such a well-loved annual show return to our stage.

The Wedge welcomed Spark Youth Dance Company, a dance and performance company that is completely run, designed and directed by people under the age of 21, for their production of "Snow and Rose" to our school holiday audiences.

The Wedge, in conjunction with VI-PAC (Vison Impaired Persons Activity & Coffee) ran a tactile tour for the July production of *42 George Street* catering to audience members with low vision, improving accessibility and enjoyment for more people.

Policy updates

Wellington Shire Council is committed to providing a safe, flexible, and respectful environment for employees and Councillors that is free from all forms of sexual harassment. A new Sexual Harassment Policy has been launched, effective from July 2021. The policy defines sexual harassment, outlines unacceptable behaviour and its consequences. This policy will assist in making sure that all employees and leaders encourage the prompt reporting of incidents and always act immediately on any complaints that involve sexual harassment. We are currently developing training for all staff.

We have also made some updates that have resulted in the creation of a new Leave Policy. The previous information captured in our Annual Leave and Long Service Leave, Defence Force Leave, Emergency Leave and Jury Service Leave policies has now been consolidated

into one overarching Leave Policy. We have made these changes to ensure that when an employee needs to take a leave of absence there is a clear, concise, and understandable leave policy that provides clarity and sets expectations regarding leave options. We have also updated the policy to include agreed changes from Council's Enterprise Agreement No.10. discussions.

We have also updated our Parental Leave Policy to include the discussions and we have also made changes to our Emergency Management Remuneration policy.

Performance Review Lunch and Learns

In July, to support the close of our Performance Appraisal cycle, we ran a short series of Lunch and Learn sessions for both employees and Managers. These sessions were recorded and will be available on the HR Homepage for staff to view as required. Sessions were very well received by those who attended, and feedback was very positive. We look forward to creating more Lunch and Learn sessions on other HR related topics in the near future.

Workplace Gender Audit – Gender Equality

Work is currently underway to finalise our workplace gender audit following the close of our Gender Equality survey. The Gender Equality Act 2020 requires organisations to regularly collect and report data on gender equality in the workplace by doing workplace gender audits.

This data will help us to understand if change is needed and will be a key element of the upcoming Gender Equality Action Plan due to be completed by 31 March 2022. By publicly reporting this data, we can also be transparent and accountable to both our employees and the community.

Archibald Prize

The design and development of Wellington's Archibald Prize website has been completed inhouse by our Digital Communications Officer (Business Systems team).

Financial Year End

Finance staff have continued to work through the many year-end tasks that are required in July:

- Working through year end procedures and financial close off
- Preparation of year end accounts
- Finalisation of the 10 Year Financial Plan which is now open for public comment
- Focussing on completing reconciliations.

West Sale Technical Studies

A Cultural Heritage Management Plan has been completed for industrial land adjacent to the West Sale Airport. The recommendations of the study will inform an indicative layout design for the 55ha of land and allow progress of the preparation of a more detailed development plan stage.

Renewable Energy Impact and Readiness Project

An application has been lodged with Rural Development Victoria to provide funding for the 'Wellington Renewable Energy Impact and Readiness Study' (the Study).

The Study would provide Council with an economic evidence base and action plan to ensure that all potential benefits of proposed renewable energy projects in the area are understood and facilitated through planning and economic development actions.

Municipal Services

Environmental Health Customer Satisfaction survey rolled out to proprietors who had opened a new premises within the last six months.

Gippsland Food and Fibre Awards

Entries for the Gippsland Food and Fibre Awards are open with the submission closing date extended to 19 September 2021.

The program encourages farming operations and agribusiness of all sizes to consider an entry. The Gala Presentation Dinner is scheduled for 19 November 2021 in Sale.

The Middle of Everywhere Campaign

The roll out of the Middle of Everywhere town entry signage across the municipality has begun with strong interest from smaller towns prompting discussions around a second tier installation of signage. Municipality entry signage is currently being developed.

West Sale Airport

Permit issued for the subdivision of \$1.9M West Sale Airport land sale. This follows the signing of a Heads of Agreement, Council and Statutory approvals being obtained and an earlier planning permit to expedite the process. This major project is currently tracking ahead of schedule.

Maffra Waste Transfer Station

Acceptance of offer to acquire land by agreement achieved. This is land required for the future Maffra Waste Transfer Station and follows a series of meetings with the landowner to negotiate the acquisition by agreement.

AUGUST 2021 COUNCIL PLAN HIGHLIGHTS

Built Environment and Natural Resources

The hard waste collection for Wellington Shire has begun for 2021.

The Heyfield Transfer Station upgrade tender has been released.

Work has commenced on a Black Spot application for Macarthur / Lansdowne Street intersections and on two Bushfire Recovery applications for both Dargo and Seaspray / Loch Sport.

Gippsland Art Gallery

The gallery was open for 16 days during August, between COVID-19 restrictions and in that time, we opened the outstanding new exhibition 'We are the Land, the Land is Us' by East Gippsland First Nations artist Lee Darroch. Lee presented an artist talk on Saturday 14 August 2021, followed by morning tea provided by the Friends of the Gallery.

A well-attended community 'behind the scenes' tour of the gallery collection, led by Gippsland Art Gallery Director Simon Gregg was held on 18 August 2021.

Community Facilities Planning

Maffra Lawn Tennis – Fencing Renewal: Works are in their final stages, with fencing completed on synthetic courts and four of the grass courts.

Yarram Regent Theatre Façade – Façade and accessibility improvements complete. Digital signage has been ordered and is anticipated to arrive in October.

Maffra Lawn Tennis – Pavilion Redevelopment: Construction tender has closed, and evaluation is underway.

Sale Tennis Redevelopment - Court resurfacing works, completed by the Sale Tennis Club's contractor and surrounding works by Council's contractor are complete with minor works outstanding.

Briagolong Recreation Reserve – Multicourt Redevelopment: Tender brief for design and construction works being finalised and will be advertised in September.

Maffra Recreation Reserve – Netball Court Redevelopment: Tender for design and construction works being finalised and will be advertised in September.

Stephenson Park Changeroom Redevelopment - Construction tender has been awarded with works anticipated to commence in September pending changes to the football/netball season impacted by COVID-19 restrictions.

Sale Oval Redevelopment – Stage 2 works are scheduled to commence following the scheduled football/netball season.

Longford Recreation Reserve – Access Road: Works have commenced on site.

Baldwin Reserve – Fencing Upgrade: Club to deliver project, currently sourcing quotes.

Stephenson Park – Croquet Amenities: Delivery pre-planning underway.

Accessibility Projects

- Briagolong Mechanics Hall – Heritage Victoria permit submitted
- Rosedale Recreation Reserve – works underway

- Sale Seniors – automatic door completed
- Yarram Seniors – project ready to proceed
- Gormandale Recreation Reserve – works complete
- Stratford Seniors – delivery planning and investigations underway
- Maffra Hall - delivery planning and investigations underway.

Stratford Recreation Reserve Social Rooms – Club has sourced quotes and engaged a contractor to undertake design.

Two Quick Response Grant applications were received in August and three awarded for a total of \$4,102 in funding to community events, projects and facilities.

28 Community Assistance Grant applications were received for the August round. These are currently under assessment with recommendations to go to Council in September

Emergency Management

Emergency recovery work is continuing following the 9 June 2021 storm and flood event, with 249 active impacted cases to support. Recruitment is under way for two new emergency recovery temporary positions, funded by Bushfire Recovery Victoria.

Recruitment is also underway to fill the role of Municipal Fire Prevention Officer ahead of summer bushfire season private property inspections.

Leisure Services

Aqua Energy saw an increase in utilisation of the newly established multi-purpose space (former creche area) with the space booked by the Sale Swim Club Monday to Friday for strength and conditioning training. This has attracted additional gold memberships to Aqua Energy and an average of 80 additional gym visits each week.

Outdoor pool pre-season maintenance commenced in August in preparation for the 2021/22 summer season. Works include minor site maintenance, pool tiling and painting. Seasonal recruitment has also begun, with Leisure Services looking to attract new pool lifeguards to support the seasonal demands.

Three new Aquatic Education Swim Teachers have become qualified through our *Swim Teacher In Training*. Developed to combat the ongoing industry shortage of swim teachers across the state, this method of building our workforce supports increased public demand for child and adult water education.

After opening for 16 days between COVID restrictions, Aqua Energy and Gippsland Regional Sports Complex again largely closed to the public in mid-August.

As a Chief Health Officer permitted service, Aqua Energy was able to offer restricted hydrotherapy pool services to the community during this period of closure. Hydrotherapy clientele ranges from members with severe mobility issues, post-operation patients, through to our community's older demographic, who access the pool to assist with chronic and/or degenerative ailments. This service has proven popular with a utilisation percentage of 82% at end of August.

Gippsland Regional Sports Complex continued to host the Gippsland Region Public Health Unit, supporting their ongoing delivery of COVID-19 vaccinations.

Wellington Libraries

Between periods of COVID restrictions, 27 children's programs ran in our libraries, providing important engagement and connection for families, while possible.

Click & Collect lending through our libraries served over 200 people with about 480 items borrowed during the two weeks of closure in August. Online resources lending increased by over 14%.

Two virtual author talks were held in conjunction with Latrobe City and East Gippsland libraries - Vikki Petratis and Monica McInerney, providing an alternative way to connect and participate in community life during periods of COVID restrictions.

Social Policy and Planning

Council's new municipal public health and wellbeing plan, Healthy Wellington, went on public exhibition after being drafted in consultation with health and community services providers, networks and stakeholders. This important document will guide how Council and all other services in Wellington plan and deliver their services over the coming four years.

The Wedge performing arts centre

The Saturday Drama School ran two weekly sessions before the latest COVID restrictions commencing, providing important opportunities for children and young people to build their creative skills and connect with like-minded theatre community members.

The Sale Film Festival presented the Lebanese film "Capernaum" to a capacity audience at The Wedge in August.

ICT Professional Services Tender

This tender is in progress and is designed to promote the local procurement of ICT expertise and service from local and surrounding providers. The tender is open to all providers across Gippsland and Victoria.

Laptop/Tablet Rollout

The laptop refresh program has commenced and is designed to replace Council's aging laptop fleet. This new technology will provide staff with added mobility and enable Council staff to work more efficiently if working remotely.

Microsoft Teams

Council has commenced the planning for the rollout of Microsoft Teams to the entire organisation. Microsoft Teams will improve Council's online interaction with community and ensure ease-of-use and improved accessibility for all Council and community meetings.

Electric Vehicle

Council has taken delivery of its first electric vehicle. Work is currently being undertaken to install a charging station at Desailly Street HQ.

Finance

August saw the continuation of the end of financial year audit and the finalisation of the financial statements.

Renewable Energy Impact and Readiness Project

An application to Rural Development Victoria seeking funding for the 'Wellington Renewable Energy Impact and Readiness Study' (the Study) has been successful in passing another stage in the process. A full application will now be prepared and submitted for consideration. The Study would provide Council with an economic evidence base and action plan to ensure that all potential benefits of proposed renewable energy projects in the area are understood and facilitated through planning and economic development actions.

Maffra Structure Plan

Council is now in receipt of a draft Maffra Structure Plan, which is expected to go on full public exhibition in the coming months.

North Sale Developer Contributions Report

A final Infrastructure Funding Arrangement has been prepared for the North Sale Growth Area. This will be reviewed by Council prior to external discussions taking place with interested stakeholders.

The Middle of Everywhere Campaign

Wellington Shire Council has been shortlisted as a finalist in a national program of the Economic Development Australia Awards. We have been recognised in the category of Economic Development – Marketing & Promotion for The Middle of Everywhere brand. Winners will be announced 13-15 October 2021.

Renewable Energy Forum

Our first Renewable Energy Forum was successfully hosted with great feedback and engagement from our RE stakeholders.

Yarram Aerodrome Master Plan

Workshop and presentation with stakeholders completed regarding Draft Yarram Aerodrome Master Plan. Strong engagement experienced at the workshop. This is the first ever master plan for the aerodrome.

Port of Sale

Council workshop completed which resolves the position on the slipway at the Port of Sale. Allows the \$2M Mooring Access Improvement Project to commence.

12.3. AUDIT & RISK COMMITTEE MEMBER APPOINTMENT

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

The purpose of this report is to provide information to Council to enable the consideration of, and a decision to appointment an external independent member to Council's Audit & Risk Committee.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council appoint an independent member to Council's Audit & Risk Committee for a three year period commencing 29 October 2021 and expiring 28 October 2024 in accordance with the recommendation in the attached confidential Audit & Risk Committee Member Appointment of this Council meeting agenda; and***
- 2. The information contained in the attached Audit & Risk Committee Member Appointment and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the Chief Executive Officer on 30 August 2021 because it relates to the following grounds: f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful applicant can be made public.***

BACKGROUND

Council maintains an Audit & Risk Committee in accordance with section 53 of the *Local Government Act 2020*. The Audit & Risk Committee is a formally appointed committee of the Council and is responsible to Council.

The Audit & Risk Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

The Audit & Risk Committee membership is comprised of two Councillors and three external independent persons with suitable knowledge and experience, all appointed by Council for periods varying to a maximum term of three years. The term of the current appointment is due to expire on 28 October 2021.

In order to ensure the vacant position is filled an Expression of Interest process has been undertaken to recruit a suitably qualified external member for Council's Audit & Risk Committee.

Advertising was undertaken in July and August 2021 and expressions of interest were received by the nominated closing date of 17 August 2021.

An interview process was held in August 2021. The Evaluation Panel's assessment and a recommendation for appointment is included in the attached confidential report.

ATTACHMENTS

1. Confidential Header Audit & Risk Committee Member Appointment [**12.3.1** - 1 page]
2. CONFIDENTIAL REDACTED - Independent Member Evaluation 2021 [**12.3.2** - 1 page]

OPTIONS

Council has the following options available:

1. Adopt the recommendation to appoint one independent member for a period commencing 29 October 2021 and expiring 28 October 2024 to Council's Audit & Risk Committee; or
2. Amend the recommendation in relation to the proposed appointment.

PROPOSAL

That Council appoint one independent member for a period commencing 29 October 2021 and expiring 28 October 2024 to Council's Audit & Risk Committee in accordance with the evaluation panel's confidential report attached.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3: *“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

Strategy 6.3.3: *“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

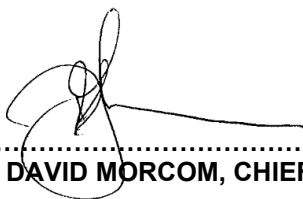


WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 September 2021**

On this day, 30 August 2021, in accordance with Section 66 Clause (2)(a) of the *Local Government Act 2020*; I, David Morcom, Chief Executive Officer declare that the information contained in the attached document **AUDIT AND RISK COMMITTEE MEMBER APPOINTMENT** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

- f) ***personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs***



.....
DAVID MORCOM, CHIEF EXECUTIVE OFFICER

13. GENERAL MANAGER CORPORATE SERVICES

13.1. ASSEMBLY OF COUNCILLORS

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

OBJECTIVE

To report on all assembly of Councillor records received for the period 30 August 2021 to 12 September 2021.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 30 August 2021 to 12 September 2021.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 30 August 2021 to 12 September 2021.

ATTACHMENTS

1. Assembly of Councillors - Council Day - 7 September 2021 [13.1.1 - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 30 August 2021 to 12 September 2021.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3: *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

**ASSEMBLY OF COUNCILLORS – 7 SEPTEMBER 2021
COUNCIL DAY (VIA MICROSOFT TEAMS/SKYPE)**

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
IT / Diary Meeting	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Stephens	Yes	N/A
	Cr Crossley	Yes	Cr Tatterson	Yes	N/A
	Cr McKenzie	Yes	Cr Wood	Yes	N/A
	Cr Maher	Yes	David Morcom, CEO	Yes	N/A
	Cr Ripper	Yes	Leah Carubia, EA CEO	Yes	N/A
	Cr Rossetti	Yes	Damian Norkus, ICT Operations Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE				CONFLICT/S OF INTEREST OR ACTION ITEMS
Workshops	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Tatterson	Yes	N/A
	Cr Crossley	Yes	Cr Wood	Yes	N/A
	Cr McKenzie	Yes	David Morcom, CEO	Yes	N/A
	Cr Maher	Yes	Arthur Skipitaris, GM Corporate Services	Yes	N/A
	Cr Ripper	Yes	Sharon Houlihan, GM Community & Culture	Yes	N/A
	Cr Rossetti	Yes	Chris Hastie, GM Built & Natural Environment	Yes	N/A
	Cr Stephens	Yes	Brent McAlister, GM Development	Yes	N/A

Workshops (cont.)	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE
	AQUA ENERGY REDEVELOPMENT - PROJECT PLANNING AND APPROVAL PROCESS	<ul style="list-style-type: none"> David Morcom, Chief Executive Officer Sharon Houlihan, General Manager Community and Culture Ross McWhirter, Acting Manager Leisure Services <i>Conflict of Interest: Nil</i>
	1. EXXONMOBIL UPDATE	<ul style="list-style-type: none"> Kartik Garg, Plant Manager – Longford (external) Kate Foster, Manager Economic Development <i>Conflict of Interest: Nil</i>
	2. BUILT ENVIRONMENT QUARTERLY UPDATE	<ul style="list-style-type: none"> Sam Pye, Manager Built Environment Zac Elliman, Coordinator Road Planning <i>Conflict of Interest: Nil</i>
	3. WURRUK GROWTH AREA DEVELOPMENT PLAN	<ul style="list-style-type: none"> Barry Hearsey, Acting Manager Land Use Planning Chris Curnow, Principal Town Planner – Beveridge Williams (external) <i>Conflict of Interest: Nil</i>
	4. COUNCIL LEASED CARAVAN PARKS UPDATE	<ul style="list-style-type: none"> Kate Foster, Manager Economic Development Daniel Gall, Coordinator Commercial Property <i>Conflict of Interest: Nil</i>
	5. DRAFT MARINE AND COASTAL STRATEGY UPDATE	<ul style="list-style-type: none"> Barry Hearsey, Acting Manager Land Use Planning <i>Conflict of Interest: Nil</i>
	6. MAFFRA TRANSFER STATION - PURCHASE OF LAND	<ul style="list-style-type: none"> Tim Rowe, Manager Natural Environment and Parks Samantha Nock, Coordinator Waste and Sustainability <i>Conflict of Interest: Nil</i>
	7. PUBLIC SUBMISSIONS DOMESTIC ANIMAL MANAGEMENT PLAN	<ul style="list-style-type: none"> Vanessa Ebsworth, Manager Municipal Services Peter Thompson, Coordinator Local Laws <i>Conflict of Interest: Nil</i>
	8. COUNCIL PLAN 2021/25 DRAFT COUNCIL PLAN/FINANCE PLAN/ASSET PLAN/ WELLINGTON 2030 SUBMISSIONS REVIEW	<ul style="list-style-type: none"> Bodye Darvill, Coordinator Council Plan Engagement Brent McAlister, General Manager Development Arthur Skipitaris, General Manager Corporate Services <i>Conflict of Interest: Nil</i>

13.2. IN PRINCIPAL APPROVAL OF DRAFT 2020/21 FINANCIAL AND PERFORMANCE STATEMENTS

ACTION OFFICER: MANAGER CORPORATE FINANCE

PURPOSE

For Council to approve in principle the draft 2020/2021 Financial and Performance Statements as attached and authorise two Councillors to certify these statements upon completion of the Auditor-General's review.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council approve, in principle, the Draft 2020/2021 Financial and Performance Statements as attached, subject to no material changes by the Victorian Auditor General's Office (VAGO) and authorise two Councillors from the Audit & Risk Committee to certify the statements in their final form.

BACKGROUND

Section 98 of the *Local Government Act 2020* requires Council to prepare an annual report in respect of each financial year.

The annual report must contain the following:

- a report of operations of the Council;
- an audited Performance Statement; and
- audited Financial Statements.

Council must pass a resolution giving its approval in principle to the Financial Statements and the Performance Statement so that Officers can submit these to the Auditor-General.

The Chief Executive Officer, Principal Accounting Officer and two Councillors appointed by Council must certify the statements, once amendments or changes requested by the Auditor-General have been made.

Council's Audit & Risk Committee has reviewed the draft Financial and Performance Statements having had discussions with the external auditors and formally recommends that Council approve the statements in principle.

The in-principal approval of the statements will enable the draft statements to be reviewed and certified by the Auditor-General. This will enable Council to meet its legislative requirement of submitting the 2020/2021 Annual Report to the Minister for Local Government by 30 September 2021 (transitional provision under *Local Government Act 1989*).

ATTACHMENTS

1. 2021 Financial Statements - 14 September 2021 v2 [13.2.1 - 55 pages]
2. WSC Performance Statement 2020-21 final [13.2.2 - 17 pages]

OPTIONS

Council has the following options available:

1. Approve, in principle, the Draft 2020/2021 Financial and Performance Statements as attached, subject to no material changes by the Victorian Auditor General's Office (VAGO) and authorise two Councillors from the Audit & Risk Committee to certify the statements in their final form; or
2. Not approve, in principle, the Draft 2020/2021 Financial and Performance Statements, as attached, at this time.

PROPOSAL

That Council approve, in principle, the Draft 2020/2021 Financial and Performance Statements as attached, subject to no material changes by the Victorian Auditor General's Office (VAGO) and authorise Councillors Stephens and McKenzie to certify the statements in their final form.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Section 99(2) of the *Local Government Act 2020* requires Council to pass a resolution giving approval in principle to the Financial and Performance Statements prior to submitting the statements to the Auditor-General.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3: *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.1: "Maintain processes and systems to ensure sound financial management."

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



Wellington Shire Council

ANNUAL FINANCIAL REPORT

For the Year Ended 30 June 2021

Wellington Shire Council
Financial Report
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Wellington Shire Council

ANNUAL FINANCIAL REPORT

For the Year Ended 30 June 2021

Wellington Shire Council
2020/2021 Financial Report

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Wellington Shire Council
2020/2021 Financial Report

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Comprehensive Income Statement For the Year Ended 30 June 2021

	Note	2021 \$'000	2020 \$'000
Income			
Rates and charges	3.1	63,473	63,431
Statutory fees and fines	3.2	1,039	782
User fees	3.3	6,159	6,652
Grants - operating	3.4	21,479	19,719
Grants - capital	3.4	11,355	10,513
Contributions - monetary	3.5	1,090	921
Contributions - non monetary	3.5	7,459	911
Other income	3.6	4,238	4,056
Total income		116,292	106,985
Expenses			
Employee costs	4.1	29,142	26,950
Materials and services	4.2	38,298	30,792
Depreciation	4.3	23,740	22,437
Amortisation - intangible assets	4.4	729	722
Amortisation - right of use assets	4.5	204	444
Bad and doubtful debts	4.6	32	107
Borrowing costs	4.7	92	243
Finance Costs - Leases	4.8	4	15
Other expenses	4.9	6,875	5,124
Net loss on disposal of property, infrastructure, plant and equipment	4.10	2,662	990
Total expenses		101,778	87,824
Surplus for the year		14,514	19,161
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation (decrement) / increment	6.1	(100)	105,875
Total comprehensive result		14,414	125,036

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet
As at 30 June 2021

	Note	2021 \$'000	2020 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1	49,934	67,532
Trade and other receivables	5.1	15,624	7,431
Other financial assets	5.1	66,925	40,493
Inventories	5.2	11	21
Other assets	5.2	271	315
Total current assets		132,765	115,792
Non-current assets			
Trade and other receivables	5.1	2,242	1,697
Property, infrastructure, plant and equipment	6.1	1,015,796	994,890
Right-of-use assets	5.8	154	324
Intangible assets	5.2	862	1,531
Total non-current assets		1,019,054	998,442
Total assets		1,151,819	1,114,234
Liabilities			
Current liabilities			
Trade and other payables	5.3	7,770	7,630
Trust funds and deposits	5.3	4,453	4,080
Unearned Income	5.3	21,396	4,830
Provisions	5.5	11,753	9,155
Interest-bearing liabilities	5.4	289	289
Lease liabilities	5.8	36	256
Total current liabilities		45,697	26,240
Non-current liabilities			
Provisions	5.5	13,613	14,871
Interest-bearing liabilities	5.4	737	1,026
Lease liabilities	5.8	134	134
Total non-current liabilities		14,484	16,031
Total liabilities		60,181	42,271
Net assets		1,091,638	1,071,963
Equity			
Accumulated surplus		424,490	405,558
Reserves	9.1	667,148	666,405
Total Equity		1,091,638	1,071,963

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity
For the Year Ended 30 June 2021

	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2021					
Balance at beginning of the financial year		1,071,963	405,558	655,543	10,862
Surplus for the year		14,514	14,514	-	-
Net asset revaluation increment	6.1	5,161	-	5,161	-
Transfer from asset revaluation reserve to accumulated surplus	6.1	-	5,261	(5,261)	-
Transfers to other reserves	9.1	-	(3,459)	-	3,459
Transfers from other reserves	9.1	-	2,616	-	(2,616)
Balance at end of the financial year		1,091,638	424,490	655,443	11,705

		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2020					
Balance at beginning of the financial year		950,300	388,816	551,595	9,889
Impact of change in accounting policy - AASB 15 Revenue from Contracts with Customers		(3,373)	(3,373)	-	-
Adjusted Opening balance		946,927	385,443	551,595	9,889
Surplus for the year		19,161	19,161	-	-
Net asset revaluation increment	6.1	105,875	-	105,875	-
Transfer from asset revaluation reserve to accumulated surplus	6.1	-	1,927	(1,927)	-
Transfers to other reserves	9.1	-	(2,821)	-	2,821
Transfers from other reserves	9.1	-	1,848	-	(1,848)
Balance at end of the financial year		1,071,963	405,558	655,543	10,862

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Wellington Shire Council
2020/2021 Financial Report

Statement of Cash Flows
For the Year Ended 30 June 2021

	2021 Inflows/ (Outflows) \$'000	2020 Inflows/ (Outflows) \$'000
Cash flows from operating activities		
Rates and charges	61,826	62,804
Statutory fees and fines	1,039	782
User fees	5,430	6,109
Grants - operating	22,035	21,453
Grants - capital	20,388	11,559
Contributions - monetary	993	546
Interest received	586	1,470
Trust funds and deposits taken	4,250	7,609
Other receipts	1,536	1,501
Goods and Services Tax Collected	1,775	1,070
Goods and Services Tax Refunds from the Australian Taxation Office	5,750	4,427
Employee costs	(29,640)	(25,838)
Materials and services	(36,106)	(29,640)
Trust funds and deposits repaid	(3,877)	(5,677)
Other payments	(4,917)	(4,378)
Goods and Services Tax Paid to Suppliers	(6,942)	(5,702)
Net cash provided by operating activities	44,126	48,095
Cash flows from investing activities		
Payments for property, infrastructure, plant and equipment (including intangibles)	(35,470)	(30,599)
Proceeds from sale of property, infrastructure, plant and equipment	817	623
Proceeds from sale of investments	121,682	124,639
Payments for investments	(148,114)	(128,913)
Net cash used in investing activities	(61,085)	(34,250)
Cash flows from financing activities		
Finance costs (paid)	(92)	(243)
Repayment of borrowings	(289)	(6,289)
Interest paid - lease liability	(4)	(15)
Repayment of lease liabilities	(254)	(378)
Net cash used in financing activities	(639)	(6,925)
Net (decrease) / increase in cash and cash equivalents	(17,598)	6,920
Cash and cash equivalents at the beginning of the financial year	67,532	60,612
Cash and cash equivalents at the end of the financial year	49,934	67,532
	Note	
Financing arrangements	5.6	
Restrictions on cash assets	5.1	

Wellington Shire Council
2020/2021 Financial Report

**Statement of Capital Works
For the Year Ended 30 June 2021**

	2021 \$'000	2020 \$'000
Property		
Land improvements	1,265	77
Total land	1,265	77
Buildings	6,415	7,113
Total buildings	6,415	7,113
Total property	7,680	7,190
Plant and equipment		
Plant, machinery and equipment	1,495	1,877
Fixtures, fittings and furniture	341	186
Computers and telecommunications	229	33
Library books	250	239
Total plant and equipment	2,315	2,335
Infrastructure		
Roads	16,271	11,074
Bridges	1,020	1,031
Footpaths and cycleways	3,509	3,600
Drainage	277	293
Recreational, leisure and community facilities	2,015	2,631
Waste management	160	575
Parks, open space and streetscapes	1,850	1,188
Aerodromes	123	49
Off street car parks	153	76
Other infrastructure	56	820
Total infrastructure	25,434	21,337
Total Capital Works expenditure	35,429	30,862
Represented by:		
New asset expenditure	231	378
Asset renewal expenditure	22,954	19,811
Asset expansion expenditure	3,215	3,755
Asset upgrade expenditure	9,029	6,918
Total capital works expenditure	35,429	30,862

The above Statement of Capital Works should be read in conjunction with the accompanying notes.
The Statement of Capital Works includes work in progress and excludes intangibles.

Notes to the Financial Report For the Year Ended 30 June 2021

OVERVIEW

Introduction

Wellington Shire Council was established by an Order of the Governor in Council on 2 December 1994. The Council's main office is located at 18-20 Desailly Street, Sale, Victoria 3850.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

Significant accounting policies

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of employee provisions (refer to Note 5.5)
- the determination of landfill provisions (refer to Note 5.5)
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of AASB 15 *Revenue from Contracts with Customers* or AASB 1058 *Income of Not-for-Profit Entities* (refer to Note 3).
- the determination, in accordance with AASB 16 *Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to Note 5.8)
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

**Notes to the Financial Report
For the Year Ended 30 June 2021**

OVERVIEW continued

(b) Impact of Covid-19

On 16 March 2020 a state of emergency was declared in Victoria due to the global pandemic COVID-19 virus, known as coronavirus. A state of disaster was subsequently declared on 2 August 2020.

The impacts of the pandemic have ebbed and flowed through the 2020-21 year and Council has noted the following significant impacts on its financial operations:

- Additional revenue – Grant funding was received for the Working for Victoria Initiative \$1.4M, CASi project \$0.06M and the Outdoor Dining Initiative \$0.21M.
- Revenue reductions – In response to the government directive amidst the COVID-19 outbreak, the leisure centres facilities / libraries / art gallery and community centres were closed. These closures resulted in a decrease in the council user fee income of (\$0.86M) from the adopted 2020/21 budget.
- Revenue foregone – In response to the hardship faced by the community Council waived the raising of interest. In addition debt collection procedures ceased due to court closures. The total revenue forgone was (\$0.29M).
- Additional costs – Any additional grant funding received due to the global pandemic resulted in an equal additional expenditure throughout the year of (\$1.7M).
- Cost Reductions – The closure of leisure centres facilities / libraries / art gallery and community centres resulted in a cost reduction that included reduced employee expenses, utilities, materials and other consumables of \$0.92M. The debt collection pause also resulted in a cost reduction of \$0.1M.

**Notes to the Financial Report
For the Year Ended 30 June 2021**

Note 1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. *The Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$600,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 16 June 2020. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

1.1 Income and expenditure

	Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000	Variance %	Ref
Income					
Rates and charges	64,276	63,473	(803)	(1)	1
Statutory fees and fines	786	1,039	253	32	2
User fees	7,922	6,159	(1,763)	(22)	3
Grants - operating	11,204	21,479	10,275	92	4
Grants - capital	16,028	11,355	(4,673)	(29)	5
Contributions - monetary	1,541	1,090	(451)	(29)	6
Contributions - non monetary	-	7,459	7,459	100	7
Other income	2,298	4,238	1,940	84	8
Total income	104,055	116,292	12,237	12	
Expenses					
Employee costs	29,821	29,142	679	2	9
Materials and services	38,236	38,298	(62)	-	
Depreciation	24,129	23,740	389	2	
Amortisation - Intangible assets	528	729	(201)	(38)	
Amortisation - Right of use assets	259	204	55	21	
Bad and doubtful debts	70	32	38	54	
Borrowing costs	93	92	1	1	
Finance costs - Leases	4	4	-	-	
Other expenses	931	6,875	(5,944)	(638)	10
Net loss on disposal of property, infrastructure, plant and equipment	948	2,662	(1,714)	(181)	11
Total expenses	95,019	101,778	(6,759)	(7)	
Surplus for the year	9,036	14,514	5,478	61	

Wellington Shire Council
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(i) Explanation of material variations - Income and Expenditure

Variance Ref	Item	Explanation
1	Rates and Charges	A number of special charge road construction schemes will not be completed until early 2021/22 thereby delaying the raising of owner contributions (\$915k). Delays in raising of interest on outstanding rates has also resulted in lower income to date of (\$110k). This is partly offset by an net increase of additional rates of \$260k raised in 2020/21.
2	Statutory Fees & Fines	Income raised from information certificates/permits of \$155k and planning fees of \$135k to date have been higher than expected due to recent high demand for new dwellings and residential land.
3	User fees	User fees raised from Leisure facilities of (\$1,124k), registration and permits (\$174k) and The Wedge (\$281k) were lower than budget mainly due to the impact of COVID-19. Income from pool registration fees of (\$235k) was due by September 2020 has been deferred due to COVID-19 and will now be received in 2021/22. Income raised from Central Gippsland Visitor Centre and Art Gallery merchandises have been slightly higher than predicted due to an increase in visitors to the region.
4	Grants - operating	The bulk of the operating grants variance includes early receipt of 50% of the Victoria Grant Commission allocation for 2021/22 of \$7.7M. Unbudgeted (new) funding has been received to combat the impact of COVID-19 in encouraging employment (Working for Victoria initiative of \$1.4M) and economic and tourism development of \$512k. Other new funding received during 2020/21 include continuation of funding for the L to P and senior citizens programs totalling \$220k, natural disaster reimbursements of \$100k, and new street lighting/LED changeover \$145k.
5	Grants - capital	There were delays in the commencement of projects with funding to be received in 2021/22. These include funding for; Sale CBD Renewal Program (\$1.03M), Stephenson Park (\$720k), Gormandale-Stradbroke Road (\$653k), Other Boating Facilities Upgrade (\$404k), Sale Oval Redevelopment (\$373k), and Maffra Lawn Tennis Pavilion/Fencing (\$284k). Roads to Recovery Funding will be claimed in 2021/22 with the completion of Special Charge Schemes (\$719k), Sale-Toongabbie Road (\$600k) and Railway Avenue Construction Yarram (\$400k). Funding for Cameron Sporting Complex redevelopment (\$1.1M) was budgeted to be received in 2020/21 but was received in June 2020 but is offset by additional Local Regional Community Infrastructure (LRCI) funding of \$3.1M with \$1.7M being allocated to Capital projects. The LRCI funding was announced after the 2020/21 budget was adopted.
6	Contributions - monetary	The Sale Tennis Club contribution of (\$337k) was not received and there has been a delay in the receipt of the contributions for the Sale Oval Changeroom redevelopment project (\$150k). Glenhaven fields is a new project and received a \$20k contribution.
7	Contributions - non monetary	Recognition of land, drainage, roads and footpaths assets associated with new subdivisions of \$5.9M. Subdivisions are not under the control of Council and are therefore unpredictable and unbudgeted. Donated art gallery works of \$1.5M have also been unexpectedly received during the year.
8	Other income	The variance mainly represents unbudgeted found assets of \$1,458k, donations received of (\$442k) and recognition of new assets of (\$444k) reclassified from non Council to Council maintained during 2020/21. This is partly offset by falling interest income earned on investments by (\$513k) for the year. The impact of Net Present Value (NPV) movement on employee entitlement and landfill provision has resulted in a non-cash interest adjustment of \$213k.
9	Employee costs	Savings in employee benefits are mainly due to savings in 2020/21 workcover premiums of \$320k. COVID-19 and the closure of facilities has resulted in savings in casual salaries.
10	Other expenses	Other expenses includes the repayment of unused grant funding of \$4.3M for shared services initiative. Two pedestrians bridges valued at \$1.3M have been derecognised.
11	Net loss on disposal of property, infrastructure, plant & equipment	Disposals of assets associated with the Cameron Sporting Complex were unbudgeted at (\$752k). Roads and footpaths were replaced while capital works were being completed to the amount of (\$639k) more than budget. Trade in proceeds for plant and fleet were deferred (\$314k) as new fleet vehicles were not being purchased as expected vehicle kilometres were not reached. Plant purchases were delayed due to difficulty in sourcing replacement items.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 1 Performance against budget (continued)

1.2 Capital works

	Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000	Variance %	Ref
Property					
Land	2,750	-	(2,750)	(100)	1
Landfill Improvements	2,000	1,265	(735)	(37)	2
Total Land	4,750	1,265	(3,485)	(73)	
Buildings	10,055	6,415	(3,640)	(36)	3
Total Buildings	10,055	6,415	(3,640)	(36)	
Total Property	14,805	7,680	(7,125)	(48)	
Plant and Equipment					
Plant, machinery and equipment	2,556	1,495	(1,061)	(42)	4
Fixtures, fittings and furniture	280	341	61	22	5
Computers and telecommunications*	280	229	(51)	(18)	6
Library books	251	250	(1)	(0)	
Total Plant and Equipment	3,367	2,315	(1,052)	(31)	
Infrastructure					
Roads	17,266	16,271	(995)	(6)	7
Bridges	1,280	1,020	(260)	(20)	8
Footpaths and cycleways	8,302	3,509	(4,793)	(58)	9
Drainage	150	277	127	84	10
Recreational, leisure and community facilities	1,950	2,015	65	3	
Waste management	300	160	(140)	(47)	11
Parks, open space and streetscapes	1,808	1,850	42	2	
Aerodromes	160	123	(37)	(23)	12
Off street car parks	880	153	(727)	(83)	13
Other infrastructure	2,256	56	(2,200)	(98)	14
Total Infrastructure	34,352	25,434	(8,918)	(26)	
Total Capital Works Expenditure	52,524	35,429	(17,095)	(33)	
Represented by:					
New asset expenditure	1,368	231	(1,137)	(83)	
Asset renewal expenditure	31,301	22,954	(8,347)	(27)	
Asset expansion expenditure	7,288	3,215	(4,073)	(56)	
Asset upgrade expenditure	12,567	9,029	(3,538)	(28)	
Total Capital Works Expenditure	52,524	35,429	(17,095)	(33)	

* This comparison excludes intangibles (budget \$493k and actuals \$104k)

(i) Explanation of material variations - Capital Works

Variance Ref	Item	Explanation
1	Land	Delays in negotiations for the purchase of the Department of Education Land \$2.75M.
2	Landfill Improvements	Construction of Kilmany Landfill Cell 3 (\$735k) has had slight delays in obtaining the cell liner with completion expected in August 2021.
3	Buildings	Community consultations, has delayed the commencement of the Stephenson Park project until September 2021 resulting in a variance of (\$1.52 M), Sale Oval (\$1.01M) being completed by April 2022 and the commencement of the Maffra Lawn Tennis Pavilion Redevelopment (\$208k). Lake Guthridge - Guyatt Education Centre (300k) has experienced delays due to Funding and Community Consultation. Aqua Energy Air Handling System Replacement (\$143k) will be completed in October 2021. Delays due to contractors availability and materials has resulted in (\$450k) variance for various building projects which will be completed in 2021/22 financial year.
4	Plant, machinery and equipment	The replacement of some fleet vehicles has been deferred because of lower than expected kilometres and some vehicles are being kept longer as an economy measure. There is also delays in sourcing replacements for plant and vehicles.
5	Fixtures, fittings and furniture	A number of miscellaneous unbudgeted furniture and fittings were purchased during the year, including additional Art work \$25k and Scales at the Saleyards \$25k.
6	Computers and telecommunications*	IT upgrade was delayed due to Shared Services arrangements and will be completed in September 2021.
7	Roads	Delays to the following projects have occurred due to Contractor and Materials availability and extreme weather conditions in June; Gormandale-Stradbroke Road Safety (\$644k), Duke St Reconstruction (\$500k), the Kerb and Channel replacement - Annual Program (\$382k), Roberts Road Reconstruction Macks Creek (\$391k), Railway Avenue Construction Sealing Yarram (\$168k), these are now expected to be completed in September 2021. Community consultation has delayed the commencement of the Gordon Street Heyfield Reconstruction (\$249k). These underspends have been partly offset by an additional funding \$914k of Roads to Recovery grant funding received which included additional works on several projects which were brought forward from future programs, Agri funding for Cairnbrook Road/Grahams Lane \$336k.
8	Bridges	End Posts/Bridge Approach GuardRails (\$142k) and Major Culvert Renewals (\$92k) works were delayed due to supply issues of guard rails and culverts. These are offset by additional spending on Ingles Bridge of \$100k and savings of (\$82k) on Bridge Renewal Project and the Stock Crossing Bridge Barrier Renewal (\$43k).
9	Footpaths and cycleways	Delays in funding confirmation and community consultations, has delayed the commencement of the Sale CBD Renewal Program York St project until early 2021/22 resulting in a variance of (\$3.13M). Sale CBD Bond St (\$1.0 M) expenditure works have commenced and are due to be completed in September 2021. There was savings of (\$518k) for Maffra CBD. There has been delays due to Community Consultation with the Morison Street Maffra upgrade of (\$300k) this was offset by additional funding which was received from LRCI program for \$350k for the Urban Paths Program.
10	Drainage	Additional Drainage Minor Capital Works \$127k were completed.
11	Waste Management	Kilmany Landfill - Flare Installation (\$300k) was delayed. An unbudgeted \$138k E-Waste storage and transfer bin was installed.
12	Aerodromes	Aerodrome Minor Capital Works project had savings of (\$37k).
13	Off street car parks	Negotiations for a Carpark Redevelopment - Sale (\$400k) are progressing. Carpark Park Reconstruction - Manns Beach (\$192k) and Carpark Rehabilitation - Golden Beach (\$66k) and are due to be completed in September 2021.
14	Other infrastructure	Community consultation process has delayed the Port of Sale Mooring Access Project (\$2.08 M). The GRLE C Pen Shed Roof Replacement (\$80k) was put on hold due to requiring more funds.

Notes to the Financial Report For the Year Ended 30 June 2021

Note 2 Analysis of Council results by program

Council delivers its functions and activities through the following programs.

2 (a) Built & Natural Environment

Built & Natural Environment division promotes, plans and implements a range of strategies that make a significant contribution to the responsible care and sustainable management of our municipality's diverse natural environment and built environment. Services delivered by this division include Capital works, Asset Management, Infrastructure Development, Road Planning and Maintenance, Built Environment Facilities, Parks Services, Open Space Planning and Waste & Sustainability.

Chief Executive Officer

CEO Office ensures leadership and engagement with our community to ensure our residents feel engaged and informed by Council through services including Media and Communication.

Community and Culture

Community and Culture division promotes, supports and advocates for the social and cultural wellbeing of our community by providing essential and innovative amenities, services and facilities through the creation of beneficial partnerships with key stakeholders. The division is comprised of service areas including Social Planning & Policy, Community Engagement, Youth Services, Rural Access, Emergency Management, Community Facilities Planning and Community Committees. This division also manages our Art Gallery, Library Services, 'The Wedge' Entertainment Centre and Leisure Services which includes our pools and Gippsland Regional Sporting Complex in Sale.

Corporate Services

Corporate Services division provides support services across council to enable the delivery of council's vision and strategic objectives. The provision of these services includes Human Resources, Occupational Health & Safety, Risk Management, Corporate Planning, Accounting & Payroll, Rates & Valuations, Fleet, Procurement, Records Management, Information Technology and Business Systems. This division also ensures the legislative compliance by conducting our affairs openly and with integrity, reflecting the highest level of good management and governance.

Development

Development division supports sustainable growth and development in appropriate locations supported by levels of infrastructure in keeping with the needs of the community while retaining the amenity valued by the community. This includes services such as Strategic Planning, Statutory Planning, Economic Development, Tourism and Visitor Economy. The division is responsible for managing a number of customer focussed, responsive services such as Local Laws, Environmental Health, Municipal Building Services and Customer Service. It also manages a range of commercial property portfolios including the Gippsland Regional Livestock Exchange.

Wellington Shire Council
2020/2021 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2021**

Note 2 Analysis of Council results by program

2 (b) Summary of revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/(Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2021					
Built & Natural Environment	35,964	63,220	(27,256)	16,339	1,002,607
Chief Executive Officer	33	1,362	(1,329)	20	-
Community and Culture	5,105	13,706	(8,601)	4,664	11,669
Corporate Services	68,499	14,579	53,920	10,131	137,543
Development	6,691	8,911	(2,220)	1,680	-
	116,292	101,778	14,514	32,834	1,151,819

	Income	Expenses	Surplus/(Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2020					
Built & Natural Environment	23,687	53,648	(29,961)	11,894	987,494
Chief Executive Officer	1	1,423	(1,422)	-	-
Community and Culture	4,288	12,351	(8,063)	4,987	5,451
Corporate Services	71,825	12,402	59,423	13,020	121,289
Development	7,184	8,000	(816)	331	-
	106,985	87,824	19,161	30,232	1,114,234

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 3 Funding for the delivery of our services	2021	2020
3.1 Rates and charges	\$'000	\$'000

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

The valuation base used to calculate general rates for 2020/21 was \$12,114 million (2019/20 \$11,450 million).

General rates	56,552	56,185
Waste management charge	4,371	4,326
Service rates and charges	2,041	2,042
Supplementary rates and rate adjustments	219	284
Special rates and charges	1	270
Interest on rates and charges	289	324
Total rates and charges	63,473	63,431

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2021, and the valuation will be first applied in the rating year commencing 1 July 2021.

Annual rates and charges are recognised as revenue when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Planning fees	515	382
Land and building information certificates	248	163
Permits	201	137
Infringements and costs	75	100
Total statutory fees and fines	1,039	782

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

3.3 User fees

Waste management services	2,645	2,563
Leisure centres	1,256	1,690
Registration and other permits	805	823
Other fees and charges	803	789
Saleyards	389	425
Entertainment centre	169	230
Emergency management works	47	63
Animal services	45	69
Total user fees	6,159	6,652

User fees by timing of revenue recognition

User fees recognised over time	-	-
User fees recognised at a point in time	6,159	6,652
Total user fees	6,159	6,652

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 3 Funding for the delivery of our services

	2021 \$'000	2020 \$'000
3.4 Funding from other levels of government		
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	23,048	18,890
State funded grants	9,786	11,342
Total grants received	32,834	30,233
(a) Operating Grants		
Recurrent - Commonwealth Government		
Financial Assistance Grants	14,821	13,960
Roads to Recovery	-	-
Recurrent - State Government		
Cultural Services	337	202
Libraries	337	330
Rural Access and Transport connection	159	138
Municipal emergency	125	123
School crossing supervisors	127	136
Parks and Environmental services	112	115
Environmental health	64	63
Fire Service Property Levy	62	61
Senior citizens	59	58
Community support programs	9	10
Other	5	21
State emergency services	-	-
Total recurrent operating grants	16,217	15,217
Non-recurrent - Commonwealth Government		
Community and Recreation facilities upgrade	476	-
Non-recurrent - State Government		
Working for Victoria	1,424	-
Economic Development and Tourism	1,251	132
Community and Recreation facilities upgrade	1,142	433
Planning	406	-
Municipal emergency	257	47
Roads	166	-
Community support programs	85	7
Cultural Services	21	-
Other	20	27
Natural disaster funding	14	46
Drought Communities Program	-	3,810
Total non-recurrent operating grants	5,262	4,502
Total operating grants	21,479	19,719

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 3 Funding for the delivery of our services

	2021 \$'000	2020 \$'000
3.4 Funding from other levels of government (continued)		
(b) Capital Grants		
<i>Recurrent - Commonwealth Government</i>		
Roads to recovery	4,735	4,735
Total recurrent capital grants	4,735	4,735
<i>Non-recurrent - Commonwealth Government</i>		
Roads	1,895	-
Recreation and leisure community facilities	883	-
Buildings	208	-
Aerodrome	30	-
Drought Community Program	-	100
Parks, open space and streetscapes	-	95
<i>Non-recurrent - State Government</i>		
Recreation and leisure facilities	1,180	3,644
Roads	1,101	919
Parks, open space and streetscapes	663	89
Footpaths and cycleways	378	311
Buildings	175	-
Plant, machinery and equipment	80	-
Waste management	18	290
Library books	9	9
Bridges	-	321
Total non-recurrent capital grants	6,620	5,778
Total capital grants	11,355	10,513
(c) Unspent grants received on condition that they be spent in a specific manner		
<i>Operating</i>		
Balance at start of year	2,623	-
Received during the financial year and remained unspent at balance date	2,723	3,554
Received in prior years and spent during the financial year	(1,632)	(931)
Balance at year end	3,714	2,623
<i>Capital</i>		
Balance at start of year	2,207	-
Received during the financial year and remained unspent at balance date	16,490	4,649
Received in prior years and spent during the financial year	(1,015)	(2,442)
Balance at year end	17,682	2,207

Grant income is recognised at the point in time when the council satisfies its performance obligations as specified in the underlying agreement. Application of this policy has resulted in an adjustment of 2020 figures, as unspent funds are held in trust and not yet recognised.

3.5 Contributions

Monetary	1,090	921
Non-monetary	7,459	911
Total contributions	8,549	1,832

Contributions of non monetary assets were received in relation to the following asset classes.

Infrastructure	6,113	525
Property	1,346	386
Total non-monetary contributions	7,459	911

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Notes to the Financial Report
For the Year Ended 30 June 2021

	2021 \$'000	2020 \$'000
3.6 Other income		
Other rent	712	764
Interest on investments	586	1,470
Recognition of assets	1,902	797
Donations	665	382
Miscellaneous income	48	84
Changes to net present value due to interest rate movements	213	288
Insurance	65	24
Volunteer Income	34	246
Interest on debtors	13	1
Total other income	4,238	4,056

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Changes to net present value due to interest rate movements has been reclassified as other income from borrowing costs in 2020. This is due to the reduction in the bond rates applied to the NPV movement for landfill provisions.

Note 4 The cost of delivering services

	2021 \$'000	2020 \$'000
4.1 Employee costs		
Wages and salaries	24,210	22,117
Superannuation	2,407	2,211
Casual staff	1,835	1,860
Other	288	374
WorkCover	215	199
Fringe benefits tax	187	189
Total employee costs	29,142	26,950

(b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	139	160
	139	160

Accumulation funds

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,202	1,119
Employer contributions - other funds	1,071	890
	2,273	2,009
Employer contributions payable at reporting date.	23	-

Refer to note 9.3 for further information relating to Council's superannuation obligations.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 4 The cost of delivering services

	2021 \$'000	2020 \$'000
4.2 Materials and services		
Contractors	10,864	5,313
Infrastructure & parks maintenance	7,713	7,827
Materials	4,702	3,410
Waste management services	4,694	4,689
Contributions	3,412	2,749
Utility payments	2,170	2,309
Building maintenance	1,423	1,386
Insurances	1,354	1,228
Environmental Authority fees	1,115	1,021
Consultants	851	860
Total materials and services	38,298	30,792

4.3 Depreciation

Infrastructure	16,906	15,809
Property	4,909	4,748
Plant and equipment	1,925	1,880
Total depreciation	23,740	22,437

Refer to note 6.1 for a more detailed breakdown of depreciation charges and accounting policy.

4.4 Amortisation - Intangible assets

Software	72	48
Water Rights	4	3
Landfill Airspace	653	671
Total Amortisation - Intangible assets	729	722

Refer to note 5.2(c) and 6.1 for a more detailed breakdown of amortisation charges and accounting policy.

4.5 Amortisation - Right of use assets

Property	40	161
Vehicles	117	233
Information Technology Equipment	47	50
Total Amortisation - Right of use assets	204	444

Refer to note 5.8 and 6.1 for a more detailed breakdown of amortisation charges and accounting policy.

4.6 Bad and doubtful debts

Rates debtors	31	107
Infringements	1	-
Total bad and doubtful debts	32	107

Movement in provisions for doubtful debts

Balance at the beginning of the year	1,606	1,507
New Provisions recognised during the year	(58)	99
Balance at end of year	1,548	1,606

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 4 The cost of delivering services

	2021	2020
	\$'000	\$'000
4.7 Borrowing costs		
Interest - Borrowings	92	243
Total borrowing costs	92	243

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

4.8 Finance Costs - Leases

Interest - Lease Liabilities	4	15
Total finance costs	4	15

4.9 Other expenses

Unused grant funding shared services initiative	4,273	-
Derecognition of assets	1,781	237
Councillors' allowances	301	316
Donations and Gifts	205	-
Work in progress assets written off	123	411
Rate Relief payments	86	3,810
Volunteer Expenses	34	246
Auditors' remuneration - Internal	22	34
Operating lease rentals	2	-
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	48	70
Total other expenses	6,875	5,124

4.10 Net loss on disposal of property, infrastructure, plant and equipment

Proceeds of sale	817	623
Written down value of assets disposed/replaced	(3,479)	(1,613)
Total net loss on disposal of property, infrastructure, plant and equipment	(2,662)	(990)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

	2021 \$'000	2020 \$'000
5.1 Financial assets		
(a) Cash and cash equivalents		
Cash on hand	6	6
Cash at bank	10,002	1,216
Term deposits	39,926	66,310
Total cash and cash equivalents	49,934	67,532
(b) Other financial assets		
Term deposits - current	66,925	40,493
Total other financial assets	66,925	40,493
Total financial assets	116,859	108,025

Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

Contractually restricted unearned income (Note 5.3 (c))	21,396	4,830
Trust funds and deposits (Note 5.3 (b))	4,453	4,080
Other non discretionary reserves (Note 9.1)	2,385	2,302
Total restricted funds	28,234	11,212
Total unrestricted cash and cash equivalents	21,700	56,320

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

- Cash held to fund carried forward capital works/operating projects	5,985	7,260
- Cash held in relation to the Victoria Grants Commission advance to fund general operations and roads works	7,686	7,218
- Unexpended grants and contributions	1,448	5,918
- Discretionary reserve (Note 9.1)	9,320	8,560
Total funds subject to intended allocations	24,439	28,956

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

5.1 Financial assets (continued)

	2021	2020
(c) Trade and other receivables	\$'000	\$'000
Current		
<i>Statutory receivables</i>		
Rates debtors	5,264	4,196
Special charge schemes	59	34
Infringement and fire hazards	67	89
Net GST receivable	302	885
<i>Non statutory receivables</i>		
Government grants	7,753	776
Other debtors	1,955	1,052
Waste management	224	399
Total current trade and other receivables	15,624	7,431
Non-current		
<i>Statutory receivables</i>		
Rates debtors	3,194	2,619
Provision for doubtful debts	(1,495)	(1,600)
Special charge schemes	482	640
Provision for doubtful debts - special charge scheme	(2)	(2)
Infringements and fire hazards	67	44
Provision for doubtful debts - infringements	(4)	(4)
Total non-current trade and other receivables	2,242	1,697
Total trade and other receivables	17,866	9,128

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

Included in the provision for doubtful debts is an amount relating to land in inappropriate subdivisions mainly in the 90 Mile Beach area. Council has a significant number of rateable properties in these areas for which provision has been made for a total amount outstanding of \$1,494,920 (2020: \$1,600,353). A provision has been established as these properties are unable to be sold in order for Council to recover the debt.

Included in the Current Non Statutory receivables Government Grants is an invoice for \$7.1M for which the purpose or obligations to receive the monies have not yet been fulfilled, the contra for this invoice has therefore been allocated to unearned income.

(d) Ageing of Receivables

The ageing of the Council's trade & other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	1,885	1,723
Past due by up to 30 days	124	172
Past due between 31 and 180 days	179	45
Past due between 181 and 365 days	-	7
Past due by more than 1 year	-	15
Total trade & other receivables	2,188	1,962

(e) Ageing of individually impaired Receivables

At balance date, other debtors representing financial assets with a nominal value of Nil (2020: Nil) were impaired.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

5.2 Non-financial assets	2021	2020
(a) Inventories	\$'000	\$'000
Inventories held for sale	11	21
Total inventories	11	21

Inventories held for sale are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

Prepayments	271	315
Total other assets	271	315

(c) Intangible assets

Water rights	11	15
Software	220	232
Landfill air space	631	1,284
Total intangible assets	862	1,531

	Water Right \$'000	Software \$'000	Landfill \$'000	Total \$'000
Gross carrying amount				
Balance at 1 July 2020	35	373	4,855	5,263
Additions	-	60	-	60
Balance at 30 June 2021	35	433	4,855	5,323
Accumulated amortisation and impairment				
Balance at 1 July 2020	20	141	3,571	3,732
Amortisation expense	4	72	653	729
Balance at 30 June 2021	24	213	4,224	4,461
Net book value at 30 June 2020	15	232	1,284	1,531
Net book value at 30 June 2021	11	220	631	862

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

	2021 \$'000	2020 \$'000
5.3 Payables		
(a) Trade and other payables		
Trade payables	7,193	6,018
Accrued expenses	577	1,612
Total trade and other payables	7,770	7,630

(b) Trust funds and deposits

Overpaid rates	1,049	1,586
Refundable deposits	717	328
Fire services levy	2,004	1,639
Retention amounts	473	368
Other trust funds and deposits	210	159
Total trust funds and deposits	4,453	4,080

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Overpaid Rates - Overpaid rates received from ratepayers which are offset when financial year's rates are raised.

Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Services Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Other Trust funds and deposits - Council holds in trust ticket sales for shows performed by third parties at 'The Wedge' Entertainment Centre which are on forwarded to performer on completion of the show.

(c) Unearned income

Grants received in advance - operating	3,714	2,623
Grants received in advance - capital	17,682	2,207
Total unearned income	21,396	4,830

Amounts received by Council are classified as unearned income where funds are received for a specified purpose and where the specified purpose or obligations have not yet been fulfilled. Once the obligations is fulfilled by Council, the associated income will be presented in the comprehensive income statement. This requirement is set in AASB15.

Grants received in advance - capital also includes grants which have been invoiced although not yet received where the purpose or obligations have not yet been fulfilled. The contra debtor of \$7.1M is allocated to Current Non Statutory receivables Government Grants.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

5.4 Interest-bearing liabilities	2021 \$'000	2020 \$'000
Current		
Borrowings - secured	289	289
	<u>289</u>	<u>289</u>
Non-current		
Borrowings - secured	737	1,026
	<u>737</u>	<u>1,026</u>
Total	<u>1,026</u>	<u>1,315</u>

Borrowings are secured by Council rate income.

(a) The maturity profile for Council's borrowings is:

Not later than one year	289	289
Later than one year and not later than five years	737	1,026
	<u>1,026</u>	<u>1,315</u>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method. The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

5.5 Provisions

	Employee	Landfill restoration	Total
2021	\$ '000	\$ '000	\$ '000
Balance at beginning of the financial year	7,008	17,018	24,026
Additional provisions	2,187	2,201	4,388
Amounts used	(2,258)	(1,185)	(3,443)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	608	(213)	395
Balance at the end of the financial year	<u>7,545</u>	<u>17,821</u>	<u>25,366</u>
2020			
Balance at beginning of the financial year	6,488	17,390	23,878
Additional provisions	1,991	-	1,991
Amounts used	(2,125)	(45)	(2,170)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	654	(327)	327
Balance at the end of the financial year	<u>7,008</u>	<u>17,018</u>	<u>24,026</u>

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

5.5 Provisions (continued)

	2021 \$'000	2020 \$'000
(a) Employee provisions		
Current provisions expected to be wholly settled within 12 months		
Annual leave	1,694	1,540
Long service leave	392	289
	2,086	1,829
Current provisions expected to be wholly settled after 12 months		
Annual leave	863	648
Long service leave	4,144	4,108
	5,007	4,756
Total current employee provisions	7,093	6,585
Non-current		
Long service leave	451	422
Sick Leave Gratuity	1	1
Total non-current employee provisions	452	423
Aggregate carrying amount of employee provisions:		
Current	7,093	6,585
Non-current	452	423
Total aggregate carrying amount of employee provisions	7,545	7,008

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

Sick Leave Gratuity

A former entity of Wellington Shire Council had established a sick leave gratuity scheme which ceased at the end of September 1991. Under the scheme, sick leave is payable to all ex-Shire employees and is not to exceed existing benefits as at the end of September 1991, using remuneration rates current at the time of leaving. The employees are entitled to the sick leave gratuity upon their leaving the organisation. The amount provided for appears as a non-current liability.

Key assumptions:	2021	2020
- discount rate %	0.701%	0.511%
- index rate %	2.000%	2.250%

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

5.5 Provisions (continued)

	2021	2020
	\$'000	\$'000
(b) Landfill Restoration		
Current	4,660	2,570
Non-current	13,161	14,448
	17,821	17,018

Council is obligated to restore the Kilmany, Longford, Maffra, Rosedale, Stratford and Yarram sites to a particular standard. The forecast life of each site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Key assumptions:

- discount rate %	1.36%	0.84%
- index rate %	1.50%	2.00%
- inflation rate %	1.50%	2.00%
- settlement rate	10 years	10 years
- estimates cost to rehabilitate	\$12.2 million	\$15.7 million

Summary of Provisions	2021	2020
	\$'000	\$'000
Current		
Employee	7,093	6,585
Landfill Restoration	4,660	2,570
Total Current Provisions	11,753	9,155
Non Current		
Employee	452	423
Landfill Restoration	13,161	14,448
Total Non Current Provisions	13,613	14,871
Total Provisions	25,366	24,026

5.6 Financing arrangements

The Council has the following funding arrangements in place as at 30 June 2021.

Bank overdraft	200	200
Credit card facilities	130	130
Total facilities	330	330
Used facilities	30	29
Unused facilities	300	301

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 5 Our financial position

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

2021	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	5,812	-	-	-	5,812
Landfill Rehabilitation	2,076	-	-	-	2,076
Litter bins	342	353	361	-	1,056
Health Services	1,048	-	-	-	1,048
Animal pound and shelter service	355	30	-	-	385
L to P project	185	-	-	-	186
Software maintenance	61	61	-	-	122
Total	9,879	444	361	-	10,685
Capital					
Roads	2,592	-	-	-	2,592
Recreational leisure and community facilities	1,326	-	-	-	1,326
Buildings	1,236	-	-	-	1,236
Landfill Improvements	715	-	-	-	715
Footpaths and cycleways	608	-	-	-	608
Parks, open space and streetscapes	521	-	-	-	521
Plant, Machinery & Equipment	397	-	-	-	397
Off Street Car Parking	307	-	-	-	307
Bridges	239	-	-	-	239
Total	7,941	-	-	-	7,941
2020	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	4,795	-	-	-	4,795
Animal pound and shelter service	355	-	-	-	355
Litter bins	238	-	-	-	238
Software maintenance	61	61	61	-	183
Consultancies	147	-	-	-	147
Total	5,596	61	61	-	5,718
Capital					
Buildings	4,262	-	-	-	4,262
Footpaths and cycleways	1,400	-	-	-	1,400
Roads	863	-	-	-	863
Recreational leisure and community facilities	677	-	-	-	677
Waste management	152	-	-	-	152
Total	7,355	-	-	-	7,355

Notes to the Financial Report
For the Year Ended 30 June 2021

5.8 Leases

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Council has elected to apply the temporary option available under AASB 16 Leases which allows not-for-profit entities to not measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Council has no reliance on peppercorn leases.

Right-of-Use Assets	Property \$'000	Vehicles \$'000	Other \$'000	Total \$'000
Balance at 1 July 2019	201	350	100	651
Additions	-	-	117	117
Amortisation charge	(161)	(233)	(50)	(444)
Balance at 30 June 2020	40	117	167	324
Balance at 1 July 2020	40	117	167	324
Additions	-	-	34	34
Amortisation charge	(40)	(117)	(47)	(204)
Balance at 30 June 2021	-	-	154	154
Lease Liabilities	2021 \$'000	2020 \$'000		
Maturity analysis - contractual undiscounted cash flows				
Less than one year	46	272		
One to five years	137	129		
Total undiscounted lease liabilities as at 30 June:	183	401		
Lease liabilities included in the Balance Sheet at 30 June:				
Current	36	256		
Non-current	134	134		
Total lease liabilities	170	390		

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases of machinery that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term. (2020/21 Nil).

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2020	Additions	Recognised	Found / Derecognised - Assets & Depreciation	Adjustment directly to equity	Contributions	Revaluation	Depreciation	Disposal	Derecognition	Write -off	Transfers	Transfers WIP	At Fair Value 30 June 2021
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	203,780	4,600	7	25	2,203	1,346	(2,060)	(4,909)	(1,138)	(35)	-	792	5,754	210,365
Plant and equipment	14,059	2,430	-	504	-	1,559	3,829	(1,925)	(177)	-	-	258	10	20,547
Infrastructure	764,819	18,369	437	929	3,059	4,555	(1,869)	(16,906)	(2,164)	(1,746)	-	(1,050)	5,152	773,585
Work in progress	12,232	10,106	-	-	-	-	-	-	-	-	(123)	-	(10,916)	11,299
	994,890	35,505	444	1,458	5,262	7,460	(100)	(23,740)	(3,479)	(1,781)	(123)	-	-	1,015,796

Summary of Work in Progress

	Opening WIP \$'000	Additions \$'000	Write-off \$'000	Transfers WIP \$'000	Closing WIP \$'000
Property	5,948	2,730	-	(5,754)	2,924
Plant and equipment	11	119	-	(10)	120
Infrastructure	6,273	7,257	(123)	(5,152)	8,255
Total	12,232	10,106	(123)	(10,916)	11,299

Wellington Shire Council
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Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

(a) Property

	Land - specialised	Land improvements	Land Under Roads	Total Land & Land Improvements	Buildings - specialised	Total Buildings	Work In Progress	Total Property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2020	86,248	1,989	39,395	127,632	159,185	159,185	5,948	292,765
Accumulated depreciation at 1 July 2020	-	(1,018)	-	(1,018)	(82,019)	(82,019)	-	(83,037)
At fair value 1 July 2020	86,248	971	39,395	126,614	77,166	77,166	5,948	209,728
Movements in fair value								
Additions	-	-	-	-	4,600	4,600	2,730	7,330
Recognised	-	-	7	7	-	-	-	7
Found/Derecognised Assets - Prior Year	-	-	25	25	-	-	-	25
Prior year adjustment directly to equity	704	-	-	704	1,499	1,499	-	2,203
Contributions	1,221	-	125	1,346	-	-	-	1,346
Revaluation	(561)	-	-	(561)	(1,499)	(1,499)	-	(2,060)
Disposal	(389)	-	-	(389)	(3,280)	(3,280)	-	(3,669)
Derecognise	-	-	(35)	(35)	-	-	-	(35)
Transfers to other classes	-	-	-	-	792	792	-	792
Transfers WIP	-	-	-	-	5,754	5,754	(5,754)	-
	975	-	122	1,097	7,866	7,866	(3,024)	5,939
Movements in accumulated depreciation								
Depreciation and amortisation	-	(492)	-	(492)	(4,417)	(4,417)	-	(4,909)
Accumulated depreciation of disposals	-	-	-	-	2,531	2,531	-	2,531
	-	(492)	-	(492)	(1,886)	(1,886)	-	(2,378)
At fair value 30 June 2021	87,223	1,989	39,517	128,729	167,051	167,051	2,924	298,704
Accumulated depreciation at 30 June 2021	-	(1,510)	-	(1,510)	(83,905)	(83,905)	-	(85,415)
	87,223	479	39,517	127,219	83,146	83,146	2,924	213,289

Wellington Shire Council
2020/2021 Financial Report

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

(b) Plant and Equipment

	Plant machinery and equipment	Fixtures fittings and furniture	Computers and telecomms	Library books	Art Works	Work In Progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2020	11,692	3,415	882	2,812	3,953	11	22,765
Accumulated depreciation at 1 July 2020	(5,600)	(1,493)	(267)	(1,335)	-	-	(8,695)
	6,092	1,922	615	1,477	3,953	11	14,070
Movements in fair value							
Additions	1,493	336	296	245	60	119	2,549
Found/Derecognised Assets - Prior Year	-	-	-	-	504	-	504
Contributions	-	-	-	-	1,559	-	1,559
Revaluation	-	-	-	-	3,829	-	3,829
Disposal	(1,052)	-	-	-	-	-	(1,052)
Transfers to other classes	-	-	-	-	258	-	258
Transfers WIP	-	1	9	-	-	(10)	-
	441	337	305	245	6,210	109	7,647
Movements in accumulated depreciation							
Depreciation and amortisation	(1,268)	(343)	(87)	(227)	-	-	(1,925)
Accumulated depreciation of disposals	875	-	-	-	-	-	875
	(393)	(343)	(87)	(227)	-	-	(1,050)
At fair value 30 June 2021	12,133	3,752	1,187	3,057	10,163	120	30,412
Accumulated depreciation at 30 June 2021	(5,993)	(1,836)	(354)	(1,562)	-	-	(9,745)
	6,140	1,916	833	1,495	10,163	120	20,667

Wellington Shire Council
2020/2021 Financial Report

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

(c) Infrastructure

	Roads	Bridges	Footpaths and cycleways	Drainage	Recreational, leisure and community	Waste management	Parks open spaces and streetscapes	Aerodromes	Off street car parks	Other infrastructure	Work in progress	Total infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2020	790,882	110,458	45,510	98,443	29,391	5,444	33,647	16,075	3,810	19,755	6,273	1,159,688
Accumulated depreciation at 1 July 2020	(245,268)	(41,782)	(16,030)	(35,369)	(16,731)	(2,055)	(12,417)	(8,588)	(1,656)	(8,700)	-	(388,596)
	545,614	68,676	29,480	63,074	12,660	3,389	21,230	7,487	2,154	11,055	6,273	771,092
Movements in fair value												
Additions	11,329	778	2,645	530	1,619	11	1,398	47	-	12	7,257	25,626
Recognised	437	-	-	-	-	-	-	-	-	-	-	437
Found/Derecognised Assets - Prior Year	359	(136)	181	545	29	-	80	-	36	-	-	1,094
Prior year adjustment directly to equity	1,260	1,650	140	9	-	-	-	-	-	-	-	3,059
Contributions	1,809	-	797	1,419	-	-	530	-	-	-	-	4,555
Revaluation	(1,260)	1,251	(140)	(9)	-	-	-	-	-	-	-	(158)
Disposal	(4,122)	(738)	(784)	(184)	(1,633)	-	(338)	(7)	-	(14)	-	(7,820)
Derecognise	(820)	(1,447)	(14)	(3)	-	-	-	-	-	-	-	(2,284)
Write-off	-	-	-	-	-	-	-	-	-	-	(123)	(123)
Transfers to other classes	-	-	(14)	-	(1,017)	-	(19)	-	-	-	-	(1,050)
Transfers WIP	872	-	994	280	2,931	-	26	-	-	49	(5,152)	-
	9,864	1,358	3,805	2,587	1,929	11	1,677	40	36	47	1,982	23,336
Movements in accumulated depreciation												
Depreciation and amortisation	(10,725)	(1,111)	(910)	(993)	(952)	(179)	(1,066)	(330)	(89)	(551)	-	(16,906)
Accumulated depreciation of disposals	3,250	662	366	79	1,103	-	178	6	-	12	-	5,656
Found/Derecognised Depreciation - Prior Year	(16)	132	(40)	(152)	(9)	-	(52)	-	(28)	-	-	(165)
Accumulated depreciation of derecognised	289	148	18	1	82	-	-	-	-	-	-	538
Accumulated depreciation at revaluation	-	(1,711)	-	-	-	-	-	-	-	-	-	(1,711)
	(7,202)	(1,880)	(566)	(1,065)	224	(179)	(940)	(324)	(117)	(539)	-	(12,588)
At fair value 30 June 2021	800,746	111,816	49,315	101,030	31,320	5,455	35,324	16,115	3,846	19,802	8,255	1,183,024
Accumulated depreciation at 30 June 2021	(252,470)	(43,662)	(16,596)	(36,434)	(16,507)	(2,234)	(13,357)	(8,912)	(1,773)	(9,239)	-	(401,184)
	548,276	68,154	32,719	64,596	14,813	3,221	21,967	7,203	2,073	10,563	8,255	781,840

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

ASSET TYPE	Depreciation Period	Threshold Limit \$
Property		
Land	-	All
Land Improvements	4 years	All
Buildings	20 - 100 years	>\$10,000
Plant and Equipment		
Motor Vehicles	3 - 10 years	All
Plant	3 - 10 years	>\$5,000
Furniture, Equipment & Information Technology	3 - 10 years	>\$5,000
Art Gallery Works	-	All
Library Books	3 - 10 years	All
Infrastructure		
Roads		
Pavement - Concrete	100 Years	All
Pavement - Sealed	100 Years	All
Pavement Gravel (Local Access A & Above)	15 Years	All
Pavement Gravel (Local Access B & C)	20 Years	All
Subgrade	Indefinite	All
Kerb & Channel	70 Years	All
Road Drainage - Minor Culverts	100 Years	All
Bridges		
Bridges - Concrete	100 Years	All
Bridges - Timber	60 Years	All
Floodways & Major Culverts	100 Years	All
Footpaths and cycleways		
Asphalt/Bitumen	15 Years	All
Concrete/Paved	60 Years	All
Gravel/Sand	10 Years	All
Drainage		
Pits	100 Years	All
Pipes	100 Years	All
Pump Wells	20 Years	All
Other Drainage	20 - 100 Years	All
Open Drain - Earth/Retention Basin	Indefinite	All
Structures		
Off Street Car Parks	30 - 100 years	>\$5,000
Recreational, leisure and community facilities	10 - 100 years	>\$5,000
Waste management	20 - 100 years	>\$5,000
Parks, open space and streetscapes	10 - 120 years	>\$5,000
Aerodromes	20 - 120 years	>\$5,000
Other infrastructure	10 - 120 years	>\$5,000
Intangible Assets		
Landfill Airspace	4 - 38 Years	All
Software	3 - 10 years	>\$5,000

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and buildings

Valuation of buildings were undertaken by a qualified independent valuer APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913, Dan Atherton Registered Valuer No 2962 and Ryan Collier Registered Valuer No 4090.

The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table. A full revaluation of the land assets will be conducted in 2021/22 and a full revaluation of the buildings assets will be conducted in 2022/23.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2021 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of Valuation
Land - Specialised	-	-	87,223	30/06/2018
Land improvements	-	-	479	
Land under roads	-	-	39,517	30/06/2018
Buildings - Specialised	-	8,241	74,905	30/06/2019
Total	-	8,241	202,124	

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

Valuation of infrastructure

Valuation of infrastructure assets (roads, bridges, footpaths and drainage) has been determined in accordance with a valuation undertaken by Council Officer Mr. Chris Hastie B.Eng (Civil), Gcert Mgt.

Valuation of infrastructure assets (recreational, leisure and community facilities, waste management, parks, open space and streetscapes, aerodromes and other Infrastructure) has been determined in accordance with an independent valuation undertaken by APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913, Dan Atherton Registered Valuer No 2962 and Ryan Collier Registered Valuer No 4090.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Bridges, Major Culverts & Floodways

At 30 June 2021, Council undertook a valuation of the Bridges, Major Culverts & Floodway asset class.

As a result of the revaluation, the total replacement value of bridges, floodways and major culverts has increased by \$2.9M (2.7%) and the 2020/21 annual depreciation forecast is \$1.1M, an increase of \$28k (2.6%).

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2021 are as

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of Valuation
Roads	-	-	548,276	30/06/2020
Bridges	-	-	68,154	30/06/2021
Footpaths and cycleways	-	-	32,719	30/06/2020
Drainage	-	-	64,596	30/06/2019
Recreational, leisure and community	-	2,529	12,284	30/06/2019
Waste management	-	-	3,221	30/06/2019
Parks, open space and streetscapes	-	1,370	20,597	30/06/2019
Aerodromes	-	-	7,203	30/06/2019
Off street car parking	-	-	2,073	30/06/2019
Other infrastructure	-	7	10,556	30/06/2019
Total	-	3,906	769,679	

Non-infrastructure assets**Art Gallery collection**

Since the last valuation in 2016, additional items to the value of \$2,907,263.61 have been added to the collection (either donated or purchased).

After revaluation on 30 June 2021, the collection was valued at \$10,162,715 which is an increase of approximately 60.5%. This increase is attributed to continued accrual in value of blue-chip Australian traditional, modern and contemporary works with links to the region. Works acquired or commissioned as part of print, drawing and photography folios have also experienced steady rises in value.

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0.05 and \$18,147.88 per square metre and land under roads values range between \$0.16 and \$3.12 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are comprised of a square metre basis ranging from \$370 to \$8,000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 4 year to 87 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to an indefinite life. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2021	2020
	\$'000	\$'000
Reconciliation of specialised land		
Parks, open space and streetscapes	48,393	47,204
Recreation, leisure and community facilities	27,453	27,667
Off-street car parks	5,752	5,752
Aerodromes	1,635	1,635
Waste management	1,873	1,873
Other infrastructure - Piers/Jetties/Caravan parks/Markets/Saleyards	1,356	1,356
Drainage	761	761
Total specialised land	87,223	86,248

ADJUSTMENTS DIRECTLY TO EQUITY

Reversal of revalued components of assets disposed or written off (transfer from asset revaluation reserve to accumulated surplus).

Roads, Streets, Drainage, Bridges & Culverts	(3,058)	(1,737)
Buildings & Structures	(1,499)	(182)
Land	(704)	-
Land airspace	-	(8)
	(5,261)	(1,927)

**Notes to the Financial Report
For the Year Ended 30 June 2021**

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Key Management Personnel (KMP)

Wellington Shire Council structure has a CEO and 4 General Managers. Along with 9 Councillors this makes a total of 14 KMP positions.

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year

Councillors	Mayor Garry Stephens (12/11/20 - 30/06/21)
	Cr Garry Stephens (01/07/20 - 23/10/20)
	Former Mayor Alan Hall (01/07/20 - 23/10/20)
	Cr Scott Rossetti (01/07/20 - 30/06/21)
	Cr Carolyn Crossley (01/07/20 - 30/06/21)
	Cr Malcolm Hole (01/07/20 - 10/04/21)
	Cr Gayle Maher (01/07/20 - 30/06/21)
	Cr Ian Bye (01/07/20 - 30/06/21)
	Cr Jill Wood (12/11/20 - 30/06/21)
	Cr John Tatterson (12/11/20 - 30/06/21)
	Cr Marcus McKenzie (12/11/20 - 30/06/21)
	Cr Darren McCubbin (01/07/20 - 23/10/20)
	Cr Carmel Ripper (01/07/20 - 23/10/20), (18/05/21 - 30/06/21)
	Chief Executive Officer - David Morcom (1/07/20 - 30/06/21)
	General Manager Built and Natural Environment - Chris Hastie (1/07/20 - 30/06/21)
	General Manager Community & Culture - Sharon Houlihan (1/07/20 - 30/06/21)
	General Manager Development - Brent McAlister (01/07/20 - 30/06/21)
	General Manager Corporate Services - Arthur Skipitaris (1/07/20 - 30/06/21)

	2021	2020
	No.	No.
Total Number of Councillors	9	9
Chief Executive Officer and other Key Management Personnel	5	5
Total Key Management Personnel	14	14

	2021	2020
	\$'000	\$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits	1,553	1,662
Long-term benefits	38	31
Termination benefits	-	-
Total	1,591	1,693

**Notes to the Financial Report
For the Year Ended 30 June 2021**

Note 7 People and relationships

7.1 Council and key management remuneration (continued)

	2021	2020
	No.	No.
The number of key management personnel whose total remuneration from Council and any related entities fall within the following bands:		
\$1 - \$9,999	1	-
\$10,000 - \$19,999	4	-
\$20,000 - \$29,999	6	8
\$60,000 - \$69,999	1	-
\$80,000 - \$89,999	-	2
\$220,000 - \$229,999	2	1
\$230,000 - \$239,999	1	2
\$240,000 - \$249,999	1	1
\$300,000 - \$309,999	-	1
\$310,000 - \$319,999	1	-
	<u>17</u>	<u>15</u>

(c) Senior Officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$151,000.

The number of Senior Officers are shown below in their relevant income bands:

	2021	2020
	No.	No.
Income Range:		
\$151,000 - \$159,999	6	7
\$160,000 - \$169,999	1	-
\$170,000 - \$179,999	-	1
\$180,000 - \$189,999	1	-
	<u>8</u>	<u>8</u>
	\$'000	\$'000
Total Remuneration for the reporting year for Senior Officers included above, amounted to:	1,289	1,269

**Notes to the Financial Report
For the Year Ended 30 June 2021**

7.2 Related party disclosure

(a) Transactions with related parties

During the period Council entered into a number of transactions with related parties of KMP's or their close family members. These transactions occurred within normal commercial terms and conditions and included \$69,301 to the Municipal Association of Victoria for membership and other services. Annual contributions towards marketing and planning of \$77,032 was made to Destination Gippsland, and a total of \$45,650 was paid for various other materials and services including the Port Albert upgrade and the Resource Recovery Transition Plan. Council also contributed a total of \$59,659 for community grants, operating subsidies to various community groups where KMP's or close family members held positions on the board or committee. Mr. Arthur Skipitaris - General Manager Corporate Services became a Director of Central Gippsland Health Services on 13 June 2020 and the transactions with Central Gippsland Health Services included contributions towards health services of \$940,036.

(b) Outstanding balances with related parties

The balance outstanding at the end of the reporting period in relation to transactions with related parties was Nil (2019/20 Nil).

(c) Loans to/from related parties

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party was Nil (2019/20 Nil).

(d) Commitments to/from related parties

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council was Nil (2019/20 Nil).

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

	2021	2020
	\$'000	\$'000
(a) Contingent assets		
Non cash contributions expected to be received in respect of subdivision and gifted assets are as follows:		
Developer contributions	633	1,500
Total Contingent Assets	633	1,500

(b) Contingent liabilities**Superannuation**

Wellington Shire Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Future superannuation contributions

In addition to the disclosed contributions, Wellington Shire Council has paid unfunded liability payments to Vision Super totalling \$Nil during 2020/21 (2019/20 \$Nil). There were \$22,778 contributions outstanding and \$Nil loans issued from or to the above schemes as at 30 June 2021. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2021 are \$141,498.

Liability Mutual Insurance

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

(c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

Council has guaranteed a loan taken out by a community group, to undertake significant capital works to the Club's facilities that are located on Council land.

Council's estimated liability with respect to contingent items is as follows:

	2021	2020
	\$'000	\$'000
Bank Guarantees	934	934
Total Bank Guarantees	934	934

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2021 reporting period. Council assesses the impact of these new standards. As at 30 June 2021 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2022 that are expected to impact Council.

**Notes to the Financial Report
For the Year Ended 30 June 2021**

Note 8 Managing uncertainties (continued)

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- council have a policy for establishing credit limits for the entities council deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognise financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

Notes to the Financial Report For the Year Ended 30 June 2021

Note 8 Managing uncertainties (continued)

8.3 Financial instruments (continued)

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of Council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- has readily accessible standby facilities and other funding arrangements in place;
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitors budget to actual performance on a regular basis; and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1 (c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of -0.25% and 0.25% in market interest rates (AUD) from year-end rates of 0.54%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Notes to the Financial Report For the Year Ended 30 June 2021

Note 8 Managing uncertainties (continued)

8.4 Fair value measurement (continued)

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

On 30 January 2020, COVID-19 was declared as a global pandemic by world health organisation. Since then, various measures have been taken by all three levels of Government in Australia to reduce the spread of COVID-19. This crisis and measures taken to mitigate it impacted council operations during 2019/20 and 2020/21.

It is anticipated that COVID-19 will have an impact on Council operations and finances for many years to come. The response to the pandemic will impact normal operating procedures especially in regards to potential ongoing restrictions resulting in the temporary closing of facilities and ongoing additional cleaning expenses. In addition the next few years Council will operate with recovery from the COVID-19 pandemic in the forefront, both for the Wellington community and Council as an organisation.

Council's financial position and performance is likely to be effected in 2021/22 as the leisure centre facilities / libraries/ community centres are known to be closed for a portion of the first quarter of the year at least, the effect on the remainder of the year remains unknown.

There are no other matters or circumstances that have arisen since the end of the financial year which significantly affect the operations of Council, the results of operations, or state of affairs of Council in future financial years.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 9 Other matters

9.1 Reserves	Balance at beginning of reporting period \$'000	Adjustment directly to equity \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves				
2021				
Property				
Land & land improvements	75,234	(704)	143	74,673
Land under roads	22,124	-	-	22,124
Buildings	60,987	(1,499)	-	59,488
	158,345	(2,203)	143	156,285
Infrastructure				
Roads	425,902	(1,259)	-	424,643
Bridges	25,472	(1,650)	1,189	25,011
Footpaths	19,574	(140)	-	19,434
Drainage	23,749	(9)	-	23,740
	494,697	(3,058)	1,189	492,828
Other				
Art Gallery Stock	2,501	-	3,829	6,330
Total asset revaluation reserves	655,543	(5,261)	5,161	655,443

Reconciliation of net revaluation movement	\$'000
Increment recognised in 2020/21	5,161
Adjustment directly to equity (note 6.1)	(5,261)
Net revaluation decrement	(100)

	Balance at beginning of reporting period \$'000	Adjustment directly to equity \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
2020				
Property				
Land & land improvements	75,242	(8)	-	75,234
Land under roads	22,124	-	-	22,124
Buildings	61,173	(182)	(4)	60,987
	158,539	(190)	(4)	158,345
Infrastructure				
Roads	326,733	(1,680)	100,849	425,902
Bridges	25,628	(156)	-	25,472
Footpaths	14,436	108	5,030	19,574
Drainage	23,758	(9)	-	23,749
	390,555	(1,737)	105,879	494,697
Other				
Art Gallery Stock	2,501	-	-	2,501
Total asset revaluation reserves	551,595	(1,927)	105,875	655,543

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 9 Other matters (continued)

9.1 Reserves (continued)	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
(b) Other reserves			
2021			
Discretionary reserves			
Asset improvement	936	371	1,307
Plant replacement	1,027	346	1,373
Waste management	6,597	43	6,640
Total discretionary reserves	8,560	760	9,320
Non discretionary reserves			
Recreational land	723	31	754
Infrastructure contributions	65	(64)	1
Art gallery acquisition	9	4	13
Art gallery contribution	46	(39)	7
Leased property improvements	1,459	151	1,610
Total Non Discretionary reserves	2,302	83	2,385
Total Other reserves	10,862	843	11,705
2020			
Discretionary Reserves			
Asset Improvement	843	93	936
Plant Replacement	999	28	1,027
Waste Management	6,120	477	6,597
Total Discretionary Reserves	7,962	598	8,560
Non discretionary reserves			
Recreational land	628	95	723
Infrastructure contributions	60	5	65
Art gallery acquisition	12	(3)	9
Art gallery contribution	1	45	46
Leased property improvements	1,226	233	1,459
Total Non Discretionary reserves	1,927	375	2,302
Total Other reserves	9,889	973	10,862

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 9 Other matters

9.1 Reserves (continued)

Purpose of Reserves**Discretionary Reserves****Asset Improvement**

Reserve to fund capital improvements.

Plant Replacement

Reserve is to fund future purchases of major plant and equipment.

Waste Management

Reserve is to fund the establishment of recycling and transfer stations and an increase in landfill capacity in the future.

Non Discretionary Reserves**Recreational Land**Reserve to fund future open space facilities as per Section 18 of *Subdivision Act*.**Infrastructure Contributions**

Reserve is an accumulation of developer contributions which are to be expended at a future date on infrastructure.

Art Gallery Acquisition

Reserve is to fund future approved art gallery acquisitions.

Art Gallery Contributions

Reserve is to fund future specific major art gallery exhibitions.

Leased Property ImprovementsReserve to fund future works on leased properties in accordance with *Crown Land Act*.

	2021 \$'000	2020 \$'000
9.2 Reconciliation of cash flows from operating activities to surplus		
Surplus for the year	14,514	19,161
Depreciation/amortisation	24,673	23,603
Bad and Doubtful Debts	32	107
Loss on disposal of property, infrastructure, plant and equipment	2,662	990
Contributions - monetary (non-operating)	(97)	(375)
Contributions - non-monetary	(7,459)	(911)
Borrowing costs	92	243
Finance Cost - Leases	4	15
Other	(212)	(437)
Change in assets and liabilities:		
(Increase) in trade and other receivables	(8,770)	(52)
Decrease in other assets	44	99
Increase in trade and other payables	140	1,828
Increase in trust funds and deposits	373	1,932
Increase in unearned Income	16,566	1,457
Decrease / (Increase) in inventories	10	(1)
Increase in provisions	1,554	436
Net cash provided by operating activities	44,126	48,095

Notes to the Financial Report For the Year Ended 30 June 2021

Note 9 Other matters

9.3 Superannuation

Wellington Shire Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (Vision Super). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in Comprehensive Operating Statement when they are made or due.

Accumulation

The Fund's accumulation category, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2021, this was 9.5% as required under Superannuation Guarantee (SG) legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Wellington Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 Employee Benefits.

Funding Arrangements

Wellington Shire Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary.

A triennial actuarial review for the Defined Benefit category as at 30 June 2020 was conducted and completed by the due date of 31 December 2020.

The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 104.6%. The financial assumptions used to calculate the VBI were:

- Net investment returns 5.6% pa
- Salary information 2.5% pa for two years and 2.75% pa thereafter
- Price inflation (CPI) 2.0% pa.

As at 30 June 2021, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category.

Vision Super has advised that the estimated VBI at 30 June 2021 was 109.7%.

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2020 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2020 triennial actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2021, this rate was 9.5% of members' salaries (9.5% in 2019/2020). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Notes to the Financial Report
For the Year Ended 30 June 2021

Note 9 Other matters

9.3 Superannuation (continued)

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

The 2020 triennial actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. A full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	2020 (Triennial)	2019 (Interim)
	\$m	\$m
- A VBI Surplus	100.0	151.3
- A total service liability surplus	200.0	233.4
- A discounted accrued benefits surplus	217.8	256.7

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2020.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2020.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2020.

Council was notified of the 30 June 2021 VBI during August 2021 (2020: August 2020).

The 2021 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2021 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2021.

**Notes to the Financial Report
For the Year Ended 30 June 2021**

Note 9 Other matters

9.3 Superannuation (continued)

Superannuation Contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2021 are detailed below:

Scheme	Type of Scheme	Rate	2021 \$,000	2020 \$,000
Vision super	Defined benefit	9.50%	139	160
Vision super	Accumulation fund	9.50%	1,202	1,119
Other Schemes	Accumulation fund	9.50%	1,071	890

In addition to the above contributions, Wellington Shire Council has paid unfunded liability payments to Vision Super totalling \$Nil in the 2020/21 year (2019/20 \$Nil).

There were \$22,778 contributions outstanding and \$Nil loans issued from or to the above schemes as at 30 June 2021.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2022 is \$141,498.

Notes to the Financial Report For the Year Ended 30 June 2021

10 Change in accounting policy

AASB 1059 Service Concession Arrangements: Grantors (applies 2020/21 for LG Sector)

This Standard addresses the accounting for a service concession arrangement by a grantor that is a public sector entity. The Standard sets out the accounting for the operator of such arrangements, in relation to its principles for recognising service concession assets.

The Standard requires a grantor to:

- recognise a service concession asset constructed, developed or acquired from a third party by the operator, including an upgrade to an existing asset of the grantor, when the grantor controls the asset
- reclassify an existing asset (including recognising previously unrecognised identifiable intangible assets and land under roads) as a service concession asset when it meets the criteria for recognition as a service concession asset
- initially measure a service concession asset at current replacement cost in accordance with the cost approach to fair value in AASB 13 Fair Value Measurement. Subsequent to the initial recognition or reclassification of the asset, the service concession asset is accounted for in accordance with AASB 116 Property, Plant and Equipment or AASB 138 Intangible Assets, as appropriate, except as specified in this Standard
- recognise a corresponding liability measured initially at the fair value (current replacement cost) of the service concession asset, adjusted for any other consideration between the grantor and the operator, using either (or both) the financial liability model or the grant of a right to the operator model.

Council does not currently have any arrangements which are defined by this standard.

AASB 2018-7 Amendments to Australian Accounting Standards - Definition of Material (applies 2020/21 for LG Sector)

The new definition of material states that information is material if omitting, misstating or obscuring it could reasonably be expected to influence the decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity.

AASB 2019-1 Amendments to Australian Accounting Standards - References to the Conceptual Framework (applies 2020/21 for LG Sector)

The revised Conceptual Framework includes some new concepts, provides updated definitions and recognition criteria for assets and liabilities and clarifies some important concepts.

It is not expected that these standards and changes will have any significant impact on council.



WELLINGTON SHIRE COUNCIL

Performance Statement

For the year ended 30 June 2021

Performance Statement

For the year ended 30 June 2021

Description of municipality

Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres in Central Gippsland, and includes the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach.

With an estimated population of 44,770* Wellington Shire Council comprises a wide variety of industry and business contributing to the local economy including mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, manufacturing and construction, retail, healthcare, education, arts and recreation and community services. In addition, RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes, Central Flying School, the Officers' Training School and the schools of Air Warfare and Air Traffic Control.

During the financial year, Council continued to experience the significant impacts of drought and bushfires of recent years and the continued effects of the COVID-19 pandemic. Council was strongly involved in recovery and support initiatives providing direct support to community and businesses as well as facilitating multi-agency responses for these crises.

*Australian Bureau of Statistics- Catalogue 3218.0 Population Estimates by Local Government Area – Released 30 March 2021

Sustainable Capacity Indicators

For the year ended 30 June 2021

<i>Indicator / measure</i>	Results				Comments
	2018	2019	2020	2021	
Population <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$2,082.52	\$1,859.74	\$1,972.43	\$2,273.35	Increase reflects a repayment to Local Government Victoria for unused grant funding totalling \$4.3M. COVID-19 also resulted in additional employee expenses for \$1.4M due to the Working for Victoria program and additional cleaning and recovery expenses. The Annual Capital works program has steadily increased Council's depreciation and in 2020/21 the Kilmany landfill rehabilitation commenced.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$17,486.48	\$17,137.94	\$19,564.57	\$19,847.60	Infrastructure increases due to annual capital expenditure. A management adjustment to the Roads and Footpath asset classes was completed in 2019/20 resulting in a \$101M increase in the value of Council's Roads and \$5M in the value of Footpaths and Cycleways.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	14.05	14.13	14.25	14.37	There are 3,115km of sealed and unsealed local roads for an estimated municipal population of 44,770 within Wellington Shire.
Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,665.30	\$1,680.64	\$1,681.68	\$1,673.20	Own source revenue has remained relatively steady as the municipal population has increased at a similar rate to the rate capping increase.
Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$424.28	\$444.29	\$449.57	\$467.99	Recurrent grant funding is expected to remain consistent with the exception of the timing of the receipt of Victoria Grants Commission (VGC) funds which were received in advance in 2020/21. VGC allocations are indexed by inflation.

Indicator / measure	Results				Comments
	2018	2019	2020	2021	
Disadvantage <i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	5.00	4.00	4.00	4.00	The Australian Bureau of Statistics (ABS) index of relative socio-economic disadvantage indicates that 1 is the most disadvantaged and 10 is the least disadvantaged. Wellington Shire's result is 4 within Victoria.
Workforce turnover <i>Percentage of staff turnover</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	13.86%	11.88%	10.15%	8.87%	Staff turnover is lower due to employee concern with job security. No significant change in staff numbers is anticipated based on current organisational structure.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2021

Service/indicator/measure	Results				Comments
	2018	2019	2020	2021	
Aquatic Facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	5.57	5.72	4.20	3.57	The combined number of visits recorded at Wellington Shire Council's indoor and outdoor aquatic facilities during 2020/21 was 159,699. This equates to an average of 3.5 aquatic facility visits, per Wellington Shire resident, for the year. Operation of Council's aquatic facilities both indoor and outdoor was impacted by the mandated COVID-19 closure of aquatic and leisure facilities. This substantially affected attendances from late July until a partial reactivation of facilities in October, and again in February and May 2021.
Animal Management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	New in 2020	New in 2020	100%	100%	Wellington Shire Council undertook 9 animal management prosecutions during the reporting period for matters relating to animal cruelty and serious dog attacks. All prosecutions were successful.

Service/indicator/measure	Results				Comments
	2018	2019	2020	2021	
Food Safety Health and safety <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100	57.14%	94.12%	100.00%	96.15%	During this period there were 26 non-compliance notifications with 25 followed up. Conflicting priorities due to the COVID-19 pandemic impacted on the normal inspection regime leaving 1 follow up to be completed as a priority in the next inspection year.
Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	58	58	58	61	Council's participation in the 2021 Local Government Community Satisfaction Survey showed an increase in community satisfaction rating with the way Council has performed in making decisions in the interests of the community. Council has performed seven points higher than the large rural councils average and five points higher compared to state-wide average.
Libraries Participation <i>Active library borrowers in municipality</i> [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	13.82%	14.11%	13.35%	12.02%	Libraries continue to be one of our top performing service areas according to the 2021 Community Satisfaction Survey. Wellington Shire Libraries continued to offer popular programs online during COVID-19 closures. Patron membership declined during COVID-19 closures with 26% fewer visits recorded to branches.

Service/indicator/measure	Results				Comments
	2018	2019	2020	2021	
Maternal and Child Health (MCH) Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	N/A	N/A	N/A	N/A	The Wellington Shire Council is not directly responsible for the delivery of Home and Community Care Services, so there is no performance data available for these indicators.
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	N/A	N/A	N/A	N/A	The Wellington Shire Council is not directly responsible for the delivery of Home and Community Care Services, so there is no performance data available for these indicators.
Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	56	56	59	65	Results from the 2021 Community Satisfaction Survey shows a significant increase in residents' satisfaction rating for Wellington Shire's sealed local roads. This result is 15 points higher than the average for similar large rural councils. The increased satisfaction could be attributed to Council's continued investment in the renewal and resurfacing of its local urban streets.

Service/indicator/measure	Results				Comments
	2018	2019	2020	2021	
Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	50.00%	100.00%	100.00%	100.00%	Only one planning decision was appealed at VCAT during 2020/21, with Council's decision being upheld by VCAT.
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	33.55%	35.71%	35.26%	31.45%	More than 3,500 tonnes of recyclable material was diverted from landfill in 2020/21. That's an average of 178kg of recyclables (a reduction of 12kg from previous year) per collection household in Wellington Shire.

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the *Aboriginal Heritage Act 2006*

"active library borrower" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under section 98 of the Act

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"critical non-compliance outcome notification" means a notification received by council under section 19N (3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

Financial Performance Indicators

For the year ended 30 June 2021

Dimension/indicator/ measure	Results				Forecasts				Material Variations and Comments
	2018	2019	2020	2021	2022	2023	2024	2025	
Efficiency Expenditure level <i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,746.91	\$2,468.31	\$2,628.25	\$3,084.18	\$3,046.97	\$3,022.00	\$3,007.03	\$3,069.73	Increase reflects a repayment to Local Government Victoria for unused grant funding totalling \$4.3M. COVID-19 also resulted in additional employee expenses for \$1.4M due to the Working for Victoria program and additional cleaning and recovery expenses. The Annual Capital works program has steadily increased Council's depreciation and in 2020/21 the Kilmany landfill rehabilitation commenced.
Revenue level <i>Average rate per property assessment</i> [Total rate revenue (general rates and municipal charges) / Number of property assessments]	New in 2020	New in 2020	\$1,695.46	\$1,720.33	\$1,750.36	\$1,797.03	\$1,849.18	\$1,902.45	Rates have increased in line with rate capping. Property assessments remain steady. This has resulted in a slight annual increase.
Liquidity Working capital <i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	594.69%	520.21%	441.28%	290.53%	320.72%	300.22%	279.24%	259.33%	Council's liquidity in 2020/21 is impacted by Victoria Grants Commission payments being received in advance. 2021 had a significant increase in current liabilities due to capital grants received and held as unearned income. These funds are allocated to future capital works programs.

Dimension/indicator/ measure	Results				Forecasts				Material Variations and Comments
	2018	2019	2020	2021	2022	2023	2024	2025	
Unrestricted cash <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	230.96%	164.94%	136.91%	14.40%	141.78%	126.13%	106.37%	92.96%	The reduction in the measure for 2021 is mainly due to a higher level of grant funding (restricted funds) received in advance which will be expended over the coming years. Council's level of unrestricted cash will gradually reduce over this time as Council continues to fund an extensive capital works program. An adjustment has been made to the 2020 figure from 118.37% to 136.91% as unrestricted cash has been increased by \$4.8M to correct a duplication of carried forward grant income.
Obligations Loans and borrowings <i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	13.10%	12.43%	2.08%	1.62%	6.23%	10.61%	13.82%	24.09%	A major loan was repaid in 2019/20. No new borrowings were required for 2020/21.
<i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	1.84%	1.05%	9.89%	0.60%	0.56%	1.15%	1.76%	2.15%	At 30 June 2021 borrowings are low compared with Council's historical average as a major loan was repaid in 2019/20. No new borrowings were required for 2020/21. Over the next four years borrowings are expected to increase in order to fund major infrastructure projects.

Dimension/indicator/ measure	Results				Forecasts				Material Variations and Comments
	2018	2019	2020	2021	2022	2023	2024	2025	
Indebtedness Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	33.68%	25.80%	21.48%	19.34%	26.11%	31.51%	35.42%	42.35%	Non-current liabilities have decreased as the ratio between current and non-current liabilities has shifted as rehabilitation works are planned during 2021/22 for Kilmany and Longford Landfills. Own source revenue has increased slightly as rates have increased by the 1.5% Rate Cap and fees have generally reflected CPI.
Asset renewal and upgrade Asset renewal and upgrade compared to depreciation [Asset renewal and asset upgrade expense / Asset depreciation] x100	New in 2020	New in 2020	119.13%	134.72%	154.87%	133.97%	139.25%	166.40%	The completion of several roads special charge schemes in 2020/21 reflected a greater focus on renewal and upgrade projects. In 2022/23 and 2023/24 the focus will be on new and expansion of community and waste infrastructure projects.
Operating position Adjusted underlying result Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	2.61%	18.64%	12.14%	0.33%	-1.90%	0.06%	0.78%	4.29%	Prior year results have been impacted by advance payments of the Financial Assistance Grant. The 2020/21 year has been adversely affected by the repayment of funding received in prior years and the effects of the COVID-19 pandemic. The adjusted underlying revenue has also significantly increased in 2020/21 due to an increase non-monetary developer contributions and non-recurrent grants. Council is focused on achieving an ongoing sustainable adjusted underlying surplus despite challenges such as rate capping and increasing costs.

Dimension/indicator/ measure	Results				Forecasts				Material Variations and Comments
	2018	2019	2020	2021	2022	2023	2024	2025	
Stability Rates concentration <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	64.39%	60.79%	63.39%	62.16%	65.73%	66.70%	68.39%	66.40%	Rates are a stable percentage of adjusted underlying revenue.
Rates effort <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.52%	0.56%	0.55%	0.52%	0.51%	0.50%	0.50%	0.50%	Rate rise increase with ministerial rate cap.

Retired indicators <i>Service / indicator / measure</i>	Results				Comments
	2018	2019	2020	2021	
Animal Management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	10	5	Retired in 2020	Retired in 2020	This measure was replaced from 1 July 2019 by new indicator 'Animal management prosecutions' which is a measure of proportion, not a number.
Efficiency Revenue level <i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,330.57	\$1,371.08	Retired in 2020	Retired in 2020	This measure was replaced by new indicator 'Average rate per property assessment' from 1 July 2019.
Obligations Asset renewal <i>Asset renewal compared to depreciation</i> [Asset renewal expense / Asset depreciation] x100	93.26%	96.48%	Retired in 2020	Retired in 2020	This measure was replaced by new indicator 'Asset renewal and upgrade compared to depreciation' from 1 July 2019.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the Australian Account Standards (AAS)

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2021

Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the *Local Government Act 2020*).

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the Council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by Council in its strategic resource plan on 15 June 2021 and which forms part of the Council Plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting Council.

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the *Local Government Act 2020*).

Ian Carroll CPA

Principal Accounting Officer

Dated: __/09/2021

In our opinion, the accompanying performance statement of the Wellington Shire Council for the year ended 30 June 2021 presents fairly the results of Council's performance in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the *Local Government Act 2020*).

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.

Councillor

Councillor Garry Stephens

Dated: __/09/2021

Councillor

Councillor Marcus McKenzie

Dated: __/09/2021

David Morcom

Chief Executive Officer

Dated: __/09/2021

14. GENERAL MANAGER DEVELOPMENT

14.1. JULY 2021 MONTHLY PLANNING DECISIONS

ACTION OFFICER: MANAGER LAND USE PLANNING

PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of July 2021.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 July and 31 July 2021.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 July and 31 July 2021 is included in Attachment Planning Decisions Report.

Attachment Planning Trends Report provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

ATTACHMENTS

1. July 2021 Planning Decision Report [**14.1.1** - 6 pages]
2. July 2021 Planning Trends Report [**14.1.2** - 3 pages]

OPTIONS

Council has the following options available:

1. Receive the 1 July to 31 July 2021 planning decisions report: or
2. Not receive the 1 July to 31 July 2021 planning decisions report and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 July and 31 July 2021.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategies:

Strategic Objective 2.3: *"Wellington Shire is well planned, considering long term growth and sustainability."*

Strategy 2.3.2: *"Ensure sufficient land supply to provide for a range of lifestyle."*

Strategy 2.3.3: *"Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing."*

This report supports the above Council Plan strategic objective and strategies.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/07/2021 AND 31/07/2021**

Application No/Year	Date Received	Property Title & Address	Proposal	Status
298-5.00/2016	15/07/2021	Assessment No. 205856 LOT: 1 LP: 207332M ROSEDALE-LONGFORD RD ROSEDALE	Use and development of the land for a class B broiler farm.	Permit Issued by Delegate of Resp/Auth 30/07/2021
390-2.00/2019	23/11/2020	Assessment No. 445569 CA: 5 SEC: 11 8-10 GUM TREE GR MUNRO	Buildings and works associated with construction of a dwelling.	Withdrawn 30/07/2021
390-3.00/2019	26/05/2021	Assessment No. 445569 CA: 5 SEC: 11 8-10 GUM TREE GR MUNRO	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 30/07/2021
145-2.00/2020	20/05/2021	Assessment No. 104448 LOT: 106 PS: 833210T 123 WILLIAMS DR FULHAM	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 7/07/2021
280-2.00/2020	24/06/2021	Assessment No. 444174 LOT: 1 PS: 705862N 210 SEASPRAY RD LONGFORD	Two lot subdivision.	Permit Issued by Delegate of Resp/Auth 6/07/2021
392-2.00/2020	10/06/2021	Assessment No. 425884 CA: 1 SEC: 27 18 MCLEAN ST MAFFRA	Subdivision of the land into two (2) lots.	Permit Issued by Delegate of Resp/Auth 2/07/2021
431-1.00/2020	27/10/2020	Assessment No. 246322 LOT: 2643 LP: 70943 30 WALLABY ST LOCH SPORT	Buildings and works associated with construction of 3 storey dwelling.	Permit Issued by Delegate of Resp/Auth 21/07/2021
526-1.00/2020	17/12/2020	Assessment No. 432534 PC: 375225U GLENMAGGIE RD GLENMAGGIE	Use & dev for Group Accommodation (8 glamping tents) & day spa.	Permit Issued by Delegate of Resp/Auth 22/07/2021
10-1.00/2021	11/01/2021	Assessment No. 184572 LOT: 286 LP: 82059 46 MACASSAR CRES THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 7/07/2021
46-1.00/2021	9/02/2021	Assessment No. 237669 LOT: 2 PS: 532286L 235-237 NATIONAL PARK RD LOCH SPORT	Subdivision of the land into two lots.	NOD issued by Delegate of Respon/Auth 1/07/2021
57-1.00/2021	15/02/2021	Assessment No. 310896 LOT: 1 PS: 736757K 12 PRINCESS ST MAFFRA	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 28/07/2021

ATTACHMENT 14.1.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
87-1.00/2021	10/03/2021	Assessment No. 385963 LOT: 1595 LP: 58872 57 SEAGULL DR LOCH SPORT	Buildings & works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 8/07/2021
90-1.00/2021	11/03/2021	Assessment No. 266536 LOT: 1 TP: 532085J 12 OLD CARRAJUNG RD CARRAJUNG LOWER	Native vegetation removal.	Permit Issued by Delegate of Resp/Auth 23/07/2021
101-2.00/2021	30/06/2021	Assessment No. 260083 LOT: 1 TP: 125193B 60 THE BOULEVARD PARADISE BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 23/07/2021
117-1.00/2021	25/03/2021	Assessment No. 401257 CA: 1 SEC: 17 GLENMAGGIE RDEX GLENMAGGIE	Buildings and works/development of a single dwelling and outbuilding.	Permit Issued by Delegate of Resp/Auth 27/07/2021
138-1.00/2021	14/04/2021	Assessment No. 191114 LOT: 1 TP: 249130K 41-43 LYONS ST ROSEDALE	Five lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth 14/07/2021
156-1.00/2021	26/04/2021	Assessment No. 15644 LOT: 1 TP: 243842E 75-77 THOMSON ST SALE	Buildings& works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 16/07/2021
166-1.00/2021	30/04/2021	Assessment No. 50195 LOT: 1 TP: 592704S 112 YORK ST SALE	Use of the land for a warehouse.	Permit Issued by Delegate of Resp/Auth 13/07/2021
168-1.00/2021	30/04/2021	Assessment No. 447565 LOT: B PS: 637846N 63 BOGGY CREEK RD LONGFORD	Subdivision of the land for two lots.	Permit Issued by Delegate of Resp/Auth 28/07/2021
174-1.00/2021	3/05/2021	Assessment No. 392084 LOT: 7 PS: 518800E 8 JEMMA CT WURRUK	Two lot subdivision.	Permit Issued by Delegate of Resp/Auth 23/07/2021
194-1.00/2021	17/05/2021	Assessment No. 346007 LOT: 9 PS: 333593L 16 LINK RD BRIAGOLONG	Buildings and works for an outbuilding.	Permit Issued by Delegate of Resp/Auth 7/07/2021
195-1.00/2021	17/05/2021	Assessment No. 376871 LOT: 718 LP: 53109 4 KAREN CT LOCH SPORT	Buildings and works associated with a dwelling.	Permit Issued by Delegate of Resp/Auth 6/07/2021
196-2.00/2021	6/07/2021	Assessment No. 188144 LOT: 1 LP: 58446 7 ALBERT ST ROSEDALE	Buildings and works associated with an outbuilding.	Permit Issued by Delegate of Resp/Auth 22/07/2021

ATTACHMENT 14.1.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
197-1.00/2021	17/05/2021	Assessment No. 330811 LOT: 1 TP: 954007B 48 MAIN ST BOISDALE	Buildings and works associated with construction of two outbuildings	Permit Issued by Delegate of Resp/Auth 22/07/2021
199-1.00/2021	18/05/2021	Assessment No. 240572 LOT: 316 LP: 50201 59 SANCTUARY RD LOCH SPORT	Buildings and works associated with a fence.	Permit Issued by Delegate of Resp/Auth 23/07/2021
204-1.00/2021	20/05/2021	Assessment No. 307603 LOT: 1 TP: 196360 68 KENT ST MAFFRA	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 8/07/2021
206-1.00/2021	21/05/2021	Assessment No. 16238 CA: 14 SEC: 88 12 UNION ST SALE	Buildings and works for an industrial shed.	Permit Issued by Delegate of Resp/Auth 26/07/2021
212-1.00/2021	26/05/2021	Assessment No. 451088 LOT: 1 TP: 862079 1 NELSON ST PORT ALBERT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 2/07/2021
213-1.00/2021	26/05/2021	Assessment No. 212787 LOT: 166 LP: 52647 7 SUNGLOW CRES GOLDEN BEACH	Buildings and works for a dwelling.	Permit Issued by Delegate of Resp/Auth 23/07/2021
214-1.00/2021	26/05/2021	Assessment No. 355859 LOT: 4 PS: 317024U 141 POWERSCOURT ST MAFFRA	Multi lot residential subdivision.	Permit Issued by Delegate of Resp/Auth 23/07/2021
216-1.00/2021	27/05/2021	Assessment No. 269977 LOT: 2 PS: 204587 144 FROUDS RD GIFFARD WEST	Buildings and works for an agricultural shed.	Permit Issued by Delegate of Resp/Auth 8/07/2021
219-1.00/2021	31/05/2021	Assessment No. 188706 LOT: 12 LP: 135365 57 CANSICK ST ROSEDALE	Buildings and works associated with an outbuilding.	Permit Issued by Delegate of Resp/Auth 27/07/2021
220-1.00/2021	31/05/2021	Assessment No. 448324 LOT: S3 PS: 727606J 61 SWAN LAKE DR SALE	Use & development of a display home & waiver of carparking spaces.	Permit Issued by Delegate of Resp/Auth 16/07/2021
226-1.00/2021	1/06/2021	Assessment No. 444760 LOT: 1032 LP: 55692 45 WILHELM ST LOCH SPORT	Buildings & works associated with a dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth 14/07/2021
227-1.00/2021	2/06/2021	Assessment No. 29272 LOT: 1 LP: 73668 176-178 RAGLAN ST SALE	Buildings and works for a second dwelling and subdivision of the land.	Permit Issued by Delegate of Resp/Auth 28/07/2021

ATTACHMENT 14.1.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
229-1.00/2021	3/06/2021	Assessment No. 319376 LOT: 2 PS: 215221B MAFFRA RD HEYFIELD	Use&development for manufacturing sales and alter access to RDZ1.	Permit Issued by Delegate of Resp/Auth 27/07/2021
234-1.00/2021	8/06/2021	Assessment No. 234450 PC: 379246P 1-3 LEON ST LOCH SPORT	Buildings and works for extensions to the existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/07/2021
235-1.00/2021	8/06/2021	Assessment No. 212605 LOT: 147 LP: 52647 43 SUNGLOW CRES GOLDEN BEACH	Buildings and works for the development of a dwelling and outbuilding.	Permit Issued by Delegate of Resp/Auth 16/07/2021
248-1.00/2021	16/06/2021	Assessment No. 196717 LOT: 27 LP: 34328 17 MAIN RD SEASPRAY	Buildings & works for an outbuilding.	Permit Issued by Delegate of Resp/Auth 14/07/2021
251-1.00/2021	18/06/2021	Assessment No. 452052 LOT: 7 PS: 736786C 30 WELLINGTON PARK SALE	B & W assoc w construction of 2 warehouses/waiver carparking spaces.	Permit Issued by Delegate of Resp/Auth 30/07/2021
256-1.00/2021	24/06/2021	Assessment No. 360313 LOT: 1 TP: 821107Q 735A UPPER MAFFRA RD MAFFRA WEST UPPER	Buildings and works associated with a farm shed.	Permit Issued by Delegate of Resp/Auth 21/07/2021
262-1.00/2021	28/06/2021	Assessment No. 321919 CA: 32A SEC: C 8 ROSE ST HEYFIELD	Buildings and works associated with two outbuildings.	Permit Issued by Delegate of Resp/Auth 30/07/2021
263-1.00/2021	29/06/2021	Assessment No. 451732 LOT: 4 PS: 713683S 29 STATION ST MAFFRA	Buildings and works associated with a warehouse (storage units).	Permit Issued by Delegate of Resp/Auth 2/07/2021
264-1.00/2021	29/06/2021	Assessment No. 299875 CA: 76 781 YARRAM-MORWELL RD JACK RIVER	Buildings&works associated with construction of an agricultrual shed.	Permit Issued by Delegate of Resp/Auth 12/07/2021
266-1.00/2021	29/06/2021	Assessment No. 452102 LOT: 20 PS: 736786C 51-53 WELLINGTON PARK SALE	Buildings & works associated with an industrial building.	Permit Issued by Delegate of Resp/Auth 29/07/2021
267-1.00/2021	30/06/2021	Assessment No. 361634 LOT: 1 PS: 516191P 698 MAFFRA-NEWRY RD NEWRY	Buildings & works for the development of an extension.	Permit Issued by Delegate of Resp/Auth 22/07/2021
270-1.00/2021	1/07/2021	Assessment No. 42614 LOT: 1 TP: 327223T 172 MACALISTER ST SALE	Buildings & works for the development of an outbuilding (carport).	Permit Issued by Delegate of Resp/Auth 20/07/2021

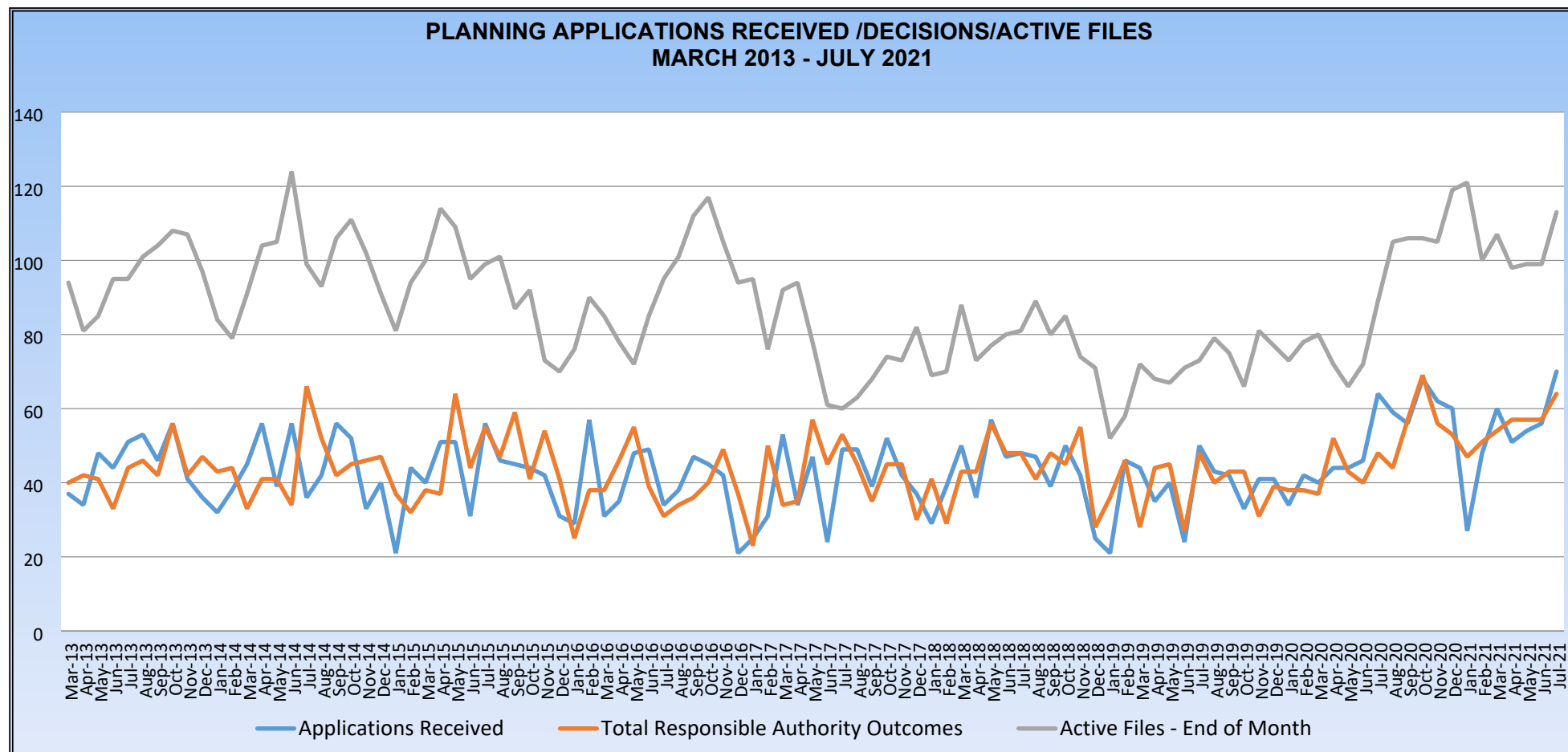
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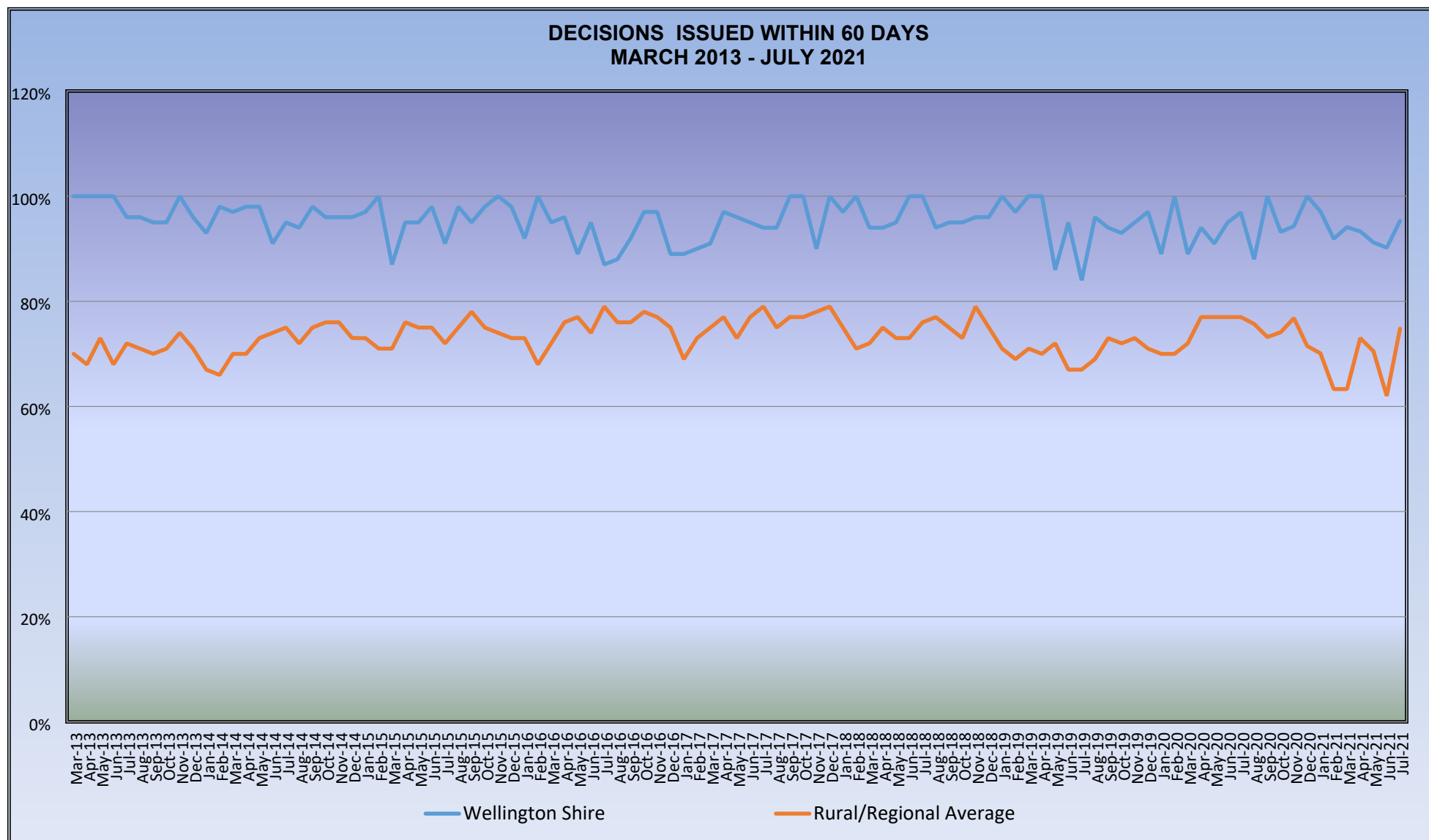
Application No/Year	Date Received	Property Title & Address	Proposal	Status
274-1.00/2021	5/07/2021	Assessment No. 17384 PC: 374959B 321-327 YORK ST SALE	Buildings and works associated with a storage shed.	Permit Issued by Delegate of Resp/Auth 19/07/2021
279-1.00/2021	7/07/2021	Assessment No. 51300 PC: 368111B 1 HUNT PL WURRUK	Buildings and works associated with the construction of storage units.	Permit Issued by Delegate of Resp/Auth 15/07/2021
280-1.00/2021	8/07/2021	Assessment No. 213769 PC: 167435H 28 RAINBOW RD GOLDEN BEACH	Buildings & works associated with construction of a fence.	Permit Issued by Delegate of Resp/Auth 21/07/2021
284-1.00/2021	8/07/2021	Assessment No. 387589 LOT: 3 PS: 330003D 442 GELLIONDALE RD JACK RIVER	Buildings and works associated with a farm shed.	Permit Issued by Delegate of Resp/Auth 22/07/2021
287-1.00/2021	12/07/2021	Assessment No. 362103 LOT: 1 PS: 133171 393 MAFFRA-SALE RD BUNDALAGUAH	Buildings & works associated with the development of an outbuilding.	Permit Issued by Delegate of Resp/Auth 22/07/2021
289-1.00/2021	12/07/2021	Assessment No. 264044 CA: 15C SEC: A 54 BOWDENS RD WON WRON	Buildings & works associated with an outbuilding.	No Permit Required 16/07/2021
292-1.00/2021	13/07/2021	Assessment No. 290916 PTL: 1 BLK: 1 PS: 1351 305 COMMERCIAL RD YARRAM	Buildings & works for development of external staircase and deck.	Permit Issued by Delegate of Resp/Auth 30/07/2021
296-1.00/2021	13/07/2021	Assessment No. 103275 CA: 6 SEC: F 751 MAFFRA-ROSEDALE RD NAMBROK	Buildings and works for an agricultural shed.	Permit Issued by Delegate of Resp/Auth 23/07/2021
299-1.00/2021	15/07/2021	Assessment No. 276972 LOT: 7 PS: 78825 6 COLVILLE ST PORT ALBERT	Buildings & works for an outdoor entertaining area.	Permit Issued by Delegate of Resp/Auth 28/07/2021
300-1.00/2021	15/07/2021	Assessment No. 269662 LOT: 2 PS: 123062 4,156 SOUTH GIPPSLAND GIFFARD WEST	Buildings and works for an agricultural shed.	Permit Issued by Delegate of Resp/Auth 28/07/2021
303-1.00/2021	16/07/2021	Assessment No. 269050 LOT: 2 LP: 206262M TARRA VALLEY RD TARRA VALLEY	Buildings and works for an agricultural shed.	Permit Issued by Delegate of Resp/Auth 30/07/2021
304-1.00/2021	16/07/2021	Assessment No. 202937 LOT: 1 TP: 160920 555 LONGFORD-LOCH SPORT LONGFORD	Buildings and works associated with a farm shed.	Permit Issued by Delegate of Resp/Auth 22/07/2021

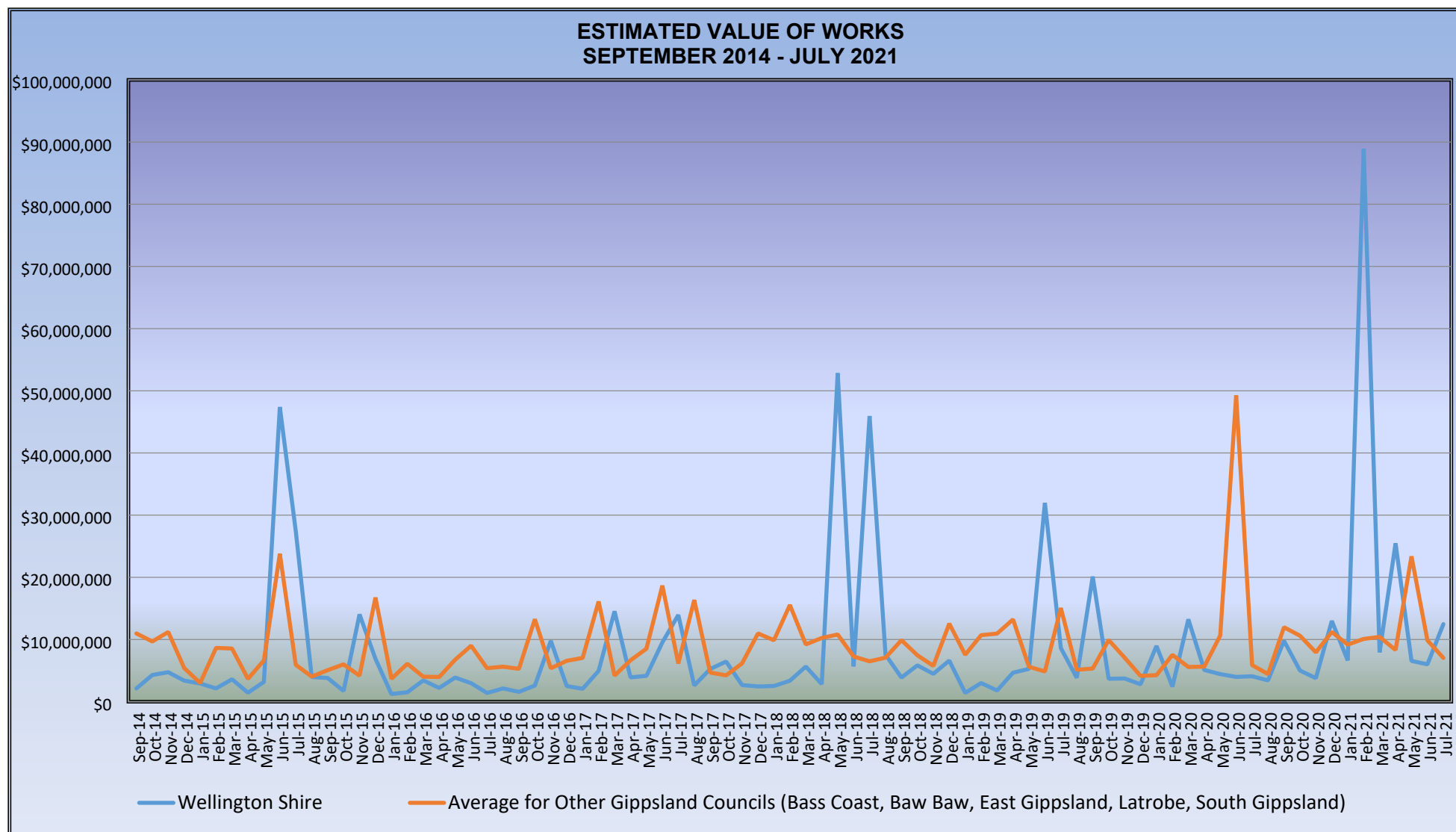
ATTACHMENT 14.1.1

Application No/Year	Date Received	Property Title & Address	Proposal	<u>Status</u>
306-1.00/2021	16/07/2021	Assessment No. 217406 PC: 377401Q 48-50 ASTRO AVE GOLDEN BEACH	Buildings and works for the development of an outbuilding.	Permit Issued by Delegate of Resp/Auth 30/07/2021
308-1.00/2021	19/07/2021	Assessment No. 432112 LOT: 2 PS: 724743P 19B CENTRE RD SEASPRAY	Buildings and works for the development of an outbuilding.	Permit Issued by Delegate of Resp/Auth 30/07/2021
309-1.00/2021	19/07/2021	Assessment No. 42796 LOT: 1 TP: 345129H 163 MACALISTER ST SALE	Buildings & works associated with an extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 30/07/2021
310-1.00/2021	19/07/2021	Assessment No. 9357 LOT: 1 TP: 130320 61 MARLEY ST SALE	Buildings and works associated with construction of a fence.	Permit Issued by Delegate of Resp/Auth 27/07/2021
314-1.00/2021	21/07/2021	Assessment No. 329060 LOT: 2 PS: 401594G 492 RIVERVIEW RD HEYFIELD	Buildings and works associated with an agricultural shed.	Permit Issued by Delegate of Resp/Auth 30/07/2021

Total No of Decisions Made: 64







14.2. COUNCIL SUPPORT FOR MIRRIDONG SERVICES INC

ACTION OFFICER: MANAGER ECONOMIC DEVELOPMENT

PURPOSE

To seek Council's support to advocate for the cancellation of a historic caveat tied to a funding agreement with Department of Housing on a Council property at 14 Lawler Street, Yarram to facilitate the unencumbered transfer to Mirridong Services Inc.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council;

- 1. Note no submissions have been received regarding the proposed sale of surplus Council property located at 14 Lawler Street, Yarram to Mirridong Services Inc.; and***
- 2. Endorse providing Mirridong Services Inc. with a letter supporting the unconditional removal of the subject caveat from the title of 14 Lawler Street, Yarram and that the Victorian Department of Health and Human Services not require an equivalent agreement to the caveat.***

BACKGROUND

Mirridong Services Inc (Mirridong) have written to Council requesting support to apply for the cancellation of a caveat (refer attached letter dated 2 September 2021). This follows a Council resolution of 16 June 2020 (excerpt below):

That:

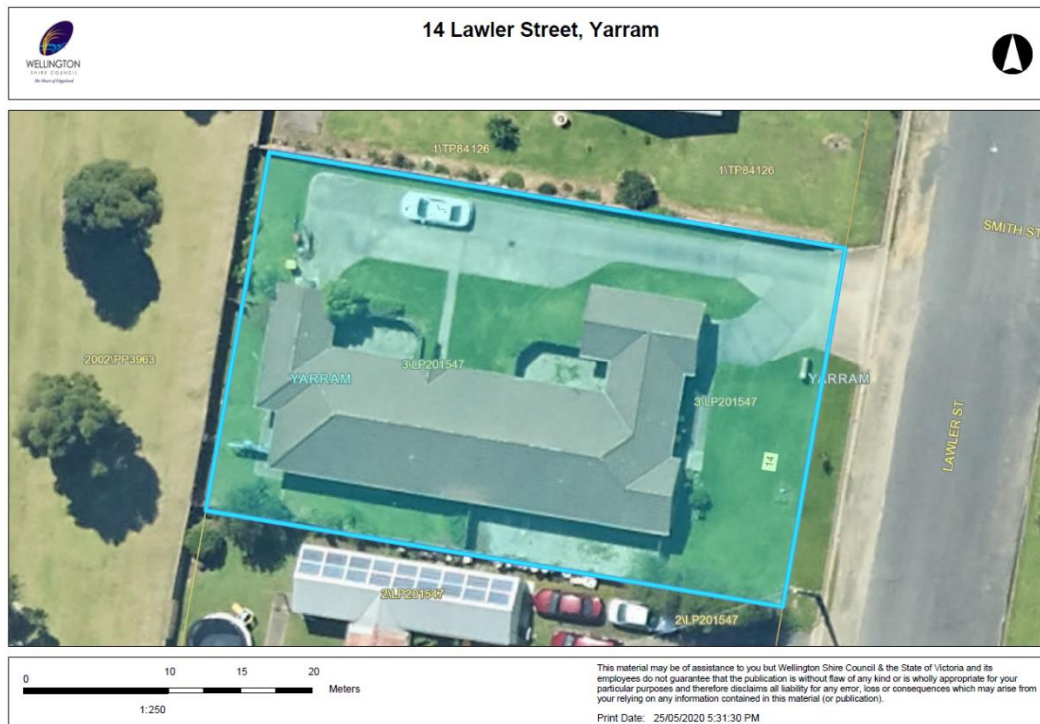
- 1. Council resolve that property described as 14 Lawler Street, Yarram as shown on the plan within and more specifically referred as Lot 3 on Plan of Subdivision 201547W Volume 09722 Folio 955 is not required for Council purposes;***
- 2. Council advertises its intention to transfer the property below market value to Mirridong Services Incorporated, subject to the provisions of the Local Government Act 1989 section 189 and 223, including calling for submissions in relation to the proposed sale for an amount of \$11 including GST;***
- 3. Subject to no submissions being made, Council authorise the Chief Executive Officer to complete the transfer (in compliance with Council's Policy for the Sale, Exchange and Acquisition of Land) below the current market value including executing necessary documents;***
- 4. All legal fees and related costs associated with transfer of the property to be met by Mirridong Services Inc.***

Of note, a notice was advertised as per (2) above and no submissions were received. The transfer of the property can now proceed as per (3) above albeit there is a caveat on the title that Mirridong Services Inc are concerned about.

The caveat was applied to the property when funding was received to construct the two units in 1986/87. The associated funding agreement specifies that if Council disposes of the property a financial settlement for a percentage of the value of the property must be provided to the Director of Housing.

Property details are outlined below:

Address: 14 Lawler Street, Yarram (refer plan below)
Type: Two x two bedroom units
Tenure: Community lease with Mirridong Services Inc



Whilst Mirridong had accepted adopting a financial arrangement on equivalent terms and releasing Council from any future financial obligations, their position has been reconsidered based on a legal opinion they received.

Completing the transfer of property will allow Mirridong to secure ownership and progress necessary improvements to the buildings which provide specialist supported residential accommodation.

Consistent with previous practice relating to the transfer of Council property to Mirridong for nominal consideration, a section 173 notice would be placed on the title requiring the property to be transferred back to Council if Mirridong's use of the property no longer aligned with their stated not for profit purpose of incorporation.

In recognition of Mirridong's request and advice, this report recommends that Council provide a letter of support for the caveat to be removed or that any equivalent agreement not be required.

ATTACHMENTS

1. 2021.09.06 Letter to Wellington Councillors Mirridong Inc [**14.2.1** - 2 pages]

OPTIONS

Council has the following options available:

1. Provide a letter intended to support Mirridong's application to cancel the caveat; or
2. Not provide any letter of support.

PROPOSAL

That Council provide a letter of support to Mirridong Services Incorporated in response to their request regarding a caveat being removed from 14 Lawler Street, Yarram intended to facilitate an "unencumbered" sale and transfer of property, noting this has previously been authorised.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no financial effect to consider at this time.

COMMUNICATION IMPACT

It is considered that the sale of this property to Mirridong Services Inc will be well received by the Yarram and District community.

LEGISLATIVE IMPACT

No other specific legislative impacts have been identified associated with this report's recommendation.

COUNCIL POLICY IMPACT

Wellington Shire Council's Policy for the Sale, Exchange and Acquisition of Land accords with best practice guidelines. It states that transactions should be in the best interests of the community and provide the best result (financial and non-financial) for Council and the community.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategies:

Strategic Objective 6.4: *"Act and lobby on behalf of the priorities of the community."*

Strategy 6.4.1: *"Council strategies and plans reflect the aspirations of our diverse communities."*

Strategy 6.4.2: "Advocate on the community's behalf to state and federal agencies, the private sector and industry on a range of issues relevant to Wellington Shire community."

This report supports the above Council Plan 2017-21 strategic objective and strategies.

RESOURCES AND STAFF IMPACT

This matter is being addressed within the existing resources of the Economic Development Business Unit.

COMMUNITY IMPACT

This will help services to be better provided in Yarram district.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

Council has been provided with updates regarding surplus land and land suitable for disposal during Council workshops.

RISK MANAGEMENT IMPACT

In the event the cancellation of the caveat fails, the alternate option will be as outlined in the letter from Mirridong i.e. a modified funding agreement.



We provide opportunities for adults with a disability to make choices, achieve goals and gain independence.

PO Box 31 | 6 Church Road Yarram VIC 3971
 p: (03) 5182 5750 e: info@mirridong.com.au
www.mirridong.com.au

Community Service Organisation Registered No. A0047341H ABN 34 210 703 350 QA Certification No. 12511

2nd September, 2021

Wellington Shire Councillors
 P O Box 506
 Sale Vic 3850

To all Councillors,

Re: Units 1 & 2 14 Lawler St Yarram

As a not-for-profit community based organisation, Mirridong has been providing housing accommodation for the intellectually disabled for many years, without blemish on its record. It has always adjusted to and implemented, often above and beyond standard requirements, all its obligations under the numerous applicable State and Commonwealth Acts, rules and regulations covering health, mental health, and disability. Mirridong have excellent credentials in the area of housing for the disabled. For this purpose, Mirridong would like to approach the Councillors again to ask for your agreeance to Mirridong Services Inc. to legally have the caveat placed on the above Lawler St property by the now DHHS removed for good.

The funding agreement incorporated the Shire's obligations and costings relating to a housing project to be constructed on the property. It contained a Project Statement recording the value of the land (purchase price from v/line \$11,000), the estimated project cost (\$120,144), and the Local government and community housing program allocation (\$106,000).

Although there was a standard opt out provision included, there was no sunset provision included in the funding agreement, which now leads DHHS to the realisation that they still have an entitlement to the property in the event that the now Wellington Shire dispose of the property to another provider.

Although DHHS have now agreed to allow the transfer of the property to Mirridong, they also would like to enter into another agreement regarding the property. This agreement has the same calculation as the old Shire agreement, approx. 80% value of the whole property. It further goes onto say it allows Mirridong to take out a mortgage over the property to the extent of the money we will spend on renovating it to bring it up to the now NDIS Supported Disability Accommodation standards. Currently it is believed that the upgrade of the facilities will be in excess of \$200,000. Mirridong are more than willing to move forward with this, but in the future when we are not around, this issue will rise its head again. With consideration to Mirridong being the one that is up keeping the facility, as per our Lease agreement with the Wellington Shire, DHHS have not put any



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funds into the project since the original build. In the modern day Grant agreements, sunset clauses exist for up to a 5-year period
It doesn't seem reasonable for DHHS to continue with the Caveat although this is not their standpoint.

Moving forward, Mirridong are prepared to pay for the removal of the Caveat as long as we have the full support of the Councillors and Wellington Shire.
If you have any further questions please don't hesitate to call, I hope this is something you can all consider and await your reply.

Kind Regards,

A handwritten signature in black ink, appearing to read "Doreen Milne".

Doreen Milne
CEO



Certificate No. DSDS638198
Certificate No. DHSS604399

15. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

15.1. PLACE NAMES COMMITTEE MINUTES

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to receive the minutes of the Place Names Committee meeting held on 12 August 2021 and to consider the recommendations.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 12 August 2021; and***
- 2. The trafficable section of Earl Street, west of High Street, Woodside, be renamed Blue Wren Way; and a letter be sent to the objector informing them of the outcome and the reasons supporting it; and the name BLUE WREN WAY be registered with Geographic Names Victoria.***
- 3. The government road off Dalmore Road, Dargo, be named Phelan Road, in recognition of the Phelans who have a long association with the area; and a letter be sent to the objector informing them of the outcome and the reasons supporting it; and the name PHELAN ROAD be registered with Geographic Names Victoria.***
- 4. The name DJAMBIES PARK be registered with Geographic Names Victoria and that this item be closed; and***
- 5. The names CHEVALIER, SCHELTEMA and VON GUERARD be added to the Council Approved Road Names Register, to preferably be used in an artist-named/themed development, in recognition of artists Nicholas Chevalier, Jans Hendrik Scheltema and Eugene von Guérard who, through their works during the 1800s and early 1900s, contributed to the wider understanding of the Gippsland region; and a letter be sent to the proponents informing them of the outcome.***

BACKGROUND

The Place Names Committee is an advisory committee of Council that meets quarterly to make recommendations to Council on geographical place name issues.

The minutes that are the basis of this report are from the committee's meeting that was held on the 12 August 2021. Also of note is that Eugene von Guérard's name, when used will need to be spelt without the diacritical symbol 'é', to conform with the guidelines produced by the Department of Environment, Land, Water and Planning's Office of Geographic Names.

ATTACHMENTS

1. Place Names Committee Minutes - 12 August 2021 [**15.1.1** - 36 pages]

OPTIONS

Council has the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Seek further information and consider at a future meeting.

PROPOSAL

That:

1. Council receive and note the minutes of the Place Names Committee meeting held on 12 August 2021; and
2. The trafficable section of Earl Street, west of High Street, Woodside, be renamed Blue Wren Way; and a letter be sent to the objector informing them of the outcome and the reasons supporting it; and the name BLUE WREN WAY be registered with Geographic Names Victoria.
3. The government road off Dalmore Road, Dargo, be named Phelan Road, in recognition of the Phelans who have a long association with the area; and a letter be sent to the objector informing them of the outcome and the reasons supporting it; and the name PHELAN ROAD be registered with Geographic Names Victoria.
4. The name DJAMBIES PARK be registered with Geographic Names Victoria and that this item be closed; and
5. The names CHEVALIER, SCHELTEMA and VON GUERARD be added to the Council Approved Road Names Register, to preferably be used in an artist-named/themed development, in recognition of artists Nicholas Chevalier, Jans Hendrik Scheltema and Eugene von Guérard who, through their works during the 1800s and early 1900s, contributed to the wider understanding of the Gippsland region; and a letter be sent to the proponents informing them of the outcome.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The *Local Government Act* provides Council the power to approve, assign or change the name of a road, but in doing so Council must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

Strategic Objective 1.3: *"Strengthen community identity by promoting our heritage and history and appreciation for small town rural living."*

Strategy 1.3.1: *"Recognise, celebrate and promote the diverse shared heritage and history of Wellington Shire."*

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.2: *"Community engagement and customer service excellence is central to Council's decision making process."*

Strategy 6.2.3: *"Ensure sound processes are in place to facilitate input into Council deliberations and decision making."*

This report supports the above Council Plan strategic objectives and strategies.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



**PLACE NAMES COMMITTEE MEETING
12 AUGUST 2021 AT 10:00 AM
VIA SKYPE / MACALISTER RIVER ROOM
MINUTES**

ATTENDEES:

Councillor Scott Rossetti (Chairperson)
Councillor Gayle Maher
Councillor Carolyn Crossley
Dean Morahan (Manager Assets & Projects)
Sandra Rech (Coordinator Asset Management)
James Blythe (GIS Officer)

APOLOGIES: Nil

MEETING OPENED: 10:00 AM

CONFLICT OF INTEREST: Nil

1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:
Cr Maher/Cr Crossley

That the minutes of the previous Place Names Committee meeting on 12 May 2021 be accepted.

CARRIED

2.0 CURRENT ISSUES

2.1 Street addressing issues, Earl Street, Woodside

There are several issues regarding Earl Street, Woodside (see attached). The street numbering is not consistent and the constructed road segments are not contiguous.

It was moved at the May 2016 Place Names Committee meeting that a letter be sent to the Yarram Historical Society, Woodside Cemetery Trust and Woodside Primary School asking for road name submissions with a connection to the Woodside area and that Councillors arrange a road trip to visit the area.

Suggested names:

- Brennan – large property owner in Woodside
- Collins – large property owner in Woodside and local hotelier
- Buntine – prominent settler in the district. His wife gave birth to the first white child born in Gippsland.

It was moved at 8 August 2017 Place Names Committee meeting that the proposed names BRENNAN, COLLINS and BUNTINE be considered, along with the name LEAR from the ANZAC Commemorative Project; and
That the Committee visit the Woodside area to view the roads.

It was moved at 14 November 2017 Place Names Committee meeting that:
the section of Earl Street east of High Street and ending at Queen Street, remain named as EARL STREET; and

That the trafficable section of Earl Street west of High Street, Woodside, be renamed BUNTINE ROAD after a prominent settler in the district; and

That the section of Earl Street north of Victoria Street be renamed LEAR LANE after Eric Nightingale Lear, who died in France during the First World War and is commemorated on the Won Wron State School honour roll; and

That all properties accessing these sections of road be advised of this proposal and that it be advertised and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise these names.

Letters were sent to the affected residents and one letter of objection has been received.
See attachment.

It was moved at 27 February 2018 Place Names Committee meeting that

- (i) Apply to the Registrar of Geographic Names for the trafficable section of Earl Street west of High Street to be renamed Buntine Road; and
- (ii) The section of Earl Street north of Victoria Street be renamed Lear Lane; and
- (iii) Letters be sent to affected property owners outlining the history behind the names selected.

On 20 March 2018, Council endorsed the above and the names were submitted to the Office of Geographic Names and are awaiting approval.

It was moved at 8 May 2018 Place Names Committee meeting that
a letter be sent to the objector advising of the appeals process of Geographic Names Victoria as outlined in the Naming Rules for Places in Victoria and that this item remains open.

A letter was sent to the objector advising of the appeals process. Geographic Names Victoria has received a letter of appeal and no further advice has been received.

It was moved at 14 August 2018 Place Names Committee meeting
that this item remains open.

Correspondence was received from Geographic Names Victoria and in response at the November 2018 Place Names Committee meeting it was decided that Councillor McCubbin

and Councillor Maher make contact with local historians for further information and at the February 2019 Place Names Committee meeting that this item remains open.

Following historical information received from several local historians that Agnes Buntine was worthy of recognition, it was moved at the 25 May 2019 Place Names Committee meeting that a letter be written to Geographic Names Victoria to reaffirm the decision to rename the trafficable section of Earl Street west of High Street, Woodside, BUNTINE ROAD. No further correspondence has been received.

It was moved at the 3 December 2019 Place Names Committee meeting that this item remains open.

Geographic Names Victoria has noted that there is a similar sounding name 'Bunting Track' in Blackwarry, 25km away from the proposed Buntine Lane, which under the duplicate name rule may be considered a potential risk to public safety.

It was moved at the 11 February 2020 Place Names Committee meeting that Councillor McCubbin contact the Woodside Primary School and request that the school children or school council propose road name suggestions to add to the Council Approved Road Names Register for use on roads in the Woodside area.

Due the coronavirus pandemic and the forced closure of schools, the above action was put on hold.

It was moved at the 12 May 2020 Place Names Committee meeting that this item remains open.

It was moved at the 11 August 2020 Place Names Committee meeting that the name BUNTINE be added to the Council Approved Road Names Register and that the recommendation from 11 February 2020 be actioned.

The Woodside Primary School has been contacted and the grade 5 & 6 students have submitted a list of names for consideration. Refer to Attachment 2.1.

It was moved at the 23 February 2021 Place Names Committee meeting that:

- The trafficable section of Earl Street, west of High Street, be renamed Blue Wren Way; and
- A letter be sent to adjoining property owners and it be advertised that the trafficable section of Earl Street, west of High Street, be renamed BLUE WREN WAY, and if no objections are received within 30 days, then the name be registered with Geographic Names Victoria; and
- The Woodside Primary School be thanked for its contribution to the naming project and notified of the outcome.

The proposed name Blue Wren Way was advertised and adjoining property owners and Woodside Primary School contacted in writing.

One submission opposing the proposal was received.

The Committee considered the objection. As the proposed name conforms to the principles and statutory requirements of the naming rules and addresses the issue of public safety, the Committee upheld its decision to rename the western section of Earl Street, Blue Wren Way.

**It was moved:
Cr Crossley/Cr Maher**

That:

- the trafficable section of Earl Street, west of High Street, be renamed Blue Wren Way; and
- a letter be sent to the objector informing them of the outcome and the reasons supporting it; and
- the name BLUE WREN WAY be registered with Geographic Names Victoria.

CARRIED

2.2 Government Road off Dalmore Road, Dargo

There is a road that is being formally created as part of the Dalmore Road, Dargo, road exchange and part of this road is incorrectly shown on plans as Government Road which will not be accepted by the Titles Office.

It was moved at the 25 May 2019 Place Names Committee meeting that a letter be sent to GLAWAC to seek an appropriate cultural name to the Dargo area before the next meeting.

A letter was sent to GLAWAC and has been raised with GLAWAC officers although no correspondence or response has been received to date.

It was moved at the 3 December 2019, 11 February 2020 and 12 May 2020 Place Names Committee meetings that this item remains open.

There has been no response from GLAWAC to date. There are names on the Council Approved Road Name Register for the Dargo area available for selection (and meeting the no-duplicate name rule), being:

Armstrong (Dargo) – suggested by Dargo Heritage Museum
 Dodds (Dargo) – ANZAC name
 Higgins (Dargo) – ANZAC name
 Kelly (Dargo) – ANZAC name
 See (Dargo) – ANZAC name
 Lasich (Lower Dargo) – suggested by Dargo Heritage Museum
 Watt (Lower Dargo) – suggested by Dargo Heritage Museum
 Walsh (Upper Dargo) – suggested by Dargo Heritage Museum

It was moved at the 11 August 2020 Place Names Committee meeting that a letter be written to Dargo Heritage Museum, requesting that they nominate a name for the government road off Dalmore Road from either the shortlist or suggest a name after a prominent or notable woman from the area and furthermore:

- Request that some brief background information be provided for the names that had been previously been submitted; and
- As part of the 'Put Her Name on It Campaign', suggest suitable names of notable women of the district worthy of recognition and provide some supporting information with those names.

The Dargo Heritage Museum has considered the shortlisted names but has instead suggested the name Phelan (on the Council Approved Road Register) as more appropriate to the area.

It was moved at the 23 February 2021 Place Names Committee meeting that:

- The government road off Dalmore Road be named Phelan Road, in recognition of the Phelans who have a long association with the area; and
- A letter be sent to adjoining property owners and it be advertised that the government road off Dalmore Road be named PHELAN ROAD, and if no objections are received within 30 days, then the name be registered with Geographic Names Victoria.

The proposed name Phelan Road was advertised and adjoining property owners contacted in writing.

One letter of support was received with the suggestion that the naming proposal be extended to a section of Dalmore Road.

One letter opposing the proposal was received.

The Committee considered the objection. As the proposed name conforms to the principles and statutory requirements of the naming rules, the Committee upheld its decision to name the government road Phelan Road.

It was moved:

Cr Maher/Cr Crossley

That:

- **the government road off Dalmore Road be named Phelan Road, in recognition of the Phelans who have a long association with the area; and**
- **a letter be sent to the objector informing them of the outcome and the reasons supporting it; and**
- **the name PHELAN ROAD be registered with Geographic Names Victoria.**

CARRIED

2.3 Policy for naming of community facilities and infrastructure

It was moved at the 11 August 2020 Place Names Committee meeting that Council develop a policy for the naming of community facilities and infrastructure.

Examination of naming policies of other Victorian councils has found a range of approaches to naming features, a summary is provided in Attachment 2.3.

It was moved:

Cr Maher/Cr Crossley

That the Policy for naming community facilities and infrastructure be developed and presented to the next Place Names Committee meeting for further review and presentation to Council for adoption.

CARRIED

2.4 Request to recognise Denis Booth, Stratford

A request has been received to install a timber sculpture with plaque at Stratford Memorial Park, in honour and recognition of the late Denis Booth for his contribution and voluntary service to the Stratford community for over 60 years.

Denis Booth arrived in Stratford in 1957. His boxing skills brought him recognition in both the amateur circuit and international titles. At the Commonwealth Games in 1966 in Kingston, Jamaica, he won bronze in the Light Heavyweight title.

Council has responded to this request stating that the preferred approach to recognising individuals is to name a future road or park their honour, by having the name included on the Council Approved Road Name Register.

It was moved at the 12 May 2021 Place Names Committee meeting that the name BOOTH, in recognition of Denis Booth's sporting achievements and community service to the Stratford area, be added to the Council Approved Road Name Register for consideration in future naming proposals.

At the Council meeting of 6 July 2021 the above recommendation was ratified and the name Booth has been added to the Approved Road Name Register.

**It was moved:
Cr Crossley/Cr Maher**

That this item be closed.

CARRIED

2.5 Proposed naming of park between Krista Court and Mark Avenue, Sale

A naming proposal has been put forward by Sale North Kindergarten to name the park between Krista Court and Mark Avenue "Djambies Park". The word 'djambies' means 'friends' in Gunaikurnai language.

The Kindergarten has consulted with the Wellington Shire parks manager, local indigenous community and families and Gunaikurnai Land and Waters Aboriginal Corporation, who have all endorsed this name.

It was moved at the 12 May 2021 Place Names Committee meeting that the park between Krista Court and Mark Avenue, Sale, be named DJAMBIES PARK.

At the Council meeting of 6 July 2021 the above recommendation was ratified and the naming proposal was advertised for public comment. The 30-day feedback period will close on 11 August 2021.

**It was moved:
Cr Crossley/Cr Maher**

The name DJAMBIES PARK be registered with Geographic Names Victoria and that this item be closed.

CARRIED

2.6 Naming of road for proposed subdivision at 238 Boisdale St, Maffra

A developer has put forward the name 'Wiggins' for a new subdivision at 238 Boisdale Street, Maffra.

Colin Wiggins was appointed Shire Engineer in Maffra in September 1976, where he remained until amalgamation. He oversaw the redevelopment of the main street and was

involved in initial development of the Morrison Street Sports complex. Colin was prominent in the Maffra cricket club, having been a champion opening batsman in the 1970s and 1980s, accumulating over 2,000 1st grade runs in 71 first XI matches. He was captain-coach of Maffra's 1979/80 and 1980/81 premierships teams and he scored 4 SMCA 1st grade centuries.

A duplicate name search in VicNames resulted in the following: Willis (Newry); Williamsons (Denison/Nambrok).

It was moved at the 12 May 2021 Place Names Committee meeting that the name WIGGINS AVENUE be approved for the subdivision at 238 Boisdale Street, Maffra, in recognition of Colin Wiggins who was a Maffra Shire Engineer and his achievements in and contribution to local cricket.

At the Council meeting of 6 July 2021 the above recommendation was ratified and the developer has since been notified.

**It was moved:
Cr Crossley/Cr Maher**

That this item be closed.

CARRIED

2.7 Naming of roads for proposed subdivision at 238 Boisdale St, Maffra

Further to item 2.6, an additional three names have been submitted for consideration:

- Slattery Street, in recognition of Jim Slattery, former Councillor/Shire President
- McLaren Court, in recognition of Jim McLaren former Maffra Shire Engineer
- Cottman Street, in recognition of Norman Cottman, former Maffra Shire Engineer

A duplicate name search in VicNames resulted in the following:

- Cottman: Colemans (Maffra); Cotos (Myrtlebank); Scott (Stratford)
- McLaren: McLean (Maffra); McMahan (Maffra); McMillan (Stratford); McFarlane (Stratford)
- Slattery: Slaughterhouse (Newry)

It was moved at the 12 May 2021 Place Names Committee meeting that in-principle support be given for the proposed names Slattery Street, Cottman Street and McLaren Court, subject to a biography of each individual being provided by the developer and the names being checked for compliance with the naming rules.

As the developer required naming approval and certification to proceed as soon as possible, the developer reconsidered the proposed names and selected the following names from the Council Approved Road Names Register instead:

- Honey Court
- Furness Way
- Harrison Drive

Approval was given to use these names.

**It was moved:
Cr Maher/Cr Crossley**

That the names Honey Court, Furness Way and Harrison Drive be accepted for the proposed subdivision at 238 Boisdale St, Maffra, and that this item be closed.

CARRIED

2.8 Request for street named after Mallett family, Sale

A request has been received to name a street in Sale after the Mallett family. Frederick Mallett arrived in Sale in 1863. He and his sons were builders. Several family members have become life members of the Sale Fire Brigade.

A duplicate name search in VicNames resulted in the following: Millett (Longford); Sillett (Sale); Valetta (Sale); Millicent (Sale); Market (Sale).

It was moved at the 12 May 2021 Place Names Committee meeting that the name MALLETT, in recognition of the Mallett family as early settlers of Sale and their services to the Sale Fire Brigade, be added to the Council Approved Road Name Register for consideration in future naming proposals, subject to compliance with the duplicate name rule.

At the Council meeting of 6 July 2021 the above recommendation was ratified and the name Mallett has been added to the Approved Road Name Register.

**It was moved:
Cr Maher/Cr Crossley**

That this item be closed.

CARRIED

2.9 Proposed naming of reserve, Callignee North

The Callignee Landcare Group has submitted a proposal to name a reserve along the Flynns Creek and Callignee South Road, just north of Lyndons Road. The area to be named is part of the road reserve, and is proposed to be named "Nita's Nook", after local resident Anita Charles who started the Callignee Landcare Group, is 2nd Lieutenant of the local CFA brigade, vice-president of the hall committee and on the playgroup committee.

The proposed name does not currently meet Principle (H) of the Naming Rules.

Refer to Attachment 2.9.

It was moved at the 12 May 2021 Place Names Committee meeting that the Callignee Landcare Group be contacted informing it that whilst the Place Names Committee are supportive of the proposed name, the name does not comply with the *Naming rules for places in Victoria* and thus will not be accepted by Geographic Names Victoria.

The Callignee Landcare Group has been notified of the decision.

**It was moved:
Cr Maher/Cr Crossley**

That this item be closed.

CARRIED

2.10 Recognition of indigenous females

The names of three indigenous women were nominated by a local historian. The names have been forwarded to Gunaikurnai Land and Waters Aboriginal Corporation for endorsement.

Parley – one of two wives of Thomas Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. In June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene. Died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck.

Refer to Attachment 2.10.

A response has not been received from GLaWAC.

**It was moved:
Cr Crossley/Cr Maher**

That this item remain open.

CARRIED

2.11 Centenary of Royal Australian Air Force

This year marks the centenary of the Royal Australian Air Force (RAAF).

It was moved at the 12 May 2021 Place Names Committee meeting that the Royal Australian Air Force Base East Sale be invited to submit suitable names to be included on the Approved Road Names Register to honour notable personnel or aircraft that have served in this area since locating in Sale.

The RAAF East Sale has been contacted in writing. A response has not yet been received.

**It was moved:
Cr Maher/Cr Crossley**

That this item remain open.

CARRIED

3.0 GENERAL BUSINESS

3.1 Recognition for painter Jan Hendrik Scheltema

A request has been received to name a street or other local geographic feature in recognition of the historical painter Jan Hendrik Scheltema (1861-1941), who was a Dutch migrant artist active in the Gippsland region for many decades.

“From 1890 J.H. Scheltema visited numerous Gippsland locations to paint, sometimes at the invitation of his Gippsland students, such as John (Jack) Gordon Sutherland, Mr Sedunary of Binginwarri and Mr Slattery of Bairnsdale.

One of J.H. Scheltema's best paintings, 'Early morning start, Gippsland', is owned by the Gippsland Art Gallery along with twenty more of his artworks recently located in The Netherlands. Their owner decided that they rightfully belonged in Australia and donated them to the GAG, in part because of the artist's strong ties with Gippsland, having painted there for a substantial part of his life. Gippsland Art Gallery now has the largest public collection of works by J.H. Scheltema anywhere in the world."

A letter of support for the proposal was also received from the Embassy of the Kingdom of the Netherlands.

The Director of Gippsland Art Gallery provided the following information:

"While J.H. Scheltema certainly painted prolifically in Gippsland in the late nineteenth and early twentieth centuries, there is no evidence that I am aware of that he spent any time or in or around Sale. As much of Scheltema's work did not identify specific places, this makes it hard to know exactly where he painted in this region. As he travelled around regularly, in most cases it is unknown if a subject is in Gippsland or elsewhere. 'Early Morning Start, Gippsland' is one of the very few paintings by Scheltema that actually identified the subject.

If we are considering naming streets or parks after artists, I would recommend starting with artists who actually made a contribution to our wider understanding of the region, such as "Eugene von Guerard (1811-1901), who painted the view of Rosedale from 1861 currently on display in the gallery, or Nicholas Chevalier (1828-1902), who travelled through present-day Sale and painted many scenes of present-day Wellington Shire, including Lake Wellington in 1862. Both von Guerard and Chevalier were true pioneers who accompanied the first European explorers and scientists through this region and deserve to be remembered for their accomplishments."

Refer to Attachments 3.1.

**It was moved:
Cr Crossley/Cr Maher**

That:

- the names CHEVALIER, SCHELTEMA and VON GUÉRARD be added to the Council Approved Road Names Register, to preferably be used in an artist-named/themed development, in recognition of artists Nicholas Chevalier, Jans Hendrik Scheltema and Eugene von Guérard who, through their works during the 1800s and early 1900s, contributed to the wider understanding of the Gippsland region; and
- a letter be sent to the proponents informing them of the outcome; and
- the Director of Gippsland Art Gallery be contacted for additional names of artists associated with the region, for consideration in future naming proposals.

CARRIED

3.2 Request for plaques on GRSC netball court shelters to commemorate life members and volunteer Marion Hector

Sale Netball Association has requested that plaques be installed on the GRSC outdoor netball court shelters to acknowledge their life members, and to name the timekeepers box after Marion Hector, a volunteer of the association for 40 years.

**It was moved:
Cr Maher/Cr Crossley**

That this item remains open until such time that clearer guidelines on the naming of Council infrastructure are developed.

CARRIED

3.3 Naming of road in subdivision at 63 Lawler St, Yarram

A developer has requested permission to use the name Abercrombie Court in a subdivision at 63 Lawler St, Yarram. As the name was selected from the Council Approved Road Name Register, approval was granted. No further action is required.

**It was moved:
Cr Maher/Cr Crossley**

That the name Abercrombie Court be accepted for the proposed subdivision at 63 Lawler Street, Yarram, and that this item be closed.

CARRIED

3.4 Late agenda item – draft *Naming Rules for Places in Victoria*

Geographic Names Victoria has reviewed the *Naming Rules for Places in Victoria* and a draft of the revised document is being released for comment for a period of four weeks, closing on Friday 3 September.

**It was moved:
Cr Crossley/ Cr Maher**

That Wellington Shire Council make a submission to Geographic Names Victoria stating its support for the amendments, in particular:

- **consideration to gender parity when naming roads or features;**
- **allowing first names to be used to allow easier recognition of female names;**
- **commemorative name of a deceased person to be considered two years posthumously; and**
- **allowing names taken from a language other than English, to represent Victoria's diverse multicultural society.**

CARRIED

4.0 NEXT MEETING

9 November 2021 at 2:00 PM

5.0 CLOSE

Meeting closed at 10:40 AM

Attachments for Item 2.1

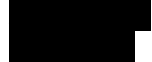
Wellington Shire Road Names- Woodside Area

Suggestions from the students at Woodside Primary School

Suggested Name	Reasons	Contributed by	WSC Officer's Comment
Blue Wren	Lots of these lovely bird are in the area. It is also the emblem of the local school.		OK
Purple Street	The names in the Woodside township area have royal names. Purple is a royal colour.		Vicnames identifies 'Pullen' (Devon North) and 'Cupples' (Woodside) as similar sounding names
Railway Road	I have suggested this name to commemorate the old Woodside train station which opened in 1923 and closed in 1953. Not many people know about it now but this name would bring history to the present		Duplicate in Yarram
Hunter Rd	Robert Hunter was the teacher who was kidnapped along with 7 students from Wooreen SS. They were held in the Mullungdung Forrest (near Woodside) overnight by their captor, Edwin John Eastwood, the Faraday kidnapper.		Duplicate in Devon North
Robin Way	Logging truck driver Robin Smith escaped his chains when held by Edwin John Eastwood, along with students and teacher from Wooreen SS in the Mullungdung Forest. He raised the alarm which led to the police bringing the hostage situation to a successful conclusion.		First names not allowed; surname Smith already used in Devon North and Yarram
Henry Rd	I would like to name a road in honour of Henry Victor Willis because he served in WWI. He was killed aged just 20 on the 21 st of July 1916. He lived in Alberton and worked in Yarram.		First names not allowed; surname Willis and other similar sounding names already used in the district
Greg Avenue	Greg Foat was a very well-known local farmer and community member. He died at the age of 62 from melanoma. Greg had many significant achievements including playing over 300 games for		First names not allowed; 'D Foats' and 'R Foats' already used in Woodside

	Woodside Football Club. He was a life member of the football club and tennis club. He helped begin the Juniors programme and won flock of the year as a sheep grazier. He was president of the Tennis Club and was on school council for Woodside P.S. I know that his surviving family and close friends would love to see Greg remembered in this way.		
Boddy Rd	Percy J. Boddy died in action for his country in WWI. He was 26 and went to Balloong State School as well as Woodside State School. We see his name on the honour roll every time we go to the Woodside Hall. He was killed on 13 th March 1917 in France		Similar sounding name 'Bodmans' in Won Wron
Pickett Street	James Burnett Picket served in WWI. He was killed in action. James was a local to the Woodside area.		Similar sounding name 'Tucketts' in Woodside
Lindsay Rd	Lindsay Reeves only recently passed away and was a well know farmer at Woodside. He drove the pub bus for many years ensuring that inebriated people were returned home safely. He would help anyone. Everyone was sad about his loss. He did much work in the Woodside area including as a cleaner at the Woodside Primary School. This is how the students all knew him.		First names not allowed; surname 'Reeve' already used in Tarraville, 'Reeves Beach' in Woodside
Panther Way	A much-loved local myth/ legend/ belief is the so called 'Woodside Panther'. Many people claim to have sighted the big cat over the years and the Woodside Primary Students go on an annual 'Panther Hunt' as part of their sleepover programme. It would be nice to have something as tangible as a road named after the mighty panther.		OK


13th May 2021


Place Names Committee
Wellington Shire Council
PO BOX 506,
Sale
VIC 3850

placenames@wellington.vic.gov.au


Re: **21 Earl Street, Woodside – Renaming of the street.**

In reference to your letter of the 8th April 2021, I am vehemently opposed to the renaming of the section of Earl Street to the west of High Street.

Your reason for the change of name, stated in your letter, is that emergency vehicles have difficulty locating a street address in an emergency. This is a moot point as, being  Woodside CFA and having discussed the supposed issue with other emergency services, there is no reason on their part to change any name. Street addresses are located easily with the use of Spatial Vision's Vicmap Book, produced by the Department of Environment, Land, Water and Planning and used by emergency services to find address points. Other stakeholders such as Australia Post are not affected as mail is collected from the Service Station and utilities or other service providers have had no difficulty in the past and therefore will have no difficulty locating a residence in the future.

Additionally, you intend, by the diagram sent with the letter, to change the name of a section of Princess Street. This is not made clear and the DEWLP map attached clearly shows Earl Street as finishing in one straight line, not, as you have indicated, along the stretch of fire access road that was bulldozed in the 2009 fires and was, in early plans, and indicated on your map, named Princess Street. Another issue with this is that Google maps now has Earl Street continuing through to Woodside North Road, once again it is the fire access road, see attached. If you rename one section confusion will ensue as many people use Google maps to find locations.

While Blue Wrens are beautiful birds and a joy to watch, renaming the street to Blue Wren Way is not the best use of their name. Blue Wren Way is very difficult to enunciate, especially in comparison to Earl Street. Any word beginning with a vowel is much easier to enunciate than those beginning with a consonant.

There is provision in the Shire to name streets as East and West of a main artery, such as Seaspray-Stradbroke Roads East and West which are either side of Gifford Road. This is one solution to the possible renaming of Earl Street that should be investigated.

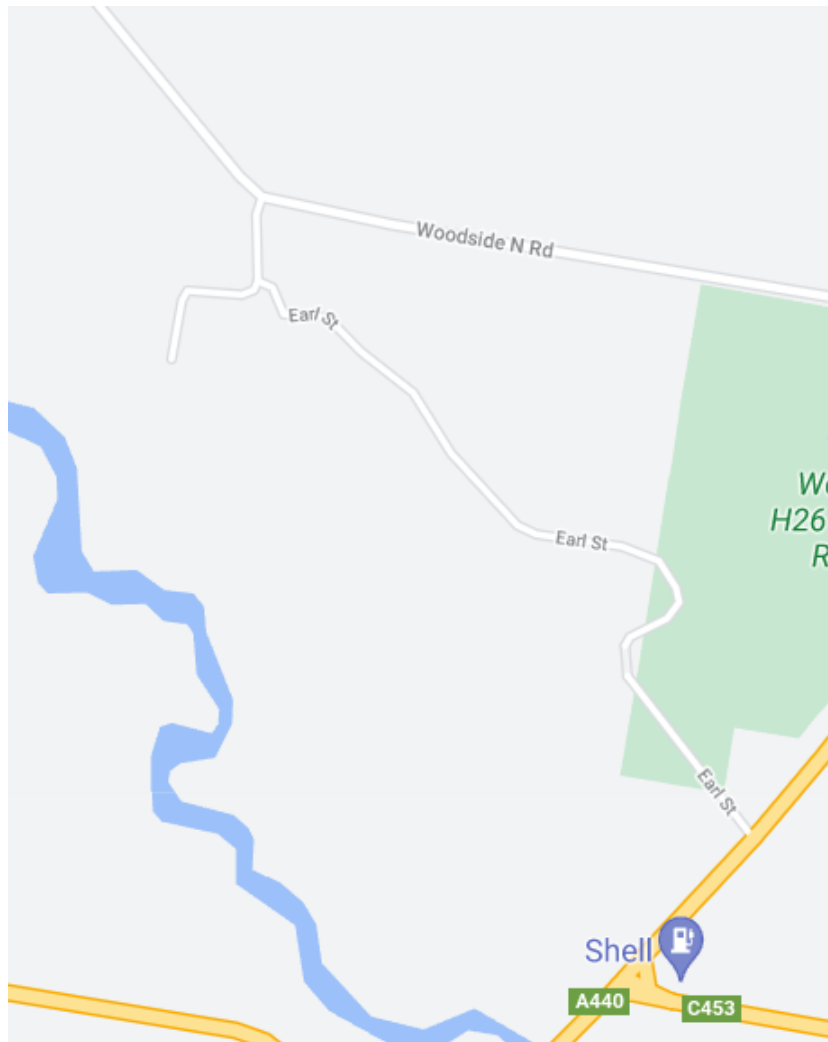
I hope the Council will make careful consideration of their intention to rename Earl Street to the west of High Street and make the appropriate decision in favour of maintaining the current name.

Yours sincerely,

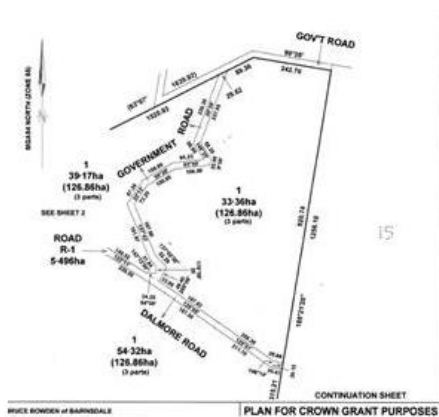
<https://services.land.vic.gov.au/DELWPmaps/esta-address/>



<https://www.google.com/maps/@-38.5194776,146.8707119,15.52z>



Attachments for Item 2.2



Plan showing name that was not approved by Titles Office



From: [REDACTED]
 Sent: Monday, 19 April 2021 2:01 PM
 To: PlaceNames <placenames@wellington.vic.gov.au>
 Subject: Phelans Road off Dalmore Road proposed change.

EXTERNAL EMAIL originated from outside of the Wellington Shire Council network. Do not click links or open attachments unless you recognise the sender and know the content is safe. Contact ICT Service Desk if unsure.

My name is [REDACTED] and I am a great grandson of the original David Phelan who settled at Dalmore , Dargo.
 I will begin by saying I am totally in favour of a name change.
 I would appreciate the chance to talk to some one with regard to the proposed name change if that is possible.
 I believe that on the basis of any name change, the whole of Dalmore Rd should be so renamed Phelans Road.

Yours faithfully,

[REDACTED]

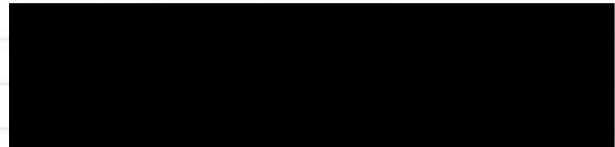
6-12-20



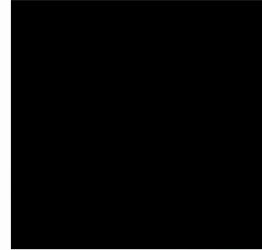
TO ASSETS MANAGER

THE NORTH GOVT ROAD OF
DALLMORE RD AS IN YOUR MAP WE FEEL WOULD BE BETTER
CALLED PHELAN'S ROAD AS THE FAMILY OWNED LAND
IN THIS AREA, AS ORIGINAL SELECTOR FAMILY ALSO
HELPED CHINESE MINERS BY HIDING THEM IN BRIGHT
ISLAND VILLAGE AREA DURING CHINESE MINER RIGHTS - ALSO
FAMILY MEMBERS FOUGHT IN WW2, DAN PHELAN WAS AT ONE
TIME COUNCIL MEMBER IN THE OLD AUCKLAND SHIRE HIS WIFE
MARSHALL WAS BUSH NURSE IN DARSO,

I HOPE THIS IS THE INFORMATION THAT YOU NEED
DUE TO COVID 19 THE MUSEUM HASN'T HAD A MEETING TO
DISCUSS THE REST OF THE NAMES SUBMITTED BUT HOPE TO
GET TO THEM AT LATER DATE.



SANDRA FOUND THIS COPY IN MY BAREN WORK SO AM
SENDING THIS TO YOU IF YOU DIDNT PICK UP WITH COPY SENT TO YOU HOPE
ITS NOT TOO LATE AS IT WAS A COPY OF MONTHS AGO



14 May 2021

Subject: Public comments invited – Proposed renaming of unnamed Government Road off Dalmore Road, Dargo.

Dear Place Names Committee members

Wellington Shire Council

Thankyou for inviting public comments regarding the above proposed naming of an unnamed road at Dargo. I am opposed to the naming of this road as Phelan Road on the grounds that naming public roads after a family with a long association with the area is a colonial behaviour that is well past its 'use by' date.

In the public debate surrounding Councillor Crossley's defeated motion concerning the McMillan cairns I was struck by the number of people opposed to the motion, who named themselves in one platform or another, such as the public submissions preceding the council debate, or in letters to the editor in the Gippsland Times, who have the same surname as roads and streets in and around Sale. Of itself not a big deal, but interesting, nonetheless. As a published historian I take note of these things.

More recently I read a feature article at pages 17 to 19, in *The Age*, of 25 April 2021, concerning the debate over brumbies in the Barmah National Park. The Yorta Yorta people want the brumbies removed. One non-indigenous person interviewed, who is opposed to removing the brumbies, is quoted: "... We have a history and a culture here too. I have a road named after my family in the Barmah Forest ...".

Taken together, these seemingly unrelated observations point to a practice of ccouncils naming roads and other places or features after land-owner families that colonised these places. The Barmah Forest example also indicates how this creates a sense of entitlement and a readiness to weaponise place names in public debate.

A quick comparison of the Dargo Cemetery list with local place names shows that many 'established' (code for landowners) families already have some creek, track, mountain, hut

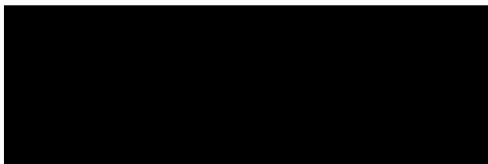
or road named after them. Examples are Treasure, Traill, King, Hurley, Thomson, Maguire and Riley.

This may be a quaint practice to cement the first European settler/invader families as worthy of respect and honour but it ignores the much stronger and longer claim of the original inhabitants, whose identity and existence is erased by every act of place naming that ignores them as well as the many beautiful features of the area. Your proposal to rename a road near Woodside as Blue Wren Way, is a positive one. It may give those Dargo families a buzz and some cache, but it just excludes everyone and everything else not connected with owning land in the area, since the original inhabitants vacated under duress.

Please stop naming places after families. It may just conform with the guidelines but that does not make it right or acceptable any longer. Incidentally, I will be making a submission to the Registrar of Place Names to alter the guidelines so that families must have an association with an area for more than 5,000 years before they are considered.

Here is an opportunity for Wellington Shire to redeem itself from its obvious proclivity to retain a coloniser identity, one 'baby step' at a time.

I would like to add that as one of two non-indigenous directors of Yoowinna Wurnalung Aboriginal Healing Service Inc. I often have stories related to me of how the loss of connection to land and culture is doing irreparable and ongoing harm to the original inhabitants of this land. Naming more places after settler/invader families just makes that loss worse.



Attachment for Item 2.3

Half of all Victorian councils' websites were checked for place naming policies, with particular regard to naming of community facilities and infrastructure on Council land.

The key approaches under various naming policies are:

- Standard naming policy i.e. guiding principles as set out in the *Naming rules for places in Victoria*
- Standard naming policy, which also incorporates internal preferences in regard to naming Council property
- Standard naming policy supported by other policies e.g. Plaques & Memorials Policy, Temporary Naming Rights Policy
- Some policies allow naming proposals after living persons under exceptional circumstances only
- Naming Rights subject to a sunset date – council may allow a facility to be named after a person but the name expires either after a certain date or upon the expiry of the lease of a facility
- Naming subject to a public vote – some councils have set up electronic voting systems where community members can vote on naming proposals

Extracted from various policies:

Formal naming requests

Only places of significant prominence and permanence should be named:

- (a) Entire Reserves or Parks
- (b) Entire Buildings in Reserves or Parks
- (c) Sportsgrounds and Active Playing Surfaces.

Features within a park or reserve should not be officially named and registered i.e. playgrounds, ovals and pavilions within a park or reserve are usually identifiable by the name of the park/reserve.

Preference not to name currently unnamed laneways and right of ways.

Requests to name or rename entire reserves, parks and buildings and sportsgrounds/sports surfaces etc. will not be considered. The names of existing sport facilities should only be changed in exceptional circumstances.

Only proposals relating to street naming will be submitted to Geographic Names Victoria for approval. Civic and commemorative naming will be endorsed by Council,

Informal naming requests

Minor features and structures on Council land may be informally named:

- (a) Parts of Buildings in Reserves or Parks e.g. a social room in a sports pavilion
- (b) Sporting Infrastructure e.g. scoreboards, spectator shelters or bleachers, cricket practice wickets, coaches boxes, player dug outs, player races, goals and sports fencing etc.

Naming of minor features will be considered on a case-by-case basis by the asset owner. Informal names are not registered for inclusion on the register of geographic names in Victoria (VicNames). All costs associated with naming, any consultation, advertising or signage for informal naming will be the responsibility of the applicant.

In the process of naming Council property, the requirement of permanently naming internal and external features of Council assets (such as trees, rooms, furniture, etc) has been determined as a

part of the Sponsorship and Acknowledgement Policy, while temporary naming of internal features of Council property is covered in the individually signed lease/licence agreements.

Plaques and Memorials

Requests for plaques and memorials on Council owned or managed land, including streets, reserves or parks are managed by a separate Plaques and Memorials Policy.

Plaques and memorials commemorating deceased persons will not generally be considered until an individual has been deceased for at least one year, in order to allow for appropriate development of historical perspective, however Council may approve plaques or memorials commemorating living persons at Council's discretion.

The subject of a requested plaque or memorial must also have a clear association and strong significance to the location proposed for the plaque or memorial and must not have been already commemorated elsewhere in the City.

Attachment for item 2.10

From: [REDACTED]
 Sent: Wednesday, 19 August 2020 12:31 PM
 To: [REDACTED]
 Subject: Putting her Name on it - Wellington - Indigenous

Hello [REDACTED],

Here is a formal nomination of three names for Indigenous Women. However I believe the first two at least should be subject to consultation with someone with speciality in 1840s Indigenous History. Possibly [REDACTED] may be the one to consult as to where that would be best sourced. I know [REDACTED] sourced their names from original documents, but I think it will still need some sort of corroboration / support.

So I am sending this in earlier than others, so that can commence.

[REDACTED]

Names of Indigenous Women for consideration for recognition

Parley – one of two wives of Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene – died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Both the above should be referred to an appropriate Indigenous authority for a formal response as to their history and support for naming.

My source: Peter Gardner "Gippsland Biographies: Bungelene (died 1848)" in *Gippsland Heritage Journal* #10, June 1991, page 58. Primary sources are given there.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck. The Cameron name may be in use, but Flower may not. I am in contact with family who are providing a biography.

In the meantime, see Australian Dictionary of Biography online:
<http://adb.anu.edu.au/biography/cameron-elizabeth-bessy-12834>

I am sure local consultation would lead to more names being suggested.

Attachments for item 3.1

From: [REDACTED]
Sent: Friday, 16 July 2021 3:52 PM
To: Enquiries <enquiries@wellington.vic.gov.au>
Subject: Proposed Place Name in the Wellington Shire

Attention Chief Town Planner,

I am flying this kite, to help the recognition of the historical painter J.H.Scheltema (1861-1941), who was active in your region for decades.

I am a retired town planner, having worked in both State and Local government. Most of my career was played out in N.S.W. (I was Chief Town Planner and of the Maitland City Council and then the Lismore City Council, after having been on the team that created the succesful Hunter Regional Environmental Study and its resulting HRE Plan (Gaz. 1980) and I worked some years for the (former) Snowy River Shire Council. This only of my background.

Your Regional Art Gallery, the G.A.G, recently became the public collection with the most works by this artist in the world and it held an exhibition of it. The dramatic growth of works by this artist and the additional information that became available with it, and the GAG-exhibition drew attention to the artist's work and life, not just in Victoria, where the artist had painted regularly for almost half a century and much of it in Gippsland, but in the world. His name was, as it were, 'dragged from under the carpet' by it.

I propose to you to make a lasting gesture in the future, by naming a street or other local geographic feature such as a park, after J.H.Scheltema (1841-1961). From time to time, there will be a subdivision that requires a few new street names etc, and when that opportunity arises next, you may wish to consider this, whether as part of a neighbourhood with new streets all named after artists, or another part that needs a name.

You may wish to consult about this idea with Mr Simon Gregg, the Director of the GAG in Sale, if he has not already talked you about this.

Kind regards,

[REDACTED]
[REDACTED]

Canberra, A.C.T.

[REDACTED]

P.S. I have now a list of all places where the artist lived, as well as one where he painted. His residences included many Melbourne suburbs, some then still rural in character. I intend to make proposals like this to those local councils as well. The artist also ran his own art class and therefore had to live in or close to Melbourne then, though went country whenever possible, to paint or just to enjoy it.

Place Name Committee Meeting

Wellington Shire Council

12 August 2021

Supporting statement to the proposed
naming of street or other public place
after J.H. Scheltema (1861-1941)

Re Jan Hendrik Scheltema (1861–1941)

Pre-eminent Dutch Australian painter with strong ties to Gippsland

Armed with an excellent education in painting, strong moral grounding and an abundance of talent, J.H. Scheltema arrived in Melbourne in July 1888 at the age of twenty-seven.

Already an accomplished portrait painter in The Netherlands and Belgium, he discovered that the demand for traditional portraiture in Australia was waning with the advent of photography. J.H. Scheltema thus turned to painting the (mostly) Victorian landscapes featuring cattle, horses or sheep for which he became widely known here in Australia and abroad.

Unusual for an immigrant artist, no doubt due, in part, to his superb draughtsmanship and thorough training, J.H. Scheltema's mastery of painting the light and atmosphere of the Victorian bush resonated strongly with art critics and his viewers, both country and city. While other artists had to leave Melbourne through lack of sales in the 1890s, J.H. Scheltema flourished and continued to paint until a few years before he died in 1941 at the age of eighty.

J.H. Scheltema became naturalised in 1935, a testament to his abiding love for Australia and his Australian family.

J.H. Scheltema's contribution to Australian art goes well beyond his thousand plus paintings and his place in Australian art history. His images of the country became firmly entrenched in the Australian bush psyche. His popularity was such that his iconic Australian paintings were much reproduced in calendars, almanacs, yearbooks, prints, commemorative books and postcards as well as on biscuit tins and chocolate boxes.

J.H. Scheltema was a very private man and his name not as well known as his depictions of the Australian bush, which were in almost every Australian household in some form over several decades. His was art people easily related to and liked having in their homes; not nostalgia for far-away places, but idyllic scenes of their Australian bush.

J.H. Scheltema's paintings are still sold in auctions today all over the world. Many of those quintessential Australian images were painted in Gippsland. From 1890 J.H. Scheltema visited numerous Gippsland locations to paint, sometimes at the invitation of his Gippsland students, such as John (Jack) Gordon Sutherland, Mr Sedunary of Binginwarri and Mr Slattery of Bairnsdale. He much admired the people of Gippsland, as he wrote, for their dynamic energy, their ability to cut out an existence for themselves and for their wonderful hospitality.

One of J.H. Scheltema's best paintings, *Early morning start, Gippsland*, is owned by the Gippsland Art Gallery along with twenty more of his artworks recently located in The Netherlands. Their owner decided that they rightfully belonged in Australia and donated them to the GAG, in part because of the artist's strong ties with Gippsland, having painted there for a substantial part of his life.

Gippsland Art Gallery now has the largest public collection of works by J.H. Scheltema anywhere in the world.

A recent resurgence of interest in JHS arising, in large part, from the excellent J.H. Scheltema exhibition staged by the GAG in 2020, has resulted in not only an increase in local and Australian interest in J.H. Scheltema, but activity in The Netherlands as well. For example: the GAG's J.H. Scheltema exhibition was written about in The Netherlands and Belgium. A previously unseen etching by JHS in a Netherlands gallery has been put on public display via the internet. Owners of J.H. Scheltema paintings are seeking information about their paintings with renewed interest. No doubt other regional galleries marvel at the GAG obtaining the previously unknown works of such an historical and culturally significant artist.

With around 1.5 percent of Australians having Dutch ancestry, there has been recent interest from the Dutch Embassy in Canberra in promoting the life and work of J.H. Scheltema both in Australia and The Netherlands. Likewise, the Netherlands Chamber of Commerce in Australia has also expressed interest.

Over eight hundred pages of letters written by J.H. Scheltema are now in the State Library of Victoria, documenting his life in Australia from his arrival in 1887 to just before his death in 1941. They contain further evidence of the strength of J.H. Scheltema's ties to Gippsland and its people.

No other Dutch born artist painting Australia has matched J.H. Scheltema's enduring contribution to Australia's art history and cultural psyche. Naming a street, or other public place, after him would be a fitting step for Gippsland to claim J.H. Scheltema as one of its own.

[REDACTED]
Canberra A.C.T.

July 2021
[REDACTED]

Attachments

Gippsland locations painted by J.H. Scheltema

In his own words...

Galleries with J.H. Scheltema paintings

Gippsland locations painted by J.H. Scheltema

Almurta	Mitta Mitta River
Bairnsdale area	Mornington
Bass Landing	Morley's Track
Binginwarrie	Mount Thule
Dandenong Ranges	Myrtleford
Dromana	Narbethong
Fernshaw	Neerim
Flinders	Nug Nug Wah
Frankston	Outtrim
Foster	Omeo
"Gippsland"	Ovens River
Glen Forbes	Rose River
Healesville	San Remo
Jumbunna	Walkerville
King River	Warburton
Korumburra	Warrandyte
Launching Place	Whitfield
Loch	Yarra Glen
Mirboo North	

N.B. Since J.H. Scheltema first came to Melbourne in 1888, the boundaries of what was regarded as Gippsland shifted several times farther east and south as metropolitan Melbourne grew and regional areas were redefined. This list includes some areas that may no longer be regarded as Gippsland but which may have been known as such in previous times. E.g. In 1890 Gippsland was regarded as the land east of Melbourne's outer suburbs, such as Camberwell. Later, Dandenong was known as the "Gateway to Gippsland". As Melbourne expanded, "Gippsland" shrank.

In his own words...

Translated extract from a letter written in 1901, in Dutch, by J.H. Scheltema

..."I have spent ten days on the land in Binginwarri in South Gippsland...My student, Mr. Sedunary had invited me there. The old people and other family received me friendly...

It is a typical dairy farm with some cropping, surrounded by covered hilly ridges. About 42 cows were milked twice a day and the cream sent to the butter factory, now one of the more profitable businesses here.

The recently built house was pleasant, but very new-ugly externally. The old two-room dwelling next to it now serving as work shed and storage, I liked the looks of better. It was covered with bark and with the typical Australian bush chimney of clay and timber, hidden in a rose bush and decaying and yielded me a nice study.

The feeding of about thirty calves was also a nice sight. Oxen and bulls were all in good condition because of the rich grass and clover caused by the wet spring. There was no fear of bushfires yet, though the devastation of past ones could be detected everywhere in the surroundings. The forests around were largely dead, years ago with the land development through ringbarking and further by bushfires more or less blackened. Many trunks had fallen over. The killing of the eucalypts allows the grass to grow so cattle breeding becomes possible. Those high closely grouped masses of silver-grey coal-black spotted dead trunks form the background for the landscape, miles around, with here and there a group of some spared living tress. eucalypts and blackwood trees with nice dark dense foliage and high stemmed tree ferns make a serious, gloomy, peculiar Australian landscape by misty weather and hazy sunsets, sometimes beautiful, but a challenge to approach for art.

The foregrounds provide more diversity, as do the banks of the streams where tree ferns, blackwoods, musk and other trees and plants grow lush....

We also made a small excursion into the undeveloped forest where fire has not penetrated. This gives an idea of the natural state this land was in when these courageous pioneers settled here first and one must look with admiration and appreciation at their work.

The land was only accessible by foot. Horses could not get through and there was no food to be found for man or animal. Indeed, nothing but the close together giant trunks of the eucalypts, many over six foot in diameter with a dark undergrowth of shorter trees and the former generations of trees...fallen down in the spaces in between, in all stages of decay. I also found it heavy work to move through it...Wildlife was sparse. Gnawing by flying squirrels could be seen on some trunks; nice red, blue-yellow parrots and further the well-known kingfisher and magpies who with 'peewits' and some other smaller birds produce the characteristic bush sounds."

Public galleries and collections containing one or more artworks by J.H. Scheltema

Amsterdam Museum
Amsterdam Rijksmuseum
Art Gallery of New South Wales
Art Gallery of South Australia
Art Gallery of Western Australia
Ballarat Fine Art Gallery
Benalla Art Gallery
Bendigo Art Gallery
Defence Academy Collection, Sandhurst, UK
Geelong Art Gallery
Gippsland Art Gallery
Glen Eira City Council Gallery
Hamilton Art Gallery
Mildura Arts Centre
Museum 't Valkhof, Nijmegen (TBC)
National Gallery of Australia
National Gallery of Victoria
National Museum of Australia
Parliament House Collection, Melbourne
State Library of Victoria
Tasmanian Museum and Art Gallery
University Art Museum, University of Queensland
University of Melbourne Art Collection
University of Western Australia Art Collection
Utrecht Museum Catharijneconvent
Wollongong City Gallery

There are also numerous paintings by J.H. Scheltema in private collections in Australia, UK, USA and elsewhere.



Kingdom of the Netherlands

18 Desailly St | PO Box 506 | Sale, VIC | 3850, Australia

120 Empire Circuit
Yarralumla ACT 2600
Australia

Contact

Date August 3, 2021

Re Letter of Support: Application to Place Naming Committee | Dutch Artist
Scheltema

Dear [REDACTED] and members of the Place Naming Committee,

I write in support of [REDACTED] application for a proposed naming of a street or public place in the Wellington Shire to honour the Dutch artist Jan Henrick Scheltema.

The Embassy of the Kingdom of the Netherlands in Australia wholeheartedly endorses this worthy application and seeks your highest consideration.

In his proposal, [REDACTED] articulates the extraordinary contributions that the 19th century Dutch artist made in Australia. [REDACTED] cites Scheltema's profound influence in the development of portraiture painting and his depictions of the Australian bush. Further, and most importantly, Scheltema was particularly connected with the people and the land across the Gippsland region. These connections are recognized by the Gippsland Art Gallery's acquisition of his painting *Early morning start, Gippsland* and a dedicated exhibition in 2020.

Scheltema represents just one of the many Dutch migrants who consider Australia home. Australia and the Netherlands share a unique shared history that dates back to 1606 when the VOC ship, the Duyfken landed on Australian shores.

This proposal is an opportunity to celebrate the accomplishments of Scheltema in his beloved Wellington Shire. The honour would be an important recognition of Scheltema's artistic achievements and serve as an enduring symbol of Australian-Dutch relations.

The Embassy of the Kingdom of the Netherlands endorses [REDACTED] proposal with the greatest enthusiasm and would be pleased to consider any future developments of this project.

Please do not hesitate to contact me at any stage.

Yours sincerely,

Chargé d'Affaires

From: [REDACTED]
Sent: Saturday, 24 July 2021 3:10 PM
To: [REDACTED]
Subject: RE: Jan Hendrik Scheltema - naming request

[REDACTED]
 [REDACTED]

[REDACTED] is an amateur historian based in Canberra, and a retired town planner. He visited Sale a couple of years back and helped us to catalogue this painting in our collection:

[http://www.gippslandartgallery.com/collections/early-morning-start-gippsland-2018-080/?\\$prev_page=http://www.gippslandartgallery.com/collection/?q=Jan%20Hendrik%20SCHELTEMA&type=by-artist&image=false&ondisplay=false&search_type=title&pageid=1](http://www.gippslandartgallery.com/collections/early-morning-start-gippsland-2018-080/?$prev_page=http://www.gippslandartgallery.com/collection/?q=Jan%20Hendrik%20SCHELTEMA&type=by-artist&image=false&ondisplay=false&search_type=title&pageid=1)

Through [REDACTED] assistance the descendants of the artist, still living in the Netherlands, donated a further 17 paintings to our gallery.

While J.H. Scheltema certainly painted prolifically in Gippsland in the late nineteenth and early twentieth centuries, there is no evidence that I am aware of that he spent any time or in or around Sale. [REDACTED], at the bottom of his message, indicates that he has a list of places where the artist lived and painted. It might be worth asking him for this list to see if there is anything within present-day Wellington Shire.

My own view is that while Scheltema – a Dutch migrant artist – painted some defining images of Gippsland at the turn of the last century, his failure to identify specific places (ie., most paintings are just called 'landscape' or are untitled) makes it hard to know exactly where he painted in this region. As he travelled around a fair bit, in most cases we don't know if a subject is Maffra or Castlemaine (for instance). We purchased the painting 'Early Morning Start, Gippsland' three years ago, with the assistance of the John Leslie Foundation, as it was one of the very few paintings by Scheltema that actually identified the subject.

To my mind, if we are considering naming streets or parks after artists, I would recommend starting with artists who actually made a contribution to our wider understanding of the region, such as Eugene von Guerard (1811-1901), who painted the view of Rosedale from 1861 currently on display in the gallery, or Nicholas Chevalier (1828-1902), who travelled through present-day Sale and painted many scenes of present-day Wellington Shire, including Lake Wellington in 1862. Both von Guerard and Chevalier were true pioneers who accompanied the first European explorers and scientists through this region and deserve to be remembered for their accomplishments.

Kind regards

[REDACTED]

[REDACTED]

[REDACTED]



MEDIA RELEASE

4 June 2020

IAN HENDRIK SCHELTEMA

Much as one would today send photos electronically, Scheltema sent home sketches and paintings to his family illustrating his life and the Australian landscape which were so very different from The Netherlands. He became a regular visitor to Gippsland which became the inspiration for his major work *Early Morning Start*, painted in around 1895.

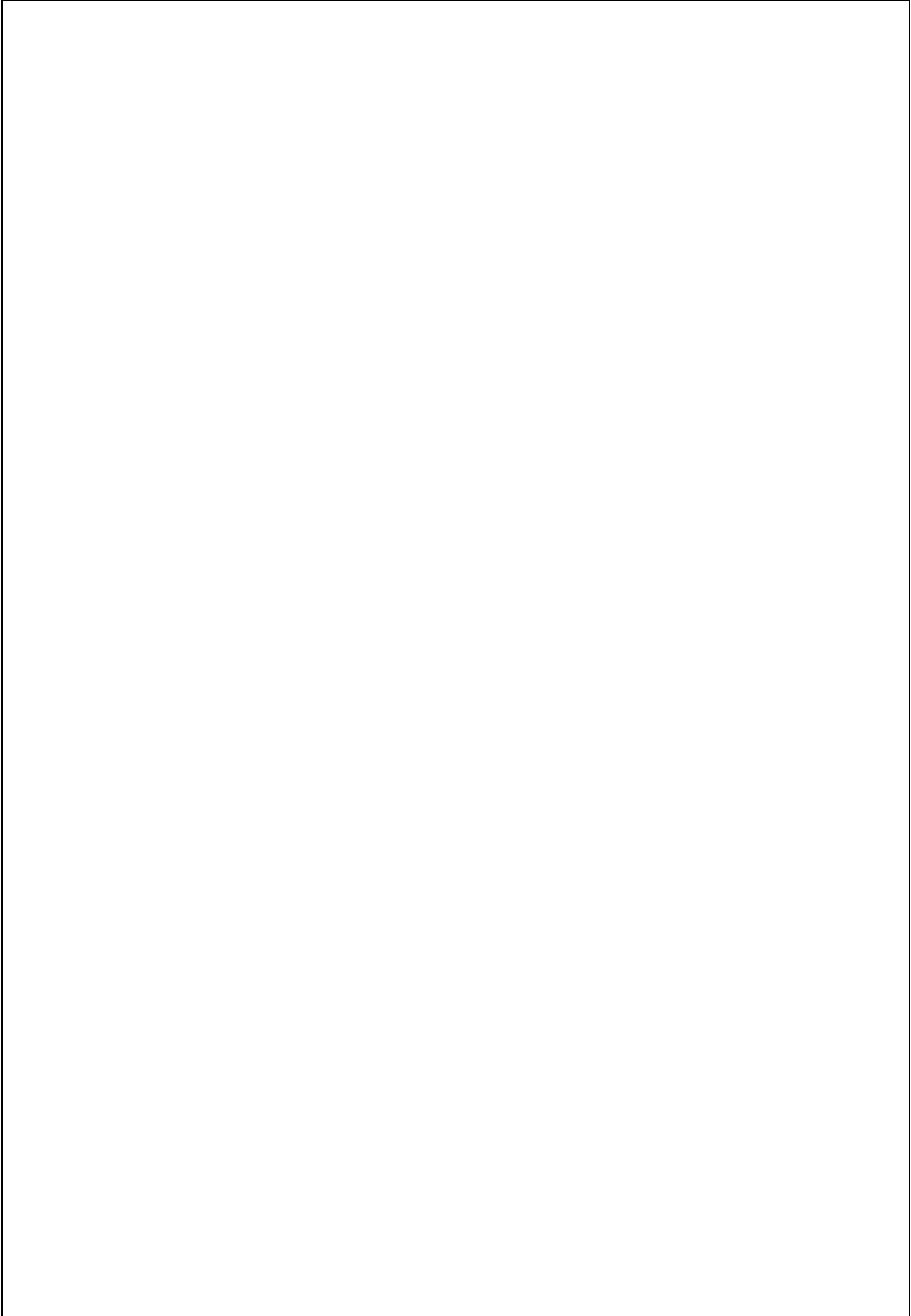
Scheltema remained in Melbourne and continued to sell his work on through World War I and the Great Depression. He became an Australian citizen in 1935, and continued to paint until three years before his death in Brisbane in 1941.

[REDACTED]

Attachment for Item 3.4

Summary of proposed amendments to *Naming Rules for places in Victoria*

Reference number	Section	Change	Elaborate
47	Principle G - Gender equality	New principle - Gender parity to be given consideration	This is a new principle outlining that gender parity should be considered when naming. More information will be provided on the Land.Vic website.
49	Principle I (formally H) - Using commemorative names	Amended to allow an individual to be associated with an area for 25 years	This requirement was decreased from 50 years.
50	Principle I (formally H) - Using commemorative names	Commemorative name of a deceased person - two years posthumously - within two years an exemption must be sought	Commemorative name of a deceased person to be considered two years posthumously, specified that within two years an exemption must be sought. This was not previously given an exact time requirement.
51	Principle I (formally H) - Using commemorative names	First names allowed	This change allows more names and also allows for easier recognition of female names.
56	Principle K (formally J) - language	Added that names taken from a language other than English are acceptable and represent Victoria's diverse multicultural society as long as they are written in Australian English	New dot point to capture Victoria's diverse multicultural community
139	Consultation	Entire section was slightly reworded to reflect changes that aspects of this consultation are optional. For example 'must' was changed to 'may'.	Some aspects of consultation were made optional as feedback from naming authorities was that the process was too strict, and they should have more freedom
140	7.1 Minimum requirements	Option provided that naming authorities can consider how best to engage the public if the proposal does not affect current addresses.	Feedback from the MCRG that consultation was not required when the change had to take place.
146	7.2.3 Determine who should be consulted	New addition that naming authorities can notify instead of consult in some circumstances	Where a road type is being changed due to public safety concerns and / or amendments to a roads extent which require a revised road type then the naming authority may determine whether a notification will suffice rather than a formal consultation process.



15.2. ENVIRONMENTAL POLICY REVISIONS

ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

PURPOSE

For Council to adopt the revised Environmental Sustainability Policy, including a change to the policy title, and adopt the revised Rate Rebate on Land with a Deed of Covenant for Conservation Purposes Policy, including an increased rate rebate and a change to the policy title.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. adopts the revised Environmental Sustainability Policy, including a change of policy title to Climate Change and Sustainability Policy; and***
- 2. adopts the revised Rate Rebate on Land with a Deed of Covenant for Conservation Purposes policy, including the increased rate rebate and a change of policy title to Rates Rebate on Land for Conservation Purposes.***

BACKGROUND

Council policy approval process requires that any significant changes to Council policies are approved by Council. The details of the policy changes were outlined in a Council workshop on 6 July 2021.

The Natural Environment and Parks Business Unit, as policy owners of the Environmental Sustainability Policy and Rates Rebate on Land with a Deed of Covenant for Conservation Purposes Policy, have investigated options to bring the policies in line with the objectives of the Sustainability Strategy 2020-2024 and the draft Council Plan 2021 - 2025.

1. Environmental Sustainability Policy, as attached

This policy is a key governance mechanism used to demonstrate that Council is meeting environmental obligations under the *Local Government Act 2020* and *Climate Change Act 2017*. As a key priority for Council, the policy revision strengthens links to the *Climate Change Act 2017* and climate change related sections of the *Local Government Act 2020* and outlines key requirements for Council to ensure ongoing planning, target setting and strategy development in relation to environmental and climate change outcomes.

It is also recommended to change the title of the policy to 'Climate Change and Sustainability Policy'

2. Rates Rebate on Land with a Deed of Covenant for Conservation Purposes Policy, as attached

This policy incentivises and supports responsible land holders who manage a portion or all of their land in a manner that preserves, restores or protects the natural environment.

There are currently 70 landholders, including farmers, within the Wellington Shire who have registered a Trust for Nature Covenant Agreement with Council and receive a yearly rate rebate of \$5 per hectare, costing Council approximately \$15,000 per year.

Rate rebates constitute a payment for ecosystem services, which recognise the long term and ongoing public benefit derived from already protected land or future conservation covenants.

Investment into ecosystem services through a trusted state government program such as Trust for Nature, minimises any potential program related risk and ensures high-value habitat is secured and protected. The rate rebate acknowledges that there is a direct cost to the landholder in permanently protecting the land, in both ongoing management costs (monitoring, weed and pest control etc) and potential lost income through agricultural pursuits. By Council providing the rebate, community shares a small proportion of the cost of biodiversity protection, contributing to natural insurance against loss of ecosystem service over time.

As part of the Sustainability Strategy actions, a review into the rate rebate for conservation purposes was undertaken by Council officers. It is recommended to raise the per hectare rate rebate to \$15 per hectare, to further incentivise conservation practices in land management across the shire, recognising that cost of managing land under protection and the value of ecosystem services has increased since the current rebate value was first proposed.

It is also recommended to change the title of the policy to 'Rates Rebate on land for Conservation Purposes' for simplicity and allow consideration of other forms of ecosystem service payments in the future.

ATTACHMENTS

1. Rates Rebate on Land for Conservation Purposes - August 2021 [**15.2.1** - 1 page]
2. Climate Change and Sustainability Policy - August 2021 [**15.2.2** - 3 pages]

OPTIONS

Council has the following options available:

1. To adopt the revised Environmental Sustainability Policy, including a change of policy title to Climate Change and Sustainability Policy;
2. To adopt the revised Rates Rebate on Land with a Deed of Covenant for Conservation Purposes policy, including the increased rate rebate and a change of policy title to Rates Rebate on Land for Conservation Purposes;
3. To not adopt the revised Environmental Sustainability Policy, including a change of policy title to Climate Change and Sustainability Policy;
4. To not adopt the revised Rates Rebate on Land with a Deed of Covenant for Conservation Purposes policy, including the increased rate rebate and a change of policy title to Rates Rebate on Land for Conservation Purposes.

PROPOSAL

1. That Council adopts the revised Environmental Sustainability Policy, including a change of policy title to Climate Change and Sustainability Policy

2. That Council adopts the revised Rates Rebate on Land with a Deed of Covenant for Conservation Purposes policy, including a change of policy title to Rates Rebate on Land for Conservation Purposes.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The policy revision for Rate Rebates will involve an increase in the yearly rebates to land managers under the Trust for Nature program. This will result in a decrease in rates income to a value of \$40,000, up from the existing \$15,000.

COMMUNICATION IMPACT

Council will liaise with Trust for Nature and current recipients of the rate rebate to notify them of any approved changes.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 3 Natural Environment states the following strategic objective and related strategy:

Strategic Objective 3.1: *"Conserve and protect our natural environment through responsible and sustainable management practices."*

Strategy 3.1.2: *"Work in partnership to protect and preserve Wellington Shire's natural environment, biodiversity, resources and environmental heritage."*

The Council Plan 2017-21 Theme 3 Natural Environment states the following strategic objective and related strategy:

Strategic Objective 3.2: *"Demonstrate leadership in waste and water management, and energy efficiency."*

Strategy 3.2.2: *"Provide leadership and education in sustainable living practices."*

This report supports the above Council Plan strategic objectives and strategies.

RESOURCES AND STAFF IMPACT

By outlining the requirements for ongoing development of environmental and climate change policy, together with setting of carbon emission targets, we are committing Council to ongoing resourcing of positions to support the policies in the future.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL/CLIMATE CHANGE IMPACT

Changes in and the loss of biodiversity directly influences the capacity of an ecosystem to produce and supply essential services, and can affect the long-term ability of ecological, economic, and social systems to adapt and respond to global pressures. Rate rebates for conservation are a form of payment for ecosystem services that go towards supporting functioning systems, of which we rely on for food, shelter, and clean water. By strengthening the two policies, we aim to achieve better outcomes for the environment, particularly in the face of climatic instability.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RATES REBATE ON LAND FOR CONSERVATION PURPOSES POLICY

Policy Number:	4.1.12
Approved by:	Council
Date Approved:	September 2021
Date of Next Review:	September 2022
Applicable to Unit(s):	Natural Environment and Parks Finance
Responsible Officer:	Manager Natural Environment and Parks
Related Policies:	Environmental Sustainability Policy
Related Documents:	Nil
Statutory Reference:	<i>Victorian Conservation Trust Act 1972</i>

OVERVIEW

This policy aims to incentivise and support responsible land holders who manage a portion or the whole of their land in a manner that preserves, restores, or protects the natural environment through the entering into of a formal conservation agreement.

THE POLICY

Council has committed to providing assistance for the conservation of environmentally significant land in private landholdings.

Requirements for eligibility for the concession are as follows:

- a) That the rebate applies only to the land that is affected by a covenant as described in the covenant document.
- b) The rebate will apply once notification from Trust for Nature is received by Council and will be pro-rata from the date the deed was signed from the commencement of the current rating year.
- c) All rebates will be given in the form of a credit against the general rates. If the rates have been paid in full, the credit balance will be carried forward to the next rating year.
- d) Concession will continue until the provisions of the covenant are extinguished, breached or expired.

Rate concession will apply as follows:

The rebate of \$15 per hectare, with a minimum rebate of \$100 and a maximum equal to the annual general rate on the property.

HUMAN RIGHTS

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The Human Rights Checklist has been completed and this policy accords with Council's policy commitment to uphold human rights principles.

CLIMATE CHANGE AND SUSTAINABILITY POLICY

Policy Number:	4.1.12
Approved by:	Council
Date Approved:	September 2021
Date of Next Review:	September 2022
Applicable to Unit(s):	Organisation
Responsible Officer:	Manager Natural Environment and Parks
Related Policies:	Asset Management Policy Community Assistance Grants Program Policy Council Provision of Recreation/Community Facilities Policy Open Space Policy Rates rebate on Land with Deed of Covenant for Conservation Purposes Policy Risk Management Policy Significant Tree Protection Policy Investment Policy Procurement Policy Waste Collection Policy
Related Documents:	Environmental Sustainability Strategy Fleet Guidelines Greening Wellington Municipal Health & Wellbeing Plan Public Open Space Provisions Significant Tree Register Environmental Sustainability Checklist Urban Biodiversity Plan Wellington Planning Scheme
Statutory Reference:	<i>Catchment and Land Protection Act 1994</i> <i>Climate Change Act 2017</i> <i>Environment Protection Amendment Act 2018</i> <i>Environment Protection and Biodiversity Act 1999</i> <i>Flora and Fauna Guarantee Act 1988</i> <i>Local Government Act 2020</i> <i>Planning and Environment Act 1987</i> <i>State Environment Protection Policy</i> <i>Water Act 1989</i>

OVERVIEW

Sustainability is defined as meeting our own needs without compromising the ability of future generations to meet their own needs. Sustainability requires balancing environmental, economic and community needs and must consider climate change mitigation and adaptation as a key feature, due to its broad implications across council business and service delivery.

Australia is committed to the 2030 Agenda including the 17 United Nations Sustainable Development Goals as a universal, global undertaking to protect human wellbeing. Local government plays a key role in delivering outcomes for the goals, and in particular SDG 11 – Sustainable Cities and Communities and SDG 13 – Climate Action.

The *Local Government Act 2020* mandates a requirement for Council decisions to consider sound financial management, promote the social, economic and environmental viability and sustainability of its region, and improve the overall quality of life of people in the local community. Accordingly, the scope of this policy pertains to all persons conducting or undertaking business on behalf of Council and effectively must be considered by other policy owners across Council.

The *Climate Change Act 2017* also outlines local government responsibility in having regard for climate change for specific decisions and actions and in the preparation of a Municipal Public Health & Wellbeing Plan. These legislative instruments are a key driver of climate change related duty of care and risk management obligations of decision makers within council.

THE POLICY

The objective of this Policy is to provide the framework for expressing and delivering Council's commitment to the integration of sustainability and climate change principles and practices in its service delivery, operations and community support and advocacy, in line with legislative directions, Wellington 2020 and the Council Plan.

Guiding Principles

The policy sets the guiding principles which will inform any sustainability strategy or governance framework. The principles are:

- promote integration;
- be inclusive, get involved and participate;
- be Innovative and show leadership;
- adopt Precautionary behaviour;
- embed intergenerational equity;
- informed decision-making;
- limit our impact on natural systems.

Application of the policy

Council will:

- prepare a consecutive four-yearly environmental sustainability strategy and action plan that incorporates internal operational and community objectives in line with the key guiding principles and the relevant United Nations Sustainable Development Goals, and must include:
 - short and long-term greenhouse gas emission reduction targets in line with science-based evidence or legislation; and
 - a climate-change mitigation and adaptation response or plan.
- provide publicly available annual sustainability reports including bi-annual carbon account data; and
- ensure all Council policies, strategies and decision-making processes meet the intent of this policy on environmental sustainability and climate change.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE CHANGE

Wellington Shire Council is committed to upholding environmental and climate change principles as outlined in the *Local Government Act 2020*, *Climate Change Act 2017* and referred to in the

Council's *Environmental Sustainability Policy*. The Environmental Sustainability Checklist has been completed and this policy accords with Council's policy commitment to uphold sustainability principles.

HUMAN RIGHTS

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The Human Rights Checklist has been completed and this policy accords with Council's policy commitment to uphold human rights principles.

15.3. POUND ROAD EAST WIDENING WORKS

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction and widening of two sections of Pound Road East, Yarram.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2022-008 Pound Road East Widening Works Yarram; and***
- 2. The information contained in the confidential attachment Contract 2022-008 Pound Road East Widening Works Yarram and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on 3 September 2021 because it relates to the following grounds: (g) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Federal funding has been secured to widen two sections of Pound Road East which is the southern connection for Victoria's Over Dimensional Route 6, a key transport route for both regional and interstate freight networks. The funding source is from the Heavy Vehicle Safety and Productivity (HVSP) Program which requires councils to contribute matching funds. It is intended to use Roads to Recovery to fund Wellington Shire Council's contribution.

Two sections of Pound Road East totalling approximately 2.7km are to be reconstructed. These sections consist of a narrow seal ranging from 4.5 to 5.5 metres wide and are to be widened to 6.2m. The upgrade will increase road user safety and increase efficiency for commercial freight movements, tourism, and local farm access.

Accordingly, a tender was advertised for these works and has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Pound Road East Widening Works [**15.3.1** - 1 page]

2. CONFIDENTIAL REDACTED - Contract 2022-008 Pound Road East Widening Works Yarram Tender Evaluation Report [15.3.2 - 5 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2022-008 Pound Road East Widening Works Yarram; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2022-008 Pound Road East Widening Works Yarram.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

These works have been budgeted for under the 2021-2022 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 1989*, *Local Government Act 2020* and the Victorian Local Government Code of Tendering.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2: *"Council assets are responsibly, socially, economically and sustainably managed."*

Strategy 2.2.3: "Continue to maintain and enhance Council's built environment for public amenity and long-term sustainability."

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact due to the increased road user safety and efficiency for commercial freight movements, tourism, and local farm access.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

ORDINARY COUNCIL MEETING 21 September 2021

On this day, 3 September 2021, in accordance with Section 66 Clause (2)(a) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached *document* **CONTRACT 2022-008 POUND ROAD EAST WIDENING WORKS** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

- g) ***private commercial information, being information provided by a business, commercial or financial undertaking that—***
 - (ii) ***if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage***

.....
CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

15.4. MAFFRA TENNIS CLUB PAVILION CONSTRUCTION

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of the Maffra Lawn Tennis Club Pavilion.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2022-002 Maffra Tennis Club Pavilion Construction; and***
- 2. The information contained in the confidential attachment Contract 2022-002 Maffra Tennis Club Pavilion Construction and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment 9 September 2021 because it relates to the following grounds: (g) private commercial information, being information provided by a business, commercial or financial undertaking that - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The Maffra Lawn Tennis Club engaged an architect to undertake concept designs that were successfully used to apply for and secure a grant from the Latrobe Valley Authority.

The project involves demolishing the old swimming clubroom that is no longer fit for use and refurbish and extend the existing amenities building onto that site. The remodelled building will provide new accessible amenities, meeting/social rooms, kitchen, kiosk and outdoor decking. There will be a new accessible entry and additional on street accessible parking which will also service the swimming pool.

ATTACHMENTS

1. Confidential Header 2022-002 Maffra Tennis Club Pavillion Construction [**15.4.1** - 1 page]
2. CONFIDENTIAL REDACTED - Contract 2022-002 Maffra Tennis Club Pavillion Development Tender Evaluation Report [**15.4.2** - 7 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for 2022-002 Maffra Tennis Club Pavilion Construction; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for 2022-002 Maffra Tennis Club Pavilion Construction.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

These works have been budgeted for under the 2021-2022 Capital Works Program with the Maffra Lawn Tennis Club contributing \$100,000 and the Latrobe Valley Authority providing a grant of \$294,300 towards the project.

COMMUNICATION IMPACT

The Committee of the Maffra Tennis Club have been kept well informed of the progress of this project and will be advised when a contract is let.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the contact tendering process complies with the Victorian *Local Government Act* and the Victorian Local Government Code of Tendering.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategies:

Strategic Objective 2.2: *"Council assets are responsibly, socially, economically and sustainably managed."*

Strategy 2.2.2: *"Ensure that community facilities within the municipality continue to meet the*

expectations and service needs of all current and future residents."

Strategy 2.2.3: "Continue to maintain and enhance Council's built environment for public amenity and long-term sustainability."

This report supports the above Council Plan strategic objective and strategies.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects team.

COMMUNITY IMPACT

These works will have a positive impact to the tennis playing community of Wellington Shire as well as visitors to the site.

ENVIRONMENTAL IMPACT

This project will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 September 2021**

On this day, 9 September 2021, in accordance with Section 66 Clause (2)(a) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2022-002 MAFFRA TENNIS CLUB PAVILION CONSTRUCTION** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

- g) *private commercial information, being information provided by a business, commercial or financial undertaking that—*
 - (ii) *if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage*

.....
CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

15.5. YORK STREET REVITALISATION PROJECT (NORTHERN SECTION)

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the renewal of the northern section of the York Street streetscape from Stawell Street to Raglan Street, Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2022-011 York Street Streetscape Renewal Works (Northern); and***
- 2. The information contained in the confidential attachment Contract 2022-011 York Street Streetscape Renewal Works (Northern) and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on the 9 September 2021 because it relates to the following grounds: (g) private commercial information, being information provided by a business, commercial or financial undertaking that - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The existing footpaths, kerb and channel and road pavement in York Street (Princes Highway) are in poor condition with regular pavement failures and deformation of the parking and through lanes from the intersection of Foster Street through to the intersection of Raglan Street.

The contract, which is the subject of this report, is for the revitalisation of the northern section of York Street between Stawell Street and Raglan Street.

This project builds on the work already completed in York Street, namely the undergrounding of power and the installation of centre median lighting between Macalister Street and Stawell Streets. These works are jointly funded by Wellington Shire Council in conjunction with the Federal Government through the Department of Infrastructure, Transport, Cities and Regional Development and Regional Roads Victoria.

ATTACHMENTS

1. Confidential Header York Street Streetscape Renewal Works Northern [15.5.1 - 1 page]
2. CONFIDENTIAL REDACTED - Contract 2022-011 York Street Streetscape Renewal Works Northern Tender Evaluation Report [15.5.2 - 5 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2022-011 York Street Streetscape Renewal Works (Northern); or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2022-011 York Street Streetscape Renewal Works (Northern).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This project is budgeted for in the 2021/2022 Capital Works Program and is jointly funded by Wellington Shire Council in conjunction with the Federal Government through the Department of Infrastructure, Transport, Cities and Regional Development and Regional Roads Victoria.

COMMUNICATION IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the contract tendering process complies with the Victorian *Local Government Act 1989* and the Victorian Local Government Code of Tendering.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's road asset infrastructure networks.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2: *“Council assets are responsibly, socially, economically and sustainably managed.”*

Strategy 2.2.3: *“Continue to maintain and enhance Council’s built environment for public amenity and long-term sustainability.”*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This contract will be delivered with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The community will benefit from these works with an enhanced streetscape, including landscaping improvements and upgraded footpaths.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Prior to works commencing onsite Wellington Shire Council’s standard consultation practices will be implemented on this project and will continue through the works.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks as all OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

ORDINARY COUNCIL MEETING 21 September 2021

On this day, 9 September 2021, in accordance with Section 66 Clause (2)(a) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2022-011 YORK STREET STREETScape RENEWAL WORKS (NORTHERN)** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

- g) *private commercial information, being information provided by a business, commercial or financial undertaking that—*
 - (ii) *if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage*

.....
CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

16. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS -

FURTHER GALLERY COMMENTS -

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

17. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.